

PUBLIC SERVICES COMMITTEE MEETING MINUTES
WEDNESDAY, AUGUST 7, 2019
9:00 A.M.

PRESENT: G. Deming, C. DiPasquale, B. Carman, S. Erdle, D. LeFeber, D. Mahus, B. Donohue, M. Falk, I. Coyle, A. Ellis, B. Mann, S. Hillier, J. Barry, J. Gunther-Intern
ABSENT: M. Schuster

Public Services Chair Jerry Deming asked West Sparta Supervisor Sue Erdle to lead the Pledge of Allegiance.

CENTRAL SERVICES – WILLIAM MANN

Pre-approved Informational Item(s) To Be Reported

1) CONSIDERATION OF BIDS FOR THE COURTHOUSE ROOF REPLACEMENT PROJECT

Director comments: Bids were opened on July 31 and three bids were received for the roof replacement and no bids were received for the electrical bid. The submitted bids are under review. The Committee will need to discuss what type of roofing materials to be used and the project timing Fall 2019 or Spring 2020 before final award. Mr. Mann reviewed the bids received, the different roofing products and the warranties. Clark Patterson Lee is recommending the standing seam metal roof. With the shingles, we would have a lot more seams than there would be with a standing seam. There was consensus of the Committee to proceed with a standing seam roof. Mr. Mann explained that the contractors are still being vetted. The project budget is ~\$6M. There was discussion on the large difference in bid amounts. There was discussion on a fall or spring project and Mr. Mann explained that the fall works better with the planned project list for Central Services. In review, Mr. Deming stated that the Committee's choice is Arrow Sheet Metal Works for a standing seam roof at a cost of \$464,900 pending final recommendation from Clark Patterson Lee and referring this to the Ways and Means Committee for final approval.

Motion: Mr. Carman moved and Mr. Mahus seconded to approve the foregoing resolution.....Carried.

2) CENTRAL SERVICES DEPARTMENT PROJECT UPDATES

GC entrance-The project is currently out to bid with a bid opening scheduled for the August 28. The goal is to have award recommendations at the September committee meeting.

Murray Hill Parking and Paving-The paving is complete on the major roadways, the new parking lot has been constructed and sidewalks are being boxed out this week.

Al Lorenz Park-10 trails have been constructed or refurbished. 4 kiosks are complete and we are letting it cure before staining the pressurized seats. Trail markers have been put up along all of the trails. 4 bridges have been constructed, pond restoration, land clearing and grass, seeding. The kickball/softball field backstop is up and the diamond cut out. The playground was installed the week of 7/29 and is already being used. One flag pole has been erected by the main pond and the other is being held until to include in the entrance design. The basketball court is boxed out, stoned and ready for concrete to be poured on Friday. There is a new pavilion on the point at the main pond. The repaving will be done later this fall by Highway once all the heavy equipment is out of the park. There was discussion on a water fountain installation.

Grants-Mr. Mann has been working with Julie Barry on submitting grants for the continuation of the trail extension and a possible 2020 project for the boardwalk. The new ribbon cutting date and time is this Friday at 11:30.

EMS Complex-We are currently in the contract phase with Clark Patterson Lee coordinating those contracts. Mr. Mann anticipates having a kickoff meeting in the next two weeks.

DA Office-The plans are done and the project team is working on accommodations for moving staff out of the office. Demolition starts next Monday. Mr. Mann anticipates demo taking two weeks with project completion slated for mid-October.

SHF Conference Room-The work is complete creating a larger conference room.

United Way office space-One office area in Building 1 down the hall from the conference center has been renovated.

Building 2-Exterior sidewalk lighting has been completed.

PD Office expansion-The project is completed combining the old Red Cross space with the Public Defender's office space.

ITS service area-The new cooling system and redesigned of office space will fall between the DA Office Completion and the start of the EMS interior work.

Mr. Mann has met with the Director of Letchworth State Park and he had no concerns with the training center location other than asking for east and west side property line distance information and the distance between the training center and their campground. Mr. Mann reported that the Sheriff's Office is contracting with an acoustical company for various decibel levels and noise mitigation solutions. The mitigation piece is a requirement of SEQR.

COUNTY CLERK – MARY STRICKLAND

Pre-approved Informational Item(s) To Be Reported

MOTOR VEHICLE DEPARTMENT

- Dansville DMV Emergency Door completed. Ms. Strickland thanked Mr. Mahus and the Town of Danville for approving the installation of the emergency door. The staff feels much safer.
- DMV State transfers and County retention comparisons January-April 2018 Retention was State-\$693,412.83 County-\$177,897.31 & Auto Use Tax-\$140,172.06 Total County Retention was \$318,069.37 Total State Retention was \$693,412.83 January-April 2019 Retention was State-\$751,749.61 County-\$181,301.64 & Auto Use Tax-\$141,554.55 Total County Retention was \$322,856.19 County Retention Local law was adopted May 14, 2003 for the Auto Use Tax.
- DMV Commissioner Mark Schroeder visit Friday, July 19th The Commissioner is bringing in a liaison so that questions can be directed to someone with DMV experience. Ms. Strickland reported that, while he was here, they discussed a problem at Dansville DMV and one phone call from the Commissioner fixed the problem.
- DMV State Auditors have begun our office audit. Audits usually take about six months.

COUNTY CLERK

- Clerk State transfers and County retention comparisons January-April 2018 and 2019 State Retention \$429,780.39 Rochester Genesee Transportation \$97,725.29 Federal Passport \$4,908 Total Out of County Retention \$532,413.80 County \$145,157.10 January-April 2019 State Retention \$426,231.33 Rochester Genesee Transportation \$93,632.75 Federal Passport \$3,205 Total Out of County Retention \$523,069.08 County \$135,172.82. Most of our money is going out of county. Mr. Coyle reported that the Governor has not signed our mortgage recording tax yet, but he has signed those home rules that have been put on his desk. Getting this signed will make such a difference to the County.
- Outside escrow accounts for Surveyors. Ms. Strickland explained that they have given outside access to three land surveyors using the County Clerk's escrow account so they can print land records from their office.
- Indexing and back scanning dbas and corporations for easier searching by the public.
- Continued destruction of files being housed in Records Management once indexed and scanned. We do not send any files back to Records, once requested for a customer. No files have been sent to records since 2015.
- Researching with County Clerks on GovPayNet for credit card acceptance. Other County Clerks have been very happy with their service.
- Local law changing how we accept survey maps and subdivision maps for filing. Ms. Strickland explained that she will be coming back with a request for a local law. Ms. Strickland reviewed the current way maps can be submitted. A local law will allow them to no longer have to keep the Mylar copies now required.
- Fusion Contract – Ms. Strickland thanked the Committee for allowing her to take this contract approval to Ways and Means.

SHERIFF'S OFFICE – UNDERSHERIFF MATT BEAN

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY SHERIFF'S OFFICE-NYS GOVERNOR'S TRAFFIC SAFETY COMMITTEE

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Sheriff's Office and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
NYS Governor's Traffic Safety Committee 6 Empire State Plaza, Room 410B Albany, NY 12228	10/1/19-9/30/20	\$27,048.00

For: Police Traffic Services Program

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
A3118	0%	Yes

Director's Comments: Covers seat belt mobilization enforcement and regular PTS enforcement.

Undersheriff Bean explained that this is an annual grant. They are required to do a seatbelt enforcement and they can follow the school buses for two different time periods for enforcement and use the funds. 2018 Statistics – 50 hours total Seatbelt & Operation follow school buses, 550 hours for Enforcement; ~700 traffic tickets issued and 5 Penal Law arrests while conducting hours during the PTS grant. This is a zero match.

Motion: Mr. Carman moved and Mr. DiPasquale seconded to approve the foregoing resolution Carried.

2. AMENDING THE 2019 HOURLY EMPLOYEE SALARY SCHEDULE: SHERIFF'S OFFICE AND REFER THIS MATTER TO THE WAYS AND MEANS COMMITTEE

RESOLVED, that the 2019 Hourly Employee Salary Schedule is amended at follows:

Sheriff's Office:

- Create one full-time Deputy Sheriff/Road Patrol at Grade 13 LCCOPS Contract effective 9/1/2019

Director's Comments: Addition of Mt Morris Central School SRO.

Undersheriff Bean reported that Mt. Morris Central School has requested an SRO at the school. This would bring us to six total SROs in the County. The school has already agreed to the contract amount.

Motion: Mr. Mahus moved and Mrs. Erdle seconded to approve the foregoing resolution Carried.

PROBATION – LYNNE MIGNEMI

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING GRANT AWARD CONTRACT FOR THE LIVINGSTON COUNTY PROBATION DEPARTMENT: NYS DEPARTMENT OF CRIMINAL JUSTICE SERVICES

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following grant award contract for the Livingston County Probation Department, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
NYS Department of Criminal Justice Services Alfred E. Smith State Office Building 80 South Swan St. Albany, New York 12210	4/1/19-3/31/20	\$173,162.00

For: Probation State Aid Block Grant

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Department of Criminal Justice Services	0%	Yes

Mrs. Mignemi reviewed the grant award and the contract for approval. This amount has not changed for the past eight years.

Motion: Mr. Mahus moved and Mr. LeFeber seconded to approve the foregoing resolution Carried.

Informational Item(s) Written Only

1. PROBATION DEPARTMENT WORKLOAD

388 adult offenders supervised in county
(25 treatment court cases being supervised in drug court)
14 offenders in other NYS counties
7 offenders in other states
14 juveniles supervised
3 new juvenile referrals
30 investigations ordered
9 active EHM cases (0 juvenile; 9 adults; 3 of which are female), 0-Global Positioning
0 adult placed on probation for willful violation of support
10 New Leandra’s Law cases (7 CDs)

2. MONIES COLLECTED

\$8,550.83 – restitution
\$4,625.00 – fines
\$2,188.00 – DWI supervision fees
\$1,920.00 – EHM fees
\$425.03 – restitution surcharge

3. OUTSTANDING FEES

\$78,595.00 – DWI Supervision Fees as of 6/28/19
\$153,225.00 – EHM fees as of 6/28/19

4. MEETINGS ATTENDED

6/3/2019 Western New York Intelligence Network Meeting (Niagara Falls)
6/4/2019 Human Services Department Head Meeting
6/5/2019 Public Safety Meeting
6/5/2019 Panelist for VA Mental Health summit @Nazareth College
6/5/2019 Panelist for CASA-Trinity Livonia Community Presentation (evening)
6/7/2019 Workplace Violence Annual Review
6/11/2019 Transportation Committee Meeting
6/12/2019 Board of Supervisor Meeting-Update on Suicide Prevention Task Force
6/12/2019 Housing market Study Steering Committee Meeting
6/13/2019 Domestic Violence Consortium Meeting
6/17/2019 Staff Meeting
6/18/2019 Law Enforcement Council
6/20/2019 Quarterly Department Head Meeting
6/23- NYS Council of Probation Administrators’ Summer
6/26/2019 (Lake Placid)
6/26/2019 Board of Supervisors’ Employee Recognition Ceremony
6/27/2019 Housing Market Study Steering Committee Interviews

5. ADMINISTRATIVE REVIEWS

Zero (0) administrative reviews

6. TRAINING

Name	Date	Training	Hours	Misc.
Kerrin Chapman	6/17/19	Problem Gambling Resource Center	0.5	
	6/19/19	eConnect	1.0	
	6/20/19	Violence in the Workplace	0.75	
	6/20/19	Corporate Compliance	0.25	
	6/21/19	eConnect	1.0	
	6/26/19	CASA Trinity Wellness Center	0.5	
Katie Dunn	6/10-11/19	Drug Identification	16.0	

	6/14/19	eConnect	1.0	
	6/14/19	Use of Physical Force & Deadly Phys. Force	1.0	
	6/17/19	Problem Gambling Resource Center	0.5	
	6/17/19	eConnect	2.0	
	6/18/19	eConnect	1.0	
Michelle Jordan	6/10-11/19	Drug Identification	16.0	
	6/17/19	Problem Gambling Resource Center	0.5	
	6/26/19	CASA Trinity Wellness Center	0.5	
Liz Laney	6/11/19	Corporate Compliance	0.25	
	6/11/19	Violence in the Workplace	0.75	
	6/12/19	Use of Physical Force & Deadly Phys. Force	1.0	
	6/17/19	Problem Gambling Resource Center	0.5	
	6/26/19	CASA Trinity Wellness Center	0.5	
Debra Mack	6/3/19	eConnect	3.0	
	6/10-11/19	Drug Identification	16.0	
	6/12/19	Use of Physical Force & Deadly Phys. Force	1.0	
	6/17/19	Problem Gambling Resource Center	0.5	
	6/26/19	CASA Trinity Wellness Center	0.5	
	6/28/19	Sexual Harassment	2.0	
Rachel Merrick	6/4/19	eConnect	4.0	
	6/10-11/19	Drug Identification	16.0	
	6/17/19	Problem Gambling Resource Center	0.5	
Lynne Mignemi	6/17/19	Problem Gambling Resource Center	0.5	
	6/17/19	Use of Physical Force & Deadly Phys. Force	1.0	
Holly Smith	6/11/19	Onsite Drug Test Premier Bio Dip	0.25	
	6/17/19	Problem Gambling Resource Center	0.5	
Courtney Sobrado	6/17/19	Problem Gambling Resource Center	0.5	
	6/21/19	Corporate Compliance	0.25	
	6/21/19	Violence in the Workplace	0.75	
	6/28/19	Sexual Harassment	2.0	
Jason Varno	6/17/19	Problem Gambling Resource Center	0.5	
	6/20/19	Corporate Compliance	0.25	
	6/20/19	Violence in the Workplace	0.75	
	6/20/19	Use of Physical Force & Deadly Phys. Force	1.0	
Joshua Wren	6/10-11/19	Drug Identification	16.0	
	6/17/19	Problem Gambling Resource Center	0.5	
Mary VanHorn	6/17/19	Problem Gambling Resource Center	0.5	
Leeann Pike	6/17/19	Problem Gambling Resource Center	0.5	

PLANNING – ANGELA ELLIS

Mrs. Ellis explained that these three resolutions are done annually and distributed the map showing the new trail map for this year. Livingston County acts as a pass through for this funding. The trail miles have gone down slightly from 61 to 49. These changes have to do with land owner agreements. The state will automatically reduce the amount that the clubs receive with the reduced miles. The clubs now enter their own information electronically so the State has been contacting them directly. Mrs. Ellis explained that they have emphasized that the Clubs be sure to reach out to the Towns about the trails, landowners or any concerns. The overall change as far as SEQR is concerned is that there is really no impact.

1. ADOPTING SEQR NEGATIVE DECLARATION FOR 2019-2020 NYS OFFICE OF PARKS, RECREATION AND HISTORIC PRESERVATION SNOWMOBILE TRAILS GRANT PROGRAM

WHEREAS, the Caledonia Trailblazers and the Hill and Valley Riders are seeking to utilize and maintain an approximately 49-mile snowmobile trail system; and

WHEREAS, Livingston County is applying to fund these proposed trails through the NYS Office of Parks, Recreation and Historic Preservation Snowmobile Grant-In-Aid and Trail Approval Program; and

WHEREAS, the maintenance activities and seasonal usage of the proposed trails will not significantly disturb the acreage along the trail route; and

WHEREAS, potential impacts on the environment have been identified and will not result in any large and important impacts; now therefore be it

RESOLVED, that the Livingston County Board of Supervisors, as Lead Agency, hereby classifies this project as an Unlisted Action pursuant to the State Environmental Quality Review Act; and be it further

RESOLVED, that the Livingston County Board of Supervisors does hereby determine that the proposed project will not have a significant effect on the environment, a draft Environmental Impact Statement will not be prepared, and the Livingston County Board of Supervisors does hereby adopt the Negative Declaration for the project and authorizes the Chairman to sign the Environmental Assessment Form prepared for the project and file it according to law.

Directors Comments: This resolution adopts a negative declaration for SEQR to apply to the 2019-2020 NYS Snowmobile Grant Program on behalf of the Caledonia Trailblazers and the Hill and Valley Riders. SEQR paperwork is attached.

Motion: Mr. LeFeber moved and Mr. Carman seconded to approve the foregoing resolution.. Carried.

2. AUTHORIZING SUBMISSION OF TRAIL PLAN & TRAIL SYSTEM APPROVAL AND APPLICATION TO NEW YORK STATE OFFICE OF PARKS, RECREATION AND HISTORIC PRESERVATION FOR SNOWMOBILE TRAILS GRANT PROGRAMS

WHEREAS, the Caledonia Trailblazers and Hill and Valley Riders have requested that Livingston County apply on behalf of the Caledonia Trailblazers and the Hill and Valley Riders to the New York State Office of Parks, Recreation and Historic Preservation for a Snowmobile Trail Grant; now therefore be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to submit a snowmobile trail plan and trail system to the New York State Office of Parks, Recreation and Historic Preservation, and any amendments hereto; and be it, further

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to submit an application to the New York State Office of Parks, Recreation and Historic Preservation for the Snowmobile Trails Grant Program.

Director Comments: This resolution authorizes application to the NYS Program on behalf of the Caledonia Trailblazers and the Hill and Valley Riders. Proposed 2019-2020 mileage is shown in the chart below. As a result of the State’s analysis of updated GPS mapping of the Caledonia Trailblazers portion of the snowmobile trail network, several changes are occurring this year. The S48 Snowmobile Trail maintained by the Caledonia Trailblazers Snowmobile Club has been removed from State funding because it no longer connects to a snowmobile trail north of the Monroe County border. Trail S48 was 5 miles in length. Trail C4F was also rerouted due to property owner issues, which reduced the trail mileage from 9 miles to 3 miles. Trail S30 was reduced from 11 miles to 10 miles.

**Snowmobile Trail Mileage
Livingston County
Proposed 2019-2020 Mileage**

<u>Trail</u>	<u>18-19</u>	<u>19-20</u>	<u>Responsible Club</u>
C3	21 miles	21 miles	Caledonia Trailblazers

C4F	9 miles	3 miles	Caledonia Trailblazers
S30	11 miles	10 miles	Caledonia Trailblazers
S40	5 miles	5 miles	Caledonia Trailblazers
S48	5 miles	0 miles	Caledonia Trailblazers
S49	3 miles	3 miles	Hill & Valley Riders
C4	7 miles	7 miles	Hill & Valley Riders
Total	61 miles	49 miles	

Motion: Mr. Mahus moved and Mr. DiPasquale seconded to approve the foregoing resolution Carried.

3. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY DEPARTMENT OF PLANNING: CALEDONIA TRAILBLAZERS, HILL AND VALLEY RIDERS

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Planning Department, and any future amendments to said contract, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Caledonia Trailblazers P.O. Box 161 Caledonia, NY 14423 For: 2019-2020 NYS Snowmobile Grant Program	4/1/19-3/31/20	Per NYS Reimbursement Amount

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
New York State Office of Parks, Recreation and Historic Resources	0	Yes

Hill And Valley Riders P.O. Box 61 Honeoye, NY 14471 For: 2019-2020 NYS Snowmobile Grant Program	4/1/19-3/31/20	Per NYS Reimbursement Amount
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<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
New York State Office of Parks, Recreation and Historic Resources	0	Yes

Director's Comments:

This resolution authorizes the Planning Department to contract with Caledonia Trailblazers and Hill and Valley Riders for the pass-thru funds from the State. The Planning Department will help coordinate administrative activities with the State and both snowmobile clubs.

Motion: Mr. Mahus moved and Mr. DiPasquale seconded to approve the foregoing resolution Carried.

HIGHWAY – DON HIGGINS

Action Item(s) To Be Reported

- AWARDING BIDS AND AUTHORIZING PURCHASE OF PRE-TREATED AND UNTREATED BULK SODIUM CHLORIDE (CRUSHED ROCK SALT) FOR THE LIVINGSTON**

COUNTY HIGHWAY DEPARTMENT AND LIVINGSTON COUNTY AGENCIES - AMERICAN ROCK SALT, LLC

WHEREAS, after the proper legal advertisement seeking bids for Crushed Rock Salt, two (2) bids were received and opened on July 29, 2019, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contracts, which are hereby accepted as the lowest responsible bids, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
American Rock Salt Co., Inc. PO Box 190 Mt. Morris, NY 14510 For: Untreated Crushed Rock Salt, FOB Stockpile	9/1/19-8/31/20	\$42.00/Ton
American Rock Salt Co., Inc. PO Box 190 Mt. Morris, NY 14510 For: Untreated Crushed Rock Salt, Delivered	9/1/19-8/31/20	\$47.94/Ton
American Rock Salt Co., Inc. PO Box 190 Mt. Morris, NY 14510 For: Pre-Treated Crushed Rock Salt, FOB Stockpile	9/1/19-8/31/20	\$61.00/Ton
American Rock Salt Co., Inc. PO Box 190 Mt. Morris, NY 14510 For: Pre-Treated Crushed Rock Salt, Delivered	9/1/19-8/31/20	\$66.00/Ton

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
County Highway Budget Appropriations	100%	Yes

Director's Comments: New Untreated FOB price is \$2.00 increase (5.0 %).
 New Untreated, Delivered price is \$2.00 increase (4.3%).
 New Pre-Treated FOB price is \$9.00 increase (17.3%).
 New Pre-Treated Delivered price is \$10.00 increase (17.8%).

Mr. Higgins reviewed the salt bids for approval. Mr. Higgins stated that this is a very good result with only a \$2 increase per ton for untreated FOB and untreated delivered. There was discussion on whether the contract includes the extension.

Motion: Mr. Carman moved and Mr. DiPasquale seconded to approve the foregoing resolution Carried.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN A CONTRACT FOR SNOW AND ICE CONTROL ON COUNTY ROADS

WHEREAS, the current contract with 17 municipalities for snow and ice control on County roads (Res No. 2014-222) and subsequent 1-year extensions expires on 10/14/19; and,

WHEREAS, the Livingston County Highway Superintendent recommends that the Livingston County Board of Supervisors approve a full five-year contract with no annual extensions; and

WHEREAS, the payment rate of \$4,500 per center-line mile has been in effect for the past four (4) years; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors authorizes the Chairman of the Board to sign a new five-year contract with seventeen (17) municipalities for snow and ice control on County roads for the period October 15, 2019 through October 14, 2024 at the following payment rates:

- 10/15/19 – 10/14/20: \$4,600.00 per center-line mile,
- 10/15/20 – 10/14/21: \$4,650.00 per center-line mile,
- 10/15/21 – 10/14/22: \$4,700.00 per center-line mile,
- 10/15/22 – 10/14/23: \$4,750.00 per center-line mile,
- 10/15/23 – 10 /14/24: \$4,800 .00 per center-line mile, subject to the approval of the municipalities, the

County Attorney and the County Administrator.

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Town of Avon	10/15/19-10/14/24	\$1,113,568.00 (Year-1)
Town of Caledonia		\$1,125,672.00 (Year-2)
Town of Conesus		\$1,137,776.00 (Year-3)
Town of Geneseo		\$1,149,880.00 (Year-4)
Town of Groveland		\$1,161,984.00 (Year-5)
Town of Leicester		
Town of Lima		
Town of Livonia		
Town of Mt. Morris		
Town of N. Dansville		
Town of Nunda		
Town of Ossian		
Town of Portage		
Town of Sparta		
Town of Springwater		
Town of West Sparta		
Town of York		

For: 5-Year Contract for Snow & Ice Control on County Roads, 2019-2024

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
County Highway Budget Appropriations	100 %	Yes

We are at the end of the four year extension from the last contract. Mr. Higgins has met with the County Attorney and a five year contract would not need an extension each year. Mr. Higgins is proposing a \$100 increase when considering the five year contract. There was discussion on the risks for both the towns and County with the unknowns, like good/bad weather, fuel and salt costs during the five year term of the contract.

Motion: Mrs. Erdle moved and Mr. LeFeber seconded to approve the foregoing resolution..... Carried.

3. AUTHORIZING A PROFESSIONAL SERVICES CONTRACT FOR THE ENGINEERING, DESIGN, RIGHT-OF-WAY, CONSTRUCTION SUPPORT AND CONSTRUCTION INSPECTION PHASES OF A BRIDGE-NY CULVERT REPLACEMENT PROJECT: LIVONIA CENTER ROAD (CR-39) OVER KINNEY CREEK, TOWN OF LIVONIA, PIN 4BNY.34 - LABELLA ASSOCIATES

WHEREAS, fourteen (14) consulting firms from the NYSDOT "LDSA List" submitted engineering/design proposals for the above-noted culvert replacement project, and a 4-person Consultant Selection Committee comprised of NYSDOT and County officials reviewed and rated each submittal, and subsequent weighted scores were computed, and

WHEREAS, the highest-ranking firm resulting from this process was LaBella Associates, and the Selection Committee agreed that negotiations for Scope-of-Work and Fees should commence with Labella Associates, and

WHEREAS, LaBella Associates has submitted a cost-plus-fixed-fee proposal, not to exceed the total amount of Two Hundred and Twelve Thousand, Seven Hundred Dollars (\$212,700.00) for the Engineering, Design, Right-of-Way, Construction Support and Construction Inspection Services, and said Fee and Scope-of-Services have been reviewed and approved by NYSDOT, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following Professional Services Contract, which is determined to be the most qualified to provide said services, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
LaBella Associates, D.P.C 300 State Street, Suite 201, Rochester, NY 14614	8/14/19-12/31/21	\$212,700.00

For: Contract for Engineering, Design, ROW, Construction Support and Construction Inspection Phases for above-noted Bridge-NY Project. Cost has been approved by NYSDOT. Not to exceed the amount stated above.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS Bridge-NY Program	0%	Yes

Director's Comment: Project is fully-funded through the NYS Bridge-NY Program.

Mr. Higgins explained that DS Zack Cracknell was successful in his efforts for another bridge NY application. The bridge replacement culvert project was 100% funded and we received over \$900,000 for this project. LaBella came in as the highest rated consultant for this project by the review committee.

Motion: Mr. Carman moved and Mr. Mahus seconded to approve the foregoing resolution..... Carried.

DISTRICT ATTORNEY – GREG MCCAFFREY

Pre-approved Informational Item(s) To Be Reported

Update on Victim Witness Coordinator-The District Attorney explained that he has no new information. As of September 30 there is no funding for this position. Mr. McCaffrey's colleagues across the state had the program terminated or decreased funding. The Sheriff did apply for a federal victim witness grant. Mr. McCaffrey spoke with both the Sheriff and Gary Miller about the application and they are hopeful that Livingston County will receive the grant. There is no exit plan for Ms. Davis yet. Mr. McCaffrey is planning to apply to the County for funding to continue this position until the end of 2019. Mr. McCaffrey anticipates that his proposed departmental budget for 2020 will increase 30-40%. Mr. McCaffrey reviewed meetings and ongoing discussions he is having with District Attorneys across the state on how we are going to fight this criminal justice reform moving forward. This is the most anti victim legislation that has ever been passed in NYS. Mr. Coyle reviewed the areas of impact for the County departments with this legislation. Mr. Coyle explained that this Committee's consideration will be "Do we want to fund a victim impact position?" There will either be a grant through the Sheriff's Office or you won't get that but you will have an opportunity of funding it period. That would be a local share cost because of the loss of dollars and it would be a local share cost on top of, because of new state legislation, the additional local share dollars that we will already have to consider in the 2020 budget. The Committee will need to decide whether they want to approve this position until the end of the year. Mr. McCaffrey explained that he is happy to meet with any Supervisors on his plans moving forward with this issue. Two thirds of the un-sentenced males in the jail will be released before the end of the year. The 30-40% proposed increase in the DA budget does not include the victim witness position. Mr. McCaffrey stated that there are several counties in the same position as us. Mr. McCaffrey absolutely feels that this is an essential position as there is nothing else available for the victims.

ADJOURNMENT

Mr. Mahus moved and Mr. Carman seconded to adjourn the meeting at 10:13 a.m.

BOARD OF ELECTIONS – DAVID DIPASQUALE AND BECKY SCHROEDER

Informational Item(s) Written Only

1. Caucuses are complete! All declinations and acceptances have been received as appropriate allowing us to begin preparation of the 2019 General Election ballot.
2. Certification of PE 19 was completed with all reports submitted to the State and results updated to our website and Facebook pages. Other than a couple of minor machine issues, there were minimal technical problems. We continue to re-evaluate our skills training with the inspectors.
3. As of our most recent State BOE conference call, 21 of the 50 Election Law changes have been signed; 29 are still on the Governor's desk. A daily review of legislation is made at the State level and then disseminated to the county boards. Tweaking of BOE procedures continues.
4. A FAQ sheet regarding early voting and the hours our Board will be open has been prepared and distributed.
5. There is a conference call scheduled for August 9 (tentatively) to discuss the funding for early voting equipment. It is our understanding that the mechanism for reimbursement appropriated in the Capital Budget has been formalized; funding appropriated in the Aid to Localities budget is still unclear delayed in the Department of Budget.
6. One payment for the PE19 inspectors is outstanding and I have been advised that will be mailed next week. Thank you to all the supervisors for ensuring a quick turnaround!

7. Current active voter enrollment stands at 38,745. Democratic: 10,178; Republican: 16,824; Conservative: 893; Working Families: 132; Green: 137; Libertarian: 83; Independence: 1,885; Blank-No Party: 8,554; Oth-Blank: 40; Oth-WEP: 11; and Oth-Reform: 8. Inactive enrollment is at 2,585. Total active/inactive voter enrollment is: 41,330.

COUNTY HISTORIAN – AMIE ALDEN

Informational Item(s) Written Only

Some projects in progress:

Poorhouse / County Home collection – We are still in the process of fully documenting the history of the County Poorhouse and County Farm operation from 1829 – 1960s. The collection is comprised of approximately 30 cubic feet of records with several oversized ledgers. Indexing and cataloging has been ongoing for several years. Now each individual document has been examined and I am compiling all related information contained in the Board of Supervisors’ proceedings, newspapers and New York State records for the time period.

SUNY Geneseo intern, Ryan Peace began indexing businesses in the county providing direct services and supplies to the poorhouse and county home. At the end of his term he indexed approximately 900 business entries. b) Continuing efforts by the Deputy Historian to compile biographical information on the Civil War and other veterans buried in the two cemeteries.

Historical Art Survey: This is a new documentation project I have initiated that will include a survey and identification of original paintings, drawings, and sculpture in the collections of the 12 historical societies in the county. The outcome will result in an inventory, description of medium with a digital image, a brief bio of the artists. Eventually a finding aid will be created with an abstract posted to our web page.

I made several site visits with Deputy Historian Holly Watson and Intern Ryan Peace to Historical Societies including: Nunda Historical Society in May, Dansville Area Historical Society and Big Springs Historical Society in Caledonia in June, and the Livingston County Historical Society and Avon Preservation and Historical Society in July. To date information and digital images of 142 paintings have been listed in the survey. The Art Survey will continue into the fall.

County Bicentennial

Photographer Todd Baker is working on the Livingston County Doors photography project. Todd is photographing doors and entrances of public buildings in every community in the county.

In collaboration with the Office of the Aging Senior Nutrition program, I visited sites in Avon and Mt. Morris in July to talk about county history, the upcoming bicentennial and the importance of seniors participation. I plan to visit the Senior Nutrition site in Dansville in the fall.

The first Bicentennial Event sponsored by the County Historian’s Office was held from July 15 – 26. This was an opportunity for the public to bring personal photographs, historical documents, and other records to have digital copies made. This project resulted in the County Historian’s Office obtaining over 40,000 digital images from all over Livingston County!

Other: Meetings, etc.

June 6 – participated in the New York State Archives Conference held at St. John Fisher College in Pittsford in a panel program on doing research in Livingston County along with the Chautauqua County Historian and the Wyoming County Historian.

June 11 and 12 – conducted research at the New York State Archives and Library in Albany

June 20 – Department Head Meeting at the EOC

June 21 – Dansville Area Historical Society Museum to conduct a historical art survey

June 25 – Big Springs Historical Society in Caledonia to conduct a historical art survey

June 26 – ERP Budget Training

June 26 – Board of Supervisors Employee Recognition Ceremony

June 27th – Visited the New York State Historic Site at Ganondagan.

July 1 – Livingston County Historical Society Museum to conduct a historical art survey

July 9 – presented a program and information on the upcoming County Bicentennial at the Mt. Morris Senior Nutrition Center.

July 11 – presented a program and information on the upcoming County Bicentennial at the Avon Senior Nutrition Center and visited the Avon Area Historical Society Museum to conduct a historical art survey.

July 16 – met with Angela Ellis, Deputy County Administrator to discuss the pros and cons of obtaining a listing on the State and National Register of Historic Places for the Livingston County Campus at Murray Hill.

Respectfully submitted,

Michele R. Rees, IIMC-CMC

Clerk of the Board