

**HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, AUGUST 3, 2021
9:00 A.M.**

PRESENT: M. Walker, S. Erdle, M. Falk, D. Wester, D. LeFeber, D. Mahus, A. Ellis, B. Mann, S. Hillier
 ABSENT: I. Davis,

Human Services Chair Merilee Walker asked Conesus Supervisor Don Wester to lead the Pledge of Allegiance.

CHAMBER OF COMMERCE – LAURA LANE
Pre-approved Informational Item(s) To Be Reported

1. Education to Employment - Virtually Connecting Industry to Classrooms – Angela Grouse, Business Education Alliance introduced herself and reviewed the Nepris program and stated that she is here today to review this national platform and the request for County support. Ms. Grouse reviewed a personalized white label regional platform for education and business partners for virtual training available for employers, employees, schools, children and parents. A themed series of work could be done for the CNR staff shortage. There are six school districts ready to begin on white label this fall. Ms. Grouse explained that she is asking for the County to invest in the Nepris platform initiative for the first five years \$20,000/year and to support the Chamber/BEA additionally with \$25,000 for the first year and \$20,000 for remaining four years to provide IT and administrative support creating a part-time job here in Livingston County to be able to go out and create quality videos. Mr. Wester explained that he does support this project and questioned whether the ARP funds can be used for this program. Mr. Mann explained that he believes this may be an allowable expense but he will need to refer to Bonadio. The County Attorney explained that she recommends determining the funding source before bringing to the Board. Mr. Snyder believes that this program has the potential to be of benefit to his clients. Mr. Falk asked Ms. Grouse to reach out to HFL School District for inclusion in the program and there was discussion on whether they are included in the GV Boces or Monroe Boces district.

Motion: Mr. Wester moved and Mr. LeFeber seconded to move forward to explore funding and the contract terms for this program to be brought back to the Public Services Committee for approval before presenting to Ways and Means for financial approval..... Carried.

OFFICE FOR THE AGING – SUE CARLOCK
Action Item(s) To Be Reported

1. AUTHORIZING A PROFESSIONAL SERVICES CONTRACT FOR HEALTH INSURANCE INFORMATION ASSISTANCE AND COUNSELING PROGRAM: LIFESPAN OF GREATER ROCHESTER, INC.

WHEREAS, the County of Livingston solicited a Request for Proposal for Health Insurance Information Assistance and Counseling Program (HIICAP) Services, and two (2) proposals were received, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract, which is determined to be the most qualified to provide said services, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Lifespan of Greater Rochester, Inc. 1900 South Clinton Avenue Rochester, NY 14618	9/1/2021-8/31/2022 with 4 one-year options to renew	\$33,000.00
For: HIICAP Services		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
HIICAP	0%	Yes X No

Director's Comments: Subcontracting HIICAP program services is part of Office for the Aging strategic plan to provide additional services to County residents and has been approved by the New York State Office for the Aging.

Ms. Carlock reviewed the two RFP received. They do have the approval from the NYSOFA to subcontract the

program. Ms. Carlock reviewed the request below to create two personal care aide positions wage grade 3. Ms. Carlock reviewed the difficulty in retaining aides for this program. There is no request for additional funds. A transfer would be done from sub contract to personnel. Ms. Carlock reviewed the allowable tasks that can be performed by the aides. There was discussion on the process for people to receive services

Motion: Mr. Falk moved and Mrs. Erdle seconded to approve the foregoing resolution..... Carried.

2. AMENDING THE 2021 LIVINGSTON COUNTY SALARY SCHEDULE: OFFICE FOR THE AGING AND REFERRING THIS MATTER TO THE WAYS AND MEANS COMMITTEE

RESOLVED, that the 2021 Livingston County Salary Schedule is amended as follows:

OFFICE FOR THE AGING:

- Create two full-time Personal Care Aide positions at Wage Grade 3 per CSEA Contract effective 9/1/2021.

For: To better serve Expanded In-Home Services for the Elderly Program (EISEP) clients in need of non-medical in-home personal care services to remain safely in their homes and due to the inability to contract for sufficient services to meet the need. Currently we subcontract from Certified Home Health Agencies but can't get sufficient coverage. This change would be accomplished within the current budget as funds would be transferred from subcontract to wages/fringe.

Motion: Mr. Wester moved and Mr. Mahus seconded to approve the foregoing resolution..... Carried.

Informational Item(s) Written Only

Service Type Summary

Service Type	Total Units January – June 2021
Case Management (hours)	907
Home Delivered Meals (meals)	37,296
Information and Assistance (calls)	3,076
In Home Contact & Support (contacts) well check calls, deliveries	4,791
Nutrition Education (contacts)	4,475
Personal Care (hours)	2,634
PERS (service months)	2,362

Program Updates:

- Legal Services: LawNY will offer Livingston County older adults a free legal presentation on August 31, 2021. It will be in-person and streamed. The first edition of LawNY Live Legal Q&A will focus on new changes to the Power of Attorney law.
- LCOFA continues to seek to identify homebound older adults who want to be vaccinated and to connect them with the LC Health Department for homebound vaccines.
- All Congregate Dining Sites are now open and operating. Participants who do not yet feel comfortable attending are offered alternatives.
- Senior Farmer's Market Nutrition Program:

The Senior Nutrition Program of Livingston County will distribute Farmers Market Vouchers to Livingston County residents, 60 years of age and older, who meet these guidelines:

Monthly income is at or below the following:

- One-Person Household-\$1,986 per month
- Two-Person Household-\$2,686 per month
- Three-Person Household-\$3,386 per month

Options for pickup by a designated person (proxy-different for 2021) are available. CALL NY Connects at 1-888-443-7520 for more information.

SENIOR NUTRITION SITE DISTRIBUTION

Avon Senior Nutrition Site – 74 Genesee St.

Tuesday – Friday from 9:30-11am only
7/27/2021-8/20/2021

Dansville Senior Nutrition Site - 5 Chestnut Ave

Monday – Thursday from 9:30-11am only
7/26/2021-8/19/2021

Mount Morris Senior Nutrition Site – 3 Elm St.

Monday – Thursday from 9:30-11am only
7/26/2021-8/19/2021

DRIVE-THRU DISTRIBUTION SITES

PARTICIPANTS MUST STAY IN THEIR VEHICLES

Springwater Town Hall

8022 South Main St.
7/26/2021 from 10-11am

*If raining, distribution will be inside.

Babcock Park

Morey Ave. Dansville
8/4/2021 from 3-4pm

COMMUNITY DISTRIBUTION SITES

Nunda Government Center – Massachusetts St.

7/28/2021 from 2:30-3:30pm

Upper South St. Senior Housing - 600 Country Lane (Geneseo)

8/6/2021 from 10:30-11:45am

York Town Hall – 2668 Main St.

8/9/2021 from 3:15-4pm

Wildbriar Estates – 17 Wildbriar Dr. (Livonia)

8/11/2021 from 3-4pm

Caledonia Town Hall – 3109 Main St.

8/12/2021 from 3:15-4pm

Lima Farmers Mkt. – Rte 5&20/15A

8/17/2021 from 3-4pm

Conesus Town Hall – 6210 S. Livonia Rd.

8/19/2021 from 1:45-2:30pm

Voucher supply is limited. Available until all vouchers have been issued.

After 8/20/21, call 1-888-443-7520 to find out if there are any remaining vouchers.

DEPARTMENT OF HEALTH – JENNIFER RODRIGUEZ

Action Item(s) To Be Reported

AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING GRANT AWARD CONTRACT FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: NEW YORK STATE DEPARTMENT OF HEALTH (2)

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following grant award contract for the Livingston County Department of Health and any future amendments to said contract, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
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New York State Department of Health
 Corning Tower
 Empire State Plaza
 Albany, NY 12237
 For: Family Planning Grant

7/1/21-12/31/21

\$173,811.00 – 6 month extension

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
New York State Department of Health	0%	Yes X No

Director's Comments: This grant provides for the Reproductive Health Center's Family Planning Program.

New York State Department of Health 10/1/20-9/30/21 \$33,425
 Corning Tower
 Empire State Plaza
 Albany, NY 12237
 For: Lead Grant

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
New York State Department of Health	0%	Yes X No

Director's Comments: Lead grant.

Ms. Rodriguez reviewed the grant contracts for approval.

Motion: Mr. Wester moved and Mrs. Erdle seconded to approve the foregoing resolution Carried.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: KEUKA COLLEGE

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Health Department, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Keuka College 141 Central Avenue Keuka, New York 14478	8/1/21-ongoing	\$0.00

For: Social work field placement agreement

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
N/A	0%	Yes X No

Director's Comments: The purpose of this contract is for education and training for BSW Generalist and/or MSW Clinical Social Work Practice.

Ms. Rodriguez reviewed the contract for approval.

Motion: Mrs. Erdle moved and Mr. Falk seconded to approve the foregoing resolution..... Carried.

Ms. Rodriguez explained that they are working on a draft for all employees for the changes in the CDC guidelines. The County moved to a moderate rate area yesterday. Ontario and Monroe both moved to substantial rate area yesterday. The Governor mandated vaccinations for state run hospital workers and Monroe County followed suite with URMC and Rochester Regional. Noyes is planning to do the same shortly. Our cases are trending upward with ~8 active cases; we have been running between 3-4 cases. Ms. Rodriguez reviewed the guidance changes that impacted or case count. Thirty counties in the state have moved to substantial or high areas. Of our 11 active cases today, 7 were vaccinated and those vaccinated do not have any symptoms. NYSDOH took 275 samples of the Delta variant throughout the state back in January and we had 8. SUNY Geneseo has submitted their reopening plan. Mask wearing is not required at this time if vaccinated, but she expects that may change to follow Cornell and Ithaca. Testing is being done on Tuesdays and Fridays.

Informational Item(s) Written Only

- Testing clinics are currently being done once a week, due to the declining number of requests for testing.
- Appreciation Luncheon to be held August 10 for all staff, partners and volunteers that worked clinics.
- EP activities are COVID, updating plans, reconciling CDMS with NYSIIS.

- We have been the leading provider of vaccinations in the county. We have done 98 walk-in community clinics, 21 drive-through clinics, 10 mobile worksite clinics, 25 mobile community clinics and 4 school clinics; 158 clinics in total, this does not include ones that were not on the schedule - jail, salt mine, congregant settings, homebound, etc.
- Percentages for Livingston County are currently at 51.3%; seniors are at 86.7% (the state average is 84%); the more rural areas of the county have a lower percentage.
- Weekly meetings with the school superintendents.
- Waiting to see the NYS guidance; whether it conflicts with the CDC guidance or if CDC changes its guidance now that the AAP is opposed to their guidance.
- Working closely with SUNY on the reopening plan.
- Discussion on the wording of a medical or religious exemptions and what reasons would be allowed.
- Rebranding Reproductive Health Center (RHC) - Center for Sexual Health and Wellness (CSHW) - comprehensive, county wide media campaign: social media post, radio ads, info to community partners, new signage at clinic sites, revised website, client outreach via text and email.
- CSHW has been actively involved in the PAIRS initiative. We have developed a strong relationship with CASA-Trinity and have begun reciprocal referrals.
- Second quarter 2021: Gonorrhea tests - 71, no positive tests, Syphilis tests - 1, negative results and Chlamydia screen -72 and one positive that was treated. Compared to 2020: Gonorrhea - 59, treated - 3 positives, Syphilis tested - 1 and treated - 7, tested - 58 and treated - 0. More people requesting STI testing.
- Currently 37 lead cases, 0-5 (14), 5-10 (20), 10-15 (2), 16-20 (1). Difficult to get parents to do 2nd venous level and state won't allow case to close without this.
- WIC is still providing benefits and services remotely. Awaiting guidance regarding reopening of clinics and what that will look like.
- ELC School Funding Allocation; distributed community partner update including COVID resources/clinics (including drive through clinics in English and Spanish) and LCDOH services and staff assisting with CDMS/Vaccine Clinic.
- New Supervising Public Health Nurse, Karen Navagh, began with the Hospice program and is orienting.
- Training for EMR, MatrixCare continues with a go-live date of September 1st.
- In-person bereavement support groups resumed July 12. There were two (2) participants. .
- OASAS and Mental Health County Plans have been submitted.
- *Be Well in Livingston* (Mt. Morris) - letter of inquiry for Healthy Food, Healthy Lives funding (NYS Health Foundation) - pop-up indoor farmer's market to increase access to health food as there is no grocery store in the community - through GVHP. Mayor has appointed liaison to assist with communication, outreach and development of community committee.
- *Be Well in Livingston* (Nunda) - Slow Roll Bike Ride with three (3) attendees, Dalton Fitness Trail repair with 30 volunteers, promotion of Trail to follow, BWIN has a new email and will be adding a Twitter account to enhance communication with community members; CASA-Trinity is establishing a Teen Space at Trinity Church in Nunda to provide a safe space after school for grades 6-10.

WORKFORCE DEVELOPMENT – RYAN SNYDER

Action Item to Be Reported

1. AMENDING A PORTION OF RESOLUTION NO. 2020-4

WHEREAS, Resolution No. 2020-4 appointed Wendy Howell to the Livingston County Community Initiatives Council; and

WHEREAS, the term of office was incorrect, now, therefore, be it

RESOLVED, that the term of office, listed in Resolution No. 2020-4 is hereby corrected as follows.

Community Initiatives Council			
Name	Address	Rep/Title	Term
Wendy Howell	1561 Route 436, Nunda NY 14517	Low-Income	1/8/20-12/31/21

and be it further

RESOLVED, that a portion of Resolution No. 2020-4 is hereby amended.

Mr. Snyder reviewed the correction needed to the term.

Motion: Mrs. Erdle moved and Mr. LeFeber seconded to approve the foregoing resolution.....Carried.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY OFFICE OF WORKFORCE DEVELOPMENT/YOUTH BUREAU: CATHOLIC CHARITIES STEUBEN/LIVINGSTON (2), CHANCES AND CHANGES, INC., CORNELL COOPERATIVE EXTENSION OF LIVINGSTON COUNTY, GENESEO PARISH OUTREACH CENTER, INC., HILLSIDE CHILDREN’S CENTER, INC., LEGAL AID SOCIETY OF ROCHESTER, NY, INC., NEW YORK STATE OFFICE OF CHILDREN AND FAMILY SERVICES & NICHOLAS NOYES MEMORIAL HOSPITAL

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Office of Workforce Development/Youth Bureau, and any future amendments to said contracts, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Catholic Charities Steuben /Livingston 34 East State Street Mt. Morris, NY 14510 For: Emergency services to income eligible residents	10/1/21-9/30/22	Not to exceed \$60,900.00

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Community Service Block Grant	\$0	Yes

Catholic Charities Steuben/Livingston 34 East State Street Mt. Morris, NY 14510 For: The provision of parenting education services in the Livingston County Jail	1/1/21-12/31/21	Not to exceed \$9,500.00
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<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS Office of Children and Family Services	\$0	Yes

Chances and Changes, Inc. PO Box 326 Geneseo, NY 14454 For: Emergency services to income eligible residents	10/1/21-9/30/22	Not to exceed \$36,000.00
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<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Community Service Block Grant	\$0	Yes

Cornell Cooperative Extension of Livingston County 3 Murray Hill Drive Mt. Morris, NY 14510 For: School based Family Strengthening Program	1/1/21-12/31/21	Not to exceed \$8,000.00
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<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS Office of Children and Family Services	\$0	Yes

Geneseo Parish Outreach Center, Inc. 4520 Genesee Street Geneseo, NY 14454 For: Medical services to income eligible residents	10/1/21-9/30/22	Not to exceed \$43,099.00
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<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Community Service Block Grant	\$0	Yes

Hillside Children’s Center, Inc. 1183 Monroe Ave. Rochester, NY 14614 For: Operation of the Livingston County Youth Court Program	1/1/21-12/31/21	Not to exceed \$10,000.00
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<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS Office of Children and Family Services	\$0	Yes
Legal Aid Society of Rochester, NY, Inc. One West Main St. Suite 800 Rochester, NY 14614 For: The provision of youth advocacy services for Livingston County	1/1/21-12/31/21	Not to exceed \$30,254.00

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS Office of Children and Family Services	\$0	Yes
NYS Office of Children and Family Services 52 Washington Street Rensselaer, New York 12144-2834 For: Accessing State Youth Development funds	1/1/21-12/31/21	Not to exceed \$65,000.00

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS Office of Children and Family Services	\$0	Yes
Nicholas Noyes Memorial Hospital 111 Clara Barton Street Dansville, NY 14437 For: Emergency medical alert services to income eligible residents	10/1/21-9/30/22	Not to exceed \$12,930.00

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Community Service Block Grant	\$0	Yes

Mr. Snyder reviewed the contracts for the Community Initiatives Council and the Youth Bureau and explained that these are all long-standing funded programs.

Motion: Mr. Mahus moved and Mr. Falk seconded to approve the foregoing resolution Carried.

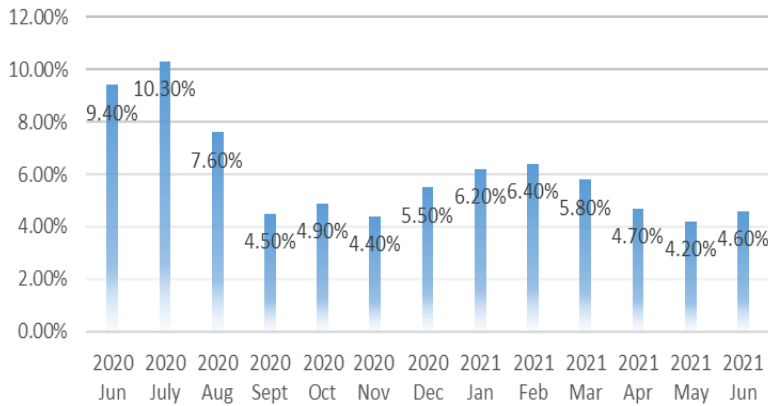
Pre-approved Informational Item(s) To Be Reported

1. CSBG Transportation Supports-Mr. Snyder reviewed the supplemental CSBG funds received due to the Pandemic, the funding guidance received and explained that these funds need to be expended by September 2022. Mr. Snyder reviewed some of the initiatives the state denied because they did not directly benefit low income people. Mr. Snyder reviewed the programs that were funded and explained that he would like to use the remaining funds for fees associated with low income people obtaining and maintaining their driver's license. Mr. Snyder reviewed some of the DMV fees and fines that he is asking for consideration to pay. Mr. Snyder reviewed the types of fines and fees that have been incurred that are preventing people from getting their driver's license. Mr. Snyder explained that Ms. Quintilone, one of his board members, told him that there is new legislation taking effect in September that is waiving a number of these past fines, however, in order for these fines to be a waived a suspension termination fee and court fee must be paid. Payment of the application and related court fees to get some of these fees and fines waived could be one use for these funds. There are a number of non-moving violation fines that could also be paid using the grant funds. Another idea is to pay the fee or a portion of the fee for the District Attorney Driver Diversion program. A flyer has been created to get the information out for driver's license support listing things they could be eligible for. There is not a high demand for training right now. New York State has already approved this program idea. The County Attorney explained that it would be of value to get the drivers abstract for each applicant that shows their driving history. This is one-time funding to help spend the remaining grant funds. Individual situations would be reviewed closely. Low income is 200% poverty right now. There was discussion about the local and state DMV fees. Individuals need to be partially accountable and responsible for their actions. It is unknown how many people would participate in this program. The Committee authorized Mr. Snyder to proceed on a trial basis and update the Committee after the first month.

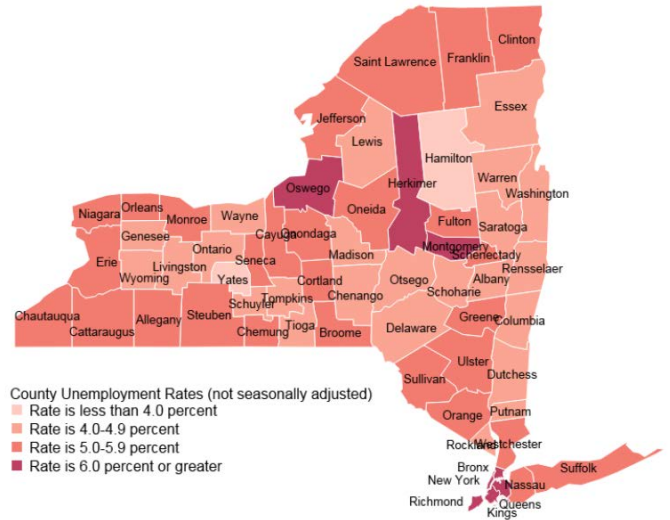
Informational Item(s) Written Only

Livingston County Unemployment

LIVINGSTON COUNTY UNEMPLOYMENT RATE



Unemployment Rates by County,
New York State,
June 2021



The unemployment rate for June of 2021 was 4.6%, up from 4.2% in the prior month. The rate is similar to the other GLOW counties and lower than the contiguous counties to the north and south.

Department Activity Report

Activity	June 2021
Job Openings Posted with NYSDOL	454
Unique Office Visits	72
Individual Appointments	65
Adults/Youth in Training	12
Employer Pre-Hire Assessments	6
WIOA Youth Enrolled in Services (27 by 6/30/20)	30
WIOA Adults Trained (34 by 6/30/20)	40
Training and Supportive Serv. Funds Spent	\$196,750

Program Report

- Pandemic Unemployment Insurance – On September 5th, federal unemployment insurance enhancements and extensions will expire, likely resulting in a significant influx of jobseekers looking for work.
- Job Openings – Job openings posted with the NYSDOL are up from 176 in April to 454 in June.
- Job Fair – On 9/14 from 4pm to 6pm we have scheduled a Job Fair in Room 205/208 of the Govt Center.
- CNA Program – 12 students started a Certified Nursing Assistance training program through BOCES on 7/19.
- Summer Employment – 37 low income youth are participating in 5 weeks of paid work experience at a variety of public and private worksites throughout the County.
- Public Assistance Program – NYS OTDA has ended the 16 month exemption for public assistance recipients from participating in work activities.

DEPARTMENT OF SOCIAL SERVICES – DIANE DEANE

Ms. Deane reported that 146 households have applied for the emergency rent assistance and 41 also applied for the utility assistance program.

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES: LIVONIA CENTRAL SCHOOL

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Department of Social Services, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Livonia Central School	9/1/21-8/31/22	Not to Exceed \$50,000.00

40 Spring St.
Livonia NY 14487

For: School Based Preventive Case Management

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
60% Federal/State Preventive Funding; Schools pay local share of 40%	0%	Yes X No

There used to be two schools but Dansville decided to hire a caseworker.

Motion: Mr. Wester moved and Mr. Mahus seconded to approve the foregoing resolution..... Carried.

Informational Item(s) Written Only

1. Statistics (Monthly) (June)

	<u>June</u>	<u>% Change from Jan 1</u>
Temporary Assistance Cases (TA):		
Family Assistance	148	-9.20%
Safety Net	174	-15.94%
Total	322	-12.97%
TA Applications Registered		
	83	
Medicaid Cases (MA):		
Community	2082	6.12%
Chronic Care	226	-7.00%
Foster Care	147	-10.91%
SSI	1258	-0.94%
Total	3713	2.01%
Livingston County Citizens receiving some form of Medicaid service:		
Cases In Transit	0	
NYSOH		
Livingston County DSS	4809	
Total	4809	
Food Stamp Only Cases:	2267	-3.98%
SSI Food Stamp Cases:	715	-4.03%
Child Care Cases:	61	-45.05%
Indigent Burials:		
Approved	1	
Denied	1	
Year to Date	11	
Fraud:		
Front End Detection (FEDS) - During Applicant Status	0	
Fraud Referrals Received - Anonymous/Other	5	
Fraud Referrals Received - Internal/DSS	0	
Referrals sent to Sheriff & DA	0	

Pending with DA/Awaiting Disposition	7	
Clients thru the lobby (Unduplicated #):	404	
Total # of individuals served by reception staff:	589	
Housing - Homeless Caseload:		
Diversions	8	
Housed	19	
	Total	27
Total Nights	365	
Singles	336	
2 Adults	0	
Families	29	
Total Clients in Temp. Housing at end of month	14	
Clients entering Temp. Housing & remaining in the month	5	
Code Blue - Below 32 Degrees		
Cases	0	
Nights	0	
Section 8:		
Vouchers Leased Up	479	
Voucher Holders seeking Apartments	16	
Active/Pending (Could return - Port Outs, NH, Rehab, moving, etc.)	10	
Active/Pending Will Not Return (Declined, Accepted o/Subsidy, Lease Violation, etc.)	8	
Call-ins Pending Eligibility/Voucher Issuance	49	
Child Support:		
Caseload Count	2,710	-4.17%
Dollars Collected	\$607,651	
Child Protective Services (CPS): Ongoing		
New Primary Investigation Assignments	59	
Secondary Assignments from Other Counties	13	
Petitions Filed	3	
1034 Court Ordered Investigations Completed (# included in Primary Inv.)	8	
422 Summaries to Court	1	
CPS Ongoing Case Management/Preventive Services:		
Case Total	36	
Article 10 Supervision Cases (Youth Remaining in Home)	31	
*Distinct Children	79	
Non-Court Ordered (Article 10)-CPS indicated & Open Mandated Preventive	7	
*Distinct Children	14	
Supervision Cases on Behalf of Another County-Secondary	0	
*Distinct Children	0	
School Based Consults:		
Dansville Central School	86	
Livonia Central School	80	
Article 10 Direct Custody Placement/Non-DSS Cases:		
Cases	20	0.00%

*Distinct Children	31	29.17%
Family Services/Permanency Unit:		
Foster Children - DSS Custody Distinct # of Children	26	-42.22%
Distinct Youth Remaining in DSS Custody on Trial Discharge	5	
Levels of Care for DSS Custody Cases:		
Foster Boarding Home	17	
Approved Relative Foster Home	3	
Institution	0	
Group Home	0	
Supervised Independent Living	1	
Other	0	
Foster Child Admissions - New	0	
Types of Foster Child Discharges During the Month		
Children Trial Discharged to Parents or Other Resource (Remain in DSS Custody)	2	
Children Discharged (Final) to Parent or Other Resource	0	
Adoptions Finalized as Discharges	0	
KinGap Discharges	0	
Other Discharges (i.e. APLA-Another Planned Living Arrangement)	1	
OCFS State Custody	2	
Probation Based Diversionary Programming (Probation Based Referrals):		
Cases	7	
*Distinct Children	7	
Cases Closed *Distinct Children	0	
Cases Open in Connections FSS-Mandated Preventive	0	
Non-Mandated Preventive Services:		
Cases	0	
*Distinct Children	0	
Other Case Processing - # of Distinct Children:		
ICPC Requests	3	
Supervision - Post Discharged - Court Ordered	9	
Supervision on Behalf of Another County	6	
Aftercare Services	1	
TASA (Case Management for Pregnant/Parenting Teens):		
Active Case	0	
New Referrals Received	1	
Cases Closed	0	
Protective Services for Adults (PSA):		
Active Cases	39	2.63%
PSA Referrals Received	18	
Active Financial Mgmt. Cases	36	
Active Home Mgmt. Cases	36	
Personal Care Aide Cases Total	35	
Level I	5	
Level II	24	
Level I pending	6	
Cases waiting for an assigned Aide	3	
Guardianship Cases	3	
Awaiting discharge	6	
Pending	0	

2. Employees were hired, resigned or retired in July:

Ashley Clark	Resignation – Went to CNR	Caseworker	7/23/21	Piffard
Lauren Cutting	Resignation	Caseworker	7/23/21	Dansville
Kelly Tonkery	Promotion	Prin. Social Welfare Exam.	7/25/21	Mt. Morris
Sandra Sanderson	Resignation – Went to Pub. Def.	Housing Assistance Rep.	7/31/21	Geneseo

3. The State automated claiming system has been enhanced to allow staff to utilize the program from their desktop computers rather than the single very old State computer. This allows more flexibility and access to accounting staff involved with the claiming process as well as report access to the Director.
4. August is Child Support Awareness month. Information will be shared via social media.
5. Scanning of Department documents continues with the goal of full electronic records by the end of the year. Child Support is our final unit undergoing this enhancement. ITS staff has participated in creating an electronic workflow whose purpose is for mail to flow electronically from the mail room to the child support staff for processing. Previously, these workflows were purchased from a vendor.
6. The summer conference of the New York Public Welfare Association has once again been delivered virtually.

CENTER FOR NURSING & REHABILITATION – BARB RAUBER

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION: TRUSTAFF TRAVEL NURSES, LLC

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Center for Nursing and Rehabilitation and any future amendments to said contract, according to the term) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Trustaff Travel Nurses, LLC 4675 Cornell Road, Suite 100 Cincinnati, OH 45241	9/1/2021-8/31/2022	Fee Schedule

For: Supplemental Staffing Contract – RN, LPN & CNA

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Operating Budget	N/A	X Yes No

Director’s Comments: Staffing agencies have had limited personnel available and are experiencing the same recruiting difficulties as the CNR and other providers. This contract will enable the select and limited use of agency personnel to meet staffing needs.

Ms. Rauber reviewed the contract for approval.

Motion: Mr. Falk moved and Mrs. Erdle seconded to approve the foregoing resolution..... Carried.

2. AMENDING THE 2021 LIVINGSTON COUNTY SALARY SCHEDULE: LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION AND REFERRING THIS MATTER TO THE WAYS AND MEANS COMMITTEE

RESOLVED, that the 2021 Livingston County Salary Schedule is amended as follows:

Livingston County Center for Nursing and Rehabilitation:

Create one full-time Housekeeper position at Wage Grade 12 CSEA Contract effective 08/16/21.

For: Housekeeper will be responsible for scheduling and supervision of the work of the Neighborhood assistants engaged in cleaning residents' rooms, offices, common areas, halls, furniture, floor care, and designated equipment; and the Laundry Workers engaged in distributing contract linens and laundering and distributing resident clothing.

Ms. Rauber reviewed the housekeeper duties and responsibilities and explained that they have not had this position since 2009.

Motion: Mr. Wester moved and Mr. Mahus seconded to approve the foregoing resolution..... Carried.

Pre-approved Informational Item(s) To Be Reported

FINANCIAL/OPERATIONAL UPDATES:

a) Report on Post Audit – Financial Meetings and Activities

b) Occupancy – As of July 26, 2021 occupancy was 64.62% for the month, year to date 64.23%.

Cash Flow - The CNR's Cash Flow Report as of July 16, 2021, \$9,877,939 in Reserves. Budget Variance – The May 2021 budget variance report will be distributed and discussed at the committee meeting.

Informational Item(s) Written Only

1) Reports - Absenteeism, Mandation, FMLA, Payroll Performance, Work Related Injuries, Report Card

2) Current FT Nursing Assistant vacancies are: Night Shift 19, Evening Shift 29, Day Shift 31

3) Nurse Recruitment – The CNR is actively recruiting qualified applicants.

a) There are currently 4 Full Time Day and 2 Part Time Day Shift LPN, 10 Full Time and 3 Part Time Evening shift LPN and 5 Full Time and 2 Part Time LPN Night Shift vacancies.

b) There are currently 7 Full Time day shift RN, 2 Full Time and 1 Part Time Evening Shift RN, & 2 Full Time Night Shift RN vacancies.

c) There are currently 4 Part Time Day Shift, & 7 Part Time Evening Shift PCA vacancies at this time.

d) There are currently 3 Part Time Day Shift, 1 Part Time Evening Shift Uncertified Nursing Assistant vacancies at this time.

4) Beacon Solutions Monthly Report – to be distributed.

5) On July 22, 2021, the Center submitted the annual MDS Certification Form, attesting that of the “minimum data set” (“MDS”) data reported by the facility and submitted to CMS is complete and accurate. Prior to submission the data was reviewed with Beacon Solutions.

6) A quarterly meeting was convened with Bonadio and Co., LLP, on 07/27/21, to review current occupancy statistics, the Provider Relief Fund Reporting Portal, and July 2021 rates/case mix.

7) CNR COVID-

Pursuant to Executive Order 202 issued by the Governor on 06/24/21, that rescinded the Executive Orders issued in connection with the COVID public health emergency (Executive Orders 202 through 202.111 and Executive Orders 205 through 205.3), effective, 06/25/21.

- **Testing:** Weekly and twice-weekly routine testing of unvaccinated nursing home (NH) staff is no longer required. However, unvaccinated NH staff must still be tested routinely in accordance with CMS Guidance. The CMS requirements, routine testing is required monthly in counties with a positivity rate of less than 5% in prior week. The latest CMS data indicate that all counties are well below 5%, with only one county at 3%.

- **Resident/Family Notification of COVID Cases and Deaths:** NHs are no longer required to provide these notifications under the state EO or guidance. However, NHs must continue to follow the federal notification requirements, specifically:

- Reporting is to be made State or Local health department about residents or staff with suspected or confirmed COVID-19, residents with severe respiratory infection resulting in hospitalization or death, or ≥ 3 residents or staff with new-onset respiratory symptoms within 72 hours of each other.

- Inform residents, their representatives, and families of those residing in facilities by 5 p.m. the next calendar day following the occurrence of either a single confirmed infection of COVID-19, or three or more residents or staff with new-onset of respiratory symptoms occurring within 72 hours of each other. This information must—

(i) Not include personally identifiable information;

(ii) Include information on mitigating actions implemented to prevent or reduce the risk of transmission, including if normal operations of the facility will be altered; and

(iii) Include any cumulative updates for residents, their representatives, and families at least weekly or by 5 p.m. the next calendar day following the subsequent occurrence of either: each time a confirmed infection of

COVID-19 is identified, or whenever three or more residents or staff with new onset of respiratory symptoms occur within 72 hours of each other.

- 8) COVID-19 Vaccination Clinic - The Center's contracted pharmacy will procure COVID-19 vaccinations for the Center's Residents / Patients and Employees on weekly / as needed basis.
- 9) The LCCNR received emergency regulation notifications requiring Nursing Homes to facilitate access to vaccinations for residents and staff, with an effective date of 4/15/21 that require the following:
 - Within 14 days (04/29/21), Nursing Homes must offer vaccine to all existing consenting residents and staff. Within 14 days of a new hire or admission, Nursing Homes must provide opportunity to be vaccinated.
 - Nursing Homes must post signage notifying residents and staff of the opportunity to get vaccinated.
 - The Nursing Home must maintain documentation regarding those who declined and facilitate access if they change their mind.
 - The Nursing Home must certify compliance with the aforementioned requirements on a weekly basis.
- 10) Garden of Life (G.O.L.) Adult Day Health Care Program – The Center received an “Updated: Health Advisory: Reopening Guidance for Advisory: Reopening Guidance for Medical Model Adult Day Health Care Program,” on July 23, 2021. The guidance identifies certain infection prevention clarifications to include revised infection prevention measures, physical distancing requirements and transportation protocols. The newly issued guidance requires that the ADHC program must have dedicated staff to conduct the program activities and shall limit the use of staff from the affiliated nursing home to the extent practicable, but under no circumstances shall the ADHC program utilize staff from the nursing home dedicated to care for COVID-19 residents.
- 11) NYS-DOH reporting continues on a daily basis, 7 days per week, via the HERDS survey in the Health Commerce System.
- 12) The CNR reports survey data to the CDC, via the National Healthcare Safety Network, twice per week.
- 13) The CNR initiated reporting weekly vaccination data to the CDC, via the National Healthcare Safety Network,
- 14) The CNR's PPE supplies remain above the minimal requisite 60-day supply. The CNR maintains a 90-day supply on hand.
- 15) The Center continues to communicate with Residents / Families weekly via telephone calls, electronic communication(s) and letters.
- 16) Dialysis Extension Clinic (D.E.C.) Update: WCCHS's Certificate Of Need application remains under review. Pending revisions / construction will occur, in collaboration with Livingston County Central Services Personnel Department.
- 17) Cooling Tower – The cooling tower replacement project started November 17, 2020. Awaiting completion of final project punch list items/ close out items remain pending.

ADJOURNMENT

Mr. Mahus moved and Mr. Wester seconded to adjourn the meeting at 10:05 a.m.

VETERAN'S SERVICES AGENCY – JASON SKINNER

Informational Item(s) Written Only

- Director Skinner was re-appointed to the NACO Military and Veterans Committee as a Vice Chairman.
- The New York State Suicide Prevention efforts, under the Department of Veterans Affairs Governors Challenge are finishing up. One major program we are assisting with is a peer mentorship program. The program assigns active duty military personnel leaving the military with a peer mentor that lives in the area they will call their new home. The veteran peer mentor will be matched with a transitioning service member 6 months prior to discharge. Our office will help this pilot expand in NY State. If this program is successful a nationwide effort will be explored.
- We conducted a hearing before a Law Judge in our office 6/25/2021, with a double amputee Vietnam Veteran. This is a service that few counties have the capacity to provide. The veteran would have traveled to Buffalo for this hearing if not in our office. We believe this is why we are a best in class service provider. The veteran was very happy in regards to having this service provided locally.

- Not only is this a convenient option for a veteran with limited mobility, it saves on travel to Buffalo or DC.
- The Veteran's Discounts app with the Planning Department, County Clerk's Office, and the Livingston County Chamber, is going to start a campaign to add businesses to the map that provide discounts to local veterans.
- The Flag Day (June 14th) dedication at the Veterans Monument was a resounding success.
- We provided Congressman Lee Zeldin a tour of the Veterans Monument on July 23rd.
- Director Skinner was asked to continue as a Vice Chairman on the NACO (National Association of Counties) Veteran and Military Families' committee.
- The Department of Veterans Affairs issues yearly statistics. I am reviewing the state wide picture. This report shows dramatic shifts in veteran population. It appears that Veterans in state nursing homes may have been moved to VA facilities in other locations within the state. Once within the VA system transfers could have been made within that network. When a Veteran moves or passes away the compensation they were receiving moves as well. For example, Jefferson County that has Fort Drum lost 2000 veterans and 2 million in disability and compensation. Genesee County has a State Veterans Nursing home and VA medical Center they lost 117 veterans and over 1 Million. This is most likely due to Covid. Livingston County sustains its efforts with getting new veterans on benefits as we unfortunately lose population. We gained over \$100,000 in benefits and lost 18 total veterans. We have seen an influx of retired veteran moving to Livingston County. One of the major factors in claims management is dependencies upon certain institutions in the process of claims. The VA nearly always requests military records from the National Archives in ST. Louis Mo. The National Archives was shut down during Covid leading to over 33,000 backlogged requests. Many of our claims from 2019 are still being considered by the VA.

Respectfully submitted,
Michele R. Rees, IIMC-CMC
Clerk of the Board