

**HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, JULY 5, 2023
11:42 A.M.**

PRESENT: M. Walker, S. Erdle, I. Davis, G. Horr, D. Wester, D. LeFeber, G. Deming, D. DiSalvo, M. Falk, I. Coyle, A. Ellis, S. Hillier
 ABSENT: D. Pangrazio

Human Services Chair Merilee Walker asked Chairman LeFeber to lead the Pledge of Allegiance.

CENTER FOR NURSING & REHABILITATION – SHARI HUTCHISON

1. AMENDING THE 2023 LIVINGSTON COUNTY SALARY SCHEDULE: CENTER FOR NURSING AND REHABILITATION

RESOLVED, that the 2023 Livingston County Salary Schedule is amended a follows:

Center for Nursing and Rehabilitation:

- Create twenty (20) full-time Certified Nursing Assistant Trainee (CNAT) positions at Wage Grade 4 CSEA Contract effective immediately.

Ms. Hutchison reviewed the positions for creation. There are classes scheduled through the end of the year.
Motion: Mr. Wester moved and Mrs. Erdle seconded to approve the foregoing resolution Carried.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION: HEALTH SYSTEM SERVICES, LTD., TRUSTAFF TRAVEL NURSES, LLC & WYOMING COUNTY COMMUNITY HEALTH SYSTEM

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Center for Nursing and Rehabilitation and any future amendments to said contracts, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Health System Services, Ltd. 6867 Williams Road Niagara Falls, NY 14304 For: Medical Supplies for Non-Medicare A Covered Residents	Upon execution	N/A

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted?</u>
Operating Budget	N/A	X Yes No

Trustaff Travel Nurses, LLC 4675 Cornell Road, Suite 100 Cincinnati, OH 45241 For: Supplemental Staffing Contract – RN, LPN and CNA	9/1/2023 – 8/31/2024	Fee Schedule
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<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted?</u>
Operating Budget	N/A	X Yes No

Wyoming County Community Health System 400 North Main Street Warsaw, NY 14569 For: COVID-19 Laboratory Services & Respirator Medical Evaluations	Upon execution	Fee Schedule
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<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted?</u>
Operating Budget	N/A	X Yes No

Motion: Mr. Horr moved and Mr. Wester seconded to approve the foregoing resolution Carried.

Pre-approved Informational Item(s) To Be Reported

FINANCIAL/OPERATIONAL UPDATES

- A. Occupancy: As of 6/26/23, we have 213 residents for an occupancy of 80%. Year to date we are at 74.2%.
- B. Cash Flow- The LCCNR’s total cash flow-cash reserves as of 6/26/23 is \$321,827. We are requesting a transfer of \$500,000 of the \$6,000,000 in designated county funds, with \$500,000 in funds remaining for 2023.

- C. IGT has not been received to date. Awaiting CMS approvals.
- D. LCCNR leadership and finance staff continue to meet biweekly to review all accounts payable.
- E. The VAP application has been submitted. A follow up meeting with the NYSDOH was held on March 6th, 2023. The consultants assisting with the grant process felt that we were successful in presenting our application.
- F. We are beginning budget discussions and reviews for 2024.
- G. The Audit is being completed by the Office of Medicaid Inspector General is underway at this time. Bonadio is providing assistance with the audit. The audit is reviewing our 2016 to 2019 capital rate component. Ms. Hutchison reported that occupancy continues to grow. The TCU unit is being cleaned out and they hope to fill that soon. IGT still has not been received. Ms. Hutchison reviewed continued accounts payable reviews for savings. Ms. Hutchison reported on a smoke event last night that was handled very well by staff and residents. Ms. Hutchison reported that we are now at 74% County CNA staff. Ms. Rauber gave an overview of current financial highlights. We were \$125,000 over budget for revenue for June. There was a 15% increase in occupancy in June. Meetings are held monthly on the over 90 day accounts. There was discussion on the new Medicaid rate amount effective date. There was discussion regarding the late IGT payments and the general fund.

Informational Item(s) Written Only

- A. For the month of June, there was one incident of Resident Abuse reported to the NYSDOH. The allegation involves a resident removed from her room without her consent.
- B. We currently have 46 CNAT positions filled. Ten students tested the week of 6/23, 5 passed the exam and five need to retake some sections of the exam. The July class has 16 students, August 16 students, and October has 14. We currently do not have CNAT positions for 12 students. The retention rate for graduating students for 2023 is 73%.
- C. Nursing leadership staff are reviewing schedules on a daily basis to remove and cancel unnecessary agency shifts. We are observing progress in meeting our agency expenditure goals.
- D. A grant request was submitted to the New York State Department of Health to increase training capacity in healthcare. Our grant request would create a temporary licensed practical nurse training position, provide tuition and a salary while attending training. Once they complete the program and become licensed, they would become LPN's at LCCNR. Unlike the nurse aide training program where we cannot require aides to stay or contribute to the cost of training, these LPN programs allow an agreement to be completed. We are seeking grant funding for a total of \$1,600,000 (grants allow up to \$2,000,000) requests. This represents eight LPNT students over the course of two years. We are awaiting grant award announcements.
- E. Job specifications for the Deputy Director of Finance are being finalized.
- F. Recruiting for the Director of Social Work, Rehab positions, hairdresser, and activities positions are ongoing.
- G. Recruiting efforts are focused on LPN and RN staff needed for census growth, a campaign on Spotify and Pandora are in progress to reach our targeted audience. A postcard mailer is being drafted to send to a key geographic area. We are planning an onsite job fair in August. LCCNR will be recruiting onsite at a Rochester Red Wings sporting event in July.
- H. LCCNR staff are working to meet requirements of the grant that is offering funding to upgrade our nurse call system.
- I. Mobile Primary will take over provision of our medical care effective 7/7/23. Western New York Physicians will no longer be providing services. Providers from Mobile Primary are in the process of credentialing and training on our electronic health record. Mobile Primary is providing training for staff on the telemedicine equipment they utilize. A letter will be sent to families updating them on this transition.
- J. LCCNR staff has assessed what steps will be necessary to reopen our transitional care unit. Some examples of this include; necessary staffing, necessary equipment (beds/laptops/over bed tables), relocation of PPE storage, and relocation of our nurse aide training class. Our goal is to have the unit fully functional by the end of Fall 2023.
- K. The monthly Quality Assurance and Quality Improvement committee meeting was held on June 22nd.
- L. Staff appreciation was held on June 15th, the theme was smile day, Happy Meals were served to staff.

M. Family Forum was held on June 21st.

N. Resident Council was held on June 1st.

O. Accounts receivables reviews are done with Tom Lang, the attorney assisting with difficult case collections. Good progress has been accomplished on several complicated cases.

P. Several facility projects are underway, the oxygen storage repair should be completed by mid-July, plumbing repairs are ongoing in several areas, staff are assisting in the opening of the transitional care unit (TCU), conducting an assessment of heat valves and checking on air handling units.

Q. Training with the FLPP’s program (difficult to place patient referrals from Rochester area hospitals) training is taking place the week of July 10th.

WORKFORCE DEVELOPMENT – RYAN SNYDER

Action Item to Be Reported

1. APPOINTING MEMBER TO THE COMMUNITY INITIATIVES COUNCIL: TAMMY UNDERHILL

RESOLVED, that the following member be hereby appointed to the Community Initiatives Council for the term designated:

Community Initiatives Council			
Name	Address	Rep/Title	Term
Tammy Underhill	2119 Avon Geneseo Road, Avon NY	Private Sector	7/12/23-12/31/25 (S. Underwood term)

Mr. Snyder reviewed the appointment resolution.

Motion: Mr. Wester moved and Mr. Davis seconded to approve the foregoing resolution Carried.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY OFFICE OF WORKFORCE DEVELOPMENT: THE BONADIO GROUP

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Office of Workforce Development, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
The Bonadio Group 171 Sully’s Trail, Suite 201 Pittsford, New York 14534-4618 For: Sub Recipient Auditing of WIOA Contractors	7/1/23-6/30/24	Not to exceed \$25,000.00

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted?</u>
Workforce Innovation and Opportunity Act (WIOA)	\$0	Yes

Mr. Snyder reviewed the contract. Based upon the failed two years

Motion: Mr. Horr moved and Mr. Wester seconded to approve the foregoing resolution..... Carried.

3. AMENDING A PORTION OF RESOLUTION NO. 2022-422: SUMMER YOUTH EMPLOYMENT PROGRAM

WHEREAS, the Livingston County Board of Supervisors previously adopted Resolution No. 2022-422 establishing the 2023 County employee salaries and certain compensation and benefits for other employees; and

WHEREAS, the Livingston County Office Of Workforce Development/Youth Bureau has a Summer Youth Employment Program that is funded each year by New York State Office Of Temporary And Disability Assistance through the Livingston County Department of Social Services TANF funds; and

WHEREAS, each year the funding amount for the program is unknown until actual receipt of the funds. The funds must be spent in their entirety; and

WHEREAS, the Office of Workforce Development/Youth Bureau will not know the final payroll amount to be paid to each participant until the conclusion of the program each year; now, therefore, be it

RESOLVED, that each year the Office of Workforce Development/Youth Bureau shall determine the

amount of the final payroll for each participant of the Summer Youth Employment Program, using the remaining program funds available; and be it further

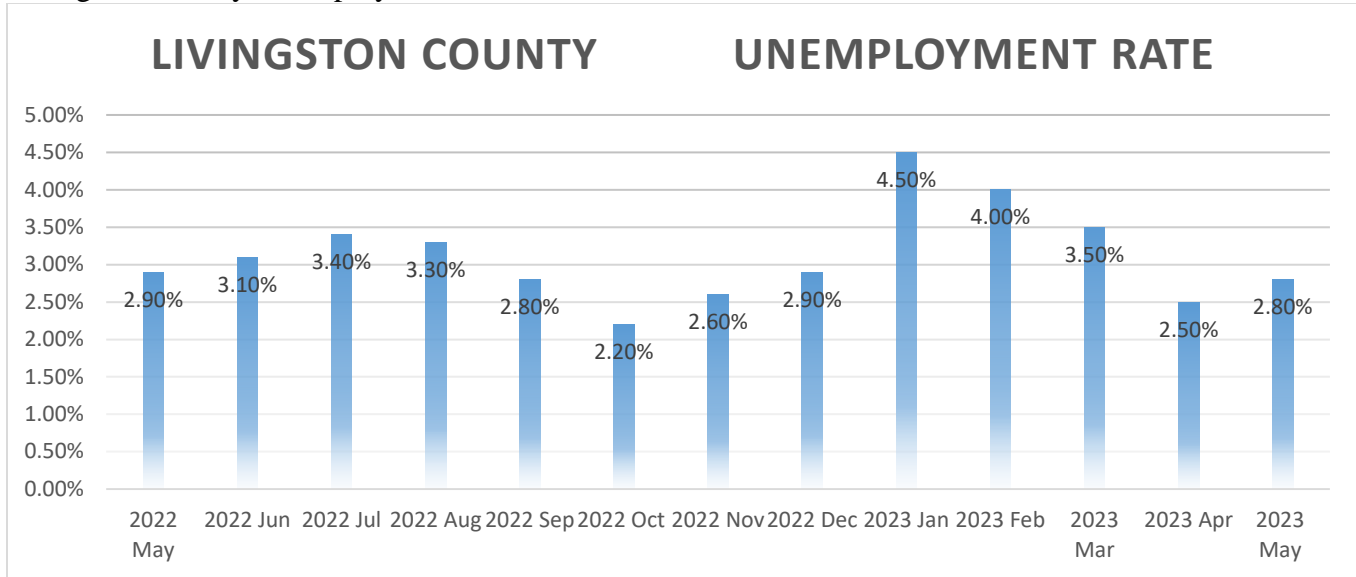
RESOLVED, that the Office of Workforce Development/Youth Bureau is hereby authorized to process final payroll for the Summer Youth Employment Program through Livingston County payroll.

Mr. Snyder reviewed the wage set for summer workers and some unknowns until after program completion. Annually, we need to amend the resolution to compensate the workers.

Motion: Mr. Wester moved and Mr. Davis seconded to approve the foregoing resolution Carried.

Informational Item(s) Written Only

Livingston County Unemployment Rate.



Livingston County’s Unemployment Rate for May 2023 was 2.8%, down from 2.9% during the same period in the prior year. The rate continues to remain below the statewide average of 3.9%.

Department Activity Report

Activity	May 2023
Job Openings Posted with NYSDOL	585
Unique Office Visits	171
Individual Appointments	59
Workshop Attendees	11
Adults/Youth in Training	16
Credential Earned	4
WIOA Youth Enrolled in Services (34 by 6/30/23)	27
WIOA Adults Trained (35 by 6/30/22)	60

Program Report

Mini Job Fair – 34 jobseekers attended the 6/20 event at the Govt Center. The next event is August 15th at 4pm.

SYEP – 33 Youth attended a weeklong work readiness training as a condition for summer employment.

RFP’s – Request for Proposals are being issued July 3rd for Youth Development and Youth Sports funding.

Virtual Reality – Virtual reality headsets are now available at the office for career exploration purposes.

DEPARTMENT OF HEALTH – JENNIFER RODRIGUEZ

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY HEALTH DEPARTMENT: EXPLORE YOUR ROAR SPEECH THERAPY, LLC, KATHLEEN GRIMSLEY, KASEY JOHNSON, KEUKA COLLEGE, JILL OLSEN & SUNY GENESEO

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to

sign the following contracts for the Livingston County Health Department, and any future amendments to said contracts, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Explore Your Roar Speech Therapy, PLLC 85 West Main Street Honeoye Falls, NY 14472	7/1/23-6/30/28	\$55 per 30-min. individual session, \$40 per 30-min. group session

For: Provide Speech Therapy services for Preschool Program

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Livingston County, Medicaid, NYSED	varies	Yes X No

Director's Comments: Provide Speech Therapy services for Preschool Program

Kathleen Grimsley 6143 Marrowback Road Conesus, NY 14435	7/1/23-6/30/28	\$55 per 30-min. individual session, \$40 per 30-min. group session
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For: Provide Speech Therapy services for Preschool Program

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Livingston County, Medicaid, NYSED	Varies	Yes X No

Director's Comments: Provide Speech Therapy services for Preschool Program

Kasey Johnson 5460 Turkey Hill Rd. Conesus, NY 14435	7/1/23-6/30/28	\$55 per 30-min. individual session, \$40 per 30-min. group session
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For: Provide Speech Therapy services for Preschool Program

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Livingston County, Medicaid, NYSED	varies	Yes X No

Director's Comments: Provide Speech Therapy services for Preschool Program

Keuka College 141 Central Avenue Keuka Park, NY 14478	1-year term with four 1-year auto renew terms upon execution	N/A
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For: Affiliation Agreement for clinical educational experience for various degree-earning programs

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
N/A	N/A	Yes N/A No

Jill Olsen 6045 East Lake Road Conesus, NY 14435	7/1/23-6/30/28	\$55 per 30-min. individual session, \$40 per 30-min. group session
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For: Provide Occupational Therapy services for Preschool Program

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Livingston County, Medicaid, NYSED	Varies	Yes X No

Director's Comments: Provide Occupational Therapy services for Preschool Program

SUNY Geneseo 2 College Circle Geneseo, NY 14454	8/28/23-5/13/24	\$2,452.03
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For: Rental of SUNY Facility for Sexual Health & Wellness Clinics

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
New York State Family Planning Grant	0%	Yes X No

Director's Comments: Rental of SUNY Facility for Sexual Health & Wellness Clinics

Ms. Rodriguez reviewed the contracts for approval.

Motion: Mr. Horr moved and Mr. Davis seconded to approve the foregoing resolution Carried.

2. PROCLAIMING WEEK OF AUGUST 1-7, 2023 AS WORLD BREASTFEEDING WEEK

WHEREAS, the health and well-being of Livingston County residents are of utmost importance to the prosperity and livelihood of our local communities; and

WHEREAS, the United States Breastfeeding Committee declared August National Breastfeeding Month,

and the World Alliance for Breastfeeding Action declared August 1-7 as World Breastfeeding Week to promote breastfeeding as a key to sustainable development; and

WHEREAS, the Livingston County Department of Health and community partners are coordinating World Breastfeeding Week events; and

WHEREAS, exclusively breastfeeding infants for the first six months after birth with continued breastfeeding for at least twelve months ensures that both mothers and infants receive maximum health benefits; and

WHEREAS, breast milk is physiologically tailored to meet the needs of infants’ maturing digestive systems, which ensures proper growth and development, helps prevent a variety of acute and chronic diseases, reduces childhood obesity, and improves a child’s neurodevelopment; and

WHEREAS, breastfeeding provides women with health benefits such as reduced risk of ovarian, uterine, and breast cancer, osteoporosis, and high blood pressure; and

WHEREAS, breastfeeding enriches the bond between a mother and her baby; and

WHEREAS, comprehensive lactation support programs increase employee retention rates, decrease absenteeism, decrease health care costs, improve employee productivity, and support family-friendly communities; and

WHEREAS, all Livingston County employers are encouraged to accommodate the breastfeeding needs of mothers and their children; and

WHEREAS, as of March 23, 2010 Section 7 of the Fair Labor Standards Act (FLSA) (P.L.111-148); Employers are required to provide “reasonable break time for an employee to express breast milk for her nursing child for 1 year after the child’s birth each time such employee has need to express the milk” in addition to providing “a place, other than a bathroom, that is shielded from view and free from intrusion from coworkers and the public, which may be used by an employee to express breast milk.”; and

WHEREAS, keeping breastfeeding high on the public health agenda is critical in improving the health and well-being of mothers and babies; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors supports World Breastfeeding Week 2023 and the Livingston County Department of Health in their efforts, and commands all who participate in such a worthy cause, and proclaims August 1-7, 2023 as World Breastfeeding Week.

They are able to do events fully in person this year.

Motion: Mr. Wester moved and Mr. Davis seconded to approve the foregoing resolution Carried.

3. ESTABLISHING THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH MENTAL HEALTH CLINIC SCHEDULE FOR RATES, EFFECTIVE JULY 1, 2023

Mental Health Clinic 2023 Fee Schedule				
Service Description	CPT Code	Previous Rate	Effective 7/1/2023	
Initial Individual Visit (45 min minimum)	90791	\$246	\$270	*
45 min Initial Evaluation (prescriber only)	90792	\$218	\$390	*
Brief Therapy Visit (30 min minimum)	90832	\$155	\$170	*
Psychiatric Assessment 30 min	90833	\$129	\$129	
Individual Therapy (45 min minimum)	90834	\$207	\$207	
Psychiatric Assessment 45 min	90836	\$200	\$200	
60 min Therapy Session (commercial payers)	90837	\$189	\$207	*
Crisis Therapy	90839	\$408	\$408	
Family Therapy w or w/o Patient - MMIS (30 min minimum)	90846	\$146	\$146	
Family Therapy with Patient - MMIS (1 hr minimum)	90847	\$295	\$295	
Psychotherapy - Family Group 1hr	90849	\$68	\$68	
Group Therapy – MMIS	90853	\$68	\$68	
Complex Care Management	90882	\$23	\$23	
Injection only w/drug	96372	\$38	\$38	

After hours	99051	\$20	\$20	
New Patient Assessment - Level I	99201	\$140	\$140	
20 min New Patient Level II	99202	\$145	\$170	*
30 min New Patient Level III	99203	\$150	\$170	*
45 min New Patient Level IV	99204	\$165	\$170	*
60 min New Patient Level V	99205	\$210	\$210	
Established Patient Assessment Level I	99212	\$135	\$145	*
15 min Est Patient Level II	99213	\$140	\$170	*
25 min Est Patient Level III	99214	\$145	\$170	*
40 min Est Patient Level IV	99215	\$155	\$170	*
Health Monitoring, Indiv 15 min	99401	\$60	\$60	
Health Monitoring, Indiv 30 min	99402	\$72	\$72	
Health Monitoring, Indiv 45 min	99403	\$104	\$104	
Health Monitoring, Indiv 60 min	99404	\$137	\$137	
Smoking Cessation, Intermediate	99406	\$27	\$27	
Smoking Cessation, Intensive	99407	\$42	\$42	
SBRIT Screening	H0049	\$60	\$60	
SBRIT Brief Intervention	H0050	\$60	\$60	
Inject Med Admin w/Monitoring/Education	H2010	\$99	\$99	
Crisis Intervention per 15 min	H2011	\$95	\$95	
Injection, Risperdal	J2794	\$12	\$12	
Crisis Intervention per hour	S9484	\$573	\$573	
Crisis Intervention 3 hour	S9485	\$1,344	\$1,344	
COPS Only	4098	\$209	\$209	

***Note: New fees determined based on updated Medicaid APG, Medicare, and Private payer rate analysis.

Ms. Rodriguez explained that they assess what insurance will allow determining rates.

Motion: Mr. Horr moved and Mrs. Erdle seconded to approve the foregoing resolution Carried.

Ms. Rodriguez gave a brief update on the significant dog bite at the Nunda rabies clinic on May 24. Ms. Rodriguez reported on an incident at the Camp Stella Maris last week.

Informational Item(s) Written Only

- Current PHEP grant ends June 30, 2023 with a new grant to start July 1, 2023. The new Grant has a few more deliverables with focus on trainings for new PHEP Planners.
- We have a new PHEP Assistant- Fellow Taylor Gerber, MPH in Policy and Management with a Certificate in Emergency Management.
- Completed the MRC Region 2 Livingston Technical Assistance Assessment based on Capabilities
- Working with Livingston County OEM: Animal Emergency Preparedness Plan, attended the Livingston County Local Emergency Planning Committee meeting which included information on Total Eclipse.
- Attended Western Regional Health Emergency Planners meeting with Radiological and Burn Surge Annex Tabletop/Facilitated Discussion.
- Continue to provide situational awareness through Emerging Issues weekly updates, which now includes Air Quality.
- Continue to provide Community Health subject matters regarding COVID 19 guidance changes, Emergency Preparedness Tips, Spring Weather & Heat Safety, and Air Quality.
- Educated community members "Find the tick on Fred", provided Tick Kits & Rabies clinic schedules at Annual Al Lorenz County Family Festival approx. 150 families.

- CSHW (Center for Sexual Health and Wellness) has submitted our preliminary proposal to NYS to open a site at CASA. We are awaiting approval for site opening.
- We have also gotten a few patients referred to us from CASA, so we are excited to see effects from this partnership and hope it will only continue to grow.
- Melanie Planck has accepted the role of the WIC Program Coordinator. Margaret Betette has moved from the WIC Program Coordinator position to a Center Director position and will be overseeing Melanie in her coordinator role. Margaret will be training Melanie for the next month.
- Our agency applied for and was awarded the AHEAD 2.0: Strengthening and Diversifying the WIC Workforce (IBCLC) Sub-grant offered through the National WIC Association. The almost \$3000 we received in grant funding will cover costs for Livingston-Wyoming WIC staff member Melanie Planck, to become an International Board Certified Lactation Consultant (IBCLC), a needed resource in our community. Currently there is only one IBCLC in our county. The grant not only helps to strengthen our workforce but to also meet the needs of an underserved population in our community.
- Additional waivers were made available by the United States Department of Agriculture (USDA) through authority by the American Rescue Plan Act (ARPA) that allow the continuation of remote WIC services for participants. New York State (NYS) has opted into these waivers, which include Physical Presence and Remote Benefit Issuance. NYS WIC has let us know that additional guidance will be provided through policy supplement updates, Administrative Directives, and/or other communications regarding this waiver and how to offer participants both the option of remote or an in-person appointment based on preference. A local WIC agency in Steuben County has started to offer in person appointments since the beginning of May. This agency found that their show rate in at one site dropped from above 80% to around 50%.
- We are working with maternal and child health programs in the DOH for this year's World Breastfeeding Week celebration. We will be holding an informational booth with breastfeeding resources, incentive items, light refreshments, and raffle items at the Geneseo Summer Festival.
- We are developing a QI project with our lead grant at the DOH to increase awareness of the importance of testing for lead at ages one (1) and two (2). With our one-year-old birthday card mailings, we will be sending an insert to Livingston County families with a brief narrative about the importance of lead testing at ages one (1) and two (2). Participants who complete a survey listed in the insert will be entered into a raffle for a lead poisoning prevention incentive item.
- Hospice served forty (40) patients in May. We had 28 referrals and 23 admissions. One patient was at Noyes Hospital and we had one at Suzanne's home, two (2) at the Teresa House.
- We cared for one Hospice patient at the Avon nursing home, two (2) at Conesus Lake nursing home and 16 at the CNR.
- Coordinated low air quality response due to Canadian wildfires to include staff talking points, community partner update, website alert, press release and social media post.
- *Be Well in Livingston* was awarded the Solar Ridge Grant to establish community gardens in Mt Morris and Nunda through GVHP (Genesee Valley Health Partnership).
- Systems Mapping Exercise was held June 9 with law enforcement and various community agencies.

DEPARTMENT OF SOCIAL SERVICES – TRACY MCCAUGHEY

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES: GENESEE COMMUNITY COLLEGE, LIVONIA CENTRAL SCHOOL DISTRICT & WORLDWIDE TRAVEL STAFFING

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Department of Social Services, and any future amendments to said contracts, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Genesee Community College One College Road	8/1/23-7/31/24	\$302,342.00

Batavia, NY 14020

For: Staff Development training for staff, including training provided by the County ITS Department.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
State Training Cap	0-10%	Yes X No

Livonia Central School District 9/1/23-8/31/24 Not to Exceed \$50,000.00

40 Spring Street
Livonia, NY 14487

For: School Based Preventive Case Management

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
60% Federal/State Preventive Funding; Schools pay local share of 40%	0%	Yes X No

Worldwide Travel Staffing 9/1/23-8/31/24 \$600.00/Assessment;
2829 Sheridan Drive \$250.00/No Shows

Tonawanda NY 14150

For: Nursing and Social Assessments to determine eligibility/recertifications for Personal Care

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Admin	25%	Yes X No

Ms. McCaughey reviewed the contracts for approval. There was discussion on school based preventive case management costs.

Motion: Mr. Wester moved and Mrs. Erdle seconded to approve the foregoing resolutionCarried.

Pre-approved Informational Item(s) To Be Reported

1. Indigent Burial Update-Mr. Coyle gave a brief overview on Committee consensus at the last meeting to determine fixed fees for burials and fixed fees for cremations. Mr. Coyle reviewed recent outreach from some funeral home individuals. There will be resolutions for consideration at the next meeting. There was discussion on having a resolution setting the rates or a funeral home contract resolution.

Informational Item(s) Written Only

1. Statistics (Monthly) (April)

	<u>May</u>	<u>% Change from Jan 1</u>
Financial Assistance - New Applications Registered:		
Temporary Assistance	152	
Food Stamps/SNAP	221	
Medicaid	102	
HEAP	28	
Temporary Assistance (TA) Caseload:		
Family Assistance Cases	128	-3.76%
Safety Net Cases	196	3.70%
Total	324	0.62%
Family Assistance Individuals	265	
Safety Net Individuals	234	
Total	499	
Employable receiving TA (Distinct Individuals)	69	
Unemployable receiving TA (Distinct Individuals)	220	
Medicaid Cases (MA):		
Community	2069	-9.17%

Chronic Care	236	2.16%
Foster Care (Include children placed & receiving Adoption Subsidy)	121	0.00%
SSI	1218	-0.16%
Total	3644	-5.35%

Livingston County Citizens receiving some form of Medicaid service:

Cases In Transit		
NYSOH		
Livingston County DSS	4570	
Total	4570	

Food Stamp Only:

Cases	2482	-1.04%
Individuals	4553	
SSI Food Stamp Individuals	607	-2.88%

Child Care/Day Care:

Cases	182	18.18%
# of individual children	283	
# of new applications for month	18	

HEAP:

Cases	1678	
Individuals	3873	

Indigent Burials:

Approved	6	
Veterans (# included in the Approved #)	0	
Denied	0	
Withdrawn	0	
No Action/Application process not complete	0	
Approved Year to Date	20	

Fraud:

Front End Detection (FEDS) - During Applicant Status	4	
Fraud Referrals Received - Anonymous/Other	4	
Fraud Referrals Received - Internal/DSS	0	
Referrals sent to Sheriff & DA	0	
Pending with DA/Awaiting Disposition	3	

Clients thru the lobby (Unduplicated #):

Total # of individuals served by reception staff:	584	
	959	

Housing - Homeless Caseload:

Diversions	13	
Housed	19	
Total	32	

Total Nights	820	
Singles	687	
2 Adults	89	
Families	44	

Clients entering Temp. Housing & remaining in the month	15	
Total Clients in Temp. Housing at end of month	29	

Code Blue - Below 32 Degrees		
Cases	0	
Nights	0	
Section 8:		
Voucher Allocation	450	
Vouchers Leased Up for the 1st of the following Month	365	
Voucher Holders Seeking Affordable & Inspected Housing	8	
Pending Applicants/Number Includes-PORT OUTS, new owners awaiting LL ID, tenants relocating to new unit, NH-rehab, new move, move and w/in hearing timeframe, LL term lease and no penalty; Call ins pending eligibility/voucher issuance or denial issuance, applicants who decline, accepted other subsidy, have a penalty, and/or lease violations	40	
Child Support:		
Caseload Count	2,427	-3.80%
Dollars Collected	\$557,346	
Child Protective Services (CPS): Ongoing		
New Primary Investigation Assignments	55	
Secondary Assignments from Other Counties	8	
Petitions Filed	2	
1034 Court Ordered Investigations Completed (# included in Primary Inv.)	11	
422 Summaries to Court	1	
CPS Ongoing Case Management/Preventive Services:		
Case Total	15	
Article 10 Supervision Cases (Youth Remaining in Home)	11	
*Distinct Children	23	
Non-Court Ordered (Article 10)-CPS indicated & Open Mandated Preventive	1	
*Distinct Children	2	
Supervision Cases on Behalf of Another County-Secondary	1	
*Distinct Children	2	
Non-Court Ordered Unfounded/Opened Voluntary Cases	2	
*Distinct Children	4	
School Based Consults:		
Livonia Central School	247	
Article 10 Direct Custody Placement/Non-DSS Cases:		
Cases	6	-33.33%
*Distinct Children	8	-33.33%
Family Services/Permanency Unit:		
Foster Children - DSS Custody Distinct # of Children	15	-11.76%
Distinct Youth Remaining in DSS Custody on Trial Discharge	1	
Levels of Care for DSS Custody Cases:		
Foster Boarding Home	6	
Approved Relative Foster Home	0	
Institution	6	
Group Home	0	
Supervised Independent Living	1	
Other	1	
Foster Child Admissions - New	2	
Return to Foster Care from Trial Discharge	0	

Types of Foster Child Discharges During the Month

Children Trial Discharged to Parents or Other Resource (Remain in DSS Custody)	1
Children Discharged (Final) to Parent or Other Resource	0
Adoptions Finalized as Discharges	0
KinGap Discharges	0
Other Discharges (i.e. APLA-Another Planned Living Arrangement)	0

OCFS State Custody 0

Probation Based Diversionary Programming (Probation Based Referrals):

Cases/Referrals New this Month	0
*Distinct Children	0
Referrals under assessment or referred and receiving diversion services i.e. skill building:	10
Case Referral Closed *Distinct Children	0
Cases Open in Connections FSS-Mandated Preventive	1

Detention Referrals 1

Non-Mandated Preventive Services:

Cases	0
*Distinct Children	0

Mandated Preventive - Community Based referrals that meet criteria

Cases	0
*Distinct Children	0

Other Case Processing - # of Distinct Children: 16

ICPC Requests	0
Supervision - Post Discharged - Court Ordered	9
Supervision on Behalf of Another County	6
Aftercare Services	1

TASA (Case Management for Pregnant/Parenting Teens):

Active Case	0
New Referrals Received	0
Cases Closed	0

Protective Services for Adults (PSA):

Active Cases	30	-3.23%
PSA Referrals Received	10	
Active Financial Mgmt. Cases	28	
Personal Care Aide Cases Total (2023 - New Category Added)	25	
Level I	0	
Level I pending	0	
Level II	0	
Level II Pending	0	
CDPAP Active	25	
Cases waiting for an assigned Aide	0	
Guardianship Cases	3	
Awaiting discharge	5	
Pending	0	
Assessment Contacts	62	

2. Employees hired, resigned or retired in May/June:

Name	Action	Title	Town	Date
Antonia Blakeney	Resignation	Sr. Typist	Lima	5/26/23

Anne Ryan	Retirement	Sr. Typist	Avon	6/1/23
Jessica Bogdon	Promotion	Prin. Social Welfare Examiner	Dansville	6/18/23
Kelly Tonkery	Retirement	Prin. Social Welfare Examiner	Mt. Morris	6/23/23

- The United Way Casual Dress Down Day sticker sales took place from April 1 through May 31. DSS employees purchased a total of \$648 worth of stickers.
- World Elder Abuse Day (WEEAD) was recognized on June 15. Staff at the agency dressed in purple to show their support. Adult Protective Services Unit sold tickets for a lottery scratch off. All the proceeds will be donated to Geneseo Parish Outreach.
- The Work Happy Play Happy (WH/PH) Committee held their annual summer picnic on June 21. Staff brought a dish to pass and WH/PH members cooked hot dogs.

ADJOURNMENT

Mr. Wester moved and Mr. Davis seconded to adjourn the meeting at 12:12 p.m.

OFFICE FOR THE AGING – SUE CARLOCK

Informational Written Items Only:

Program Statistics:

Served Client Summary

Livingston

01/01/2023 and 5/31/2023

Report Run Date: 6/20/22023

Service Type	Total Units January- May 2023
Case Management (hours)	914
Meals (Home Delivered 19,815, Congregate 8,945)	28,760
Health Promotion (participants)	803
Personal Care (hours)	2,213
Transportation (trips)	2,115
Personal Emergency Response System (service months)	1,833

Program Updates:

Home Delivered Meal clients will receive shelf stable meals again over the next month for use in case of emergency.

Livingston County received four hundred booklets of Senior Farmers Market Nutrition Program Vouchers for distribution to eligible seniors in Livingston County. Each booklet is worth \$25.00. We are currently finalizing the distribution schedule.

July Activity Schedule:

Avon Site: 74 Genesee Street 585.226.6353

7/5	Picnic at Avon Driving Park	11 am – 1 pm
7/7	Music Therapy	12:30 pm
7/11	Difficulty Managing Finances Presentation	12:30 pm
7/14	Presentation – How Hoarding Effects Seniors and the Community	12:30 pm
7/18	Senior Planet – Smartphones at a Glance	12:30 pm
7/21	Alzheimer’s Association Presentation Understanding Alzheimer’s and Dementia	10 am
7/21	Bingo	12:30 pm

Dansville Site: 5 Chestnut Avenue 585.335.8130

7/3	Music Therapy and Ice Cream Social	12 noon
7/17	Alzheimer’s Association 10 Warning Signs	11 am
7/31	Craft	10 am

Bingo every Monday/Wednesday at 12:30 pm
Cards/Games every Tuesday/Thursday at 12:30 pm

Livonia Site: 17 Wildbriar Dr. 585.346.0010

7/11	Difficulty Managing Finances Presentation	10:30 am
7/18	Wreath Making	10 am
7/24	Music Therapy	12 noon
7/25	National Hot Fudge Sundae Day	12:15 pm
7/26	Alzheimer’s Association Presentation Healthy Living for Brain and Body	10:30 am
7/27	Bingo	10:30 am

Mt. Morris Site: 3 Elm St. 585.658.4513

7/3	Games Day	
7/11	LawNY Workshop SNAP	10:30 am
7/13	How Hoarding Effects Seniors And the Community	10:30 am
7/17	Music	11:45 am
7/18	Alzheimer’s Association 10 Warning Signs	11 am
7/25	National Hot Fudge Sundae Day	12:15 am
7/27	Card Games – Dealer’s Choice	10:30 am
	Bingo 1 st and 3 rd Wednesdays	10:30 am

VETERAN’S SERVICES AGENCY – DAVID TERRY

Informational Item(s) Written Only

June 10, 2023 Livingston County Veteran Services in support of PFC Dwyer and Veteran’s Outdoor Rx Programs with Veteran’s One-Stop Center of Western New York DBA Veterans One-stop Center hosted its First Annual Livingston County Veterans Family Day on the grounds of the War Plane Museum in Geneseo with success. Over 300 chicken dinners were provided with museum access, activities and games for children, and music entertainment. Morning set-up crews involved individual community members, veterans who showed up on their own to help, and Caledonia American Legion members. The event was run by over 50 volunteers from Alstom Signaling Inc., Caledonia Rotary, Veteran One-stop Center from Buffalo, and Geneseo Warplane Museum staff so veterans of Livingston County could partake and have a relaxing day with family and friends. This event brought many veterans together from all over the county with positive feedback and excitement for next year.

Respectfully submitted,
Michele R. Rees, IIMC-CMC
Clerk of the Board