

PUBLIC SERVICES COMMITTEE MEETING MINUTES
WEDNESDAY, SEPTEMBER 2, 2020
9:00 A.M.

PRESENT: G. Deming, C. DiPasquale, B. Carman, S. Erdle, M. Schuster, D. LeFeber, D. Mahus, D. Pangrazio, D. Wester, M. Falk, I. Coyle, A. Ellis, B. Mann, S. Hillier, J. Gunther-Intern

Public Services Chair Jerry Deming asked County Administrator Ian Coyle to lead the Pledge of Allegiance.

HIGHWAY – JASON WOLFANGER

Action Item(s) To Be Reported

1. AUTHORIZING THE IMPLEMENTATION AND SUPPLEMENTAL AGREEMENT #2 WITH NYS DEPARTMENT OF TRANSPORTATION FOR PRELIMINARY ENGINEERING, DESIGN, ROW INCIDENTALS AND ROW ACQUISITION, AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS, OF A TRANSPORTATION FEDERAL-AID PROJECT, AND APPROPRIATING FUNDS THEREFOR: COUNTY RD 62(BRONSON HILL RD) HIGHWAY REHABILITATION PROJECT, TOWNS OF AVON & LIVONIA, PIN 4LV0.02

WHEREAS, Sponsor will design, let and construct the "Project", and

WHEREAS, a Project for the County Rd 62(Bronson Hill Rd) Highway Rehabilitation Project, Towns of Avon & Livonia, P.I.N. 4LV0.02 (the Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds; and

WHEREAS, the County of Livingston desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of Preliminary Engineering, Design, ROW Incidental and ROW Acquisition Phases; now therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby approves the above-subject project; and it is hereby further

RESOLVED, that the Livingston County Board of Supervisors hereby authorizes the Chairman of the Board to pay in the first instance 100% of the federal and non-federal share of the cost of Preliminary Engineering, Design, ROW Incidental and ROW Acquisition Phases work for the Project or portions thereof; and it is further

RESOLVED, that the sum of \$338,030 is hereby appropriated from Livingston County Budget Appropriation and made available to cover the cost of participation in the above phase of the Project; and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, the Livingston County Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the Livingston County Highway Superintendent thereof; and it is further

RESOLVED, that the Chairman of the Board of the Livingston County Board of Supervisors be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the County of Livingston with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible; and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; and it is further

RESOLVED, this Resolution shall take effect immediately.

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
NYS Department of Transportation 50 Wolf Road	8/9/2019-8/9/2029	\$338,030.00

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
FHWA, Livingston County Highway Budget Appropriations	20%	Yes

Mr. Wolfanger explained that there is an additional \$5,030 for preliminary design right of way incidentals.

Motion: Mr. Carman moved and Mr. Schuster seconded to approve the foregoing resolution.. Carried.

2. AUTHORIZING THE IMPLEMENTATION AND SUPPLEMENTAL AGREEMENT #4 WITH NYS DEPARTMENT OF TRANSPORTATION FOR PRELIMINARY ENGINEERING, DESIGN, ROW INCIDENTALS, ROW ACQUISITION, CONSTRUCTION, CONSTRUCTION SUPPORT AND CONSTRUCTION INSPECTION PHASES, AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND STATE “MARCHISELLI” PROGRAM-AID ELIGIBLE COSTS, OF A TRANSPORTATION FEDERAL-AID PROJECT (PIN 4760.86), AND APPROPRIATING FUNDS THEREFOR: BRIDGE REPLACEMENT PROJECT, APPLINVILLE (AKA EVERMAN) ROAD OVER CANASERAGA CREEK, TOWNS OF SPARTA & WEST SPARTA, LIVINGSTON COUNTY - NYS DEPARTMENT OF TRANSPORTATION

WHEREAS, a project for the replacement of Applinville (aka Everman) Road Bridge over Canaseraga Creek, Towns of Sparta & West Sparta, Livingston County (NYSDOT PIN 4760.86) (the “Project”) is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds; and

WHEREAS, by Livingston County Resolutions No. 2014-372, No. 2016-191 and No. 2018-377, the County of Livingston has advanced the Project by making a commitment of 100% of the Federal and non-Federal share of the costs of all phases of the Project; and

WHEREAS, on November 14, 2018 the Board of Supervisors authorized the Chairman of the Board to pay in the first instance 100% of the Federal and non-Federal share of the cost of all phases of the project or portions; now therefore be it

RESOLVED, that the Board of Supervisors, duly convened, does hereby approve the above-subject Project; and be it further

RESOLVED, that the total sum of Two Million Five Hundred and Sixty-Two Thousand One Hundred and fifty-One Dollars (\$2,562,151.00) (of which, with anticipated Federal Aid and NYS Marchiselli Aid, the County share will be approximately 18.5% or \$473,595) is hereby appropriated from the Board of Supervisors and made available to cover the cost of participation in all phases of the Project; and be it further

RESOLVED, that in the event the full Federal and non-Federal share costs of the Project exceeds the amount appropriated above, the Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon notification by the New York State Department of Transportation thereof; and be it further

RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the Board of Supervisors with the New York State Department of Transportation in connection with the advancement or approval of the Project, and providing for the administration of the Project and the Municipality’s first instance funding of project costs and permanent funding of the local share of Federal-aid and State-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible; and be it further

RESOLVED, that a certified copy of this Resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; and be it further

RESOLVED, that this Resolution shall take effect immediately.

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
NYS Department of Transportation 50 Wolf Road Albany, NY 12232	9/17/2014-8/19/2024	\$2,562,151.00

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
FHWA, Livingston County Highway Budget Appropriations	18%	Yes

Mr. Cracknell explained that we received extra federal money.

Motion: Mr. Schuster moved and Mr. Mahus seconded to approve the foregoing resolution....Carried.

Informational Item(s) Written Only

1. Milling CR#20S from 436 to CR#7 August 26-27, 2020
2. Paving CR#20S from 436 to CR#7 August 31, 2020
3. Continuing painting of the Veteran Monument at Hamptons Corners Complex
4. Paving on CR#77 in front of Benny’s junkyard dates TBD
5. Paving CR#11 between Kysorville-Byersville Rd. and Presbyterian Rd. dates TBD
6. Paving CR#34 from State Route 36 to Goho Rd. (overlay on Hot in Place Recycle) dates TBD
7. Chip Seal CR#77 from Kendall Rd. to Scipio Rd.

SHERIFF’S OFFICE – SHERIFF THOMAS DOUGHERTY

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY SHERIFF’S OFFICE: NYS GOVERNOR’S TRAFFIC SAFETY COMMITTEE

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Sheriff’s Office, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
NYS Governor’s Traffic Safety Committee 6 Empire Plaza, Room 410B Albany, NY 12228 For: 2021 STOP Plan	1/1/2021-12/31/2021	\$391,944.00

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
A3112	~80%	Yes X No

Sheriff Dougherty reviewed contract and explained that there is no change other than reducing the revenue. This is due to Covid and the uncertainty on court attendance and fine payments plan options. We don’t know whether DWI fine revenues will come in.

Motion: Mr. Carman moved and Mr. Schuster seconded to approve the foregoing resolution..Carried.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING GRANT AWARD CONTRACT FOR THE LIVINGSTON COUNTY SHERIFF’S OFFICE: NEW YORK STATE DEPARTMENT OF HOMELAND SECURITY AND EMERGENCY SERVICES

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following grant award contract for the Livingston County Sheriff’s Office, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
New York State Department of Homeland Security And Emergency Services 1220 Washington Ave, BLDG 7A, STE 710 Albany, NY 12242 For: FY20 SLETPP (State Law Enforcement Terrorism Prevention Program)	9/1/2020-8/31/2023	\$35,798.00

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYSDHSES Grant	0	Yes No X

Sheriff Dougherty explained that this is an annual grant that they work on with Kevin Niedermaier. These funds will be used toward a tethered drone. The drone program has been very successful but the one major disadvantage is the battery life. This gives of the advantage of leaving the drone in the air. Funding will also be used for door locks through DAY Automation and video compression software. There was discussion on the drone distance allowed with the tether and Sheriff Dougherty explained that the tether is ~250 feet and it operates on GPS.

Motion: Mr. LeFeber moved and Mr. Mahus seconded to approve the foregoing resolution Carried.

EMERGENCY MANAGEMENT SERVICES – KEVIN NIEDERMAIER

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY OFFICE OF EMERGENCY MANAGEMENT: NEW YORK STATE DEPARTMENT OF HOMELAND SECURITY AND EMERGENCY SERVICES (2)

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Office of Emergency Management, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
New York State Department of Homeland Security And Emergency Services	1/27/2020-7/31/2021	\$14,296.00

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
EMPG	14,296.00	Yes X No

Director’s Comments: Grant is an EMPG supplemental, for the purchasing of COVID supplies. The matching local share amount from the County will be the Director’s salary

New York State Department of Homeland Security And Emergency Services	9/1/2020-8/31/2023	\$107,395.00
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For: Equipment purchases to support, OEM, EMS, Haz Mat and EOC

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
DHSES-SHSP	0	Yes X No

Director’s Comments: Grant funds will utilized to support EOC infrastructure, Haz Mat equipment upgrades and equipment upgrades for EMS

Mr. Niedermaier reviewed the two grant contracts for approval.

Motion: Mrs. Erdle moved and Mr. Schuster seconded to approve the foregoing resolution Carried.

Informational Item(s) Written Only

- FEMA submissions are sent in on a regular basis, The process for reimbursement is as follows; OEM submits all receipts and supporting documentation along with the Material Summary sheet to the State representative who reviews it, if there is any need for additional information State representative will contact OEM, the next step is all documentation is forward to our FEMA representative for review, at this step FEMA qualifies all expenses or sends the information back for deletion of items that do not qualify for reimbursement. After any corrections are made the information is then resubmitted to both the State and FEMA, approval is then granted to submit for reimbursement. FEMA has the final ruling on what is necessary and appropriate for reimbursement. The current deadline for submittals is September 21, 2020, it is however anticipated the deadline will be extended to October 20, 2020
- At present 297,014.31 has been submitted to FEMA, all submittals are at various stages of review.
- The County Emergency Preparedness Assessment (CEPA) conducted by Department of Homeland Security and Emergency Services will be done by a ZOOM meeting, the scheduled date is September 23rd, This is the three year annual review, CEPA is a framework and toll to help State and local stakeholders assess risk, capabilities, and the potential need for support during emergencies or disasters. The capability assessment is based on five areas; Planning, Organization, Equipment, Training and Exercises.

- All quarterly grants have been submitted to DHSES to maintain eligibility
- RFP for the Hazard Mitigation Plan upgrade has been released, have been meeting with Towns and villages to update information and review previous activities based on their hazard mitigation plan objectives.
- COVID presented us the opportunity to exercise several emergency plans: EOC operation plan, Hazardous Materials Response, Resource Management, Commodity Distribution, Mass Fatality, Comprehensive Emergency Management Plan, A hot wash was conducted at the EOC in regards to our response to COVID, OEM to develop After Action Report , this report will be associated with our CEPA review.
- OEM will be coordinating the training for the Incident Management Team that is in the development stage, working with Deputy County Administrator Mann on this project.

EMERGENCY MEDICAL SERVICES – KAREN DEWAR

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY DEPARTMENT OF EMERGENCY MEDICAL SERVICES: MONROE COMMUNITY COLLEGE & UNIVERSITY OF ROCHESTER (2)

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Department of Emergency Medical Services, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Monroe Community College 1000 East Henrietta Road Rochester, New York 14623	8/1/2020 - with automatic renewal for additional one year periods unless a minimum of 90 days written notice to terminate is made by either party.	\$0

For: EMS students to have clinical ride time with Livingston County Emergency Medical Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
N/A	0 %	N/A

University of Rochester 7/1/2020-6/30/2022 \$80,000.00
601 Elmwood Avenue Box 655
Rochester, New York 14642

For: EMS Medical Director for Livingston County EMS Programs

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
LC Budget A4013 and A4014	100%	Yes

Director’s Comments:

Ongoing relationship with U of R for Emergency Medical Service program Medical Direction.

University of Rochester 7/1/2020-6/30/2025 \$0
601 Elmwood Avenue Box 655
Rochester, New York 14642

For: U of R Medical Center Residency Program in Emergency Medicine and Pediatric Emergency Medicine Fellowship Programs in EMS

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
N/A	0%	No

Ms. Dewar reviewed the contracts for approval. The MCC contract has been ongoing for several years.

Motion: Mr. LeFeber moved and Mrs. Erdle seconded to approve the foregoing resolution.....Carried.

2. ESTABLISHING LIVINGSTON COUNTY ALS/BLS RATE FEES EFFECTIVE OCTOBER 1, 2020

WHEREAS, after a review of ALS/BLS Agency charges for services billed, it has been determined that the charges should be modified, now, therefore, be it

RESOLVED, that the following schedule of charges for the Livingston County ALS/BLS Program fee for service be effective October 1, 2020:

Treat, No Transport	BLS Non-Emergency	BLS Emergency	ALS 1 Non-Emergency	ALS 1 Emergency	ALS 2	ALS Interface	ALS / BLS Specialty Care transport	ALS / BLS Mileage
\$0	\$600.00	\$785.00	\$815.00	\$1,050.00	\$1,230.00	\$835.00	\$1,175.00	\$25.00

Ms. Dewar reviewed the listed rate changes and explained that there has not been a rate adjustment in five years. Ms. Dewar reached out to MedEx Billing to see what is being charged elsewhere. Ms. Dewar reviewed the medical supplies used and explained that we do not charge at this time but may want to revisit that in the future. There was discussion on how many calls are treated with no transports in a year.

Motion: Mr. Mahus moved and Mr. LeFeber seconded to approve the foregoing resolution Carried.

CENTRAL SERVICES – WILLIAM MANN

Action Item(s) To Be Reported

1. AWARDING BID FOR THE LIVINGSTON COUNTY CENTRAL SERVICES DEPARTMENT FOR LIVINGSTON COUNTY SHERIFF’S OFFICE TRAINING COMPLEX, RANGE PAVILION: COLE BUILDING SOLUTIONS, LLC

WHEREAS, after the proper legal advertisement seeking bids for Livingston County Sheriff’s Office Training complex, Range Pavilion, six (6) bids were received and opened on August 27, 2020, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, and any future amendments to said contract, according to the term designated, which is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Cole Building Solutions, LLC 6918 Halvorsen Road Portageville, New York 14536	9/16/2020-5/1/2021	\$158,553.00

For: Construction of Sheriff’s Office Training complex, Range Pavilion

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted?</u>
CIP	100%	Yes X No

Director’s Comments: Based upon the pricing received, we are recommending the acceptance of the Base Bid, Alt. 1A, Alt 1B, Alt. 2, Alt, 3

Mr. Mann reviewed the results from the bid opening last week. There were three really competitive bids with the other three being well over \$250,000. Mr. Mann explained all of the alternates and that there were further discussions with the contractor on splitting the work depending on the weather.

Motion: Mr. Carman moved and Mrs. Erdle seconded to approve the foregoing resolution Carried.

Informational Item(s) Written Only

Please see the following list of projects, along with a brief description of their status. As you will see, some of the projects are completed, some well underway, and some are still in the planning process.

Al Lorenz Park:

- Work on the new Boardwalk/Pond has been completed and is open to pedestrian traffic. Clean up and seeding of the areas around the pond is completed. Stocking the pond and placing a new water fountain are in progress.
- Construction of a new pavilion near the upper ponds is complete.
- The application for treating the ponds to control algae and grass growth was approved by DEC. Two of the ponds have now been treated.

- The summer youth work crew from Workforce Development continues their work around Murray Hill and the Park.
- The final/finish layer of paving for the roadway and parking lot is complete.

Courthouse Roof:

This project is now complete.

EOC/EMS Facility:

Construction is progressing well. Our projects team is onsite completing their interior work. Final grading and paving the roadway around the new facility is underway.

CNR:

Cooling Tower: Construction is set for November 9, 2020.

LCSO Training Complex:

- Tiling lines, clearing vegetation and overgrowth, and re-ditching existing areas within the property have been completed. The permit for construction of the retention pond has been approved from D.E.C., with Mark Grove completing the required inspections.
- The main shooting range (Earthwork and berms) is complete. Thank you to our Highway Department for their help in the construction and locating materials from other projects.
- Bids were received for the Range Pavilion.

ECONOMIC DEVELOPMENT – BILL BACON

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING PILOT AGREEMENT FOR LIVINGSTON COUNTY: NEXT ERA ENERGY RESOURCES, LLC

WHEREAS, Next Era Energy Resources, LLC (the “Owner”) has submitted a Notice of Intent to the Taxing Jurisdiction that it plans to build and operate a “Solar Energy System” as defined in New York Real Property Tax Law (“RPTL”) Section 487 (1)(b) (herein the “Project”) with an expected nameplate capacity (“Capacity”) of approximately five (5) Megawatts AC on a parcel of land located within the Town of Avon and identified as SBL # (34.-1-15.21), as described in Exhibit A (herein the “Property”); and;

WHEREAS, the Taxing Jurisdiction has not opted out of RPTL Section 487; and

WHEREAS, pursuant to RPTL Section 487 (9)(a), the Taxing Jurisdiction has indicated its intent to require a Payment in Lieu of Taxes (“PILOT”) Agreement with the Owner, under which the Owner (or any successor owner of the Project) will be required to make annual payments to the Taxing Jurisdiction for each year during the term of this Agreement; and

WHEREAS, the Owner has submitted or will submit to the assessor of the Town of Avon a RP-487 Application for Tax Exemption of Solar or Wind Energy Systems or Farm Waste Energy Systems, demonstrating its eligibility for a real property tax exemption pursuant to RPTL Section 487; and

WHEREAS, the Parties intend that, during the term of this Agreement, the Project will be subject to standard land taxes and applicable special district taxes. The improved property will placed on exempt portion of the assessment roll and the Owner will not be assessed for any statutory real property taxes for which it might otherwise be subjected under New York law with respect to the Project.

WHEREAS, Owner agrees to make annual payments to the Taxing Jurisdiction in lieu of real property taxes for the Project for a period of fifteen (15) consecutive fiscal tax years; annual payments may not exceed the amounts that would otherwise be payable but for the RPTL 487 exemption. Such 15-year term shall commence on the first taxable status date selected by Owner following commencement of the construction of the Project (the “Commencement Date”), and shall end the fifteenth fiscal year following the Commercial Operations Date. The first annual payment shall be in the amount of \$1,000.00 per Megawatt AC of Capacity (the “Annual Payment”). Thereafter Annual Payments will escalate by two percent (2%) per year. Based on the Capacity of five (5) Megawatts AC, as identified by Exhibit A below:

EXHIBIT A

Year	Payment Amount
1	\$5,000.00

2	\$5,100.00
3	\$5,202.00
4	\$5,306.00
5	\$5,412.00
6	\$5,520.00
7	\$5,631.00
8	\$5,743.00
9	\$5,858.00
10	\$5,975.00
11	\$6,095.00
12	\$6,217.00
13	\$6,341.00
14	\$6,468.00
15	\$6,597.00

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following PILOT agreement for Livingston County, and any future amendments to said contract, according to the term(s) designated, subject to review by the County Attorney and County Administrator. Mr. Bacon reviewed the earlier discussions on a PILOT agreement. He was informed that the company discounts the payment if there is an upfront payment and Mr. Bacon is recommending that the County choose the annual payment over the course of fifteen years. Mr. Pangrazio explained that this was discussed at Ways & Means and he supports this recommendation.

Motion: Mr. Schuster moved and Mr. Mahus seconded to approve the foregoing resolution.... Carried.

Informational Item(s) Written Only

- The LCDC Board recently approved \$190,000 in annual funding for the First Impressions Program and the Small Business Innovation Fund. These funds are matched by the awardee at a minimum of 50/50 with grants up to \$5,000. The \$190,000 is being matched by \$395,000 for a total investment of \$585,000 in our communities by existing businesses! These projects consist of everything from cosmetic to COVID preparedness. Examples are canning machines for a brewery to provide varying takeout sizes, a new business line to complement the existing business and increase traffic, outdoor seating/heating/cover to accommodate social distancing and open air dining, digital media to offer online orders, drive thru window construction for takeout orders and expanded patio seating areas.
- The IDA has been working closely with Greater Rochester Enterprise (GRE) on a new business attraction strategy. The action includes identifying development parcels and assessing the varying stages of readiness. We continue to be proactive in our responses with regard to RFP activity from site selectors. GRE has a new regional strategy to attract interest and we have been able to reinforce that with our new Grow LivCo brand.
- We have seen a significant increase in the IDA Activity levels during the past few months. Prospective and existing companies are seeking development in many areas and industry sectors throughout the County. Energy, agribusiness, food/beverage, housing and manufacturing are just a few that have identified potential plans to expand or create growth opportunities. Many remain in the conceptual or proposed stages of development; however, the pipeline continues to grow.

TRAFFIC SAFETY – IAN COYLE

Action Item(s) To Be Reported

1. APPOINTING MEMBER TO THE LIVINGSTON COUNTY TRAFFIC SAFETY BOARD – JASON WOLFANGER

RESOLVED, that the following members are hereby appointed to the Livingston County Traffic Safety Board for the terms designated:

Livingston County Traffic Safety Board

Name	Address	Rep./Title	Term Expires
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Jason Wolfanger	4389 Gypsy Lane, Mt. Morris, NY 14510	Highway Dept. Member	12/31/21-Comp. D. Higgins term
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Motion: Mr. Mahus moved and Mrs. Erdle seconded to approve the foregoing resolution Carried.

PLANNING DEPARTMENT – ANGELA ELLIS

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING PROFESSIONAL SERVICES CONTRACT FOR THE LIVINGSTON COUNTY WATER SUPPLY STUDY UPDATE PROJECT: CLARK PATTERSON LEE

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following professional services contract for Livingston County, and any future amendments to said contract, according to the terms designated, subject to review by the County Attorney and County

Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Clark Patterson Lee 205 St. Paul Street Suite 500 Rochester New York, 14604	7/1/2020-3/31/2021	Not to Exceed \$70,000.00

For: Consulting Services for Livingston County Water Supply Study Update Project

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
New York State Department of State, Local Government Efficiency Program	0%	Yes

Director’s Comments:

A new contract is needed after the expiration of the original professional services contract. The amount above represents the budgeted project balance for close out in 2021.

Ms. Ellis reviewed that this resolution is really just a contract extension that expired in June with a balance and this allows us to pay off on the contract for the Water Supply project. The state contract that we have expires in March 2021.

Motion: Mr. Schuster moved and Mr. LeFeber seconded to approve the foregoing resolution . Carried.

OTHER – CHAIRMAN LEFEBER

1. LCWASA BOARD APPOINTMENT CONSIDERATION-Chairman LeFeber explained that we have two vacancies on the Board. The County Administrator reached out in the Snapshot and the Clerk placed an ad and we have not received any responses. Dave Fanaro has expressed an interest to serve filling Jerry Deming’s vacancy. There is still one vacant position. There have been past discussions on whether it is appropriate for there to be more than two supervisors on the WASA Board. Mr. Gott has asked that the County reach out to Michele Baines regarding changing the meeting time from the fourth Wednesday at 8am. Moving forward we need to decide how we will fill the board vacancy. There has been discussion with Michelle Baines on changing the meeting time. There was discussion on considering appointing an additional supervisor. It is uncertain whether there is an Article or statutory restriction to having another supervisor.

APPOINTING MEMBER TO THE LIVINGSTON COUNTY WATER AND SEWER AUTHORITY BOARD – DAVID FANARO

RESOLVED, that the following members are hereby appointed to the Livingston County Water and Sewer Authority Board for the terms designated:

Name	Address	Rep./Title	Term Expires
David Fanaro	2714 Cuylerville Road Leicester, New York 14481	Member	12/31/20 (Completing G. Deming term)

Motion: Mr. LeFeber moved and Mr. Mahus seconded to approve the foregoing resolution Carried.

2. RECEIPT OF ELECTION COMMISSIONER CERTIFICATION FROM REPUBLICAN COMMITTEE FOR REBECCA L. SCHROEDER

Mr. Schuster reported that Ms. Schroeder was unanimously supported by the Executive Committee last month.

APPOINTING COMMISSIONER OF ELECTIONS – REBECCA SCHROEDER

WHEREAS, the Republican Executive County Committee of the County of Livingston, has filed with the Board of Supervisors a certificate recommending the appointment of Rebecca Schroeder, a resident and qualified voter of the Town of Caledonia, as a Commissioner of Elections of the County of Livingston, now, therefore, be it

RESOLVED, that pursuant to the provisions of Section 3-204 of the Election Law of the State of New York, Rebecca Schroeder, Republican, 2345 Black Street, Caledonia, NY 14423, is hereby appointed as Commissioner of Elections for a term commencing January 1, 2021 and terminating December 31, 2024.

Motion: Mr. DiPasquale moved and Mr. Schuster seconded to approve the foregoing resolution Carried.

ADJOURNMENT

Mr. Mahus moved and Mr. Schuster seconded to adjourn the meeting at 9:34 a.m.

BOARD OF ELECTIONS – DAVID DIPASQUALE AND BECKY SCHROEDER

Informational Item(s) Written Only

1. A review of poll sites was conducted. Due to a new floor being installed in Khul Gym, the SUNY Geneseo poll site will be moved to Brodie Hall. All compliance testing has been completed. The Leicester poll site will move from the GV BOCES School to Cuylerville Fire Department. All Caledonia district will be voting at J W Jones Hall. The poll site at Groveland Fire Department was eliminated and both districts will now vote at the Groveland Town Hall.
2. All payments have been received for the School elections totaling \$11,335. Invoices have been submitted to Town Clerks for the June 23 election; a few payments are outstanding.
3. Inspectors have been scheduled for the September 15, 2020 Village Election. As with the previous election, all PPE guidance will be following and supplies provided. The new ICE machines will be dispatched for this election.
4. We are ramping up for the November election. Ballot certification is expected on September 10 and we will begin mailing absentee ballots on September 18, 2020.
5. We have received payments on the Federal CARES funding in the amount of \$50,661.
6. At this point, we are not required to mail absentee ballot applications to all registered voters for the November 3 election as was the case for the June 23 election. However, a mailing to all voters will be required based on an Executive Order issued yesterday.
7. Current active voter enrollment stands at 39,036. Democratic: 10,288; Republican: 16,991; Conservative: 911; Working Families: 115; Green: 121; Libertarian: 118; Independence: 1,885; Blank-No Party: 8,547; Oth-Blank: 45; Oth-WEP: 8; and Oth-Reform: 7. Inactive enrollment is at 2,335. Total active/inactive voter enrollment: 41,371.

COUNTY HISTORIAN – AMIE ALDEN

Informational Item(s) Written Only

County Bicentennial Planning update -

In light of COVID-19 and the possibility that large social gathering may still be prohibitive in 2021, events sponsored by the County Historian’s Office will be virtual as much as possible. The tentative schedule of events is as follows:

January 2021 – A Bicentennial Guide newspaper supplement to be distributed around the county and posted on the County website. The guide will highlight the planned monthly events, vintage photographs and various historical information related to Livingston County.

February 23, 2021 – Bicentennial Birthday Bash (mostly virtual, streamed live if possible) in conjunction with the BOS meeting. Ideas include showing of a video montage of birthday greetings from community residents, local, state, and federal officials; a proclamation presented by the State Historian; unveiling of a historical marker in front of the courthouse (weather permitting) and photographs to commemorate the event. Other ideas include presentation of a \$200 gift certificate to the first baby born in Livingston County on that day and/or “birthday gifts” to county residents celebrating a birthday on that date.

March – Launch of Historical Markers Heritage Trail

Virtual tours of county historical societies including interviews with town historians and seniors.

April – Unveiling of the Bicentennial Float to be moved to different locations in the county throughout the year.

Launch of Place Names Heritage Trail – Hamlets, Hollows, and Corners

May - Launch of Doors of Livingston County Scavenger hunt

June - Launch of Bicentennial Geocaching Trail

July - Unveiling of Historical Marker and Dedication of County Home and Poorhouse cemeteries

Other: Bicentennial Wine and Beer – in collaboration with local craft breweries and wineries.

August – Unveiling of historical marker at Murray Hill - Horse and carriage tours of the campus

September – Gathering of artifacts for time capsule

October – Bicentennial tree planting around the county

November – Tribute to veterans

December – Placing of time capsule, end of year celebration

PROBATION – LYNNE MIGNEMI

Informational Item(s) Written Only

1. PROBATION DEPARTMENT WORKLOAD

352 adult offenders supervised in county

(17 treatment court cases being supervised in drug court)

11 offenders in other NYS counties

5 offenders in other states

16 juveniles supervised

1 new juvenile referrals

13 investigations ordered

1 active EHM cases (0 juveniles; 1 adults; 0 of which are female), 1-Global Positioning

0 adult placed on probation for willful violation of support

13 New Leandra’s Law cases (6 CDs)

0 New Criminal Adolescent Offender Youth Part cases

2. MONIES COLLECTED

\$4,421.20 – restitution

\$2,054.00 – fines

\$4456.00 – DWI supervision fees

\$1415.00 – EHM fees

\$223.76 – restitution surcharge

3. OUTSTANDING FEES

\$93,450.00 – DWI Supervision Fees as of 7/31/20

\$152,431.75 – EHM fees as of 7/31/20

4. MEETINGS ATTENDED

7/6/2020 Treatment Court Reorganizational Meeting

7/7/2020 Human Services Department Head Meeting

7/14/2020 COPA Region 1 Meeting

7/10/2020 NYS COPA Meeting

7/21/2020 Law Enforcement Council Meeting

7/28/2020 Suicide Prevention Task Force Meeting

7/30/2020 e-Connect monthly meeting w/Columbia University

5. ADMINISTRATIVE REVIEWS

Two (2) administrative reviews

6. TRAINING

Name	Date	Training	Hours	Misc.
Lynne Mignemi	7/5/20	Act on Facts Making Educators Partners in Youth Suicide Prevention	1.0	
	7/5/20	Delaware Model Act on Facts Making Educators Partners in Youth Suicide Prevention		1.0
	7/15/20	Removing AO cases from Youth Part Court to Family Court		0.5
Michelle Jordan	None			
Deb Mack	7/8/20	SCRAM GPS	1.25	
Courtney Sobrado	7/15/20	Removing AO cases from Youth Part Court to Family Court		0.5
Liz Laney	None			
Rachel Merrick	None			
Kerrin Chapman	7/15/20	CD Training	1.0	
Katie Dunn	7/21/20	A Proactive Response to Domestic Violence	1.0	
Jason Varno	None			
Josh Wren	7/1/20	Sexual Harassment	1.0	
Holly Smith	7/15/20	CD Training	1.0	

Respectfully submitted,
Michele R. Rees, IIMC-CMC
Clerk of the Board