

**REGULAR BOARD MEETING
WEDNESDAY, SEPTEMBER 25, 2019
1:30 P.M.**

ROLL CALL

The roll was called showing all members present except Mr. Davis (Portage) and Mr. Schuster (Sparta).

PLEDGE OF ALLEGIANCE

The County Administrator introduced William Thomas Graham:

William Thomas Graham was born in Brockport, New York and a graduate of Kendall High School. After graduation, William enlisted in the United States Army and served honorably from October, 17, 1972 to December 8, 1975.

William completed his basic training at Fort Dix, New Jersey and then continued his military training at Fort Meade, Maryland certifying as a 98-Bravo-20, Crypto Analyst. His duty stations were Naples, Italy working with Allied Naval Forces Southern Europe and Supreme Headquarters Allied Powers Europe in Belgium. For his military service, William received the National Defense Medal and Good Conduct Medal.

Upon completion of his military service, William Graham continued his education receiving his Bachelor's Degree at Buffalo State University and a Law Degree from the University of Idaho. He practiced law for over 30 years with the State of New York and spent the last 10 years in private practice serving veterans that were denied Veteran Affairs benefits and has worked as a mediator for the Center for Dispute Settlements.

William Graham is an active member of J. Livingston Wadsworth American Legion Post 271 and takes great pride in serving his community. He serves on the Livingston County Planning Board and is currently on the committee organizing the dedication ceremony of the Livingston County Veterans Monument for this year's Veteran's Day ceremony.

William's hobbies include playing guitar as a singer/song writer and as a Gardner working around in his yard. He has a competitive spirit with friends in a computer baseball league – Major League TML. William Graham lives with his wife Cathy in Groveland. They have two children and two grandchildren.

William Thomas Graham, led the Pledge of Allegiance.

The County Administrator and Chairman LeFeber, on behalf of the Livingston County Board of Supervisors, presented a Certificate of Appreciation to William Thomas Graham. The audience presented a standing ovation.

APPROVAL OF MINUTES

Minutes of 9/11/19 Regular Meeting were approved as presented.

COMMUNICATIONS

1. The next Conversation with the County will be on October 7, 2019 - 5:30 p.m.at the Caledonia Town Hall.
2. Receipt of Summons & Complaints in the matter of Kristopher B. Heim vs Livingston County et al.
3. Receipt of Fulton County Resolution opposing proposed legislation requiring new license plates and fees.
4. Receipt of Chapter 11 Notice for Purdue Pharma L.P., et al.

ABSTRACT OF CLAIMS

RESOLUTION NO. 2019-318 APPROVING ABSTRACT OF CLAIMS #9B-SEPTEMBER 25, 2019

Mr. Pangrazio presented the following resolution and moved its adoption:

RESOLVED, that the Livingston County Board of Supervisors approves the Abstract of Claims #9B dated September 25, 2019 in the total amount of \$2,273,274.72.

Dated at Geneseo, New York
September 25, 2019
Ways and Means Committee

The roll was called as follows: Ayes-1,927; Noes-0; Absent-Davis, 29; Schuster, 53; Total 82; Adopted.

PRIVILEGES OF THE FLOOR

1. LYNNE MIGNEMI, PROBATION DIRECTOR

- DEPARTMENTAL UPDATES

Mrs. Mignemi thanked the Board for the opportunity to present today. When describing the work of the Probation Department, it's all about the three "Rs"--Risk Assessment, Risk Management and Personal Responsibility. The hallmark of her department has been working with individuals towards personal responsibility and that will continue. Mrs. Mignemi reviewed the pamphlet they developed with their Mission Statement, LC Statistics, a description of Peace Officers, the services provided and what probation is. Today's presentation will be in the arena of compliance checks. Compliance checks are probably the most dangerous part of what they do, but really lends itself well to the theme of personal responsibility and making sure people are accountable for their behavior. They are guided by two things; research-based risk assessments that they are required to do for adults and juveniles and to follow their supervisor role. Mrs. Mignemi reviewed the rules and regulations regarding the supervisor role and the four areas of risk clarification that must be followed. These guidelines help them focus on what they need to do to supervise someone. For Compliance checks it really comes down to two significant areas--Home and Field Compliance checks and drug testing. By Policy and Rules & Regs, all probationers are drug tested with the conditions that are given by the court who have a verified user dependency with drugs or alcohol. These are random screens throughout their probation period including during and after treatment. The goal is to try and prevent relapse. Mrs. Mignemi reviewed Rules & Regs for the sexual offender population. Mrs. Mignemi has worked very hard to encourage her staff to participate in more compliance checks and have them be more organized. Mrs. Mignemi credited Senior Probation Officer Michelle Jordan leading the charge on organizing and really leading the staff in going above and beyond. They are a law enforcement agency with 8am-4pm business hours, on call after hours but, by and large, the work they are doing on compliance checks is above and beyond. Michelle Jordan has led her peers in getting this work done. Since first discussing this in September-November 2018, there have been 15 compliance checks during business hours, 21 compliance checks since December 6, 2018 after hours, nights and weekends, 13 compliance checks that have followed the natural business day, continuing after 4pm into the evening doing compliance check work. The other area that has really been enhanced is the cold call random drug screens. The staff has had teams of people coming in early work days plus Saturday and Sundays mornings, two officers at 7am, with a list of probationers and they begin calling, texting and emailing these probationers to come in between 8-12 to submit to a random drug screen. There have been seven of these done since November of 2018. Since January 1, 2019 they have tested for 6,638 substances. Of those tests, there have been 315 positive tests. This is helpful data, showing trends and what use looks like in Livingston County. Mrs. Mignemi sees Cocaine and amphetamine use on the rise. The highest rate of positive screens is Fentanyl at this point in time. The most recent test was last Saturday. Of the 39 people called, 25 showed up with four testing positive-3 for alcohol and 1 for prescription not prescribed to them so that is not in compliance with their probation. Two people denied use despite the positive test results and those tests were sent to an outside lab. Mrs. Mignemi reviewed how Probation Officers always have a Hemlock Fair detail each year in collaboration with the Sheriff's Department looking for probationers out of compliance. This year an Ontario County Probation Officer and Parole Officer joined the Livingston County staff. This has a really become a preventive operation. It has been done for so long that the people know that Probation Officers are going to be there and they choose not to go. Probation related incidents at the Hemlock Fair used to be high, but they are almost nothing now. Mrs. Mignemi shared how incredibly proud she is of her staff and the hard work they do going above and beyond as well.

PREFERRED AGENDA REQUIRING ONE ROLL CALL VOTE

RESOLUTION NO. 2019-319 DECLARING SURPLUS PROPERTY – HIGHWAY (2)

WHEREAS, the County of Livingston owns personal property that is no longer necessary for public use, now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby declares Livingston County property as surplus property to be disposed of as determined by the County Administrator per the Surplus Property entries on file.

Dated at Geneseo, New York

September 25, 2019

Ways and Means Committee

PREFERRED AGENDA VOTE

There being no further discussion on the foregoing resolutions, Chairman LeFeber asked for a motion to present the Preferred Agenda.

Motion made by Mr. Pangrazio and seconded by Mr. Deming to move the Preferred Agenda. Carried.

The roll was called as follows: Ayes-1,927; Noes-0; Absent-Davis, 29; Schuster, 53; Total 82; Adopted.

RESOLUTIONS REQUIRING A SEPARATE ROLL CALL VOTE

County Administrator/Budget Officer

RESOLUTION NO. 2019-320 AUTHORIZING TRANSFER OF FUNDS – CENTRAL SERVICES (2), DEPARTMENT OF HEALTH, HIGHWAY (2), SHERIFF’S OFFICE & WORKFORCE DEVELOPMENT

Mr. Pangrazio presented the following resolution and moved its adoption:

RESOLVED, that the Livingston County Treasurer is authorized and directed to make the requested transfers per the Budget Amendment entries, which have been approved by the Livingston County Administrator.

Dated at Geneseo, New York

September 25, 2019

Ways and Means Committee

The roll was called as follows: Ayes-1,927; Noes-0; Absent-Davis, 29; Schuster, 53; Total 82; Adopted.

RESOLUTION NO. 2019-321 AMENDING 2019 LIVINGSTON COUNTY BUDGET – DEPARTMENT OF HEALTH, OFFICE FOR THE AGING & WORKFORCE DEVELOPMENT

Mr. Pangrazio presented the following resolution and moved its adoption:

RESOLVED, that the Livingston County Treasurer is authorized and directed to make the requested Budget Amendments per the Budget Amendment entries, which have been approved by the Livingston County Administrator.

Dated at Geneseo, New York

September 25, 2019

Ways and Means Committee

The roll was called as follows: Ayes-1,927; Noes-0; Absent-Davis, 29; Schuster, 53; Total 82; Adopted.

County Auditor

RESOLUTION NO. 2019-322 ACCEPTING THE REPORT OF COMMITTEE ON WORKERS’ COMPENSATION INSURANCE ESTIMATE AND APPORTIONMENT OF COUNTY SELF- INSURANCE FOR THE YEAR 2020

Mr. Pangrazio presented the following resolution and moved its adoption: WHEREAS, the Ways and Means Committee has submitted the following annual estimate and apportionment of expenses for the Livingston County Self-Insurance Plan for the fiscal year beginning January 1, 2020, and ending December 31, 2020, pursuant to Section 67 Paragraph 1 of the Workers’ Compensation Law, and

**LIVINGSTON COUNTY SELF INSURANCE PLAN
ANNUAL ESTIMATE AND APPORTIONMENT OF EXPENSES
1-Jan-20**

AWARDS:	\$1,550,000.00		
MEDICAL:	\$450,000.00		
CLAIM EXP:	\$85,000.00		
REHAB SVCS:	\$45,000.00	SUBTOTAL	\$2,130,000.00
ADMINISTRATIVE COSTS:			
Administration (UMR/Self-Funding)	\$96,500.00		
Legal Fees	\$50,000.00		
W.C. Board Assessments	\$170,000.00		
Insurance	\$201,000.00		
Public Goods Pool	\$18,000.00	SUBTOTAL	\$535,500.00
CONTRIBUTION TO RESERVE FUND		SUBTOTAL	\$300,000.00
		TOTAL	\$2,965,500.00

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LESS: RECOVERIES	\$400,000.00			
LESS: INTEREST INCOME	\$10,000.00			
LESS: INTERFUND REVENUES	\$1,600,000.00			
		LESS	\$2,010,000.00	
AMOUNT TO BE RAISED BY TAX				\$955,500.00

**APPORTIONMENT OF WORKERS' COMPENSATION
INSURANCE FOR THE YEAR 2019**

PARTICIPANTS RATIO	ASSESSED VALUES 2018	FULL VALUES	% OF TOTAL COST OF AMOUNT TO BE RAISED (60% Assessment 40% Experience)	2019	2020	
				SHARE OF PARTICIPANT	SHARE OF PARTICIPANT	
TOWNS						
Avon	100.00%	\$480,700,438	\$480,700,438	3.58%	\$35,362	\$34,202
Caledonia	100.00%	\$315,030,206	\$315,030,206	2.19%	\$22,650	\$20,947
Conesus	100.00%	\$208,950,930	\$208,950,930	1.62%	\$16,408	\$15,498
Geneseo	100.00%	\$642,845,720	\$642,845,720	4.49%	\$45,528	\$42,929
Groveland	100.00%	\$197,737,785	\$197,737,785	1.51%	\$14,399	\$14,474
Leicester	100.00%	\$160,022,601	\$160,022,601	1.20%	\$12,191	\$11,491
Lima	100.00%	\$302,537,718	\$302,537,718	2.27%	\$22,899	\$21,704
Livonia	100.00%	\$601,931,151	\$601,931,151	4.43%	\$46,817	\$42,330
Mt. Morris	100.00%	\$207,823,364	\$207,823,364	1.64%	\$16,196	\$15,674
North Dansville	100.00%	\$251,194,451	\$251,194,451	1.76%	\$18,397	\$16,864
Nunda	100.00%	\$148,655,639	\$148,655,639	1.22%	\$12,592	\$11,655
Ossian	100.00%	\$81,670,831	\$81,670,831	0.64%	\$6,558	\$6,122
Portage	100.00%	\$57,579,033	\$57,579,033	0.56%	\$4,794	\$5,342
Sparta	100.00%	\$106,866,466	\$106,866,466	0.89%	\$8,879	\$8,481
Springwater	96.00%	\$139,124,976	\$144,921,850	1.21%	\$12,102	\$11,578
West Sparta	100.00%	\$98,418,699	\$98,418,699	0.75%	\$7,382	\$7,181
York	100.00%	\$275,528,312	\$275,528,312	2.20%	\$21,279	\$21,041
TOTALS		\$4,276,618,320	\$4,282,415,194	32.18%	\$324,431	\$307,513
COUNTY						
Livingston County		\$4,276,618,320	\$4,282,415,194	56.64%	\$506,540	\$541,237
VILLAGES						
Avon	100.00%	\$190,631,958	\$190,631,958	1.86%	\$18,012	\$17,766
Caledonia	100.00%	\$111,851,853	\$111,851,853	1.05%	\$10,168	\$10,045
Dansville	100.00%	\$185,821,054	\$185,821,054	2.19%	\$18,351	\$20,906
Geneseo	100.00%	\$266,676,159	\$266,676,159	2.62%	\$24,815	\$25,077
Leicester	100.00%	\$21,313,386	\$21,313,386	0.18%	\$1,766	\$1,739
Lima	100.00%	\$96,530,695	\$96,530,695	0.82%	\$7,923	\$7,804
Livonia	100.00%	\$70,050,953	\$70,050,953	0.56%	\$5,841	\$5,369
Mt. Morris	100.00%	\$96,451,203	\$96,451,203	1.40%	\$11,351	\$13,404
Nunda	100.00%	\$44,049,778	\$44,049,778	0.49%	\$4,352	\$4,640
TOTALS		\$1,083,377,039	\$1,083,377,039	11.17%	\$102,579	\$106,750
GRAND TOTALS		\$9,636,613,679	\$9,648,207,427	100.00%	\$933,550	\$955,500

WHEREAS, the Ways and Means Committee recommends the adoption of the report; now, therefore, be it RESOLVED, that the estimate and apportionment of expenses be approved as submitted; and be it further

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RESOLVED, that pursuant to Section 67, Paragraph 1, of the Workers' Compensation Law, the amount apportioned to the County and each of the participating towns as set forth in the foregoing report be levied and assessed upon the taxable property of the County, and that other participating municipalities make payment to the County Treasurer not later than thirty days after the commencement of the participants next fiscal year; and be it further

RESOLVED, that certified copies of this report and resolution be forwarded to each participant of this plan.

Dated at Geneseo, New York

September 25, 2019

Ways and Means Committee

The roll was called as follows: Ayes-1,927; Noes-0; Absent-Davis, 29; Schuster, 53; Total 82; Adopted.

County Treasurer

RESOLUTION NO. 2019-323 AUTHORIZING A PROFESSIONAL SERVICES CONTRACT FOR AUDIT SERVICES: THE BONADIO GROUP

Mr. Pangrazio presented the following resolution and moved its adoption:

WHEREAS, the County of Livingston solicited a Request for Proposal for audit services, and four (4) proposals were received on July 30, 2018; now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract, which is determined to be the most qualified to provide said services, and any future amendments to said contract, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
The Bonadio Group	FY 2019	\$106,325.00
171 Sully's Trail, Suite 201	FY 2020	\$108,650.00
Pittsford, New York 14534-4618		
	With option for 1 year renewal	\$110,980.00

For: Auditing Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
County Budget	100%	Yes

Dated at Geneseo, New York

September 25, 2019

Ways and Means Committee

The roll was called as follows: Ayes-1,927; Noes-0; Absent-Davis, 29; Schuster, 53; Total 82; Adopted.

Other

RESOLUTION NO. 2019-324 AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY BOARD OF ELECTIONS-TENEX SOFTWARE SOLUTIONS

Mr. Pangrazio presented the following resolution and moved its adoption:

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Department of Board of Elections, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
TENEX Software Solutions	9/25/19-9/25/24	\$55,086.00
5402 W. Laurel St, Suite 206		Year 2,3,4,5 \$10,000.00
Tampa, FL 33607		License & Maintenance

For: Electronic Poll Book purchase

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Electronic Poll Book Grant	0%	Yes

Dated at Geneseo, New York

September 25, 2019

Ways and Means Committee

The roll was called as follows: Ayes-1,927; Noes-0; Absent-Davis, 29; Schuster, 53; Total 82; Adopted.

OTHER BUSINESS

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County Administrator Updates: Notice has been received that our grant submittal for Shared Services was funded for \$80,000 for Year 1 of our Countywide Shared Services panel for our Grants Program. This includes redistribution money back to the municipalities once we receive it from the state. The 2020 budget draft is ~3.5%. We need to get down to ~2.4% to be compliant with the tax levy cap. This is only in the \$200,000-\$300,000 range so we should be able to do that without much difficulty. This budget the first year in the new ERP system so the reports and everything look different so we want to make sure everything is accurate. There was a nice event today for the Department of Health Re-Accreditation. Not only were we the first county in the state when we were first accredited, we are also the first in the state to be reaccredited and one of sixteen Public Health Departments nationally to be reaccredited.

ADJOURNMENT

Motion made by Mr. Pangrazio and seconded by Mr. Mahus to adjourn until Wednesday, October 9, 2019 at 1:30 p.m. Carried.

The Board adjourned at 1:56 p.m.