

**WAYS & MEANS COMMITTEE MEETING MINUTES  
MONDAY, SEPTEMBER 10, 2018  
1:30 P.M.**

PRESENT: D. Pangrazio, D. Knapp, D. Fanaro, E. Gott, W. Wadsworth, D. LeFeber, D. Mahus, Other B. Donohue, M. Falk, I. Coyle, H. Grant, J. Gunther

Ways & Means Chair Dan Pangrazio asked Geneseo Supervisor William Wadsworth to lead the Pledge of Allegiance.

**COUNTY AUDITOR – TERRY DONEGAN**

**Action Item(s) To Be Reported**

**1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR LIVINGSTON COUNTY-DANSVILLE CENTRAL SCHOOL DISTRICT**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for Livingston County and any future amendments to said contract, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Dansville Central School District</b> 284 Main Street Dansville, NY 14437	9/5/18 – 8/31/20	\$57.50 per 30 minute session

For: Speech, OT, PT Related Services and SEIT for Pre-K Children

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
County Budget	40.5%	Yes X No

*Motion: Mr. Fanaro moved and Mr. Wadsworth seconded to approve the foregoing resolution ..... Carried.*

**COUNTY ATTORNEY – SHANNON HILLIER**

**Action Item(s) To Be Reported**

**1. PROVIDING FOR PUBLIC HEARING ON PROPOSED LOCAL LAW NO. C - 2018 SUPERSEDING COUNTY LAW 215 (3) RELATING TO A LEASE OF REAL PROPERTY FROM JOHN L. STEVENS, CAROL J. STEVENS AND JOEL STEVENS**

WHEREAS, there has been duly presented and introduced at a meeting of this Board, held on September 12, 2018, a proposed Local Law entitled Local Law No. C – 2018 Superseding County Law 215 (3) Relating to a Lease of Real Property from John L. Stevens, Carol J. Stevens and Joel Stevens; now, therefore be it

RESOLVED, that a public hearing shall be held on said proposed Local Law by this Board on the 10<sup>th</sup> day of October, 2018 at 1:35 p.m. in the Board of Supervisors Assembly Room in the Livingston County Government Center in the Village of Geneseo, New York and at least six (6) days notice shall be given by posting thereof on the bulletin board of the Government Center in this County and by publishing such notice at least one (1) time in the official newspapers of the County as provided by law.

Bill Mann explained they are moving forward with the radio project in the County. The next step in the process is to secure another piece of property to build another tower in Portage. It will be a 99 year lease with a cost of \$20,000. Mr. Gott asked if this additional tower is due to poor coverage issues. Mr. Mann responded that yes there are three areas where coverage is less than desirable. The tower is funded through the grant, there is no local share.

*Motion: Mr. Wadsworth moved and Mr. Knapp seconded to approve the foregoing resolution..... Carried.*

**COUNTY ADMINISTRATOR – IAN COYLE**

**Action Item(s) To Be Reported**

**1. APPROVING ABSTRACT OF CLAIMS #8B - AUGUST 29, 2018**

*Motion: Mr. LeFeber moved and Mr. Mahus seconded to approve the foregoing resolution ..... Carried.*

**2. APPROVING ABSTRACT OF CLAIMS #9A- SEPTEMBER 12, 2018**

*Motion: Mr. Knapp moved and Mr. Fanaro seconded to approve the foregoing resolution ..... Carried.*

**3. AUTHORIZING TRANSFER OF FUNDS – DEPARTMENT OF SOCIAL SERVICES, OFFICE FOR THE AGING**

RESOLVED, that the Livingston County Treasurer is authorized and directed to make the requested transfers per the Budget Transfer Request Forms on file in the Office of the Clerk of the Board which have been approved by the Livingston County Administrator.

*Motion: Mr. Gott moved and Mr. Mahus seconded to approve the foregoing resolution ..... Carried.*

**4. AMENDING 2018 LIVINGSTON COUNTY BUDGET - HIGHWAY**

RESOLVED, that the Livingston County Treasurer is authorized and directed to make the requested Budget Amendments per the Budget Amendment entries, which have been approved by the Livingston County Administrator.

*Motion: Mr. Knapp moved and Mr. LeFeber seconded to approve the foregoing resolution ..... Carried.*

**5. PROVIDING FOR PUBLIC HEARING ON PROPOSED LOCAL LAW NO. D - 2018 – A LOCAL LAW AMENDING AND RESTATING LOCAL LAW NO. 4 OF THE YEAR 2016 RELATIVE TO THE LIVINGSTON COUNTY SELF-INSURANCE PLAN FOR WORKERS’ COMPENSATION**

WHEREAS, there has been duly presented and introduced at a meeting of this Board, held on September 12, 2018, a proposed Local Law entitled Local Law No. D- 2018 - A Local Law Amending and Restating Local Law No. 4 of the Year 2016 Relative to the Livingston County Self-Insurance Plan for Worker’s Compensation; now, therefore be it

RESOLVED, that a public hearing shall be held on the said proposed Local Law by this Board on the 10th day of October, 2018 at 1:35 p.m. in the Board of Supervisors Assembly Room in the Livingston County Government Center in the Village of Geneseo, New York and at least six (6) days notice shall be given by posting thereof on the bulletin board of the Government Center in this County and by publishing such notice at least one (1) time in the official newspapers of the County as provided by law.

Mr. Coyle explained that this is relative to our self insurance plan for workers comp. A few years ago we did something similar. We amended our workers compensation law to include the participation of districts that didn’t directly employ town or municipal workers. The Water and Sewer Authority plan to be their own employer 1/1/19; normally with being on their own they wouldn’t be participating in the Comp plan that we have unless we make a similar change. We had our consultants review this and produce a quote that the Water and Sewer Authority is comfortable with. We don’t see any major issues with having them participate.

*Motion: Mr. Gott moved and Mr. Mahus seconded to approve the foregoing resolution ..... Carried.*

Mr. Mahus expressed his concern with the volunteer firefighter cancer bill. He stated that the state has a promotion out but no plans on implementing it. He explained he thought they would be covered under the present volunteer fireman policy instead of having to go out on their own policy. Mr. Coyle responded that it is his understanding that the fire departments will eventually have to forecast that in their budget. He further stated he would look into it to see what information he can find.

**Pre-approved Informational Item(s) To Be Reported**

1. 2019 Budget Process- Mr. Coyle reported that he is done with Department Head budget meetings. Currently he has the sales tax number estimate inside the revenues and he is currently working on surplus/ deficit estimate for all of the departments for 2018. A dry run of the levy came in around 6%, they need to get it down to 3%. The numbers include New York state retirement that came in with a large budget surplus. Sales tax, health insurance trends and department submissions are helping. He stated he believes the final number will be around 3%.

2. Compensation Study Update – Mr. Coyle reported that he received the latest draft back from The Burke group, which looks good. He stated he anticipates reviewing it at the next Ways and Means meeting.
3. Host Compliance Update – Mr. Coyle explained they had a webinar last week regarding the issue of short term rentals. There is a potential compliance issue with respect to who is actually complying with the law. Currently, we have an honor system unless we get word of a complaint. We currently take in around \$190,000 in bed tax money every year, and this will help uphold the integrity of the law. If we get more people that aren't collecting and should be, under our existing agreement we will provide the tourism office with more revenue. We are looking into the company's software that would help track and manage short term rentals.
4. Town Tax Collection Program - Mr. Coyle stated that the county had a program that was provided for tax collection purposes that is currently being phased out. Many towns are looking at the next step options. He explained that he is meeting with Town Clerks next week to figure out what to do next. He stated his concern is to make sure that the program that is chosen will work for all of the towns. He also said that he believes the county can help assist with the cost component of a new software program.

### EXECUTIVE SESSION

Motion made by Mr. LeFeber and seconded by Mr. Mahus that the Board adjourn and reconvene for the purpose of discussing the proposed acquisition, sale or lease of real property as publicity would substantially affect the value thereof; and All Supervisors, County Administrator Ian M. Coyle and Ashley Scutt remain present Carried.

Mr. Knapp moved and Mr. LeFeber seconded that the Committee reconvened in regular session. The following report was presented.

The Ways and Means Committee having met in Executive Session for the purpose of discussing the proposed acquisition, sale or lease of real property as publicity would substantially affect the value thereof; hereby reports as follow: No action taken.

Mr. Coyle added that they have received four applicants for the Director of Long Term Care position. He plans to set up an interview process, and committee, soon.

### **ADJOURNMENT**

Mr. Mahus moved and Mr. Fanaro seconded to adjourn the meeting at 2:14p.m.

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### **REAL PROPERTY TAX SERVICES – BILL FULLER**

#### **Informational Item(s) Written Only**

- All School tax rate information has been received, processed; tax rolls and tax bills have been printed and picked up by the School districts.
- I have interviewed potential candidates for the vacant Real Property Tax Services Aide position. I anticipate filling the position this month.
- The Assessors with Small Claims are preparing for their hearings which have been scheduled for September and October.

Respectfully submitted,

Ashley Scutt  
Secretary to the County Administrator