

**WAYS & MEANS COMMITTEE MEETING MINUTES
MONDAY, SEPTEMBER 23, 2019
1:30 P.M.**

PRESENT: D. Pangrazio, D. Knapp, D. Fanaro, E. Gott, W. Wadsworth, D. LeFeber, D. Mahus, B. Donohue, M. Falk, I. Coyle, A. Ellis, B. Mann, J. Lockhart, J. Barry, J. Gunther-Intern

Ways & Means Chair Dan Pangrazio led the Pledge of Allegiance.

BOARD OF ELECTIONS – DAVID DIPASQUALE & REBECCA SCHROEDER (1 Attachment)

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY BOARD OF ELECTIONS-TENEX SOFTWARE SOLUTIONS

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Department of Board of Elections, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
TENEX Software Solutions	9/25/19-9/25/24	\$55,086.00
5402 W. Laurel St, Suite 206		Year 2,3,4,5 \$10,000.00
Tampa, FL 33607		License & Maintenance
For: Electronic Poll Book purchase		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Electronic Poll Book Grant	0%	Yes

Director's Comments:

~\$48,000 Grant approved and seconded Grant for ~\$35,000 is approved and will be sent out for processing. County needs to pay upfront and will be reimbursed by NYSBOE grant monies.

Mrs. Schroeder thanked the Supervisors for the approving for the poll book grant contract so quickly. They will be using the electronic poll books for early voting and a PILOT project in Mt. Morris to allow them to have some hands on training. Mrs. Schroeder also thanked the Supervisors for considering the increase for the election inspector salary increase. Mr. DiPasquale reviewed the contract for approval. TENEX is the poll book vendor on State contract. The County saved ~\$10,000 by buying the iPads from Verizon with the mobile data plan inside the unit itself. Mr. DiPasquale explained that the process for the voter it will be very easy. Full implementation will be done next year. The inspectors have been receptive to this change. Training will be done in early spring next year.

Motion: Mr. Gott moved and Mr. Fanaro seconded to approve the foregoing resolution..... Carried.

COUNTY TREASURER – AMY DAVIES

Action Item(s) To Be Reported

1. AUTHORIZING A PROFESSIONAL SERVICES CONTRACT FOR AUDIT SERVICES: THE BONADIO GROUP

WHEREAS, the County of Livingston solicited a Request for Proposal for audit services, and four (4) proposals were received on July 30, 2018; now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract, which is determined to be the most qualified to provide said services, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
The Bonadio Group	FY 2019	\$106,325.00
171 Sully's Trail, Suite 201	FY 2020	\$108,650.00
Pittsford, New York 14534-4618		
	With option for 1 year renewal	\$110,980.00

For: Auditing Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
County Budget	100%	Yes

Ms. Davies reviewed the contract for approval and all of the audits included in the contract.

Motion: Mr. Knapp moved and Mr. Gott seconded to approve the foregoing resolution..... Carried.

Pre-approved Informational Item(s) To Be Reported

1. Update – Court Ruling – King Cole Bean Properties-Phillips Lytle has not received an update on King Cole Bean’s request for more time.
2. Update – Court Ruling – Wenglein Property-The attorney fees of \$4,700 and current taxes have been submitted to the courts.

COUNTY AUDITOR – TERRY DONEGAN

Action Item(s) To Be Reported

ACCEPTING THE REPORT OF COMMITTEE ON WORKERS’ COMPENSATION INSURANCE ESTIMATE AND APPORTIONMENT OF COUNTY SELF- INSURANCE FOR THE YEAR 2020

WHEREAS, the Ways and Means Committee has submitted the following annual estimate and apportionment of expenses for the Livingston County Self-Insurance Plan for the fiscal year beginning January 1, 2020, and ending December 31, 2020, pursuant to Section 67 Paragraph 1 of the Workers’ Compensation Law, and

**LIVINGSTON COUNTY SELF INSURANCE PLAN
ANNUAL ESTIMATE AND APPORTIONMENT OF EXPENSES
1-Jan-20**

AWARDS:	\$1,550,000.0			
		0		
MEDICAL	\$450,000.00			
:				
CLAIM	\$85,000.00			
EXP:				
REHAB	\$45,000.00		SUBTOTAL	\$2,130,000.0
SVCS:				0
 ADMINISTRATIVE COSTS:				
	Administrati	\$96,500.00		
	on			
	(UMR/Self			
	Funding)			
	Legal Fees	\$50,000.00		
	W.C. Board	\$170,000.00		
	Assessments			
	Insurance	\$201,000.00		
	Public Goods	\$18,000.00	SUBTOTAL	\$535,500.00
	Pool			
CONTRIBUTION TO			SUBTOTAL	\$300,000.00
RESERVE FUND				
			TOTAL	\$2,965,500.00
LESS: RECOVERIES	\$400,000.00			

LESS: INTEREST INCOME	\$10,000.00		
LESS: INTERFUND REVENUES	\$1,600,000.00		
		LESS	\$2,010,000.00
			0
AMOUNT TO BE RAISED BY TAX			\$955,500.00

APPORTIONMENT OF WORKERS' COMPENSATION INSURANCE FOR THE YEAR 2019

PARTICIPANTS RATIO		ASSESSED VALUES 2018	FULL VALUES	% OF TOTAL COST OF AMOUNT TO BE RAISED	2019 SHARE OF PARTICIPANT	2020 SHARE OF PARTICIPANT
				(60% Assessment 40% Experience)	T	T
TOWNS						
Avon	100.00%	\$480,700,438	\$480,700,438	3.58%	\$35,362	\$34,202
Caledonia	100.00%	\$315,030,206	\$315,030,206	2.19%	\$22,650	\$20,947
Conesus	100.00%	\$208,950,930	\$208,950,930	1.62%	\$16,408	\$15,498
Geneseo	100.00%	\$642,845,720	\$642,845,720	4.49%	\$45,528	\$42,929
Groveland	100.00%	\$197,737,785	\$197,737,785	1.51%	\$14,399	\$14,474
Leicester	100.00%	\$160,022,601	\$160,022,601	1.20%	\$12,191	\$11,491
Lima	100.00%	\$302,537,718	\$302,537,718	2.27%	\$22,899	\$21,704
Livonia	100.00%	\$601,931,151	\$601,931,151	4.43%	\$46,817	\$42,330
Mt. Morris	100.00%	\$207,823,364	\$207,823,364	1.64%	\$16,196	\$15,674
North Dansville	100.00%	\$251,194,451	\$251,194,451	1.76%	\$18,397	\$16,864
Nunda	100.00%	\$148,655,639	\$148,655,639	1.22%	\$12,592	\$11,655
Ossian	100.00%	\$81,670,831	\$81,670,831	0.64%	\$6,558	\$6,122
Portage	100.00%	\$57,579,033	\$57,579,033	0.56%	\$4,794	\$5,342
Sparta	100.00%	\$106,866,466	\$106,866,466	0.89%	\$8,879	\$8,481
Springwater	96.00%	\$139,124,976	\$144,921,850	1.21%	\$12,102	\$11,578
West Sparta	100.00%	\$98,418,699	\$98,418,699	0.75%	\$7,382	\$7,181
York	100.00%	\$275,528,312	\$275,528,312	2.20%	\$21,279	\$21,041
TOTALS		\$4,276,618,320	\$4,282,415,194	32.18%	\$324,431	\$307,513
COUNTY						
Livingston County		\$4,276,618,320	\$4,282,415,194	56.64%	\$506,540	\$541,237

VILLAGE

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Avon	100.00%	\$190,631,958	\$190,631,958	1.86%	\$18,012	\$17,766
Caledonia	100.00%	\$111,851,853	\$111,851,853	1.05%	\$10,168	\$10,045
Dansville	100.00%	\$185,821,054	\$185,821,054	2.19%	\$18,351	\$20,906
Geneseo	100.00%	\$266,676,159	\$266,676,159	2.62%	\$24,815	\$25,077
Leicester	100.00%	\$21,313,386	\$21,313,386	0.18%	\$1,766	\$1,739
Lima	100.00%	\$96,530,695	\$96,530,695	0.82%	\$7,923	\$7,804
Livonia	100.00%	\$70,050,953	\$70,050,953	0.56%	\$5,841	\$5,369
Mt. Morris	100.00%	\$96,451,203	\$96,451,203	1.40%	\$11,351	\$13,404
Nunda	100.00%	\$44,049,778	\$44,049,778	0.49%	\$4,352	\$4,640
		\$1,083,377,0	\$1,083,377,0			
TOTALS		39	39	11.17%	\$102,579	\$106,750
GRAND TOTALS		\$9,636,613,6	\$9,648,207,4			
		79	27	100.00%	\$933,550	\$955,500

WHEREAS, the Ways and Means Committee recommends the adoption of the report; now, therefore, be it

RESOLVED, that the estimate and apportionment of expenses be approved as submitted; and be it further

RESOLVED, that pursuant to Section 67, Paragraph 1, of the Workers' Compensation Law, the amount apportioned to the County and each of the participating towns as set forth in the foregoing report be levied and assessed upon the taxable property of the County, and that other participating municipalities make payment to the County Treasurer not later than thirty days after the commencement of the participants next fiscal year; and be it further

RESOLVED, that certified copies of this report and resolution be forwarded to each participant of this plan.

Mr. Donegan explained that this report reflects a 60/40 experience and we will level off at 50/50 next year. There was a slight increase of roughly 2% overall but most participants will see a slight decrease because of the experience factor.

Motion: Mr. Gott moved and Mr. Mahus seconded to approve the foregoing resolution..... Carried.

COUNTY ADMINISTRATOR – IAN COYLE

Action Item(s) To Be Reported

1. APPROVING ABSTRACT OF CLAIMS #9B-SEPTEMBER 25, 2019

RESOLVED, that the Livingston County Board of Supervisors approves the Abstract of Claims #9B dated September 25, 2019 in the total amount of \$2,273,274.72.

Mr. Donegan explained that the amount increased due to a new department that was not included in the original report for the Short Tract Road tower.

Motion: Mr. Fanaro moved and Mr. Gott seconded to approve the foregoing resolution Carried.

2. AUTHORIZING TRANSFER OF FUNDS – CENTRAL SERVICES (2), DEPARTMENT OF HEALTH, HIGHWAY (2), SHERIFF’S OFFICE & WORKFORCE DEVELOPMENT

RESOLVED, that the Livingston County Treasurer is authorized and directed to make the requested transfers per the Budget Amendment entries, which have been approved by the Livingston County Administrator.

Mr. Coyle reviewed the transfers for approval.

Motion: Mr. Wadsworth moved and Mr. Knapp seconded to approve the foregoing resolution Carried.

3. AMENDING 2019 LIVINGSTON COUNTY BUDGET – DEPARTMENT OF HEALTH, OFFICE FOR THE AGING & WORKFORCE DEVELOPMENT

RESOLVED, that the Livingston County Treasurer is authorized and directed to make the requested Budget Amendments per the Budget Amendment entries, which have been approved by the Livingston County

Administrator.

Mr. Coyle reviewed the budget amendments for approval.

Motion: Mr. Mahus moved and Mr. Fanaro seconded to approve the foregoing resolution.....Carried.

4. DECLARING SURPLUS PROPERTY – HIGHWAY (2)

WHEREAS, the County of Livingston owns personal property that is no longer necessary for public use, now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby declares Livingston County property as surplus property to be disposed of as determined by the County Administrator per the Surplus Property entries on file.

Mr. Coyle reviewed the trucks for surplus. Public auction will be the method of disposal.

Motion: Mr. Gott moved and Mr. Mahus seconded to approve the foregoing resolution.....Carried.

Pre-approved Informational Item(s) To Be Reported

1. Budget 2020-Mr. Coyle reviewed the aggregate numbers on the proposed budget. We are doing the budget for the first time with the new ERP system. We are being careful to make sure everything was transferred over to the new system. A couple of highlights are: Criminal Justice Reform changes, from a budgetary perspective, are bad, but not terrible to DA, Sheriff and Probation. CNR shows IGT estimated at \$5M and the amount came in this week at \$9M. County Highway budget is stable. Workforce Development is a touch higher as the grant pass through. The overall picture is small growth in the assessed value. The tax levy number is higher than our tax cap number on the levy, which is closer to ~2.5%. This latest version shows us at 2.49%. Mr. Coyle needs to consider the PILOTs and what that does to our tax cap and our levy. We need to make sure everything was transferred over from the old system to the new system. Sales Tax right now, Mr. Coyle has no projected increase. Nothing on the mortgage revenue tax yet. From NYSAC, there are quite a few counties that received increase approvals. Retirement is relatively flat and the health insurance is flat for the first ten months of next year.

ADJOURNMENT

Mr. Fanaro moved and Mr. Mahus seconded to adjourn the meeting at 1:51 p.m.

Respectfully submitted,

Michele R. Rees, IIMC-CMC
Clerk of the Board