

**HUMAN SERVICES COMMITTEE MEETING MINUTES  
TUESDAY, OCTOBER 2, 2018  
9:00 A.M.**

PRESENT: B. Donohue, M. Walker, M. Falk, D. LeFeber, D. Mahus, I. Coyle, H. Grant, S. Hillier, R. Pena-CASA/Trinity, Geneseo Mayor Duff, Dr. Matlin and G. McCaffrey  
 ABSENT: D. Babbitt Henry, I. Davis,

Human Services Chair Brenda Donohue asked County Attorney Shannon Hillier to lead the Pledge of Allegiance.

**WORKFORCE DEVELOPMENT – RYAN SNYDER**

**Action Item(s) To Be Reported**

**1. APPOINTING MEMBER TO THE COMMUNITY INITIATIVES COUNCIL: AMELIA YOUSEY**

RESOLVED, that the following member is hereby appointed to the Livingston County Community Initiatives Council for the term designated:

<b>Livingston County Community Initiatives Council</b>			
Name	Address	Rep/Title	Term
Amelia Yousey	328 University Ave, Rochester NY, 14607	Private Sector	10/10/18 - 12/31/19 (filling M. Keihl vacancy)

Mr. Snyder explained that Ms. Yousey’s is very invested in working with individuals in poverty and explained that she is filling the term for a member that resigned due to moving out of county.

*Motion: Mrs. Walker moved and Mr. LeFeber seconded to approve the foregoing resolution.. Carried.*

**2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE COMMUNITY INITIATIVES COUNCIL: CATHERINE S. APOSTOLERIS**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Community Initiatives Council, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Catherine S. Apostoleris</b> 7296 Woodruff Road Lima, New York 14485	10/10/18 - 9/30/19	Not to exceed \$4,875.00

For: Completion of the 2019 Community Needs Assessment

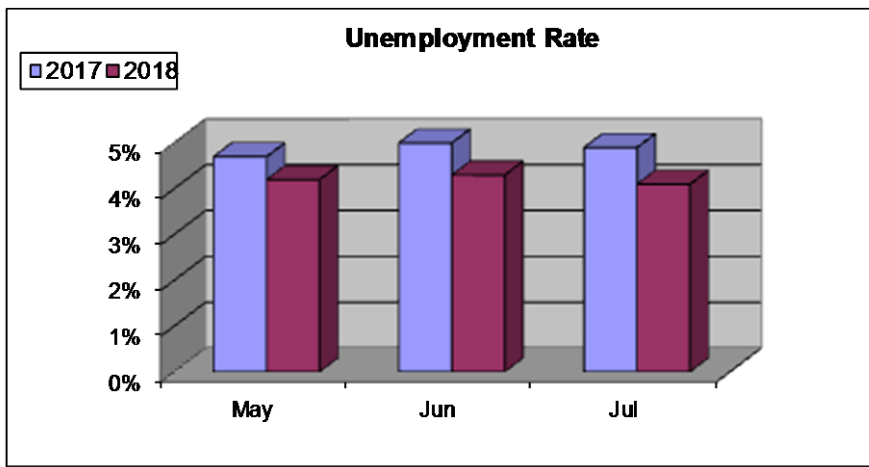
<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Community Service Block Grant	0%	Yes

Mr. Snyder explained that they are embarking on their 3 year needs assessment, which is a state requirement for their Community Services Block Grant Program. They were recently informed by the state that they need to have a certified consultant on staff that has a certain national certification that’s reviews all work plans and documents developed. Catherine Apostoleris is the only person in Livingston County that has this designation.

*Motion: Mr. Mahus moved and Mrs. Walker seconded to approve the foregoing resolution..... Carried.*

**Informational Item(s) Written Only**

**Livingston County Unemployment Rate**



*The Unemployment Rate has not been updated since the last Committee Meeting*

**Department Activity Report**

Activity	August 2018
Counselor Assisted Appointments	140
Workshop Attendees	34
Jail Workshop Attendees	0
Adults/Youth in Training	5
Clients Underemployed - Public Assistance	48
Clients in Work Experience - Public Assistance	32
Clients in High School Equivalency Education	10
Clients in ESOL Education - Public Assistance	14

**Program Report**

Training the Trades - The public assistance work crew is making incredible progress clearing trails in Al Lorenz Park. Participants are learning to use hand tools as well as operate heavy equipment that will improve their employability.

Safe Harbor - A human trafficking conference is being held on 9/26 to provide an overview of the problem along with common misconceptions about the victims.

Community Center - Johnson Consulting will be presenting at the 10/10 BOS meeting.

Job Fair - 82 jobseekers interacted with 37 employers at the September 19th event.

Micro Grants - The Youth Board is developing a micro grant program to help support community projects.

**CENTER FOR NURSING & REHABILITATION – FRANK BASSETT & STEPHEN WOODRUFF**

**Action Item(s) To Be Reported**

**1. AUTHORIZING A PROFESSIONAL SERVICES CONTRACT FOR LABORATORY SERVICES TO THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION – NICHOLAS H. NOYES MEMORIAL HOSPITAL**

WHEREAS, the County of Livingston solicited a Request for Proposal for Laboratory Services to the Livingston County Center for Nursing and Rehabilitation, and one (1) proposal was received, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract, which is determined to be the most qualified to provide said services, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
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**Nicholas H. Noyes Memorial Hospital**  
 111 Clara Barton Street  
 Dansville, New York 14437

11/1/18-10/31/21, w/two  
 additional 1 year terms, at  
 the County's sole option,  
 ending October 31, 2023.

Fee Schedule

For: Laboratory Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
CNR Operating Budget	N/A	X Yes No

Director's Comments:

A Laboratory Services RFP was released on August 24, 2018 to three recipients. One proposal was received and opened on September 21, 2018. Medicare A recipients will be billed per the Medicaid Fee Schedule. A 2% early payment discount is provided for payment within 30 days of receipt of accurate and complete invoice. The current contract with Nicholas H. Noyes Memorial Hospital expires October 31, 2018.

Mr. Bassett reviewed the proposal received and explained that this proposal does have the Medicare fee schedule as a basis for their pricing.

*Motion: Mr. Falk moved and Mrs. Walker seconded to approve the foregoing resolution ..... Carried.*

**2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE CENTER FOR NURSING AND REHABILITATION: WORLD WIDE TRAVEL STAFFING, LLC**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Center for Nursing and Rehabilitation, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>World Wide Travel Staffing, LLC.</b>	11/1/18-10/31/19	Fee Schedule

2829 Sheridan Drive  
 Tonawanda, NY 14150

For: Supplemental clinical staffing

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Operating Budget	N/A	X Yes No

Director's Comments: Supplemental staffing contracts are a means of expanding the potential pool of staffing resources to meet the Center's clinical staffing needs. Hourly rates are competitive with other supplemental staffing agencies.

This is another supplemental staffing contract to help meet CNR staffing needs.

*Motion: Mrs. Walker moved and Mr. Falk seconded to approve the foregoing resolution ..... Carried.*

**3. AMENDING RESOLUTION NO. 2018-35**

WHEREAS, Resolution No. 2018-35 authorized the Chairman of the Board of Supervisors to sign a professional services contract for medical services to the Livingston County Center for Nursing and Rehabilitation to include Physician and Medical Director services; and

WHEREAS, the parties now wish to exclude the provision of Medical Director services as part of the scope of work to be provided by Shifa Medical, PLLC and, as a result, the contract for medical services needs to be amended; now therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract amendment for the Livingston County Center for Nursing and Rehabilitation, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Shifa Medical, PLLC</b>	6/1/18-5/31/21	No Fee

213 Main Street  
 Dansville, New York 14437

For: Professional services contract for medical services to the County's Center for Nursing and Rehabilitation

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
N/A	\$0	Yes No

And be it further

RESOLVED, that Resolution No.2018-35 is hereby amended.

Mr. Bassett explained that Dr. Ahmed has agreed to amend the current contract to redact the medical director services provision from the remainder of the contract. Mr. Bassett has discussed this with the County Attorney and it does not change the term of the contract or any other provisions.

*Motion: Mr. Mahus moved and Mr. LeFeber seconded to approve the foregoing resolution .... Carried.*

**4. AUTHORIZING A PROFESSIONAL SERVICES CONTRACT FOR MEDICAL DIRECTOR SERVICES TO THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION – DOUGLAS B. MAYHLE, MD**

WHEREAS, the County of Livingston wishes to retain the services of a physician to provide Medical Director Services to the Livingston County Center for Nursing and Rehabilitation, and

WHEREAS, Dr. Douglas B. Mayhle has agreed to provide these services, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Douglas B Mayhle, MD</b> 9792 Fancher Heights Houghton, New York 14744	11/1/18-5/31/21, w/option to renew for two additional 1 year terms by mutual agreement, ending 5/31/23.	\$165/hr, Increase 3% annually 6/1.

For: Medical Director Services

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted?</u>
CNR Operating Budget	N/A	X Yes No

Director's Comments:

The County has entered into discussions with Dr. Shaikh Ahmed to amend the Medical Services contract with Shifa Medical PLLC to remove Medical Director Services from its scope of work. A contract with Dr. Mayhle will only proceed with final amendment to the Medical Services contract. Dr. Mayhle would be retained to provide Medical Director Services under a separate Professional Services Contract, its terms and conditions would be the same as that previously entered into with Shifa Medical PLLC, for the balance of the existing contract term.

There was discussion on why the need for this change. Mr. Bassett explained that this contract would be for the balance of the medical director services term at the same rate.

*Motion: Mr. Falk moved and Mr. Mahus seconded to approve the foregoing resolution ..... Carried.*

**Pre-approved Informational Item(s) To Be Reported**

1) DISCUSSION OF PARALLEL POSITION OF DIRECTOR OF LONG TERM CARE-Mr. Coyle explained that he is seeking approval to set up a parallel position to work with F. Bassett prior to his retirement. This has been done many times in the past when we have a change in departmental leadership. The length of the position depends on the recruitment process. The duplicate position would be deleted after Mr. Bassett's retirement.

**REFER THIS MATTER TO WAYS AND MEANS**

*Motion: Mr. Mahus moved and Mr. LeFeber seconded to approve the foregoing resolution .... Carried.*

- 2) FINANCIAL/OPERATIONAL UPDATES: Mr. Woodruff reviewed the monthly numbers for the facility.
  - a) Occupancy - As of September 23, 2018 occupancy was 92.11 % for the month, YTD 92.23 %-19.06% total private, actual private 4.14%, Medicaid pending 5.06%.
  - b) Cash Flow - The CNR's Cash Flow Report as of September 24, 2018 reflects \$20,473,550 in reserves.
  - c) Budget Variance – Revenue is strong at \$1,267,864 over budget. Medicare is under budget \$495,098 and Operating Expense is also under budget at \$3,130,766. Average rehab rate increased this month to

\$43.04 per day and the facility cost per day is \$465.13. Garden of Life occupancy remains strong at 79.33%, budgeted 75% and we are over budget \$73,260.

- d) There was an abbreviated survey on 9/18/18 by the NYS Department of Health and we received three deficiencies in response to a facility reported event. One deficiency in pharmacy services, one for medical director and one for medication administration.

**Informational Item(s) Written Only**

- 1) Reports - Absenteeism, Mandation, FMLA, Payroll Performance, Work Related Injuries, Report Card
- 2) Current FT Nursing Assistant vacancies are: Night Shift – 13, Evening Shift – 10, Day Shift – 10.
- 3) Nurse Recruitment – The CNR is actively recruiting qualified applicants.  
 There are currently 5 Full Time and 3 Part Time evening shift LPN and 2 Full Time night shift vacancies.  
 There are currently 3 Full Time RN day shift and 2 Full Time evening shift vacancies.
- 4) EPC Project Activities
  - a) Lighting System Upgrade The lighting system upgrades continue. At this point, the retrofit has involved main corridor areas as well as resident rooms. The contractors have consistently stayed on task and are working very well with staff and residents.
  - b) Boiler Replacement - The boilers are completely installed and scheduled for firing and testing on 9/28/18.
  - c) Chiller Replacement – The chiller replacement is still in the planning stages for removal and installation.
  - d) Plate Heat Exchanger - The plate heat exchanger was worked on and additions were installed.
  - e) Dialysis - The wall tiles have been completed and the drywall board has been installed. Work continues on the wall finishes. The water systems are 98% complete. The therapy gym is 50 % complete and the dialysis section is 90% complete
  - f) Canopy – 2 sections out of 3 of driveway concrete has been poured. The electric in the ground heaters has been installed and wired. The final concrete and asphalt is scheduled for installation by week ending 09/28/18.
- 5) Personal Care Assistants (PCA’s) – The PCA’s continue to make a positive impact on all Neighborhoods throughout the Center. Of the 17 of the newly created PCA positions, there remain two vacancies.
- 6) Director of Fiscal Services Appointment-The Center has hired Barbara Rauber as the Director of Fiscal Services. Barbara Rauber has extensive experience in commercial finance and operations, and is a resident of Livingston County. Her first day of employment was September 26, 2018.

**DEPARTMENT OF HEALTH – JENNIFER RODRIGUEZ**

**Action Item(s) To Be Reported**

**1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING MEMORANDUM OF UNDERSTANDING FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH – GENESEO MIGRANT CENTER /GENESE VALLEY EDUCATIONAL CENTER**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following Memorandum of Understanding for the Livingston County Department of Health, and any future renewals to said Memorandum of Understanding for the Livingston County Department of Health, according to the term designated, subject to review by the County Attorney and County Administrator: Geneseo Migrant Center/Geneseo Valley Educational Center.

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Geneseo Migrant Center</b>	7/1/18-6/30/19	Translation \$.20/word
3 Mt. Morris-Leicester Road		Interpretation-\$30.00/hour
Leicester, New York 1481		Mileage-current IRS rate

For: Translation and interpretation services for non-migrant individuals from the Geneseo Migrant Center

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Funding for the service is dependent on the program that uses it (i.e. if WIC or RHC would be zero county cost; other	0% - 100% dependent upon	X Yes No



WHEREAS, mammography, an “x-ray of the breast,” is recognized as the single most effective method of detecting breast changes long before physical symptoms can be seen or felt. Early detection and improved treatment is believed to have significantly reduced the number of deaths caused by breast cancer; and

WHEREAS, researchers, scientists, and numerous nonprofit organizations are dedicated to discovering the cure for breast cancer; and

WHEREAS, we recognize that over two and a half million Americans are breast cancer survivors that gives us hope for a better future and during the month of October, we acknowledge the extraordinary commitment and effort invested in this cause; now, therefore be it

RESOLVED, that the Livingston County Board of Supervisors extends their deepest respect for the survivors and those advocating for the prevention and cure, and does hereby proclaim October 2018 as “Breast Cancer Awareness Month” in Livingston County.

This is an annual resolution.

*Motion: Mr. Falk moved and Mr. Mahus seconded to approve the foregoing resolution ..... Carried.*

#### **4. AMENDING THE 2018 HOURLY EMPLOYEE SALARY SCHEDULE: DEPARTMENT OF HEALTH**

RESOLVED, that the 2018 Hourly Employee Salary Schedule is amended as follows:

Department of Health

- Create one full-time Mental Health Licensed Therapist position

#### **REFER THIS MATTER TO THE WAYS & MEANS COMMITTEE**

Ms. Rodriguez explained that they have done some classification changes for their Mental Health therapists and that comes from the state guidelines.

*Motion: Mr. Mahus moved and Mrs. Walker seconded to approve the foregoing resolution..... Carried.*

#### **Pre-approved Informational Item(s) To Be Reported**

- Discussion of Social Host Law- Ms. Rodriguez reviewed previous dialogue and discussions held that left off with the Committee’s request to gather more information. Social Host Law research study information was distributed. Ms. Rodriguez introduced Dr. Matlin, who has served on our Board of Health, currently serves as the DOH Medical Director and is a retired Livingston County pediatrician, Geneseo Village Mayor Margaret Duff, & Rachel Pena, CASA Prevention Director and Livingston County District Attorney Greg McCaffrey. Everyone agrees that underage drinking is not okay. Social Host laws work but are not the only answer. A social host law may work somewhat, but the problem is not gone. Science proves that it helps. A social host law is one more tool to help us with dealing with underage drinking. Mayor Duff reviewed the Village of Geneseo social host law and explained how they could have done a better job rolling out what was the purpose of the law. This law helps keep young people from ending up with a criminal record for contributing to the delinquency of a minor and having a lifelong impact/record. Those violating the social host law get a fine and they have to go to a class. There have been a few arrests over the three years the law has been in effect. There are limits to police entering parties to determine who is hosting the party. A really good outcome in the Village of Geneseo is that some college parties at student rentals have been stamping under/over when students come into their parties. The Social Host Law allows young people at parties where a friend may be in danger, to not worry about calling 911. They know they won’t be arrested. Ms. Pena handed out informational packets and explained that alcohol use is the most popular substance of choice used by young people. CASA/Trinity is constantly collecting data and surveys students at all of the schools in the county looking at what substances our high/middle school students are using. They also look at what conditions or problems are contributing to that use. Across the boarding, alcohol use, while going down significantly over the years, it is still the #1 substance used. In looking at preventing the use of a substance, one main thing looked at is decreasing availability. Most young people are not obtaining alcohol from stores; they are getting it from social sources. CASA is in the schools providing education around the dangers of alcohol and the skills to say no to alcohol. Social host laws have shown effectiveness by lessening the burden of proof on who has provided the alcohol. The Social Host law is meant to be a deterrent and does have an impact on driving impaired young people. Mr. McCaffrey is in

full support of a social host law. Social host is not meant to be punitive, but more educational. This is not all about arrests and prosecution. Right now something has to draw law enforcement to a party and they will then have the discretion to make an arrest. Police have to be able to prove who provided the alcohol. The social host law puts the pressure on the parent with the knowledge that there is underage drinking. The worse thing for first responders is to go to one of these overdose death calls. All of our contiguous counties have a social host law. We are not out to ruin people's lives. There was discussion on underage drinking happening unbeknown to the property owner and the suggestion that there is more possible risk on the land owners. Mr. McCaffrey discussed the need to be vigilant that parties with alcoholic beverages are not allowed. The person on the hook is that person hosting the party not necessarily the homeowner. Ms. Rodriguez reviewed information from the Berkley studies on effectiveness, the reduction in call outs and the type of calls law enforcement is getting. There was discussion on information given to SUNY students when they arrive on campus. Mayor Duff reviewed the information bags and presentations given to landlords and students on the social host law to help reduce underage drinking. There was discussion on how any town or village in the county has the ability to adopt their own social host law. Town by town would be very difficult for law enforcement. There was discussion on the Good Samaritan Law.

Ms. Rodriguez stated that the next steps for her today would be a request to the Committee for support of a social host law for Livingston County. It was requested that Ms. Rodriguez work with the County Attorney on a draft social host law for review and discussion with the full board.

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### **Informational Item(s) Written Only**

- Our Hospice days of stay at the CNR have almost doubled from 996 in 2017 to 1,770 in 2018, this due to the great work from our Hospice Team and our partnership with the CNR.
- Hospice memorial event is scheduled for October 18th, 2018.
- We have hired a new temporary Assistant Dog Control Officer to assist with two staff on leave.
- LCDOH provided information on immunizations, lead poisoning prevention, and WIC, MICHC, and Community surveys at the Back to School Health Fair. There were 240 in attendance.
- Continue to focus on a Chronic Disease Prevention initiative entitled "Be Well in Livingston" (Nunda)- enhancing capacity of steering committee meetings; developing and implementing strategic plan for 2018-2019; Community Kick Off Event in December 2018 in collaboration with Keshequa Action Partnership (initiative led by Nunda Mayor); develop and implement media and outreach plan for 2018-*Get Healthy with the Mayor* initiative includes a blog, easy walks and monthly *Health Talks*, many community led physical activity opportunities being offered (yoga, pickle ball, kayaking, seated exercises, etc.) results of evaluation of activities to follow:
  - \* Cooking classes to be held in fall 2018.
  - \* Parenting classes at Keshequa School have begun as this was an area identified in Be Well focus groups to be scheduled in fall.
- SHAPE coordinating Wellness Event in October, cooking classes and stress management in November
- Coordinated community events: School Open Houses.
- Presented cancer screenings and CSP services to several community groups in collaboration with the coordinator of the Peer Education Grant.
- Safe Harbour/ Human Trafficking- implementing media and outreach plan to include bus ad and social media ads, coordinating training on September 26 for community partners, Educator attended various trainings.
- Updating promotional materials for Reproductive Health Center, bar outreach with RHC information and condoms, outreach at SUNY Geneseo.
- Media and outreach efforts: School Lunches, Baby Safety, Flu, eWIC, Lead and Children with Special Health Care Needs, and RHC.
- Collaborating with local partners regarding fall prevention workshop- media and outreach, rack cards updated and printed.



- Emergency Preparedness -media and outreach regarding emergency preparedness month, call down drill, inventory and disposal of expired items, Crisis + Emergency Risk Communication course completed.
- Environmental Health processed several applications for funding in connection with the \$75,000 grant awarded to Livingston County for septic system repairs adjoining Conesus Lake tributaries. The first award letter was issued to a homeowner in September and others are pending. The NYS Environmental Facilities Corporation is intends to continue the program for the next four years.

**OTHER – IAN COYLE**

**1. PROCLAIMING THE MONTH OF OCTOBER 2018 AS DOMESTIC/FAMILY VIOLENCE EDUCATION AND AWARENESS MONTH FOR LIVINGSTON COUNTY**

WHEREAS, October is National Domestic Violence Awareness Month across the United States, and Purple has been designated as the domestic violence color marker, and

WHEREAS, the issue of domestic/family violence is a major societal problem that costs the County government and taxpayers thousands of dollars each year and will only yield in part to continual focus and exposure by the County government, its affiliates and committees, and

WHEREAS, the Livingston County Domestic Violence Consortium and the Livingston County Domestic Violence Task Force fully support the implementation of this resolution in support of their collaborative efforts within the County, and

WHEREAS, the Education, Prevention and Awareness arm of Chances and Changes, Inc. demonstrates a partnership commitment to provide presentations and information to schools to educate kindergarten through college level students, many area public sector organizations, and emphasizes the need for exposure and training for County businesses, especially their managers and supervisors on this difficult topic, and

WHEREAS, events and programs are offered by the County domestic/family violence agency, Chances and Changes, Inc., during October of each year in acknowledgement of this National Awareness Month, and include programs with and for SUNY Geneseo and other County students, community residents recognized by Partners In Change awards and other County activities such as candlelight vigils and Friends and Family Information Sessions; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors does hereby proclaim the month of October, 2018 as Domestic/Family Violence Education and Awareness Month for Livingston County.

*Motion: Mr. Falk moved and Mr. Mahus seconded to approve the foregoing resolution ..... Carried.*

**ADJOURNMENT**

Mr. Mahus moved and Mr. Falk seconded to adjourn the meeting at 10:00 a.m.

**DEPARTMENT OF SOCIAL SERVICES – DIANE DEANE (1 Attachment)**

**Informational Item(s) Written Only**

1. Statement of Appropriations (Monthly) (August) – Attached
2. Statistics (Monthly) (August)

	<u>Aug</u>	<u>% Change from Jan 1</u>
<b>Temporary Assistance Cases (TA):</b>		
Family Assistance	244	-16.72%
Safety Net	263	-15.71%
<b>Total</b>	<b>507</b>	<b>-16.20%</b>
<b>Medicaid Cases (MA):</b>		
Community	1645	-0.42%
Chronic Care	234	-3.31%
Foster Care	149	-2.61%
SSI	1258	-1.18%
<b>Total</b>	<b>3286</b>	<b>-1.02%</b>

**Livingston County Citizens receiving some form of Medicaid service:**

	<b>Cases In Transit</b>	32	
		Waiting for	
	<b>NYSOH</b>	#	
	<b>Livingston County DSS</b>	4713	
	<b>Total</b>	<b>4745</b>	
<hr/>			
<b>Food Stamp Only Cases:</b>		2209	<b>-7.50%</b>
<b>SSI Food Stamp Cases:</b>		834	<b>1.09%</b>
<b>Child Care Cases:</b>		156	<b>4.70%</b>
<b>Clients thru the lobby (Unduplicated #):</b>		867	
<b>Total # of individuals served by reception staff:</b>		1496	
<b>Housing - Homeless Caseload:</b>			
Diversions		43	
Housed		43	
	<b>Total</b>	<b>86</b>	
<hr/>			
Total Nights		<b>365</b>	
Singles		285	
2 Adults		18	
Families		62	
Total Clients in Temp. Housing at end of month		9	
Clients entering Temp. Housing & remaining in the month		6	
<b>Section 8 Vouchers Leased Up:</b>		520	
<b>Child Support:</b>			
Caseload Count		3,327	
Dollars Collected		\$682,713	
<b>Protective Services for Adults (PSA):</b>		69	<b>30.19%</b>
<u>Financial Mgmt</u>		48	
<u>Home Mgmt</u>		41	
<u>Personal Care</u>		<b>29</b>	
Level I		5	
Level II		22	
Level I pending		2	
<u>Guardianship Cases</u>		5	
Awaiting discharge		3	
Pending		0	
Assessment assists		118	
<b>Preventive Services:</b>		66	<b>-5.71%</b>
<u>Probation caseload</u>		37	<b>54.17%</b>
<u>School based consults</u>		73	
<u>School based active</u>		0	

TASA (Case Management for Pregnant/Parenting  
Teens) Active

2

**Child Protective Services (CPS):**

**New Assignments**

54

**Foster Care**

**82**

Foster Children - DSS Custody

38

**5.56%**

Adoptions

2

3. Employees hired, resigned or retired in September:

Sharon Koch	Retired	Director of Financial Assistance Programs	9/4/18	Leicester
Jane Bourgoine	Retired	Case Supervisor – Grade B	9/11/18	Wayland

**OFFICE FOR THE AGING – SUE CARLOCK**

**Informational Item(s) Written Only**

1. Program Statistics:

**Served Client Summary**

Livingston

01/01/2018 and 08/31/2018

Report Run Date: 09/24/2018

**Service Summary**

Service Type	Jan – August 2018	Jan – August 2017
Caregiver Services	71 caregivers assisted	67 caregivers assisted
Case Management	1,420 hours/ 324 individuals	1,200 hours/ 313 individuals
Congregate Meals	16,536 meals/ 226 participants	16,803 meals/ 239 participants
Health Promotion Services	741 contacts	420 contacts
Home Delivered Meals	32,714 meals/ 307 participants	32,465 meals/ 314 participant
Information & Assistance	1,560 contacts	1,210 contacts
Legal Services	129 hours	108 hours
Personal Care	3,822 hours/ 38 clients	2,369 hours/ 38 clients
PERS Personal Emergency Response System	403 individuals	414 individuals
Transportation	3,806 one-way rides	4,040 one-way rides

**Program Updates**

**Legal Services:**

The first Livingston County Senior Law Day will be held on October 17, 2018.

**Senior Nutrition:**

We continue to have issues with Morrison, our food vendor, related to shortages, substitutions, timelines for menus, consistency, etc. This has been exacerbated as Bateman, the former sister company of Morrison that prepares the chilled meals at the location in Buffalo, was sold by the parent company and is no longer in the

same corporate family as Morrison. We are looking at options for the future; we need to stay with the chilled meals for food safety and regulatory considerations.

Livingston County Office for the Aging will have an intern from SUNY Oneonta Dietetic Master's program in Fall 2019/Spring 2020. Details are being worked out in advance.

**Health Insurance Information Assistance and Counseling:**

Medicare Open Enrollment begins October 15, 2018.

A Medicare Savings Program outreach event will be held on October 11, 2018.

**Health Promotion:**

Tai Chi for Arthritis classes will be held in Livonia and Geneseo beginning in October 2018. Both are full.

Two Matter of Balance classes are underway.

Powerful Tools for Caregivers begins September 26, 2018.

Three Living Healthy classes are being offered for Fall 2018 – Living Healthy with a Chronic Disease, Living Healthy with Chronic Pain, and Living Healthy with Diabetes.

The Annual Fall Prevention Event held in conjunction with the National Council on Aging's National Fall Prevention Awareness Day was very successful. Registration was full with a waiting list. Evaluations will be reviewed for improvement opportunities.

The first iteration of the Aging Mastery Series kicked off September 17, 2018. The recommended number of participants per class is 15; we had 18 at the first class.

**Other:**

The annual Public Hearing took place on September 12, 2018. Attendance was very good – over 60 older adults attended. The speaker was Sheriff Dougherty. Participants were given an update on LCOFA services over the past year and the outlook for the upcoming year. Many partners were present to provide information to attendees – AIM Independent Living Center, Finger Lakes Caregiver Institute, Lifespan, URMC Center for Community Health, LC Health Dept, Catholic Charities, RTS Livingston, LC Adult Services, Sheriff's Dept, CASA Trinity, LAW-NY, Nutrition Outreach and Education Program, UR MED/Noyes Health Caregiver Resource Center, EARS Lifeline. Attendees were given multiple opportunities to provide input/feedback – via survey, interview, brief spoken testimony, written comments.

New York State Office for the Aging will be conducting a fiscal audit of LCOFA on September 25th and 26th. This happens every three years. The audit was originally scheduled for May 2018 but was rescheduled by NYSOFA.

**VETERAN'S SERVICES AGENCY – JASON SKINNER**

**Informational Item(s) Written Only**

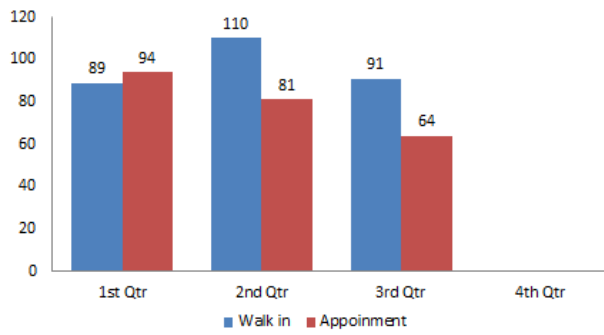
**Outreach:**

Our second suicide prevention training at the Emergency Management center in Mt. Morris was a monumental success. All comment cards that were left behind thanked us for providing this training and said that it was very good. This is the second of three trainings to be held. The next one will be in Mt. Morris. The last of the trainings will be at the Dansville American Legion Oct. 27<sup>th</sup> at 9 AM. Part of this training exercise is to put out feelers on how well received the Dwyer program will be among the veteran community. So far, the proposal of a peer to peer program for veterans to do activities in the community has been very positive.

**Statistics:**

We have processed nearly 1.5 Million in benefits this year. We hope to hit 2 million by end of year. We have conducted 529 consultations so far. We had 607 last year.

## FY 2018 Office Visits 529



Respectfully submitted,

Michele R. Rees, IIMC-CMC  
Clerk of the Board