



MINUTES

Public Services Committee

9:00 AM - Wednesday, July 3, 2019

Board of Supervisors Assembly Room

The Public Services Committee of Livingston County was called to order on Wednesday, July 3, 2019, at 9:00 AM, in the Board of Supervisors Assembly Room, with the following members present:

PRESENT: Supervisor Gerald Deming, Supervisor Charles DiPasquale, Supervisor Susan Erdle, Supervisor Mark Schuster, Chairman of the Board David LeFeber, and Supervisor Dennis Mahus, County Administrator Ian Coyle

ABSENT: Supervisor Bill Carman

PLEDGE OF ALLEGIANCE

Public Services Chair and York Supervisor Jerry Deming led the Pledge of Allegiance.

1. MOTION TO MOVE THE AGENDA

1.1 Mr. Deming requested a motion to change the agenda and move Economic Development to the end of the agenda.

2. BOARD OF ELECTIONS - DAVID DIPASQUALE & REBECCA SCHROEDER

PRE-APPROVED INFORMATIONAL ITEM(S) TO BE REPORTED

1. Update on Primary Election 2019-Information was distributed on the primary results that will be certified today. Republicans had 25.3% turnout, Conservatives-30% and Independents-25.6%. This is a low turnout. We had the county wide primary for the County judges. Mr. DiPasquale discussed the hard work done by both Deputy Commissioners and the historical knowledge of Deputy Commissioner Schoonover. The 0% turnout for District 5 in Geneseo is correct. Mr. DiPasquale reviewed the early voting that will not start until November of this year. Early voting will be at their office this year, but that may change for next year. Absentee voting will still be available the week before early voting. They are in the process of looking at electronic poll books using some available grant funding. There was discussion on security on Saturdays and Sundays. There was discussion on the matter of security during early voting.

INFORMATIONAL ITEM(S) WRITTEN ONLY

1. July 2019 Board of Elections Informational/Departmental Updates

- We presented to 5 classes at Livonia Central School as part of our voter outreach explaining the voting process and registering students.
- Caucuses are continuing. Republicans held caucuses in Avon, Portage, Conesus, Mt. Morris Ossian; Democratic caucuses in Avon, Conesus, Geneseo, Leicester, Livonia, Mt. Morris, and Ossian.
- Payments have been received for all Library and School elections but one.

- The preparation phase for Primary 2019 has been completed.
- We continue to work through the Election Law changes. Last week we continually received updates as the session trying to wrap up.
- Considerable time is being spent on adjusting procedures to accommodate the various election changes that have already taken effect as well as anticipating the changes upcoming legislation will have on daily operations, election inspectors and voters.
- Some funding has been appropriated for the electronic poll books on a reimbursement basis. We continue to research the equipment that is most likely to be certified and meets our County needs.
- Current active voter enrollment stands at 38,631. Democratic: 10,162; Republican: 16,792; Conservative: 892; Working Families: 132; Green: 137; Libertarian: 82; Independence: 1,902; Blank-No Party: 8,475; Oth-Blank: 37; Oth-WEP: 12; and Oth-Reform: 8. Inactive enrollment is at 2,589. Total active/inactive voter enrollment is: 41,220.

3. CENTRAL SERVICES - BILL MANN

ACTION ITEM(S) TO BE REPORTED

1. AUTHORIZING A PROFESSIONAL SERVICES CONTRACT FOR THE NATURE INSPIRED CEDAR LOG PLAYGROUND – BEARS MANAGEMENT GROUP, INC.

WHEREAS, the County of Livingston solicited a Request for Proposal for a Nature Inspired Cedar Log Playground, and one (1) proposal was received, now, therefore, be it RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s), which is determined to be the most qualified to provide said services, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>	<u>Local Share</u>	<u>Budgeted?</u>
Bears Management Group, Inc. 7577 East Main Street Lima, NY 14485	7/1/19- 12/31/19	\$57,431.00	100%	Yes
For: Livingston County Al Lorenz Park				
Funding Source: Capital Improvement Project				

Mr. Mann reviewed the one proposal received. The equipment will cover a 100x60 foot area in the park.

Dennis Mahus made a motion and Charles DiPasquale seconded AUTHORIZING A PROFESSIONAL SERVICES CONTRACT FOR THE NATURE INSPIRED CEDAR LOG PLAYGROUND – BEARS MANAGEMENT GROUP, INC. Carried. 0-0 (opposed: None, abstained: None, absent: Bill Carman, 1).

INFORMATIONAL ITEM(S) WRITTEN ONLY

1. July 2019 Central Services Informational/Departmental Updates:

Government Center:

The County met with CPL on May 6th, following the design approval from the PSC. CPL was tasked with beginning the process of design/construction documents. They were also tasked with providing alternate entry options during the construction phase. The County met with CPL on June 11th for a project status update and schedule. CPL requested additional time to complete. Anticipated construction document review is July 2019.

Courthouse Roof:

On May 6th, CPL was tasked with providing Bid Documents for the following roofing systems; 1) Standing Seam Metal, 2) Architectural Metal, 3) Asphalt Shingles, 4) Stone Coated Metal, and 5) the flat roof section. CPL was also tasked with coordinating with SHPO for their input regarding design. The County met with CPL on June 11th for a project status update and schedule. Additional time was requested for completion of documents with an anticipated construction document review to commence the week of June 25, 2019.

The bid notice for Electrical Work and Roof Construction was sent for advertisement on June 26, 2019. This bid will be available and on the street July 5, 2019. There will be a pre-bid conference July 16, 2019 at 10:00am for interested contractors. Bids are due, and will be reviewed, on July 31, 2019 at 11:00am.

Murray Hill paving/parking lot:

In coordination with County Highway, we began the paving project on Murray Hill the third week of May. As of 6/17/19, the main roadway, seven (7) parking areas, along with a new parking lot, and a connector lane from building two to the parking lot have been paved. Central Services is now in the process of painting the parking lines in each of these areas. Once completed, Central Services will begin construction of the sidewalks for the new parking lot and a connector from the auditorium to the conference center.

Livingston County Al Lorenz Park:

New hiking trails have been completed in and around the park, including new mulch and trail markers. Four bridges have been constructed to connect the trails in the area of the two ponds that were cleared in the fall of 2018. We are currently in the process of constructing the kiosks and placing them on the trail system. An RFP award is anticipated in July, 2019. The Nature Inspired Cedar Log Playground will be in the park - between the pavilion and the bathrooms. We are also in the final discussions with a contractor (Highway Contract) to construct the basketball court. Additionally, we have finalized two quotes for a back-stop screen for a softball/kickball field. The back-stop was ordered/received and construction of this project is being completed by Central Services team members. Discussions are now ensuing regarding a kiosk or entrance sign to be constructed at the entrance to ALP. Re-construction/paving of the park roadway and parking lots are planned for the fall of 2019, post the aforementioned construction items.

EOC/EMS Facility:

Bids for the construction of the new EMS Facility were received on June 21, 2019. Multiple bids were received for the following: 1) Electrical, 2) Mechanical, and 3) Plumbing. One bid was received for the General Construction work. The county along with CPL is reviewing the bid results for determination of pathway forward.

District Attorneys Office:

On May 6th the County met with CPL and requested a project update. CPL informed the County that they were continuing to work on the construction documents. The County met with CPL on June 11th for a project status update and schedule. CPL requested additional time to complete, minimum of four additional weeks. Anticipated construction document review will commence in July 2019. Central Services will be completing this construction.

Sheriff's Conference Room:

We have added two new door openings in masonry walls to create a larger conference room while maintaining proper egress. We constructed new soffits to create higher ceiling, installed drywall and finished entire room along with refinishing a newly created unisex bathroom. Will be installing cabinets in both Conference Room and Bathroom once they have been chosen by the Sheriff. Central Services is completing this construction.

Office Space for United Way:

An office has been renovated in Building #1, near the Auditorium for United Way. This space was occupied in June 2019. Central Services completed this construction/renovation.

Murray Hill, Building #2:

Constructing exterior lighting along the sidewalk leading to the entrance at Building #2. We are in the process of running all new conduit, junction boxes, wiring, for three new light poles & bases to create a safer path down the sidewalk at night for multiple late night clinics at DOH. Central Services is completing this construction.

Public Defender's Office Expansion:

Planning completed and funding secured for office enhancement. Construction has started for the new interior partitions/office space in the former Red Cross office. This additional space will create one new Assistant Public Defender's office and 1 new client conference room. Central Services is completing this construction.

Government Center:

In June 2019 we began removing and replacing the carpet on the 3rd floor of the Government Center. This project is currently ongoing.

ITS:

Redesign and construction of a new server room area within ITS to address the EPC cooling project and spacing needs within ITS. The planning has been completed and construction of this redesigned is pending Danforth's progress and schedule for

instillation of equipment. Central Services will be completing this construction.

4. CONFLICT DEFENDER - HAYDEN DADD

ACTION ITEM(S) TO BE REPORTED

1. AMENDING THE 2019 LIVINGSTON COUNTY SALARY SCHEDULE: CONFLICT DEFENDER'S OFFICE AND REFER THIS MATTER TO THE WAYS AND MEANS COMMITTEE

RESOLVED, that the 2019 Livingston County Salary Schedule is amended as follows:

Conflict Defender's Office:

- Create two full-time Assistant Conflict Defender positions at a salary range of \$73,000.00 each.

Mr. Dadd reviewed the Hurrell Herring article case load chart and the funding available. There is money in the budget for another full time assistant conflict defender to cover appeals and Year 2 ILS funds to add another felony level attorney. Last year Mr. Dadd handled 112 felony cases which is outside of the requested caseload cap. Mr. Dadd discussed the ILS for new black letter standards for assigned counsel programs voted in on June 14 for separate distinct administrators for assigned counsel panels. The funds for this new office could come from these funds.

David LeFeber made a motion and Charles DiPasquale seconded AMENDING THE 2019 LIVINGSTON COUNTY SALARY SCHEDULE: CONFLICT DEFENDER'S OFFICE AND REFER THIS MATTER TO THE WAYS AND MEANS COMMITTEE Carried.

INFORMATIONAL ITEM(S) WRITTEN ONLY

1. July 2019 Conflict Defender's Office Informational/Departmental Updates:

On June 20th, 2019 the Office of Indigent Legal Services announced that they have new black letter standards for administering assigned counsel programs. These standards call for the creation of a separate and independent office that would handle all indigent assignments.

5. EMERGENCY MEDICAL SERVICES - KAREN DEWAR

ACTION ITEM(S) TO BE REPORTED

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN A PURCHASE OFFER FOR THE PURCHASE OF REAL PROPERTY FOR LIVINGSTON COUNTY

WHEREAS, the Avon Rotary Lions Ambulance Service ceased operations on April 6, 2019; and

WHEREAS, the Avon Rotary Lions Ambulance Service Board of Directors has offered the transfer of ownership of the ambulance base property located at 5582 Lake Road, Avon, New York 14414 to Livingston County at the cost not to exceed One Dollar (\$1.00); now, therefore, be it

RESOLVED, the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign a purchase offer for the purchase of real property located at 5582 Lake Road, Avon, New York 14414.

Ms. Dewar reported on the call volume to date. Ms. Dewar reviewed the site locations in Avon for an ambulance and how she was approached by Avon Rotary to purchase their building for \$1.00. The Office for the Aging and Department of Health both rent program space in Avon. The Office for the Aging is interested in utilizing part of this space for their congregate meals four days per week. Ms. Dewar reviewed estimated operating costs. Mr. Mahus supports this purchase. Chairman LeFeber stated that he supports this action. The Town of Avon is currently mowing the lawn and he does not feel that the town is opposed to continuing to do so. The Town appreciates the services provided by the EMS program.

David LeFeber made a motion and Mark Schuster seconded AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN A PURCHASE OFFER FOR THE PURCHASE OF REAL PROPERTY FOR LIVINGSTON COUNTY Carried.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY EMERGENCY MEDICAL SERVICES DEPARTMENT: CHS MOBILE INTEGRATED HEALTHCARE, INC.

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Department of Emergency Medical Services, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>	<u>Local Share</u>	<u>Budgeted?</u>
CHS Mobile Integrated Healthcare, Inc. 280 Calkins Road Rochester, New York 14623	7/1/19- 6/30/20 automatic renewal of successive one-year terms unless terminated	ALS \$225/call RSI \$75/call	100%	Yes
For: ALS & RSI Interface Billing Agreement				
Funding Source: A4014.4080				

Ms. Dewar reviewed the contract for approval. This is the same type of agreement that we have with the BLS agencies in the County so that one agency can bill Medicare and the other gets paid something for the call.

Charles DiPasquale made a motion and Mark Schuster seconded AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY EMERGENCY MEDICAL SERVICES DEPARTMENT: CHS MOBILE INTEGRATED HEALTHCARE, INC. Carried.

3. AUTHORIZING THE PURCHASE OF A 2003 AND A 2010 FORD AMBULANCE FROM AVON ROTARY LIONS AMBULANCE SERVICE

WHEREAS, the Avon Rotary Lions Ambulance Service ceased operations on April 6, 2019; and

WHEREAS, the Avon Rotary Lions Ambulance Service Board of Directors has offered the purchase of two ambulances to Livingston County at a cost of One Dollar (\$1.00) each; now, therefore, it be

RESOLVED, that the Director of Emergency Medical Services is authorized to purchase a 2003 and a 2010 Ford ambulance from the Avon Rotary Lions Ambulance, 5582 Lake Road, Avon, New York 14414.

Ms. Dewar reported that Dan Miller at Highway has looked at both vehicles and recommends taking possession. The purchase cost will be \$1.00 each. The 2010 needs basic maintenance and the 2003 will require ~\$5,000 to get ready. We do have another 2003 from Nunda that has had some challenges so the 2003 from Avon will help tremendously.

David LeFeber made a motion and Susan Erdle seconded AUTHORIZING THE PURCHASE OF A 2003 AND A 2010 FORD AMBULANCE FROM AVON ROTARY LIONS AMBULANCE SERVICE Carried.

INFORMATIONAL ITEM(S) WRITTEN ONLY

1. July 2019 Department of Emergency Medical Services Informational/Departmental Updates:

499 LCEMS dispatches for May 2019

June 4, 2019	MLREMS Systems Operations meeting
June 6, 2019	Medical Director meeting / County Captain meeting
June 10, 2019	MLREMS Executive meeting
June 10, 2019	NYSAC Webinar - "Countywide Support for EMS Systems: A Webinar for County Officials"
June 11, 2019	EOC Expansion pre-bid meeting
June 13, 2019	LCDOH DRT training presentation Incident Action Plans and Incident Command System forms
June 17, 2019	MLREMS and REMAC meetings

6. HIGHWAY - DON HIGGINS

ACTION ITEM(S) TO BE REPORTED

1. AWARDING BID AND AUTHORIZING CONSTRUCTION CONTRACT FOR 5-BRIDGE PM PROJECT, NYSDOT PIN 4LV0.00, TOWNS OF AVON, CONESUS, LEICESTER, LIMA AND SPRINGWATER, FOR THE LIVINGSTON COUNTY HIGHWAY DEPARTMENT: THE L.C. WHITFORD CO., INC.

WHEREAS, after proper legal advertisement seeking bids for the construction phase of the 5-Bridge PM Project, three (3) bids were received and opened on June 24, 2019, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, which is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>	<u>Local Share</u>	<u>Budgeted?</u>
The L.C. Whitford Co., Inc. 164 North Main Street Wellsville, New York 14895	7/10/19- 12/31/21	\$917,791.00	6%	Yes X No
For: Preventative maintenance on bridges (5 total) located in the Towns of Avon, Conesus, Leicester, Lima and Springwater.				
Funding Source: Federal Highway, NYSDOT Marchiselli, Liv. Co. Hwy.				

Mr. Wolfanger reviewed the contract for approval.

Charles DiPasquale made a motion and Susan Erdle seconded AWARDING BID AND AUTHORIZING CONSTRUCTION CONTRACT FOR 5-BRIDGE PM PROJECT, NYSDOT PIN 4LV0.00, TOWNS OF AVON, CONESUS, LEICESTER, LIMA AND SPRINGWATER, FOR THE LIVINGSTON COUNTY HIGHWAY DEPARTMENT: THE L.C. WHITFORD CO., INC. Carried.

2. AUTHORIZING A SUPPLEMENTAL PROFESSIONAL SERVICES CONTRACT FOR CONSTRUCTION INSPECTION AND CONSTRUCTION SUPPORT SERVICES: 5-BRIDGE PM PROJECT, NYSDOT PIN 4LV0.00, TOWNS OF AVON, CONESUS, LEICESTER, LIMA AND SPRINGWATER, FOR THE LIVINGSTON COUNTY HIGHWAY DEPARTMENT: C & S COMPANIES

WHEREAS, Livingston County Resolution No. 2017-232 authorized a professional services contract with C & S Companies for the engineering and design phase of the above-named project, and said Resolution provided for a subsequent Supplemental Contract for Construction Inspection and Construction Support services to be negotiated at the time of a Construction Bid Award, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following supplemental contract, which is determined to be the most qualified to provide said services, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>	<u>Local Share</u>	<u>Budgeted?</u>
C&S Companies	7/10/19-	\$220,000.00	5%	Yes XX No

150 State Street, Suite 120 Rochester NY, 14614	12/31/19			
For:Supplemental contract for Construction Inspection and Construction Support services for NYSDOT PIN 4LV0.00, 5-Bridge PM Project.				
Funding Source: Federal Highway, NYSDOT Marchiselli, Liv. Co. Hwy.				

Mark Schuster made a motion and Susan Erdle seconded AUTHORIZING A SUPPLEMENTAL PROFESSIONAL SERVICES CONTRACT FOR CONSTRUCTION INSPECTION AND CONSTRUCTION SUPPORT SERVICES: 5-BRIDGE PM PROJECT, NYSDOT PIN 4LV0.00, TOWNS OF AVON, CONESUS, LEICESTER, LIMA AND SPRINGWATER, FOR THE LIVINGSTON COUNTY HIGHWAY DEPARTMENT: C & S COMPANIES Carried.

PRE-APPROVED INFORMATIONAL ITEM(S) TO BE REPORTED

1. Update report on Veteran Monument Project-Mr. Higgins reviewed how the starting vision for the Veterans Monument project was for 100 metal poppies. 250 poppies have now been made by over 160 veterans or their family members in their memory. There were over 100 people at the picnic on June 24 to celebrate those people that made poppies. Mr. Higgins reviewed the distributed financial information and the use of the Highway Complex CIP funds for this project. Their intent is to have this ready for the November 11 dedication. NYS Veteran Services Agency has pledged the donation of bronze plaques for each person that made a poppy and Valley Fuel is covering the cost of the dog tags for each veteran hanging on each poppy. This project is helping the community and the veterans come together. Mrs. Erdle explained that she attended the picnic on June 24 and it was really amazing to see the how nice the poppies look, every single one is different. This is a beautiful monument to our veterans. Mr. Falk explained that this has been a great project getting all of the veterans in the County together to meet each other.

7. PLANNING - ANGELA ELLIS

- 7.1 Mrs. Ellis expressed her thanks for all of the support of the Board and especially the County Administrator, Administration staff and the Planning staff during the past two months.

ACTION ITEM(S) TO BE REPORTED

1. AUTHORIZING A PROFESSIONAL SERVICES CONTRACT FOR THE LIVINGSTON COUNTY HOUSING NEEDS ASSESSMENT AND MARKET ANALYSIS PROJECT – MRB GROUP

WHEREAS, the County of Livingston solicited a Request for Proposal for the Livingston County Housing Needs Assessment and Market Analysis Project and eight (8) proposal(s) were received, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s), which is determined to be the most qualified to

Public Services Committee

July 3, 2019

provide said services, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>	<u>Local Share</u>	<u>Budgeted?</u>
MRB GROUP 145 Culver Road Suite 160 Rochester, NY 14620	7/8/19-3/1/20	Not to exceed \$50,000.00	Yes	Yes
For: Livingston County Housing Needs Assessment and Market Analysis Project				
Funding Source: New York State Community Development Block Grant				

Mrs. Ellis reviewed the RFP's received, review process and the interviews held by the steering committee members.

Dennis Mahus made a motion and David LeFeber seconded AUTHORIZING A PROFESSIONAL SERVICES CONTRACT FOR THE LIVINGSTON COUNTY HOUSING NEEDS ASSESSMENT AND MARKET ANALYSIS PROJECT – MRB GROUP Carried.

2. AMENDING RESOLUTION NO. 2019-175

WHEREAS, Resolution No. 2019-175 authorized the Chairman of the Board of Supervisors to sign a professional services contract in support of the implementation of the Conesus Lake Watershed Management Plan, funded through the Finger Lakes-Lake Ontario Watershed Protection Alliance funds (CLAWS 27); and

WHEREAS, Resolution No. 2019-175 provided for contract amendments; and

WHEREAS, additional funding has been made available for the installation of agricultural best management practices in Conesus Lake watershed municipalities through the Finger Lakes-Lake Ontario Watershed Protection Alliance funds (CLAWS 28) through March 31, 2020; and

WHEREAS, the project scope of work has been expanded to install additional agricultural best management practices and, as a result, the contract term needs to be extended to 3/31/2020 and the contract amount increased to \$89,012.33; now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract amendment for the Livingston County Planning Department, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>	<u>Local Share</u>	<u>Budgeted?</u>
Livingston County Soil & Water Conservation District 11 Megan Drive, Suite 2 Geneseo, NY 14454	5/1/19- 3/31/20	\$89,012.33 not to exceed	\$0	No
For: Professional services in support of the implementation of the Conesus Lake Watershed				

Public Services Committee

July 3, 2019

Page 10 of 21

Management Plan funded through the Finger Lakes - Lake Ontario Watershed Protection Alliance funds (CLAWS 27 & CLAWS 28)
--

Funding Source: New York State Environmental Protection Fund program
--

And be it further

RESOLVED, that Resolution No.2019-175 is hereby amended.

Mrs. Ellis reviewed the annual resolution done in May and how the state asked for some budget adjustments from a newer grant which required a contract amendment. This freed up some additional funds we could put toward the district. The funds are not budgeted, but it is all funds we are receiving from the state.

Susan Erdle made a motion and Mark Schuster seconded AMENDING RESOLUTION NO. 2019-175 Carried.

INFORMATIONAL ITEM(S) WRITTEN ONLY

1. July 2019 Planning Department Informational/Departmental Updates:

CONESUS LAKE WATERSHED MANAGEMENT ACTIVITIES

1. Conesus Lake Watershed Council. The Council met on May 31, 2019. The Council received the 2018 annual reports on the Watershed Management Program and Watershed Inspection Program. The next Council meeting is scheduled for August 23, 2019.

2. Watershed Education Center at Vitale Park (WEC). The WEC Program Development Committee continued work on the presentation schedule for 2019. Upcoming presentations: Green Infrastructure/Rain Gardens (July 11, 6:30PM), Harmful Algal Bloom Initiative for Conesus Lake and other Lakes (August 14, 6:30PM).

TRANSPORTATION ADVISORY COMMITTEE

1. Mobility Management Website.

a. Marketing materials have been finalized. We will be sending them for print in July and distribution in August. The Public Transportation Work Group met on June 11 to discuss public outreach and next steps.

b. Senior Planner Megan Crowe presented the Ride Livingston website at the Annual Meeting of the Intelligent Transportation Society of New York (ITS-NY) on June 13-14, 2019 in Saratoga Springs, NY. The organization identified Ride Livingston as a project of interest to ITS-NY members around the New York State.

c. Every two years the Metropolitan Planning Organizations across New York State get together for a multi-day conference. The Genesee Transportation Council would like to profile the project as an innovative model for dealing with Mobility-as-a-Service. The conference is in Syracuse the week of July 15. www.RideLivingston.com is seen as a project that would have practical application in other rural areas of the State.

2. Genesee Active Transportation Plan. The consultant team worked on the data collection phase. A combined walking and driving tour around Genesee was held on June 12th to look at some opportunities and areas of concern that have been identified for the Genesee Active Transportation Plan.

AGRICULTURAL AND FARMLAND PROTECTION BOARD

1. Agricultural District Eight Year Renewal. Renewal of Agricultural District #1 is planned for 2020. Planning staff met with CCE to discuss possible partnership to assist with the

renewal process.

2.303b Petitions. The Board of Supervisors designated the month of September as the thirty-day annual period for submission of petitions by landowners to join an existing Agricultural District. The Planning Department will issue public notice in August.

ENVIRONMENTAL MANAGEMENT COUNCIL (EMC)

1.Next meeting. The next meeting is the annual tour of Letchworth State Park, scheduled for July 24th.

2.Community Clean Up Event. The 2nd annual community clean up event was successful. More than double the number of events than last year. There is an online ability to register events and a follow up survey to collect results is available.

COUNTY PLANNING BOARD

LET'S Plan. Reminder: "Evenings with the County Planning Board" is an opportunity for municipal training credit hours. Municipal planning and zoning officials may receive credit for attending and learning about County Planning Board review. Those interested should call the Planning Department beforehand to learn about the agenda and ensure that a meeting is being held. Meeting cancellations are rare, but do happen.

E911 ADDRESSING

The Planning Department continued work on the E911 addressing assignments and ROW naming with the Sheriff's Office.

GENESEE TRANSPORTATION COUNCIL

1.Council. The Council met on June 13th. The next meeting is scheduled for September 12th.

2.Planning Committee. The next meeting is scheduled for July 11th.

GENESEE FINGER LAKES REGIONAL PLANNING COUNCIL

1.Council. The Council meets quarterly. The Council met on June 13th.

2.Planning Coordination Committee. The next meeting is scheduled for August 9th.

SPECIAL PROJECTS

1.LIVINGSTON COUNTY WATER SUPPLY STUDY UPDATE PROJECT. The data collection phase continues. The Planning Department will be contacting municipalities for inventory information.

2.LIVINGSTON COUNTY LAND BANK CORPORATION

The Land Bank Corporation is in the process of securing one property in Mt. Morris for demolition. We continue to look for grant funding opportunities to assist the mission of the organization.

3.HOUSING NEEDS ASSESSMENT AND MARKET ANALYSIS. Consultant interviews are scheduled for June 27th.

4.RADIO COMMUNICATIONS UPGRADE PROJECT. The Project Management Team (PMT) met on June 19th. The PMT and Motorola continued evaluating possible needed upgrades at the Groveland and Jakman Hill tower site locations due to aging infrastructure. Motorola is reviewing possible antenna modifications at Jakman Hill for improvement in the Lima area and investigating the feasibility of a tower at the EOC to address coverage gaps along State Route 63 and the Village of Mt. Morris and County Campus.

5.CONSolidATED FUNDING APPLICATION PROCESS

a.Lakeville Local Waterfront Revitalization Program Application: Planning staff will be working with stakeholders on an application to the NYS Department of State to create a hamlet plan and work on solutions that help address stormwater management and infrastructure needs and concerns.

b. Geneseo Local Waterfront Revitalization Program Application: The Town and Village of Geneseo are requesting funds for development and approval of a Local Waterfront Revitalization Program Component Plan that will address revitalization issues along the Genesee River. The Town and Village will work together on this Component Plan that will include properties along Riverside Drive in the Village, including the River Access Park, and will follow the River west and south to include the Geneseo Airport, Genesee Valley Greenway, and the National Warplane Museum, to Big Tree Lane.

6.2020-2024 CAPITAL IMPROVEMENT PROGRAM. Administration and Planning Department staff are working on organizational activities for the next CIP process.

8. PUBLIC DEFENDER LINDSAY QUINTILONE

ACTION ITEM(S) TO BE REPORTED

1. AMENDING THE 2019 LIVINGSTON COUNTY DEPARTMENT HEAD SALARY SCHEDULE: PUBLIC DEFENDER AND REFER THIS MATTER TO THE WAYS AND MEANS COMMITTEE

RESOLVED, that the 2019 Livingston County Department Head Salary Schedule is amended as follows:

Public Defender:

- Modify the salary of Lisa P. Dugan, Confidential Secretary, to \$50,825.00 effective July 7, 2019.
- Modify the salary of Marc A. Duclos, Assistant Public Defender, to \$30,075.00 effective July 7, 2019.
- Modify the salary of Kelly J. Donohue, Assistant Public Defender, to \$39,000.00 effective July 7, 2019.

Ms. Quintilone reviewed Year 1/Year 2 budget now that we have an executed contract for our five year ILS contract, Ms. Quintilone explained that part of the Year 1 budget included salary increases to balance out these salaries with other equivalent/similar position salaries.

David LeFeber made a motion and Charles DiPasquale seconded AMENDING THE 2019 LIVINGSTON COUNTY DEPARTMENT HEAD SALARY SCHEDULE: PUBLIC DEFENDER

AND REFER THIS MATTER TO THE WAYS AND MEANS COMMITTEE Carried.

9. SHERIFF - TOM DOUGHERTY

ACTION ITEM(S) TO BE REPORTED

1. MEMORIALIZING THE UNITED STATES CONGRESS IN SUPPORT OF CLASSIFYING 911 TELECOMMUNICATORS AS A PROTECTIVE SERVICE OCCUPATION

WHEREAS, H.R 1629 and it's Senate companion bill, also known as the '911 SAVES' Act, directs the US Office of Management and Budget to reclassify public safety telecommunicators from "Office and Administrative Support Occupations" to the category

of “Protective Service Occupations”; and

WHEREAS, the federal government’s Standard Occupational Classification System (SOCS) sorts workers into occupational categories for statistical purposes, according to the nature of the work performed and, in some cases, on the skills, education, or training needed to perform the work; and

WHEREAS, America’s 911 telecommunicators are currently incorrectly categorized in the SOCS as an “Office of Administrative Support Occupations,” a category which includes secretaries, office clerks, and taxicab dispatchers; and

WHEREAS, classifying 911 telecommunicators as an “Office and Administrative Support Occupation” fails to recognize their central role in public safety, their specialized training and skills, and their unique work environment; and

WHEREAS, classifying public safety telecommunicators as “Protective Service Occupations” – alongside police, firefighters, security guards, lifeguards, and others whose job it is to protect our communities – would better reflect the work they perform, and align the SOCS with related classification systems; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors encourages all members of The State of Congressional delegation to support H.R. 1629, the Supporting Accurate Views of Emergency Services Act of 2019 (911 SAVES Act), which would direct the White House Office of Management and Budget (OMB) to reclassify public safety telecommunicators as a “Protective Service Occupation”; and be it further

RESOLVED, that the Clerk of the Board of Supervisors shall forward certified copies of this

Resolution to the Governor of the State of New York Andrew Cuomo, Senate Majority Leader Andrea Stewart-Cousins, Senator Patrick Gallivan, Speaker of the New York State Assembly Carl Heastie, Assemblywoman Marjorie Byrnes, and all others deemed necessary and proper.

Amanda Schultz reviewed the request for this action. There was discussion that this is an employee status.

Dennis Mahus made a motion and Mark Schuster seconded MEMORIALIZING THE UNITED STATES CONGRESS IN SUPPORT OF CLASSIFYING 911 TELECOMMUNICATORS AS A PROTECTIVE SERVICE OCCUPATION Carried.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY SHERIFF'S OFFICE: COUNTY OF MONROE

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Sheriff’s Office, and any future amendments to said contracts, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>	<u>Local Share</u>	<u>Budgeted?</u>
County of Monroe 39 W. Main St. Rochester, NY 14614	1/1/19- 12/31/19	\$69,583.00	100%	Yes
For: Forensic laboratory services				
Funding Source: budget				

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>	<u>Local Share</u>	<u>Budgeted?</u>
County of Monroe 39 W. Main St. Rochester, NY 14614	1/1/18- 2/31/18	\$115,121.00	100%	Yes
For: Forensic laboratory services				
Funding Source: budget				

Undersheriff Bean reviewed the 2018 contract and the changes made by Monroe County after payment was made. This contract is done and paid, but the contract was never signed. Undersheriff Bean reviewed the 2019 contract and how the contract amount is determined. With the anticipated submission increases with the new discovery law, if we need to submit every single case to Monroe prior to prosecution, the County's submission are going to go through the roof again. There was discussion on the 2018 contract payment for services that were then no longer provided. Mr. Coyle discussed the contact between the County Attorney and Monroe County on the 2018 contract. There was discussion on the 2019 contract amount being appropriate for services being provided on this resolution but the dissatisfaction in the settlement of the 2018 contract. Mr. Coyle suggested referring this matter to the Ways and Means Committee meeting on July 8 so that the County Attorney is present. There was discussion on the wording within the contract.

Dennis Mahus made a motion and David LeFeber seconded to refer this resolution to the Ways and Means Committee meeting next week Carried.

10. SOLID WASTE - PEGGY GRAYSON

ACTION ITEM(S) TO BE REPORTED

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY DEPARTMENT OF PUBLIC WORKS-GLOW REGION SOLID WASTE MANAGEMENT COMMITTEE GENESEE AND WYOMING COUNTIES

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for Livingston, according to the term designated, subject to review by the County Attorney and County Administrator:

SOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for Livingston County, and any future amendments to said contract, according to the term designated, subject to review by the

Public Services Committee

July 3, 2019

Page 15 of 21

County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>	<u>Local Share</u>	<u>Budgeted?</u>
GLOW Region Solid Waste Management Genesee and Wyoming Counties	1/1/20-12/31/21	\$28,088.00/year	100%	Yes
For: Solid Waste Management Services				
Funding Source: County Budget				

Ms. Grayson reviewed the agreement for approval. Livingston County pays 39% and that amount is based upon population.

Mark Schuster made a motion and Susan Erdle seconded AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY DEPARTMENT OF PUBLIC WORKS-GLOW REGION SOLID WASTE MANAGEMENT COMMITTEE GENESEE AND WYOMING COUNTIES Carried.

11. PROBATION - IAN COYLE

ACTION ITEM(S) TO BE REPORTED

1. Proclaiming July 21-27, 2019 as New York State Pre-Trial, Probation & Parole Supervision Week

WHEREAS, community corrections is an essential part of the justice system; and

WHEREAS, community corrections professionals uphold the law with dignity, while recognizing the right of the public to be safe-guarded from criminal activity; and

WHEREAS, community corrections professionals are responsible for supervising adult and juvenile offenders in the community; and

WHEREAS, community corrections professionals are trained professionals who provide services and referrals for offenders; and

WHEREAS, community corrections professionals work in partnership with community agencies and groups; and

WHEREAS, community corrections professionals promote prevention, intervention and advocacy; and

WHEREAS, community corrections professionals provide services, support, and protection for victims; and

WHEREAS, community corrections professionals advocate community and restorative

justice; and

WHEREAS, community corrections professionals are a true force for positive change in their communities; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors does hereby proclaim the week of July 21-27, 2019 as New York State Pre-Trial, Probation and Parole Supervision Week in Livingston County and encourage all citizens to honor these community corrections professionals and to recognize their achievements.

Charles DiPasquale made a motion and David LeFeber seconded Proclaiming July 21-27, 2019 as New York State Pre-Trial, Probation & Parole Supervision Week Carried.

INFORMATIONAL ITEM(S) WRITTEN ONLY

1. July 2019 PROBATION DEPARTMENT INFORMATIONAL/DEPARTMENTAL UPDATES:

1. PROBATION DEPARTMENT WORKLOAD

396 adult offenders supervised in county

(23 treatment court cases being supervised in drug court)

20 offenders in other NYS counties

6 offenders in other states

16 juveniles supervised

11 new juvenile referrals

24 investigations ordered

13 active EHM cases (0 juvenile; 13 adults; 3 of which are female), 2-Global Positioning

0 adult placed on probation for willful violation of support

7 New Leandra's Law cases (5 CDs)

2. MONIES COLLECTED

\$3,166.43 – restitution

\$2,630.00 – fines

\$4,033.00 – DWI supervision fees

\$2,070.00 – EHM fees

\$152.23 – restitution surcharge

3. OUTSTANDING FEES

\$77,273.00 – DWI Supervision Fees as of 5/31/19

\$153,527.00 – EHM fees as of 5/31/19

4. MEETINGS ATTENDED

5/2/2019 Meeting with Tracy McCaughey/DSS

5/2/2019 SHAPE 5K

5/4/2019 Special Olympics Law Enforcement Torch Run

5/6/2019 Poppy Project (vacation time used)

5/7/2019 Human Services Department Head Meeting

5/9/2019 LAX4LIFE Event (Suicide Prevention Task Event-Evening)

5/13/2019 Poppy Project (vacation time used)

5/14/2019 HC3 Presentation at Goodwill (SPTF)

5/20/2019 Staff Meeting/Mandatory Sexual Harassment Training

5/20/2019 Poppy Project (vacation time used)

5/21/2019 Law Enforcement Council

5/28/2019 Suicide Prevention Task Force Meeting

5. ADMINISTRATIVE REVIEWS

One (1) administrative review

6. TRAINING

Kerrin Chapman – 2hrs – Sexual Harassment – 5/20

Katie Dunn – 3hrs – Corporate Compliance, Violence in the Workplace, Sexual Harassment – 5/13, 5/13, 5/20

Michelle Jordan – 6hrs – Sexual Harassment, eConnect – 5/20, 5/28

Liz Laney – 2hrs – Sexual Harassment – 5/20

Deb Mack – 2hrs – Corporate Compliance, Violence in the Workplace, eConnect – 5/13, 5/13, 5/23

Rachel Merrick – None

Lynne Mignemi – 10hrs – Intro to ERP, Sexual Harassment, Purchase Order ERP, Accounts Payable ERP, Violence in the Workplace, Corporate Compliance – 5/13, 5/20, 5/28, 5/30, 5/31, 5/31

Holly Smith – 14hrs – YASI, Sexual Harassment, eConnect – 5/1, 5/6, 5/20, 5/30

Courtney Sobrado – None

Jason Varno – 2hrs – Sexual Harassment – 5/20

Josh Wren – 2hrs – Sexual Harassment – 5/20

Leeann Pike – 3hrs – Corporate Compliance, Violence in the Workplace, Sexual Harassment – 5/13, 5/13, 5/20

Mary VanHorn – 10hrs – ERP Intro, ERP Purchase Orders, Corporate Compliance, Violence in the Workplace, Sexual Harassment, ERP Accounts Payables – 5/13, 5/14, 5/15, 5/15, 5/17, 5/20

12. OTHER-IAN COYLE

ACTION ITEM(S) TO BE REPORTED

- AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR LIVINGSTON COUNTY: PIONEER LIBRARY SYSTEM

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for Livingston County, and any future amendments to said contract(s), according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>	<u>Local Share</u>	<u>Budgeted?</u>
Pioneer Library System 2557 State Route 21 Canandaigua, NY 14424	1/1/19- 12/31/19	\$95,000.00		100%
For: Library Services				
Funding Source: Budget				

Mr. Coyle explained that this is an annual contract.

Susan Erdle made a motion and David LeFeber seconded AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR LIVINGSTON COUNTY: PIONEER LIBRARY SYSTEM Carried.

13. ECONOMIC DEVELOPMENT - BILL BACON

PRE-APPROVED INFORMATIONAL ITEM(S) TO BE REPORTED

1. Livingston County Public Market Consolidated Funding Application (CFA) Discussion

Mr. Bacon explained that he is seeking support for a CFA for the public market project from discussions held at the last Public Market meeting. In those committee meetings, Mr. Bacon believes we have achieved three things; conceptual buy-in for a public market, provide an opportunity for small businesses to build and grow, certainly food-based businesses, use as a gathering place and opening more markets for more growers. Mr. Bacon reviewed the discussion in the Public Market Committee on locations and that the East Avon Industrial Park was the preferred location. The ask amount is \$1M. There was discussion on the impact to the tax base and Mr. Coyle discussed the operation and maintenance costs moving forward and the combination funding sources of CFA, USDA, LCDC, IDA and the County to come up with the difference. Right now, the County currently has ~\$4.5M available in the debt service reserve for any capital projects not in any CIP. Mr. Coyle reviewed the ten year press the County has made for the mortgage tax relief that has crossed many legislators and supervisors that we have finally made some headway with. This is a similar action with the support, that is there, but we still need to answer not only the where, but the how for the project. Today is simply seeking approval to submit the application before the CFA deadline there is no County commitment. The application would include the other funding sources as potential funding sources.

INFORMATIONAL ITEM(S) WRITTEN ONLY

1. JULY 2019 ECONOMIC DEVELOPMENT INFORMATIONAL/DEPARTMENTAL UPDATES:

An application for funding was submitted to the USDA Farm Market Promotion Program (FMPP). This program would provide three (3) years of funding for a Farm Market Manager (and staff) to assist each our of current and prospective farm markets in the areas of management, marketing, promotion, coordination, recruitment and organizational structure. It is anticipated that this position can also aid in the process of gaining access to other markets for our producers.

The application for the \$10,000,000 Downtown Revitalization Initiative (DRI) garnered an invitation by the selection committee to come present in-person. Other applicants invited to present were: Canandaigua, Seneca Falls, Medina, Perry and Newark. The committee's recommendation needs to be submitted to the State by July 12th, with a subsequent announcement of the winner at the pleasure of the Governor's Office.

The IDA is currently working with three (3) prospective and one (1) committed company on site projects in the James Steele Commerce Park in Avon. Anticipated groundbreaking for UET Controls is scheduled for late July or early August while the other prospects are currently working their way through the decision and planning processes.

At the June meeting, the LCDC awarded ~\$70,000 in sign and façade grants to 20 different projects in 8 of our 9 villages. Work needs to be completed by year-end, however, many have been identified and will be in progress over the summer!

The GLOW Works! With Their Hands event will be held on September 24th at the Batavia Fairgrounds. Twenty-seven (27) school districts will be sending ~30 kids from their technical programs to attend the event. While there, the students will be provided a hands-on experience by exhibitors to spur interest and motivate students in the areas of skilled trades.

14. EMERGENCY MANAGEMENT SERVICES - KEVIN NIEDERMAIER

INFORMATIONAL ITEM(S) WRITTEN ONLY

1. July 2019 Office of Emergency Management Informational/Departmental Updates:

Meeting with the American Red Cross regarding sheltering agreements and locations within the County. Working with the Red Cross so there is no duplication of agreements and establishing a single policy for calling of resources from the Red Cross. The shelter agreements will be part of the sheltering plan.

Significant rain event - County weathered a severe rain event on Thursday June 20th, rainfall amount ranged from 2 inches to 6 inches in the county, Town and County infrastructure held up well, several small isolated incidents occurred in the Town of Mt. Morris - water rescue on Ridge Road and a water rescue on State Route 36 at Dutch Street, all individuals were rescued safely with no issues. Both of those issues were the result of culvert pipes being plugged with debris, both roads were open later that day.

OEM projects - developing a Mass Fatality Plan, updating the Essential Functions of the Comprehensive Emergency Management Plan (CEMP), and starting to acquire data for the update to the All Hazard Mitigation Plan which is due for renewal and update in 2020.

Hazmat team trained with the York Fire Department at the Arkema Chemical Facility, the training was designed around a chemical spill with a person trapped in the building. Objectives were; review of the incident command structure at the facility, response policy and procedures, and site safety and security.

Director and several members of the County HazMat team attend Chlorine training in Buffalo, training was for spill response from a train, truck or at a facility.

Dival Safety tested all of the chemical response suits and air packs the Haz Mat team

uses, this a NFPA requirement each year, the cost was paid for by a grant.

Meetings; Western District Emergency Managers, 911, Fire Chief Executive, Safety Committee, Haz Mat, County Firefighters Association, State Fire Coordinators,

15. ADJOURNMENT

Dennis Mahus made a motion and David LeFeber seconded to adjourn the meeting at (time). Carried.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Michele R. Ples".