

**REGULAR BOARD MEETING
WEDNESDAY, AUGUST 23, 2023
1:30 P.M.**

ROLL CALL

The roll was called showing all members present except Mr. Pangrazio (Caledonia) and Mr. Wester (Conesus).

PLEDGE OF ALLEGIANCE

The County Administrator introduced US Air Force Veteran, Staff Sergeant Ashley M. Buckley:

Staff Sergeant Ashley M. Buckley was born in Bethesda, Maryland and a graduate of Geneva High School, New York. Upon graduation she enlisted in the United States Air Force Reserves and served honorably from February 22, 2013 to February 20, 2021.

Staff Sergeant Buckley completed her basic training at Lackland Air Force Base in San Antonio, Texas and completed her technical training as an Air Transportation Specialist in Fort Lee, Virginia before reporting to her permanent duty station at Niagara Falls Air Reserve Station.

During her tenure serving in Niagara Falls, Ashley was deployed twice on special assignment. In 2014 she served Temporary Active Duty at the Ramstein Air Base in Germany where she was responsible for the on-loading and off-loading of troops to and from Iraq and Afghanistan. In 2015, Ashley was selected and worked Presidential detail on Air Force One out of Andrews Air Force Base in Prince George's County, Maryland. For her military service Staff Sergeant Buckley received the National Defense Service Medal, Air Force Reserve Meritorious Service Medal, M-16 Expert Marksman, Air Force Good Conduct Medal, Air Force Training Ribbon, and Personal Military Education Graduation Ribbon.

Ashley works out of the Livingston County Veteran Services Agency office providing support to Livingston and Steuben counties as a new Veteran One Stop Center Case Manager for the Staff Sergeant Fox Suicide Prevention Grant Program. She currently resides with her son in Geneva, as she is looking to relocate in Livingston County. Her hobbies include hiking, snowboarding, jiu jitsu karate, and just being out in nature.

Ashley M. Buckley, led the Pledge of Allegiance.

The County Administrator and Chairman LeFeber, on behalf of the Livingston County Board of Supervisors, presented a Certificate of Appreciation to Ashley M. Buckley. The audience presented a standing ovation.

APPROVAL OF MINUTES

Minutes of 8/9/23 Regular Meeting were approved as presented.

COMMUNICATIONS

1. Confirmation of receipt from NYSAC Executive Director Stephen Acquario for Res. No. 2023-242.
2. Confirmation of receipt from NYS Department of Taxation and Finance Counsel for Res. No. 2023-290 (Sales Tax Extension).

ABSTRACT OF CLAIMS

RESOLUTION NO. 2023-296 APPROVING ABSTRACT OF CLAIMS #8B-AUGUST 23, 2023

Mr. Knapp presented the following resolution and moved its adoption:

RESOLVED, that the Livingston County Board of Supervisors approves the Abstract of Claims #8B dated August 23, 2023 in the total amount of \$2,893,381.11.

Dated at Geneseo, New York

August 23, 2023

Ways and Means Committee

The roll was called as follows: Ayes-4,504; Noes-0; Absent-Pangrazio, 352; Wester, 198, Total 550; Adopted.

PREFERRED AGENDA REQUIRING ONE ROLL CALL VOTE

RESOLUTION NO. 2023-297 AMENDING THE LIVINGSTON COUNTY FAMILY AND MEDICAL LEAVE ACT POLICY

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WHEREAS, Livingston County currently has a Family and Medical Leave Act Policy that summarizes employees' rights under the Family and Medical leave Act of 1993; and

WHEREAS, the Policy needs updating to reflect internal department name changes and to address other non-substantive modifications; now, therefore, be it

RESOLVED that the aforesaid amendments to the Livingston County Family and Medical Leave Act Policy are hereby approved and adopted, effective immediately.

Dated at Geneseo, New York

August 23, 2023

Ways and Means Committee

PREFERRED AGENDA VOTE

There being no further discussion on the foregoing resolutions, Chairman LeFeber asked for a motion to present the Preferred Agenda.

Motion made by Mrs. Walker and seconded by Mr. Davis to move the Preferred Agenda. Carried.

The roll was called as follows: Ayes-4,504; Noes-0; Absent-Pangrazio, 352; Wester, 198, Total 550; Adopted.

RESOLUTIONS REQUIRING A SEPARATE ROLL CALL VOTE

Clerk of the Board

RESOLUTION NO. 2023-298 RESCINDING RESOLUTION NO. 2023-194 (2022/2023 RETIREMENT REPORTING)

Mr. Knapp presented the following resolution and moved its adoption:

WHEREAS, Resolution No. 2023-194 established standard work days for elected and appointed officials for purposes of reporting days worked to the New York State and Local Employees' Retirement System; and

WHEREAS, said Resolution included elected officials with record of activity logs that expired prior to the resolution being adopted;

WHEREAS, said Resolution also included appointed officials with terms that expired prior to the resolution being adopted; now, therefore, be it

RESOLVED, that Resolution No. 2023-194 is hereby rescinded.

Dated at Geneseo, New York

August 9, 2023

Ways and Means Committee

The roll was called as follows: Ayes-4,504; Noes-0; Absent-Pangrazio, 352; Wester, 198, Total 550; Adopted.

RESOLUTION NO. 2023-299 ESTABLISHING STANDARD WORK DAY AND RETIREMENT REPORTING CREDIT

Mr. Knapp presented the following resolution and moved its adoption:

RESOLVED, that the Livingston County Board of Supervisors hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the Clerk of this body:

Dept.	Title	Name	Standard Work Day Hrs/day	Term	Days/Month (based on record of activities)	3-Month Log Recd or Recert Eligible (new terms)
						Elected Officials
BOS	Chair - Avon	LeFeber, David L.	6	1/1/2022-12/31/2025	9.61	2018
BOS	Vice Chair - Caledonia	Pangrazio, Daniel	6	1/1/2022-12/31/2023	19.33	2022
BOS	Supervisor - Lima	Falk, Michael J.	6	1/1/2022-12/31/2025	9.86	2018
BOS	Supervisor - Livonia	Gott, Eric R.	6	1/1/2022-12/31/2025	3.55	2018
BOS	Supervisor - Mt. Morris	DiSalvo, David	6	1/1/2022-12/31/2025	1.5	2022
BOS	Supervisor - N. Dansville	Horr, Gregory	6	1/1/2022-12/31/2025	2.01	2022

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BOS	Supervisor - Ossian	Knapp, Dwight	6	1/1/2022-12/31/2025	5.16	2018
BOS	Supervisor - Portage	Davis, Ivan C.	6	1/1/2022-12/31/2023	5.81	2018
BOS	Supervisor - Sparta	Schuster, Mark J.	6	1/1/2022-12/31/2025	3.67	2021
CLER	County Clerk	Bailey, Andrea	6	1/1/2022-12/31/2025	36.68	2022
COR	County Coroner	Griese, Shannon	6	1/1/2022-12/31/2025	2.64	2022
COR	County Coroner	King, Roger	6	1/1/2023-12/31/2026	0.78	2023
COR	County Coroner	Waltman, Robert	6	1/1/2022-12/31/2025	3.07	2023
SHER	Sheriff	Dougherty, Thomas	6	1/1/2022-12/31/2025	33.95	2022
TREA	County Treasurer	Davies, Amy	6	1/1/2022-12/31/2025	29.95	2023
						Appointed
CD	Assistant Conflict Defender	Fitzgerald, Kevin	7	1/1/2022-12/31/2025	11.69	2022
CD	Assistant Conflict Defender	Misula, Roman	7	1/1/2022-12/31/2025	10.71	2022
PD	Assistant Public Defender	Donohue Burns, Kelly	7	1/1/2022-12/31/2025	11.65	2017
PD	Assistant Public Defender	Kelly, Marshall	7	1/1/2022-12/31/2025	2.91	2020
PD	Assistant Public Defender	Tantillo, Matthew	7	9/26/2022-12/31/2025	4.64	2022

Dated at Geneseo, New York
August 23, 2023

Ways and Means Committee

The roll was called as follows: Ayes-4,504; Noes-0; Absent-Pangrazio, 352; Wester, 198, Total 550; Adopted.

County Administrator/Budget Officer

RESOLUTION NO. 2023-300 AUTHORIZING TRANSFER OF FUNDS: OFFICE FOR THE AGING (2)

Mr. Knapp presented the following resolution and moved its adoption:

RESOLVED, that the Livingston County Treasurer is authorized and directed to make the requested transfers per the Budget Amendment entries that have been approved by the Livingston County Administrator.

Dated at Geneseo, New York
August 23, 2023

Ways and Means Committee

The roll was called as follows: Ayes-4,504; Noes-0; Absent-Pangrazio, 352; Wester, 198, Total 550; Adopted.

Human Resources

RESOLUTION NO. 2023-301 AMENDING THE 2023 LIVINGSTON COUNTY SALARY SCHEDULE: PUBLIC DEFENDER

Mr. Knapp presented the following resolution and moved its adoption:

RESOLVED, that the 2023 Livingston County Salary Schedule is hereby amended a follows:

Public Defender:

- Create two (2) full-time Law Graduate positions effective August 1, 2023.

For: Assist with legal staffing, as well as recruitment and retention.

Dated at Geneseo, New York
August 23, 2023

Ways and Means Committee

The roll was called as follows: Ayes-4,504; Noes-0; Absent-Pangrazio, 352; Wester, 198, Total 550; Adopted.

RESOLUTION NO. 2023-302 AMENDING THE 2023 SALARY SCHEDULE: OFFICE FOR THE AGING, BOARD OF ELECTIONS, COUNTY CLERK, DEPARTMENT OF HEALTH, HIGHWAY, PLANNING, PUBLIC DEFENDER, SOCIAL SERVICES, VETERANS & WORKFORCE DEVELOPMENT

Mr. Knapp presented the following resolution and moved its adoption:

RESOLVED, that the following vacant positions are hereby deleted effective immediately:

Position Number	Department	Dept Code	Title	FT/PT	Last Employee in the Position/ Last Date Filled
00035	Agng	A6781	Foster Grandparent Program Director	FT	D. Gage 10/30/2019

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00849	Aging	A6774	Cleaner	PT	R. Glenn 6/8/2020
00850	Aging	A6774	Cleaner	PT	R. Werth 12/16/21
00851	Aging	A6774	Cleaner	PT	*Not filled
00871	Aging	A6774	SNP Site Manager	PT	K. Carr 1/30/2020
00882	Aging	A6773	Typist	PT	C White 1/1/2018
00879	Aging	A6773	Typist	PT	T. Young 3/2/22
01405	Aging	A6773	Typist	PT	*Not filled
00883	BOE	A1450	Elections Operations Specialist	PT	R. Sattora 2/8/2022
00407	Clerk	A1410	Telephone Operator		K. Guarino 12/30/2020
00093	DOH	A4010	Clinical Aide	FT	S. Mann 1/14/2023
01787	DOH	A4035	Licensed Practical Nurse	FT	D. Burrous 12/5/2021
00451	DOH	A4010	Medical Billing Specialist	FT	K. Nichols 6/9/2019
00452	DOH	A4035	Medical Typist	FT	S. O'Brien 4/12/2019
00453	DOH	A4310	Medical Typist	FT	*Not filled
00459	DOH	A4310	Mental Health Clinical Therapist	FT	A. Ammerman 7/15/21
00463	DOH	A4310	Mental Health Clinical Therapist	FT	M. Van Voorhis 2/26/2021
01935	DOH		Mental Health Licensed Therapist	PT	*Not filled
01161	DOH	A4010	Public Health Educator	FT	A. Smith 11/17/21
01188	DOH	A4091	Registered Professional Nurse	FT	N. Gardiner 12/25/2021
01192	DOH	A4091	Registered Professional Nurse w/ BS	FT	P. Hamilton 7/29/2023
01202	DOH	A4010	Senior Account Clerk/Typist	FT	D. Henry 10/11/2020
01205	DOH	A4010	Senior Medical Billing Specialist	FT	K. Nicholas 10/26/2020
01209	DOH	A4010	Senior Typist	FT	S. Bennett 12/31/2022
01210	DOH	A4010	Senior Typist	FT	S. Dingeldine 7/24/2020
01408	DOH	A4083	Supervising Public Health Nurse	FT	J. Burley 4/5/2021
00084	DOH	A4310	Clerk/Typist	PT	N. Fires 1/1/2017
00092	DOH	A4035	Clinical Aide	PT	Y. Huette 4/23/2020
00088	DOH	A4082	Clinical Aide	PT	K. Markle 5/2/2019
00089	DOH	A4035	Clinical Aide	PT	K. Smith 9/30/2019
00090	DOH	A4010	Clinical Aide	PT	A. Swain 12/5/2019
00439	DOH	A4083	Home Health Aide	PT	S. Hierl 1/30/2023
00440	DOH	A4083	Home Health Aide	PT	M. Johnson 9/10/21
00443	DOH	A4083	Home Health Aide	PT	L. Vonglis 8/22/2019
00472	DOH	A4035	Midwife	PT	C. Salatti 1/4/2019
00481	DOH	A4083	Nursing Team Assistant	PT	J. Schleede 1/25/2019
01163	DOH	A4110	Public Health Educator	PT	L. McEvoy 10/9/2019
01171	DOH	A4083	Public Health Social Worker	PT	S. Kniffin 2/25/2019
01196	DOH	A4083	Registered Professional Nurse w/ BS	PT	L. Calnan 2/16/22
01184	DOH	A4083	Registered Professional Nurse w/ BS	PT	W. Chapman 11/12/21
01183	DOH	A4094	Registered Professional Nurse	PT	T. Ripton-Miller 5/29/23
01182	DOH	A4112	Registered Professional Nurse	PT	T. Ripton-Miller 12/20/21
01199	DOH	A4110	Registered Professional Nurse w/ BS	PT	C. Schiedel 8/7/16
01180	DOH	A4010	Registered Professional Nurse	PT	M. Sciera 11/5/21

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01683	DOH	A4083	Registered Professional Nurse	PT	*Not filled
01682	DOH	A4083	Registered Professional Nurse	PT	*Not filled
01684	DOH	A4083	Registered Professional Nurse	PT	*Not filled
01219	DOH	A4083	Social Work Assistant Public Health Department	PT	J. Craft 5/3/15
01880	DOH	A4083	WIC Program Nutritionist	PT	J. Sarvis 3/16/23
00506	Highway	D5020	Engineering Tech.	FT	Z. Cracknell 3/20/17
00523	Highway	D5110	Road Maintenance Worker	FT	S Barber 10/15/2017
00539	Planning	A8020	Planner	FT	D. Paoletta 10/16/17
00542	Planning	A8020	Planning Assistant	FT	M. Underhill 10/16/17
01236	Planning	A8020	Planner	PT	D. Paoletta 1/13/16
01910	Public Defender	A1170	Legal Administrative Assistant	PT	H. Bermudez 9/25/2022
00562	Public Defender	A1170	Senior Account Clerk/Typist	FT	J. Olin 1/13/2020
00097	Social Services	A6010	Senior Social Services Attorney	FT	J. Noto 12/20/19
01832	Social Services	A6010	Account Clerk/Typist	FT	*Not filled
00755	Social Services	A6010	Courier	FT	D. Stanley 10/31/14
01657	Social Services	A6311	Housing Programs Coordinator	FT	H. Hillier 2/28/2020
00766	Social Services	A6010	Principal Social Welfare Examiner	FT	T. Thompson 12/27/2019
00782	Social Services	A6010	Senior Clerk	FT	J. Hagan 3/26/2021
00789	Social Services	A6010	Senior Support Investigator	FT	M Carlin 6/29/2018
00829	Social Services	A6010	Telephone Operator	FT	R. Westfall 11/6/2020
01322	Social Services	A6010	Home Energy Assistance Examiner	PT	N. Shelton 3/25/2019
01325	Veterans	A6510	Clerk/Typist	PT	L. Miller 11/15/2018
01326	Veterans	A6510	Veterans Service Officer	PT	T. Collmer 4/17/2020
845	Workforce Development	J6292	Workforce Development Assistant	FT	C Hilfiker 12/9/2017
1998	Workforce Development		Account Clerk/Typist	PT	*Not filled
1330	Workforce Development	A7316	Employment & Training Activities Supervisor	PT	A. Schuster 8/14/2020
1333	Workforce Development	A7316	Employment & Training Counselor	PT	X O. Olson 8/29/09
1332	Workforce Development	J6298	Employment & Training Counselor	PT	K. Waddell 8/12/2022
1334	Workforce Development	J6292	Tutor	PT	B. Bennett 2/21/2019

Dated at Geneseo, New York

August 23, 2023

Ways and Means Committee

The roll was called as follows: Ayes-4,504; Noes-0; Absent-Pangrazio, 352; Wester, 198, Total 550; Adopted.

OTHER BUSINESS

County Administrator Updates: Brief shared services meeting today immediately after adjournment for purpose of developing 2024 plan. There is a brief retirement ceremony at 2:30 today for Billy Cartwright for 37 years with the Sheriff's Office. Mr. Coyle reported that he is about one-third through department head budget meetings. The change to Medicaid funding at DSS is a substantial hit at \$2.5M in total for the budget, of which \$1.5 is related to that one single thing. We are up 3.2 % (~\$800,000) for sales tax with four draws left in the 3rd quarter. We have had prior period adjustments that have taken away what looks to be a good quarter in the past. The Lima Road Habitat for Humanity success story was in the press this week. This was a Land Bank Corporation property through foreclosure. The nursing home is at highest occupancy rate in 3½-4 years at 227 residents presently.

ADJOURNMENT

Motion made by Mrs. Walker and seconded by Mr. DiSalvo to adjourn until Wednesday, September 13, 2023 at 1:30 p.m. Carried.

The Board adjourned at 1:43 p.m.