

**PUBLIC SERVICES COMMITTEE MEETING MINUTES**  
**WEDNESDAY, JULY 1, 2020**  
**9:00 A.M.**

PRESENT: G. Deming, C. DiPasquale, B. Carman, S. Erdle, M. Schuster, D. LeFeber, D. Mahus, D. Pangrazio, D. Wester, W. Wadsworth, D. Fanaro, M. Falk, E. Gott, D. Knapp, M. Walker, D. Babbitt Henry, I. Coyle, A. Ellis, B. Mann, S. Hillier, W. Bacon, J. Rodriguez, J. Barry, J. Gunther-Intern

Public Services Chair Jerry Deming asked West Sparta Supervisor Sue Erdle to lead the Pledge of Allegiance.

**MOTION TO MOVE THE AGENDA**

Mr. DiPasquale moved and Mr. Schuster seconded to move the agenda.

Mr. Deming explained that Vinnie Esposito and Connor McMahon will be here later to answer our questions/comments on the Pause NY. Mr. Deming is hoping for some constructive dialogue related to the Pause NY. After that is finished up there will an opportunity to ask questions to get back to the Governor's Office unrelated to the Pause NY.

**HIGHWAY – JASON WOLFANGER**

**Action Item To Be Reported**

**AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY HIGHWAY DEPARTMENT: O'BRIENS SEPTIC AND PORTABLE TOILETS**

WHEREAS, quotes were requested for Portable Toilet Rental, one (1) quote was received by May 10, 2020; now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Highway Department, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>O'Brien's Septic and Portable Toilets</b>	5/15/2020-5/14/2021	\$70.00 per unit per month (1-31 days)
9429 Meter Road		\$68.00 per unit per month (over 31 days)
Dansville, NY 14437		\$25.00 tip over/reset fee \$.00

For: Portable toilet rental, delivered to any location within Livingston County and a weekly cleaning for each unit.

Mr. Wolfanger reviewed the contract for approval.

*Motion: Mr. Carman moved and Mr. Schuster seconded to approve the foregoing resolution.. Carried.*

**Informational Item(s) Written Only**

1. Continuing work at Sheriff Dept. Training Facility (Berm, Roadways, drainage)
2. Paved CR#50 Federal Rd.in the Town of York (completed 6-8-20)
3. Continuing work on the Veterans Monument on Gypsy Lane
4. Preparing to install box culvert on CR#11 Rock Spring Hill Rd. in the Town of West Sparta
5. Chip sealing approximately 30 miles of road across the County. (Starts 6-24-20)
6. Continuing General Maintenance (Ditching, shoulder work, driveway culverts etc.)
7. Surplus items on the 7/6 Ways & Means agenda – 1 1969 International 606 Fork-lift and 1 Mohawk TP-162 Post lift.

**PUBLIC DEFENDER – LINDSAY QUINTILONE-JORDAN**

**Action Item(s) To Be Reported**

1. **AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF**

**SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY PUBLIC DEFENDER: NEW YORK STATE OFFICE OF INDIGENT LEGAL SERVICES**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Public Defender Office, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>New York State Office of Indigent Legal Services</b>	1/1/2020-12/31/2022	\$101,601.00

William J. Leahy, Director  
 A.E. Smith Building, 11<sup>th</sup> Floor  
 80 South Swan Street  
 Albany, NY 12210

For: Grant Distribution #10 (Contract # C100023)

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Grant – NYSOILS	0	Yes x No

Director’s Comments:

This is a grant distribution, which covers the salary and fringe benefits of a part time attorney from 2020-2022. This part time position will assist with Family Court coverage (see resolution below). Ms. Quintilone Jordan reviewed the new distribution grant. The grant covers a 3 year period and she is proposing to use those funds to cover a part time Family Court attorney. She is expecting one of her full time family services attorneys to retire this fall. The funds cover the remainder of 2020 salary and benefits and full time for the next two years.

*Motion: Mr. DiPasquale moved and Mr. LeFeber seconded to approve the foregoing resolution Carried.*

**2. AMENDING THE 2020 LIVINGSTON COUNTY SALARY SCHEDULE: PUBLIC DEFENDER AND REFERRING THIS MATTER TO THE WAYS AND MEANS COMMITTEE**

RESOLVED, that the 2020 Livingston County Salary Schedule is amended as follows:

**Public Defender:**

- Create one part time Assistant Public Defender position at suggested salary of \$30,000.

For: This part time attorney would cover caseload in family court.

Director’s Comments:

This position (salary and fringe) will be funded under ILS Distribution #10. Presently, we have two full time attorneys handling all of the family court caseload, with one full time attorney expected to retire this fall. Ms. Quintilone Jordan does have a candidate in mind for this position that currently works on the assigned counsel and is eager for part time rather than per diem.

*Motion: Mrs. Erdle moved and Mr. Schuster seconded to approve the foregoing resolution .... Carried.*

**SOLID WASTE – PEGGY GRAYSON**

**Action Item(s) To Be Reported**

**1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE GLOW REGION SOLID WASTE MANAGEMENT COMMITTEE-ENVIRONMENTAL ENTERPRISES, INC.**

RESOLVED, the Livingston County Board of Supervisors authorizes the Chairperson of the Board of Supervisors to enter into an extension of this contract with the other GLOW Counties and Environmental Enterprises, Inc. for the GLOW Household Hazardous Waste Collection Program at a cost not to exceed \$33,000 subject to review by the County Attorney and County Administrator.

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Environmental Enterprises, Inc.</b>	2020	Not to exceed \$33,000.00

4650 Spring Grove Avenue

Cincinnati, Ohio, 45232

For: GLOW Household Hazardous Waste Collection

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
GLOW Region Solid Waste Management Committee	Annual Contribution	Yes X No

Director’s comments: Two proposals were reviewed by the GLOW Committee. EEI was the most responsive proposal to provide the service. 2020 would be the 16<sup>th</sup> year GLOW has used this company. The GLOW Committee recommended EEI by resolution at the March 2020 meeting via email in the wake of the COVID-19 pandemic. The collection event is in Livingston County this year on September 19. NYs Household Hazardous Waste State Assistance Grant is also providing funding to GLOW for the event.

Ms. Grayson reviewed the contract for approval. This is the 16<sup>th</sup> year using this vendor. The amount will not exceed \$33,000. The event will be held in Livingston County at Hampton Corners this year. The HHW collection events will be on 9/19/20 and an electronics event on 9/26/20. Additional covid directions will be added for participants to follow during the drive through. She will begin taking appointments on July 20.

*Motion: Mr. Carman moved and Mr. Mahus seconded to approve the foregoing resolution..... Carried.*

**Informational Item(s) Written Only**

1. 2019 Executive Summary report to the Committee of Jurisdiction in each county per the GLOW Committee.

Household Hazardous Waste Collections

- Held yearly since 1996 except for 1999 when a farm pesticide collection was held
- Total attendance 7,000+ Each year approx. half attending indicate it is their first time participating
- Pharmaceuticals were accepted for the last time in 2019 because of the number of other disposal options being available
- Collections of electronics are now done on a separate day due to the volume coming in and unloading time needed
- Appointment system saves money and allows GLOW to process cars in as little as 15 minutes
- Funding via EPA and DEC grants and GLOW’s County contributions
- The next household collection is being planned for September 19 at Hampton Corners Complex, with the electronics collection to be held on the following Saturday, September 26.

**PLANNING – ANGELA ELLIS**

**Action Item(s) To Be Reported**

1. Ms. Ellis explained that the Awarding Bid For The Planning Department For Livingston County Emergency Communications System Upgrade Project For Wilson Road, Town Of Groveland, And Jakman Hill Road, Town Of Livonia resolution has been pushed out again. Midstate has said that they had hoped the prices 50-60 days but we’re still waiting to here. We’re still waiting to hear if this is one of those grants that get cut. If cut, at minimum, the County is looking at a \$250,000, so that would cause us to go back and re-scope the project and probably split it into two separate tower projects as opposed to doing them at the same time. We did not bid for two separate towers, we bid the project as a two tower project so we would not be able to just do one without going back out to bid.

**2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY PLANNING DEPARTMENT: CALEDONIA TRAILBLAZERS, HILL AND VALLEY RIDERS**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Planning Department, and any future amendments to said contract, according to the terms designated, subject to review by the County Attorney and County

Administrator:

Contractor

**Caledonia Trailblazers  
P.O. Box 161  
Caledonia, NY 14423**

For: 2020-2021 NYS Snowmobile Grant Program

Term

4/1/20-3/31/21

Amount

Per NYS Reimbursement  
Amount

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
New York State Office of Parks, Recreation and Historic Resources	0%	Yes

**Hill And Valley Riders  
P.O. Box 61  
Honeoye, NY 14471**

For: 2020-2021 NYS Snowmobile Grant Program

4/1/20-3/31/21

Per NYS Reimbursement  
Amount

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
New York State Office of Parks, Recreation and Historic Resources	0%	Yes

Director's Comments:

This resolution authorizes the Planning Department to contract with Caledonia Trailblazers and Hill and Valley Riders for the pass-thru funds from the State. The Planning Department will help coordinate administrative activities with the State and both snowmobile clubs.

Ms. Ellis reviewed the annual contracts for approval. The funds are reimbursement based.

*Motion: Mr. LeFeber moved and Mr. Mahus seconded to approve the foregoing resolution .... Carried.*

**3. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY PLANNING DEPARTMENT: LIVINGSTON COUNTY SOIL AND WATER CONSERVATION DISTRICT**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Planning Department, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

Contractor

**Livingston County Soil & Water  
Conservation District**

11 Megan Drive, Suite 2  
Geneseo, NY 14454

For: Professional services in support of the implementation of the Conesus Lake Watershed Management Plan funded through the Finger Lakes-Lake Ontario Watershed Protection Alliance funds (CLAWS 29).

Term

6/1/20-12/31/20

Amount

Not to exceed \$18,000.00

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
New York State Environmental Protection Fund/Finger Lakes-Lake Ontario Watershed Protection Alliance annual funding (Conesus Lake Aquatic Weeds Strategy CLAWS 29)	0%	Yes

Director's Comments: This resolution continues our annual contractual relationship with the Soil and Water Conservation District for landowner assistance with agricultural best management practices and projects in the Conesus Lake Watershed (CLAWS 29).

Ms. Ellis reviewed the contract for approval and explained that this is also an annual contract with funding provided through the Finger Lakes/Lake Ontario Watershed Protection Alliance. Bob Stryker works with property owners and farmers on projects that help reduce the toxin water quality of Conesus Lake with the funding provided. We have these funds currently in hand from the State so we feel comfortable moving forward with this project. If this program does get cut, likely we will not be able to do these contracts next year.

The FLOWPA funding is the main funding source that the watershed constantly uses for Conesus Lake water quality related projects. If that funding does get cut that will have a direct impact to all of the services that we provide in the protection of that water supply.

*Motion: Mr. LeFeber moved and Mr. Schuster seconded to approve the foregoing resolution. Carried.*

## **CENTRAL SERVICES – WILLIAM MANN**

### **Pre-approved Informational Item(s) To Be Reported**

1. Mr. Mann thanked Jason Wolfanger and the Highway Department for their work at the Sheriff's Training Complex on Route 408 with **some ??? clearing**, moving dirt and actually piling dirt on the berms. Mr. Mann also thanked the Towns that have been doing a lot of hauling for this work. The Highway Department was able to find materials for no cost, so cost is basically trucking.

2. EMS FACILITY UPDATE-Mr. Mann reported that work is progressing well with the walls up and a roof on both the facility and the alternate garage. The inside concrete slab is in the process of being poured. The Central Services project team has been on site over the last two weeks doing the interior walls and studding. The electrical contractor is there running all of the wiring so that Central Services can go back and do the drywall. He has had good meetings with all of the primary contractors with USDA involvement and, administratively, the project is going very well. As reported in February with the early arrival of the steel, we are ahead of schedule with September 3 as the close out date.

### **Informational Item(s) Written Only**

Please see the following list of projects that are currently in progress, along with a brief description of their status. As you will see, some of the projects are completed, some well underway, and some are still in the planning process.

#### **Al Lorenz Park:**

- Work has begun work on the new Boardwalk/Pond. All materials are on site, we have completed the foundations, and are preparing for placing the support joists.
- Pet waste stations have been installed throughout the park.
- Construction of a new pavilion near the upper ponds is 90% complete.
- All pavilion reservations that do not meet the "gatherings" limit per NY State Pause, have been canceled.
- The playground is sanitized each day and has two hand sanitizer stations for public use.
- The application for treating the ponds to control algae and grass growth is pending DEC approvals.

#### **Government Center:**

The new entrance/security/reception area and mail room have been completed.

#### **Courthouse Roof:**

Finalizing a punch list of items with both the Roofing and Electrical company. Final closeout of this project is anticipated within 30 days.

#### **EOC/EMS Facility:**

Construction is progressing well. Our projects team is onsite completing the interior framing of the office, storage, and training room areas. The concrete floor in the garage/bay area is anticipated for next week.

#### **CNR:**

Cooling Tower: We are in the contract phase. Construction is set for November 9, 2020.

#### **LCSO Training Complex:**

- Tiling lines, clearing vegetation and overgrowth, and re-ditching existing areas within the property have been completed. The permit for construction of the retention pond is awaiting approval from DEC.

- The sniper range berm (300 yard range) is nearing completion.
- The main shooting range is also in progress. We have shaped the base and brought in crushed concrete and milled asphalt. Thank you to our Highway Department for their help in the construction and locating materials from other projects.

**COUNTY CLERK – ANDREA BAILEY**

**Pre-approved Informational Item(s) To Be Reported**

DMV – Re-opening Update

- Appointments
- Drop Box
- Phase in approach

Ms. Bailey reported that there has been DMV staff in the department over the entire Covid time and processing transactions by mail.

Ms. Bailey reported that, in the month of June alone there were over 1600 Registrations, of those there were 820 new license plates issued to County resident and some surrounding counties and 417 plates were surrendered in the office. The DMV Office opened up to in person license renewal transactions 9 days ago and they are trying to keep that to Livingston County residents only, some of which has been met with frustration for out of county residents. Initially this permit testing was for CDL permit testing only, but now includes Class D and Class M or motor cycle permit testing. They have interacted with 720 clients in those 9 days. Call volume over the last 3 months and also the last 2 weeks since press releases have been done has been overwhelming with ~500 calls per day. Livingston County has a very small staff when compared to some of the other counties. Their priority right now is to return calls to those residents looking to schedule an appointment. Ms. Bailey thanked Steve Bagley and Quinton Taylor for their help setting up a computer and phone line designated to taking appointments. We are now getting calls from outside the county because our phones are being answered. Call messages are pulled every night so that DMV can handle the scheduled clients. There are four windows available for transactions with three windows designated for license transactions and appointments are scheduled every 15 minutes. The fourth window for testing stations and depending on the type of testing requested, time is allocated in the appointment system. There are ~125 reviews on the website of resident feedback and people love the appointments. They are looking at what appointments look like in our future. There has been no guidance from state so they reached out to see what other counties were doing. We are currently using Setmore software, but we have to build it out if we expand to build our offering of appointments. Ms. Bailey reported that the Class D testing appointment option opened this past weekend and it filled up immediately. It is now booked out for three weeks for permit testing. The system is monitored and a disclaimer added that non county resident appointments are canceled to ensure that Livingston County resident are top priority. A packet was put together on April 6 with all of the forms and instructions to process new vehicle purchase and is adhered to the drop box located outside of the Government Center. At this time it is not possible to walk people through completing their forms. The drop box hours are limited to 8:00 a.m.-4:00p.m. due to the sensitive information supplied. Even with the three month closure there were still able to generate 32% of revenue during that time. There will be a drop box in Dansville starting today.

**SHERIFF’S OFFICE – IAN COYLE**

**Action Item(s) To Be Reported**

**1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY SHERIFF’S OFFICE-DANSVILLE CENTRAL SCHOOL DISTRICT, GENESEE VALLEY EDUCATIONAL PARTNERSHIP, KESHEQUA CENTRAL SCHOOL DISTRICT, LIVONIA CENTRAL SCHOOL DISTRICT, MT. MORRIS CENTRAL SCHOOL DISTRICT, YORK CENTRAL SCHOOL DIRSTICT AND RIT SPONSORED RESEARCH SERVICES**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Sheriff’s Office, and any future amendments to said contract, according to the term(s) designated, subject to review by the County Attorney and County

Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Dansville Central School District</b> 284 Main St Dansville, NY 14437 For: 2020-2021 School Resource Deputy	9/1/2020-6/30/2021	\$93,863.49
<b>Genesee Valley Educational Partnership</b> 27 Lackawanna Ave. Mt Morris, NY 14510 For: 2020-2021 School Resource Deputy	9/1/2020 – 6/30/2021	\$82,328.38
<b>Keshequa Central School District</b> 13 Mill St Nunda, NY 14517 For: 2020-2021 School Resource Deputy	9/1/2020-6/30/2021	\$82,328.38
<b>Livonia Central School District</b> 40 Spring St Livonia, NY 14487 For: 2020-2021 School Resource Deputy	9/1/2020-6/30/2021	\$82,328.38
<b>Mt. Morris Central School District</b> 30 Bonadonna Ave. Mt Morris, NY 14510 For: 2020-2021 School Resource Deputy	9/1/2020-6/30/2021	\$82,328.38
<b>York Central School District</b> 2578 Genesee St. Retsof, NY 14539 For: 2020-2021 School Resource Deputy	9/1/2020-6/30/2021	\$82,328.38

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
A3111	25-33%	Yes X No

<b>RIT Sponsored Research Services</b> 141 Lomb Memorial Drive Rochester, NY 14623 For: Traffic/Interdiction Grant	10/1/2019-9/30/2022	\$16,000.00
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<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
A3110	0	Yes No X

Mr. Coyle reviewed the contracts for approval. The RIT contract is a grant to study impact of drug networks and interdiction efforts state thoroughfares.

*Motion: Mr. LeFeber moved and Mr. Mahus seconded to approve the foregoing resolution .... Carried.*

**DISCUSSION WITH GOVERNOR’S OFFICE REPRESENTATIVES ON NY PAUSE / PHASE PROCESS**

Mr. Coyle introduced Vinnie Esposito and Connor McMahon representing the Governor’s Office and Empire State Development and thanked them for attending today. The Supervisors in attendance introduced themselves. Mr. Deming asked for comments from Mr. Esposito to be followed by any questions from the Supervisors.

Mr. Esposito thanked the Chairman and County Administrator for their invitation. He is happy to be here to

help answer any questions or provide any useful information related to what is happening. Mr. Esposito recognized and thanks Connor McMahon who is the Governor's Regional Representative for the last four years. Mr. Esposito expressed his thanks to Ian Coyle. Even before the control rooms were instituted, Ian was on top of this entire pandemic and states response in a way that has been commendable, sometimes challenging and pushing things that may slip through the cracks. Mr. Coyle has been a real professional during this and the County has been very well served by having him in this role despite the frustrations we have all faced as we've experienced something unlike anything we have ever seen in our lifetimes and probably never seen in multiple generations. The Covid19 Pandemic has changed the way everything has happened in our country, in our world and certainly in this state. Governor Cuomo has been very aggressive in the way he responded to the initial pandemic and the way that New York so quickly and strongly compared to the rest of the country and going about a reopening strategy that is thought through, based on data and analyzes all aspects of is happening in our economy and society before allowing activities to happen. The final phase started last Friday but it is not a full reopening. There are still going to be various steps as we continue to use the analogy of the "valve" used by the Governor on reopening society while measuring impact and spread of the virus at same time to ensure that we don't open the valve too quickly that we lose control and have another outbreak. So far, reopening in New York is going very well in regards to the spread. Our numbers are trending in a positive direction that we want to continue to see. That is what has allowed us to enter into each of the phases on the first date we were eligible to do so in this region. It's because people have taken the virus so seriously with all the things we have had to do to manage the virus that has allowed us to continue to open the valve. It will be several months before things get back to normal While things are going very well in this state in terms of trend lines to the virus that is not the case in the rest of the country. The state will continue to be very cautious. There are safety guidelines in place for all of the activities that are allowed. It is not about what is allowed or not, it is about personal behaviors and recognizing that we all need to respect the health and safety of other people and do what we can to minimize the risks. Mr. Esposito emphasized the importance of being on the same page and team work. communicating staying on the same page. It's really about consistency, messaging and keeping things as simple as possible when communicating something that is this scary to the population.

There was discussion about allowing spectators to attend the Leicester dragstrip. Right now spectators are not allowed. There was discussion regarding the federal court judge injunction issues on outdoor religious gathering.

There is not any guidance yet on when the remaining Phase 4 businesses that include fitness centers, malls, casinos and indoor entertainment activities will be allowed to open. These are all places that have the highest risks. There was discussion on the differences between upstate and downstate New York. The Governor is analyzing these with a series of people on policy and legal teams with input from the control rooms.

There was discussion on park reservations for family reunion type activities that fall under 50 people and how to monitor people coming from other states. There are 16 restricted states under travel restrictions and people traveling from those states are not allowed to be in public without quarantining for 14 days. Facilities that host events only allow 50 people even if those facilities also have dining services that allow 100 people at 50% capacity. Graduations allow 150 people. These are all ways to try managing the risks in order to be safe. The Emergency Order that allows for online public meetings is slated to expire on July 7 and we are waiting to hear if that is renewed. Mr. Esposito expects that a decision will come late because the Governor is trying to get as much information as possible before making a decision. There was discussion regarding the frustrations due to the late release of guidance and approval to reopen by businesses not having the time to prepare. The guidance coming out is taking best practices from industry leadership and conforming them to what the state is requiring. They did do a better job putting things out sooner for Phase 3 and 4. Guidance changes all the time and businesses need to keep checking. New York State laws don't apply to Native American run casinos. There was discussion on giving businesses a list of what they need to do in order to meet the next stages for reopening even though dates are not included. Mr. Esposito will take this back to the control room. The rent issue will be a very big issue. The eviction protection will continue as long as businesses are restricted.



The prospect of public schools opening this fall was discussed. While medical professionals are optimistic, it is not an automatic guarantee. Colleges are more likely to reopen on a more timely basis. The Governor is not going to make decision until later in summer.

Follow up medical visits do not allow family member to go into some areas. Mr. Esposito explained that there are state restrictions and hospitals are also allowed to add additional restrictions. Hospitals may have a new normal and each facility may be different.

There was discussion on the regional control rooms and whether the State has any plan to look at county by county instead of by region. Livingston County demographics are very different than Monroe County. It is possible but there is no plan to turn over control to counties at this time.

There was discussion on how towns and this county will prepare for the future with sales tax revenue being down and state mandates that require us to provide certain services. The Town of Avon is being asked to sign a 128 page grant contract with a local share of \$1M that includes a Force Majeure clause that allows the state to back out. How do we move forward and assure our constituency that we are doing the project, have a contract with the state, outlay the money and then reimbursables come back. What assurances are there to us that the state will honor the contract. The assumption for CHIPs funds were done in budgets last year and now we don't know if that funding will come in from state when many towns have already completed the oil and stone work. The House has passed a most recent stimulus bill from the pandemic that would include significant funding to state and local governments. The Senate has not yet done so and plans to come back at end of July to address what they are considering as the final stimulus bill for the pandemic. Until we know what that is, it is uncertain whether the Governor will take action on the state budget that has arisen due to the pandemic. Revenues are down for everyone and the federal government is only one that can create money. Related to grant funding, Mr. Esposito is confident that the state will meet past commitments although they may be delayed. The Division of Budget is managing cash very carefully while we wait to see what the solution will be for the state budget.

State funding to help the community for the Livingston Correctional Facility closure was discussed and Mr. Esposito believes there was a recent bill for economic transformation funding that has passed and the Governor has signed it.

The question, for those seasonal venues that are still hoping to happen, on whether there is a sense of an event size that will not happen was discussed. Mr. Esposito explained that it is becoming clearer that large thousands gathering are not going to happen. It is very hard to tell what the number or the date will be on what can and can't happen. For now the 50 person limit continues and there are no exceptions.

The Executive Orders all have different expiration dates and it depends on which restrictions you are referring to. Legislature has met virtually and in Albany. A lot depends on the case wave in other states.

The Supervisors appreciate Mr. Esposito and Mr. McMahon making the time to come to Livingston County today. Livingston County is eager to reopen. One message from today to carry back to Albany is that the County, municipalities and businesses are struggling and are looking for some guidance and some ability to get the economy in our county open. Mr. Esposito is optimistic that Livingston County will fully open soon and asks that we continue to be disciplined and repetitive with people on being safe. We are all tired of this and want it to be over.

Whether there are any thoughts or plans going forward to assist our businesses in case we do get hit by a second wave was discussed and Mr. Esposito shared that there is a lot of effort being paid to preparing for a second wave to roll back any potential reopening, testing, contact tracing and supply chains. A lot was learned over the last months. The state is preparing so that this does not happen again.

Mr. Esposito was thanked for his leadership on the local regional economic counsel over the years. The County

has had many opportunities to develop here in this county. We would really appreciate having the Governor come out to see some of those developments sometime in the near future. Mr. Esposito shared that he is working on a Governor visit for this summer.

## **ADJOURNMENT**

Mr. Schuster moved and Mr. Mahus seconded to adjourn the meeting at 10:30 a.m.

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## **ECONOMIC DEVELOPMENT – BILL BACON**

### **Informational Item(s) Written Only**

The full economic impact of the COVID-19 crisis remains unknown as we continue to reopen the various aspects of business and the economy. We are aware of some businesses who have chosen not to reopen and others who are using this experience as a chance to pursue succession. The messaging has been consistent throughout to support local businesses wherever/whenever possible. Food service businesses have seen tremendous support on social media and otherwise through Facebook pages such as Livingston Menus, which has 6700+ followers and has engaged consumers in finding new food options all over our area. Certain sectors of employment saw varying degrees of shutdown ranging from no impact to full closure (or skeleton crews). Essential businesses were allowed to remain operational where companies like Barilla and Kraft experienced very little employment impact. Large scale retail was allowed to remain operational as well, keeping employment high at grocery stores and mixed-use department stores (Wal-Mart). Essential construction continued during the peak of the crisis providing consistent work to a significant number of area projects classified as “qualifying projects.”

The SBA programs were widely subscribed by many businesses around the area and have seemingly been a help. Much work remains to monitor, track and report the expenses associated with the funding to allow for the maximum forgiveness (grant). The extension of the Paycheck Protection Program (PPP) through year-end was a welcomed site for many owners. Many restaurateurs did not apply based on the uncertainty of reopening dates and deadlines associated with the initial PPP parameters, however, the extension gave an opportunity for many to reconsider and provided much needed assistance. The LCDC issued the Local Business Recovery Fund offering loans between \$2,000 and \$10,000 over a 48-month term. We have been minimally subscribed to this, hearing that many owners are not looking to assume any additional debt at this time.

An initiative to have residents and visitors “get out and move about,” the Inspirations Trail is kicking-off on July 1<sup>st</sup>. This was postponed from the May 1<sup>st</sup> to 25<sup>th</sup> after the COVID crisis required many of the businesses to be closed. The relaunch is an effort to spur downtown activity and create a way to “inspire and admire” the talents of our local artists. You can see more at [www.inspirationstrail.com](http://www.inspirationstrail.com) or the *Inspirations Trail* Facebook page. We expect 70+ works of art to be displayed throughout our local downtowns. The website offers a map and information on the works and the artists.

The office was able to launch Grow LivCo, a rebranded effort to address the different aspects of economic development involved with attracting, retaining and expanding businesses while enhancing quality-of-life factors that positively affect our residents and visitors. The website, [www.growlivco.com](http://www.growlivco.com) offers a significant amount of information and a welcoming, personal touch on how we interact with our businesses and residents. The feedback has been extremely positive and we continue to find ways to engage the brand for our mission and purpose.

Activity for the Industrial Development Agency has been high. There are several smaller solar projects at varying degrees of application/approval that have sought interest in developing throughout the County. As well, we have development on the service and industrial scale that seeks entry into Livingston. The Agency is currently working our way through the process with the Village and Town of Mt. Morris on a large project, while work has already begun on a 50,000sf medical facility as the lead to a larger project in Geneseo. Adaptive reuse projects in Avon and Caledonia are well-along while we continue working with other leads to

find space for attraction/expansion. Overall, there is some feeling that the rural areas possess a more attractive quality than urban areas which struggle with both cost and availability of buildings/land/infrastructure.

The CDBG grant application for OSB Ciderworks was approved and the contract has been executed. The award will be used to fund equipment purchases necessary for the expansion project which was slated for fall 2020. It is likely that the project may be pushed back, however, the plans called to double the size of the building from 2000sf to 4000sf and move production into the new facility. This would leave the existing facility to be completely converted into a tasting room.

The LCDC awarded \$5,000 to implement digital marketing for ten (10) area businesses. The businesses are expected to create or enhance their digital presence online. This may include selling items online or offering new services that they were not able to offer prior to the COVID outbreak. The general concept is to conduct business in a new way that will enable the owner to keep communicating or selling to their customers in the absence of in-person contact. Eventually, every business needs an online presence and should look toward this type of strategy for the future.

The First Impressions program is fully subscribed with the initial allotment of funding provided by the IDA. As we move into the summer months, we will be reviewing all projects for progress and trying to ascertain whether some are still viable. In the event we can repurpose funding, we could provide another round or potentially fund additional proceeds to take on more projects. Both options will be discussed at upcoming LCDC Board meetings.

## **EMERGENCY MEDICAL SERVICES – KAREN DEWAR**

### **Informational Item(s) Written Only**

309 LCEMS dispatches in April 2020

390 LCEMS dispatches in May 2020

Call volume down approximately 8% from this time last year

1. Weekly Public Safety video conference calls with EMS, Fire and law enforcement agency leadership continued through May 27, 2020.
2. EMS agency leadership video conference call June 17, 2020.
3. COVID swab transport to Wyoming County Community Hospital transitioned back to CNR staff the second week in June.
4. Biweekly conference call with NYS Bureau of EMS operations and course sponsor leadership continue.
5. EOC / EMS building expansion project is ongoing.

## **PROBATION – LYNNE MIGNEMI**

### **Informational Item(s) Written Only**

#### **PROBATION DEPARTMENT WORKLOAD**

374 adult offenders supervised in county

(20 treatment court cases being supervised in drug court)

10 offenders in other NYS counties

6 offenders in other states

20 juveniles supervised

0 new juvenile referrals

4 investigations ordered

3 active EHM cases (1 juveniles; 2 adults; 0 of which are female), 0-Global Positioning

0 adult placed on probation for willful violation of support

3 New Leandra's Law cases (3 CDs)

0 New Criminal Adolescent Offender Youth Part cases

#### **2. MONIES COLLECTED**

\$3,102.38 – restitution

\$0.00 – fines  
 \$920.00 – DWI supervision fees  
 \$250.00 – EHM fees  
 \$142.62 – restitution surcharge

**3. OUTSTANDING FEES**

\$93,335.00 – DWI Supervision Fees as of 5/29/20  
 \$153,695.75 – EHM fees as of 5/29/20

**4. MEETINGS ATTENDED**

5/10/2020 COPA Meeting (Remote meeting)  
 5/19/2020 Law Enforcement Council (Remote meeting)  
 5/20/2020 Foodlink Food Distribution Event (Geneseo Central School)  
 5/21/2020 Don Higgins Retirement Event  
 5/22/2020 eConnect conference call with Columbia University  
 Conference call DH-COVID meetings attended throughout remainder of May  
 5/8/2020, 5/18/2020, 5/26/2020

**5. ADMINISTRATIVE REVIEWS**

Zero (0) administrative reviews

**6. TRAINING**

3. Name	4. Date	5. Training	6. Hours	7. Misc.
<b>Lynne Mignemi</b>	None			
<b>Michelle Jordan</b>	5/12/20	Steady Hand at the Helm through Tend Academy Training		1.5
	5/13/20	Violence in the Workplace	0.75	
	5/13/20	Corporate Compliance	0.25	
	5/22/20	Managing probation and parole, engage w/vulnerable citizens via smartphone check-ins		1.0
	5/28/20	Communicating with the community at a safe distance		0.75
<b>Deb Mack</b>	5/11/20	Sexual Harassment	1.0	
	5/11/20	Violence in the Workplace	0.75	
	5/11/20	Corporate Compliance	0.25	
	5/13/20	NAMI Rochester with Judge Elliott	0.5	
	5/14/20	Cyber Security	0.75	
<b>Courtney Sobrado</b>	5/5/20	CE Check In	1.0	
	5/6/20	Corporate Compliance	0.25	
	5/7/20	Financial Hope, Financial Shame & Suicide Training		1.0
	5/11/20	Violence in the Workplace	0.75	
	5/12/20	Understanding & Responding to Child Abuse Allegations		1.0
	5/12/20	Syringe Program in NYS	0.25	
	5/12/20	IID in NYS	0.25	
	5/13/20	Crime Guns 101	1.0	
	5/14/20	Cyber Security	0.75	
	5/18/20	The Critical Role of Continuous Alcohol Monitoring During a Global Pandemic		1.0
	5/21/20	More than Words: The Emotional Maltreatment of children		1.0
<b>Liz Laney</b>	5/1/20	Reducing Recidivism-Risk Needs Responsivity	1.5	
	5/1/20	CE Check In	1.0	
	5/6/20	Victim's Rights	1.0	
	5/6/20	Domestic Violence and Animal Abuse	1.0	
	5/7/20	Financials and Suicide	1.0	
	5/7/20	Maintaining Resilience	1.0	
	5/8/20	CARS	1.5	
	5/12/20	Violence in the Workplace	0.75	
	5/12/20	Corporate Compliance	0.25	

	5/12/20	Community Corrections Roundtable: As the COVID-19	1.0
		Dust Settles: Agency Efforts to Recover Confirmation	
	5/13/20	NAMI Rochester with Judge Elliott	0.5
<b>Rachel Merrick</b>	5/7/20	Violence in the Workplace	0.75
	5/7/20	Corporate Compliance	0.25
	5/11/20	Sexual Harassment	1.0
	5/20/20	Increasing Access to Safety for Victims: Remote Filing	1.0
		In New York State	
<b>Kerrin Chapman</b>	5/8/20	Sexual Harassment	1.0
	5/12/20	Violence in the Workplace	0.75
	5/12/20	Corporate Compliance	0.25
<b>Katie Dunn</b>	5/6/20	Understanding the Link between Animal Abuse and	1.0
		Other Human Crimes	
	5/8/20	Working Remotely and Maintaining a Community of Practice	1.5
	5/8/20	Violence in the Workplace	0.75
	5/8/20	Corporate Compliance	0.25
	5/8/20	Sexual Harassment	1.0
	5/14/20	High Risk Impaired Driving	2.0
<b>Jason Varno</b>	None		
<b>Josh Wren</b>	None		
<b>Holly Smith</b>	5/7/20	Violence in the Workplace	0.75
	5/7/20	Corporate Compliance	0.25

Respectfully submitted,  
Michele R. Rees, IIMC-CMC  
Clerk of the Board