

**HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, AUGUST 1, 2023
10:00 A.M.**

PRESENT: M. Walker, S. Erdle, D. Wester, D. LeFeber, D. Pangrazio, D. DiSalvo, M. Falk, A. Ellis, B. Mann, S. Hillier
 ABSENT: I. Davis, G. Horr

Human Services Chair Merilee Walker asked Caledonia Supervisor Dan Pangrazio to lead the Pledge of Allegiance.

CENTER FOR NURSING & REHABILITATION – SHARI HUTCHISON

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION: MESSER LLC

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Center for Nursing and Rehabilitation and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Messer LLC 200 Somerset Corporate Boulevard, Suite 7000 Bridgewater, NJ 08807 For: Bulk Oxygen Delivery & Equipment	8/1/2023-7/31/2028	Per Rate Schedule

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Operating Budget	0%	X Yes No

Ms. Hutchison reviewed the contract for approval.

Motion: Mr. Pangrazio moved and Mr. Wester seconded to approve the foregoing resolution. Carried.

Pre-approved Informational Item(s) To Be Reported

FINANCIAL/OPERATIONAL UPDATES

- A. Occupancy: As of 7/24/23, we have 214 residents for occupancy of 80%. Year to date we are at 75.3%.
- B. Cash Flow- The LCCNR’s total cash flow-cash reserves as of 7/24/23 is \$586,663.69.
- C. IGT has not been received to date. Awaiting CMS approvals.
- D. LCCNR leadership and finance staff continue to meet biweekly to review all accounts payable.
- E. LCCNR staff have begun preparing the 2024 budget.
- F. The VAP application has been submitted. A follow up meeting with the NYSDOH was held on March 6th, 2023. The consultants assisting with the grant process felt that we were successful in presenting our application.
- G. We are beginning budget discussions and reviews for 2024.
- H. The Audit is being completed by the Office of Medicaid Inspector General is underway at this time. Bonadio is providing assistance with the audit. The audit is reviewing our 2016 to 2019 capital rate component.
- I. LCCNR staff have completed FLPP’s training. FLPP’s is a program to accept difficult to place referrals from area hospitals. We have already fulfilled acceptance of two levels, Tier One and Tier Two, and have been notified that we should receive \$124,000 in funding.
- J. Bonadio will be presenting the Annual 2022 audit information.

Ms. Hutchison gave a departmental update on the items above. Rich Leicht and Amanda Nucci from Bonadio gave a brief overview of the annual CNR audit for 2022. The audit was fully completed at the end of June. The cost report certification does remain open but will be completed before the August 9 due date. The CNR bonds were refinanced with a savings in interest expected. Financial data received monthly is up to date. There are no deficiencies reported. Mr. Leicht addressed any audit risks. Ms. Nuchi reviewed the required communications.

Mr. Leicht reviewed the financial statement highlights and industry benchmark charts. The IGT funds will show in the year that they are received. Agency staffing has significantly shifted to 80% County 20% Agency in July.

Informational Item(s) Written Only

A. For the month of July, there were three incidents of Resident Abuse reported to the NYSDOH, 2 involving physical abuse and 1 involving an allegation of sexual abuse.

B. We currently have 33 CNAT positions filled. We have 5 CNAT students waiting to retest. The August training class is full. The October class is 80% full and we are working on filling the November class. The retention rate for graduating students for 2023 is 73%.

C. We are actively recruiting for the Deputy Director of Finance.

D. A full time hairdresser is beginning on July 24th. The Social Work Assistant is beginning on July 31st. We are actively recruiting for the Director of Social Work, an interview is scheduled for 8/3.

E. Nursing leadership staff are reviewing schedules on a daily basis to remove and cancel unnecessary agency shifts. We are observing progress in meeting our agency expenditure goals.

F. A grant request was submitted to the New York State Department of Health to increase training capacity in healthcare. Our grant request would create a temporary licensed practical nurse training position, provide tuition and a salary while attending training. Once they complete the program and become licensed, they would become LPN's at LCCNR. Unlike the nurse aide training program where we cannot require aides to stay or contribute to the cost of training, these LPN programs allow an agreement to be completed. We are seeking grant funding for a total of \$1,600,000 (grants allow up to \$2,000,000) requests. This represents eight LPNT students over the course of two years. We are awaiting grant award announcements.

G. Recruiting efforts are focused on LPN and RN staff needed for census growth, a campaign on Spotify and Pandora are in progress to reach our targeted audience. A postcard mailer is being drafted to send to a key geographic area. We are planning an onsite job fair in August. LCCNR will be recruiting onsite at a Rochester Red Wings sporting event.

H. LCCNR staff are working to meet requirements of the grant that is offering funding to upgrade our nurse call system.

I. Mobile Primary transitioned to providing medical coverage to residents at LCCNR on 7/7/23. So far the transition has gone well, they have completed the backlog of visits that remained from the Western New York Physician group.

J. LCCNR staff has assessed what steps will be necessary to reopen our transitional care unit. Some examples of this include; necessary staffing, necessary equipment (beds/laptops/over bed tables), relocation of PPE storage, and relocation of our nurse aide training class. Our goal is to have the unit fully functional by the end of Fall 2023.

K. The annual Greater Rochester Mutual Aid plan meeting was held on July 14th. This plan assists facilities in responding to disaster emergencies and emergency preparedness.

L. LCCNR had a smoke event occur on July 4th, 2023 on evening/night shift. Emergency services responded, staff evacuated residents to the opposite side of the facility for safety until smoke could be cleared on the affected unit. Staff responded extremely well, following the fire safety plan quickly and appropriately. Residents were able to return to their rooms about an hour later. An air handling motor generated the smoke; a thorough assessment was completed of the area.

M. The monthly Quality Assurance and Quality Improvement committee meeting was held on July 20th.

N. Staff appreciation was held on July 25th, the theme was a hotdog cookout for all shifts.

O. Resident Council will be held on August 3rd.

P. Accounts receivables reviews are done with Tom Lang, the attorney assisting with difficult case collections. Good progress has been accomplished on several complicated cases.

Q. Several facility projects are underway, the oxygen storage repair should be completed by mid-July, plumbing repairs are ongoing in several areas, staff are assisting in the opening of the transitional care unit (TCU), conducting an assessment of heat valves and checking on air handling units.

DEPARTMENT OF HEALTH – JENNIFER RODRIGUEZ

Action Item(s) To Be Reported

AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: JAMIE BEARDSLEY, ERIKA BRACE, BREAKING BOUNDARIES OT AND PT SERVICES, PLLC, INDEPENDENT HEALTH ASSOCIATION, INC., ASHLEY KURTZ, CAROL LYNCH-RICOTTA, JAMES MCGUINNESS & ASSOCIATES, INC., NATIONAL WIC ASSOCIATION, S2AY RURAL HEALTH NETWORK, TRIADD NY, LLC D/B/A MYCOMPASS & WARREN'S COMMERCIAL CLEANING, INC.

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Department of Health, and any future amendments to said contracts, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Jaime Beardsley 5276 Hall Road Fillmore, NY 14735	8/1/23-6/30/28	\$55.00 per 30-min. individual session; \$40.00 per 30-min. group session.

For: Provide speech therapy for Pre-K Program

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Livingston County, Medicaid, NYSED	% varies	Yes X No

Director's Comments: Provide speech therapy for Pre-K Program

Erika Brace 26 Tree Top Lane West Henrietta, NY 14586	8/1/23-6/30/28	\$55.00 per 30-min. individual session; \$40.00 per 30-min. group session.
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For: Provide speech therapy services for Pre-K program

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Livingston County, Medicaid, NYSED	% varies	Yes X No

Director's Comments: Provide speech therapy services for Pre-K program

Breaking Boundaries OT and PT Services, PLLC 3860 Atlantic Avenue Fairport, NY 14450	8/1/23-6/30/28	\$65.00 per 30-min. individual session; \$40.00 per 30-min. group session.
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For: Occupational therapy and physical therapy services for Pre-K program

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Livingston County, Medicaid, NYSED	% varies	Yes X No

Director's Comments: Provide occupational therapy and physical therapy services for Pre-K program

Independent Health Association, Inc. 511 Farber Lakes Drive Buffalo, NY 14221	8/1/23-12/31/23 (auto-renew annually)	Per Rate Schedule
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For: Participating Provider for Mental Health and Hospice

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
N/A - Payor	% N/A	Yes X No

Director's Comments: Participating Provider for Mental Health and Hospice

Ashley Kurtz 6 Summers Street Livonia, NY 14487	8/1/23-6/30/28	\$55.00 per 30-min. individual session; \$40.00 per 30-min. group session.
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For: Provide speech therapy for Pre-K Program

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Livingston County, Medicaid, NYSED	% varies	Yes X No

Director's Comments: Provide Speech Therapy services for Preschool Program

Carol Lynch-Ricotta
 218 River Street
 Avon, NY 14414

8/1/23-6/30/28

\$55.00 per 30-min.
 individual session;
 \$40.00 per 30-min.
 group session.

For: Provide speech therapy services for Pre-K program

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Livingston County, Medicaid, NYSED	% varies	Yes X No

Director's Comments: Provide speech therapy services for Pre-K program

James McGuinness & Associates, Inc.
 1482 Erie Boulevard
 Schenectady, NY 12305

9/1/23-8/31/26

Portal \$15,996.00 year x 3
 = \$47,988.00;
 eSTACs
 \$50K+\$12,000.00/year
 x 3=\$86,000.00;
 Full Service Medicaid
 \$10,000.00+5% first 2 years;
 \$20,000.00+5% third year

For: Pre-K Software

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Livingston County and NYS Education Dept.	% varies	Yes X No

Director's Comments: Provide software for Pre-K program to assist with STAC and Medicaid Billing

National WIC Association
 1099 14th Street, Suite 510E
 Washington, DC 20005

6/13/23-11/30/24

\$2,879.84

For: Strengthening and Diversifying the WIC Workforce Project

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
National WIC Association AHEAD Grant	0%	Yes X No

Director's Comments: Strengthening and Diversifying the WIC Workforce Project

S2AY Rural Health Network
 P.O. Box 390
 Canandaigua, NY 14424

8/1/23-6/30/24

\$34,886.43

For: Fellows Local Coordinator

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Public Health Corps Fellowship Program	0%	Yes X No

Director's Comments:

Subcontract for local coordinator to support LCDOH by coordinating local fellows in the New York State Public Health Corp Fellowship Program.

TriADD NY, LLC D/B/A MyCompass
 258 Genesee Street
 Utica, NY 13502

9/1/23-8/31/24;

\$0.00

auto-renew annually

For: Participating Provider – Hospice Medicaid for NYS Group Homes

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
N/A - Payer	N/A	Yes X No

Director's Comments: For Participating Provider – Hospice Medicaid for NYS Group Homes

Warren's Commercial Cleaning, Inc.
 454 North Main Street
 Warsaw, NY 14569

9/1/23-8/31/24

\$172.00 per month

For: Janitorial Services for Warsaw WIC Clinic

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
New York State WIC Grant	0%	Yes X No

Director's Comments: Provides janitorial services for WIC clinic

Ms. Rodriguez reviewed the contracts for approval. We are one of the first counties to use the PreK software.

Motion: Mr. Wester moved and Mrs. Erdle seconded to approve the foregoing resolution..... Carried.

2. PROCLAIMING SEPTEMBER 2023 AS NATIONAL SUICIDE PREVENTION MONTH

WHEREAS, the month of September 2023 is National Suicide Prevention Month; and
WHEREAS, a time in which individuals, organizations and communities around the country join their voices to amplify the message that suicide can be prevented; and
WHEREAS, suicide has a ripple effect that not only touches the person whose life was lost, but their family, friends and communities; and
WHEREAS, although there is much to worry about in the world and our daily lives, Livingston County residents are resilient and kind; and
WHEREAS, knowing the signs of suicide, finding the words to communicate with someone they are concerned about, and reaching out to local resources; and
WHEREAS, we know that connecting, working with, and supporting one another can help prepare us for the future; and
WHEREAS, all Livingston County residents are urged to play a role in suicide prevention and promote mental health and wellness as we strive towards zero suicides; and
WHEREAS, September is recognized across the United States as Suicide Prevention Month which provides the opportunity to educate our community about the warning signs for suicide and how to reach out and connect to those experiencing an emotional crisis; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors does hereby proclaim September as National Suicide Prevention Month 2023 in Livingston County, New York.

The candle light vigil will be on September 7 at Al Lorenz Park.

Motion: Mr. Wester moved and Mrs. Erdle seconded to approve the foregoing resolution Carried.

Pre-approved Informational Item(s) To Be Reported

1. TOBACCO LICENSES AND FLAVORED VAPING/UNDERAGE SALES.

Ms. Rodriguez reviewed violations and the flavored vaping restrictions and fees. As a retailer you can only sell unflavored or tobacco flavored vaping products and there is a \$100 fine per flavored vaping cartridges found. All of the sales violations this year were to someone under the age of 18. Smoker’s Emporium just had their license pulled. 625 cartridges of flavored vaping were found which is upwards to \$62,000 in fines. This is their third instance of selling to a minor. There was discussion on educational efforts forthcoming at the schools. There was discussion how cannabis data coming through public safety instead of the Department of Health.

Informational Item(s) Written Only

- The first observed harmful algae bloom (HAB) on Conesus Lake was noted on July 14, 2023 along the northern part of the lake. Camp Stella Maris beach was closed and a health advisory was issued to avoid contact with HABs. On July 18, 2023, additional blooms were observed throughout the lake that led to the closure of the Conesus Lake RV Park Beach.
- As of July 21, 2023, HABs appear to be dissipating. Camp Stella Maris was reopened on July 24, 2023, but Conesus RV Park beach remains closed due to lingering HABs.
- COVID 19 provided guidance changes involving vaccinations to community members, schools, colleges, nursing homes, daycares, and AFN facilities.
- State PICHC training team has developed a skills assessment/ training modules for all CHWs (Community Health Workers) and Supervisors called The Institute. Two (2) hour pre-assessment test evaluates strengths and weaknesses and then develops a list of trainings to complete. Tests and certificates are given for each training.
- MRC recruiting and Emergency Preparedness education was conducted for the community.
- Narcan training, Pet CPR & First Aid Training and Citizen Preparedness Education for community, staff and MRC volunteers was well received.
- Facilitated on-line CPR class offered for staff and MRC volunteers.
- Dog Control year to date brought in 79 dogs, with 27 which is a little over a third, came in after hours.

- We continue getting obviously dumped dogs in and we are having a hard time adopting dogs out. We get more calls for people looking to surrender their dogs than calls for wanting to adopt. This seems to be a trend being seen all over the country.
- Rabies/Ticks/Lyme Outreach education is being provided.
- Three of five total rabies vaccination clinics have been held. Additional clinics will be held in Livonia on August 22 and Dansville on October 11.
- Hospice serviced 41 patients in June. We had 21 referrals in June with 15 admissions. We served 17 patients at the SNF level three (3) at Noyes hospital as GIP status, one at Teresa House and the rest were home patients. Our average has been about 25 patients.
- CSHW (Center for Sexual Health and Wellness) is working on implementing our new version of electronic records and billing as required by Family Planning.
- CSHW is moving forward with new trainings funded by our Telehealth grant that we received for \$15,000. To date, we have already been seeing more patients via Telehealth.
- CSHW has received approval from the state to open our CASA site but we are awaiting our CLIA license as the final piece before opening.
- SHAPE: Breakfast Briefings with our Public Health Director with 25 attendees, Get Moving Challenge with average of 75 participants each week.
- We are still only offering individual immunization appointments.
- Peggy Hamilton, Registered Professional Nurse with Bachelor of Science, and Gail Johnson, Registered Profession Nurse will both be officially retiring on July 28, 2023.
- Mobile Crises Response: CASA is experiencing difficulty with hiring staff for this new program. They will work to fill shifts with existing staff in Dansville location until full time staff can be hired.
- Clinic: 750 clients admitted, or in intake/referral process. We have provided an hour each day for discharges from WCCH ED/psych unit. We will begin one day/week open access hours in August.
- We will contract with Hillside to provide YPA (Youth Peer Advocacy) services to non-Medicaid youth in need. The YPA will also sit on Children's SPOA and subcommittees to provide youth voice.
- Finalized 2022 LCDOH Annual Report.
- COVID-19: Continue communication plan to include community-wide media and outreach plan.
- Melanie Planck has transitioned to the WIC Program Coordinator role. Melanie has great communication skills, good rapport with staff, and already has shown excellent problem solving skills when dealing with personnel issues that have come up.

OFFICE FOR THE AGING – SUE CARLOCK

Action Item(s) To Be Reported

1. AMENDING A PORTION OF RESOLUTION NO. 2022-422: ADOPTING THE 2023 MISCELLANEOUS PAY RATES (OFFICE FOR THE AGING) AND REFERRING THIS MATTER TO THE WAYS AND MEANS COMMITTEE

WHEREAS, by Resolution No. 2022-422, the Livingston County Board of Supervisors established the 2023 Miscellaneous Pay Rates; and

WHEREAS, the Office for the Aging is seeking to align substitute positions and rates on the 2023 Miscellaneous Pay Rates with the new part-time CSEA rates to enhance their ability to hire needed substitute positions, now, therefore, be it

RESOLVED, that the following rates and positions be amended on the 2023 Livingston County Miscellaneous Pay Rate Schedule:

Office for the Aging:

- Increase pay rate for Substitute Courier to \$17.37 per hour effective immediately.
- Increase pay rate for Substitute Congregate Meal Site Manager to \$17.37/hour effective immediately.
- Add Substitute Typist position at \$15.96/hour effective immediately.
- Add Substitute Food Service Helper position at \$15.96/hour effective immediately.

and be it further

RESOLVED, that a portion of Resolution No. 2022-422 is hereby amended.

Ms. Carlock reviewed the position rate increases that need to be addressed now that the PT CSEA CBA has been approved. Ms. Carlock thanked HR for their help increasing the wage rates.

Motion: Mr. Pangrazio moved and Mr. Wester seconded to approve the foregoing resolution. Carried.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY OFFICE FOR THE AGING: FARRELL’S LAWN SERVICE, INC.

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Office for the Aging, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Farrell’s Lawn Service, Inc.	2023-2024 & 2024-2025	\$75.00/plow
5453 Buck Road	plow seasons	
Dansville, NY 14437		
For: Plowing for Dansville Nutrition Site		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Title III C (Federal)	10%	Yes X No

Director’s Comments: Necessary for the safe operation of the dining site.

Ms. Carlock reviewed the contract for approval.

Motion: Mrs. Erdle moved and Mr. Wester seconded to approve the foregoing resolution Carried.

There was discussion on whether the increased wage rates will help with staffing.

Informational Item(s) Written Only

Served Client Summary

Livingston

01/01/2023 and 6/30/2023

Report Run Date: 7/22/2023

Service Type	Total Units January- June 2023
Case Management (hours)	1,154
Meals (Home Delivered 23,670, Congregate 10,773)	34,443
Information and Assistance (calls)	1,556
Health Promotion (participants)	1,608
Legal Services (hours)	153
Personal Care (hours)	2,729
Transportation (trips)	2,583
Personal Emergency Response System (service months)	2,199

Program Updates:

- LCOFA is sponsoring a Meet and Greet picnic on August 18, 2023 at Long Point Park from 10:30 AM to 2 PM. Participants will be able to meet OFA staff, learn about opportunities available through the office and partners, see a self-defense demonstration geared for older adults, listen to music and enjoy lunch in the park. Participants will be asked to complete a survey to provide input for the 2024 – 2028 LCOFA four-year plan.
- September is Fall Prevention Month and LCOFA is once again working with many partners to offer a Fall Prevention Workshop on Friday, September 15th, from 10 am to 1:30 pm at the Lakeville Training Grounds. Keynote Speakers are Karen Dewar and Dr. Medina-Walpole, the UR Aging Institute Director. Many vendors and a panel of experts will be there to talk with participants about how to prevent falls.

August Medicare Educational Presentations:

- August 7th Medicare 101 10 am – 12:30 PM Highway Dept.
- August 17th Medicare Made Easy 4 -5 PM Conference Center
- August 28th How to Choose a Medicare Plan 9:30 – 10:30 AM Highway Dept.

August Senior Planet Workshops:

- August 22nd Introduction to Privacy 10 am Wildbriar Site
- August 29th Smartphones 10:30 am Dansville Site
- The Red Cross is offering Hands Only CPR at each of the Senior Nutrition Sites in August.
- The Avon Rotary is collaborating with LCOFA to assist at the Avon Senior Nutrition Site; in July, they did an Ice Cream Social.
- LCOFA is offering Tai Chi for Arthritis and Fall Prevention at the Beachcomber from August 1st through September 21st, Tuesdays and Thursdays from 9:30 – 10:30 am.
- LCOFA will partner with Camp Stella Maris to offer Aging Mastery there in the Fall.

INDIGENT BURIAL UPDATE – SHANNON HILLIER

The County Attorney reported that we are working on developing resolutions to be discussed at a future meeting.

ADJOURNMENT

Mr. Wester moved and Mr. Pangrazio seconded to adjourn the meeting at 10:40 a.m.

DEPARTMENT OF SOCIAL SERVICES – TRACY MCCAUGHEY

Informational Item(s) Written Only

1. Statistics (Monthly) (June)

	<u>June</u>	<u>% Change from Jan 1</u>
Financial Assistance - New Applications Registered:		
Temporary Assistance	182	
Food Stamps/SNAP	220	
Medicaid	73	
HEAP	9	
Temporary Assistance (TA) Caseload:		
Family Assistance Cases	133	0.00%
Safety Net Cases	205	8.47%
Total	338	4.97%
Family Assistance Individuals	282	

Safety Net Individuals		237	
	Total	519	
Employable receiving TA (Distinct Individuals)		85	
Unemployable receiving TA (Distinct Individuals)		220	
Medicaid Cases (MA):			
	Community	1953	-14.27%
	Chronic Care	236	2.16%
	Foster Care (Include children placed & receiving Adoption Subsidy)	120	-0.83%
	SSI	1226	0.49%
	Total	3535	-8.18%
Livingston County Citizens receiving some form of Medicaid service:			
	Cases In Transit	455	
	NYSOH		
	Livingston County DSS	4369	
	Total	4824	
Food Stamp Only:			
	Cases	2537	1.16%
	Individuals	4743	
	SSI Food Stamp Individuals	603	-3.52%
Child Care/Day Care:			
	Cases	201	30.52%
	# of individual children	327	
	# of new applications for month	20	
HEAP:			
	Cases	1678	
	Individuals	3873	
Indigent Burials:			
	Approved	4	
	Veterans (# included in the Approved #)	0	
	Denied	0	
	Withdrawn	0	
	No Action/Application process not complete	0	
	Approved Year to Date	24	
Fraud:			
	Front End Detection (FEDS) - During Applicant Status	3	
	Fraud Referrals Received - Anonymous/Other	3	
	Fraud Referrals Received - Internal/DSS	2	
	Referrals sent to Sheriff & DA	1	
	Pending with DA/Awaiting Disposition	4	
	Clients thru the lobby (Unduplicated #):	566	
	Total # of individuals served by reception staff (Duplicate #):	861	
Housing - Homeless Caseload:			
	Diversions	12	
	Housed	23	
	Total	35	

Total Nights	1118	
Singles	957	
2 Adults	90	
Families	71	
Clients entering Temp. Housing & remaining in the month	16	
Total Clients in Temp. Housing at end of month	26	
Code Blue - Below 32 Degrees		
Cases	0	
Nights	0	
Section 8:		
Voucher Allocation	450	
Vouchers Leased Up for the 1st of the following Month	370	
Voucher Holders Seeking Affordable & Inspected Housing	11	
Pending Applicants/Number Includes-PORT OUTS, new owners awaiting LL ID, tenants relocating to new unit, NH-rehab, new move, move and w/in hearing timeframe, LL term lease and no penalty; Call ins pending eligibility/voucher issuance or denial issuance, applicants who decline, accepted other subsidy, have a penalty, and/or lease violations	42	
Child Support:		
Caseload Count	2,410	-4.48%
Dollars Collected	\$679,888	
Child Protective Services (CPS): Ongoing		
New Primary Investigation Assignments	58	
Secondary Assignments from Other Counties	18	
Petitions Filed	1	
1034 Court Ordered Investigations Completed (# included in Primary Inv.)	11	
422 Summaries to Court	3	
CPS Ongoing Case Management/Preventive Services:		
Case Total	15	
Article 10 Supervision Cases (Youth Remaining in Home)	11	
*Distinct Children	24	
Non-Court Ordered (Article 10)-CPS indicated & Open Mandated Preventive	1	
*Distinct Children	2	
Supervision Cases on Behalf of Another County-Secondary	1	
*Distinct Children	2	
Non-Court Ordered Unfounded/Opened Voluntary Cases	2	
*Distinct Children	4	
School Based Consults:		
Livonia Central School	112	
Article 10 Direct Custody Placement/Non-DSS Cases:		
Cases	5	-44.44%
*Distinct Children	7	-41.67%
Family Services/Permanency Unit:		
Foster Children - DSS Custody Distinct # of Children	16	-5.88%
Distinct Youth Remaining in DSS Custody on Trial Discharge	1	
Levels of Care for DSS Custody Cases:		
Foster Boarding Home	6	

Approved Relative Foster Home	0	
Institution	7	
Group Home	0	
Supervised Independent Living	1	
Other	1	
Foster Child Admissions - New	1	
Return to Foster Care from Trial Discharge	0	
Types of Foster Child Discharges During the Month		
Children Trial Discharged to Parents or Other Resource (Remain in DSS Custody)	0	
Children Discharged (Final) to Parent or Other Resource	0	
Adoptions Finalized as Discharges	0	
KinGap Discharges	0	
Other Discharges (i.e. APLA-Another Planned Living Arrangement)	0	
OCFS State Custody	1	
Probation Based Diversionary Programming (Probation Based Referrals):		
Cases/Referrals New this Month	0	
*Distinct Children	0	
Referrals under assessment or referred and receiving diversion services i.e. skill building:	10	
Case Referral Closed *Distinct Children	0	
Cases Open in Connections FSS-Mandated Preventive	1	
Detention Referrals	2	
Non-Mandated Preventive Services:		
Cases	0	
*Distinct Children	0	
Mandated Preventive - Community Based referrals that meet criteria		
Cases	0	
*Distinct Children	0	
Other Case Processing - # of Distinct Children:	13	
ICPC Requests	0	
Supervision - Post Discharged - Court Ordered	6	
Supervision on Behalf of Another County	6	
Aftercare Services	1	
TASA (Case Management for Pregnant/Parenting Teens):		
Active Case	0	
New Referrals Received	0	
Cases Closed	0	
Protective Services for Adults (PSA):		
Active Cases	26	-16.13%
PSA Referrals Received	8	
Active Financial Mgmt. Cases	28	
Personal Care Aide Cases Total (2023 - New Category Added)	26	
Level I	0	
Level I pending	0	
Level II	0	
Level II Pending	0	
CDPAP Active	26	
Cases waiting for an assigned Aide	0	

Guardianship Cases	3
Awaiting discharge	6
Pending	1
Assessment Contacts	56

2. Employees hired, resigned or retired in July:

Name	Action	Title	Town	Date
ReAnna King	Resignation	Support Investigator	Nunda	7/19/23
Angela Milillo	Resignation for position @ OFA	Social Services Div. Dir.	Piffard	7/29/23
Brittany Hyde	Promotion	Social Welfare Examiner	Mt. Morris	7/30/23
Chelsea Chichester	Hire	Social Welfare Examiner	Hemlock	7/31/23

3. DSS is participating in the “Stuff the Bus” School Supply Drive. School supplies are being collected from July 7- August 18 a and will be donated to the Catholic Charities Backpack program.

VETERAN’S SERVICES AGENCY – DAVID TERRY

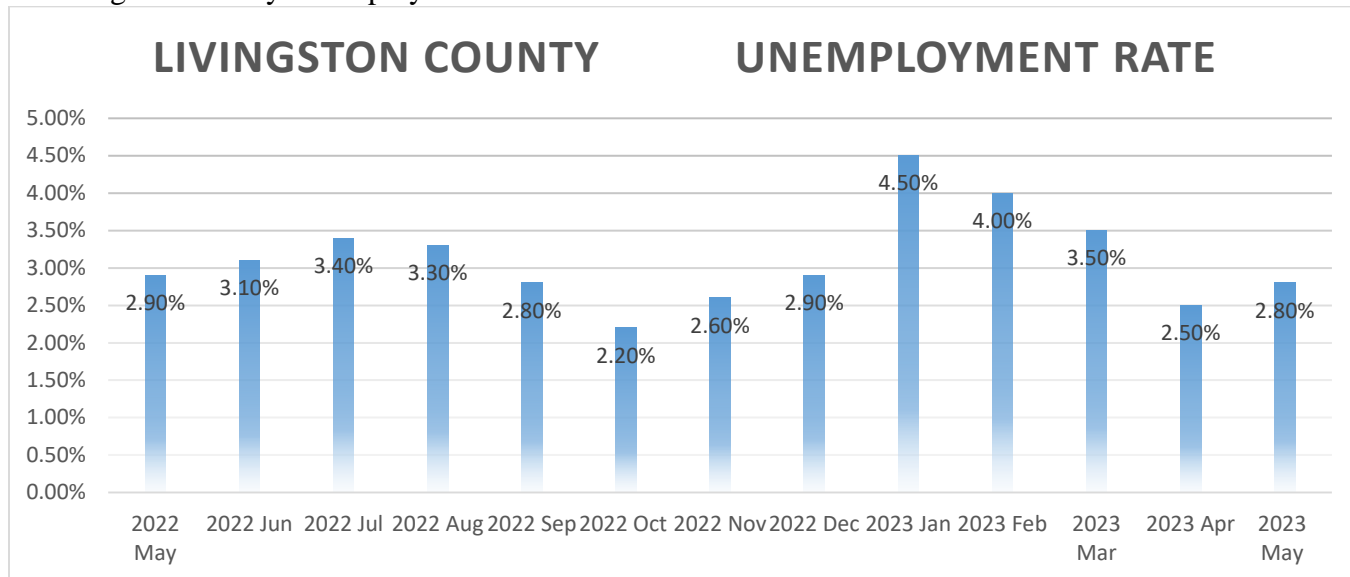
Informational Item(s) Written Only

New Veteran Service Officer, Darren Hamilton, completed his first certification to be a Veteran Service Officer. This process normally takes twelve to sixteen months and he completed it in less than three. He has completed his second certification pending authorization. The first certification is through New York State Department of Veteran Services and his pending certification is through the American Legion.

WORKFORCE DEVELOPMENT – RYAN SNYDER

Informational Item(s) Written Only

1. Livingston County Unemployment Rate.



Livingston County’s Unemployment Rate has not been updated since the last committee meeting.

Department Activity Report

3. Activity		4. June 2023	
5.	Job Openings Posted with NYSDOL	6.	569
7.	Unique Office Visits	8.	279
9.	Individual Appointments	10.	41
11.	Workshop Attendees	12.	4
13.	Adults/Youth in Training	14.	18
15.	Credential Earned	16.	3
17.	WIOA Youth Enrolled in Services (34 by	18.	31

6/30/23)	
19. WIOA Adults Trained (35 by 6/30/22)	20. 59

Program Report

- Youth Development/Sports – Proposals for Youth Development and Youth Sports programs are being accepted by the Youth Bureau until 7/28 at 4pm.
- CSBG – A Request for Proposal for Community Service Block Grant funding is being released during August.
- GLOW W/ Your Hands – The annual career exploration day is scheduled for September 26th with over 1,300 students expected to attend.
- Mini Job Fair –The next hiring event is August 15th at 4pm in the Government Center.
- SYEP – 33 youth are participating in subsidized employment at various worksites throughout the County.
- NYS Youth Council – Livingston County is seeking a local youth age 13-21 to serve on the Governors Youth Council. <https://nysylc.secure-platform.com/a>



Respectfully submitted,
Michele R. Rees, IIMC-CMC
Clerk of the Board

EXECUTIVE SESSION

Motion made by Mr. and seconded by Mr. that the Committee adjourn and reconvene for the purpose of discussing

- matters which will imperil the public safety if disclosed;
- matters which may disclose the identity of law enforcement agency or informer;
- information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;

- information regarding proposed, pending or current litigation
- collective negotiations pursuant to Article 24 of the Civil Service law (the Taylor Law)
- the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- the preparation, grading or administration of examinations,
- the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, as publicity would substantially affect the value thereof.

and all Supervisors, Ian Coyle, County Shannon Hillier and _____ remain present. Carried.
Mr. moved and Mr. seconded that the Committee reconvened in regular session. The following report was presented.

The Human Services Committee having met in Executive Session, hereby reports as follows:
No action taken.