

HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, SEPTEMBER 1, 2020
9:00 A.M.

PRESENT: M. Walker, M. Falk, D. Babbitt Henry, D. Wester, D. LeFeber, D. Mahus, I. Coyle, A. Ellis, B. Mann, S. Hillier, J. Gunther-Intern
ABSENT: I. Davis

Human Services Chair Merilee Walker asked Springwater Supervisor Deborah Babbitt Henry to lead the Pledge of Allegiance.

VETERAN'S SERVICES AGENCY – JASON SKINNER

Action Item(s) To Be Reported

1. APPOINTING LIVINGSTON COUNTY VETERAN SERVICES DIRECTOR AS THE VETERAN INDIGENT BURIAL DESIGNEE FOR LIVINGSTON COUNTY

WHEREAS, the Livingston County Board of Supervisors is required to appoint an appropriate designee to arrange and/or pay for indigent burials and headstones relative to Veterans pursuant to New York State General Municipal Law Section 148; and

WHEREAS, said designee shall also be responsible for compiling an annual report to the Board of Supervisors that encompasses the mandates of General Municipal Law Section 148(3); now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby appoints the Livingston County Veteran Services Director as the Veteran indigent burial designee for the County of Livingston.

Mr. Skinner explained that this law has been in effect for many years. There are a few resources we will be able to take advantage of statewide for indigent burials for veterans.

Motion: Mr. Falk moved and Mrs. Babbitt Henry seconded to approve the foregoing resolution Carried.

Pre-approved Informational Item(s) To Be Reported

1. Veterans Outreach Center Inc. partnership:

The VOC is working with us to provide Services to the rural communities surrounding Monroe. Services will include more intensive case management for those whose needs exceed our offices scope or abilities. The Rural Outreach Coordinator will work in Livingston County on at least once a month. Part of their duties will also be providing free bus pass id's to your local veterans to ride RTS routes. Mr. Skinner explained that they have decided to start a rural outreach position to go around to counties to do casework helping veterans. There is no county share with this agreement. This person will also be working out of County offices once a month to pass out free RTS bus passes.

2. Liv-On Livingston, exploring a new suicide prevention program for Livingston County Veterans:
The Veterans Outreach Center is discussing with us the potential to start a new program. Livingston County is rich in natural resources. The growing popularity of outdoor activities during Covid to help with anxiety has been recognized as a valuable tool. Outdoor RX in other states allow for doctors to write a script for programming in nature-based activities for treatment. The VOC uses Bonadio Group for financial oversight. We have discussed that money raised in Livingston County will stay in Livingston County. We have many providers that wish to offer veterans experiences that currently operate in our county. For example - equine therapy, bass tournaments, etc. Mr. Skinner explained that this will be a suicide prevention tool for veterans. There is a bill on the Governor's desk to connect veterans with outdoor resources through DMR. There is quite a bit of support statewide though there is no outdoor RX program yet. He is looking at Bass Pro Shop, who has a \$10,000 grant to connect veterans with the outdoors. Funds raised specifically in Livingston County for Livingston County stay in Livingston County.

Mrs. Walker congratulated Mr. Skinner on his appointment as Vice Chair to the Military and Veteran Services Standing Committee for NACO.

Informational Item(s) Written Only

- Director Skinner accepted a presidential appointment to the Military and Veteran Services Standing Committee for NACO as a Vice Chairman.
- On Friday August 14th 2020 Director Skinner participated in a Joint Virtual Public Hearing regarding the Impacts of COVID-19. For the Committee on Veterans, Homeland Security & Committee on Veterans' Affairs. The hearing was held via Zoom with 30 members of the Senate and Assembly with Senator Brooks and Assembly Person Barrett leading the questioning. For over two hours Director Skinner and four other experts were representing the needs of veterans in New York State.
- The session consisted of testimony from Command Sgt. Major Gary Flaherty (Executive Director Columbia County Veterans Service Agency), Honorable Ronald C. Tocci, Commissioner (Westchester County Veterans Service Agency). Jason Skinner, Director (Livingston County Veteran Service Agency, Executive Director, New York State County Veteran Service Officer Association, and National Association of Counties (NACO), Veteran and Military Services Standing Committee Vice Chairman), Daniel Griffin (Vice President, NYS Veterans Nursing Home Board of Visitors), Thomas Ronayne (Director, Suffolk County Veterans Service Agency).
- A few of the topics discussed were access to broadband internet, funding for Veteran Services, expansion of Dwyer mental health funding state wide, medications by mail delays, suicide, overdoses, presumptive condition death benefits, access to VA care, and the looming eviction tidal wave on the horizon.
- Rural broadband access is needed for telehealth and service delivery. The subtle nuances that surround veterans' benefits are often difficult for clients to remember or understand. For quality our veterans need face to face appointments.
- Vietnam Veterans presumptive conditions can be the underlining cause of death but, if Covid is the only listed cause of death. Dependent indemnity compensation and education benefits for surviving spouses and dependents may be denied.
- We believe because Executive Law establishes the revenue stream that provides County Veteran Service offices \$10,000. Furthermore, it should be considered mandatory unlike aid to locality funding which should be discretionary. The state has not and may not pay this financial obligation. We also support legislation Senator Ort has introduced. Senate bill S109 to increase the states obligation to \$20,000. Aid to locality funds for veteran programs vary from county to county for instance, \$2.36 in Livingston County to \$22.00 in Monroe County.
- Dwyer funds should be state wide. It didn't matter what part of the state a person left to serve their county, when they come back they shouldn't have different resources.
- Anxiety is higher due to Covid. This exacerbates the mental health conditions of veterans. The lack of social interaction is causing depression.
- Have overdoses and suicide increases due to Covid? "The Canandaigua VA medical Center is constructing new long term care buildings. These new buildings require the demolition of the current accommodations for veterans in treatment in Canandaigua. The VA has transferred the veterans to the Bath VA and this has reduced the number of substance abuse treatment beds."
- When asked what obstacles can the NY State remove? "Eliminate Silo's in suicide prevention efforts state wide. Many programs and efforts are taking place but unaware of the others work and weather it is duplicative. There is currently no suicide prevention coordinator in the Division of Veteran Services."
- The VA health care system is diverting veterans away from their physical locations. When a veteran calls to make an appointment their need is triaged. Depending on their symptoms they may be sent to an emergency room for Covid testing. This has happened state wide and is creating a billing issue. Billing for non-VA care, because of diversion can result in collections from the private sector and will negatively affect the veteran's credit report.
- Medications are being delivered late via the U.S. Post Office. We are not sure if this s due to the VA and its staffing pattern or the Post Office. It is most likely a combination of both. The postal service is seeing a higher amount of mail due to Covid-19.

- SSVF (Supportive Services for Veterans Families) grants for homeless or in danger of being homeless are unattainable at this time. This is due to the moratorium on evictions. Without an eviction notice a grant will not be awarded. There will be a time that many veterans will be applying at the same time and the grantors will only have 30 days to process applications all at once causing a log jam of applications state wide. As an aside Veterans Outreach Center had this grant 4 years ago and was able to meet face to face with the veteran and get them connected to other services as well as the grant. 400 million in grants are available via SSVF.
- During the second half of the hearing Pamela Hunter the Chair of the Assembly Subcommittee on Women Veterans, made an impassioned plea to fund the County Veteran Service Agencies. Having the opportunity to advocate to our State Law Makers was an honor. All of Legislators said they agree that Dwyer funds should be state wide. Only time will tell if weather they will allow fair and equitable access to funding of programs state wide. Regardless of what part of the state you enlisted into the military from veterans should be supported and honored equally.

2. Veterans Monument: Two coats of primer have been applied to the surface of the monument. The blue field of stars has 3 coats and will require one more. 5 of the 7 red stripes have 2 coats. The white stripes will wait till a significant stretch of rain free weather.

DEPARTMENT OF SOCIAL SERVICES – DIANE DEANE

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES: DANSVILLE CENTRAL SCHOOL & LIVONIA CENTRAL SCHOOL

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Social Services, and any future amendments to said contract, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Dansville Central School 284 Main St. Dansville NY 14437	9/1/2020-8/31/2021	\$44,856.00
For: School Based Preventive Case Management		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
60% Federal/State Preventive Funding; Schools pay local share of 40%	0%	Yes X No

Livonia Central School 40 Spring St. Livonia NY 14487	9/1/2020-8/31/2021	\$44,856.00
For: School Based Preventive Case Management		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
60% Federal/State Preventive Funding; Schools pay local share of 40%	0%	Yes X No

Ms. Deane explained that Avon Central decided to do something different this year.

Motion: Mr. Wester moved and Mrs. Babbitt Henry seconded to approve the foregoing resolution Carried.

Pre-approved Informational Item(s) To Be Reported

1. Discussion regarding Indigent Burial Services – Ms. Deane reviewed the current funeral service contracts that are expiring on December 31, 2020 and she is interested in changing the contract, up to canceling the contract. Currently there is a lengthy funeral services contract outlining services covered by DSS. Ms. Deane reviewed the primary portion services with up to \$2,604 and the various add on services that are really just repayment to the funeral director, for example a vault, the obituary, clergy honorarium, etc. The average burial cost in Livingston County is \$2,900. The

number of requests has increased significantly. There were 37 burials in 2010 and since then we have done between 47 and 81 burials per year. We spend ~\$150,000-\$200,000 per year in burials and 90-95% of that is local share dollars. The state only reimburses \$261. If our average burial costs us \$3,000 and we could lower that amount to \$2,000 the County could save ~\$60,000. Ms. Deane reviewed information from our contiguous counties on what they pay-Allegany has a maximum of \$1,400 that is based upon the total cost of a cremation; Steuben has a fee schedule with a cap of \$2,500 that allows family to contribute over and above, Ontario has a fee schedule with a \$2,600 average cost, Genesee has a fee schedule with a current basic rate of \$1,802 with limited add-ons available. Ms. Deane wants to look at these other counties to try to get our costs down. Ms. Deane reviewed the administrative work required with the current contract process. There have been 40 calls this year with 7 denied. So far this year we have spent over \$78,000. She would like to come up with a flat fee or a not to exceed amount with a fee schedule instead of a contract with the relationship being between the family and the funeral director. The County Attorney explained that the Department's roll should simply be determining eligibility. There is then no contractual relationship between the County and the funeral homes. Ms. Deane explained that, in 2019 we paid for 53 burials and 41 of those were cremations with many families take the cremains, so there is no burial. Ms. Deane explained how the funeral director is responsible for determining what monetary resources are available and collecting that amount, which is deducted from the amount paid by DSS, from the family. Were there a flat fee, this could also be removed from the contract. While Monroe County did not respond to her email, but Ms. Deane believes they are lower than Steuben. DSS is here to respectfully and properly dispose of decedents that are indigent. There was discussion on having one cap fee for the minimal, requiring the family to pay any add-ons. Ms. Deane reviewed the current process for a veteran goes through DSS and then she contacts Mr. Skinner for reimbursement. Mr. Skinner added that veterans earn a benefit upon death of perpetual care and burial in an actual cemetery for free and it includes space for their spouse so if they are paying for someone's funeral and plots and all those other things and all that is free for the VA, there should be a preferred method for those veterans that have earned that benefit. It is an honor to be buried in our national cemeteries, indigent or otherwise, people should want that. Mr. Coyle asked for consensus today to bring a recommendation to a future committee meeting. Committee consensus is to develop a fixed cost.

Informational Item(s) Written Only

1. Statistics (Monthly) (July)

	<u>Jul</u>	<u>% Change from Jan 1</u>
Temporary Assistance Cases (TA):		
Family Assistance	185	-5.61%
Safety Net	223	-5.51%
Total	408	-5.56%

Medicaid Cases (MA):

Community	1934	15.60%
Chronic Care	249	7.33%
Foster Care	161	1.90%
SSI	1284	2.97%
Total	3628	9.61%

Livingston County Citizens receiving some form of Medicaid service:

Cases In Transit NYSOH	0
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Livingston County DSS	4636	
Total	4636	
Food Stamp Only Cases:	2313	5.57%
SSI Food Stamp Cases:	781	-1.64%
Child Care Cases:	111	-8.26%
Fraud:		
Front End Detection (FEEDS) - During Applicant Status	0	
Fraud Referrals Received - Anonymous/Other	7	
Fraud Referrals Received - Internal/DSS	0	
Referrals sent to Sheriff & DA	0	
Pending with DA/Awaiting Disposition	8	
Clients thru the lobby (Unduplicated #):	411	
Total # of individuals served by reception staff:	650	
Housing - Homeless Caseload:		
Diversions	13	
Housed	36	
Total	49	
Total Nights	524	
Singles	373	
2 Adults	2	
Families	149	
Total Clients in Temp. Housing at end of month	14	
Clients entering Temp. Housing & remaining in the month	7	
Code Blue - Below 32 Degrees		
Cases	0	
Nights	0	
Section 8 Vouchers Leased Up:	503	
Child Support:		
Caseload Count	2,872	-4.71%
Dollars Collected	\$699,483	
Child Protective Services (CPS): Ongoing		
New Primary Investigation Assignments	45	
Secondary Assignments from Other Counties	19	
Petitions Filed	4	
1034 Court Ordered Investigations Completed	6	
CPS Ongoing Case Management/Preventive Services:		
CPS Ongoing Management Cases	81	15.71%
Article 10 Placement/Non-DSS Custody Cases (Out of Home)	50	
	20	

*Distinct Children	33	
Supervision Cases Remaining in Home	24	
*Distinct Children	66	
Supervision Cases on Behalf of Another County- Secondary	6	
*Distinct Children	8	
Probation Based # of Children Referred	34	
School Based Consults (Avon, Dansville, Livonia)	70	
TASA (Case Management for Pregnant/Parenting Teens) Active	3	
Foster Care	58	
Foster Children - DSS Custody	48	11.63%
OCFS State Custody	4	
Levels of Care:		
Foster Boarding Home	40	
Approved Relative Foster Home	0	
Institution	4	
Group Home	4	
Supervised Independent Living	0	
Other	0	
Other Case Processing	10	
ICPC Requests	1	
Supervision - Post Discharged - Court Ordered	4	
Supervision on behalf of another county	0	
Aftercare Services	5	
Children on Trial Discharge	0	
Children Discharged to Parent or other resource	0	
Adoptions	0	
Protective Services for Adults (PSA):	41	-14.58%
PSA Referrals Received	19	
Active Financial Mgmt. Cases	46	
Active Home Mgmt. Cases	45	
Personal Care Aide Cases	34	
Level I	6	
Level II	28	
Level I pending	0	
Cases waiting for an assigned Aide	5	
Guardianship Cases	3	
Awaiting discharge	6	
Pending	0	
Assessment Contacts	79	

2. Employees hired, resigned or retired in August:

Gretchen Simpson	Hired	Social Welfare Examiner	8/31/20	Conesus
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DEPARTMENT OF HEALTH – JENNIFER RODRIGUEZ

Action Item(s) To Be Reported

AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: SUNY GENESEO

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Department of Health and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
SUNY Geneseo	8/31/2020-5/22/2021	\$2,970.48
State University Plaza Albany, NY 12246 For: RHC Services at SUNY Geneseo		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Family Planning Grant	0 – 20%	Yes X No

Director's Comments: This contract, funded through our Family Planning Grant, provides for Reproductive Health services at SUNY Geneseo. There has been ½ clinic day added this year. Local Share – possible 20% cut – current withhold, due to Covid.

Ms. Rodriguez explained that SUNY has a shortened on campus semester, ending at the Thanksgiving break, so they have extended their clinic space adding an additional half day during to week to capture those patient interactions before they go home for break.

Motion: Mr. Mahus moved and Mr. LeFeber seconded to approve the foregoing resolution Carried.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING GRANT AWARD CONTRACTS FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: HEALTH RESEARCH INC. (2), NEW YORK STATE DEPARTMENT OF AGRICULTURE & MARKETS & NEW YORK STATE DEPARTMENT OF HEALTH

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following grant award contracts for the Livingston County Department of Health and any future amendments to said contracts, according to the terms designated, subject to review by the County Attorney and County Administrator

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Health Research, Inc.	7/1/2020-6/30/2021	\$249,625.00
150 Broadway, Suite 560 Menands, NY 12204-2719 For: Public Health Emergency Preparedness		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Health Research, Incorporated	0 – 20%	Yes X No

Director's Comments: Total amount of the PHEP contract is \$249,625.00; \$49,625.00 maximum reimbursement. Local Share – possible 20% cut – current withhold, due to Covid.

Ms. Rodriguez discussed a correction to the amount during the committee meeting but clarification was later received from Jim Peraino that the original contract amount above correct and the confusion resulted from wording of a \$200,000 restriction.

Motion: Mr. Falk moved and Mr. Wester seconded to approve the foregoing resolution Carried.

Health Research, Inc.	7/1/2020-6/30/2022	\$1,255,217.00
Riverview Center 150 Broadway, Suite 560 Menands, NY 12204 For: COVID-19 Enhanced Detection		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Health Research, Incorporated	0 – 20%	Yes X No

Director's Comments: Total amount of the Covid contract is \$1,255,217; \$255,177.00 maximum reimbursement. Local Share – possible 20% cut – current withhold, due to Covid.

Ms. Rodriguez discussed a correction to the amount during the committee meeting but clarification was later received from Jim Peraino that the original contract amount reported above is correct and the confusion resulted

from wording of a \$1M restriction.

Motion: Mrs. Babbitt Henry moved and Mr. LeFeber seconded to approve the foregoing resolution Carried.

New York State Department of Agriculture & Markets 4/10/2020-4/9/2022

\$112,500.00
(Total for 2 years)

10B Airline Drive
Albany, NY 12235
For: Companion Animal Grant

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
New York State Department of Agriculture & Markets	25% or \$37,500 of Total Project (\$150,000)	Yes X No

Director's Comments: This grant is for the construction of a new +/-850 square feet building adjacent to the current Dog Control building. The building would have a single bay garage with space for isolation kennels and overflow along with a grooming area.

New York State Department of Health

10/1/2020-9/30/2025

\$118,535.00
(5 years)

Bureau of Administration
Division of Family Health
Corning Tower
Empire State Plaza
Albany, NY 12237
For: Children with Special Health Care Needs

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
New York State Department of Health	0 – 20%	Yes X No

Director's Comments: This Grant will provide services for children with Special Health Care Needs. Local Share – possible 20% cut – current withhold, due to Covid.

Ms. Rodriguez reviewed the remaining contracts for approval. Mr. Coyle reviewed the state communications received by some departments which include wording on funding cuts, hold backs, withholding, etc. Ms. Rodriguez reviewed how some of these, if they are truly a cut, then DOH can claim for Article VI reimbursement, which is their state aid under public health. Every county that is full service gets it. Ms. Rodriguez explained how Article VI reimbursement works and that we don't want to make a claim unless we have a confirmed cut in funding. Because of the pandemic, Article VI reimbursement has increased from 36% to 50% after the base grant.

Motion: Mrs. Babbitt Henry moved and Mr. LeFeber seconded to approve the foregoing resolution Carried.

3. ESTABLISHING THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH HOSPICE FEE SCHEDULE FOR RATES EFFECTIVE OCTOBER 1, 2020

Hospice 2021 Fee Schedule			
Service Description	Rev Code	Effective 10/1/2019	Effective 10/1/2020
Per Diem (RHC)	0651	\$185	\$190
Continuous Home Care (CHC) per hr.	0652	\$60	\$60
Respite Care in Hospital	0655	\$425	\$445
General In Patient Care- Hospital (GIP)	0656	\$940	\$990
***Note-New fees determined based on HPCANYS Calculated FINAL FY 2021 Wage Index for Livingston County			

Ms. Rodriguez explained that the rates are based upon Medicaid reimbursements.

Motion: Mr. Wester moved and Mr. Falk seconded to approve the foregoing resolution Carried.

4. PROCLAIMING SEPTEMBER 2020 AS NATIONAL SUICIDE PREVENTION MONTH IN

LIVINGSTON COUNTY

WHEREAS, suicide a public health problem and for the designation of September as ‘National Suicide Prevention Month’ in Livingston County.

WHEREAS, since 2008, suicide is the 10th leading cause of death in the United States for all ages and the second leading cause of death among individuals between the ages of 10 to 34;

WHEREAS, according to the Centers for Disease Control and Prevention (in this resolution referred to as ‘CDC’), on average there are 129 suicides per day, resulting in over 47,000 deaths each year in the United States;

WHEREAS, from 1999 through 2017, the age-adjusted suicide rate in the United States increased 33 percent from 10.5 to 14.0 per 100,000;

WHEREAS, according to the CDC’s Youth Risk Behavior Survey data released in 2018, almost half of all lesbian, gay, and bisexual students seriously consider attempting suicide, making them almost 4 times more likely to do so than their straight peers;

Whereas, according to the CDC, suicide results in an estimated \$70,000,000,000 in combined medical and work loss costs nationally;

WHEREAS, the stigma associated with mental health conditions and suicidality works against suicide prevention by discouraging persons at risk for suicide from seeking lifesaving help and further traumatizes survivors of suicide loss and people with lived experience of suicide; and

WHEREAS, September would be an appropriate month to designate as ‘National Suicide Prevention Month’ which overlaps World Suicide Prevention Day, September 10, recognized internationally and supported by the World Health Organization: Now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors

- (1) recognizes suicide as a preventable national public health problem;
- (2) supports the designation of ‘National Suicide Prevention Month’;
- (3) supports declaring that suicide prevention should be a priority;
- (4) acknowledges that no single suicide prevention program or effort will be appropriate for all populations or communities, and that particular attention should be paid to communities known to be at heightened risk, including LGBTQ+ youth, Veterans, the elderly and;
- (5) develops and implements strategies to increase access to quality mental health, substance abuse, and suicide prevention services.

Motion: Mr. Mahus moved and Mrs. Babbitt Henry seconded to approve the foregoing resolution Carried.

5. PROCLAIMING SEPTEMBER 2020 ‘NATIONAL PREPAREDNESS MONTH AND THE THEME IS ‘DISASTERS DON’T WAIT. MAKE YOUR PLAN TODAY’

WHEREAS, the month of September 2020 is National Preparedness Month, and the theme is ‘Disasters don’t wait. Make your plan today.’ and

WHEREAS, National Preparedness Month (NPM) is recognized each September to promote family and community disaster planning now and throughout the year, and

WHEREAS, our nation continues to respond to COVID-19, there is no better time to be involved this September; and

WHEREAS, this creates an important opportunity for residents and businesses of Livingston County to be prepared for any type of emergency where they live, work, and play; and

WHEREAS, Livingston County’s Emergency Management Office, Livingston County Department of Health, Livingston County Medical Reserve Corp (MRC), and other Federal, state, local, private, and volunteer agencies are working to increase public activities in preparing for emergencies and to encourage individuals to take action; and

WHEREAS, emergency preparedness is the responsibility of every citizen Livingston County and all citizens are urged to make preparedness a priority and work together to ensure that individuals, families, and communities are prepared for disasters and emergencies of any type; and

WHEREAS, all citizens and businesses Livingston County are encouraged to visit ready.gov/prepare for more information about preparedness and becoming an MRC volunteer visit www.livingstoncounty.us/doh.htm; now, therefore, be it

RESOLVED, by the Livingston County Board of Supervisors does hereby recognize the importance of emergency preparedness, and does hereby proclaim the month of September 2020, as National Emergency Preparedness Month.

Motion: Mr. Falk moved and Mr. Wester seconded to approve the foregoing resolution Carried.

Ms. Rodriguez reported that SUNY has opened. They have 2,000 on campus students. Generally, they have 3,100 students living on campus. They have 2,300 people that have some form of face-to-face interaction meaning they come to class at least once a week. This number is really important because it sets the guideline for the school to go to remote learning. In this case, our number is 100. The difference than in March is that everything shut down and the students went home, but now students will remain on campus, resident halls will have to remain open, dining services will close and meals will be delivered to their residences, and they do have a quarantine isolation hall that can serve 100 students. It will be difficult managing students leaving the campus. SUNY has purchased Sofie antigen test, which is rapid testing and they are going to do surveillance of 50 students in high areas that may be more prevalent for infection like areas where there are more parties, for example fraternities, sororities and halls with greater communal activity. If the infection goes above 3% they will increase to 250 tests per week. We have had two cases so far, though one was transferred out of county.

Ms. Rodriguez reported that she has been working closely with school superintendents. Ms. Rodriguez reviewed the changing of some guidance as of a call last night from Dr. Zucker. Schools have made their plans and are reopening whether it is in person, hybrid or remote. There was discussion on whether there is any number that would trigger school closures.

We have had 20,000 tests in our county and 185 positives so we are well below 1% infection rate. The Department is working very closely with the school nurses.

Informational Item(s) Written Only

- Environmental Health has begun the implementation of gym and fitness center inspections. We will coordinate and assist with the opening of these facilities with respect to NYS Guidelines for the COVID-19 pandemic.
- Our farmers' market nutrition program starting June 1st, so far we have issued over 700 FMNP booklets containing five \$4 checks to purchase locally grown fruits and vegetables at participating farmers' markets. Every WIC participant 6 months and older is eligible for farmers' market checks. Most booklets are being mailed as our services are still remote, however we do give participants the option of setting up a time/date to pick up farmers' market checks in Mt. Morris or Warsaw.
- The show rate for the month of July was 90%; June's show rate was 87%.
- We have hired our new WIC program nutritionist, Melanie Sweazy.
- Two of our WIC staff will be completing their certified lactation counseling training in the fall. The training is now available online.
- We held our WBW virtual event, the event is planned for August 4th. The event included videos from community partners on their services, introduction videos from our WIC breastfeeding peer counselors, trivia questions with prizes, and coloring contests for kids. We saved the recorded version of the event.
- Our physical exemption waiver has been extended until 9/30/20. Our regional office has communicated with us that it would be safe to plan to be providing remote services through the month of October as well as the state is giving us a 4-6 week grace period to plan to come back to in person clinic once all physical exemption waivers are expired. The National WIC Association advocated to USDA to continue to provide remote services for the safety and health of staff and participants through 9/30/20, now that that date has been approved, the National WIC Association is now advocating extending remote services and physical exemption waivers through September, 2021.
- Conducting strategic planning process to develop plan for LCDOH for 2021-2023: Staff Online Survey, Community Partner Online Survey, SWOT, focus group to follow.

- Coordinating Medical Reserve Core NACCHO grant funding regarding recruitment and retention of volunteers - MRC volunteers to assist with rabies clinics and Farmer's Market event (with OFA).
- Intend to purchase point of care testing machines to test people on site for COVID and get results in 13 minutes or less.
- Working closely with schools and SUNY to ensure COVID response plans are in place prior to beginning of school.
- Continue to investigate Pause complaints for those that are not following NYS guidelines.

WORKFORCE DEVELOPMENT – MARY GULDENSHUH

Action Item to Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY OFFICE OF WORKFORCE DEVELOPMENT/YOUTH BUREAU: NEW YORK STATE OFFICE OF CHILDREN AND FAMILY SERVICES

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Office of Workforce Development/Youth Bureau, and any future amendments to said contract, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
NYS Office of Children and Family Services 52 Washington Street Rensselaer, New York 12144-2834 For: Accessing State Youth Development funds	1/1/2020-12/31/2020	Up to \$65,000.00

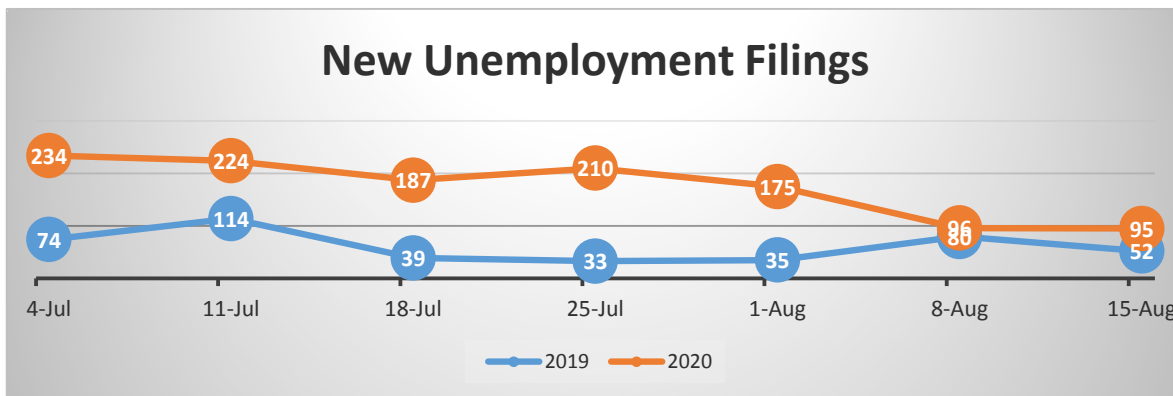
<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted?</u>
NYS Office of Children and Family Services	\$0	Yes

Ms. Guldenshuh reviewed the contract for approval. They have not yet received the allocation or any word on whether they will receive it.

Motion: Mr. Falk moved and Mr. Babbitt Henry seconded to approve the foregoing resolution Carried.

Informational Item(s) Written Only

Livingston County New Unemployment Filings



New Unemployment Filings for Livingston County over the past seven weeks are still up 186% over the same period in the prior year. 8,247 new filings have occurred since 3/28/20.

Program Report

- NYSDOL – New York State Department of Labor employees assigned to Geneseo continue to work from home with no date set to return to the office.
- Unemployment – New Yorkers will begin receiving an additional \$300 on top of their regular state unemployment benefits (through the end of the year) as a result of the President’s Executive Order.

- TANF Summer Employment – 18 low-income youth were provided extensions to continue paid employment. 43 youth participated in the program earning in excess of \$50,000 in combined wages to date.
- CNA Recruitment – The next CNA Training program is scheduled to start on 9/14 and will be held virtually.
- Zoom Workshops – Jobseeker workshops continue to be offered weekly on Zoom.
- Day Care Support - The County will be distributing masks, sanitizer and cleaning solutions to day care providers on 8/31 at Murray Hill. Pre-registration is required.
- Job Fair – An outdoor job fair will be held on 9/22 at Al Lorenz Park to help employers connect with job seekers in a safe and socially distant manner.

CENTER FOR NURSING & REHABILITATION – STEPHEN WOODRUFF

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION: WORLDWIDE TRAVEL STAFFING, LIMITED

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Center for Nursing and Rehabilitation and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Worldwide Travel Staffing, Limited 2829 Sheridan Drive Tonawanda, NY 14150	11/1/2020-10/31/2021	Fee Schedule
For: Supplemental Staffing Contract, RN, LPN, CNA		

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted?</u>
Operating Budget	N/A	X Yes No

Mr. Woodruff reviewed the contract for approval.

Motion: Mr. LeFeber moved and Mr. Mahus seconded to approve the foregoing resolution Carried.

Pre-approved Informational Item(s) To Be Reported

Presentation of the LCCNR’s 2019 Audited Financial-Kelley DeMonte, of The Bonadio Group- Ms. DeMonte reviewed the required communications and the distributed the results of the annual audited financials for the CNR. Bonadio did issue an unmodified opinion. There were no new accounting treatments, policies or standards this year. There were challenges performing the audit, secondary to the accounting system conversion and subsequent reconciliation of accounts. There were not any disagreements with management. Ms. DeMonte reviewed the financial statement, identifying highlights and performance to industry benchmarks. The Facility’s cash position was very strong at the end of the year at almost \$19 million in reserves. Ms. DeMonte noted the positive influence of the IGT (Inter-Governmental Transfer) revenue on operational cash flow. Ms. DeMonte noted that the current ratio benchmark relating to cash on hand is very strong. She noted that the accounts receivable experienced a minor decrease from the prior year and that the allowance of uncollectible accounts showed a minor increase.

Ms. DeMonte discussed the influence of COVID-19 on skilled nursing facilities, has resulted in state-wide reduced occupancy rates, and its anticipated trajectory into the future. The reduced occupancy rates have influenced the skilled nursing industry in terms of revenue projection and operations.

Ms. DeMonte explained that the negative asset position is a function of the Other Post-retirement Benefit (OPEB) obligation that needed to be booked, starting a couple of years ago. The biggest source of relief that the facility has received from the Cares Act, was the HHS Stimulus funding, indicating that the purpose of these monies, is to assist in the offset of expenses experiencing related to infection prevention, personal protective equipment and COVID-19 testing expenses. Ms. Demonte noted that the NYS-DOH will soon require nursing facilities to stockpile a minimum of 60 days of PPE supplies, noting this as a considerable expense secondary to supply chain challenges. Ms. Demonte iterated that the HSS Stimulus funding that has been received requires due diligence reporting, and that their intended use to offset COVID-19 related expenditures and lost revenue. She stated that this federally funded program will fall under the single audit guidelines, and that Bonadio & Associates will continue to be monitoring for clearer reporting guidelines of these monies, into the future. Ms. DeMonte indicated that we can anticipate the potential of other challenges related to the state budget that Governor Cuomo has authority over. The state is in a difficult position financially and it that it is reasonable to expect potential further cuts, but it is unknown at this time, how that may affect the facility. She stated that last year there was a 1% reduction across-the-board cut in Medicaid payments that was raised to 1.5%, and that the capitol component of the Medicaid rate has

been cut by 5%. Ms. DeMonte noted the Center has a strong financial account position, and applauded its commitment to the CNR. Ms. DeMonte noted that the Center’s response to managing its infection prevention practices regarding the pandemic is to be applauded.

Ms. DeMonte reviewed the Management Letter and explained that they are required to report any items they deem to be material weaknesses or significant deficiencies. Ms. DeMonte reviewed issues regarding timeliness of the reconciliations, which she attributed in part, to her recognition of both staff turnover and to conversion of the ERP / general ledger system. She noted inter-agency logistical communication challenges between the County and the CNR side of finances, pertinent to timely account reconciliations. Bonadio’s recommendations are to tighten controls and timelines so that these reconciliations occur with increased frequency between the facility and the Treasurer’s Office.

There was discussion of the IGT funding requirements and the future of that program. Ms. DeMonte identified the efforts made by the facility’s management to build the financial team appropriately, and discussed recommendations to improve efficiencies in these areas. Ms. DeMonte is optimistic that she will come before the Committee next year to say things are working well, however, noted that some of the corrections that have since occurred in 2020, may be reflective during next year’s audit.

2. FINANCIAL/OPERATIONAL UPDATES:

- a) Occupancy – As of August 24, 2020 occupancy was 79.40% for the month, YTD 87.08%. 2020, and the Garden of Life, Adult Day Health Care remains closed.

Cash Flow - The CNR's Cash Flow Report as of August 14, 2020, \$16,462,932 in reserves. Mr. Woodruff reviewed the new CMS staff testing requirements, identifying enhanced frequency of staff testing would move from once per week to twice weekly, if the county were to exceed 10%. Mr. Woodruff stated that he has been in communication with Ms. Rodriguez, LCDOH Health Director, and that the Center monitors the weekly county activity to ensure compliance with same.

Budget Variance – The June 2020 budget variance report will be distributed and discussed at the committee meeting.

There was discussing on the need to have monthly meetings between the Facility and the Treasurer’s Office to address reconciliation and journal entries, ensuring they are completed in a timely manner. Chairman LeFeber stated that this needs to be addressed with the Treasurer working towards achieving improvements in reconciliation and journal entries moving forward. Mr. Coyle discussed the need to be prepared to discuss the collaborative efforts of these monthly meetings with the aforementioned departments at future HSC meetings.

Informational Item(s) Written Only

- 1) Reports - Absenteeism, Mandation, FMLA, Payroll Performance, Work Related Injuries, Report Card
- 2) Current FT Nursing Assistant vacancies are: Night Shift –19, Evening Shift –24, Day Shift –20
- 3) Nurse Recruitment – The CNR is actively recruiting qualified applicants.
 - a) There are currently 1 Part time day shift LPN, 8 Full Time and 4 Part Time evening shift LPN and 6 Full Time and 3 Part Time LPN night shift vacancies.
 - b) There are currently 1 Full Time day shift RN, 3 Full Time evening shift RN, & 2 Full Time night shift RN vacancies.
 - c) There are currently 0 Part time day shift & 8 Part Time evening shift PCA vacancies at this time.
 - d) There are currently 6 Part time day shift & 8 Part Time evening Uncertified Nursing Assistant vacancies at this time.
 - e) The Center continues to utilize agency staffing solutions in the interim to augment these vacancies.
- 4) Beacon Solutions Monthly Report – to be distributed.
- 5) CNR COVID-19:

Test Results

MONTH	RESIDENT / PATIENT	CONTRACT STAFF	CNR STAFF
APR	-	-	-
MAY	-	-	1
JUN	-	2	2
JLY	1	-	-
AUG	-	-	-

Pursuant to Executive Order 202.55, issued on August 5th, 2020, the Center continues to complete weekly testing of all employees, contract and medical staff, through 09/04/2020.

Resident / Family window visits continue on a daily basis. The Center continues to communicate with Residents / Families weekly via telephone calls, electronic communication(s) and letters.

On 08/09/20, the Center initiated visitation at the Center, located in the Garden Of Life Courtyard, adjacent to the Main Entrance. The visitation guidelines have been posted to the LCCNR website, and all Residents and Responsible parties have been notified of same.

- 6) The Adult Day Health Program services remain suspended until further notice. The GOL Program Coordinator continues to connect telephonically on a weekly basis with program Registrants in the community.
 - a) The Center is the recipient of an electronic tablet device, made accessible from a grant through the NYS-DOH. The device is designated for the sole use of the Garden Of Life ADHC program.
- 7) NYS-DOH reporting continues on a daily basis, 7 days per week, via the HERDS survey in the Health Commerce System.
- 8) The CNR continues to submit survey data to the CDC, via the National Healthcare Safety Network, twice per week.
- 9) The CNR's PPE supplies remain above the minimal requisite 60-day supply. All Skilled Nursing Facilities in NYS will be required to achieve a 60-day supply, no later than 9/30/2020.
- 10) On 07/28/20, the NYS-DOH survey team conducted the "NYS-DOH COVID-19" infection control survey in the CNR, resulting in a deficiency free survey.
- 11) On 08/26/20, the Western New York Physicians (WNYP) Group brought a new physician to work within the Center. Dr. Alexandra Logan will be working on-site, two days per week. Dr. Logan has been credentialed and has extensive experience in internal medicine and as a hospitalist.

OFFICE FOR THE AGING – SUE CARLOCK

Pre-approved Informational Item(s) To Be Reported

Departmental Updates-Ms. Carlock explained that there has been so much variation this year that it is difficult to make any comparison to last year. Caregiver services are significantly down because support groups haven't been meeting and Noyes furloughed the staff person that we contract with for caregiver services. Health promotion is way down because we have stopped having in person classes. Congregate meal sites are closed. We did start lunch on the lawn at each site. There are some people that still do now want to come out. 41,000 meals have been delivered compared to 26,000 at the end of July; part of that are congregate meal participants, plus they are getting referrals on a daily basis. Nutrition education information is being sent out preventing Covid19, the Census, nutrition education, puzzles, craft kits, masks, sanitizers and all that goes to the huge increase for in home contact and support where we are at thousands versus thirty last year. Ms. Carlock anticipates that in home contact and support will increase for the foreseeable future for staff and volunteers. Legal services continues by phone and virtual, along with case management, Lifeline and personal care. More requests for aides to assist caregivers. Wildbriar has a staff that also delivers meals every day. In the first year there were 45 people who registered which meets our criteria; Nineteen regular participants live there (42%), eight are in the Westview Hills senior housing, thirteen in Livonia and five in Conesus. The Advisory Council meets monthly and members must be over sixty and she believes each town is represented. They have a very specific things they are charged to do as a regulation as council. Two recommendations out of the last meeting. Ms. Carlock explained that they had hoped to postpone Seniorama and she did attempt to contact Vintage Drive In and Silver Lake Drive In as good possibilities but the Advisory Council is recommending that we cancel for this year and carry over this year's honorees next year. Ms. Carlock suggested that we have the honorees do the pledge at board meetings or maybe have events all year long. The State has given direction that there is to be no public in person hearings this year. Calls are coming every day on what people need. Advisory Council wants to do both, to offer a teleconference and put information out for people to put submit. There was discussion on holding Seniorama at the County park. There was also discussion on combining Seniorama, teen recognition and employee recognition over a week or two week time period and holding the events at Al Lorenz Park and renting a tent, table and chairs. Bicentennial events will also be held during 2021. There was discussion on getting the submittals from the towns to be able to have individuals honored at each Board

meeting through the end of this year.

Informational Item(s) Written Only

Served Client Summary

Livingston

01/01/2020 and 07/30/2020

Report Run Date: 08/24/2020

State Service Type Summary

State Service Type	Total Units
Case Management	1,077 hours/ 316 people
Congregate Meals (closed since 3/16)	4,753 meals/ 182 people
Home Delivered Meals	41,299 meals/ 465 people
In-Home Contact and Support	6168 contacts/ 487 people
Information & Assistance	2,162 calls
Nutrition Education	6,406 contacts
Personal Care (In-Home)	3,779 hours/ 45 people
Personal Emergency Response System	2,957 service months

Service Updates:

There is much more variation in service provision than usual. Areas that are significantly down from last year: Caregiver Services (support groups not meeting, staff furloughed at Noyes), Health Promotion (classes suspended), and Congregate Meals and Transportation (congregate sites closed). Areas with significant increases include Home Delivered Meals (41,000+ meals versus 26,603), Nutrition Education (6,406 contacts versus 2,976) and In-Home Contact and Support (over 6,000 contacts versus 30). Legal Services, Case Management, EARS Lifeline and Personal Care are comparable to last year. In-Home Contact and Support includes well check calls, delivery of masks, paper produces, sanitizer, food boxes, etc.

Program Updates:

Senior Nutrition:

- Lunch on the Lawn was instituted the first week in August. Each site has a lunch weekly. Avon Senior Nutrition Site is holding theirs at Driving Park, Mount Morris in on Murray Hill and Dansville is at Babcock Park. There is a maximum of 10 at any lunch, social distancing is enforced, and health questionnaires completed. So far it has been very popular.
- Have not missed a delivery day throughout the COVID-19 pandemic. Continue to use Personal Protective Equipment and deliver to coolers with very few exceptions.
- Farmer's Market Voucher Distribution is nearly complete. Distribution is by appointment – outdoors and drive-thru distribution sites. Two hundred voucher booklets have been distributed. Less than 25 remain.
- Through a grant from Genesee Council on the Arts, we are sending out at-home craft kits to those who

are at home and indicate interest. Seventy-five kits have been delivered to homes to date.

- Educational packets go out each week with home delivered meals.

Staffing:

Half to two-thirds of staff are in the office on any given day and the rest working remotely.

Noyes subcontracted Caregiver staff person is still on leave – tentative return date is 9/7/2020.

Health Promotion:

We are looking at resuming the Aging Mastery class that was suspended in March with social distancing, COVID precautions, etc. All but one of the participants has indicated that they will return.

ADJOURNMENT

Mrs. Babbitt Henry moved and Mr. Mahus seconded to adjourn the meeting at 10:37 a.m.

Respectfully submitted,

Michele R. Rees, IIMC-CMC

Clerk of the Board