

**HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, JUNE 6, 2023
10:00 A.M.**

PRESENT: M. Walker, S. Erdle, G. Horr, D. Wester, D. LeFeber, D. Pangrazio, D. DiSalvo, M. Falk, I. Coyle, B. Mann, S. Hillier
 ABSENT: I. Davis

Human Services Chair Merilee Walker asked Bill Mann to lead the Pledge of Allegiance.

10:00 WORKFORCE DEVELOPMENT – RYAN SNYDER

Action Item to Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY OFFICE OF WORKFORCE DEVELOPMENT: C&F TRANSPORTATION, INC.

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Office of Workforce Development, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
C&F Transportation, Inc.	6/26/23-6/30/23	\$1,325.00
3090 Mount Morris-Geneseo Road		
Mount Morris, NY 14510		

For: Summer youth employment transportation to weeklong training

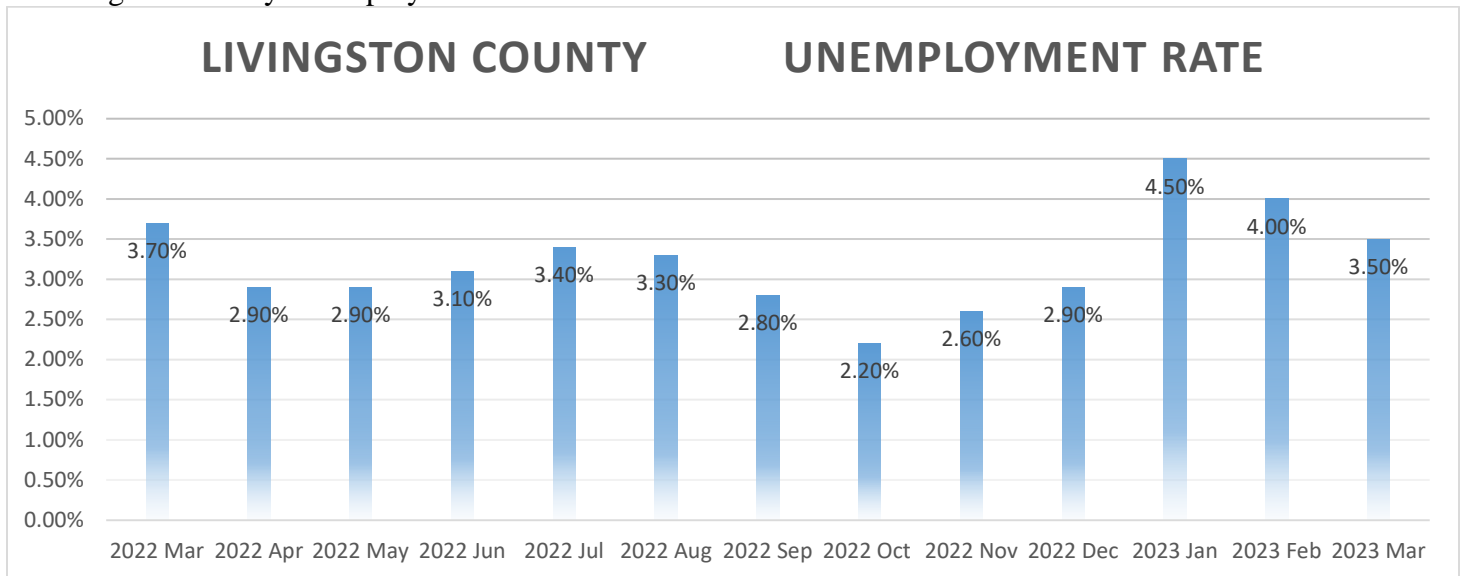
<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Temporary Assistance for Needy Families (TANF)	\$0	Yes

Mr. Snyder reviewed the contract for approval.

Motion: Mr. Pangrazio moved and Mr. Horr seconded to approve the foregoing resolution.... Carried.

Informational Item(s) Written Only

2. Livingston County Unemployment Rate.



Livingston County's Unemployment Rate for March 2023 was 3.5%, down from 3.7% during the same period in the prior year. The rate continues to remain below the statewide average of 4.1%.

Department Activity Report

3. Activity	4. April 2023
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5. Job Openings Posted with NYSDOL	6. 1,072
7. Unique Office Visits	8. 149
9. Individual Appointments	10. 36
11. Workshop Attendees	12. 6
13. Adults/Youth in Training	14. 18
15. Credential Earned	16. 3
17. WIOA Youth Enrolled in Services (34 by 6/30/23)	18. 26/34
19. WIOA Adults Trained (35 by 6/30/22)	20. 61/35

Program Report

- Mini Job Fair – 35 jobseekers and 20 employers attended the 5/22 event at the Govt Center. The next event is June 20th at 4pm.
- SYEP – We received 66 applications and interviewed 47 low-income youth for summer positions. Funding from NYS only increased 1.4% despite the \$1/hour increase in minimum wage this year.
- Community Needs Assessment – The Livingston County Community Needs Assessment has been completed and will be made available to the public through the County website. The report consists of a population profile and community needs survey and identifies the areas of greatest need for low income people and families.
- WIOA – The 2024 Workforce Innovation Opportunity Act (WIOA) allocation for the GLOW region included a \$137,000 increase in job training funds.
- CIC – Tammy Underhill from Coastal Staffing has agreed to fill the remaining vacancy on the Community Initiatives Council (CIC).
- RFP’s – Request for Proposals are being developed for the Youth Bureau and Community Service Block Grant Program to be released later this summer. Both proposals are being issued for the purpose of subcontracting with local agencies for direct services.
- WORC Grant – Livingston Count as Grant Recipient for the GLOW region is applying for the Workforce Opportunity for Rural Communities Grant.

OFFICE FOR THE AGING – SUE CARLOCK

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING GRANT AWARD CONTRACT FOR THE LIVINGSTON COUNTY OFFICE FOR THE AGING: NEW YORK STATE OFFICE FOR THE AGING

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following grant award contract for the Livingston County Office for the Aging, and any future amendments to said contract, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
New York State Office for the Aging 2 Empire Plaza Albany, NY 12223	4/1/2023-3/31/2024	\$1,032,182.00

For: 2023-2024 Annual Update Budget for programs and services to be provided by Livingston County Office for the Aging.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
\$256,404, \$775,778 State	Not to exceed approved 2023 County budget total	Yes X No

Director’s Comments: The term for the Annual Update and Budget is April 1, 2023- March 31, 2024. Ms. Carlock reviewed the annual plan contract for approval. The materials were received very late from the state this year.

Motion: Mr. Wester moved and Mrs. Erdle seconded to approve the foregoing resolution Carried.

Program Statistics:

Served Client Summary

Livingston

01/01/2023 and 4/30/2023

Report Run Date: 5/25/2023

Service Type	Total Units January- April 2023
Case Management (hours)	708
Meals (Home Delivered 15,634, Congregate 6,882)	22,516
Information and Assistance (calls)	1,013
Personal Care (hours)	1,768
Transportation (trips)	1,760
Personal Emergency Response System (service months)	1,480

Program Updates:

SAIL Program Implementation: LCOFA is implementing the SAIL (Stay Independent and Active for Life) in partnership with Noyes Health. SAIL is an evidence-based strength, balance and fitness program for adults 60 and older. Performing exercises that improve strength, balance and fitness are the single most important activity that adults can do to stay active and reduce their chances of falling. The entire curriculum of activities in the SAIL Program can help improve strength and balance, if done regularly. The first SAIL class will start in June at the Dansville YMCA site. Participants do not need to be YMCA members.

Upcoming Medicare Workshops through HIICAP (Health Insurance Information Counseling Assistance Program) subcontract with Lifespan of Greater Rochester:

Medicare Made Easy – An unbiased, nothing to sell overview of Medicare Parts A, B, C, and D, and the plans offered in Livingston County.

Friday, June 9th: 9:30 – 10:30 am, Conference Center

Monday, July 10th, 9:30 – 10:30 am, Conference Center

Thursday, August 17th, 4 -5 pm, Conference Center

Medicare 101 – A deep dive into Medicare including all of the plan options available in Livingston County.

Wednesday, June 14th, 10 am – 12:30 pm, Highway Department

Monday, August 7th, 1 – 3:30 pm, Highway Department

How to Choose a Medicare Plan – How to choose between a Medicare Advantage Plan and Medigap Plans.

Monday, July 17th, 1 – 2 pm, Conference Center

Monday, August 28th, 9:30 – 10:30 am, Highway Department

June Activities at Congregate Sites:

Avon 74 Genesee St (village building) 585-226-6353			Dansville 5 Chestnut St (Methodist Church) 585-335-8130		
6/1	Cooking Matters F&VRX	12:30p	6/13	Patriotic Craft	10:30a
6/7	Sr. Planet Technology Training	12:30p	6/14	Alz Assoc. Healthy Living for Brain/Body	11a
6/8	Cooking Matters F&VRX	12:30p	6/19	Music	12N
6/9	Music	12:30p	6/21	Summer FUN Paint n' Sip	10:30a
6/14	Paint n' Sip	10a	6/28	Iced Tea and Trivia	10:30a
6/16	Planting	10am	BINGO Mon/Wed * Card & Board Games Tues/Thurs @ 12:30		
6/21	Karaoke	12:30p			
6/23	BINGO	12:30p			
Mt Morris 3 Elm St (VFW) 585-658-4513			Livonia 17 Wildbriar Dr 585-346-0010		
6/5	Music	11:45a	6/1	Learn/play Euchre	11a
6/6	Show and Tell your hobby	10:30a	6/5	Info from W.I.S.E.	12N
6/14	Father's Day Ice Cream Social	12:15p	6/6	Bld Pressure Checks	12:30p
6/15	Alz. Assoc. Understanding Alzheimers and Dementia	11a	6/8	Alz Assoc. Understanding Alzheimers and Dementia	10:30
6/19	Games all day		6/12	Info from W.I.S.E. & Ice Tea	11a
BINGO 1 st & 3 rd Wednesdays 10:30-11:30a			6/12	Music	12p
			6/15	Learn/play Euchre	11a
			6/19	W.I.S.E. Program	10:30
			6/20	Smoothies and Trivia w/ Monica	10:30
			6/26	W.I.S.E. Program	10:30
			6/28	Getting Crafty	10a

DEPARTMENT OF SOCIAL SERVICES – TRACY MCCAUGHEY

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES: ENCOMPASS RESOURCES FOR LEARNING

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Department of Social Services, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and

County Administrator:

Contractor

Term

Amount

EnCompass Resources for Learning

7/1/23-6/30/24

\$73,000.00

275 Pinnacle Road

Rochester, NY 14623

For: Educational Support Preventive Services Program – Dansville & Wayland-Cohocton School Dist.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Preventive	0%	Yes X No

Ms. McCaughey reviewed the contract for approval.

Motion: Mr. Pangrazio moved and Mr. Wester seconded to approve the foregoing resolution. Carried.

2. AUTHORIZING THE COMMISSIONER OF THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES TO SIGN THE FOLLOWING CONTRACT: DONATED FUNDS AGREEMENTS

RESOLVED, that the Commissioner of Social Services is hereby authorized to sign the following contract for the Livingston County Department of Social Services, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

Contractor

Term

Amount

Donated Funds Agreement

N/A

\$27,740.00

For: Agreement authorizing DSS to accept donated funds from private sources to provide the local share of Preventive Services.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Education Success Foundation	0%	Yes X No

Motion: Mr. Wester moved and Mrs. Erdle seconded to approve the foregoing resolution..... Carried.

Informational Item(s) Written Only

1. Statistics (Monthly) (April)

	<u>Apr</u>	<u>% Change from Jan 1</u>
Financial Assistance - New Applications Registered:		
Temporary Assistance	134	
Food Stamps/SNAP	226	
Medicaid	92	
HEAP	40	
Temporary Assistance (TA) Caseload:		
Family Assistance Cases	127	-4.51%
Safety Net Cases	198	4.76%
Total	325	0.93%
Family Assistance Individuals	257	
Safety Net Individuals	244	
Total	501	
Employable receiving TA (Distinct Individuals)	65	
Unemployable receiving TA (Distinct Individuals)	220	
Medicaid Cases (MA):		
Community	2016	-11.50%
Chronic Care	230	-0.43%
Foster Care (Include children placed & receiving Adoption Subsidy)	120	-0.83%

SSI	1206	-1.15%
Total	3572	-7.22%

Livingston County Citizens receiving some form of Medicaid service:

Cases In Transit	345	
NYSOH		
Livingston County DSS	4475	
Total	4820	

Food Stamp Only:

Cases	2542	1.36%
Individuals	4788	
SSI Food Stamp Individuals	609	-2.56%

Child Care/Day Care:

Cases	179	16.23%
# of individual children	288	
# of new applications for month	20	

HEAP:

Cases	1667	
Individuals	3845	

Indigent Burials:

Approved	3	
Veterans (# included in the Approved #)	0	
Denied	0	
Withdrawn	0	
No Action/Application process not complete	0	
Approved Year to Date	14	

Fraud:

Front End Detection (FEDS) - During Applicant Status	7	
Fraud Referrals Received - Anonymous/Other	1	
Fraud Referrals Received - Internal/DSS	0	
Referrals sent to Sheriff & DA	0	
Pending with DA/Awaiting Disposition	3	

Clients thru the lobby (Unduplicated #):	524
Total # of individuals served by reception staff:	886

Housing - Homeless Caseload:

Diversions	3	
Housed	20	
Total	23	

Total Nights	943
Singles	882
2 Adults	6
Families	55

Clients entering Temp. Housing & remaining in the month	11
Total Clients in Temp. Housing at end of month	28

Code Blue - Below 32 Degrees		
Cases	0	
Nights	0	
Section 8:		
Voucher Allocation	450	
Vouchers Leased Up for the 1st of the following Month	370	
Voucher Holders Seeking Affordable & Inspected Housing	7	
Pending Applicants/Number Includes-PORT OUTS, new owners awaiting LL ID, tenants relocating to new unit, NH-rehab, new move, move and w/in hearing timeframe, LL term lease and no penalty; Call ins pending eligibility/voucher issuance or denial issuance, applicants who decline, accepted other subsidy, have a penalty, and/or lease violations	35	
Child Support:		
Caseload Count	2,447	-3.01%
Dollars Collected	\$574,168	
Child Protective Services (CPS): Ongoing		
New Primary Investigation Assignments	49	
Secondary Assignments from Other Counties	17	
Petitions Filed	0	
1034 Court Ordered Investigations Completed (# included in Primary Inv.)	2	
422 Summaries to Court	1	
CPS Ongoing Case Management/Preventive Services:		
Case Total	19	
Article 10 Supervision Cases (Youth Remaining in Home)	14	
*Distinct Children	31	
Non-Court Ordered (Article 10)-CPS indicated & Open Mandated Preventive	1	
*Distinct Children	1	
Supervision Cases on Behalf of Another County-Secondary	2	
*Distinct Children	4	
Non-Court Ordered Unfounded/Opened Voluntary Cases	2	
*Distinct Children	4	
School Based Consults:		
Livonia Central School	263	
Article 10 Direct Custody Placement/Non-DSS Cases:		
Cases	5	-44.44%
*Distinct Children	6	-50.00%
Family Services/Permanency Unit:		
Foster Children - DSS Custody Distinct # of Children	13	-23.53%
Distinct Youth Remaining in DSS Custody on Trial Discharge	0	
Levels of Care for DSS Custody Cases:		
Foster Boarding Home	6	
Approved Relative Foster Home	0	
Institution	5	
Group Home	0	
Supervised Independent Living	1	

Other		1	
Foster Child Admissions - New		0	
Return to Foster Care from Trial Discharge		0	
Types of Foster Child Discharges During the Month			
Children Trial Discharged to Parents or Other Resource (Remain in DSS Custody)		0	
Children Discharged (Final) to Parent or Other Resource		0	
Adoptions Finalized as Discharges		6	
KinGap Discharges		0	
Other Discharges (i.e. APLA-Another Planned Living Arrangement)		0	
OCFS State Custody		0	
Probation Based Diversionary Programming (Probation Based Referrals):			
Cases/Referrals New this Month		2	
*Distinct Children		2	
Referrals under assessment or referred and receiving diversion services i.e. skill building:		10	
Case Referral Closed *Distinct Children		4	
Cases Open in Connections FSS-Mandated Preventive		2	
Detention Referrals		2	
Non-Mandated Preventive Services:			
Cases		0	
*Distinct Children		0	
Mandated Preventive - Community Based referrals that meet criteria			
Cases		1	
*Distinct Children		6	
Other Case Processing - # of Distinct Children:			
ICPC Requests		0	
Supervision - Post Discharged - Court Ordered		13	
Supervision on Behalf of Another County		6	
Aftercare Services		2	
TASA (Case Management for Pregnant/Parenting Teens):			
Active Case		0	
New Referrals Received		0	
Cases Closed		0	
Protective Services for Adults (PSA):			
Active Cases		33	6.45%
PSA Referrals Received		11	
Active Financial Mgmt. Cases		29	
Personal Care Aide Cases Total	(2023 - New Category Added)	25	
Level I		0	
Level I pending		0	
Level II		0	
Level II Pending		0	

CDPAP Active	25
Cases waiting for an assigned Aide	0
Guardianship Cases	4
Awaiting discharge	5
Pending	0
Assessment Contacts	57

2. Employees hired, resigned or retired in May:

Name	Action	Title	Town	Date
Crystal Bengier	Hire	Clerk/Typist	Livonia	5/17/23
Brooke Gingham	Hire	Summer Camp Worker	Avon	5/23/23

- All Staff Meetings will be held for DSS employees on a quarterly basis. The second one was held on May 17. Denise Krause presented topics on a Growth Mindset, Change Your Mindset, Change Your Life, and being Proactive vs. Reactive. Next All Staff will be held in October.
- May was Foster Care Awareness Month. The Family Services Unit decorated the employee bulletin board to commemorate this. Employees were asked to write a note on how they will make the world a better place for children in foster care.
- The Work Happy Play Happy (WH/PH) Committee recognized May 11 as National Eat What You Want Day! Breakfast goodies were provided to employees.

DEPARTMENT OF HEALTH – JENNIFER RODRIGUEZ

Action Item(s) To Be Reported

1. **AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: ANNA BOWNE DBA OT-TODAY, BUILDING BLOCKS COMPREHENSIVE SERVICES, INC., BUILDING BLOCKS LEARNING CENTER, LLC, COUNTY OF MONROE, DANVILLE CENTRAL SCHOOL DISTRICT, KESHEQUA CENTRAL SCHOOL DISTRICT, MARY CARIOLA CHILDREN’S CENTER, NATIONAL MEDICAL SERVICES, INC. D/B/A NMS LABS, STEP BY STEP PHYSICAL THERAPY, OCCUPATIONAL THERAPY, SPEECH LANGUAGE THERAPY, PSYCHOLOGY AND LMSW SERVICES, PLLC, WAYLAND COHOCTON CENTRAL SCHOOL DISTRICT & WESTERN NEW YORK SPEECH-LANGUAGE PATHOLOGY, OT AND PT CONSULTANTS, PLCC DBA CLINICAL ASSOCIATES OF THE FINGER LAKES**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Department of Health, and any future amendments to said contracts, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Anna Bowne dba OT-Today 28 Babcock Drive Rochester, NY 14610	7/1/23-6/30/2028	\$60.00 per 30-minute individual session; \$40.00 per 30-minute group session

For: Provide Occupational Therapy services for Preschool Program.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Livingston County, Medicaid, NYSED	varies	Yes X No

Director’s Comments: Contracting to provide occupational therapy services for Preschool Program.

Building Blocks Comprehensive Services, Inc. 275 Parrish Street Canandaigua, NY 14424	7/1/23-6/30/28	\$65.00 per 30-minute individual session; \$40.00 per 30-minute group session.
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For: Education for Children with Disabilities – Preschool Program

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Livingston County, Medicaid, NYSED	varies	Yes X No

Director's Comments: Contracting to provide education for Children with Disabilities – Preschool Program
Building Blocks Learning Center, LLC 7/1/23-6/30/28 \$57.50 per 30-minute individual session;
 19 Robinson Road \$40.00 per 30-minute group session.
 Clinton, NY 13323 Evaluations & SEIT rates set by NYSED

For: Education for Children with Disabilities- Preschool Program

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Livingston County, Medicaid, NYSED	varies	Yes X No

Director's Comments: Contracting to provide education for Children with Disabilities – Preschool Program.
County of Monroe 1/1/23-12/31/23 \$52,925.00
 740 East Henrietta Road 25 full autopsy exams;
 Rochester, NY 14623 8 blood/description type autopsies

For: Death Investigative & Forensic Pathology Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Local Share	100%	Yes X No

Director's Comments: Contracting with Monroe County to provide Death Investigative & Forensic Pathology Service.

Dansville Central School District 7/1/23-6/30/28 \$57.50 per 30-minute individual session;
 337 Main Street \$40.00 per 30-minute group session.
 Dansville, NY 14437 Evaluations & SEIT rates set by NYSED

For: Education for Children with Disabilities – Preschool Program

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Livingston County, Medicaid, NYSED	varies	Yes X No

Director's Comments: Contracting to provide education for Children with Disabilities – Preschool Program.
Keshequa Central School District 7/1/23-6/30/28 \$57.50 per 30-minute individual session;
 13 Mill Street \$40.00 per 30-minute group session.
 Nunda, NY 14517 Evaluations and Center Based rates set by NYSED

For: Education for Children with Disabilities - Preschool Program

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Livingston County, Medicaid, NYSED	varies	Yes X No

Director's Comments: Contracting for education for Children with Disabilities – Preschool Program.
Mary Cariola Children's Center 7/1/23-6/30/28 Evaluations and SEIT rates set by NYSED
 1000 Elmwood Avenue
 Rochester, NY 14620

For: Education for Children with Disabilities – Preschool Program

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Livingston County, Medicaid, NYSED	varies	Yes X No

Director's Comments: Contracting to provide education for Children with Disabilities – Preschool Program.
National Medical Services, Inc. d/b/a NMS Labs 5/1/23-4/30/24 Exhibit A Pricing
 200 Welsh Road
 Horsham, PA 19044

For: Toxicology laboratory testing & services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>

Local Share	100%	Yes X No
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Director's Comments: This contract will provide for toxicology laboratory testing and services.

Step By Step Physical Therapy, Occupational Therapy, Speech Language Therapy, Psychology and LMSW Services, PLLC 7/1/23-6/30/28 \$55.00 per 30-minute individual session;
 1057 East Henrietta Road, Suite 500 \$40.00 per 30-minute group session.
 Rochester, NY 14623

For: Provide Related Services for Preschool Program

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Livingston County, Medicaid, NYSED	varies	Yes X No

Director's Comments: Contracting to provide related services for Preschool Program.

Wayland-Cohocton Central School District 7/1/23-6/30/28 \$57.50 per 30-minute individual session;
 2350 State Route 63 \$40.00 per 30-minute group session.
 Wayland, NY 14572 Evaluations & SEIT rates set by NYSED

For: Education for Children with Disabilities- Preschool Program.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Livingston County, Medicaid, NYSED	varies	Yes X No

Director's Comments: Contracting for education for Children with Disabilities- Preschool Program

Western New York Speech-Language Pathology, OT and PT Consultants, PLLC dba Clinical Associates of the Finger Lakes 7/1/23-6/30/28 \$55.00 per 30-minute individual session;
 590 Fishers Station Drive, Suite 130 \$40.00 per 30-minute group session.
 Victor, NY 14564 Evaluations & SEIT rates set by NYSED

For: Education for Children with Disabilities- Preschool Program.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Livingston County, Medicaid, NYSED	varies	Yes X No

Director's Comments: Contracting for education for Children with Disabilities- Preschool Program

Ms. Rodriguez reviewed the contracts for approval.

Motion: Mr. Wester moved and Mr. Horr seconded to approve the foregoing resolution Carried.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: CASA-TRINITY, INC.

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Department of Health, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
CASA-Trinity, Inc. 4612 Millennium Drive Geneseo, NY 14454	6/1/23-12/31/24	\$260,000.00

For: Provision of Opioid Treatment Program (methadone) services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
County and Local Government Unit Opioid Settlement Agreements	0%	Yes X No

Director's Comments:

Monies needed for this program will address enhancements needed for secure dosing area, methadone dispensing needs and enhanced security measures.

Ms. Rodriguez reviewed the contract for approval. CASA presented a proposal for a methadone clinic last

month. There was discussion on one time opioid funding and program sustainment. Ms. Domingos explained that the program will sustain itself through revenue once they reach a certain amount of clientele along with the out-patient business. These needed monies will allow for methadone dispensing equipment and enhanced security measures as required by state and federal regulations. These services will be provided to residents out of their Dansville outpatient clinic. The program will be self-sustaining as the services are billable through insurance. Mobile Mental Health is a separate program.

Motion: Mr. Pangrazio moved and Mr. Wester seconded to approve the foregoing resolution. Carried.

There was discussion about whether there have been any heroin laced marijuana cases in the County.

Informational Item(s) Written Only

- Hospice served 28 individuals in April: three (3) were at Teresa House and one at Suzanne's in Perry. Thirteen (13) were at the CNR and one at Avon Nursing Home. The rest were in their homes.
- Hospice received 16 referrals and admitted nine (9).
- Updating Continuity of Operations Plan (COOP) & the Public Health Emergency Preparedness and Response Plan (PHEPRP).
- Six (6) people attended the Emergency Preparedness Summit in Atlanta: two (2) employees and four (4) MRC volunteers.
 - Focus of Summit:
 - Building and Sustaining Resilient Communities
 - Enhancing Use of Countermeasures and Non-Pharmaceutical Interventions
 - Ensuring Situational Awareness
 - Enhancing Public Health, Healthcare, and Emergency Management Systems
 - Strengthening Global Health Security
- Completed drafts of seven (7) Medical Reserve Corp (MRC) Mission Sets for MRC Volunteer activities (Just In Time Trainings).
- MRC (Medical Reserve Corp) Recruitment Drive started: Radio and Social Media Ads, Video Production is in process, Billboards go for June.
- CSHW (Center for Sexual Health and Wellness) is now finished up with SUNY clinics for the semester.
- Mental Health Clinic had 650 admitted clients, 37 intakes processed, and 48 referrals.
- Mobile Crisis Response - Contract with CASA is being finalized for this service. CASA is recruiting staff.
- We met with CASA on May 1 about a partnership to hold a clinic in their space and they were very excited about this potential opportunity. They felt many of their patients could benefit from our services. We are currently going through the process to get this new site approved by NYS. If approved, we would use the summer as a trial run and if successful, possibly continue clinic one day per week or twice per month.
- PICHC (Perinatal Infant Children Health Collaborative) has 57 families enrolled with 14 pending.
- CASA has applied for an OASAS connections to care grant for Livingston/Steuben to support individuals who are transitioning to the community from jail or SUD inpatient/residential programs.
- Second year contract with CCE (Cornell Cooperative Extension) approved and safety items have been ordered.
- WIC served 10,182 participants. So far this year. Our average show rate is 83% and we have completed 3,860 appointments, our average enrollment for the year 2023 is 93.4% of our 1550 target enrollment rate.
- WIC's farmers' market nutrition program will start in June. Every participant, six (6) months and older, will be eligible to receive five (5) \$5 checks they can use to purchase locally grown fruits and vegetables at participating farmers markets in NYS. Our outreach worker, Wendy Morris, plans to hold tabling events for WIC did outreach at participating farmers markets around the area.
- We recently did a WIC presentation for the Wyoming County Community Action program; their staff had some great questions and feedback. They will be the sponsoring agency for the Genesee/Wyoming County Healthy Families program, which should be up and running summer 2023.
- CHA/CHIP- *Be Well in Livingston* submitted two (2) grant applications to establish community gardens in Mt Morris and Nunda through GVHP.

- Conducting the strategic planning process - Conducting QI (Quality Improvement) culture, employee engagement satisfaction, community partner, board engagement and external communication assessments.

CENTER FOR NURSING & REHABILITATION – SHARI HUTCHISON

Action Item(s) To Be Reported

1. AUTHORIZING A PROFESSIONAL SERVICES CONTRACT FOR RADIOLOGY SERVICES FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION: ULTRAMOBILE IMAGING SERVICES, INC.

WHEREAS, the County of Livingston solicited a Request for Proposal for Radiology Services, and one (1) proposal was received, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract, which is determined to be the most qualified to provide said services, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
UltraMobile Imaging, Inc. 1465 Jefferson Road Rochester, NY 14623	6/1/2023-5/31/2026, renewal for two additional 1 year terms at the County’s sole option	Fee Schedule

For: Radiology Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Operating Budget	N/A	Yes X No

Ms. Hutchinson reviewed the professional services contracts and staffing contract for approval.

Motion: Mr. Horr moved and Mr. Pangrazio seconded to approve the foregoing resolution.... Carried.

2. AUTHORIZING A PROFESSIONAL SERVICES CONTRACT FOR MEDICAL SERVICES FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION: MOBILE PRIMARY CARE

WHEREAS, the County of Livingston solicited a Request for Proposal for Medical Services, and two (2) proposals were received, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract, which is determined to be the most qualified to provide said services, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Mobile Primary Care 40 La Riviere Drive Suite 201 Buffalo, NY 14202	7/7/2023-7/6/2026 with two additional 1-year renewals at the County’s sole option	Fee Schedule

For: Medical Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Operating Budget	N/A	Yes X No

Motion: Mr. Wester moved and Mrs. Erdle seconded to approve the foregoing resolution..... Carried.

3. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION: SHC SERVICES INC.

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Center for Nursing and Rehabilitation and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
SHC Services Inc. 6955 Union Park Center Drive	8/1/2023-7/31/2024	Fee Schedule

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Operating Budget	N/A	X Yes No

Motion: Mr. Wester moved and Mr. Horr seconded to approve the foregoing resolution Carried.

4. AMENDING THE 2023 LIVINGSTON COUNTY SALARY SCHEDULE: LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION AND REFERRING THIS MATTER TO THE WAYS AND MEANS COMMITTEE

RESOLVED, that the 2023 Livingston County Salary Schedule is amended as follows:

Center for Nursing and Rehabilitation:

- Create two full time Charge Nurse (Licensed Practical Nurse) positions. These positions are a Grade 12, Charge Nurse (Licensed Practical Nurse) effective July 1, 2023.

For: These positions will provide supervision for clinical care on resident neighborhoods.

Director comments:

These positions are needed to open up additional units to increase facility census.

- Convert two full time Activities Aide positions by combining two-part time positions each. The Activity Aide title is a grade 4.

For: These positions provide activity programming to residents.

Director comments:

Recruiting of these positions is also part of our plan to reopen the Tidbits café during morning hours. A full time position will facilitate recruitment.

Ms. Hutchison reviewed the positions for creation to help with the growing census needs.

Motion: Mrs. Erdle moved and Mr. Wester seconded to approve the foregoing resolution Carried.

Pre-approved Informational Item(s) To Be Reported

1. **FINANCIAL/OPERATIONAL UPDATES-**Ms. Hutchison gave a brief overview of financial/operational numbers as of today. Ms. Hutchinson reviewed the staff versus agency hour numbers while increasing census numbers. July and August classes are all full. Ms. Rauber reviewed the revenue and expense numbers to date. There was discussion on how the projected occupancy number is determined. Private pay increased to 18.7%. Ms. Rauber gave an overview of the accounts receivables analysis and options to improve accounts receivable. Ms. Hutchison explained that the state is going to recalculate the NAMI amounts for the first time in thirty years. There was discussion on staff retention and what is a good threshold for agency staff usage.

- Occupancy: As of 5/30/23 we have 211 residents (with three in the hospital) for an occupancy of 79.3%. Year to date we are at 73.8%.
- Cash Flow- The LCCNR’s total cash flow-cash reserves as of 5/30/23 is \$1,090,261.
- IGT has not been received to date. Updates from our state association Leading Age NY indicates that we should be receiving IGT within the next two months.
- LCCNR leadership and finance staff continue to meet biweekly to review all accounts payable. All accounts payable are now at a net sixty days.
- The VAP application has been submitted. A follow up meeting with the NYSDOH was held on March 6th, 2023. The consultants assisting with the grant process felt that we were successful in presenting our application.
- The Audit being done by the Office of Medicaid Inspector General is underway at this time. Bonadio is providing assistance with the audit which is reviewing our 2016 to 2019 Capital rate component.

2. PRONEXUS RECOMMENDATIONS AND FINANCE DEPARTMENT REORGANIZATION- POSITIONS, ORGANIZATIONAL STRUCTURE AND NEXT STEPS

EXECUTIVE SESSION

Motion made by Mr. Pangrazio and seconded by Mr. LeFeber that the Committee adjourn and reconvene for the purpose of discussing the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation; and all Supervisors, Ian Coyle, Bill Mann and Shari Hutchison remain present. Carried.

Mr. Pangrazio moved and Mr. Wester seconded that the Committee reconvened in regular session. The following report was presented.

The Human Services Committee having met in Executive Session, hereby reports as follows:
No action taken.

AMENDING THE 2023 LIVINGSTON COUNTY SALARY SCHEDULE: LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION AND REFERRING THIS MATTER TO THE WAYS AND MEANS COMMITTEE

RESOLVED, that the 2023 Livingston County Salary Schedule is amended as follows:

Center for Nursing and Rehabilitation:

- Create one full time Deputy Director for Finance position with a salary range of \$100,000.00- \$115,000.00 on the Department Head Salary Schedule effective July 1, 2023.

For: This position will provide leadership, oversight and direction to the financial department.

Motion: Mr. LeFeber moved and Mr. Wester seconded to approve the foregoing resolution.... Carried.

Informational Item(s) Written Only

- A. For the month of May, there were two incidents were reported to the NYSDOH, on May 3, a resident to resident incident was reported, and on May 27th, a report of injuries of unknown origin, (skin tears and bruising) was reported.
- B. LCCNR held a job fair as part of National nursing home week on May 17th. The job fair was well attended, and resulted in several hires. We will be processing 4 certified nursing assistants, 13 certified nursing assistant trainees (CNAT) , and 1 neighborhood assistant. There are 5 additional pending applications, for 2 certified nursing assistants and 3 certified nursing assistant trainees (CNAT)
- C. National nursing home week was held the week of May 15th. The theme for the week was Wild, Wild, West week, activities included a visit from the mounted patrol, country-western entertainers, root beer floats at the LCCNR saloon, a barbeque, job fair, and “jail day”, where staff could donate to have a fellow staff member “arrested” and placed in LCCNR jail. The staff member then had to offer a bail donation. Residents and staff participated, the event was a hilarious success with over \$550 being raised.
- D. The request for proposal process for physician services has been completed. Mobile Primary Physicians was selected to provide services beginning on July 7th. The contract with Mobile Primary will result in significant cost savings for LCCNR.
- E. Angela Swain, Director of Social Work, left her position on May 5th. We are in the process of recruiting at this time.
- F. Kathy Crye, Director of Nursing retired on May 12th. Brittany Rittenburg has accepted the Director of Nursing role. As she assesses the needs of the department, we will be recruiting her replacement for the Assistant Director of Nursing role.
- G. The Avon Rotary was onsite on Saturday, May 20th to assist with getting our courtyard furniture in good condition for the season. Several volunteers and staff participated in the event.
- H. The FLPP’s contract is completed, staff training is the next part of the process. This contract will allow us to choose from several high risk resident referrals that may result in an increased reimbursement incentive.
- I. LCCNR leadership will be participating in a virtual series presented by our state association, Leading Age, on adult day healthcare programs. Topics include: Reopening and Rebuilding, Person Centered Care, Recruitment and Retention, and Building back census. This is very timely as we are assessing reopening our program at this time.

- J. A grant request was submitted to the New York State Department of Health to increase training capacity in healthcare. Our grant request would create a temporary licensed practical nurse training position, provide tuition and a salary while attending training. Once they complete the program and become licensed, they would become LPN's at LCCNR. Unlike the nurse aide training program where we cannot require aides to stay or contribute to the cost of training, these LPN programs allow an agreement to be completed. We are seeking grant funding for a total of \$1,600,000 (grants allow up to \$2,000,000) requests. This represents 8 LPNT students over the course of two years. Grant applications are very competitive and due by April 19th.
- K. LCCNR staff are working to meet requirements of the grant that is offering funding to upgrade our nurse call system.
- L. LCCNR revised our visitation policies to reflect the recent regulatory changes in masking and visitor testing. We are no longer requiring visitors to test unless they report symptoms upon screening. LCCNR is currently mask free for staff, visitors, and residents. The NYSDOH Commissioner of Health has declared that Influenza season has concluded. The NYSDOH has removed the Covid flu vaccine requirement for health care staff, we are assessing the current requirements at the federal level. LCCNR may require visitor testing in the future based on increased community transmission or facility outbreaks.
- M. Our safety meeting was held on May 25th.
- N. Our QAPI meeting was held on May 18th.
- O. A special Memorial Day Service was held for residents which included the playing of taps, the event was well received by visitors and families.

Facilities have been working on several projects, including Spectrum services for residents, plumbing repairs, Empire cable, Spectralink phone connectivity issues, kitchen repairs, and an issue with our oxygen tank. The oxygen tank has a compromised inner seal that needs to be repaired. A temporary system has been put in place while repairs are being made to assure there are no interruptions in service.

ADJOURNMENT

Mr. Wester moved and Mr. Horr seconded to adjourn the meeting at 11:02 a.m.

VETERAN'S SERVICES AGENCY – DAVID TERRY

Informational Item(s) Written Only

1. Zeppo's Creekside Creamery at 93 Main Street in Mt Morris started a new venture in recognizing the veteran community. This is a small business ice cream shop that makes all homemade ice cream in house with flavors changing weekly. They started a "buy a cone, give a cone" to a veteran. Any patron can purchase a paper ice cream cone, write a positive message and post on the wall for any veteran whom in turn can keep their message and receive a free ice cream cone. This program will also provide a free cone to the Livingston County Veteran of the Month with their Certificate of Appreciation when they lead the Pledge of Allegiance at the County Board Meeting.

Respectfully submitted,
Michele R. Rees, IIMC-CMC
Clerk of the Board