

**PUBLIC SERVICES COMMITTEE MEETING MINUTES**  
**WEDNESDAY, AUGUST 4, 2021**  
**9:00 A.M.**

PRESENT: D. Knapp, G. Deming, E. Gott, D. LeFeber, D. Mahus, D. Wester, M. Falk, A. Ellis, B. Mann, S. Hillier  
ABSENT: B. Carman, C. DiPasquale,

Public Services Chair Dwight Knapp asked Sheriff Tom Dougherty to lead the Pledge of Allegiance.

**PLANNING – ANGELA ELLIS**

**Action Item(s) To Be Reported**

**1. AMENDING A PORTION OF RESOLUTION NO. 2020-281**

WHEREAS, Resolution No. 2020-281 authorized the Chairman of the Livingston County Board of Supervisors to sign a grant award contract with the New York State Energy Research and Development Authority (NYSERDA) for a term commencing January 4, 2021, and terminating January 3, 2023; and

WHEREAS, the term of the grant award contract has been modified by NYSERDA to make the grant award contract for a term commencing April 1, 2021, and terminating April 1, 2023; now, therefore, be it

RESOLVED, that Resolution No. 2020-281 is hereby amended.

Director's Comments: NYSERDA revised the contract term for the Solar Coordination grant award to allow us more time to get a Solar Coordinator on board. This resolution amends the original resolution to reflect the new contract dates.

Ms. Ellis reviewed the amendments for approval today. This is an \$85,000 contract over two years. Ms. Ellis updated the Committee on the search to fill the Solar Coordinator position.

*Motion: Mr. Deming moved and Mr. LeFeber seconded to approve the foregoing resolution .. Carried.*

**2. AMENDING THE 2021 LIVINGSTON COUNTY SALARY SCHEDULE: PLANNING DEPARTMENT AND REFERRING THIS MATTER TO THE WAYS AND MEANS COMMITTEE**

RESOLVED, that the 2021 Livingston County Salary Schedule is amended as follows:

**Planning Department**

- Create one full-time Planner position at Wage Grade 17 CSEA Contract effective immediately.

For: Current Planning Assistant position has evolved and flexibility is needed in job task assignments.

Ms. Ellis reviewed the position to be created. This is intended to be an action to promote Shawn Rooney. He is currently a Planning Assistant but is performing Planner duties. The cost difference is Grade 13 to Grade 17 This is a provisional appointment. The Planning Assistant position will be deleted once the exam is successfully passed.

*Motion: Mr. Gott moved and Mr. Mahus seconded to approve the foregoing resolution..... Carried.*

Ms. Ellis updated the Committee on the Jackman Hill tower site project in Groveland. The final walkthrough is planned for this Friday.

**Informational Item(s) Written Only**

**CONESUS LAKE WATERSHED MANAGEMENT ACTIVITIES**

**Conesus Lake Watershed Council.** Planning staff is working on two grant applications to the State: 1) NYS DOS Local Waterfront Revitalization Program – Update of the 2003 Conesus Lake Watershed Management Plan; 2) NYS DEC Water Quality Improvement Program – Road ditch remediation in the watershed. This project is a collaborative effort between County Planning, County Highway and the Towns of Conesus, Geneseo, and Sparta.

**Watershed Education Center at Vitale Park (WEC).** See link for schedule:

<https://conesuslake.org/lake-community/475-2021-wec-virtual-program-schedule>

**AGRICULTURAL AND FARMLAND PROTECTION BOARD**

**Agricultural District #2 Renewal.** Includes Towns of Avon, Conesus, Geneseo, Groveland, Lima & Livonia. Reminder mailing to property owners was sent out in July. An updated list of responses will be sent to the assessors in August.

**ENVIRONMENTAL MANAGEMENT COUNCIL (EMC)**

The next meeting of the EMC is scheduled for July 28, 2021. This will be the annual tour of Letchworth Park.

**COUNTY PLANNING BOARD**

The Planning Board now has a dedicated email: [LCPlanningBoard@co.livingston.ny.us](mailto:LCPlanningBoard@co.livingston.ny.us). Referrals can be submitted to this email.

**Next meeting.** The next meeting is scheduled for August 12, 2021.

**LET’S Plan.**

**Reminder:** “Evenings with the County Planning Board” is an opportunity for municipal training credit hours. Municipal planning and zoning officials may receive credit for attending and learning about County Planning Board review. Those interested should call the Planning Department beforehand to learn about the agenda and ensure that a meeting is being held. Meeting cancellations are rare, but they do happen.

**SOLAR:** We are in the final steps of hiring a new Solar Coordinator. We anticipate having the selected candidate start work in August.

**GENESEE TRANSPORTATION COUNCIL (GTC)**

**Comprehensive Mobility Management Strategy:** TransPro and the Project Steering Committee are finalizing the final report. We anticipate presenting the results of the study to the Public Services Committee in September.

**SPECIAL PROJECTS**

**WATER SUPPLY STUDY UPDATE PROJECT:**

- 1) The NYS Department of State approved the funding extension allowing us to proceed with the purchase of the equipment. We are coordinating with the County Water and Sewer Authority on purchasing of equipment and closing out the grant. The Project Steering Committee is meeting on August 11.
- 2) Now that federal and state funding is becoming available, we are encouraging municipalities to use the water supply study as documentation to support their grant applications. Final documents can be viewed at: <https://www.livingstoncounty.us/1177/Water-Study-Update-Project>;
- 3) Conesus Lake Safe Yield Analysis: The project is in the data gathering phase, and a draft work plan will be discussed at the August Conesus Lake Watershed Council Technical Committee meeting.

**BROADBAND PROJECT:** We are working on the NTIA grant application with Hunt Engineers.

**RADIO COMMUNICATIONS UPGRADE PROJECT.** Major construction of the two new towers is complete. Decommissioning of the two pre-existing towers is about complete. Antenna installation will be completed in August. Remaining site grading and landscaping to be completed in Aug/Sept.

**LAND BANK CORPORATION.** 1) Program Specialist provided a presentation update at Ways and Means on July 26<sup>th</sup>; 2) The Webster Crossing property rehab project is complete. Habitat for Humanity (HFH) is planning on a ribbon-cutting event mid-August; 3) HFH has started rehab work on 140 Lima Road, Geneseo; 4) The LB’s consultant is preparing bid documents for demolition of the former K&K Stripping location in Lima. The property is currently owned by the County. LB plans on issuing bid documents in August; 5) The LB continues to look for additional funding sources to assist with property redevelopment to remove blight and enhance community character, including CDBG and Brownfield Cleanup funding, and other opportunities when presented.

**PROBATION – LYNNE MIGNEMI**

**Action Item(s) To Be Reported**

**1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING GRANT AWARD CONTRACT(S) FOR THE LIVINGSTON COUNTY PROBATION DEPARTMENT: NYS DIVISION OF CRIMINAL JUSTICE SERVICES**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following grant award contract for the Livingston County Probation Department, and any future amendments to

said contract, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>NYS Department of Criminal Justice Services</b>	4/1/18-3/31/21	\$154,700.00
Alfred E. Smith State Office Building		
80 South Swan St.		
Albany, New York 12210		
For: Raise the Age Implementation Initiative		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
New York State Division of Criminal Justice Services Grant	0%	No

Director's Comments: Needs electronic signature in GMS. Contract# C524062. DCJS# RT19524062

Ms. Mignemi reviewed the contract and the amendment that the State is proposing.

*Motion: Mr. Gott moved and Mr. Deming seconded to approve the foregoing resolution..... Carried.*

**Informational Item(s) Written Only**

**1. PROBATION DEPARTMENT WORKLOAD**

- 305 adult offenders supervised in county
- (27 treatment court cases being supervised in drug court)
- 17 offenders in other NYS counties
- 6 offenders in other states
- 16 juveniles supervised
- 7 new juvenile referrals
- 22 investigations ordered
- 7 active EHM cases (3 juveniles; 4 adults; 0 of which are female), 3-Global Positioning
- 0 adult placed on probation for willful violation of support
- 12 New Leandra's Law cases (7 CDs)
- 5 New Criminal Adolescent Offender Youth Part cases
- 7 Pre-Trial Services

**2. MONIES COLLECTED**

- \$2,509.27 – restitution
- \$1,000.00 – fines
- \$1,410.00 – DWI supervision fees
- \$706.05 – EHM fees
- \$124.73 – restitution surcharge

**3. OUTSTANDING FEES**

- \$90,192.40 – DWI Supervision Fees as of 6/30/21
- \$149,119.00 – EHM fees as of 6/30/21

**4. MEETINGS ATTENDED**

- 6/1/2021 Human Services Department Head
- 6/2/2021 Livingston County Mobility Management
- 6/3/2021 ExecuTrack Payroll training
- 6/8/2021 COPA Ontario County
- 6/10/2021 NYS COPA Meeting
- 6/14/2021 Veteran Memorial Dedication (vacation time used)
- 6/15/2021 Law Enforcement Council Meeting
- 6/17/2021 Hillside Advisory Council
- 6/18/2021 DSS staffing meeting
- 6/29/2021 SPTF Meeting
- 6/30/2021 e-Connect Sustainability Focus Group (Columbia University)
- 6/30/2021 Bicentennial Poorhouse Dedication (Reader)

**5. ADMINISTRATIVE REVIEWS**

Zero (0) administrative reviews

**6. TRAINING**

3. Name	4. Date	5. Training	6. Hours	7. Misc.
<b>Lynne Mignemi</b>	None			
<b>Michelle Jordan</b>	6/29/21	Violence in the Workplace	0.25	
	6/29/21	Corporate Compliance	1.0	
<b>Deb Williams</b>	6/29/21	Violence in the Workplace	0.25	
	6/29/21	Corporate Compliance	1.0	
<b>Courtney Sobrado</b>	None			
<b>Liz Laney</b>	6/22/21	UNITY Field User Training	2.5	
<b>Rachel Merrick</b>	6/29/21	Violence in the Workplace	0.25	
	6/29/21	Corporate Compliance	1.0	
<b>Kerrin Chapman</b>	None			
<b>Katie Dunn</b>	6/29/21	Violence in the Workplace	0.25	
	6/29/21	Corporate Compliance	1.0	
<b>Jason Varno</b>	6/29/21	Violence in the Workplace	0.25	
	6/29/21	Corporate Compliance	1.0	
<b>Josh Wren</b>	6/29/21	Violence in the Workplace	0.25	
	6/29/21	Corporate Compliance	1.0	
<b>Holly Smith</b>	6/29/21	Violence in the Workplace	0.25	
	6/29/21	Corporate Compliance	1.0	
<b>Christopher Kendall</b>	6/29/21	Violence in the Workplace	0.25	
	6/29/21	Corporate Compliance	1.0	

**SHERIFF’S OFFICE – SHERIFF THOMAS DOUGHERTY**

**Action Item(s) To Be Reported**

**1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY SHERIFF’S OFFICE-NYS GOVERNOR’S TRAFFIC SAFETY COMMITTEE, NYS DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Sheriff’s Office, and any future amendments to said contract, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>NYS Governor’s Traffic Safety Committee</b> 6 Empire Plaza Albany, NY 12228 For: PTS-2022, Police Traffic Services Grant	10/1/2021-9/30/2022	\$31,008.00

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
A3118	0%	Yes No

**NYS Division of Homeland Security and Emergency Services** 1220 Washington Ave, Bldg 7A Albany, NY 12226  
 For: Mutualink hardware, software and subscription services  
 First Monday immediately following approval by Office of State Comptroller-3/31/2024 \$0

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
N/A	0%	N/A

**Life Safety Integrated Systems** 1220 Washington Ave, Bldg 7A Albany, NY 12226  
 For: Jail camera system \$343,478.00

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
<b>CIP Operating Budget</b>	<b>100%</b>	<b>Yes X No</b>

CD Yasso reviewed the Police Traffic Services Grant. Director Schultz reviewed the MOA for the Mutualink contract. Undersheriff Bean explained that they continue to have problems with the cameras that were installed 11 years ago. They worked with our IT Department and the company to replace over 200 cameras. They chose to stay with the same company and the same system to upgrade. The cost to replace the entire system would be significantly more.

*Motion: Mr. Deming moved and Mr. Mahus seconded to approve the foregoing resolution ..... Carried.*

**HIGHWAY – JASON WOLFANGER**

**Action Item(s) To Be Reported**

**1. AUTHORIZING THE IMPLEMENTATION, AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS, OF A TRANSPORTATION FEDERAL-AID PROJECT, AND APPROPRIATING FUNDS THEREFOR -- STONES FALLS ROAD OVER MILL CREEK SUPERSTRUCTURE REPLACEMENT, TOWN OF NORTH DANSVILLE, BIN 3316960, PIN 4LV0.04.**

WHEREAS, a Project for the Stones Falls Road Over Mill Creek Superstructure Replacement, P.I.N. 4LV0.04 (the Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds; and

WHEREAS, the County of Livingston desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of Preliminary Engineering, Design and ROW Incidental Phases; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby approves the above-subject project; and it is hereby further

RESOLVED, that the Livingston County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to pay in the first instance 100% of the Federal and non-Federal share of the cost of Preliminary Engineering, Design and ROW Incidental work for the Project or portions thereof; and it is further

RESOLVED, that the sum of \$147,900 is hereby appropriated from Livingston County Budget Appropriations and made available to cover the cost of participation in the above phase of the Project; and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, the Livingston County Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the Livingston County Highway Superintendent thereof; and it is further

RESOLVED, that the Chairman of the Livingston County Board of Supervisors be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the County of Livingston with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible; and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project. and it is further RESOLVED, this Resolution shall take effect immediately.

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>NYS Department of Transportation</b>	7/7/21-7/7/31	\$147,900.00
50 Wolf Road		
Albany, NY 12232		

For: For: State/Local Agreement for the Stones Falls Road Over Mill Creek Superstructure Replacement, Town Of North Dansville, BIN 3316960, PIN 4LV0.04- Preliminary Engineering, Design and ROW Incidental Phases.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Federal/State Aid & County Budget	20%	Yes X No

Mr. Wolfanger reviewed the contract for approval. County share is \$147,900.

*Motion: Mr. Mahus moved and Mr. LeFeber seconded to approve the foregoing resolution .... Carried.*

**2. AWARDING BID AND AUTHORIZING CONSTRUCTION CONTRACT FOR CULVERT REPLACEMENT PROJECT, COUNTY ROAD 39- LIVONIA CENTER ROAD, TOWN OF LIVONIA, NYSDOT PIN 4BNY.34 FOR THE LIVINGSTON COUNTY HIGHWAY DEPARTMENT: RAMSEY CONSTRUCTORS, INC.**

WHEREAS, after proper legal advertisement seeking bids for the construction phase of the Livonia Center Road over Kinney Creek Culvert Replacement, eight (8) bids were received and opened on June 30th, 2021; now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, which is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Ramsey Constructors, Inc.</b> 5711 Gateway Park Lakeville, NY 14480	8/11/21-12/31/22	\$838,451.04

For: Replacement of Livonia Center Road culvert over Kinney Creek, Town of Livonia

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYSDOT BridgeNY, Liv. Co. Hwy.	29%	Yes

Mr. Wolfanger reviewed the low bid received. Our share was bumped up to 29% because the cost came in higher than the estimate.

*Motion: Mr. Gott moved and Mr. LeFeber seconded to approve the foregoing resolution..... Carried.*

**CENTRAL SERVICES – WILLIAM MANN**

**Action Item(s) To Be Reported**

**1. AUTHORIZING A PROFESSIONAL SERVICES CONTRACT FOR THE PREVENTATIVE MAINTENANCE, INSPECTIONS AND REPAIRS OF HEATING, VENTILATION, AND AIR CONDITIONING (HVAC) SYSTEMS LOCATED AT VARIOUS COUNTY FACILITIES: LMC INDUSTRIAL CONTRACTORS, INC.**

WHEREAS, the County of Livingston solicited a Request for Proposal for preventive maintenance, inspections and repairs of HVAC systems located at various County Facilities, and (6) proposals were received, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract, and any future amendments to said contract, which is determined to be the most qualified to provide said services, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>LMC Industrial Contractors, Inc.</b> 2060 Lakeville Road Avon, New York 14414	8/11/21-8/10/22 w/three 1-year renewal option to expire on 8/10/24	Per Rate Sheet

For: Preventative maintenance, inspection and repairs of HVAC Systems at various County Facilities

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Operating Budget	100%	Yes X No

Director’s Comments: This will provide the County with a single source for HVAC maintenance and repair, while eliminating the need for each Department to contract services for their individual HVAC Systems.

Mr. Mann reviewed the bids received.

*Motion: Mr. Gott moved and Mr. Mahus seconded to approve the foregoing resolution..... Carried.*

**2. AMENDING THE 2021 LIVINGSTON COUNTY SALARY SCHEDULE: CENTRAL SERVICES AND REFERRING THIS MATTER TO THE WAYS AND MEANS COMMITTEE**

RESOLVED, that the 2021 Salary Schedule is amended as follows:

**Central Services:**

- Delete one full-time Custodial Worker position effective immediately.

For: Reorganization of Central Services personnel. Previous agreement to delete FT Custodial Worker position upon successful creation of 1 FT Laborer position. FT Laborer position has been created and filled.

- Create one full-time Senior Account Clerk position Wage Grade 9 per the CSEA contract effective immediately.

For: Organizational changes based upon workload

Mr. Mann explained that this deletion was discussed in April when the laborer position was created.

Mr. Mann explained that his office took on additional assignments from the retirement of Terry Donegan and Lisa Grosse. In tracking these assignments an additional 400 hours were absorbed by the department. Mr. Mann explained that he sees some possible future shared services between Central Services and the Office of Emergency Management. This will not cause a budget increase in Central Services.

*Motion: Mr. Deming moved and Mr. Mahus seconded to approve the foregoing resolution..... Carried.*

Mr. Mann updated the Committee on the status of the OEM Director position. Mr. Mann explained that he and Angela Ellis are splitting the duties of the OEM position at this time. Five completed applications have been received with two more awaiting more information. There were four names that had applied previously.

Mr. Mann reviewed the new CDC recommendations he sent out this week to staff regarding masking. Monroe and Ontario County are at the substantial rate level. Livingston County is at moderate rate level.

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**Informational Item(s) Written Only**

**Al Lorenz Park:**

Park usage - Great news -We are experiencing a drastic increase in park usage and pavilion reservations (pavilions are being reserved 7 days a week).

Signs - The contract is with Sign Language (Perry). These are for the signs on Murray Hill for the park and the new Kiosk.

Entrance Kiosk - The concrete pad and sidewalk have been poured. The team is in the process of placing stone.

Pavilions - Adding rain gutters and drainage.

Pollination Garden - This is a team effort with the Environmental Council, WFD Youth Crew and Central Services. The garden was planted on the edge of the main pond.

Pond Management - We are working with Smith Creek for continued management. We are adding additional fish species (appropriate permits received from DEC).

Park entrance - The front entrance has slight modifications. The white fence was removed and replaced with large rocks/boulders for a more nature look and feel.

**Murray Hill**

Building #4 - Painting and repair of the exterior trim/wood features and doors continues.

Building #4 - Chainsaw carving of tree across the street / in the circle.

The team and WFD Youth Crew continue with grounds work - weeding and planting mulch beds around all buildings, mowing, and general clean-up from the many rain storms we have seen.

Arts Council - There was a Craft Festival on Murray Hill (in the circle) on the weekend of July 24th. We assisted with logistics. Craft vendors, Music, and food truck were present.

**Court House Paint - exterior**

The painting of the exterior trim is complete.

**DOH - Dog Control expansion**

Construction has begun. Foundation is complete. Underground Plumbing and Electrical work is now completed. The concrete floor will be poured next. Framing of the structure is scheduled for next phase. We

are experiencing (as in the private sector) material delays from vendors.

**LCSO Training Complex:**

Electric/Water/Sewer - CPL is communicating with RG&E.

Bullet Trap - Due to materials shortages/delays the vendor is expected to deliver in the 3rd week of August.

Project team will be constructing this on-site.

**LCSO - Parking lot connection:**

The project team has reached out to two vendors for input and quotes on prefabricated stairs. Dimensions (rise-run) have been provided - We have received two responses and are awaiting a third. We are also reaching out to other vendors that construct these with another material. We have one response back thus far. Checking on the feasibility of this.

**Government Center:**

Cameras - Integrated Solutions - is now a fully executed contract and CNR will be the first to use the "county-wide" contract for services.

Door locks - Day Automation - Contract Phase -

Parking lot(s) - Initial estimates received. CIP discussion for 2022 inclusion in the plan.

Air Quality - Testing came back with no findings. We have one quote for cleaning of all air ducts. We are awaiting a response for emails/requests to Danforth and Betlem/Emcore for quotes.

**ADJOURNMENT**

Mr. Mahus moved and Mr. Gott seconded to adjourn the meeting at 9:29 a.m.

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**BOARD OF ELECTIONS – DAVID DIPASQUALE AND BECKY SCHROEDER**

**Informational Item(s) Written Only**

1. The final caucus was held July 14, 2021. Republican caucuses were held in all 17 towns; and all but 5 towns held Democratic caucuses. July 26 was the last day to file declinations and the committees to fill vacancies need to respond by July 30. We received one local proposition.
2. One Village has approached us regarding a Special Election for the Marijuana Opt-Out law. Tentatively, that vote will be held September 8, 2021.
3. All School payments for the 2021 election have been received totaling \$4,888.
4. We tried something new this year with on-boarding new election inspectors. This process is terribly time consuming, however, the alternative of having the inspectors come in an additional day to have Personnel process them would discourage many of the inspectors who are employed. In the future, we will fall back to the old procedure which required extending the training day.
5. Work continues on the Cybersecurity Remediation Grant.
6. NYSBOE has approved us for two additional grants --- Early Voting Expansion in the amount of \$18,303 and the Technology Innovation and Election Resource (TIER) Grant for \$61,738. There is a conference call today to discuss these grants in detail. Hopefully, by end of August, we will have a completed contract to present to the Board.
7. Current active voter enrollment stands at 39,480. Democratic: 10,254; Republican: 17,128; Conservative: 910; Working Families: 117; Oth-Green: 115; Oth-Lbt: 143; Oth-Ind: 1,734; Blank-No Party: 8,998-; Oth-Blank: 67; Oth-WEP: 9; and Oth-Reform: 5. Inactive enrollment is 2,239. Total active/inactive voter enrollment: 41,719.

**EMERGENCY MANAGEMENT SERVICES – BRAD AUSTIN**

**Informational Item(s) Written Only**

**Administrative:**

- We have completed the pending invoices and prepared them for entry. Working with DOH on training for staff in order to complete invoices/batch payments.
- We met with the Deputy Fire Coordinators and discussed many items (response to calls, administration, paperwork, etc.)
- Payment for the Deputy Fire Coordinators – Discussed / obtained / completed.



- Coordinated with Geneseo Fire Department - loaned truck for their use during the Air Show.
- Communicated with State OEM and State Fire Coordinators association regarding our current position.
- Working with the HAZMAT consortium regarding two upcoming training dates (Monroe and Genesee Counties) - our participation and equipment.
- Completed an equipment order for the HAZMAT team. Quotes obtained and PO Completed.
- Worked with ITS on ERP approvals for OEM budgets and reviewed same.
- Worked with DHSES on notification of significant events.
- Communicated with both the Western New York and Lakes District OEM associations.
- Began coordinating the fall training schedule (Fire).
- Scheduled the August Executive Fire Chief's meeting – August 5, 2021.
- Coordinated with the National Weather Service regarding recent weather events.
- The Livingston County Fire Mutual Aid plan is under review.

**Operational Response:**

- Response to and Monitoring of calls for service (Fire and Natural Disaster)
- Responded to multiple fire calls – DCA Mann and the Deputy Fire Coordinators.
- Responded to Multiple Natural Disaster type calls. – DCA Mann and the Deputy Fire Coordinators.
- Two Fire Fighter classes are still ongoing at the EOC.
- Fall planning for Fire related classes has commenced.

**Grants:**

- Working with Planning and reviewed the SHSP and EMPG grants.
- Working with DHSES, coordinating Grant authorizations within their system.

**FEMA:**

Working with Planning on a response to FEMA questions regarding submission #1

- 1st Round submission for reimbursement - submitted \$73,441.49 - They deducted a few items and we received \$51,516, or 75% of what we asked for minus what they denied. We have appealed some of the denials.
- 2nd Round submission for reimbursement - submitted \$94,367.09 - Still in review at FEMA
- 3rd Round submission for reimbursement - submitted \$102,195.20 - Still in review at FEMA
- 4th Round submission for reimbursement - Working towards finalization and submission.

**EMERGENCY MEDICAL SERVICES – KAREN DEWAR**

**Informational Item(s) Written Only**

1. LCEMS statistics
2. Dispatches:
  - a. June 2021 = 496
3. Dispatches Year to Date To 7/27/2021 = 3,133
- 4.
5. Meetings / Activities / Responses
  1. Meeting with Yates County Emergency Services Coordinator to discuss countywide EMS
  2. Geneseo Air Show Incident Action Plan and standby
  3. MLREMS Council meeting
  4. Medical Director meetings
  5. Meeting with LCWSA Director to discuss Public Access Defibrillation and AED's
  6. Meeting with Senator Gallivan and other county officials

Respectfully submitted,  
 Michele R. Rees, IIMC-CMC  
 Clerk of the Board