

**HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, AUGUST 4, 2020
9:00 A.M.**

PRESENT: M. Walker, M. Falk, D. Wester, D. LeFeber, D. Mahus, I. Coyle, B. Mann, S. Hillier, J. Barry, L. Mignemi, J. Gunther-Intern
 ABSENT: D. Babbitt Henry, I. Davis,

Human Services Chair Merilee Walker asked Conesus Supervisor Don Wester to lead the Pledge of Allegiance.

DEPARTMENT OF HEALTH – JENNIFER RODRIGUEZ

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH - WARREN’S COMMERCIAL CLEANING, INC.

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Health, and any future amendments to said contract, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Warren’s Commercial Cleaning, Inc. 454 North Main Street Warsaw, NY 14569 For: Janitorial Services for Warsaw WIC Clinic	9/1/20-8/31/21	\$152.00/month

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
New York State WIC Grant	0%	Yes X No

Director’s Comments: This contract provides janitorial services for Warsaw WIC Clinic at 454 North Main Street, Warsaw, NY.

Ms. Rodriguez reviewed the contract for approval.

Motion: Mr. Falk moved and Mr. Wester seconded to approve the foregoing resolution Carried.

Ms. Rodriguez reported that there have been 50,000 covid tests given and 167 positive cases in the County. There are currently 6 active with 3 new and 2 of which are attributed to youth soccer. They are currently quarantining and doing the investigations.

SUNY Geneseo/School District Updates – They continue with SUNY weekly meetings regarding their reopening plan. They are now going to test all 5,000 incoming students so the Department of Health is seeing a surge in needing testing. This was announced to students last evening. All County schools have submitted their reopening plans and the initial State Education guidance did not they needed to do testing but Governor Cuomo has changed his view on that so they are expected to have testing incorporated in their plans. She meets with all of the Superintendents tomorrow and they are looking at how to coordinate that testing. New York State as a whole only does about 39,000 a day and 23,000 of those are nursing home staff and residents; so with the 5,000 SUNY students plus all of our school districts, we will have to look at additional lab testing in order to do that. If any SUNY student tests positive in the classroom, their classes will go remote. The Community Clinic is open on campus and has been very busy

Informational Item(s) Written Only

- Environmental has processed an unusually high number of septic repair permits this year, possibly a result of more persons staying home during the pandemic. As of late July, 44 septic repair permits have been processed in comparison to 33 at the same time of year in 2019 and 26 repairs in late July of 2018.
- Three rabies positive animals have been confirmed so far in 2020 (1 bat and 2 raccoons), which is typical throughout most years.

- Senior Sanitarian Cathy Higgins will retire in late September with 25 years of service to the County.
- WIC participation rates have increased since we transitioned to telephone visits.
- Immunization rates in two-year olds were the highest in the Finger Lakes Region in 2019 and were well above NYS rates.
- Over 13,000 COVID tests have been performed on Livingston County residents.
- Livingston County Hospice had 32 patients being served at one time last month. This was our highest number ever.
- State aid withholds have started impact Q 3. OASAS Programs have received 31 % withhold (that impacts CASA) and all other contracted programs received 20 % withhold. The hope is that federal funding will be received so the withholds can be replaced. All of our programs are fiscally capable of managing the current withhold with minimal service disruption.
- 75 % of staff has returned to the building, 100 % will return as of August 3. Client sessions will continue to be a mix of in person and through video / phone.
- *Be Well in Livingston* (Mt. Morris) - planning community and worksite assessments, including focus groups to follow COVID-19 prevention measures).
- GVHP received grant funding from ORH and the Greater Rochester Health Foundation; it is suspended at this time. Only activities which do not incur a cost are being implemented at this time.
- Conducting strategic planning process to develop plan for LCDOH for 2021-2023 - Staff Online Survey, Community Partner Online Survey, SWOT, focus group to follow.
- LCDOH Annual Report disseminated.
- Completed Emergency Preparedness Deliverables.
- Coordinating Medical Reserve Core NACCHO grant funding regarding recruitment and retention of volunteers - MRC volunteers to assist with rabies clinics and Farmer's Market event (with OFA).
- Media and outreach efforts: Rabies, Fireworks Safety, Sun Safety, West Nile Virus, Heat Safety, Rabies Clinics, and Virtual BFF.

VETERAN'S SERVICES AGENCY – JASON SKINNER

Pre-approved Informational Item(s) To Be Reported

Suicide prevention discussion and creating expenditure account for donations - Mr. Skinner reviewed the suicide prevention actions since he began in 2015. Mr. Skinner reviewed the national veteran suicide data points. The reporting shows that 22 veterans take their lives per day. More recently, they have removed active duty and National Guard from the data source but the number is still 20. Over the last five years every town has had at least one veteran suicide. Mr. Skinner reviewed the issues with data reporting of information that may be because medical examiners are backed up, sometimes unwilling to label a death suicide and when there is no obvious means or modality found with those unattended deaths. NYS recently released a report for 2020 that is using three year old data. The data is difficult to compile. We recently received a donation from Valley Fuel to help sustain our efforts in suicide prevention. Mr. Skinner is requesting the creation of a separate account dedicated to this effort. Mr. Skinner explained that this would allow these funds to remain in this account.

Motion: Mr. Falk moved and Mr. LeFeber seconded to provide an expenditure account for suicide prevention Carried.

Informational Item(s) Written Only

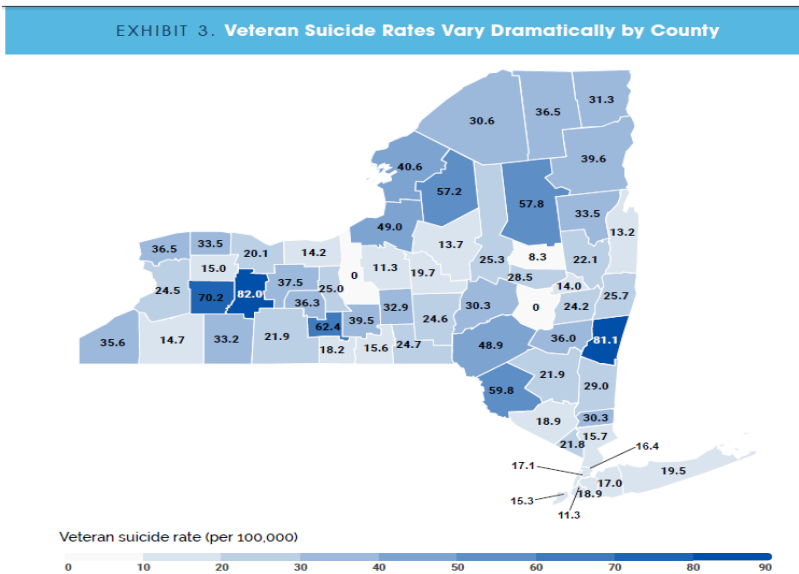
Our Office has received a donation from Valley Propane & Fuels. This year, Valley Propane & Fuels provided a direct contribution to LCVS that will help to sustain veteran suicide prevention efforts. We received \$1500 from Valley Fuel this brings the total of donations to our office to \$2250.

On April 19 2019, the Livingston County Suicide Prevention Taskforce with GVHP hosted a presentation by Brady Stephens, Director, Center of Excellence Data Analytics and Informatics at the Center of Excellence. He spoke about VA National Suicide Data Report 2005-2016 and New York State statistics on Veteran and non-

Veteran suicides. We learned that the VA will not release data to any area that has less than ten suicides for privacy reasons. We also learned that their data is matched with Department of Defense and Social Security death records.

Our Suicide Prevention Taskforce is ahead of the majority of the state in certain concepts. One is, understanding the challenge of getting accurate data. Many barriers to this topic include unknown veteran status, unattended deaths that have no obvious modality or note are not ruled a suicide. Overdoses could actually be a suicide. Determination of a cause of death can take years to find out due to investigations and medical examiners workload.

The most accurate report is from NY State has our county at the highest in 2017. See attached graphic. Our rate is 82 per 100,000 that would be 28.5 veteran suicides. Erie County is 24.5 per 100,000 and had 43 actual veteran suicides. Suffolk County is 19.5 per 100,000 and had 40 actual suicides. Erie projected population of veterans is 56,397 and Suffolk's is 65,097. Our veteran population that they use is 3,592.



Director Skinner had to attend NY State training from July 27 to the 30 from 9 AM to 1 PM. Deputy Director David Terry was out for vacation limiting the office hours to 1 PM to 4 PM during this period.

Both Director Skinner and Deputy Terry need to attend a second block of NY State Training for Required continuing education credits from August 10th to 14th 9 AM to 1 PM daily.

The New York State County Veteran Service Officer Association convention is August 27th. I will not be seeking a leadership role.

Via our partnership with NYS Department of Veteran Services the Defense Personnel Records Information Retrieval System DPRIS access has been authorized.

DPRIS provides a conduit for the secure electronic retrieval of document images from the Military Services' Official Military Personnel File (OMPF) systems, and narrative data from the Joint Services Records Research Center (JSRRC), in response to request initiated by authorized and approved government agency users, authorized subordinate agencies, and veterans.

DPRIS was developed as a single enterprise gateway, to provide access to vital military personnel information on demand and in near real-time through secure system-to-system interfaces and Web access by employing leading edge technologies, including all aspects of information assurance.

DEPARTMENT OF SOCIAL SERVICES – DIANE DEANE (Attachment)

Action Item(s) To Be Reported

1. AMENDING THE 2020 LIVINGSTON COUNTY SALARY SCHEDULE: DEPARTMENT OF SOCIAL SERVICES AND REFERRING THIS MATTER TO THE WAY AND MEANS COMMITTEE

RESOLVED, that the 2020 Hourly Employee Salary Schedule is amended as follows:

Social Services

- Create one full-time Senior Caseworker position effective immediately.

For: In preparation for a Case Supervisor - Grade B's retirement.

Ms. Deane explained that this position is being created in anticipation of a retirement and they are hoping not to replace a Grade B.

Motion: Mr. LeFeber moved and Mr. Wester seconded to approve the foregoing resolution.... Carried.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES: COUNCIL ON ALCOHOL & SUBSTANCE ABUSE OF LIVINGSTON COUNTY, INC., & STEUBEN COUNTY DEPARTMENT OF SOCIAL SERVICES

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Department of Social Services, and any future amendments to said contract, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Council on Alcohol & Substance Abuse of Livingston County, Inc. 4612 Millennium Dr. Geneseo NY 14454	1/1/19-12/31/20	Not to exceed \$54,996.00/yr., Plus Urine Screen; Evaluations not covered by Medicaid \$195.62 plus a Suboxone panel if needed

For: Alcohol/Substance Abuse Assessment and Case Management Services – Public Assistance

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
FFFS for TANF	0% TANF, 100% SN	Yes X No

Council on Alcohol & Substance Abuse of Livingston County, Inc. 4612 Millennium Dr. Geneseo NY 14454	1/1/19-12/31/20	\$15.00/screen; Co-pay for on-going treatment not covered by Medicaid \$25.00/session; other screens/testing reimbursed at Contractor's Cost
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For: Alcohol/Substance Abuse Assessment and Case Management Services – Court Ordered or established Service Plan

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
TANF/Title XX	0% TANF, 90% Title XX	Yes X No

Steuben County Department of Social Services 3 East Pulteney Square Bath NY 14810	1/1/20-12/31/20	Min. \$53,000.00
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For: Non-secure detention for children

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Federal for IVE – State Foster Care Block Grant	25-50%	Yes X No

Director's Comments: Guarantee 1 bed for 200 days @ \$265 per bed/day, additional beds \$289 per bed/day up to 8 beds, \$369 per bed/day above 8 bed capacity, One on One staffing \$35/hr., RTA up to \$1,209 per bed/day. Ms. Deane reviewed the contracts for approval.

Motion: Mr. Falk moved and Mr. Mahus seconded to approve the foregoing resolution Carried.

Informational Item(s) Written Only

1. Statement of Appropriations (Monthly) (June) - Attached
2. Statistics (Monthly) (June)

	<u>June</u>	<u>% Change from Jan 1</u>
Temporary Assistance Cases (TA):		
Family Assistance	183	-6.63%
Safety Net	250	5.93%
Total	433	0.23%
Medicaid Cases (MA):		
Community	1938	15.84%
Chronic Care	246	6.03%
Foster Care	163	3.16%
SSI	1283	2.89%
Total	3630	9.67%
Livingston County Citizens receiving some form of Medicaid service:		
Cases In Transit	0	
NYSOH		
Livingston County DSS	4606	
Total	4606	
Food Stamp Only Cases:	2306	5.25%
SSI Food Stamp Cases:	789	-0.63%
Child Care Cases:	111	-8.26%
Fraud:		
Front End Detection (FEDS) - During Applicant Status	0	
Fraud Referrals Received - Anonymous/Other	4	
Fraud Referrals Received - Internal/DSS	0	
Referrals sent to Sheriff & DA	0	
Pending with DA/Awaiting Disposition	8	
Clients thru the lobby (Unduplicated #):	314	
Total # of individuals served by reception staff:	516	
Housing - Homeless Caseload:		
Divisions	12	
Housed	35	
Total	47	
Total Nights	596	
Singles	392	
2 Adults	55	
Families	149	
Total Clients in Temp. Housing at end of month	20	

Clients entering Temp. Housing & remaining in the month	12	
Code Blue - Below 32 Degrees		
Cases	0	
Nights	0	
Section 8 Vouchers Leased Up:	509	
Child Support:		
Caseload Count	2,889	-4.15%
Dollars Collected	\$746,472	
Child Protective Services (CPS): Ongoing		
New Primary Investigation Assignments	52	
Secondary Assignments from Other Counties	14	
Petitions Filed	7	
1034 Court Ordered Investigations Completed	10	
CPS Ongoing Case Management/Preventive Services:	87	24.29%
CPS Ongoing Management Cases	51	
Article 10 Placement/Non-DSS Custody Cases (Out of Home)	20	
*Distinct Children	34	
Supervision Cases Remaining in Home	24	
*Distinct Children	65	
Supervision Cases on Behalf of Another County-Secondary	7	
*Distinct Children	9	
Probation Based # of Children Referred	31	
School Based Consults (Avon, Dansville, Livonia)	75	
TASA (Case Management for Pregnant/Parenting Teens) Active	2	
Foster Care	61	
Foster Children - DSS Custody	46	6.98%
OCFS State Custody	4	
Levels of Care:		
Foster Boarding Home	38	
Approved Relative Foster Home	0	
Institution	4	
Group Home	4	
Supervised Independent Living	0	
Other	0	
Other Case Processing	15	
ICPC Requests	2	
Supervision - Post Discharged - Court Ordered	4	
Supervision on behalf of another county	0	
Aftercare Services	5	
Children on Trial Discharge	0	
Children Discharged to Parent or other resource	4	
Adoptions	0	
Protective Services for Adults (PSA):	36	-25.00%
PSA Referrals Received	12	
Active Financial Mgmt. Cases	46	
Active Home Mgmt. Cases	45	
Personal Care Aide Cases	39	
Level I	6	

Level II	30
Level I pending	3
Cases waiting for an assigned Aide	6
Guardianship Cases	3
Awaiting discharge	6
Pending	0
Assessment Contacts	63

- All furloughed staff have returned.
- Section 8 received allocations from the CARES Act – HCV program. This money will be used to reimburse the county for COVID related expenses incurred in the Section 8 program (\$33,935) as well as a security deposit program. (\$25,788).
- \$267,793 allocation for Emergency Security Grant from the CARES Act was received. The Livingston County Homeless and Housing Task Force has convened to complete an application utilizing the money to provide Rent Relief and Case Management for homeless or those at risk of homelessness.

WORKFORCE DEVELOPMENT – RYAN SNYDER

Action Item to Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING AGREEMENT FOR THE LIVINGSTON COUNTY OFFICE OF WORKFORCE DEVELOPMENT: GLOW WORKFORCE DEVELOPMENT BOARD

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following agreement for the Livingston County Office of Workforce Development, and any future amendments to said contract, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
GLOW Workforce Development Board 587 East Main Street Batavia, NY 14020	N/A	\$0

For: Multi-jurisdictional CEO Agreement

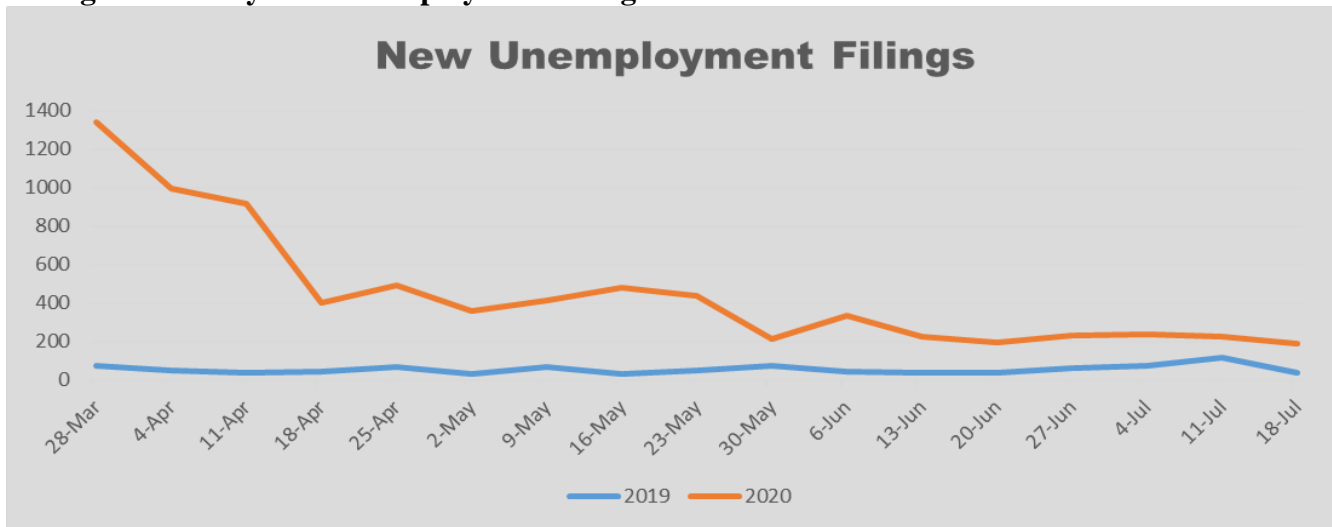
Mr. Snyder reviewed the contract for approval.

Motion: Mr. Mahus moved and Mr. Wester seconded to approve the foregoing resolution..... Carried.

Mr. Snyder reported that they have not seen any uptick in people calling since the \$600 unemployment ran out at the end of last week.

Informational Item(s) Written Only

Livingston County New Unemployment Filings



New Unemployment Filings for Livingston County over the past month are still up 206% over the same period

in the prior year. 7,671 new filings have occurred since 3/28/20.

Program Report

- NYSDOL – New York State Department of Labor employees assigned to Geneseo continue to work from home with no date set to return to the office. County employee continue to handle all Unemployment calls, visitors, complaints, etc.
- CARES Act 2 - The Senate proposal extends the enhanced federal unemployment assistance through September at \$200/week. Then it would convert to a calculation of up to 70% of lost wages (max. \$500).
- United Way Grant Funds - 43 backpacks comprised of hygiene and school supplies were provided to youth in the summer employment program. Youth led the project, which consisted of developing a budget, selecting the items, and packing the contents.
- TANF Summer Employment – 43 low-income youth are participating in paid employment at worksites throughout the County. Three crews are operating in Livonia, Mt. Morris and Dansville. The youth are estimated to collectively earn approximately \$71K in wages over the summer.
- CARES Act – Workforce Development is exploring a childcare worker training program with the Child Care Council of Rochester using CARES Act funding.
- CNA Recruitment - Applications for the Certified Nursing Assistant training program will be available August 3rd, for the program (hopefully) starting September 14 at the CNR.
- Zoom Workshops – Jobseeker workshops continue to be offered weekly on Zoom.

<h3>Jump Start Your Job Search</h3> <p>Monday July 27, 2020 9 am – 11 am</p> <p>Zoom ID https://us02web.zoom.us/j/81362674170 Meeting ID: 813 626 74170</p> <p>Are you going to be a Victim of Job Loss?</p> <p>OR</p> <p>An Informed Job Seeker?</p> <p><i>Job seeker</i></p> <p><small>Brought to you by The Livingston County Office of Workforce Development 6 Court Street, Room 102 • Geneva, NY 14456 • 505-243-7167</small></p>	<h3>Where Are All The Jobs? Finding Job Leads</h3> <p>Monday August 3, 2020 9 am – 11 am</p> <p>Zoom ID https://us02web.zoom.us/j/86812573801 Meeting ID: 868 125 73801</p> <p>80% or more filled without ever being advertised in the classifieds. Where are these jobs hidden and how do you apply for them?</p> <p>Topics Covered</p> <ul style="list-style-type: none"> • Ethical Job Networking • Cold Calling for Employment • Using the Internet in Your Job Search • Navigating Employment Agencies • GPS Listings - What, Where and How • Applying for Civil Service Positions • How to Work a Job Fair • Creative Job Search Tips • And of Course Printed Listings (aka newspaper classifieds) • And More! <p>Job search is more about connecting to people not to a computer.</p> <p><small>Brought to you by The Livingston County Office of Workforce Development 6 Court Street, Room 102 • Geneva, NY 14456 • 505-243-7167</small></p>
<h3>Impressive Interviewing</h3> <p>Monday August 10, 2020 9 am – 11 am</p> <p>Zoom ID https://us02web.zoom.us/j/81904050270 Meeting ID: 819 040 50270</p> <p>Do you know the common mistakes people in an interview?</p> <p>What employers want expect from you during and after the interview?</p> <p>Topics Covered</p> <ul style="list-style-type: none"> • 12 Different Types of Interviews • On-line one • Panel • Group • Behavioral • Screening • Etc. • Thank You Letters • Answering the Top Interview Questions • Other Common Questions • What Interview You Just Did • Sign Your Interview Word Wall <p><i>It is not always the most qualified person who gets the job but the one who is the most prepared.</i></p> <p><small>Brought to you by The Livingston County Office of Workforce Development 6 Court Street, Room 102 • Geneva, NY 14456 • 505-243-7167</small></p>	<h3>Building a Better Résumé</h3> <p>Monday August 24, 2020 9 am-10:30 am</p> <p>Zoom ID https://us02web.zoom.us/j/82077912475 Meeting ID: 820 779 12475</p> <p>If your resume is over 4 years old it is probably out of date.</p> <p>Do you have the current format that employers are looking for?</p> <p>We will help you to update your resume or to start putting one together from scratch.</p> <p>Topics Covered</p> <ul style="list-style-type: none"> • Different Resume Formats • One and One-half of Resumes • Different Sections on a Resume • Employer Resumé Pal Peaches • Examples of Resumes • Examples of Reference Pages • Writing an Objective • Writing a Job Description • Appointments for Resumé • Resumé and Resumé Board • And More! <p>Building a Better Resume</p> <p><small>Brought to you by The Livingston County Office of Workforce Development 6 Court Street, Room 102 • Geneva, NY 14456 • 505-243-7167</small></p>

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION: BATES-TROY, INC., COASTAL STAFFING, INC., GENESSEE VALLEY EDUCATIONAL PARTNERSHIP, TRUSTAFF TRAVEL NURSES, LLC & WYOMING COUNTY COMMUNITY HEALTH SYSTEM

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Center for Nursing and Rehabilitation and any future amendments to said contracts, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Bates Troy, Inc. 151 Laurel Avenue Binghamton, NY 13905 For: Rental Agreement – Isolation Gowns	8/02/20-11/02/20 With 3 month extension	\$6,500.00

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
CARES Relief	N/A	Yes X No

Director's Comments:

The rental agreement provides the center with additional Isolation Gowns, to further augment PPE inventory.

Coastal Staffing, Inc. 4949 Tamiami Trail North Suite 202 Naples, FL 34103 For: Employee COVID-19 Screening	8/14/20-8/13/21 With 1, one-year optional renewal.	Fee Schedule
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<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
CARES Relief	N/A	Yes X No

Director's Comments:

The laboratory services contract is exclusive for Employee COVID-19 laboratory services.

Genesee Valley Educational Partnership GSLW Boces 80 Munson Street LeRoy, NY 14482 For: Cosmetology Clinical Experience – Secondary Education	9/1/20-6/30/23	N/A
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<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Operating Budget	N/A	N/A

Genesee Valley Educational Partnership GSLW Boces 80 Munson Street LeRoy, NY 14482 For: CNA Program Clinical Experience – Secondary Education	9/1/20-6/30/23	N/A
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<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Operating Budget	N/A	N/A

Director's Comments:

The GVEP contract(s) provide a clinical rotation for Certified Nursing Assistants and Cosmetology students, required to advance in their respective fields, and serve to improve Resident experience throughout the Center.

Trustaff Travel Nurses, LLC 4675 Cornell Road, Suite 100 Cincinnati, OH 45241 For: Supplemental Staffing Contract, RN, LPN, CNA	9/1/20-8/31/21	Fee Schedule
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<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Operating Budget	N/A	X Yes No

Director's Comments:

Staffing agencies have had limited personnel available and are experiencing the same recruiting difficulties as the CNR and other providers. This contract will enable the select and limited use of agency personnel to meet staffing needs.

Wyoming County Community Health System 8/14/20-8/13/21 \$100.00 per test
400 North Main Street With 2, one year optional
Warsaw, NY 14569 renewals.
For: Employee COVID-19 Laboratory Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
CARES Relief	N/A	Yes X No

Director's Comments:

The laboratory services contract is exclusive for Employee COVID-19 laboratory services.

Mr. Woodruff reviewed the contracts for approval. There was discussion on the relationship with Wyoming as a backup capacity for our covid clinic. Ms. Rodriguez explained that we use Noyes as our back up right now but we did have a joint relationship with ECMC in the past so she is not sure of Wyoming's capacity but they will look at that.

Motion: Mr. Falk moved and Mr. Wester seconded to approve the foregoing resolution Carried.

Pre-approved Informational Item(s) To Be Reported

FINANCIAL/OPERATIONAL UPDATES:

- a) Occupancy – As of July 27, 2020 occupancy was 83.05% for the month, YTD 88.21%. The YTD occupancy is 87.13%. For August to date 79.23%.

Cash Flow - The CNR's Cash Flow Report as of July 24, 2020, \$17,271,769 in reserves.

Budget Variance - The March 2020 budget variance report will be distributed and discussed at the committee meeting. Medicaid-1.775 under budget; Medicare-\$877,000 under budget; Private-1.329 over budget; Adult day health care 112,000 under budget; Total under budget \$1, 062,000.

Mr. Woodruff reported on the positive covid case on July 16 and the visitation guidance issued from the Department of Health. One of the qualifiers was that you need x-capacity inside in the event of inclement weather. The requirement is that they go 29 days without any positive cases. Their plan is to use the Adult Day Healthcare Garden of Life area and their adjacent courtyard. Mr. Woodruff reviewed the discussions from CMS on point of care testing within skilled nursing facilities. The Director of CMS issued a directive that all skilled nursing facilities will receive these POC tests. Once received, we will need to add this diagnostic testing to our CLEA license. This is a rapid covid test. There were no deficiencies at the DOH visit last week. There was discussion on occupancy concerns and what thoughts are on occupancy increasing. Mr. Woodruff explained that he foresees readmissions continuing to be an issue and that it is going to be a slow. It is expected that staff testing will be extended.

Informational Item(s) Written Only

- 1) Reports - Absenteeism, Mandation, FMLA, Payroll Performance, Work Related Injuries, Report Card
- 2) Current FT Nursing Assistant vacancies are: Night Shift –20, Evening Shift –23, Day Shift –20
 - 1) Nurse Recruitment – The CNR is actively recruiting qualified applicants.
 - a) There are currently 1 Full Time day shift LPN, 8 Full Time and 4 Part Time evening shift LPN and 6 Full Time, 2 Part Time and 1 Per Diem LPN night shift vacancies.
 - b) There are currently 2 Full Time day shift RN, 3 Full Time and 1 Per Diem evening shift RN, & 2 Full Time and 2 Per Diem night shift RN vacancies.
 - 2) There are currently 0 Part time day shift, & 2 Part Time evening shift PCA vacancies at this time
 - 3) There are currently 6 Part time day shift & 7 Part Time Evening Uncertified Nursing Assistant vacancies at this time.

4) There are currently 20 Full Time, 11 Part Time and 12 Per Diem day shift Certified Nursing Assistant; 23 Full Time, 3 Part Time and 7 Per Diem evening shift Certified Nursing Assistant; 20 Full Time, 3 Part Time and 10 Per Diem Certified Nursing Assistant vacancies.

The Center continues to utilize agency staffing solutions in the interim to augment these vacancies

- 3) Beacon Solutions Monthly Report – to be distributed.
- 4) CNR COVID-19 Test Results

	Employee	Contract Staff	Resident / Patient
July	0	0	1

Pursuant to Executive Order 202.40, the Center continues to complete weekly testing of all employees, contract and medical staff, until 08/09/2020.

Resident / Family Communication continues to occur on a weekly basis. Pursuant to regulatory guidelines, Staff will not be eligible to return to work until 14 days after the onset of symptoms, provided at least 3 days (72 hours) have passed since resolution of fever without the use of a fever-reducing medication and respiratory symptoms are improving and they have a (negative) COVID-19 test.

- 5) The Adult Day Health Program services remain suspended until further notice. The GOL Program Coordinator continues to connect telephonically on a weekly basis with program Registrants in the community.
- 6) NYS-DOH reporting continues on a daily basis, 7 days per week, via the HERDS survey in the Health Commerce System.
- 7) The CNR continues to submit survey data to the CDC, via the National Healthcare Safety Network, twice per week.
- 8) PPE supply inventory exceeds the mandated two month minimum requirement that all Skilled Nursing Facilities across the state, maintain on hand.
- 9) The CNR continues to communicate with Residents and Families, providing updates on a weekly basis.
- 10) Family Visitation continues to be restricted, with the permissible exception of end of life visits.
- 11) In accordance with the guidance issued from the NYS-DOH, on 07/10/20, potential resident visitation has been suspended in accordance with the 28-day rule, requiring that the facility, to include both resident/patient and staff members, remain COVID-19 free for the aforementioned time period. Once the 28 days has been achieved, a plan will be submitted in accordance with this guidance to implement visitation at the CNR. In the interim, window visits continue to occur on a daily basis.
- 12) The NYS-DOH completed a second Infection Control Survey on 07/28/20, with no findings.
- 13) Effective 08/01/20, the New York State Medicaid has made changes to the regulations related to Medicaid long term care benefits. The Resident / member will be disenrolled automatically from their Medicaid MLTC Plans. These revisions will not affect the members’ Medicaid coverage provided they continue to maintain their eligibility under Medicaid guidelines. The Resident / member are required to pay the monthly amount ‘NAMI’ (Net Allowable Monthly Income), to the CNR, as opposed to their MLTC Plans. Notifications of these changes have been issued to the Resident / member, by New York Medicaid Choice. The CNR has provided notification to all Residents and their responsible parties of this change via letter issued on July 10, 2020.

OTHER – IAN COYLE

Mr. Coyle updated the committee on the budget process. Meetings with the department heads begin this Friday. There have been ~40 people signed up for the early retirement incentive. He will now be putting together the intent and goals for savings for each of those 40 positions. We are pushing for the federal direct aid with another press release going out today.

ADJOURNMENT

Mr. Mahus moved and Mr. Wester seconded to adjourning the meeting at 9:29 a.m.

OFFICE FOR THE AGING – SUE CARLOCK

Informational Item(s) Written Only

Served Client Summary

Livingston

01/01/2020 and 06/30/2020

Report Run Date: 07/20/2020

State Service Type Summary

State Service Type	Total Units
Case Management	923 hours/ 305 people
Congregate Meals (closed since 3/16)	4,753 meals/ 182 people
Home Delivered Meals	33,862 meals/ 453 people
In-Home Contact and Support	5182 contacts/ 479 people
Information & Assistance	1,717 calls
Nutrition Education	5,806 contacts
Personal Care (In-Home)	3,171 hours/ 38 people
Personal Emergency Response System	2,554 service months

COVID Response – 5/31/20 – 6/30/20

Home Delivered Meals	14,115 meals
In-Home Contact and Support	3,482contacts

In-Home Contact and Support includes well check calls, delivery of masks, paper products, sanitizer, food boxes, etc.

Program Updates:

Senior Nutrition:

Have not missed a delivery day throughout the COVID-19 pandemic.

Continue to use Personal Protective Equipment and deliver to coolers with very few exceptions.

Congregate sites remain closed at this time. Conference calls have been piloted with interested individuals. Looking at piloting Lunch on the Lawn – outdoors (weather permitting) with social distancing.

Farmer’s Market Voucher Distribution is underway. Distribution is by appointment – outdoors and drive-thru distribution sites.

Through a grant from Genesee Council on the Arts, we are sending out at-home craft kits to those who are at home and indicate interest.

Educational packets go out each week with home delivered meals.

Staffing:

Furloughed staff person is back. All drivers are back. Fifty percent of staff are in the office on any given day and fifty percent working remotely.

Donation received from MM Rotary – radio for visually impaired homebound client, coffee for homebound clients, large print word search puzzles.

Noyes subcontracted Caregiver staff person was furloughed and is now taking a leave.

Virtual Education/Programming:

Collaborated with Lifespan to offer on-line Medicare 101 and Tai Chi for Wellness.

No in-person health education currently. Tai Chi practice classes in parks/green spaces are now underway.

There are many virtual offerings through the national Alzheimer's Association, Lifespan, Episcopal Senior Home Virtual Neighborhood Program, etc. Many older adults do not have computers/internet service/capability to participate in on-line offerings.

Results of surveys of congregate site participants regarding virtual programming:

Dansville - 35 responses

Able/interested in participating in teleconference or Zoom?

7 out of 35 – one of the 7 said yes; the others maybe or I will try

Mt. Morris – 36 responses

Zoom or Conference Call? 14 Yes

Respectfully submitted,

Michele R. Rees, IIMC-CMC

Clerk of the Board