

**WAYS & MEANS COMMITTEE MEETING MINUTES
MONDAY, JUNE 22, 2020
1:30 P.M.**

PRESENT: D. Pangrazio, D. Knapp, D. Fanaro, E. Gott, W. Wadsworth, D. LeFeber, D. Mahus, M. Falk, I. Coyle, A. Ellis, B. Mann, S. Hillier

Ways & Means Chair Dan Pangrazio asked Geneseo Supervisor William Wadsworth to lead the Pledge of Allegiance.

WORKFORCE DEVELOPMENT – RYAN SNYDER

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY OFFICE OF WORKFORCE DEVELOPMENT/YOUTH BUREAU: ARC OF LIVINGSTON/WYOMING & NEW YORK STATE DEPARTMENT OF STATE

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Office of Workforce Development/Youth Bureau, and any future amendments to said contract, according to the terms designated, subject to review by the County Attorney and County Administrator:

| <u>Contractor</u> | <u>Term</u> | <u>Amount</u> |
|---|----------------|------------------|
| Arc of Livingston/Wyoming 18 Main Street Mt Morris, NY 14510 | 6/1/20-8/30/20 | Up to \$9,600.00 |
| For: Summer youth employment program for youth with disabilities | | |

| <i>Funding Source</i> | <i>Local Share</i> | <i>Budgeted?</i> |
|---|--------------------|------------------|
| Temporary Assistance for Needy Families | \$0 | Yes |

| | | |
|---|----------------|--------------|
| New York State Department of State One Commerce Plaza 99 Washington Avenue Albany, NY 12231 | 4/1/20-9/30/22 | \$322,330.00 |
| For: CARES Act Funding | | |

| <i>Funding Source</i> | <i>Local Share</i> | <i>Budgeted?</i> |
|-----------------------|--------------------|------------------|
| CARES Act | \$0 | Yes |

Director's Comment's:

Supplemental funding to Prevent, Prepare or Respond to the Coronavirus.

Mr. Snyder reviewed the contracts for approval and that he is working on plans to use the DOS funding.

Motion: Mr. Fanaro moved and Mr. Gott seconded to approve the foregoing resolution Carried.

EMERGENCY MEDICAL SERVICES – KAREN DEWAR

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR LIVINGSTON COUNTY EMERGENCY MEDICAL SERVICES: TOWN OF AVON, TOWN OF GROVELAND, TOWN OF LEICESTER, TOWN OF SPRINGWATER, TOWN OF YORK, VILLAGE OF AVON, VILLAGE OF LEICESTER

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for Livingston County Emergency Medical Services, according to the terms designated, subject to review by the County Attorney and County Administrator:

| <u>Contractor</u> | <u>Term</u> | <u>Amount</u> |
|-------------------|-------------|---------------|
|-------------------|-------------|---------------|

| | | |
|---|---|------------|
| <p>Town of Avon 23 Genesee Street Avon, New York 14414</p> | <p>8/1/2020 - with an initial term of one (1) year. Automatic renewal annually for additional one (1) year terms unless terminated.</p> | <p>\$0</p> |
| <p>Town of Groveland 4955 Aten Road Groveland, New York 14462</p> | <p>8/1/2020 - with an initial term of one (1) year. Automatic renewal annually for additional one (1) year terms unless terminated.</p> | <p>\$0</p> |
| <p>Town of Leicester P.O. Box 197 132 Main Street Leicester, New York 14481</p> | <p>8/1/2020 - with an initial term of one (1) year. Automatic renewal annually for additional one (1) year terms unless terminated.</p> | <p>\$0</p> |
| <p>Town of Springwater 8022 S. Main Street Springwater, New York 14560</p> | <p>8/1/2020 - with an initial term of one (1) year. Automatic renewal annually for additional one (1) year terms unless terminated.</p> | <p>\$0</p> |
| <p>Town of York 2668 Main Street York, New York 14592</p> | <p>8/1/2020 - with an initial term of one (1) year. Automatic renewal annually for additional one (1) year terms unless terminated.</p> | <p>\$0</p> |
| <p>Village of Avon 74 Genesee Street Avon, New York 14414</p> | <p>8/1/2020 - with an initial term of one (1) year. Automatic renewal annually for additional one (1) year terms unless terminated.</p> | <p>\$0</p> |
| <p>Village of Leicester P.O. Box 197 Leicester, New York 14462</p> | <p>8/1/2020 - with an initial term of one (1) year. Automatic renewal annually for additional one (1) year terms unless terminated.</p> | <p>\$0</p> |

For: Emergency Medical Services

Ms. Dewar reviewed the service agreements for approval. Mr. Coyle explained that this is part of our shared services plan for the last two years.

Motion: Mr. Wadsworth moved and Mr. Knapp seconded to approve the foregoing resolution Carried.

2. DECLARING SURPLUS PROPERTY – EMERGENCY MEDICAL SERVICES

WHEREAS, the County of Livingston owns surplus personal property that is no longer necessary for public use, now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby declares the following item(s) as surplus property to be disposed of as determined by the County Administrator:

Emergency Medical Services

| Quantity | Year, Make & Model | Mileage/Hours | Serial # |
|----------|----------------------|---------------|-------------------|
| 1 | 2012 Chevrolet Tahoe | 100,522 | 1GNSK2E04CR304754 |

Ms. Dewar has explained that the Highway Garage has recommended this vehicle for surplus.

Motion: Mr. Gott moved and Mr. Wadsworth seconded to approve the foregoing resolution ... Carried.

CENTER FOR NURSING AND REHABILITATION – STEVE WOODRUFF

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT EXTENSION FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION: NYSID (BATES-TROY)

WHEREAS, Resolution No. 2015-138 authorized the original contract for linen services for the Livingston County Center for Nursing and Rehabilitation; and

WHEREAS, both parties are agreeable to a six month extension of the contract: now, therefore be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract extension letter for the Livingston County Center for Nursing and Rehabilitation, according to the term designated, subject to review by the County Attorney and County Administrator:

| <u>Contractor</u> | <u>Term</u> | <u>Amount</u> |
|--|---|---------------|
| NYSID (Bates-Troy) | 7/1/20-12/31/20 | Fee Schedule |
| 11 Columbia Circle Drive Albany, NY 12203 | 6 Month Extension of current agreement | |

For: Commercial Linen Services

Director Comments:

A six month extension is needed to secure final pricing.

Mr. Woodruff explained that the extension is needed while NYSID awaits OGS pricing. Future award is anticipated at a later date.

Motion: Mr. Gott moved and Mr. Fanaro seconded to approve the foregoing resolution..... Carried.

COUNTY ADMINISTRATOR – IAN COYLE (Attachment)

Action Item(s) To Be Reported

1. APPROVING ABSTRACT OF CLAIMS #6B-JUNE 24, 2020

RESOLVED, that the Livingston County Board of Supervisors approves the Abstract of Claims #6B dated June 24, 2020 in the total amount of \$1,579,872.42.

Motion: Mr. Mahus moved and Mr. Knapp seconded to approve the foregoing resolution Carried.

2. AMENDING 2020 LIVINGSTON COUNTY BUDGET-HIGHWAY (3) & OFFICE FOR THE AGING

RESOLVED, that the Livingston County Treasurer is authorized and directed to make the requested Budget Amendments per the Budget Amendment entries, which have been approved by the Livingston County Administrator.

Mr. Coyle reviewed the amendments for approval.

Motion: Mr. Fanaro moved and Mr. Gott seconded to approve the foregoing resolution Carried.

MOTION TO MOVE AGENDA

Mr. Wadsworth moved and Mr. Mahus seconded to move the Early Retirement Incentive resolution to the end of the meeting.

4. A RESOLUTION AUTHORIZING THE ISSUANCE PURSUANT TO SECTION 90.00 OF THE LOCAL FINANCE LAW OF REFUNDING BONDS OF THE COUNTY OF LIVINGSTON, NEW YORK, TO BE DESIGNATED SUBSTANTIALLY “REFUNDING (SERIAL) BONDS”, AND PROVIDING FOR OTHER MATTERS IN RELATION THERETO AND THE PAYMENT OF THE BONDS TO BE REFUNDED THEREBY.

WHEREAS, the County of Livingston, New York (hereinafter, the “County”) heretofore issued serial

bonds in 2005 to the United States of America acting through the Rural Development Agency, as more fully set forth in a bond determinations certificate of the County Treasurer (hereinafter referred to as the “2005 Refunded Bond Certificate”), such bonds now outstanding in the amount of \$436,000, maturing on August 1 annually in each of the years 2021 to 2039, both inclusive, as more fully described in the Refunded Bond Certificate (the “2005 Refunded Bonds); and

WHEREAS, the County also heretofore issued serial bonds in 2006 to the United States of America acting through the Rural Development Agency, as more fully set forth in a bond determinations certificate of the County Treasurer (hereinafter referred to as the “2006 Refunded Bond Certificate”), such bonds now outstanding in the amount of \$450,000, maturing on July 15 annually in each of the years 2021 to 2040, both inclusive, as more fully described in the Refunded Bond Certificate (the “2006 Refunded Bonds); and

WHEREAS, the County also heretofore issued \$2,175,000 Public Improvement (Serial) Bonds, 2011, dated February 1, 2011, pursuant to a duly authorized bond resolution dated January 9, 2008 authorizing said serial bonds for Millennium Drive Complex renovations, and a bond determinations certificate of the County Treasurer (hereinafter referred to as the “2011 Refunded Bond Certificate”), such Public Improvement (Serial) Bonds, 2011, now outstanding in the amount of \$990,000, maturing on February 1 annually in each of the years 2021 to 2026, both inclusive, as more fully described in the Refunded Bond Certificate (the “2011 Refunded Bonds); and

WHEREAS, it would be in the public interest to refund all or a portion of the \$436,000 outstanding principal balance of the 2005 Refunded Bonds maturing in the years 2021 to 2039, both inclusive, the \$450,000 outstanding principal balance of the 2006 Refunded Bonds maturing in the years 2021 to 2040, both inclusive, and the \$990,000 outstanding principal balance of the 2011 Refunded Bonds maturing in the years 2021 to 2026, both inclusive (collectively, the “Refunded Bonds”) by the issuance of refunding bonds pursuant to Section 90.00 of the Local Finance Law; and

WHEREAS, such refunding will result in present value savings in debt service as so required by Section 90.10 of the Local Finance Law; NOW, THEREFORE, BE IT

RESOLVED, by the Board of Supervisors of the County of Livingston, New York, as follows:

Section 1. For the object or purpose of refunding the outstanding principal balance of the Refunded Bonds, including providing moneys which, together with the interest earned from the investment of certain of the proceeds of the refunding bonds herein authorized, shall be sufficient to pay (i) the principal amount of the Refunded Bonds, (ii) the aggregate amount of unmatured interest payable on the Refunded Bonds to and including the date on which the Refunded Bonds which are callable are to be called prior to their respective maturities in accordance with the refunding financial plan, as hereinafter defined, (iii) the costs and expenses incidental to the issuance of the refunding bonds herein authorized, including the development of the refunding financial plan, as hereinafter defined, compensation to the underwriter or underwriters, as hereinafter defined, costs and expenses of executing and performing the terms and conditions of the escrow contract or contracts, as hereinafter defined, and fees and charges of the escrow holder or holders, as hereinafter mentioned, (iv) the redemption premium payable on the Refunded Bonds, and (v) the premium or premiums for a policy or policies of municipal bond insurance or cost or costs of other credit enhancement facility or facilities, for the refunding bonds herein authorized, or any portion thereof, there are hereby authorized to be issued not exceeding \$1,916,000 refunding serial bonds of the County pursuant to the provisions of Section 90.00 of the Local Finance Law (the “County Refunding Bonds” or the “Refunding Bonds”), it being anticipated that the amount of Refunding Bonds actually to be issued will be approximately \$1,805,000, as provided in Section 4 hereof. The County Refunding Bonds shall each be designated substantially “REFUNDING (SERIAL) BOND” together with such series designation and year as is appropriate on the date of sale thereof, shall be of the denomination of \$5,000 or any integral multiple thereof (except for any odd denominations, if necessary) not exceeding the principal amount of each respective maturity, shall be numbered with the prefix R-20 (or R with the last two digits of the year in which the Refunding Bonds are issued as appropriate) followed by a dash and then from 1 upward, shall be dated on such dates, and shall mature annually on such dates in such years, bearing interest semi-annually on such dates, at the rate or rates of interest per annum, as may be necessary to sell the same, all as shall be determined by the County Treasurer pursuant to Section 4 hereof. It is hereby further determined that (a) such Refunding Bonds may be issued in series, (b) such Refunding Bonds may be sold at a discount in the manner authorized by paragraph e of Section 57.00 of the Local Finance Law and (c) such Refunding Bonds may be issued as a single consolidated issue. It is hereby further determined that such

Refunding Bonds may be issued to refund all, or any portion of, the Refunded Bonds, subject to the limitation hereinafter described in Section 10 hereof relating to approval by the State Comptroller.

Section 2. The Refunding Bonds may be subject to redemption prior to maturity upon such terms as the County Treasurer shall prescribe, which terms shall be in compliance with the requirements of Section 53.00 (b) of the Local Finance Law. If less than all of the Refunding Bonds of any maturity are to be redeemed, the particular refunding bonds of such maturity to be redeemed shall be selected by the County by lot in any customary manner of selection as determined by the County Treasurer.

The Refunding Bonds shall be issued in registered form and shall not be registrable to bearer or convertible into bearer coupon form. In the event said Refunding Bonds are issued in non-certificated form, such bonds, when issued, shall be initially issued in registered form in denominations such that one bond shall be issued for each maturity of bonds and shall be registered in the name of Cede & Co., as nominee of The Depository Trust Company, New York, New York (“DTC”), which will act as securities depository for the bonds in accordance with the Book-Entry-Only system of DTC. In the event that either DTC shall discontinue the Book-Entry-Only system or the County shall terminate its participation in such Book-Entry-Only system, such bonds shall thereafter be issued in certificated form of the denomination of \$5,000 each or any integral multiple thereof (except for any odd denominations, if necessary) not exceeding the principal amount of each respective maturity. In the case of non-certificated Refunding Bonds, principal of and interest on the bonds shall be payable by check or draft mailed by the Fiscal Agent (as hereinafter defined) to The Depository Trust Company, New York, New York, or to its nominee, Cede & Co., while the bonds are registered in the name of Cede & Co. in accordance with such Book-Entry-Only System. Principal shall only be payable upon surrender of the bonds at the principal corporate trust office of such Fiscal Agent (or at the office of the County clerk as Fiscal Agent as hereinafter provided).

In the event said Refunding Bonds are issued in certificated form, principal of and interest on the Refunding Bonds shall be payable by check or draft mailed by the Fiscal Agent (as hereinafter defined) to the registered owners of the Refunding Bonds as shown on the registration books of the County maintained by the Fiscal Agent (as hereinafter defined), as of the close of business on the fifteenth day of the calendar month or last business day of the calendar month preceding each interest payment date as appropriate and as provided in a certificate of the County Treasurer providing for the details of the Refunding Bonds. Principal shall only be payable upon surrender of bonds at the principal corporate trust office of a bank or trust company or banks or trust companies located or authorized to do business in the State of New York, as shall hereafter be designated by the County Treasurer as fiscal agent of the County for the Refunding Bonds (collectively the “Fiscal Agent”).

Refunding Bonds in certificated form may be transferred or exchanged at any time prior to maturity at the principal corporate trust office of the Fiscal Agent for bonds of the same maturity of any authorized denomination or denominations in the same aggregate principal amount.

Principal and interest on the Refunding Bonds will be payable in lawful money of the United States of America. The County Treasurer, as chief fiscal officer of the County, is hereby authorized and directed to enter into an agreement or agreements containing such terms and conditions as he or she shall deem proper with the Fiscal Agent, for the purpose of having such bank or trust company or banks or trust companies act, in connection with the Refunding Bonds, as the Fiscal Agent for said County, to perform the services described in Section 70.00 of the Local Finance Law, and to execute such agreement or agreements on behalf of the County, regardless of whether the Refunding Bonds are initially issued in certificated or non-certificated form; provided, however, that the County Treasurer is also hereby authorized to name the County Clerk as the Fiscal Agent in connection with the Refunding Bonds.

The County Treasurer is hereby further delegated all powers of this Board of Supervisors with respect to agreements for credit enhancement, derived from and pursuant to Section 168.00 of the Local Finance Law, for said Refunding Bonds, including, but not limited to the determination of the provider of such credit enhancement facility or facilities and the terms and contents of any agreement or agreements related thereto. The Refunding Bonds shall be executed in the name of the County by the manual or facsimile signature of the County Treasurer, and a facsimile of its corporate seal shall be imprinted thereon. In the event of facsimile signature, the Refunding Bonds shall be authenticated by the manual signature of an authorized officer or employee of the Fiscal Agent. The Refunding Bonds shall contain the recital required by subdivision 4 of paragraph g of Section 90.00 of the Local Finance Law, and the recital of validity clause provided for in

Section 52.00 of the Local Finance Law and shall otherwise be in such form and contain such recitals, in addition to those required by Section 51.00 of the Local Finance Law, as the County Treasurer shall determine. It is hereby determined that it is to the financial advantage of the County not to impose and collect from registered owners of the Refunding Bonds any charges for mailing, shipping and insuring bonds transferred or exchanged by the Fiscal Agent, and, accordingly, pursuant to paragraph c of Section 70.00 of the Local Finance Law, no such charges shall be so collected by the Fiscal Agent.

Section 3. It is hereby determined that:

- (a) the maximum amount of the Refunding Bonds authorized to be issued pursuant to this resolution does not exceed the limitation imposed by subdivision 1 of paragraph b of Section 90.10 of the Local Finance Law;
- (b) the maximum period of probable usefulness permitted by law at the time of the issuance of the Refunded Bonds, for the class of objects or purposes financed by the Refunded Bonds, pursuant to paragraph a of Section 11.00 of the Local Finance Law, is set forth in the respective bond certificates;
- (c) the last installment of the Refunding Bonds will mature not later than the expiration of the period of probable usefulness of the class of objects or purposes for which said Refunded Bonds were issued in accordance with the provisions of subdivision 1 of paragraph a of Section 90.00 of the Local Finance Law;
- (d) the estimated present value of the total debt service savings anticipated as a result of the issuance of the Refunding Bonds, if any, computed in accordance with the provisions of subdivision 2 of paragraph b of Section 90.10 of the Local Finance Law, is as shown in the Refunding Financial Plan described in Section 4 hereof.

Section 4. The financial plan for the aggregate of the refundings authorized by this resolution (collectively, the "Refunding Financial Plan"), showing the sources and amounts of all moneys required to accomplish such refundings, the estimated present value of the total debt service savings and the basis for the computation of the aforesaid estimated present value of total debt service savings, are set forth in Exhibit A attached hereto and hereby made a part hereof. The Refunding Financial Plan has been prepared based upon the assumption that the Refunding Bonds will be issued in one series to refund all of the Refunded Bonds in the principal amount of \$1,805,000, and that the Refunding Bonds will mature, be of such terms, and bear interest as set forth in said Exhibit A. This Board of Supervisors recognizes that the Refunding Bonds may be issued in one or more series, and for all of the Refunded Bonds, or portions thereof, that the amount of the Refunding Bonds, maturities, terms, and interest rate or rates borne by the Refunding Bonds to be issued by the County will most probably be different from such assumptions and that the Refunding Financial Plan will also most probably be different from that attached hereto as Exhibit A. The County Treasurer is hereby authorized and directed to determine which of the Refunded Bonds will be refunded and at what time, the amount of the Refunding Bonds to be issued, the date or dates of such bonds and the date or dates of issue, maturities and terms thereof, the provisions relating to the redemption of Refunding Bonds prior to maturity, whether the Refunding Bonds will be insured by a policy or policies of municipal bond insurance or otherwise enhanced by a credit enhancement facility or facilities, whether the Refunding Bonds shall be sold at a discount in the manner authorized by paragraph e of Section 57.00 of the Local Finance Law, and the rate or rates of interest to be borne thereby, whether the Refunding Bonds shall be issued having substantially level or declining annual debt service and all matters related thereto, and to prepare, or cause to be provided, a final Refunding Financial Plan for the Refunding Bonds and all powers in connection therewith are hereby delegated to the County Treasurer; provided, that the terms of the Refunding Bonds to be issued, including the rate or rates of interest borne thereby, shall comply with the requirements of Section 90.00 of the Local Finance Law as applicable. The County Treasurer shall file a copy of his certificate determining the details of the Refunding Bonds and the final Refunding Financial Plan with the Clerk of the Board of Supervisors not later than ten (10) days after the delivery of the Refunding Bonds, as herein provided.

Section 5. The County Treasurer is hereby authorized and directed to enter into an escrow contract or contracts (collectively the "Escrow Contract") with a bank or trust company, or with banks or trust companies, located and authorized to do business in this State as said County Treasurer shall designate (collectively the "Escrow Holder") for the purpose of having the Escrow Holder act, in connection with the Refunding Bonds, as the escrow holder to perform the services described in Section 90.00 of the Local Finance Law.

Section 6. The faith and credit of said County of Livingston, New York, are hereby irrevocably pledged to the payment of the principal of and interest on the Refunding Bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on

such bonds becoming due and payable in such year. To the extent not paid from other sources, there shall be annually levied on all the taxable real property in said County a tax sufficient to pay the principal of and interest on such Refunding Bonds as the same become due and payable.

Section 7. All of the proceeds from the sale of the Refunding Bonds, including the premium, if any, but excluding accrued interest thereon, shall immediately upon receipt thereof be placed in escrow with the Escrow Holder for the Refunded Bonds. Accrued interest on the Refunding Bonds shall be paid to the County to be expended to pay interest on the Refunding Bonds. Such proceeds as are deposited in the escrow deposit fund to be created and established pursuant to the Escrow Contract, whether in the form of cash or investments, or both, inclusive of any interest earned from the investment thereof, shall be irrevocably committed and pledged to the payment of the principal of and interest on the Refunded Bonds in accordance with Section 90.00 of the Local Finance Law, and the holders, from time to time, of the Refunded Bonds shall have a lien upon such moneys held by the Escrow Holder. Such pledge and lien shall become valid and binding upon the issuance of the Refunding Bonds and the moneys and investments held by the Escrow Holder for the Refunded Bonds in the escrow deposit fund shall immediately be subject thereto without any further act. Such pledge and lien shall be valid and binding as against all parties having claims of any kind in tort, contract or otherwise against the County irrespective of whether such parties have notice thereof.

Section 8. Notwithstanding any other provision of this resolution, so long as any of the Refunding Bonds shall be outstanding, the County shall not use, or permit the use of, any proceeds from the sale of the Refunding Bonds in any manner which would cause the Refunding Bonds to be an "arbitrage bond" as defined in Section 148 of the Internal Revenue Code of 1986, as amended, and, to the extent applicable, the Regulations promulgated by the United States Treasury Department thereunder.

Section 9. In accordance with the provisions of Section 53.00 and of paragraph h of Section 90.10 of the Local Finance Law, in the event such bonds are refunded, the County hereby elects to call in and redeem each of the Refunded Bonds which the County Treasurer shall determine to be refunded in accordance with the provisions of Section 4 hereof and with regard to which the right of early redemption exists. The sum to be paid therefor on such redemption date shall be the par value thereof, and the accrued interest to such redemption date. The Escrow Agent for the Refunding Bonds is hereby authorized and directed to cause notice of such call for redemption to be given in the name of the County in the manner and within the times provided in the Refunded Bond Certificate. Such notice of redemption shall be in substantially the form attached to the Escrow Contract. Upon the issuance of the Refunding Bonds, the election to call in and redeem the callable Refunded Bonds and the direction to the Escrow Agent to cause notice thereof to be given as provided in this paragraph shall become irrevocable, provided that this paragraph may be amended from time to time as may be necessary in order to comply with the publication requirements of paragraph a of Section 53.00 of the Local Finance Law, or any successor law thereto.

Section 10. The Refunding Bonds shall be sold at public competitive sale or at private sale to Roosevelt & Cross Incorporated (the "Underwriter") for purchase prices to be determined by the County Treasurer, plus accrued interest from the date or dates of the Refunding Bonds to the date or dates of the delivery of and payment for the Refunding Bonds. Subject to the approval of the terms and conditions of such private sale by the State Comptroller as may be required by subdivision 2 of paragraph f of Section 90.10 of the Local Finance Law, the County Treasurer is hereby authorized to execute and deliver a purchase contract for the Refunding Bonds in the name and on behalf of the County providing the terms and conditions for the sale and delivery of the Refunding Bonds to the Underwriter. After the Refunding Bonds have been duly executed, they shall be delivered by the County Treasurer to the purchaser or to the Underwriter in accordance with said purchase contract upon the receipt by the County of said the purchase price, including accrued interest.

Section 11. The County Treasurer and all other officers, employees and agents of the County are hereby authorized and directed for and on behalf of the County to execute and deliver all certificates and other documents, perform all acts and do all things required or contemplated to be executed, performed or done by this resolution or any document or agreement approved hereby.

Section 12. All other matters pertaining to the terms and issuance of the Refunding Bonds shall be determined by the County Treasurer and all powers in connection thereof are hereby delegated to the County Treasurer. The County Treasurer shall be further authorized to issue said Refunding Bonds pursuant to Section 90.00 of the Local Finance Law as said officer shall determine necessary.

Section 13. The validity of the Refunding Bonds may be contested only if:

1. Such obligations are authorized for an object or purpose for which said County is not authorized to expend money, or
 2. The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or
 3. Such obligations are authorized in violation of the provisions of the Constitution.
- Section 14. A summary of this resolution, which takes effect immediately, shall be published in the official newspapers of said County, together with a notice of the County Clerk in substantially the form provided in Section 81.00 of the Local Finance Law.

Mr. Coyle explained that the County has done this before. This allows us to seizing on the opportunity in the financial marketplace to refinance existing debt that is preexisting on our books to try to get a better interest rate and better par value. For our purposes, we had one applicable debt series that could be refunded with the potential to save hundreds of thousands of dollars. It is a series of Water & Sewer USDA bonds and some 2011 Millennium Drive Serial bonds. This was one area where it made sense, according to financial advisors when we looked at it, with the interest rate environment and with our bond rating it is pretty good right now to be able to capture this.

Motion: Mr. Gott moved and Mr. Fanaro seconded to approve the foregoing resolution..... Carried.

Pre-approved Informational Item(s) To Be Reported

1. FURLOUGH UPDATE-The County had an agreement with CSEA for the furloughs for 30,60 & 75 days. We did have 42 people in the furlough mix across all departments. A couple were extended beyond the initial plan. Some of this was done on an involuntary basis. We still need to ascertain the direct net savings amount but it was in the hundreds of thousands of dollars. He has also had conversations with departments, in the run up to the budget process, to also contemplate work life without the full complement of their staff. Furlough participation included staff from 10-12 departments and Mr. Coyle thanked Ryan Snyder for his help getting this together.
2. SALES TAX REPORT - There hasn't been a draw since the last contact. The end of the month is our next expected draw. We are down considerably in the second quarter as expected. The initial forecast based on NYSAC data we might be down in 2020 alone, \$2.8M in sales tax, not to mention what that recovery looks like in 2021. The last two draws were down ~\$800,000 but pre-covid we were up \$550,000 so we figure we will be down ~\$2.8M in sales tax this year. We also expect to be down \$1.3M in state aid cuts. We have not had a state aid cut yet.
3. BUDGET UPDATE-Mr. Coyle explained that the department cost changes/budget amendments add up to ~\$2M. Mr. Coyle explained that there are a whole series of offsets including anticipated FMAP funds, another Medicaid related item and the mortgage recording tax that was not included in the budget. Compiling all of this information, Mr. Coyle expects the impact to the 2020 budget to be ~\$5.1 M and we have ~\$6.8M in moves to make of which, three we have already made.

EXECUTIVE SESSION

Motion made by Mr. Wadsworth and seconded by Mr. Gott that the Committee adjourn and reconvene for the purpose of discussing the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation; and all Supervisors and the County Administrator Ian M. Coyle remain present. Carried.

Mr. Wadsworth moved and Mr. Gott seconded that the Committee reconvened in regular session. The following report was presented.

The Ways and Means Committee having met in Executive Session, hereby reports as follows:
No action taken.

3. **AUTHORIZING THE DEVELOPMENT AND IMPLEMENTATION OF AN EARLY**

RETIREMENT INCENTIVE

WHEREAS, the County Administrator has recommended that the Board of Supervisors authorize an early retirement incentive program as a tool to reduce the 2021 County Budget; and

WHEREAS, the County Administrator has recommended that the early retirement incentive program shall be limited to the extent that there will be, in the aggregate, reduction of county appropriations from the County Budget associated with the early retirement(s) and any associated position savings; and

WHEREAS, the County Administrator has recommended that whenever possible, positions will not be refilled and/or positions will be eliminated; and

WHEREAS, participation in the early retirement program shall be restricted to those employees who are eligible to retire, as of the date of retirement, under the criteria established by the New York State and Local Retirement System; and

WHEREAS, participation in the early retirement program shall be also restricted to those employees who are 1) on the Department Head Salary Schedule OR 2) Members of a union that has consented via Memorandum of Agreement with the County to participate in this incentive, with union solicitation based on expected savings and at the discretion of the County Administrator; and

WHEREAS, an employee’s participation in the early retirement incentive program shall be on a strictly voluntary basis, subject to approval by the County; and

WHEREAS, the Ways and Means Committee has recommended, and the County Administrator has concurred, that the incentive shall be a \$15,000.00 one-time payment to employees approved for participation in the incentive, with such payment being made on or about January 8, 2021, and this payment shall be subject to all applicable taxes; now, therefore, be it

RESOLVED, that the Board of Supervisors hereby authorizes:

1. The County Administrator to develop and implement an early retirement incentive program, as a tool to reduce the overall appropriations in the 2021 County Budget subject to the above noted parameters.
2. The commencement date of the retirement incentive election period shall begin on June 25, 2020.
3. An employee who wishes to participate in the early retirement incentive shall submit to the County Administrator a letter outlining his/her intention to retire no later than 12/31/2020. To be considered for the incentive, the letter must be received by the County Administrator no later than July 31, 2020.
4. Any employee who on or before June 23, 2020 has submitted a letter of intent to retire shall not be eligible for the early retirement incentive
5. To be potentially eligible for the above incentive, the employee must be a full-time employee.

Motion: Mr. Fanaro moved and Mr. Gott seconded to approve the foregoing resolution Carried.

ADJOURNMENT

Mr. Fanaro moved and Mr. Mahus seconded to adjourn the meeting at 2:20.

GRANTS & PUBLIC INFORMATION – JULIE BARRY

Informational Item(s) Written Only

1. Grants and Awards - Since June 10, 2019, the Grants and Public Information Coordinator has assisted with and/or developed the following grant and award submissions:

| Grant Name | Submitted | Request | Awarded |
|---|-----------|-----------|---------|
| <i>National</i> | | | |
| DHS - Village of Leicester: Assistance to Firefighters | 3.18.20 | \$208,800 | TBD |
| DOJ - Livingston County: Mobile Crisis Responder Program | 7.11.19 | \$100,000 | No |
| DOJ - Village of Mount Morris: COPS Hiring Program | 3.10.20 | \$250,000 | TBD |
| DOT - Livingston County: Gateway Road Project | 7.15.19 | \$500,000 | No |
| DOJ - Livingston County: Victim Specialist Program | 7.5.19 | \$267,618 | Yes |
| NACCHO - Livingston County: Medical Reserve Corps | 11.1.19 | \$2,500 | Yes |
| NACo Achievement Award - Livingston County: Ride LivINgston | 3.30.20 | - | Yes |
| NACo Achievement Award - Livingston County: PIT Crew | 3.30.20 | - | Yes |
| NEA - Livingston County: Inspirations Trail | 8.20.19 | \$75,000 | No |

| | | | |
|--|----------|-----------|-----|
| USDA - Livingston County: Farmers Market Promotion Program | 6.18.19 | \$246,700 | No |
| <i>State</i> | | | |
| BOE - Livingston County: Early Voting E-Poll Books | 9.9.19 | \$48,345 | Yes |
| CFA 2019 - Village of Mount Morris: Bellamy Park Planning Project | 7.23.19 | \$30,000 | No |
| CFA 2019 - Town of Avon: Opera Block 3 rd Floor Restoration | 7.25.19 | \$574,999 | Yes |
| CFA 2019 - Town of Lima: Food Retail Feasibility Study | 7.17.19 | \$30,000 | Yes |
| CFA 2019 - Town of North Dansville: Frontage Road Park Expansion | 7.20.19 | \$357,245 | No |
| CFA 2019 - Town of West Sparta: Town Park Improvements | 7.25.19 | \$74,100 | No |
| CFA 2019 - Livingston County: Al Lorenz Park Improvements | 7.26.19 | \$196,925 | No |
| DAM - Livingston County: Companion Animal Capital Fund | 1.21.20 | \$112,500 | Yes |
| DEC - Village of Avon: Tree Maintenance Program | 12.3.19 | \$50,000 | TBD |
| DEC - Village of Caledonia: Tree Inventory and CFMP | 12.3.19 | \$26,280 | TBD |
| DEC - Town of Geneseo: Tree Maintenance Program | 11.23.19 | \$50,000 | TBD |
| EFC - Village of Leicester: Pleasant Street Water Main Replacement | 9.13.19 | \$120,000 | No |
| UCS - Village of Mount Morris: Village Court Improvements | 10.10.19 | \$29,566 | Yes |
| <i>Regional and Local</i> | | | |
| GTC - Livingston County: Mobility Management Strategy | 10.15.19 | \$32,500 | Yes |
| GVCA - Livingston County: Inspirations Trail Storefront Installations | 9.19.19 | \$5,000 | TBD |

- a. Federal: COVID-19-related funding through the CARES Act is largely flowing through existing federal programs.
- b. State: Round 10 of the REDC - CFA initiative has not been announced.

2. Public Information - Since June 10, 2019:

- a. Approximately 350 press releases have been distributed with considerable media pick up; over 160 of these are COVID-19-related. The press releases distributed in the past 30 days have over 6,000 views on the Livingston County website.
- b. The number of Facebook followers has increased by 51%, with page likes (45%) and total reach (225%) also increasing dramatically. The number of Twitter followers has increased by 32%, with total impressions averaging 67,000 per month.
- c. Since the COVID-19 pandemic began, the combined Facebook and Twitter posts have averaged 400 per month, up from 75 per month pre-COVID-19.
- d. The COVID-19 pandemic has led to a significant increase in media and public inquiries. Timely and accurate responses have been important in terms of transparency and trust.
- e. Six (6) COVID-19-related YouTube Live events and two (2) press conferences have been organized. The YouTube Live events have over 3,500 views.
- f. A dedicated COVID-19 webpage has been developed and is maintained on a daily basis. The webpage contains a COVID-19 map that has close to 163,000 views.
- g. Multiple COVID-19-related print and radio advertisements have been developed.

Respectfully submitted,

Michele R. Rees, IIMC-CMC
Clerk of the Board