

PUBLIC SERVICES COMMITTEE MEETING MINUTES
WEDNESDAY, JULY 7, 2021
9:00 A.M.

PRESENT: D. Knapp, G. Deming, D. LeFeber, M. Falk, I. Coyle, A. Ellis, B. Mann
ABSENT: B. Carman, E. Gott, C. DiPasquale, D. Mahus

Public Services Chair Dwight Knapp asked Lima Supervisor Mike Falk to lead the Pledge of Allegiance.

MOTION TO MOVE THE AGENDA

Mr. Deming moved and Mr. LeFeber seconded to move the Economic Development tourism report to the beginning of the agenda.

ECONOMIC DEVELOPMENT – BILL BACON

Pre-approved Informational Item(s) To Be Reported

1. PRESENTATION AND UPDATE ON LIVINGSTON COUNTY TOURISM – Melissa Hughes, Director of Tourism and Bill Bacon, Director of Livingston County Economic Development

Mr. Bacon reported that they were asked at the June Public Services meeting to present a tourism update for the last six months that tourism has fallen under Economic Development tutelage. Ms. Hughes presented a tourism update to the Committee comparing the past traditional strategy to plans for a new tourism strategy that keeps our current visitors while widening the net with targeted interests across the Baby Boomer, the Millennial and the GenZ generations. Ms. Hughes reviewed the new target bodies we want to encourage to travel to Livingston County (Rural-Curious City Dweller, Nature/Outdoors Enthusiast, Entrepreneur) and the various activity ideas that will encompass multi-generational visitors. Ms. Hughes reviewed the activities that they have begun undertaking using the Roger Brooks recommendations as a gap chart. Ms. Hughes described how the Rove DOMO + AirDNA are being used to determine visitor demographics and Simpleview for creating destination marketing organization website branding/marketing. The best part is that, because we are all built on the same platform, any new features, technology or information is shared and pushed out across tourism organizations. Hosting the Samantha Brown production crew was exciting with the Livingston County episode airing in Q1, 2022. Each episode gets about 3 million views so we will get a lot of good reach, gearing up for a wonderful 2022 season. Our aim is to attract visitors fall in love with our area, move here, start a family, start a business and invest right back into the community. Ms. Hughes reviewed the some current economic development initiatives that directly benefit the tourism market. Tourism will target businesses in the food and beverage, hospitality, entertainment and outdoor recreation sectors and look to fill or build upon gaps in our areas attractions; a vibrant public art and music scene, boutique hotels and glamping accommodations, quality local dining and craft beverages options, smaller diversified rural natural farms and farmers markets and bustling downtowns with outdoor dining and family-friendly programming. Ms. Hughes reviewed the efforts of the LivCo team over the past five years to build up destination businesses and attractions. Looking ahead, Ms. Hughes stated that they will continue to develop all areas of our County. Ms. Hughes described the shift in budget priorities.

Informational Item(s) Written Only

- Twenty-three (23) applications have been received for the County-wide First Impressions program which total ~\$81,000 in grant requests and over \$176,000 in total project costs throughout nine (9) towns. Projects ranging from façade renovations and signage to outdoor furniture and planters were among the most popular. We look very forward to the enhancements being made by our local businesses and a strong kickoff to our *Invested in You!* Program.
- The Dream-O-Vate Program saw 24 applicants submit business plans in search of financial assistance to realize their goal of opening their own business. Food businesses were very popular this year with many of our entries focused on locally-sourced ingredients. We are anxious for the results which will be announced at the July 14th Board of Supervisors meeting!

- The CDBG COVID-19 Response Program application has been submitted for \$1,000,000. Results of that application should be provided by mid-July. The Program will allow this office to administer assistance to various County businesses seeking to prevent, prepare for or respond to COVID-19 issues created by the pandemic.

Public Services Committee Chair Dwight Knapp announced that we don't have quorum here so today's resolutions will be presented today for vote at the full Board meeting with Committee signatures.

SOLID WASTE – PEGGY GRAYSON

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR LIVINGSTON COUNTY: GLOW REGION SOLID WASTE MANAGEMENT COMMITTEE-GENESEE AND WYOMING COUNTIES

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Department of Public Works, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
GLOW Region Solid Waste Management Committee-Genesee and Wyoming Counties	1/1/2022-12/31/2023	\$28,088.00/yr.

For: Solid Waste Management Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
LC Budget	100%	Yes X No

Ms. Grayson reviewed the contract and explained that this is the same amount. The county contributions are based on population. The contract has been approved by Genesee County and Wyoming County has put it through Committee.

Ms. Grayson reported that they are all set to go to an online appointment process for the HHW event.

SHERIFF'S OFFICE – SHERIFF THOMAS DOUGHERTY

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING GRANT AWARD CONTRACT FOR THE LIVINGSTON COUNTY SHERIFF'S OFFICE: NYS DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following grant award contract for the Livingston County Sheriff's Office, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
NYS Division of Homeland Security and Emergency Services	1/1/2021-12/31/2021	\$182,317.00

1220 Washington Ave, Bldg. 7A
Albany, NY 12242

For: Public Safety Answering Point Operations Program

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
A3661	0%	Yes X No

The Undersheriff reviewed the grant for approval.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY SHERIFF'S OFFICE: SCHOOL SAFETY GRANT

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Sheriff's Office, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

Contractor

Term

Amount

School Safety Grant

8/1/2021-7/31/2022

\$0

1220 Washington Ave, Bldg. 7A

Albany, NY 12242

For: End User License Agreement for software that will assist in critical intervention at Dansville CSD via use of school's video cameras and door access.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
N/A	N/A	N/A

CD Yasso reviewed the contract for approval and explained that this company is a tech company that links Dansville Central School District security system for doors, windows, etc. with the 911 Center allowing complete control by the Dispatchers in Geneseo in the event of an incident. To date Dansville is the only school to apply for this grant.

BOARD OF ELECTIONS – DAVID DIPASQUALE AND BECKY SCHROEDER

Action Item(s) To Be Reported

1. AMENDING A PORTION OF RESOLUTION NO. 2020-351 AND REFERRING THIS MATTER TO THE WAYS AND MEANS COMMITTEE

WHEREAS, Resolution No. 2020-351 adopted the 2021 County employee salaries and established certain compensation and benefits for other employees; and

WHEREAS, several Elections positions on the Section i) Miscellaneous Pay Rates-2021 list are incorrect; now, therefore, be it

RESOLVED, that the wages for the following Elections positions listed on the Section i) Miscellaneous Pay Rates-2021 Section-i of Resolution No. 2020-351 are hereby corrected as follows:

Title	2021
Elections Inspector: adult care facility voter assistance	\$50.00/day
Elections Inspector: general election (e.g. 6 A – 9 P)	\$200.00/day
Elections Inspector – special election, Federal	\$200.00/day
Elections Inspector – special election, other	\$200.00/day
Elections Inspector – training	\$25.00/day
Elections Inspector: village and primary elections (e.g. 12 P – 9 P)	\$150.00
Poll Site Coordinator: general election	\$225.00/day
Poll Site Coordinator: primary	\$225.00/day

and be it further

RESOLVED, that this portion of Resolution No. 2020-351 is hereby amended.

Mr. DiPasquale reviewed the corrections to the inspector pay on the salary schedule. These are stipends and should not have received the annual increase.

Mr. DiPasquale reported that there are two grants that will be coming later for approval.

Informational Item(s) Written Only

- Caucuses and almost complete. Ballot access for the November 2, 2021 General Election will be complete by the end of the month.
- Most payments for the School elections have been received. Reminders have been issued to the two schools outstanding.
- The Republican Machine Technician has notified us of his intent to resign after the General Election.
- The majority of summer check cards have been received and processing of those cards is complete.
- Party changes have been rolled for the black-out period (February 14 until June 22, 2021). Moving forward all party changes will be processed upon receipt.
- We will be scheduling new inspector trainings for August.
- Current active voter enrollment stands at 39,523. Democratic: 10,269; Republican: 17,165; Conservative: 909; Working Families: 118; Oth-Green: 115; Oth-Lbt: 142; Oth-Ind: 1,774; Blank-No

Party: 8,956-; Oth-Blank: 60; Oth-WEP: 9; and Oth-Reform: 6. Inactive enrollment is 2,225. Total active/inactive voter enrollment: 41,748.

EMERGENCY MEDICAL SERVICES – KAREN DEWAR

Action Item(s) To Be Reported

1. AWARDING BIDS FOR THE MEDICAL SUPPLIES USED BY LIVINGSTON COUNTY EMERGENCY MEDICAL SERVICES-BOUND TREE MEDICAL AND HENRY SCHEIN

WHEREAS, after the proper legal advertisement seeking bids for medical supplies, twelve (12) bids were received and opened on June 22, 2021, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contracts, which are hereby accepted as the lowest responsible bids, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Bound Tree Medical LLC 5000 Tuttle Crossing Dublin, Ohio 43016	8/1/2021-7/31/2022 Option for two additional twelve-month periods	Prices on file
Henry Schein 39 Duryea Road Melville, New York 11747	8/1/2021-7/31/2022 Option for two additional twelve-month periods	Prices on file

For: Medical supplies used by Livingston County Emergency Medical Services.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
EMS budget	100%	Yes

Director's Comments: Recommend bid be awarded to two vendors based on the total number of supplies bid and cost of supplies by each.

Ms. Dewar reviewed the bids received and explained that Bound Tree has been the vendor in the past but is not the low bidder. Many companies just bid PPE. With the fantastic service provided by Bound Tree and Henry Schein's small presence providing EMS supplies in our area, Ms. Dewar would like to award to the bid to both vendors.

Informational Item(s) Written Only

LCEMS statistics

1. **Dispatches:**
 - a. **April 2021 = 390**
 - b. **May 2021 = 488**
2. **Dispatches Year to Date 6/29/2021 = 2,650**

Meetings / Activities / Responses

1. Meetings:
 - a. Livingston County EMS Captains meeting
 - b. MLREMS Executive Committee meeting
 - c. Medical Director meetings
 - d. REMAC meeting

HIGHWAY DEPARTMENT – JASON WOLFANGER

Action Item(s) To Be Reported

1. AWARDING BIDS AND AUTHORIZING PURCHASE OF PRE-TREATED AND UNTREATED BULK SODIUM CHLORIDE (CRUSHED ROCK SALT) FOR THE LIVINGSTON COUNTY HIGHWAY DEPARTMENT AND LIVINGSTON COUNTY AGENCIES-AMERICAN ROCK SALT, LLC

WHEREAS, after the proper legal advertisement seeking bids for Crushed Rock Salt, three (3) bids were received and opened on June 30, 2021, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the

following contracts, which are hereby accepted as the lowest responsible bids, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
American Rock Salt Co., Inc. PO Box 190 Mt. Morris, NY 14510 For: Untreated Crushed Rock Salt, FOB Stockpile	9/1/2021-08/31/2022	\$43.50/ton
American Rock Salt Co., Inc. PO Box 190 Mt. Morris, NY 14510 For: Untreated Crushed Rock Salt, Delivered	9/1/2021-08/31/2022	\$46.93/ton
American Rock Salt Co., Inc. PO Box 190 Mt. Morris, NY 14510 For: Pre-Treated Crushed Rock Salt, FOB Stockpile	9/1/2021-08/31/2022	\$61.50/ton
American Rock Salt Co., Inc. PO Box 190 Mt. Morris, NY 14510 For: Pre-Treated Crushed Rock Salt, Delivered	9/1/2021-08/31/2022	\$64.99/ton

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
County Highway Budget Appropriations	100%	Yes X No

Mr. Wolfanger reviewed the bids for approval. There was a decrease for both delivered prices and a slight increase in the FOB price.

PLANNING – ANGELA ELLIS

Action Item(s) To Be Reported

Mr. Coyle explained that Ryan Garrison from Hunt Engineers is here today. They were our partners for the Reconnect application, which was announced as a successful grant award with the press conference with Senator Schumer yesterday. Mr. Garrison will be giving an update and status report today on our overall Light Up Livingston Initiative as a precursor to the next action item below for a NTIA application that will help chip away at the remaining underserved or unserved areas. Mr. Garrison reviewed the USDA grant application for broadband coverage. Mr. Garrison reviewed the five phases and coverage maps. Mr. Garrison reviewed the next steps explaining that he will be reporting back to the Committee on a quarterly basis. There was discussion on accommodating any undeveloped areas into the future. Mr. Garrison explained that every area defined will have to be covered completely and that is future proof because it is fiber and that infrastructure will be able to handle 1G, 2G, 10G, whatever. The grant is structured to cover total areas. There was discussion on future capacity needs and limitations. Mr. Garrison explained that single mode fiber optic cabling has not changed since it was invented in the 60s and 70s. The fiber optic infrastructure is future-proof with unlimited capacity and is basically managed by the electronics you put on either end. Mr. Falk reviewed the five years of grants to completion, the current fiber costs now and suggested that the County should complete the entire project now. Mr. Garrison reviewed fiber placement strategies and the overlapping of some of the grants. Ms. Ellis reviewed conversations with USDA and starting some dialogues on cost share strategies. There is an advantage for us in that we are starting with that conversation up front as part of the process so that we can build it in to the project.

1. AUTHORIZATION TO SUBMIT A NATIONAL TELECOMMUNICATIONS AND INFORMATION ADMINISTRATION BROADBAND INFRASTRUCTURE PROGRAM GRANT APPLICATION FOR PURPOSES OF EXPANDING BROADBAND INFRASTRUCTURE THROUGHOUT LIVINGSTON COUNTY

WHEREAS, reliable, high-speed, affordable access to internet service is imperative for Livingston County residents, businesses, farms, schools, nonprofit organizations, and visitors; and

WHEREAS, investment in internet service will foster economic development, job growth, rural

entrepreneurship, and innovative technologies; and

WHEREAS, Livingston County completed an engineering study and public input survey which concluded that internet service is either unavailable or of an inadequate quality for many residents, farms and businesses throughout the County; and

WHEREAS, Livingston County wants to prioritize the deployment of broadband infrastructure and wishes to pursue public-private partnerships and funding sources in an effort to effectively achieve greater access to reliable and affordable high-speed internet service throughout the County; and

WHEREAS, the National Telecommunications and Information Administration (NTIA) issued a solicitation of applications for their Broadband Infrastructure Program; and

WHEREAS, Livingston County will form a covered partnership(s) with a local internet service provider(s) as defined in the solicitation for projects; and

WHEREAS, should NTIA funding be awarded, Livingston County will provide the recommended ten percent non-federal cost share for the project; now, therefore, be it

RESOLVED, that Livingston County wishes to partner with a local internet service provider(s) in jointly preparing an application to the NTIA Broadband Infrastructure Program; and be it further

RESOLVED, that the Chairman of the Board is hereby authorized to sign a letter declaring the County's intent for application and authorize the non-federal cost share match for the project, should funding be awarded.

Director's Comments: This resolution authorizes application to the NTIA for funding to further expand broadband infrastructure in the County. Ryan Garrison, Hunt Engineers, will attend the Public Services Committee meeting to provide a status report on the Light Up Livingston initiative.

Ms. Ellis reviewed the application resolution and explained that this grant is to further expand infrastructure. The estimate shown is ~\$5Million. This resolution does show a 10% match or ~\$500,000 which is preferred, not required, but does give an advantage to the application.

2. ADOPTING SEQR NEGATIVE DECLARATION FOR 2021-2022 NYS OFFICE OF PARKS, RECREATION AND HISTORIC PRESERVATION SNOWMOBILE TRAILS GRANT PROGRAM

WHEREAS, the Caledonia Trailblazers and the Hill and Valley Riders are seeking to utilize and maintain an approximately 66-mile snowmobile trail system; and

WHEREAS, Livingston County is applying to fund these proposed trails through the NYS Office of Parks, Recreation and Historic Preservation Snowmobile Grant-In-Aid and Trail Approval Program; and

WHEREAS, the maintenance activities and seasonal usage of the proposed trails will not significantly disturb the acreage along the trail route; and

WHEREAS, potential impacts on the environment have been identified and will not result in any large and important impacts; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors, as Lead Agency, hereby classifies this project as an Unlisted Action pursuant to the State Environmental Quality Review Act; and be it further

RESOLVED, that the Livingston County Board of Supervisors does hereby determine that the proposed project will not have a significant effect on the environment, a draft Environmental Impact Statement will not be prepared, and the Livingston County Board of Supervisors does hereby adopt the Negative Declaration for the project and authorizes the Chairman to sign the Environmental Assessment Form prepared for the project and file it according to law.

Directors Comments: This resolution adopts a negative declaration for SEQR to apply to the 2021-2022 NYS Snowmobile Grant Program on behalf of the Caledonia Trailblazers and the Hill and Valley Riders. SEQR paperwork is attached to this report.

Ms. Ellis reviewed the plan and explained that the program has not changed.

3. AUTHORIZING SUBMISSION OF TRAIL PLAN & TRAIL SYSTEM APPROVAL AND APPLICATION TO NEW YORK STATE OFFICE OF PARKS, RECREATION AND HISTORIC PRESERVATION FOR SNOWMOBILE TRAILS GRANT PROGRAMS

WHEREAS, the Caledonia Trailblazers and Hill and Valley Riders have requested that Livingston County apply on behalf of the Caledonia Trailblazers and the Hill and Valley Riders to the New York State Office of Parks, Recreation and Historic Preservation for a Snowmobile Trail Grant; now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to submit a snowmobile trail plan and trail system to the New York State Office of Parks, Recreation and Historic Preservation, and any amendments hereto; and be it further

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to submit an application to the New York State Office of Parks, Recreation and Historic Preservation for the Snowmobile Trails Grant Program.

**Snowmobile Trail Mileage
Livingston County
Proposed 2021-2022 Mileage**

<u>Trail</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>Responsible Club</u>
C3	21 miles	21 miles	Caledonia Trailblazers
C4F	3 miles	3 miles	Caledonia Trailblazers
S30	10 miles	10 miles	Caledonia Trailblazers
S40	5 miles	5 miles	Caledonia Trailblazers
C4	7 miles	7 miles	Hill & Valley Riders
C4A	8 miles	8 miles	Hill & Valley Riders
S49	3 miles	3 miles	Hill & Valley Riders
S49A	9 miles	9 miles	Hill & Valley Riders
Total Miles	66 miles	66 miles	

Director Comments: This resolution authorizes application to the NYS Program on behalf of the Caledonia Trailblazers and the Hill and Valley Riders. Proposed 2021-2022 mileage is shown in the chart below. There is no change in mileage from last year's submission.

This has also not changed. The Planning Department acts as a pass through for the grant funds.

4. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY PLANNING DEPARTMENT: CALEDONIA TRAILBLAZERS, CPL, HILL AND VALLEY RIDERS & HUNT ENGINEERS, ARCHITECTS, LAND SURVEYORS & LANDSCAPE ARCHITECTS, DPC

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Department of Planning, and any future amendments to said contracts, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Caledonia Trailblazers P.O. Box 161 Caledonia, NY 14423 For: 2021-2022 NYS Snowmobile Grant Program	4/1/2021-3/31/2022	Per NYS Reimbursement

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
New York State Office of Parks, Recreation and Historic Resources	0	Yes

Director's Comments:

This resolution authorizes the Planning Department to contract with Caledonia Trailblazers for the pass-thru funds from the State. The Planning Department will help coordinate administrative activities with the State and Caledonia Trailblazers.

CPL 205 St. Paul Street Suite 500 Rochester NY, 14604 For: For: Consulting services for Livingston County Water Supply Study Update Project and assist the County with the purchase of recommended equipment	4/1/2021-3/31/2022	Not to Exceed \$10,000.00
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<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>

New York State Department of State, Local Government Efficiency Program (LGE)	0%	Yes
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Director's Comments:

A new contract is required for procurement of equipment in accordance with the existing NYS LGE grant funding. A delay in receiving an extension for the State funding caused the delay in equipment purchase. The State contract was also extended until March 31, 2022.

Hill and Valley Riders 4/1/2021-3/31/2022 Per NYS Reimbursement
P.O. Box 61
Honeoye, NY 14471
For: 2021-2022 NYS Snowmobile Grant Program

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
New York State Office of Parks, Recreation and Historic Resources	0%	Yes

Director's Comments:

This resolution authorizes the Planning Department to contract with Hill and Valley Riders for the pass-thru funds from the NYS Office of Parks, Recreation and Historic Preservation. The Planning Department helps coordinate administrative activities with the State and Hill and Valley Riders.

Hunt Engineers, Architects, Land Surveyors & Landscape Architects, DPC 8/1/2021-7/31/2022 Not to Exceed \$20,500.00
Airport Corporate Park
100 Hunt Center
Horseheads, NY 14845
For: Professional services for Reconnect grant assistance

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
County Budget	100%	Yes

Director's Comments: This resolution authorizes technical assistance for the Reconnect Grant.

Ms. Ellis reviewed each of the contracts for approval. The CPL contract is for the water supply study and is not for additional funds. There was a state delay on extending our grant so Ms. Ellis held off long enough that the state did the extension so that we could do the agreement with CPL but it took so long that we need to do a new contract. There are no County funds, all grant funds and is essentially the remaining balance for CPL, specifically helping us obtain equipment. There is a meeting with Jason Molino scheduled to discuss the Planning Department in general and support for him. The Hunt Engineers contract is to authorize them to serve as a technical resource for us.

Ms. Ellis explained that the next resolutions are for the next round of CFA grants.

5. AUTHORIZING SUBMISSION OF ENVIRONMENTAL PROTECTION FUND APPLICATION FOR ROAD DITCH REMEDIATION IN THE CONESUS LAKE WATERSHED

WHEREAS, the Livingston County Planning Department serves as the lead agency for the implementation of the Conesus Lake Watershed Management Plan on behalf of the Conesus Lake Watershed Council; and

WHEREAS, the "State of Conesus Lake: Watershed Characterization Report" identified erosion and sediment as a significant contributor to water quality problems in Conesus Lake, including problems of weed and algae growth; and

WHEREAS, Recommendation D-3 of the Conesus Lake Watershed Management Plan recommend undertaking road ditch remediation in the watershed to reduce erosion and sedimentation that would contribute sediment and nutrients to Conesus Lake; and

WHEREAS, undertaking road ditch remediation projects in the Conesus Lake watershed helps to protect and improve the water quality of Conesus Lake; and

WHEREAS, at the May 28, 2021, meeting, the Conesus Lake Watershed Council voted to support an application to the New York Department of State under the Water Quality Improvement Program (WQIP) to remediate road ditches in the watershed; and

WHEREAS, road ditch segments in the Towns of Conesus, Geneseo, and Sparta have been identified for remediation; and

WHEREAS, the Towns of Conesus, Geneseo, and Sparta would be providing non-cash, in-kind match toward the grant; now therefore be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to submit an application to the New York State Department of Environmental Conservation Water Quality Improvements Program to undertake Road Ditch Remediation in the Conesus Lake Watershed; and be it further

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to sign necessary Memorandum of Agreement documents with the Town of Conesus, the Town of Geneseo, and the Town of Sparta.

Director's Comments: This resolution authorizes application to the NYSDEC Water Quality Improvement Program on behalf of the Conesus Lake Watershed Council, the Town of Conesus, Town of Geneseo, Town of Sparta, and Livingston County for road ditch remediation on Long Point Road in Geneseo, Jones Hill Road in Conesus, and Story Road in Sparta. This resolution also authorizes the Planning Department to enter into an MOU with the Towns of Conesus, Geneseo, and Sparta.

Ms. Ellis reviewed the application and explained that the County will be the applicant.

6. AUTHORIZING SUBMISSION OF ENVIRONMENTAL PROTECTION FUND APPLICATION FOR AN UPDATE TO THE CONESUS LAKE WATERSHED MANAGEMENT PLAN

WHEREAS, the Conesus Lake Watershed Management Plan was completed in 2003; and

WHEREAS, given new water quality and environmental issues that have arisen since the Plan was adopted and new technological approaches to water quality improvement, an update to the Watershed Management Plan is needed; and

WHEREAS, the Livingston County Planning Department serves as the lead agency for the implementation of the Conesus Lake Watershed Management Plan on behalf of the Conesus Lake Watershed Council; and

WHEREAS, the Conesus Lake Watershed Council voted to support the submission of a grant application under the NYS Local Waterfront Revitalization Program at the May 28, 2021, meeting to update the Watershed Management Plan; now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to submit an application to the New York State Department of State Local Waterfront Revitalization Program to update the Conesus Lake Watershed Management Plan.

Director's Comments: This resolution authorizes application to the NYSDOS Local Waterfront Revitalization Program on behalf of the Conesus Lake Watershed Council to update the Conesus Lake Watershed Management Plan.

Ms. Ellis reviewed the application for approval.

7. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN A MEMORANDUM OF UNDERSTANDING WITH THE TOWN OF LIVONIA FOR GRANT ADMINISTRATION

WHEREAS, the Town of Livonia was awarded two grants under the NYSDEC Water Quality Improvement Program for the Vitale Park Natural Shoreline Remediation Project at Vitale Park (Contract #C00916GG) and for the Conesus Lake Outlet Reconfiguration Project (Contract #C00915GG); and

WHEREAS, these grants will aid in the implementation of water quality improvement recommendations in the Conesus Lake Watershed Management Plan; and

WHEREAS, Livingston County Planning Department serves as the lead agency for the implementation of the Conesus Lake Watershed Management Plan on behalf of the Conesus Lake Watershed Council; and

WHEREAS, the Town of Livonia, as a member of the Conesus Lake Watershed Council, has requested grant administration assistance from the Planning Department; and

WHEREAS, Livingston County would be providing non-cash, in-kind match toward the grants; now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to sign necessary Memorandum of Agreement documents with the Town of Livonia.

Director's Comments: This resolution authorizes the Planning Department to enter into an MOU with the Town of Livonia to perform grant management services, which will contribute a non-cash, in-kind match towards the overall grant budgets for the two grants.

Ms. Ellis reviewed the MOU and stated that the grant is already underway and explained that the Planning Department is supporting the town. The Planning Department can supply in-kind hours to help offset town costs so we need an MOU in place with the town.

Ms. Ellis explained that there are solar information updates on the desks today. They are looking to hire the solar coordinator within the next couple of weeks. Ms. Ellis explained that the three maps distributed are intended to give an overall landscape of what's going on. Ms. Ellis reviewed the project report done by a SUNY Geneseo intern on the various projects across the county. The broadband press release under FAQs has been updated so individuals can go to a link to see if their address is included in the grant.

Informational Item(s) Written Only

CONESUS LAKE WATERSHED MANAGEMENT ACTIVITIES

Conesus Lake Watershed Council. The Council met on May 21, 2021. The 2020 Annual Report was approved and has been added to the Livingston County website:

<https://www.livingstoncounty.us/DocumentCenter/View/13050/2020-Annual-Report-Card>

The Council also approved the Annual Report on the 2020 Watershed Inspection Program and approved submission of a letter of support for the creation of a Finger Lakes National Heritage Area. The Council approved the Planning Department staff to submit two grant applications to the State: 1) NYS DOS Local Waterfront Revitalization Program – Update of the 2003 Conesus Lake Watershed Management Plan; 2) NYS DEC Water Quality Improvement Program – Road ditch remediation in the watershed.

Watershed Education Center at Vitale Park (WEC). The WEC has been recognized with an Achievement Award from the National Association of Counties (NACo). The awards honor innovative, effective county government programs that strengthen services for residents. A press release was issued in June following announcement. The WEC continues programming throughout the year. See link for schedule:

<https://conesuslake.org/lake-community/475-2021-wec-virtual-program-schedule>

AGRICULTURAL AND FARMLAND PROTECTION BOARD

Agricultural District #2 Renewal. Includes Towns of Avon, Conesus, Geneseo, Groveland, Lima & Livonia. First mailings were sent to land owners on June 4th. 33% returned a Renewal Worksheet. Reminder Mailing will be sent July 1st.

ENVIRONMENTAL MANAGEMENT COUNCIL (EMC)

The next meeting of the EMC is scheduled for July 28, 2021. This will be the annual tour of Letchworth Park.

COUNTY PLANNING BOARD

The Planning Board now has a dedicated email: LCPlanningBoard@co.livingston.ny.us. Referrals can be submitted to this email.

Next meeting. The next meeting is scheduled for July 8, 2021.

LET'S Plan.

Reminder: "Evenings with the County Planning Board" is an opportunity for municipal training credit hours. Municipal planning and zoning officials may receive credit for attending and learning about County Planning Board review. Those interested should call the Planning Department beforehand to learn about the agenda and ensure that a meeting is being held. Meeting cancellations are rare, but they do happen.

SOLAR INTERNSHIP/SUNY GENESEO. Interns from SUNY Geneseo have been working on resource assistance and research into solar regulations and emerging trends in the solar industry. A report on solar impact on Livingston County resources (December 2020) and maps will be put on Board members desks.

GENESEE TRANSPORTATION COUNCIL (GTC)

Comprehensive Mobility Management Strategy: TransPro prepared the Recommendations and Alternatives document for review by the Steering Committee in May. In June, TransPro delivered the final draft report to

Livingston County and the steering committee. The Steering Committee met three times and the project management team held bi-weekly coordination calls. We anticipate presenting the results of the study to the Committee within the next few months.

SPECIAL PROJECTS

WATER SUPPLY STUDY UPDATE PROJECT:

1) The NYS Department of State approved the funding extension now allowing us to proceed with the purchase of the equipment (GPS units, leak detection equipment, valve exerciser). We are working with the County Water and Sewer Authority regarding ownership, storage and sharing of the equipment;

2) Now that federal and state funding is becoming available, we are encouraging municipalities to use the water supply study as documentation to support their grant applications. Final documents can be viewed at: <https://www.livingstoncounty.us/1177/Water-Study-Update-Project>;

3) Conesus Lake Safe Yield Analysis: The County has contracted with Schnabel Engineering to conduct the safe yield analysis for Conesus Lake. The project is in the data gathering phase, and a draft work plan will be discussed at the July 21st Conesus Lake Watershed Council Technical Committee meeting.

BROADBAND PROJECT: We are working on service gap analysis and potential additional funding sources to further expand broadband in the County. Hunt Engineers and Planning staff are providing an update presentation to the Public Services Committee on July 7.

RADIO COMMUNICATIONS UPGRADE PROJECT. Major construction of the two new towers is complete. Decommissioning of the two pre-existing towers has begun.

LAND BANK CORPORATION. 1) Demolition of the single-family home at 7 Grove Street is complete. The LB began steps to dispose of the property. Thanks to the Village of Mt. Morris and County Highway Department for partnership and assistance with disposal of the remaining debris; 2) The Webster Crossing property rehab project is complete. Livingston County Habitat for Humanity (HFH) has a family that purchased the property. 3) The LB will be partnering with HFH on the rehabilitation of 140 Lima Road, Geneseo. The LB is in process of executing a co-development agreement with HFH. Rehab activities starting in June. 4) The LB is working with NYS DEC on an agreement that would allow LB funding to be used for demolition of the former K&K Stripping location in Lima. The property is currently owned by the County. TYLin is in the process of preparing bid documents for the demolition phase. 5) The LB continues to look for additional funding sources to assist with property redevelopment to remove blight and enhance community character, including CDBG and Brownfield Cleanup funding, and other opportunities when presented.

Mr. Coyle reported that he is meeting to discuss the OEM Director recruitment. We did get the first loss revenue number for the first ARPA submission, while less than anticipated, it is more than our entire allotment. In one submission for Treasury submittals, we should be able to de-federalize the first \$6.1 we have received with just one submission and then wait six months or so to do the second submission. Mainly, this is because the nursing home's revenue loss numbers are included in our overall revenue loss numbers. The shared services application went in Friday ~\$1.3M at full fund. Mr. Coyle thanked all of the staff that worked on the broadband efforts.

ADJOURNMENT

Mr. Deming moved and Mr. LeFeber seconded to adjourn the meeting at 10:24 a.m.

CENTRAL SERVICES – WILLIAM MANN

Informational Item(s) Written Only

EOC/EMS Facility:

USDA-RD - All closing/final documents have been submitted. The pre-closing on this loan was 6/15. Final Closing was on 6/17. Project complete.

Al Lorenz Park:

Sign Language will be creating the signage for the park entrance and Murray Hill signs – In contract phase Entrance Kiosk – The stone has arrived. We have laid out the sidewalk design around it and preparing to pour concrete for sidewalk and pad within the kiosk.

Murray Hill

Building #4 - Painting and repair of the exterior trim and doors continues

Building #4 - Chainsaw carving of tree across the street - This is in contract phase.

The team has been busy with grounds work - weeding and planting mulch beds around all buildings, mowing, and general clean-up.

Court House Paint - exterior

Stafford Painters was awarded the Bid. We are in contract phase.

DOH - Dog Control expansion

Construction has begun. The land has been cleared, footers poured, the block for the foundation is complete and we are currently backfilling with stone. Pouring the concrete pad is next.

CNR:

Project Team - Not CIP - Required Dialysis construction modifications- Joint/Shared services with WYCO. We are still waiting on construction approval from NYSDOH. Necessary paperwork submitted by Wyoming County.

Project Team – Refurbishing the TCU area is complete.

LCSO Training Complex:

Electric/Water/Sewer - We met with CPL, reviewed needs and recommendations. CPL will begin discussions with RG&E.

Bullet Trap - Contract is now finalized. Contractor has experienced supply delays. We are now expecting delivery in late August. Project team will be constructing this on-site.

LCSO - Parking lot connection:

The project team has reached out to two vendors for input and quotes on prefabricated stairs. Dimensions (rise-run) have been provided - awaiting responses.

Government Center:

Security Cameras and Door Locks - we are working with both Integrated Solutions and Day Automation to secure long term contracts (county-wide) - ongoing process to secure contracts.

Parking lot(s) - Initial estimates received. Further investigation is being conducted to determine feasibility of using current foundation under pavement.

PROBATION – LYNNE MIGNEMI

Informational Item(s) Written Only

1. PROBATION DEPARTMENT WORKLOAD

303 adult offenders supervised in county

(25 treatment court cases being supervised in drug court)

22 offenders in other NYS counties

7 offenders in other states

16 juveniles supervised

1 new juvenile referrals

25 investigations ordered

8 active EHM cases (2 juveniles; 6 adults; 0 of which are female), 2-Global Positioning

0 adult placed on probation for willful violation of support

15 New Leandra’s Law cases (11 CDs)

0 New Criminal Adolescent Offender Youth Part cases

4 Pre-Trial Services

2. MONIES COLLECTED

\$2,412.18 – restitution

\$450.00 – fines

\$3,040.00 – DWI supervision fees

\$2,433.00 – EHM fees

\$98.32 – restitution surcharge

3. OUTSTANDING FEES

\$90,132.40 – DWI Supervision Fees as of 5/28/21

\$148,248.00 – EHM fees as of 5/28/21

4. MEETINGS ATTENDED

5/3/2021 ATI Advisory Council Meeting
 5/3/2021 Housing Task Force Meeting
 5/13/2021 NYS COPA
 5/17/2021 NYSAC Marijuana Legislation Meeting
 5/18/2021 Law Enforcement Council Meeting
 5/18/2021 Livingston County Mobility Management Meeting
 5/24/2021 Staff Meeting
 5/25/2021 Suicide Prevention Task Force Meeting
 5/26/2021 e-Connect/Columbia University Meeting

5. ADMINISTRATIVE REVIEWS

Zero (0) administrative reviews

6. TRAINING

Name	Date	Training	Hours	Misc.
Lynne Mignemi	5/17/21	New York State Legalized Cannabis: Now What?	1.5	
	5/21/21	AED/CPR	2.0	
	5/24/21	WIC	0.5	
Michelle Jordan	5/21/21	AED/CPR	2.0	
	5/24/21	WIC	0.5	
Deb Williams	5/21/21	AED/CPR	2.0	
	5/24/21	WIC	0.5	
Courtney Sobrado	5/7/21	DVSI-R	1.0	
	5/13/21	Community Trust Building	1.0	
	5/21/21	AED/CPR	2.0	
	5/24/21	WIC	0.5	
Liz Laney	5/14/21	UNITY (Juvenile Tracking System)	1.5	
	5/21/21	AED/CPR	2.0	
	5/24/21	WIC	0.5	
Rachel Merrick	5/17/21	New York State Legalized Cannabis: Now What?	1.5	
	5/21/21	AED/CPR	2.0	
	5/24/21	WIC	0.5	
Kerrin Chapman	5/21/21	AED/CPR	2.0	
	5/24/21	WIC	0.5	
Katie Dunn	5/21/21	AED/CPR	2.0	
	5/24/21	WIC	0.5	
Jason Varno	5/21/21	AED/CPR	2.0	
	5/24/21	WIC	0.5	
Josh Wren	5/21/21	AED/CPR	2.0	
	5/24/21	WIC	0.5	
Holly Smith	5/7/21	DVSI-R	1.0	
	5/21/21	AED/CPR	2.0	
	5/24/21	WIC	0.5	
	5/26/21	NYS DV Fatality Review Team: Implications for Probation		2.0
Christopher Kendall	5/7/21	DVSI-R	1.0	
	5/21/21	AED/CPR	2.0	
	5/24/21	WIC	0.5	

Respectfully submitted,
 Michele R. Rees, IIMC-CMC
 Clerk of the Board