

**HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, SEPTEMBER 4, 2018
9:00 A.M.**

PRESENT: B. Donohue, M. Walker, I. Davis, M. Falk, D. LeFeber, D. Mahus, I. Coyle, S. Hillier, J. Gunther

ABSENT: D. Babbitt Henry

Human Services Chair Brenda Donohue asked Portage Supervisor Ivan Davis to lead the Pledge of Allegiance.

OFFICE FOR THE AGING – SUE CARLOCK

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING PROFESSIONAL SERVICES CONTRACT FOR THE LIVINGSTON COUNTY OFFICE FOR THE AGING – CATHERINE S. APOSTOLERIS - RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following Memorandum of Understanding for the Livingston County Office for the Aging, and any future renewals to said contract for the Livingston County Office for the Aging, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Catherine S. Apostoleris 7296 Woodruff Rd. Lima NY 14485	9/1/2018-12/31/2019	\$75.00 per hour/not to exceed \$4,500.00
For: Data Collection and Analysis for 2020-2024 4 year plan		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
State and Federal Funding	25%	Yes X No

Mrs. Carlock stated that every 4 years they refresh their whole plan of services. The current plan is going to end in 2020 so by December 2019 they will have to submit an entire new plan. It is encouraged that more needs assessment activities and analysis are done leading up to the updated 4 year plan using a consultant, if appropriate. A consultant can do a deeper analysis than they would be able to do.

Motion: Mr. Falk moved and Mr. Davis seconded to approve the foregoing resolution.....Carried.

Pre-approved Informational Item(s) To Be Reported

1. Video – Aging Mastery Program

Mrs. Carlock played two videos. The first was on the Aging Mastery program and the second reviewed the benefits of Tai Chi to aide in fall prevention.

Program Updates:

Served Client Summary

Livingston
01/01/2018 and 07/31/2018
Report Run Date: 08/16/2018

Service Type Summary

Service Type	January – July 2018
Caregiver Services	232 contacts/66 caregivers
Case Management	1,279 Hours/313 clients
Congregate Meals	14,396 meals/222 participants
Health Promotion Services	613 contacts
Home Delivered Meals	28,594 meals/297 clients
Information & Assistance	966 contacts
Nutrition Education	3,144 contacts
Personal Care	3,299 hours/38 clients
PERS	3,582 units/403 people
Transportation	2,951 one-way rides/45 clients

Program Updates:

The **Annual Fall Prevention Event** to be held on September 21, 2018 in Lakeville. September is **Fall Prevention Month**.

All **Senior Nutrition Farmer's Market Vouchers** have been issued for this year. Additional outreach events were held and information regarding many programs was provided.

The first **Ageing Mastery Program** series will be conducted this Fall. Tentative start date is September 17, 2018. The link to the program summary is <https://www.ncoa.org/healthy-aging/aging-mastery-program/>.

The annual **Public Hearing** will be held 9/12/2018 at 10 am at the MM Nutrition Site. All are welcome.

Livingston County Senior Law Day:

Attorneys and paralegals from LawNY as well as the eMOLST Administrator from Excellus Blue Cross Blue Shield will provide information about legal topics of interest for older adults (55years+):

- Consumer Law issues
- Wills and Advanced Directives
 - Wills/Living Wills
 - Health Care Proxies
 - Powers of Attorney
 - Health Care Decisions/MOLST Forms
- Long Term Care Planning/Medicaid for

In-Home Skilled Care

- SNAP Benefits

Date: October 17, 2018

Location: Livingston County EMS Office, 3360 Gypsy Lane, Mt. Morris, NY 14510

Time: 9:30 AM – 12 Noon

RSVP: Livingston County Office for the Aging, 585-243-7520

New York State Office for the Aging Fiscal Audit has been (re) scheduled for September 24- 26, 2018.

DEPARTMENT OF HEALTH – JENNIFER RODRIGUEZ

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING GRANT AWARD CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: HEALTH RESEARCH, INC., NEW YORK STATE DEPARTMENT OF HEALTH

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following grant award contract for the Livingston County Department of Health, and any future amendments to said contract, according to the terms designated, subject to review by the County Attorney and County Administrator: Health Research, Inc., New York Stated Department of Health

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Health Research, Inc.	7/1/18-6/30/19	\$52,096.00

150 Broadway, Suite 560
Menands, NY 12204-2719

For: Public Health Emergency Preparedness

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Health Research, Inc.	0%	Yes X No

Director's Comments: The PHEP (Public Health Emergency Preparedness) Grant provides funding for implementation of program activities including drills/exercises, education and outreach, updating EP plans and trainings.

New York State Department of Health	10/1/18-9/30/20	\$100,912.00
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Division of Family Health
ESP Corning Tower; Room 859
Albany, NY 12237-0657

For: Maternal Infant Community Health Collaborative

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS MICHC Grant	0%	Yes X No

Director's Comments: This contract is to ensure funding for the Maternal Infant Community Health Collaborative for a two-year period.

Motion: Mr. Mahus moved and Mr. Falk seconded to approve the foregoing resolution Carried.

2. AMENDING A PORTION OF RESOLUTION 2017-226

WHEREAS, Resolution No. 2017-226 authorized the Chairman of the Board of Supervisors to sign various contracts for the Livingston County Department of Health, and

WHEREAS, the Department of Health wishes to incorporate the Amendment 02 Service Fee Schedule for emergency medical services; now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to sign contract amendments for the Livingston County Department of Health according to the terms designated, subject to review by the County Attorney and County Administrator:

Contractor
Government Payment Services, Inc.
 7102 Lakeview Parkway West Drive
 Indianapolis, Indiana 46268

Term
 Upon Livingston County
 signature – one year after
 Livingston County
 Signature

Amount
 Fee to client only, based on
 transaction. Attachment A
 in original contract

For: Credit Card Payment Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
N/A-No cost to the County. Client pays fee for use.	0%	Yes X No

Director's Comments: This is an extension of the Government Payment Services, which allows clients to pay for EMS and ambulance services by credit card.

Motion: Mrs. Walker moved and Mr. Mahus seconded to approve the foregoing resolution.....Carried.

3. APPOINTING MEMBER TO THE LIVINGSTON COUNTY COMMUNITY SERVICES BOARD: ELIZABETH GREEN

RESOLVED, that the following member is hereby appointed to the Livingston County Community Services Board for the terms designated:

Community Services Board			
Name	Address	Rep./Title	Term Expires
Elizabeth Green	6335 Hawks Road, Pavilion, NY 14525	Chairperson	12/31/2020

Mrs. Rodriguez explained that Elizabeth Green lives in Pavilion and works with the Avon School District as a counselor. She further explained that they have partnered with Ms. Green on many projects.

Motion: Mrs. Walker moved and Mr. Davis seconded to approve the foregoing resolution.....Carried.

4. RESOLUTION ATTESTING THAT THE FUNDING RECEIVED BY LIVINGSTON COUNTY MENTAL HEALTH FROM NEW YORK STATE OFFICE OF MENTAL HEALTH WILL BE OR WAS USED TO FUND THE COST OF SALARY INCREASES FOR CERTAIN STAFF

WHEREAS, Livingston County Mental Health receives cost-of-living adjustment funding from the New York State Office of Mental Health pursuant to Chapter 57 of the Laws of 2017, Part Q; and

WHEREAS, said funding was most recently provided for the period beginning January 1, 2018, as well as for the period beginning April 1, 2018; and

WHEREAS, pursuant to the New York State COLA guidelines, said funding may only be used to support salary increases effective on or after January 1, 2017, and only for certain specified Livingston County Mental Health employees; and

NOW, THEREFORE, BE IT RESOLVED, that the Livingston County Board of Supervisors hereby attests that the funding provided by the New York State Office of Mental Health for the periods beginning January 1, 2018, and April 1, 2018, will be or was used solely to support salary and salary-related fringe benefit increases for direct care staff, direct support professional and clinical staff employed at Livingston County Mental Health.

Motion: Mr. Falk moved and Mrs. Walker seconded to approve the foregoing resolution.....Carried.

Ms. Rodriguez also reported that there were over 600 responses for the community health survey. She also added that, to date, the Weight Watchers group has lost 457lbs total. The SHAPE committee is also coordinating smoking cessation classes.

Informational Item(s) Written Only

- LCDOH celebrated World Breastfeeding Week by hosting several events including: World Breastfeeding Week Foundation of Life Celebration, Strollin with the Stroller, Latch on the Lawn, and birthday celebration for the 3rd year for the baby cafe. LCDOH continues to offer breastfeeding support and Certified Lactation Counselors through the following programs: Maternal Child Home Visiting Program, WIC, and the Maternal, Infant, and Child Health Collaborative. Breastfeeding Friends of Livingston County continues to meet every Thursday from 1-3 pm at the Dansville Library.
- Beginning Community Health Assessment process using MAPP process in collaboration with UR Medicine 1 Noyes Health and GVHP, - community survey currently being conducted until Labor Day, CHA Leadership Team met on July 17 to discuss MAPP process/next steps- next meeting is October 16.
- SHAPE weight watchers with 20 attendees with 457 pounds lost from April 2018 to August 2018, coordinating smoking cessation classes at two county locations, and developed and distributed SHAPE newsletter.
- Coordinated community events: National Nite Out, Back to School Fair, SUNY Geneseo Welcome Event and UMC Rummage Sale.
- Safe Harbour/ Human Trafficking- implementing media and outreach plan, coordinating training in September for community partners.
- Media and outreach efforts: Prenatal Care, Immunization (Back to School), and Dental Health, eWIC, Lead and Children With Special Health Care Needs, and RHC.
- Continued discussions with URMC regarding CSP grant transition.
- We presented at the Genesee Greenway Press event in Scottsville to mark the success of the trail.
- We have had more than 10 percent of residents complete the survey for the Community Health Assessment, which is an increase from the last cycle.
- We are preparing for our site visit from PHAB this December in order to receive our 5 year re accreditation.
- Teens under 18 will no longer be able to use indoor tanning beds in New York. Signed into legislation NY-AB 7218 By Jaffee, Ellen C. This is to protect teenagers from skin cancer.
- Early in July, Environmental Health sent out nearly 300 letters to homeowners in the vicinity of Conesus Lake who may be eligible to receive up to \$10,000 in funding to replace or repair their septic system. This is made possible by a \$75,000 annual allocation to Livingston County for such through the Environmental Facilities Corporation. Applications for the funding are being received and processed.

CENTER FOR NURSING & REHABILITATION – FRANK BASSETT

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION– TRUSTAFF TRAVEL NURSES, LLC, QUALITY MEDICAL STAFFING AGENCY, LLC.

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Center for Nursing and Rehabilitation, and any future amendments to said contract, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Trustaff Travel Nurses, LLC. 4675 Cornell Road Cincinnati, OH 45241	9/1/18-8/31/19	Fee Schedule
For: Supplemental clinical staffing		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Operating Budget	N/A	X Yes No

Director’s Comments: Supplemental staffing contracts are a means of expanding the potential pool of staffing resources to meet the Center’s clinical staffing needs. Hourly rates are competitive with other supplemental staffing agencies.

Contractor
Quality Medical Staffing Agency, LLC.
 1304 Bertrand Drive Suite A-1
 Lafayette, LA 70506
 For: Supplemental clinical staffing

Term
 9/1/18-8/31/19

Amount
Fee Schedule

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Operating Budget	N/A	X Yes No

Director's Comments: Supplemental staffing contracts are a means of expanding the potential pool of staffing resources to meet the Center's clinical staffing needs. Hourly rates are competitive with other supplemental staffing agencies.

Motion: Mrs. Walker moved and Mr. Falk seconded to approve the foregoing resolution Carried.

2. PROCLAIMING THE WEEK OF SEPTEMBER 16-22, 2018 AS ADULT DAY SERVICES WEEK IN LIVINGSTON COUNTY IN CELEBRATION OF NATIONAL ADULT DAY SERVICES WEEK:

WHEREAS, adult day health care centers at the local, state and national level provide vital medical care, including medication monitoring, therapies, and health education, and provide invaluable opportunities for social interaction; and

WHEREAS, the 20-slot medical model adult day health care center, located at the Livingston County Center for Nursing and Rehabilitation, known as the Garden of Life is the only adult day health care program in Livingston County and it provide a high quality of care and services to meet the needs of Livingston County residents, now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors proclaims September 16-22, 2018 as Adult Day Services Week in Livingston County in honor of the valuable contributions Livingston County's Garden of Life Adult Day Health Care Program and its staff make to the quality of life of our county.

Director's Comments:

Program occupancy is at approximately 78%. Program staff is long tenured and dedicated to assisting registrants remain in the community as long as possible.

Motion: Mrs. Walker moved and Mr. Davis seconded to approve the foregoing resolution Carried.

Mr. Bassett gave the committee an update on construction. He reported that they have seen a delay in mill work and doors which may push the schedule back 2-3 weeks. They anticipate a completion date in mid November. He explained that the ambulance entrance canopy is well underway.

Pre-approved Informational Item(s) To Be Reported

FINANCIAL/OPERATIONAL UPDATES: Mr. Woodruff reviewed the current occupancy, cash flow and budget variance reports. While we are under budget for Medicaid, we are over budget for private pay. We are under budget for overall operations. Garden of Life is over budget by \$85,500. He also added that they were resurveyed by the Department of Health and placed back into substantial compliance.

- a) Occupancy - As of August 27, 2018 occupancy was 93.1% for the month, YTD 92.2%.
- b) Cash Flow - The CNR's Cash Flow Report as of August 24, 2018 reflects \$22,166,327 in reserves.
- c) Nursing Home UPL Payment – The CNR will receive \$10,567,018.00 in the 2018/19 UPL payment distributions; payments of \$5,283,509 will be received in September '18 and March '19. The County will be required to make a 50% contribution for the non-federal share as in the past.
- d) Budget Variance - The June 2018 budget variance report will be distributed and discussed at the committee meeting.

Informational Item(s) Written Only

- 1) Reports - Absenteeism, Mandation, FMLA, Payroll Performance, Work Related Injuries, Report Card
- 2) Current FT Nursing Assistant vacancies are: Night Shift – 11, Evening Shift – 10, Day Shift – 6.
- 3) Nurse Recruitment – The CNR is actively recruiting qualified applicants.
 There are currently 5 Full Time and 4 Part Time evening shift LPN and 2 Full Time night shift vacancies.
 There are currently 2 Full Time RN day shift and 2 Full Time evening shift vacancies.
- 4) EPC Project Activities
 - Lighting System Upgrade CNR service area has been converted to LED. Dietary Department and the ground floor common areas are scheduled for completion by September 3rd. The conversion of the 3rd floor will occur during the first week of September, with an anticipated 4 weeks to completion.
 - Boiler Replacement - The boilers have been tied into the closed water loop system. The natural gas has been connected. The circulating pumps have been installed. The electric has been installed to the boilers.
 - Chiller Replacement - Discussion on scope of work for chiller replacement has begun. The evaluation of the approach to dismantle and subsequently remove the chiller has been initiated with both engineering and the contractors.
 - Plate Heat Exchanger - no schedule has been confirmed for the heat exchanger.
 - Dialysis – Electrical circuits and components are being installed – the majority of walls have been erected. We are waiting on the delivery of door frames to arrive to complete the walls. The majority of the rough plumbing is complete, and the heat and cooling units have been connected and placed in service. Patient lift track has been looked into by installer for scope of work and location placement.
 - Canopy – underground work and concrete forms and pillars have been completed – drainage piping has been installed, with finalization of stone fill and clean up to follow. Steel work will be scheduled this month.
- 5) Personal Care Assistants (PCA's) – The PCA's continue to make a positive impact on all Neighborhoods throughout the Center. Of the 17 of the newly created PCA positions, there are three vacancies. Two of these vacancies are the result of two PCA's re-activating their C.N.A. certifications, and have since been hired into two vacant C.N.A. positions. Interviews are being conducted to these part time open positions.
- 6) Staffing Pattern Plan-C.N.A., *Interim Revisions* – Revisions to the C.N.A. minimum staffing plan were made on 08/20/18. The revision was introduced based on Resident need, acuity, and the additional presence of the Personal Care Assistants support on Neighborhood. The minimum staffing levels are implemented in the absence of volunteerism or openings present in the schedule. The maximum staffing plan was not subject to change. The Charge RN's retain the discretion to deviate from the established minimums based on their assessment of acuity or resident care needs.
- 7) The Center received a proposed Stipulation and Order from the New York State Department of Health, with a civil penalty in the amount of \$10,000.00 in response to the Abbreviated Survey, completed on 06/11/18.
- 8) Director of Fiscal Services Recruitment- The Center continues to review qualified applicants in an attempt to successfully recruit a replacement for this position.

DEPARTMENT OF SOCIAL SERVICES – DIANE DEANE (1 Attachment)

Action Item(s) To Be Reported

1. RECOGNIZING THE LIVINGSTON COUNTY CHILDREN'S PROTECTIVE ASSOCIATION FOR 100 YEARS OF SERVICE TO THE CHILDREN OF LIVINGSTON COUNTY

WHEREAS, Livingston County Children's Protective Association has been a volunteer, non-profit organization supporting the needs of children in Livingston County since 1918 which was designated as "Children's Year" by the national Children's Bureau; and

WHEREAS, The Association is composed of private citizens who pledge to give moral and financial support in collaboration with the Livingston County Department of Social Services; and

WHEREAS, The Association dedicates 100% of the funds raised each year to assists families with children in need, including those families who do not qualify for assistance from County or State agencies; and

WHEREAS, The Association has given such assistance in the form of meeting unmet needs including but not limited to: food, clothing, utilities, housing, nursery school tuition, campership scholarships, books, school supplies and emergency services.

RESOLVED, that the Livingston County Board of Supervisors does hereby recognize the 100th Anniversary of the Livingston County Children’s Protective Association.

Ms. Deane explained that this resolution is to recognize the Livingston County Children’s Protective Association for 100 years of service to the children of Livingston County. She further explained that she will be presenting a short power point presentation at the September 12, 2018 Board meeting

Motion: Mr. Falk moved and Mrs. Walker seconded to approve the foregoing resolutionCarried.

Informational Item(s) Written Only

1. Statement of Appropriations (Monthly) (July) – Attached
2. Statistics (Monthly) (July)

Temporary Assistance Cases (TA):	<u>Jul</u>	<u>% Change from Jan 1</u>
Family Assistance	271	-7.51%
Safety Net	259	-16.99%
Total	530	-12.40%

Medicaid Cases (MA):		
Community	1631	-1.27%
Chronic Care	237	-2.07%
Foster Care	150	-1.96%
SSI	1261	-0.94%
Total	3279	-1.23%

Livingston County Citizens receiving some form of Medicaid service:	
Cases In Transit	25
NYSOH	6940
Livingston County DSS	4728
Total	11693

Food Stamp Only Cases:	2202	-7.79%
SSI Food Stamp Cases:	836	1.33%
Child Care Cases:	153	2.68%

Clients thru the lobby (Unduplicated #):	864
Total # of individuals served by reception staff:	1536

Housing - Homeless Caseload:	
Diversion	39
Housed	34
Total	73

Total Nights	401	
Singles	304	
2 Adults	28	
Families	69	
Total Clients in Temp. Housing at end of month	16	
Clients entering Temp. Housing & remaining in the month	11	
Section 8 Vouchers Leased Up:	510	
Child Support:		
Caseload Count	3,334	
Dollars Collected	\$ 519,880	
Protective Services for Adults (PSA):	66	24.53%
<u>Financial Mgmt</u>	41	
<u>Home Mgmt</u>	47	
<u>Personal Care</u>	27	
Level I	6	
Level II	20	
Level I pending	1	
<u>Guardianship Cases</u>	5	
Awaiting discharge	3	
Pending	0	
Assessment assists	90	
Preventive Services:	66	-5.71%
<u>Probation caseload</u>	44	83.33%
<u>School based consults</u>	70	
<u>School based active</u>	0	
<u>TASA (Case Management for Pregnant/Parenting Teens) Active</u>	2	
Child Protective Services (CPS):		
New Assignments	43	
Foster Care	78	
Foster Children - DSS Custody	39	8.33%
Adoptions	0	

3. Employees hired, resigned or retired in August:

Amy Skinner	Hired	Social Services Division Director	8/13/18	Springwater
Leigh Mankoff	Temp. Position Ended	Summer Camp Worker	8/21/18	Avon

4. Children's Protective Association 100 Years of Caring Celebration event will be on September 20, 2018 at the Genesee River Conference Center.

WORKFORCE DEVELOPMENT – RYAN SNYDER

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE COMMUNITY INITIATIVES COUNCIL: CATHOLIC CHARITIES OF LIVINGSTON COUNTY, GENESEO PARISH OUTREACH CENTER, INC., CHANCES AND CHANGES, INC., NICHOLAS NOYES MEMORIAL HOSPITAL

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Community Initiatives Council, and any future amendments to said contract, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Catholic Charities of Livingston County 34 East State Street Mt. Morris, NY 14510	10/1/18-9/30/19	Up to \$50,750.00
For: Emergency services to income eligible residents		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Community Service Block Grant	0%	Yes

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Geneseo Parish Outreach Center, Inc 4520 Genesee Street Geneseo, NY 14454	10/1/18-9/30/19	Up to \$35,916.00
For: Medical services to income eligible residents		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Community Service Block Grant	0%	Yes

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Chances and Changes, Inc PO Box 326 Geneseo, NY 14454	10/1/18-9/30/19	Up to \$30,000.00
For: Emergency services to income eligible residents		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Community Service Block Grant	0%	Yes

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Nicholas Noyes Memorial Hospital 111 Clara Barton Street Dansville, NY 14437	10/1/18-9/30/19	Up to \$10,775.00
For: Emergency medical alert services to income eligible residents		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Community Service Block Grant	0%	Yes

Motion: Mrs. Walker moved and Mr. Davis seconded to approve the foregoing resolution Carried.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING AGREEMENT FOR LIVINGSTON COUNTY - GLOW WORKFORCE INVESTMENT BOARD/CHIEF ELECTED OFFICIALS AGREEMENT

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following agreement for Livingston County, and any future amendments to said agreement, according to the term(s) designated, subject to review by the County Attorney and County Administrator

<u>Agreement With</u>	<u>Term</u>	<u>Amount</u>
GLOW Workforce Investment Board		N/A

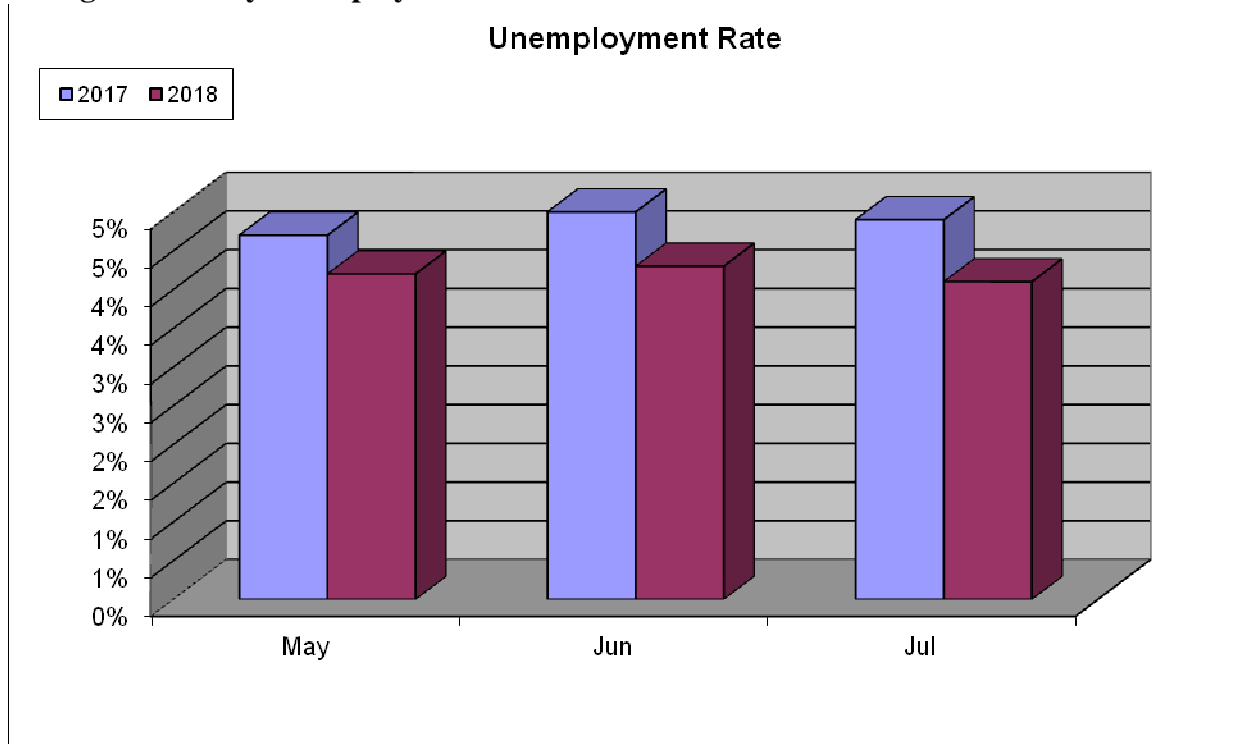
587 East Main Street
 Batavia, NY 14020

For: The Purpose of this agreement is to define and delineate the functions, powers, duties, relationships and operating procedures of the consortium.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Workforce Innovation and Opportunity Act	0%	Yes

Motion: Mr. Falk moved and Mrs. Walker seconded to approve the foregoing resolution Carried.

Informational Item(s) Written Only
Livingston County Unemployment Rate



The Unemployment Rate during the summer has decreased significantly over the same period in the prior year. The current rate of 4.1% is the lowest rate in Livingston County since October of 2015.

Department Activity Report

Activity	July 2018
Counselor Assisted Appointments	48
Workshop Attendees	51
Jail Workshop Attendees	17
Clients Underemployed - Public Assistance	51
Clients in High School Equivalency Education	6
Clients in ESOL Education - Public Assistance	15
Credentials Earned	2
Adults/Youth in Training	8

Program Report

CNA Recruitment - 16 students have been selected to participate in the Certified Nursing Assistant Program at CNR which starts Monday September 10th.

Job Fair - A fall job fair will be held at the Lakeville Training Grounds on September 19th at 1pm.

Teen Recognition Venue - The alternative site considered for the Teen Recognition dinner was determined to not to be feasible after touring the space.

Public Assistance Work Crew - The crew has been completing projects at Murray Hill under the direction of Central Services but can also be made available for specific projects requested by the Towns.

Community Center - Johnson Consulting will be attending the 10/10 BOS meeting to discuss the project with the full board.

Safe Harbor - Backpacks filled with personal care items are being purchased and will be made available to providers working with at-risk youth.

ADJOURNMENT

Mr. Mahus moved and Mr. Davis seconded to adjourn the meeting at 9:26a.m.

Respectfully submitted,

Ashley E. Scutt
Secretary to the County Administrator