

**PUBLIC SERVICES COMMITTEE MEETING MINUTES  
WEDNESDAY, JUNE 2, 2021  
9:00 A.M.**

PRESENT: D. Knapp, G. Deming, E. Gott, D. LeFeber, D. Mahus, M. Falk, M. Schuster, W. Wadsworth, M. Walker, I. Coyle, A. Ellis, B. Mann, S. Hillier  
 ABSENT: B. Carman, C. DiPasquale

**MOMENT OF SILENCE**

Mr. Knapp requested a moment of silence in honor of Groveland Town Supervisor and Public Services Committee Vice Chair Bill Carman, who passed away this week.

Public Services Chair Dwight Knapp asked Public Defender Lindsay Quintilone to lead the Pledge of Allegiance.

**PUBLIC DEFENDER – LINDSAY QUINTILONE-JORDAN**

**Action Item(s) To Be Reported**

**1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY PUBLIC DEFENDER’S OFFICE: NEW YORK STATE OFFICE OF INDIGENT LEGAL SERVICES**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Public Defender’s Office, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>New York State Office of Indigent Legal Services</b> A.E. Smith Building, 11 <sup>th</sup> Floor 80 South Swan Street Albany, NY 12210	7/1/2020-6/3/2023	\$300,000.00

For: Third Upstate Quality Improvement and Caseload Reduction Grant (Contract # C3RD623)

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Grant – NYSOILS	No	Yes x No

**Director’s Comments:**

This was originally a competitive grant, which is being renewed for another three-year term. The reimbursement funding covers the salary and benefits for a full time Assistant Public Defender, a position which was created in 2018.

Ms. Quintilone reviewed the grant contract for approval. There was discussion on the term of the contract and Ms. Quintilone explained that the grant covers a full three years.

*Motion: Mr. Gott moved and Mr. Deming seconded to approve the foregoing resolution..... Carried.*

**HIGHWAY – JASON WOLFANGER**

**Action Item(s) To Be Reported**

**1. AUTHORIZING THE PURCHASE OF ONE (1) 2023 FREIGHTLINER M2-106 MEDIUM DUTY SIGN TRUCK WITH A MAINTAINER BODY THROUGH A CONTRACT AWARDED BY ONONDAGA COUNTY FOR THE LIVINGSTON COUNTY HIGHWAY DEPARTMENT-TRACEY ROAD EQUIPMENT AND REFER THIS MATTER TO THE WAYS AND MEANS COMMITTEE**

RESOLVED, that the Livingston County Highway Department is hereby authorized to purchase through Onondaga County Bid Contract No. 8996 from Tracey Road Equipment of 300 Middle Road, Rochester, New York 14467 one (1) 2023 Freightliner M2-106 Medium Duty Truck with Maintainer Body a cost not to exceed \$220,353.00.

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
-------------------	-------------	---------------

Tracey Road Equipment  
300 Middle Road  
Rochester, NY 14467

N/A

\$220,353.00

For: Purchase of Medium Duty Truck through Onondaga County Contract #8996

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
2021 Liv. Co. Highway Machinery Fund Appropriations	100 %	Yes X No

Director's Comments: This purchase will be to replace our old sign truck with a new truck that is more user friendly and has numerous options to enhance the safety of the operator.

Mr. Wolfanger explained how this truck is equipped for a safe work environment and to carry out the work.

The current truck has 98,000 miles and they will probably repurpose it as the patch truck.

*Motion: Mr. Gott moved and Mr. LeFeber seconded to approve the foregoing resolution..... Carried.*

## 2. **AMENDING RESOLUTION NO. 2021-127**

WHEREAS, Resolution No. 2021-127 authorized the Chairman of the Livingston County Board of Supervisors to sign a quitclaim deed and related documents to transfer a parcel of land to Samuel E. Linsner and Margaret R. Linsner which the State of New York previously discontinued maintaining; and

WHEREAS, the legal description outlined in said Resolution was recently found to be incorrect; now, therefore, be it

RESOLVED, that the following parcel shall be abandoned to Samuel E. Linsner and Margaret R. Linsner upon payment to the County of Livingston of \$100.00:

ALL THAT TRACT OR PARCEL OF LAND situate in part of the Town of Geneseo, County of Livingston and State of New York and is more particularly described as follows:

Beginning at a point marked by a capped iron pin in the Retention Line and New Highway Boundary Line of Scottsburg-Upper Lakeville, Part 2, S.H. No. 8397 (also known as West Lake Road, NYS Route 256), said point being 28.00 feet easterly of Baseline Station 210+66.00 measured at right angles to said baseline as said Baseline is shown on a map entitled "State of New York Department of Transportation Map Showing Portions of Scottsburg-Upper Lakeville, Part 2, S.H. No. 8397 to be Abandoned", dated April 13, 1990, Sheet 7 of 10, which is filed in the Livingston County Clerk's Office at Map No. BO2135 F; thence,

1. S 87°-36'-49"E, along the Retention Line and New Highway Boundary Line, for a distance of 18.19 feet to a point in the apparent existing highway boundary line of said West Lake Road; thence,
2. S 07°-29'-39" W, along said apparent existing highway boundary line of said West Lake Road, for a distance of 17.51 feet to a point in the north line of lands now or formerly of Judith Mann Villard as established by a Boundary Line Agreement recorded in the Livingston County Clerk's Office in Liber 883 of Deeds at Page 301, said line also being the south line of lands conveyed to Samuel E. and Margaret R. Linsner as described in a deed recorded in the Livingston County Clerk's Office in Liber 1273 of Deeds at Page 501; thence,
3. N 79°-57'-32"W, along said north line of Villard and south line of Linsner, for a distance of 20.17 feet to a point in said Retention Line and New Highway Boundary Line of Scottsburg-Upper Lakeville, Part 2, S.H. No. 8397; thence,
4. N 15°-12'-24"E, along said Retention Line and New Highway Boundary Line, for a distance of 15.13 feet to the point and place of beginning, containing 0.007 acres of land, being a portion of Parcel 7B as shown on said filed map.

All as shown on a map entitled "Map of a Boundary Survey of Lands Within N.Y.S. D.O.T. Discontinuance Parcels Located at 5099 West Lake Road & 5097 West Lake Road" prepared by Barry J. Carestio, Land Surveyor, dated January 8, 2021, and designated as Job No. 20-784-A to be filed in the Livingston County Clerk's Office simultaneously herewith; and be it further

RESOLVED, that Resolution No. 2021-127 is hereby amended.

Mr. Wolfanger explained that the next two parcels were re-surveyed and need to be amended.

*Motion: Mr. Deming moved and Mr. Gott seconded to approve the foregoing resolution..... Carried.*

## 3. **AMENDING RESOLUTION NO. 2021-128**

WHEREAS, Resolution No. 2021-128 authorized the Chairman of the Livingston County Board of

Supervisors to sign a quitclaim deed and related documents to transfer a parcel of land to Jean E. Trescott which the State of New York previously discontinued maintaining; and

WHEREAS, the legal description outlined in said Resolution was recently found to be incorrect; now, therefore, be it

RESOLVED, that the following parcel shall be abandoned to Jean E. Trescott upon payment to the County of Livingston of \$100.00:

ALL THAT TRACT OR PARCEL OF LAND situate in part of the Town of Geneseo, County of Livingston and State of New York and is more particularly described as follows:

Beginning at a point in the Retention Line and New Highway Boundary Line of Scottsburg-Upper Lakeville, Part 2, S.H. No. 8397 (also known as West Lake Road, NYS Route 256), said point being 21.00 feet easterly of Baseline Station 211+14.00 measured at right angles to said baseline as said Baseline is shown on a map entitled "State of New York Department of Transportation Map Showing Portions of Scottsburg-Upper Lakeville, Part 2, S.H. No. 8397 to be Abandoned", dated April 13, 1990, Sheet 7 of 10, which is filed in the Livingston County Clerk's Office at Map No. BO2135 F; thence,

1. N 11°-18'-24"E, along the Retention Line and New Highway Boundary Line, for a distance of 34.37 feet to a point in the northerly line of lands of Jean E. Trescott as described in a deed recorded in the Livingston County Clerk's Office in Liber 1071 of Deeds at Page 350; thence,
2. S 80°-54'-03" E, along said northerly line of Trescott, for a distance of 11.02 feet to a point in the apparent existing highway boundary line of said West Lake Road; thence,
3. S 07°-29'-39"W, along the apparent existing highway boundary line of said West Lake Road, for a distance of 39.34 feet to a point in the Retention Line and New Highway Boundary Line of Scottsburg-Upper Lakeville, Part 2, S.H. No. 8397; thence,
4. N 60°-34'-38"W, along said Retention Line and New Highway Boundary Line, for a distance of 14.34 feet to the point and place of beginning, containing 0.010 acres of land, being a portion of Parcel 7C as shown on said filed map.

All as shown on a map entitled "Map of a Boundary Survey of Lands Within N.Y.S. D.O.T. Discontinuance Parcels Located at 5099 West Lake Road & 5097 West Lake Road" prepared by Barry J. Carestio, Land Surveyor, dated January 8, 2021, and designated as Job No. 20-784-A to be filed in the Livingston County Clerk's Office simultaneously herewith; and be it further

RESOLVED, that Resolution No. 2021-128 is hereby amended.

*Motion: Mr. LeFeber moved and Mr. Gott seconded to approve the foregoing resolution..... Carried.*

**4. AUTHORIZING THE LIVINGSTON COUNTY HIGHWAY DEPARTMENT TO PURCHASE PAVEMENT MARKING SERVICES THROUGH A CONTRACT AWARDED BY GENESEE COUNTY-SENECA PAVEMENT MARKING, INC.**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, which is hereby accepted as piggybacking on extended Genesee County Bid #2021-005, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Seneca Pavement Marking, Inc.</b>	6/1/2021-5/31/2022	Centerline (Yellow) per CL mile: \$308.00
3526 Watkins Road		Edgeline (White) per CL mile: \$336.00
Horseheads, NY 14845		Railroad Markings-Each \$525.00

For: Waterborne Paint Pavement Marking - Centerline (Yellow) per CL mile: \$308.00

For: Waterborne Paint Pavement Marking - Edgeline (White) per CL mile: \$336.00

For: Waterborne Paint Railroad Marking – Each: \$525.00

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
2021 Liv. Co. Highway Dept. Budget Appropriations	100%	Yes X No

Mr. Wolfanger explained that there was a slight increase in price this year.

*Motion: Mr. Gott moved and Mr. Deming seconded to approve the foregoing resolution..... Carried.*

**5. AWARDING BID FOR THE LIVINGSTON COUNTY HIGHWAY DEPARTMENT FOR FUEL PUMP REPLACEMENT: S&W SERVICES**

WHEREAS, after the proper legal advertisement seeking bids for fuel pump replacement, five (5) bids were received and opened on (May 26, 2021), now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, which is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>S&amp;W Services</b>	5/26/2021-12/31/2021	\$24,275.00
768 Brooks Ave		
Rochester, NY 14619		
For: Fuel pump removal and disposal, and purchase, delivery and installation of new pumps		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
2021 County CIP	100%	Yes XX No

Director's Comments:

This bid is the first step in the fuel island upgrade. In the next few years, the canopy/fire suppression and underground tanks will need to be replaced or upgraded.

Mr. Wolfanger reviewed the purchase.

*Motion: Mr. Mahus moved and Mr. Gott seconded to approve the foregoing resolution..... Carried.*

**6. AUTHORIZING A SUPPLEMENTAL PROFESSIONAL SERVICES CONTRACT FOR CONSTRUCTION INSPECTION AND CONSTRUCTION SUPPORT SERVICES OF A FEDERAL/STATE-AID ROAD REHABILITATION PROJECT, NYSDOT PIN 4LV002, BRONSON HILL ROAD (CR-62), TOWNS OF LIVONIA AND AVON-BERGMANN ASSOCIATES, P.C.**

WHEREAS, Livingston County Resolution Nos. 2019-423 authorized a professional services contract with Bergmann Associates, P.C. for the engineering, design and construction support phases of the above-named project, and said resolution provided for a subsequent supplemental contract for construction inspection and construction support services to be negotiated at the time of a construction bid award, and

WHEREAS, Bergmann Associates has submitted a cost-plus-fixed-fee proposal, not to exceed the total amount of Four Hundred Twenty Four Thousand, Five Hundred Dollars (\$424,500.00) for construction support services and construction inspection services, and said fee and scope-of-services have been reviewed and approved by NYSDOT, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following supplemental contract, which is determined to be the most qualified to provide said services, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Bergmann Associates, P.C.</b>	12/18/2019-12/31/2022	Not to exceed \$424,500.00
280 East Broad Street		
Rochester, NY 14604		
For Supplemental contract for construction inspection and construction support services for above-noted Federal/State-Aid Road Rehabilitation Project, Bronson Hill Road (CR-62), PIN 4LV002.		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Federal Highway, NYSDOT Marchiselli, Liv. Co. Hwy.	25%	Yes X No

Director's Comments:

Local Share does not include NYS-Marchiselli funds.

*Motion: Mr. LeFeber moved and Mr. Gott seconded to approve the foregoing resolution..... Carried.*

**Informational Item(s) Written Only**

1. Replaced 15 cross culverts and 25 driveway culverts on CR #38 (some by T/O Sparta)
2. Replaced 5 cross culverts and 15 driveway culverts on CR #15

3. Installed 61,500' of edge drain tile between CR #15 (Creek Rd.) and CR #38 (Liberty Pole Rd.)
4. Begin 5/26/21 milling out and filling in approx. 29,500' of shoulder on CR #38 (Liberty Pole Rd.)
5. Milling out and filling in approx. 32,000' of shoulder on CR #15 (Creek Rd.)
6. Approx. 24 miles of chip seal to begin the week of June 14<sup>th</sup>.
7. CR #12 & 39 (Livonia Center Rd.) 5 of 11 cross culverts replaced and 20 of 25 driveway culverts replaced (work completed by T/O Lima and Livonia)

**SHERIFF'S OFFICE – SHERIFF THOMAS DOUGHERTY**

**Action Item(s) To Be Reported**

**1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY SHERIFF'S OFFICE: NYS DEPARTMENT OF CRIMINAL JUSTICE SERVICES & GENESEE VALLEY BOCES**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Sheriff's Office, and any future amendments to said contract, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>NYS Department of Criminal Justice Services</b>	7/1/2021-6/30/2022	Not to exceed \$10,308.00
Alfred E Smith State Office Building		
80 South Swan St.		
Albany, NY 12210		
For: Alternative to Incarceration		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
A3143		Yes X No

<b>Genesee Valley BOCES</b>	7/12/2021-8/12/2021	\$7,125.00
24 Lackawanna Ave		
Mt Morris, NY 14510		
For: Summer School SRD		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
A3111	0	Yes No X

Undersheriff Bean reviewed the contracts for approval. The ATI grant contract is for the weekend work crews. This grant is usually done through Probation and this is the first year that it has been submitted by the Sheriff's Office. Summer school will be held in Dansville Central School for 24 days. There was discussion on the BOCES summer school contract and the normal Dansville SRO contract.

*Motion: Mr. Mahus moved and Mr. Gott seconded to approve the foregoing resolution..... Carried.*

**Pre-Approved Informational Item for discussion**

The 2021 COPS Hiring Program (USDOJ), application due June 22, 2021.

- Grant identifies hiring additional deputies for the purpose of community policing or crime prevention efforts.
- Allowable costs are only for additional deputies for wages and fringe, no hiring costs or overtime.
- County is responsible for a 25% match per deputy.
- The grant funds the 75% share for 36 months. LC must retain the deputy for a minimum of 48 months.
- The grant must be to create new positions. It cannot be used to fund already existing positions or to fill planned vacancies.

Possible initiatives could be to fund and reinstate the Community Policing Unit. At one time LCSO had 3 FT deputies assigned to this unit. The deputies were either reassigned to SRD positions or patrol coverage leaving the unit empty. Another initiative could be funding one of the dedicated 390 interdiction/traffic cars and then reallocating the budgeted funds from that deputy to another post.

Sheriff Dougherty reviewed the history of the community policing grant program. The one community policing deputy was moved to part time this last year and Sheriff Dougherty explained that they would like to build the

community policing program back up. Sheriff Dougherty is seeking guidance and support from the Committee.

CD Yasso reviewed the grant guidelines explaining that they are looking for backing from the Board before they put all the time and effort into preparing the grant with a commitment to keeping the position(s) for the 12 months following the grant term. CD Yasso explained that they would like to be more active in seeking grants.

Sheriff Dougherty reviewed the increase in the number of pursuits lately. The Sheriff is requesting that we apply for three community policing positions. Grant approval is in the 30% range. The grant is a 75/25 match and with fringe, the cost is ~\$100,000. If we get approval, we will get the positions filled. There was discussion regarding the recruitment difficulties right now. They are working to make law enforcement attractive and show that this county supports it with recruitment videos, getting out in the community and palm cards. There is a recruitment program in Monroe County that has been used to get part time deputies into the County. This grant is new hires with new duties.

*Motion: Mr. Gott moved and Mr. Mahus seconded to support the grant application and referring it to the Ways & Means Committee for approval ..... Carried.*

**CENTRAL SERVICES – WILLIAM MANN**

**Action Item(s) To Be Reported**

**1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR PROFESSIONAL SERVICES FOR CUSTOM CARVED SIGNS FOR THE AL LORENZ PARK ENTRANCE, MURRAY HILL/ENTRANCE KIOSK - SIGN LANGUAGE, INC.**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract, and any future amendments to said contract, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Sign Language, Inc. 6491 Route 20A Perry, NY 14530	6/1/2021-12/31/2021	\$15,685.00

For: Custom Carved and sandblasted signs for Murray Hill and Front Kiosk Entrance into Al Lorenz Park

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Capital Improvement Plan	100%	Yes X No

Director's Comments: A scope of work and fee schedule is being completed by the vendor to address additional signs at various other County facilities.

Mr. Mann reviewed the contract and explained that this company has done other signs for County buildings.

*Motion: Mr. Deming moved and Mr. Gott seconded to approve the foregoing resolution..... Carried.*

**2. AWARDING BID FOR THE LIVINGSTON COUNTY COURTHOUSE EXTERIOR PAINTING: STAFFORD PAINTERS**

WHEREAS, after the proper legal advertisement seeking bids for Livingston County Courthouse Exterior Painting, 3 bids were received and opened on May 26, 2021, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, and any future amendments to said contract, according to the term(s) designated, which is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Stafford Painters 6319 East Main Rd Stafford, New York 14143 (585) 343-2390	6/9/2021-11/31/2021	\$124,890.00

For: Exterior repainting of the white colored surfaces on the Courthouse

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Capital Improvement Plan	100%	Yes X No

*Motion: Mr. LeFeber moved and Mr. Gott seconded to approve the foregoing resolution.....Carried.*

Mr. Mann explained that the following policy actions will be discussed together. Mr. Mann asked Bill Cavalier and Director Amanda Schultz to join him and explained that Aaron Galvin, Deputy Slocum, James Montesano were also involved in developing and composing each policy. Mr. Mann gave a brief overview of each policy for approval.

**3. ADOPTING THE LIVINGSTON COUNTY COMPREHENSIVE EMERGENCY PREPAREDNESS GUIDE**

WHEREAS, the Public Services Committee has approved the Livingston County Comprehensive Emergency Preparedness Guide; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby adopts the attached Livingston County Comprehensive Emergency Preparedness Guide, effective June 9, 2021.

**4. ADOPTING THE LIVINGSTON COUNTY ACTIVE ATTACKER POLICY**

WHEREAS, the Public Services Committee has approved the Livingston County Active Attacker Policy; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby adopts the attached Livingston County Active Attacker Policy, effective June 9, 2021.

**5. ADOPTING THE LIVINGSTON COUNTY BUILDING EVACUATION POLICY**

WHEREAS, the Public Services Committee has approved the Livingston County Building Evacuation Policy; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby adopts the attached Livingston County Building Evacuation Policy, effective June 9, 2021.

**6. ADOPTING THE LIVINGSTON COUNTY BUILDING FIRE EVACUATION POLICY**

WHEREAS, the Public Services Committee has approved the Livingston County Building Fire Evacuation Policy; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby adopts the attached Livingston County Building Fire Evacuation Policy, effective June 9, 2021.

**7. ADOPTING THE LIVINGSTON COUNTY EMERGENCY MASS COMMUNICATIONS POLICY**

WHEREAS, the Public Services Committee has approved the Livingston County Emergency Mass Communications Policy; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby adopts the attached Livingston County Emergency Mass Communications Policy, effective June 9, 2021.

*Motion: Mr. Gott moved and Mr. Deming seconded to approve Items 3-7 for resolutions Carried.*

---

**Informational Item(s) Written Only**

**Al Lorenz Park:**

- Entrance Kiosk - Awaiting our stone order to finish this construction. Signs are being ordered from Sign Language, for kiosk signs and Park signs.
- Pond Management - Smith Creek Pond management was on site for their seasonal pond treatments.
- Pavilions - Working on the pavilions and adding gutters, down spouts and drainage away from the pavilions.

- Culvert - The old stone culvert under the roadway, near the outlet of the pond, started collapsing. The roadway (unpaved section) was dug up, a drainage pipe installed and the roadway fixed. The area was a closed area for two days mid-week, but is now open.
- Trees - We have planted approximately 30 trees (15 in the park and 15 in and around the Murray Hill Campus)
- **Pending RG&E response** - Park electric - RG&E engineer working on options. We also discussed future needs for Murray Hill (RG&E has shared with us the need to replace the main line to Murray Hill)

**Murray Hill**

- Building #4 - Painting and repair of the exterior trim and doors has begun
- Building #1 - Obtaining an estimate for exterior trim painting

**Court House Paint - exterior**

- This BID closed May 26th. Pre-Bid meeting with potential bidders was conducted on 5/4.

**DOH - Dog Control expansion**

- Construction will begin Monday, May 24th. This will be completed by the Projects Team.

**CNR:**

- Project Team - Not CIP - Required Dialysis construction modifications- Joint/Shared services with WYCO. We are waiting on construction approval from NYSDOH. Necessary paperwork submitted by Wyoming County.
- Projects Team - While waiting on the stone for the Kiosk and the Dog Control expansion to commence, the team has continued working inside the CNR - refurbishing and painting projects.

**LCSO Training Complex:**

- The Pavilion project is now complete.
- Bullet Trap - Contract was returned from the awardee on 5/20 and is in final process with the county. Expected delivery in early July. Project team will be constructing this on-site.

**ECONOMIC DEVELOPMENT – BILL BACON**

**Action Item(s) To Be Reported**

**1. RESOLUTION REGARDING THE HUD SECTION 3 PARTICIPATION PLAN IN CONNECTION WITH FUNDING FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**

WHEREAS, Livingston County (the “County”) may, from time to time, be the recipient of funding directly through the U.S. Department of Housing and Urban Development (the “HUD Grant”) or the Community Development Block Grant (CDBG) Program as administered by the New York State Office of Community Renewal (the “CDBG Grant”); and

WHEREAS, the HUD Grant or the CDBG Grant will be used to provide funding for various housing and community development programs in Livingston County, which will provide a combination of grant funding and financial assistance to low and very low income persons residing in the community where the project is located, with the grant funding primarily to be used for the construction or rehabilitation of housing or other public construction such as street repair, sewage line repair or installation, updates to building facades or other public construction; and

WHEREAS, it is the responsibility of the County to notify Section 3 residents and businesses about job opportunities and contracts generated by HUD Grants and CDBG Grants so that residents may seek jobs and businesses may submit bid/proposals; and

WHEREAS, the County will be required to ensure compliance of their contractors and subcontractors by facilitating trainings for residents and businesses who are employed or awarded contracts; and

RESOLVED, that Livingston County hereby adopts the Section 3 Participation Plan, subject to Counsel review.

Mr. Bacon reviewed the plan for approval and explained that this resolution is seeking compliance where HUD may be the ultimate source. Mr. Bacon reviewed the types of projects that may need to meet these requirements. There was discussion regarding some difficulties in following the preferred HUD contractor requirements.



*Motion: Mr. Mahus moved and Mr. Deming seconded to approve the foregoing resolution..... Carried.*

**Informational Item(s) Written Only**

*Invested in You* was launched with a county-wide First Impressions program, which offers grants of up to \$5000, matched with equity of an equal amount (or more) to improve the overall curb-appeal or attractiveness of a business. The idea is to create a great “first impression” by a visitor or resident that sees a welcoming quality combined with an attraction to enter, browse and buy! Projects in the past have included planters, lighting for windows, new/renovated entrances, awnings, blade signs and/or business signage. We look forward to this great opportunity to work with more businesses and provide further assistance throughout the County!

Livingston County Tourism hosted Samantha Brown in mid-May with an incredible four days of filming opportunities. The weather was absolutely perfect for her *Places to Love* episode being aired in early 2022. She spent time at Letchworth State Park, the Abbey of the Genesee and the downtowns of Mt. Morris, Livonia and Lima, among other area attractions. We look very forward to the show and will keep you posted as to when it will be airing.

The Consolidated Funding Application window has opened with some minor changes. Some applications will be accepted on a rolling basis while others will be required to meet the deadline of July 30<sup>th</sup>. Many of the programs are similar to prior years.

**WATER & SEWER AUTHORITY BOARD – CHAIRMAN LEFEBER**

**Action Item(s) To Be Reported**

**1. APPOINTING MEMBER TO THE LIVINGSTON COUNTY WATER AND SEWER AUTHORITY BOARD-MICHAEL FALK**

RESOLVED, that the following member is hereby appointed to the Livingston County Water and Sewer Authority Board for the term designated:

Name	Address	Rep./Title	Term Expires
Michael Falk	P.O. Box 6A, Lima, New York 14485	Member	12/31/22 (T. Anderson term)

and be if further

RESOLVED, that the Clerk of the Board of Supervisors shall forward a certified copy of this Resolution to the Livingston County Water and Sewer Authority Board. Chairman LeFeber reviewed the vacancy on the WASA Board and he is recommending the appointment of Mike Falk to fill the unexpired term of Tim Anderson.

*Motion: Mr. Deming moved and Mr. Gott seconded to approve the foregoing resolution..... Carried.*

**OTHER – IAN COYLE**

**Pre-approved Informational Item(s) To Be Reported**

1. STRATEGIC PLANNING DISCUSSION-Mr. Coyle reviewed the strategic planning discussion points and explained that he is seeking direction from the Supervisors. Mr. Coyle explained that his focus is the handout listing Overview of Current Planning Efforts/Lay of the Land; Areas of Prioritization/Consideration/Board Input; Water/Sewer; Quality of Life/Community Development; Economic Development/Small Business/Tourism; Housing; Public Safety; Public & Community Health/Emergency Management; Services/Finances/Administration. Most important is the Covid19/Post Covid and particularly how the County comes out of Covid and what is being afforded Livingston County from the federal government. The County has \$12.2 Million, of which we have received \$6.1 Million. This does not mean we have cart blanche to do what we want with that money, will still have to meet all of the spending standards on what we can use it for. We have contracted with Bonadio to handle the submittals and audit proofing documentation; charging them with de-federalizing the money, freeing it up so we can be able to do what we want the those funds. Initial speculation showed that we may have ~\$6 Million available to free up, but it may be in the \$2-\$4 range. Mr. Coyle reviewed the categories where we can

spend the other \$6.1 Million for allowable expenses. Mr. Coyle explained that he will need the Supervisor's feedback on where their funding priorities are for the \$12.2 Million. The money has to be committed the year end or 2024 with the first batch committed or expended before we get the seconded payment of \$6.2 Million. Our goal would be to show lost revenues and public health expenses, submit it and then determine where else to spend the money. There was discussion on having the new Tourism Director give an update at the next PS meeting. Mr. Coyle reviewed how there are now numerous grant opportunities available. Mr. Coyle explained that Supervisor input is needed on grants and projects as there may be a match requirement needed from the County. There was discussion on connection limitations and the ways to get fiber installed throughout the county. Fiber optics technology needs to be available for everyone; some people with Spectrum still have inadequate coverage. Mr. Knapp reviewed the increased property sales/values in Ossian with a town completely covered with fiber optics. There was discussion on the broadband initiatives being addressed. Mr. Coyle explained that we have Hunt Engineers on contract for broadband initiatives, one of which is the coverage layers and what areas are left to be addressed after the grants. We will have another layout after the Re-Connect grant has been received and what is left with an approximate plan for that. There was discussion on reaching out to Senator Schumer and Congressman Jacobs to help us with any shortfall. Mr. Coyle reviewed earlier discussions on the water supply study projects identified, Akzo Nobel settlement fund usage and the Northern Board Regional Commission grant application in the works right now. WASA plays the primary goal in delivering a lot of this as the lead entity. Mr. Coyle reviewed what his perception of the County's role is for County led water and sewer efforts and requested guidance on what more/less/middle the Supervisors want to see from the County. Mr. Deming stated that everyone who needs water should be able to get water somehow and what we have to do moving forward; part of the study was how to get water to other parts of the County that don't have it. There was discussion that the Avon and Lakeville sewer plants will need to be upgraded to handle additional capacity. There was discussion on the outflow ability of current facilities and the Genesee River. As the County prepares itself for the future, we need to look at sound sewer ability. There need to be discussions on working in partnership with WASA on what is best for the entire county. Mr. Schuster shared that there have been a lot of requests from the Scottsburg residents and there is a plan already put together that he would like to look at again. Mr. Coyle summarized County role in advancing these two areas would be getting people to the table, being a partner, supporting WASA as the lead and funding pressure/consideration. Mr. Falk reviewed the Lima water costs and explained how the Lima sewer facility does not qualify for federal funding. Mr. Coyle gave a brief update on the quality of life/community development category items. Whether we want more trail work is a question for the Board. Mr. Coyle has a meeting next week with some potential private sector people interested in doing a recreational type project. With the funding landscape change, how does the County want to move forward with these projects. Child care was another area of discussion at the first strategic planning meeting. The Pride and Joy lease on Millennium Drive is up for renewal and has shown interest in a similar service in Mt. Morris. There was discussion on the old prison facility remarketing. Mr. Coyle reported that an official inquiry was submitted to our rep to begin talking about an ownership transfer from the State to the County. There has been interest from the private sector on the property. There was discussion on a community center/public market and whether or not we want to invest time and resources in these endeavors. Child care is a big problem and a huge expense for our employees' that needs to be addressed. The Millennium Drive child care operator has shown interest in discussing a Mt. Morris location this week. There needs to be county-wide focused projects. Mr. Coyle reviewed how the *Invest in You* program is countywide instead of focusing on downtowns only. Mr. Coyle reviewed some of the housing needs assessment discussion points. There was discussion on future plans for the County's 110 acres in Groveland, the Millennium Drive property and the available space in Building 1. Mr. Coyle reviewed discussions at Human Services for getting the nursing facility occupancy up post Covid. There was discussion on 24/7 daycare availability particularly for single parents that may be mandated to work and discussions for a different type of childcare model brought to the table when meeting about a new childcare facility in Mt. Morris. Mr. Coyle reviewed the increase in mental health needs available through telehealth. We are looking at a new post Covid grant that is only available for mental health improvements. There was discussion of the new location in Avon. Mr. Coyle explained that the financial impacts of Covid were not as bad as anticipated for the County due in part to actions taken

by the County. Mr. Coyle explained that he is looking at some debt payoff considerations if we are able to free up monies from Covid expenses incurred. We are still able to put away a large portion of the jail revenue. This will be a sizeable tax levy impact, in a good way, when the jail is paid off. Mr. Coyle reviewed the internal customer service RFP. Shared Services is in partnership with Wyoming County for the dialysis and our health insurance savings from our pharmacy program is a sizable chunk for potential reimbursement. Mr. Coyle reviewed the Board meeting room and agenda management discussion at the last meeting and what kind of end result does the Board want. We've had this odd situation with Covid with either full Zoom or full in-person or going hybrid, with hybrid presenting the most challenging of the three choices with the monitoring, people calling in, people in person and all the interaction. Mr. Coyle asked the Supervisors to consider what we want to do from this point forward, with the County opening up, and what, if anything, do you want to look differently when we do go from this point forward? There was discussion on the money spent on iCompass and whether any funds were recaptured and is there a another company to do that type of work? The technology idea is good but Michele can't be the clerk of the board and worry about who can't vote or see what they are doing. There was discussion on the struggles with the room technology. Mr. Coyle explained that money was put into the CIP to right any tech bugs in this room to future proof it for 2021 and beyond. You have AV/Tech on one side and then agenda management system, i.e., iCompass, questions. When you answer both, you develop synergies to make the two work together. iCompass was discarded and not able to work. E-voting was abandoned after board discussion consensus. Michele and IT has been working on an alternative to the agenda management, vetting several companies. It becomes a discussion point, probably under Ways and Means on what do you want to do on agenda management period, and then making sure it works. The iCompass contract that we paid was for the work done in that first year. When the Board decided not to go forward with iCompass that was the County not renewing the contract for another year. The original contract costs were for all of the background work , set up, creating the committee structure and trainings. Ms. Rees reviewed the test trainings with select support staff and the full trainings. There was no way to know the program was not going to work for us until we went live with a meeting. The final straw was that there was a problem with the connection dropping. The problem was not in the Board room. IT had assigned a dedicated Wi-Fi hub for the Board Room iPads and iCompass and the connection was breaking on their end in Canada. We were not going to know that this was a problem until we went live. The Clerk explained that she has been working with Bill Mann, Jason Parker and Julie Barry to review more product demos (Granicus, CivicClerk). Civic Clerk is a branch of Civic Plus and we were hopeful that we would have more connection control. The Clerk expressed her opinion that Granicus and CivicClerk have a lot of approvals through the process and are not a time savings to her at all. Both are very similar to the iCompass process. Approving and moving individual items to each agenda/minutes/docket/minutes is hours of work. Currently entire department agendas are copied into a committee agenda and then on to the next step, whether that is a tentative board agenda, resolution or docket. The process of projecting an agenda onto the screen would be difficult to do along with the resolutions and minutes or if there was a presentation. The Clerk explained that demos were also held with Champion Data System and People Speak. These are more of service for public hearings and public participation however they have an agenda management component with a pdf that could allow linking the recording in the agenda. The Clerk explained that we might lean more towards one of these products. One is a monthly subscription, can be set up quickly, does not have all of the approvals and can be canceled immediately. There is an option for the Board meetings or all of the meetings can be included at an additional cost. Mr. Coyle explained that the first thing we need to know is what the Supervisors want to do for the format of the meetings right now, regardless of any kind of agenda management. Mr. Falk suggested that we go back to normal meetings in the Board room with no zoom now that everything is open. Hybrid does benefit those Supervisors under treatment or with other restrictions. There was discussion regarding when the Executive Order expires and Mr. Coyle explained that the Board has the ability to revert to in person meetings. The Clerk explained that the County Attorney has stated that we are compliant because we are already meeting in person without restriction. As far as the voting and the agenda, the way it is done now is professional. Mr. Gott questioned trying the next step again when it does not make more efficient for departments and Michele, why bother. What we are doing is fine with paper documents and calling roll. The Clerk explained that responses coming through the Clerk

listserv show that many counties are using public access television. It may be possible to have something like that available or maybe the college has some sort of internship program. Consensus of the Supervisors present was to revert to in person meetings and send an email to those Supervisors not in attendance seeking their response. The County's position on ransom ware protection was discussed. Mr. Coyle explained that we contract with a NYS outfit that is the official NYS Chief Information Officer, who puts forth penetration and other testing to try to get into our system and they let us know if they were successful. We do phishing, malware, ransomware, etc. training regularly throughout the year. ITS does their own spoof stuff via email and report the compliance rate at the next department head meeting. These are all happening but we still have phishing emails coming through and you need to hover over the email address to make sure it is valid. There was discussion on the lighting and ducts in the Board room. Mr. Coyle thanked the Supervisors for the discussion and dialogue today. Next we will have the formal plan and the work will begin in carrying it out so there will be lots of different action items as a result of discussions today.

## **ADJOURNMENT**

Mr. Gott moved and Mr. Deming seconded to adjourn the meeting at 11:10 a.m.

---

## **BOARD OF ELECTIONS – DAVID DIPASQUALE AND BECKY SCHROEDER**

### **Informational Item(s) Written Only**

1. Caucuses and Independent Petition Filings increased this month. Republican caucuses were held in Avon, Caledonia, May, Ossian and Springwater; a Democratic caucus was held in Avon. Independent petitions were filed for candidates in Conesus, Caledonia and Geneseo, Livonia, Springwater and Mt. Morris.
2. All payments have been received for the Library ballots, totaling \$300.
3. School elections took place on May 18, 2021 with no problems. Invoices will be mailed to the school districts this week. As a reminder, the Board of Elections supports the school elections by preparing ballots, loaning the machines and offering lists of inspectors. The election itself is governed by NYS Education Law, not Election Law.
4. Contracts for the 2021 funding streams with NYSBOE are in process. We expect to know the amounts of the grants and, hopefully, have the contracts in the next month.
5. We are moving forward on the CyberSecurity Remediation grant and plan to submit our first voucher shortly. Upon reviewing documents between NYSTEC, State BOE and our internal documents, it appears as if a typographic error between those two agencies has resulted in an additional \$10K we can allocate to the grant.
6. Current active voter enrollment stands at 39,485. Democratic: 10,276; Republican: 17,146; Conservative: 908; Working Families: 118; Oth-Green: 115; Oth-Lbt: 140; Oth-Ind: 1,777; Blank-No Party: 8,930-; Oth-Blank: 60; Oth-WEP: 9; and Oth-Reform: 6. Inactive enrollment is 2,216. Total active/inactive voter enrollment: 41,701.

## **EMERGENCY MANAGEMENT SERVICES – BRAD AUSTIN**

### **Informational Item(s) Written Only**

1. Full Transition from Kevin Niedermaier to Brad Austin.
2. DHSES Grant – The FY18 terms and conditions of the original grant contract have been modified between DHSES and Livingston County. Items purchased under the grant were used in the new EMS addition here at Hampton Corners that were not on the original work plan. Due to this change a new signature will be required as per DHSES contract.
3. Five FEMA submissions have been sent for DR4480. The process for reimbursement is as follows; OEM submits all receipts and supporting documentation along with the Material Summary sheet to the State representative who reviews it, if there is any need for additional information State representative will contact OEM, the next step is all documentation is forward to our FEMA representative for review, at this step FEMA qualifies all expenses or sends the information back for deletion of items that do not qualify for reimbursement. After any corrections are made the information is then resubmitted to both the State and

FEMA, approval is then granted to submit for reimbursement. FEMA has the final ruling on what is necessary and appropriate for reimbursement. The current deadline for submittals is September 21, 2021. At present, \$400,167.43 has been submitted to FEMA, all submittals are at various stages of review.

4. Hazard Mitigation Plan Update: Kickoff has begun for the newest version of the Hazard Mitigation Plan. Working with a select group from county administration, planning, highway, economic development, soil and water conservation. Three board supervisors also attended from N. Dansville, Leicester and Ossian. Working with these groups on data collection consisting of critical infrastructure, transportation, utilities, boundaries, land use and building parcels hydrology, flood data, new development, FEMA mitigation, hazard areas and studies.

### **Meetings:**

#### April

- 4/1 Executive Fire Chiefs
- 4/6 Community Hazard Mitigation-Field representative on county fire service lower each community fire service rating.
- 4/8 County Security / Safety Team
- 4/12 American Red Cross Disaster Team representative
- 4/12 Western Region Hazmat Team Coalition
- 4/15 County Volunteer Fire Chiefs Association
- 4/22 National Grid WNY Emergency Management Conference
- 4/28 County Hazmat Team Training – Hazmat Suit donning / doffing along with in suit communications.

#### May

- 5/3-7 NYS Fire Academy – Introduction to Fire Investigations 40 hrs.
- 5/10 National Weather Service
- 5/10 Caledonia Code Enforcement – Awareness / Training collaboration on Solar Farms
- 5/11 Town Highway Association
- 5/13 Hazard Mitigation Kickoff Meeting
- 5/18 Western District Emergency Managers – Genesee County
- 5/19 Lake District Emergency Managers – Schuyler County
- 5/26 Town of Groveland Clerk – PPE Count
- 5/27 County Hazmat Team Training – Metering Equipment – Rep from Dival Safety
- 5/28 Facilitator for table top exercises for 2021 National Warplane Museum Airshow

### **Fires/Emergency Response:**

#### April

- 4/3 Sparta – Fire inside building
- 4/6 Lima – Vehicle
- 4/7 Conesus – Vehicle
- 4/7 Avon – Electrical Issue inside
- 4/8 Geneseo – Assist SUNY Geneseo with light towers, no power on southern half of campus
- 4/10 Geneseo – Fire inside building
- 4/10 Mt. Morris – Fire inside building
- 4/15 Livonia – Assisted EMS with medical emergency
- 4/20 Ossian – Fire inside building
- 4/23 Geneseo – Rescue
- 4/24 York – Outside Fire
- 4/29 Livonia – Fire inside building
- 4/29 Avon – Fire inside building

#### May

- 5/3 Dansville – Fire inside building
- 5/7 Groveland – Fire inside building

5/11 Nunda - Vehicle Fire  
 5/12 Conesus – Fire inside building  
 5/12 Ossian – Fire inside building  
 5/14 Conesus – Rescue  
 5/14 Avon – Outside Fire  
 5/14 Honeoye – Fire inside building  
 5/15 Portage – Outside Fire  
 5/17 West Sparta – Fire inside building  
 5/17 Dansville – Outside fire  
 5/18 Caledonia – Electrical Issue inside  
 5/20 Caledonia – Fire inside building  
 5/22 Canadice / Hemlock – Hazmat  
 5/22 Livonia – Burning Odor inside  
 5/24 West Sparta – Fire inside building  
 5/24 Groveland – Hazmat

## **EMERGENCY MEDICAL SERVICES – KAREN DEWAR**

### **Informational Item(s) Written Only**

#### MLREMS Council Awards

- Livingston County EMS named EMS Agency of the Year for 2020
- Robert Sparks named Advanced Life Support Provider of the Year for 2020
- 
- LCEMS statistics
- Dispatches March 2021 = 390
- Dispatches Year to Date 5/25/2021 = 2,071

#### Meetings / Activities / Responses

##### 1. Meetings:

- a. Livingston County EMS Captains meeting
- b. Medical Director meetings
- c. Meeting with Dansville EMS
- d. Air Show planning meeting
- e. Ambulance medication meeting with Noyes Memorial Hospital ED & Pharmacy
- f. MLREMS Council meeting hosted at LCEMS
- g. Meeting with Niagara County Fire and EMS Coordinators regarding Countywide EMS
- h. Meeting with Chief Transformation Officer of MedStar Mobile Healthcare - EMS consultants for Steuben County

##### 2. Activities

- a. CPR Instructor monitoring
- b. DOH Clinic Drill Evaluation

## **PROBATION – LYNNE MIGNEMI**

### **Informational Item(s) Written Only**

#### **1. PROBATION DEPARTMENT WORKLOAD**

301 adult offenders supervised in county

(26 treatment court cases being supervised in drug court)

17 offenders in other NYS counties

6 offenders in other states

16 juveniles supervised

4 new juvenile referrals

32 investigations ordered

6 active EHM cases (1 juveniles; 5 adults; 1 of which are female), 1-Global Positioning

0 adult placed on probation for willful violation of support  
 13 New Leandra's Law cases (8 CDs)  
 0 New Criminal Adolescent Offender Youth Part cases  
 4 Pre-Trial Services

**2. MONIES COLLECTED**

\$2,140.16 – restitution  
 \$4,095.00 – fines  
 \$5,215.00 – DWI supervision fees  
 \$1,885.50 – EHM fees  
 \$90.22 – restitution surcharge

**3. OUTSTANDING FEES**

\$90,542.40 – DWI Supervision Fees as of 4/30/21  
 \$149,857.55 – EHM fees as of 4/30/21

**4. MEETINGS ATTENDED**

4/6/2021 Human Services  
 4/6/2021 Vaccine Clinic Volunteer (evening shift)  
 4/8/2021 NYS COPA Syracuse  
 4/9/2021 Livingston Outdoor RX RFP (virtual)  
 4/16/2021 Finger Lakes Regional Juvenile Justice Team (virtual)  
 4/19/2021 GVHP financial meeting  
 4/20/2021 Law Enforcement Council (remote)  
 4/27/2021 Suicide Prevention Task Force Meeting

**5. ADMINISTRATIVE REVIEWS**

Zero (0) administrative reviews

**6. TRAINING**

Name	Date	Training	Hours	Misc.
<b>Lynne Mignemi</b>	4/12/21	UNITY: Juvenile Profile Overview	1.0	
<b>Michelle Jordan</b>	None			
<b>Deb Williams</b>	None			
<b>Courtney Sobrado</b>	None			
<b>Liz Laney</b>	None			
<b>Rachel Merrick</b>	None			
<b>Kerrin Chapman</b>	None			
<b>Katie Dunn</b>	None			
<b>Jason Varno</b>	None			
<b>Josh Wren</b>	None			
<b>Holly Smith</b>	None			

Respectfully submitted,  
 Michele R. Rees, IIMC-CMC  
 Clerk of the Board