

WAYS & MEANS COMMITTEE MEETING MINUTES
MONDAY, AUGUST 9, 2021
1:30 P.M.

PRESENT: D. Pangrazio, W. Wadsworth, D. Babbitt Henry, D. LeFeber, D. Mahus, M. Falk, A. Ellis, B. Mann, S. Hillier
ABSENT: M. Schuster, D. Fanaro,

Ways & Means Chair Dan Pangrazio asked Chairman and Avon Supervisor David LeFeber to lead the Pledge of Allegiance.

PERSONNEL ISSUES

1. OFFICE FOR THE AGING – SUE CARLOCK

AMENDING THE 2021 LIVINGSTON COUNTY SALARY SCHEDULE: OFFICE FOR THE AGING
RESOLVED, that the 2021 Livingston County Salary Schedule is amended as follows:

OFFICE FOR THE AGING:

- Create two full-time Personal Care Aide positions at Wage Grade 3 per CSEA Contract effective 9/1/2021.

For: To better serve Expanded In-Home Services for the Elderly Program (EISEP) clients in need of non-medical in-home personal care services to remain safely in their homes and due to the inability to contract for sufficient services to meet the need. Currently we subcontract from Certified Home Health Agencies but can't get sufficient coverage. This change would be accomplished within the current budget as funds would be transferred from subcontract to wages/fringe.

Ms. Carlock explained that these are new positions, but are not new dollars. Traditionally, we sub-contract for these positions. Ms. Carlock reviewed the allowable duties and explained that this is a non-medical position. In a cost comparison for the full time positions, it is similar to the range paid to the care agencies. Orleans and Wayne County both have these positions. Wage Grade 3 base is \$15.71. Within a couple of years they will be up to \$17, which is more than they will make at an agency.

Motion: Mr. Wadsworth moved and Mr. Mahus seconded to approve the foregoing resolution Carried.

2. PLANNING – ANGELA ELLIS

AMENDING THE 2021 LIVINGSTON COUNTY SALARY SCHEDULE: PLANNING DEPARTMENT
RESOLVED, that the 2021 Livingston County Salary Schedule is amended as follows:

Planning Department

- Create one full-time Planner position at Wage Grade 17 CSEA Contract effective immediately.

For: Current Planning Assistant position has evolved and flexibility is needed in job task assignments.

Ms. Ellis explained that this is a promotional action to promote Shawn Rooney from Planning Assistant to Planner. This is a provisional promotion and he will need to take the test. The Planning Assistant will not be deleted until that has been completed. The wage rate for 2022 is currently \$28.26 and will be going up to \$33.01. This is an increase of \$10,300.72 increase for 2022.

Motion: Mr. LeFeber moved and Mr. Wadsworth seconded to approve the foregoing resolution Carried.

Ms. Ellis gave a brief update on the broadband application. The application is due 8/17. We will be partnering with Empire on the application. Ms. Ellis reviewed the proposal for the next submission for an expansion of the NTIA area subject to negotiation with the federal government.

3. CENTER FOR NURSING & REHABILITATION – BARB RAUBER

AMENDING THE 2021 LIVINGSTON COUNTY SALARY SCHEDULE: CENTER FOR NURSING AND REHABILITATION

RESOLVED, that the 2021 Livingston County Salary Schedule is amended as follows:

Center for Nursing and Rehabilitation:

Create one full-time Housekeeper position at Wage Grade 12 CSEA Contract effective 08/16/21.

For: Housekeeper will be responsible for scheduling and supervision of the work of the Neighborhood assistants engaged in cleaning residents' rooms, offices, common areas, halls, furniture, floor care, and designated

equipment; and the Laundry Workers engaged in distributing contract linens and laundering and distributing resident clothing.

Ms. Rauber reviewed the position duties and explained that we have not had this position since 2009. It is a Grade 12 with a new hire rate of \$20.23 and base rate of \$22.43.

Motion: Mr. Mahus moved and Mr. Wadsworth seconded to approve the foregoing resolution Carried.

**4. CENTRAL SERVICES – WILLIAM MANN
AMENDING THE 2021 LIVINGSTON COUNTY SALARY SCHEDULE: CENTRAL SERVICES AND
REFERRING THIS MATTER TO THE WAYS AND MEANS COMMITTEE**

RESOLVED, that the 2021 Salary Schedule is amended as follows:

Central Services:

- Delete one full-time Custodial Worker position effective immediately.

For: Reorganization of Central Services personnel. Previous agreement to delete FT Custodial Worker position upon successful creation of 1 FT Laborer position. FT Laborer position has been created and filled.

Motion: Mr. LeFeber moved and Mr. Wadsworth seconded to approve the foregoing resolution Carried.

- Create one full-time Senior Account Clerk position effective immediately.

For: Organizational changes based upon workload

Mr. Mann reviewed the reorganization since retirements and the additional responsibilities taken on within their shop and office staff have tracked 400 additional work hours for those duties. With that they see the need to create this position with an eye on potential to do some shared services with the Emergency Management office if we go down that road. The wage grade is 9 with a base of \$19.22. There is only a \$2,500 difference between an account clerk and the senior account clerk so Mr. Mann chose to go with a more senior experienced person.

Motion: Mr. Mahus moved and Mr. Wadsworth seconded to approve the foregoing resolution Carried.

Mr. Mann reviewed the discussion held at the Fire Chief meeting last week on the firefighter exemption. Mr. Fuller reported that there has been about 10% response to the survey sent out to date. The next Fire Chief meeting is September 1 and Mr. Mann will go back to them on member participation numbers. Mr. Wadsworth explained that the Geneseo Fire Chief felt that it did not give enough benefit to risk the \$200 exemption but the Chief did ask the County to consider an extension of the County employee assistance program. That would be of great value to the members.

COUNTY ATTORNEY – SHANNON HILLIER

Action Item(s) To Be Reported

1. AMENDING RESOLUTION NOS. 2012-30, 2020-125 & 2021-182 (TAX FORECLOSURE AUCTION DATE)

WHEREAS, Resolution No. 2012-30 established the date for the annual auction of properties acquired by the County pursuant to Real Property Tax Law Article 11 as the fourth Thursday of July at 6:00 p.m.; and

WHEREAS, Resolution No. 2020-125 amended said Resolution by establishing July 22, 2021 as the new auction date relative to properties acquired by the County for unpaid 2018 Town and County taxes thereby eliminating a 2020 tax auction; and

WHEREAS, Resolution No. 2021-182 further amended the above-mentioned Resolutions by establishing August 19, 2021 as the new auction date for properties acquired by the County via the tax foreclosure process for unpaid 2018 and 2019 Town and County taxes; now, therefore, be it

RESOLVED, that the auction date for properties acquired by the County via the tax foreclosure process for unpaid 2018 and 2019 Town and County taxes shall now be October 28, 2021 at 6:00 p.m. The annual auction date for all subsequent tax years shall remain the fourth Thursday of July at 6:00 p.m.; and be it further

RESOLVED, that Resolution Nos. 2012-30, 2020-125, and 2021-182 are hereby amended accordingly. The County Attorney updated the Committee on our foreclosure proceedings. Judge Moran needs more time to review Real Property Tax Law before reviewing our application. There are no guarantees that we will be able to hold the 8/19 auction. The hardship applications have until on August 31 to make payment, so it seems logical to allow the August 31 date to come and go to see what hardships actually survive and then go in and amend our application so that when we come out of the proceedings we can foreclose on all of the properties

instead having to pay duplicative on our fees. The resolution cancels the August 19 auction and resets the date for October 28 at 6:00 p.m.

Motion: Mr. Mahus moved and Mr. LeFeber seconded to approve the foregoing resolution Carried.

Ms. Hillier reported that the Mayor of the Village of Dansville has reached out to purchase the 35 Bank Street that is in foreclosure. The problem for the Village is the little league field water and sewer lines run through that entire parcel. The Village is offering payment of back taxes and all foreclosure costs. While don't yet own property, but Ms. Hillier is seeking Committee consensus on taking action once the foreclosure application has been signed. The Committee was agreeable to this action.

REAL PROPERTY TAX SERVICES – BILL FULLER

Action Item(s) To Be Reported

1. PROVIDING FOR PUBLIC HEARING TO CONSIDER OBJECTIONS TO SPECIAL ASSESSMENT ROLL

WHEREAS, the special assessment rolls for all county districts have been filed, and

WHEREAS, the Livingston County Board of Supervisors is required to hold a public hearing to hear any objections to those rolls, now, therefore, be it

RESOLVED, that the Clerk of the Livingston County Board of Supervisors shall cause the necessary notice to be published in the official newspapers and, be it further

RESOLVED, that a notice of the public hearing be mailed to property owners in the districts, and, be it further

RESOLVED, that a public hearing be set for October 13, 2021 at 1:35 pm in the Board of Supervisors Chambers, Livingston County Government Center, 6 Court Street, Geneseo, NY 14454 to consider objections to the special assessment roll.

Mr. Fuller explained that this is the annual public hearing to consider any objections to the special assessment rolls on the number of units assigned to each parcel of the County water and sewer district. The special assessment pays for the construction of water and sewer systems. The special assessment rolls show how many units taxpayers will be charged for water and sewer on their 2022 property tax bill. This is not a public hearing on rates, only the number of units.

Motion: Mr. Wadsworth moved and Mr. Mahus seconded to approve the foregoing resolution Carried.

Mr. Fuller reported that he is working on school taxes.

Informational Item(s) Written Only

1. School Districts are submitting tax rate information for processing tax rolls and tax bills.
2. Renewing ABS contract.
3. Attend meeting with Fire Chiefs to discuss Volunteer Firefighters/Ambulance Worker Exemption

ADMINISTRATOR – IAN COYLE

Action Item(s) To Be Reported

1. APPROVING ABSTRACT OF CLAIMS #8A-AUGUST 11, 2021

Motion: Mr. LeFeber moved and Mr. Wadsworth seconded to approve the foregoing resolution Carried.

2. AMENDING 2021 LIVINGSTON COUNTY BUDGET-SHERIFF'S OFFICE

RESOLVED, that the Livingston County Treasurer is authorized and directed to make the requested Budget Amendments per the Budget Amendment entries that have been approved by the Livingston County Administrator.

Mr. Pangrazio reviewed the amendments for approval.

Motion: Mr. Wadsworth moved and Mr. Mahus seconded to approve the foregoing resolution Carried.

3. ESTABLISHING AN ACCOUNT – PLANNING

RESOLVED, that the Livingston County Treasurer is authorized and directed to establish new accounts

per the electronic entries that have been approved by the Livingston County Administrator.

Mr. Pangrazio reviewed the account and Ms. Ellis explained that we received a grant for \$85,000 for two years that will cover the solar coordinator position and professional services with a consultant to help with that. This establishes the budget for us to do that. Mike Dunn, solar coordinator starts at the end of this week.

Motion: Mr. LeFeber moved and Mr. Wadsworth seconded to approve the foregoing resolution Carried.

Mr. Pangrazio reviewed the latest sales tax report. We are trending upwards. One of our biggest drivers is the fuel tax.

ADJOURNMENT

Mr. Mahus moved and Mr. Wadsworth seconded to adjourn the meeting at 1:55 p.m.

Respectfully submitted,
Michele R. Rees, IIMC-CMC
Clerk of the Board