

**HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, OCTOBER 3, 2023
10:00 A.M.**

PRESENT: M. Walker, S. Erdle, D. LeFeber, D. Pangrazio, D. DiSalvo, M. Falk, B. Mann, S. Hillier
ABSENT: G. Horr, D. Wester
PRESENT AFTER MEETING CALLED TO ORDER: I. Davis

Human Services Chair Merilee Walker asked Angela Grouse to lead the Pledge of Allegiance.

LIVINGSTON COUNTY EDUCATION ALLIANCE – ANGELA GROUSE

Pre-approved Informational Item(s) To Be Reported

1. PATHFUL CONNECT (Formerly NEPRIS) UPDATE: Angela Grouse introduced Jennie Kristoffersen and Addison Watson of Pathful Connect and gave an update of the career connector platform. Ms. Kristoffersen shared her professional experience and reviewed the importance of connecting local students with local companies and companies across the country. Ms. Kristoffersen gave a presentation on Pathful Connect and the partnership with Livingston Chamber. Mr. Watson reviewed the type of platform support he has been giving to the Chamber over the last two years. Ms. K thanked the County for their time and partnership. Ms. Grouse reviewed the platform partnership with the County and the changes initiated to make the platform a success.

WORKFORCE DEVELOPMENT – RYAN SNYDER

Action Item to Be Reported

1. APPOINTING MEMBER TO THE COMMUNITY INITIATIVES COUNCIL: SARAH SANTORA

RESOLVED, that the following member be hereby appointed to the Community Initiatives Council for the term designated:

Community Initiatives Council			
Name	Address	Rep/Title	Term
Sarah Santora	3199 Crescent Parkway, Caledonia, NY 14423	Public Official	10/3/23-12/31/23 (P. Wickerham term)

Mr. Snyder reviewed the appointment for approval.

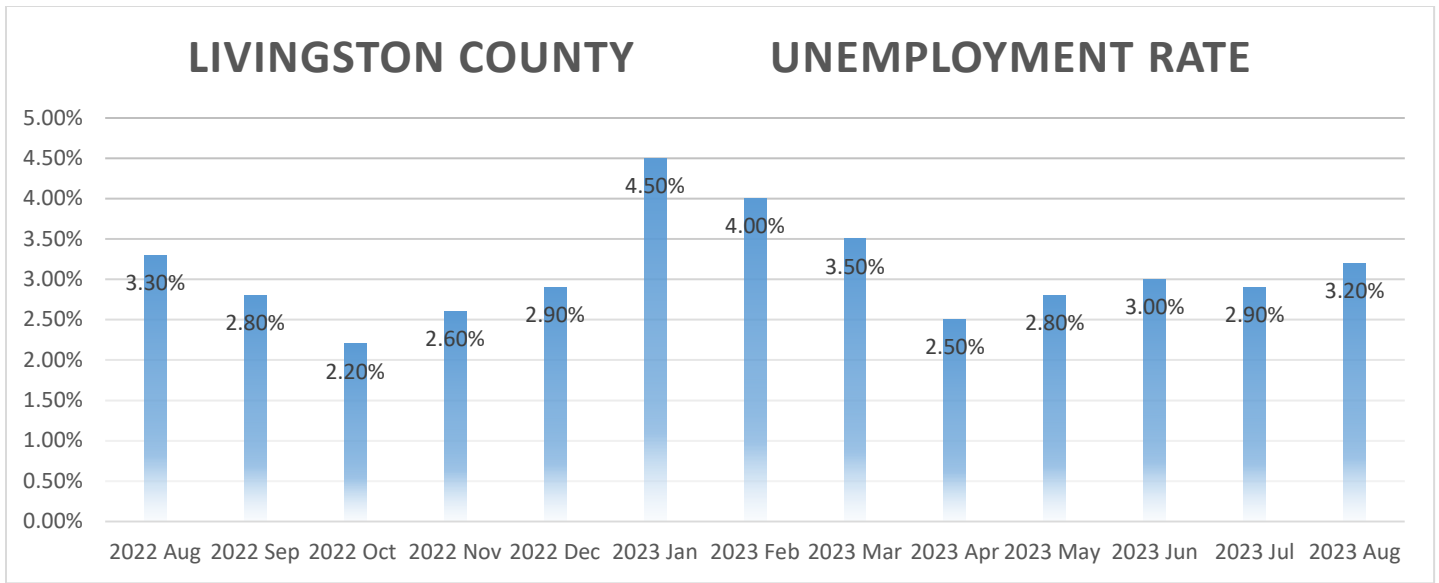
Motion: Mr. LeFeber moved and Mr. Davis seconded to approve the foregoing resolution..... Carried.

Pre-approved Informational Item(s) To Be Reported.

1. 2024 Teen Recognition Dinner Costs & Planning: Mr. Snyder reported that the caterer has confirmed that they will be able to maintain the costs from 2023. Mr. Snyder reported that the costs will be \$???? The event costs in 2023 were \$13,??? Mr. Pangrazio spoke in support of the event with the cost as is. There was discussion that the cost of the event is too high. Mr. Snyder explained that the venue is tied to this particular caterer. There are some changes they can make to lower the cost slightly. Total attendees for 2023 was 3??? Consensus was to proceed as planned.

Informational Item(s) Written Only

Livingston County Unemployment Rate.



Livingston County’s Unemployment Rate for August 2023 was 3.2%, down from 3.3% during the same period in the prior year. The rate continues to remain far below the statewide average of 4.4%.

Department Activity Report

Activity	August 2023
Job Openings Posted with NYSDOL	343
Unique Office Visits	108
Individual Appointments	79
Workshop Attendees	9
Adults/Youth in Training	20
Credential Earned	3
WIOA Youth Enrolled in Services (34 by 6/30/24)	7
WIOA Adults Trained (35 by 6/30/24)	9

Program Report

- GLOW W/ Your Hands – The annual career exploration event is scheduled for Tuesday September 26th with over 1,300 area students expected to attend.
- Mini Job Fair – 55 Job Seekers attended the September 19th hiring event. The next job fair is October 19th at 4pm in the Government Center.
- CNR – 22 Certified Nursing Assistants (CNA) attended an informational session on financial support for LPN Training. A customized training grant will also provide up to \$10,000 toward the cost of the October CNA training program.
- Youth Sports – We received an additional \$10,000 in Youth Sports Funding and \$26,000 in Youth Team Sports funding and are awaiting further guidance on how it can be utilized.
- Federal Shutdown – 91% of the department’s budget is federal funding and may be disrupted due to a federal government shutdown.
- Summer Employment – The summer employment program concluded with over \$65,000 in wages being paid to low income youth.

DEPARTMENT OF SOCIAL SERVICES – TRACY MCCAUGHEY

Action Item(s) To Be Reported

1. PROCLAIMING THE MONTH OF NOVEMBER 2023 AS ADOPTION AWARENESS MONTH IN LIVINGSTON COUNTY

WHEREAS, Livingston County recognizes the compassionate tradition Adoptive families exhibit by opening their hearts to children in need of a permanent home; and

WHEREAS, Livingston County recognizes that providing children with a nurturing and stable home provides a strong foundation for a healthy and productive life; and

WHEREAS, Livingston County recognizes it is important to focus on all children who are waiting to be adopted by a forever family and to assist with finding permanent homes for these children throughout the year; and

WHEREAS, Livingston County recognizes the role that foster parents play in providing nurturing and stable homes for children in transition; and

WHEREAS, this special observance reminds us that we can offer the hope of a better tomorrow to many children through adoption, and as families and communities across our County, State and Nation gather to celebrate and give thanks for our many blessings, it is the goal of all of us that every child awaiting adoption find a permanent and loving family; now therefore be it

RESOLVED, that the Livingston County Board of Supervisors does hereby proclaim November 2023 as Adoption Awareness Month in Livingston County.

Ms. McCaughey reported that there have been five adoptions so far this year.

Motion: Mr. Pangrazio moved and Mrs. Erdle seconded to approve the foregoing resolution.. Carried.

Informational Item(s) Written Only

1. Statistics (Monthly) (August)

	<u>Aug</u>	<u>% Change from Jan 1</u>
Financial Assistance - New Applications Registered:		
Temporary Assistance	219	
Food Stamps/SNAP	273	
Medicaid	121	
HEAP	11	
Temporary Assistance (TA) Caseload:		
Family Assistance Cases	145	9.02%
Safety Net Cases	213	12.70%
Total	358	11.18%
Family Assistance Individuals	318	
Safety Net Individuals	250	
Total	568	
Employable receiving TA (Distinct Individuals)	82	
Unemployable receiving TA (Distinct Individuals)	245	
Medicaid Cases (MA):		
Community	1840	-19.23%
Chronic Care	220	-4.76%
Foster Care (Include children placed & receiving Adoption Subsidy)	117	-3.31%
SSI	1214	-0.49%
Total	3391	-11.92%
Livingston County Citizens receiving some form of Medicaid service:		
Cases In Transit	186	
NYSOH		
Livingston County DSS	4213	
Total	4399	

Food Stamp Only:

Cases	3104	23.76%
Individuals	4695	
SSI Food Stamp Individuals	588	-5.92%

Child Care/Day Care:

Cases	196	27.27%
# of individual children	319	
# of new applications for month	17	

HEAP:

Cases	1676
Individuals	3871

Indigent Burials:

Approved	2
Veterans (# included in the Approved #)	0
Denied	0
Withdrawn	0
No Action/Application process not complete	0
Approved Year to Date	29

Fraud:

Front End Detection (FEEDS) - During Applicant Status	1
Fraud Referrals Received - Anonymous/Other	1
Fraud Referrals Received - Internal/DSS	1
Referrals sent to Sheriff & DA	0
Pending with DA/Awaiting Disposition	5

Clients thru the lobby (Unduplicated #):	713
Total # of individuals served by reception staff (Duplicate #):	998

Housing - Homeless Caseload:

Diversions	10
Housed	21

Total	31
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Total Nights	1422
Singles	1051
2 Adults	155
Families	216

Clients entering Temp. Housing & remaining in the month	14
Total Clients in Temp. Housing at end of month	54

Code Blue - Below 32 Degrees

Cases	0
Nights	0

Section 8:

Voucher Allocation	450
Vouchers Leased Up for the 1st of the following Month	371
Voucher Holders Seeking Affordable & Inspected Housing	13

Pending Applicants/Number Includes-PORT OUTS, new owners awaiting LL ID, tenants relocating to new unit, NH-rehab, new move, move and w/in hearing timeframe, LL term lease and no penalty; Call ins pending eligibility/voucher issuance or denial issuance, applicants who decline, accepted other subsidy, have a penalty, and/or lease violations 51

Child Support:

Caseload Count 2,356 -6.62%
 Dollars Collected \$539,386

Child Protective Services (CPS): Ongoing

New Primary Investigation Assignments 48
 Secondary Assignments from Other Counties 15
 Petitions Filed 2
 1034 Court Ordered Investigations Completed (# included in Primary Inv.) 7
 422 Summaries to Court 1

CPS Ongoing Case Management/Preventive Services:

Case Total 14
 Article 10 Supervision Cases (Youth Remaining in Home) 10
 *Distinct Children 21
 Non-Court Ordered (Article 10)-CPS indicated & Open Mandated Preventive 2
 *Distinct Children 3
 Supervision Cases on Behalf of Another County-Secondary 1
 *Distinct Children 2
 Non-Court Ordered Unfounded/Opened Voluntary Cases 1
 *Distinct Children 1

School Based Consults:

Livonia Central School 81

Article 10 Direct Custody Placement/Non-DSS Cases:

Cases 3 -66.67%
 *Distinct Children 5 -58.33%

Family Services/Permanency Unit:

Foster Children - DSS Custody Distinct # of Children 14 -17.65%
 Distinct Youth Remaining in DSS Custody on Trial Discharge 2

Levels of Care for DSS Custody Cases:

Foster Boarding Home 5
 Approved Relative Foster Home 0
 Institution 6
 Group Home 0
 Supervised Independent Living 1
 Other 0

Foster Child Admissions - New 2
Return to Foster Care from Trial Discharge 0

Types of Foster Child Discharges During the Month

Children Trial Discharged to Parents or Other Resource (Remain in DSS Custody) 2
 Children Discharged (Final) to Parent or Other Resource 3

Adoptions Finalized as Discharges	0	
KinGap Discharges	0	
Other Discharges (i.e. APLA-Another Planned Living Arrangement)	0	
OCFS State Custody	1	
Probation Based Diversionary Programming (Probation Based Referrals):		
Cases/Referrals New this Month	2	
*Distinct Children	2	
Referrals under assessment or referred and receiving diversion services i.e. skill building:	13	
Case Referral Closed *Distinct Children	2	
Cases Open in Connections FSS-Mandated Preventive	0	
Detention Referrals	1	
Non-Mandated Preventive Services:		
Cases	0	
*Distinct Children	0	
Mandated Preventive - Community Based referrals that meet criteria		
Cases	0	
*Distinct Children	0	
Other Case Processing - # of Distinct Children:	14	
ICPC Requests	0	
Supervision - Post Discharged - Court Ordered	5	
Supervision on Behalf of Another County	6	
Aftercare Services	3	
TASA (Case Management for Pregnant/Parenting Teens):		
Active Case	0	
New Referrals Received	1	
Cases Closed	0	
Protective Services for Adults (PSA):		
Active Cases	32	3.23%
PSA Referrals Received	15	
Active Financial Mgmt. Cases	28	
Personal Care Aide Cases Total (2023 - New Category Added)	27	
Level I	0	
Level I pending	0	
Level II	0	
Level II Pending	0	
CDPAP Active	27	
Cases waiting for an assigned Aide	0	
Guardianship Cases	4	
Awaiting discharge	6	
Pending	0	
Assessment Contacts	52	

2. Employees hired, resigned or retired in September:

Name	Action	Title	Town	Date
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Kelly Butler	Reinstatement	Social Welfare Exam.	Conesus	9/10/23
Mindy Salada	Promotion	Sr. Typist	Conesus	9/10/23

- Child Welfare Appreciation week was celebrated on September 14, 2023. A thank you note, dress down and a lunch were provided to all DSS staff.
- Work Happy Play Happy (WHPH) Committee celebrated International Day of Peace on September 21, 2023. A puzzle contest and a pizza party were held.

OFFICE FOR THE AGING – SUE CARLOCK

Action Item(s) To Be Reported

1. AUTHORIZING A PROFESSIONAL SERVICES CONTRACT FOR THE LIVINGSTON COUNTY OFFICE FOR THE AGING FOR CONSULTING REGISTERED DIETITIAN: SUSAN SCHELL

WHEREAS, the County of Livingston solicited a Request for Proposal for Livingston County Office for the Aging Consulting Registered Dietitian, and one (1) proposal was received; now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract, and any amendments to said contract, which is determined to be the most qualified to provide said services, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Susan Schell, RD 3408 South Main Street Warsaw, NY 14569	10/1/23-12/31/24 With 2 one-year options to renew	\$50.00/hour

For: RD Services required for the Senior Nutrition Program: nutrition counseling, nutrition education, menu development, analysis, and approval, and monitoring of kitchens

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted?</u>
Federal Title IIIC, State WIN Wellness In Nutrition	10%	Yes X No

Director's Comments: The RD provides nutrition counseling, nutrition education, menu development, analysis and approval, and monitoring.

Ms. Carlock reviewed the contract for approval and explained how difficult it has been in finding a dietician. Susan Schell was the dietician for Livingston County from 2002-2014.

Motion: Mr. Davis moved and Mrs. Erdle seconded to approve the foregoing resolution..... Carried.

Ms. Carlock shared the Meals on Wheels America partnership with Jiffy Lube. We were matched with the Geneseo and Hornell locations to donate to the OFA Meals on Wheels Program. These donations could be used for things that the grants don't cover.

Informational Item(s) Written Only

Served Client Summary

Livingston
01/01/2023 and 8/31/2023
Report Run Date: 9/25/23

Service Type	Total Units January- August 2023
Case Management (hours)	1,523
Meals (Home Delivered 32,467, Congregate 14,667)	47,134
Information and Assistance (calls)	2,269
Personal Care (hours)	3,702
Transportation (trips)	3,671
Personal Emergency Response System (service months)	2,928

Program Updates:

Four Year Plan: The 2024-2028 Four Year Plan will be due to the New York State Office for the Aging in the Spring of 2024. Multiple methods are being utilized to assess needs including Public Hearings, surveys, and focus groups.

NYSOFA Visit: Two representatives from the New York State Office for the Aging will be conducting our annual site visit on October 24th and 25th.

Fall Prevention Event: Over 70 older adults and nearly 50 vendor staff attended the 8th annual Fall Prevention Event on 9/15/2023. Evaluations were very positive.

Medicare Advantage Open Enrollment: October 15th – December 7th each year is the Open Enrollment Period. Medicare Made Easy Presentations have been scheduled at each of the meal sites as well as additional locations in Livingston County. A Medicare Fair will be held on Friday, October 20th from 9 am – 4 pm in the Auditorium. Representatives from all of Medicare plans offered in Livingston County will be in attendance as well as NYS EPIC.

VETERAN’S SERVICES AGENCY – DAVID TERRY

Action Item(s) To Be Reported

1. SUPPORTING OPERATION GREEN LIGHT FOR ACTIVE MILITARY SERVICE MEMBERS IN TRANSITION TO CIVILIAN LIFE (VETERAN STATUS)

WHEREAS, approximately 200,000 service members transition to civilian communities annually and there is expected to be an estimated 20% increase in service members that will be transitioning to civilian life in the near future; and

WHEREAS, studies indicate that 44% - 72% of service members experience high levels of stress during transition from military to civilian life. Sadly, active military service members transitioning from military service are at a high risk for suicide during their first year after military service; and

WHEREAS, the Livingston County Board of Supervisors appreciates the sacrifices our United States military personnel make while defending freedom and believes specific recognition should be accorded them in appreciation of their service; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby declares Livingston County a Green Light for Military Service County from October 11, 2023 through November 17, 2023. This is a time to salute and honor our men and women in uniform making the transition from active service to civilian life by switching one lightbulb to green to show visible support for veterans; and be it further

RESOLVED, that the Livingston County Board of Supervisors acknowledges the inception of Operation Green Light created in this County is now nationally recognized from November 6-12, 2023 supporting our nations endeavor recognizing Operation Green Light; and be it further

RESOLVED, that as a Green Light for Military Service County, the Livingston County Board of Supervisors hereby pledges to support Onward Ops Military Transition Support formerly known as the Expiration Term of Service Peer Mentorship Program (ETS-SP) that connects mentors to new veteran residents; and be it further

RESOLVED, that in observance of Operation Green Light for Military Service, the Livingston County Board of Supervisors encourages its citizens to recognize the importance of honoring all those who made immeasurable sacrifices to help to preserve freedom by displaying a green light in a window of their place of business or residence. Green is the color of hope, renewal and well-being. The simple action of changing one light to green can spark meaningful conversation regarding the recognition of veterans and help “green light” them forward as valued members of our communities.

Mr. Terry reviewed the resolution for approval. Mr. Terry reviewed some new locations he would like to light up this year. Mr. Terry shared information on the ETS Sponsorship Program where we adopt a veteran family when they are leaving the service to help adapt to civilian life. The program has changed to Onward Ops.

Motion: Mr. Pangrazio moved and Mr. Davis seconded to approve the foregoing resolution... Carried.

Mr. Terry is doing a special recognition for a veteran family at the Board meeting on October 25.

DEPARTMENT OF HEALTH – JILL BURLEY

Action Item(s) To Be Reported

1. PROCLAIMING THE MONTH OF OCTOBER 2023 AS BREAST CANCER AWARENESS MONTH IN LIVINGSTON COUNTY

WHEREAS, breast cancer is the most commonly diagnosed form of cancer for women in the United States and remains the second leading cause of cancer death among American women; and

WHEREAS, mammography, an “x-ray of the breast”, is recognized as the single most effective method of detecting breast changes long before physical symptoms can be seen or felt. Early detection and improved treatment is believed to have significantly reduced the number of deaths caused by breast cancer; and

WHEREAS, researchers, scientists and numerous nonprofit organizations are dedicated to discovering the cure for breast cancer. During the month of October, we acknowledge the extraordinary commitment and effort invested in this cause; and

WHEREAS, we recognize that over two and a half million Americans are breast cancer survivors which gives us hope of a better future; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby extends its support to those who continue to cope with breast cancer, as well as to survivors and those advocating for prevention and a cure, and in so doing hereby proclaims October 2023 as Breast Cancer Awareness Month in Livingston County.

Ms. Burley reviewed the proclamation resolutions for approval.

Motion: Mr. Davis moved and Mrs. Erdle seconded to approve the foregoing resolution..... Carried.

2. PROCLAIMING OCTOBER 1-7, 2023 AS MENTAL ILLNESS AWARENESS WEEK IN LIVINGSTON COUNTY

WHEREAS, mental health is part of overall health; and

WHEREAS, one in five adults experience a mental health problem in any given year; and

WHEREAS, approximately one-half of chronic mental illness begins by the age of 14 and three-quarters by the age of 24; and

WHEREAS, suicide is the tenth leading cause of death in the United States and the second leading cause among young adults. According to interviews with family, friends and medical professionals 90% of people who die by suicide have shown symptoms of a mental health condition; and

WHEREAS, long delays, sometimes decades, often occur between the time symptoms first appear and when individuals actually seek help. Early identification and treatment can make a difference in successful management of mental illness and recovery; and

WHEREAS, it is important to maintain mental health and learn the symptoms of mental illness in order to get help when it is needed; and

WHEREAS, every citizen and community can make a difference in helping end the silence and stigma that for too long has surrounded mental illness and discouraged people from getting help; and

WHEREAS, public education and civic activities can encourage mental health treatment and help improve the lives of individuals and families affected by mental illness; now, therefore be it

RESOLVED, that the Livingston County Board of Supervisors hereby proclaims October 1-7, 2023 as Mental Illness Awareness Week in Livingston County in order to shine a light on mental illness, fight stigma, provide support, educate the public, and advocate for equal care.

Motion: Mr. LeFeber moved and Mr. Pangrazio seconded to approve the foregoing resolution Carried.

3. PROCLAIMING OCTOBER 22-28, 2023 AS NATIONAL LEAD POISONING PREVENTION WEEK IN LIVINGSTON COUNTY

WHEREAS, lead exposure to children can occur from a multitude of sources and can cause irreversible and life-long health effects; and

WHEREAS, lead is especially dangerous to children under the age of 6; and

WHEREAS, lead poisoning is preventable. The key is to keep children from coming into contact with lead. There are also simple steps that can be taken to protect all family members from lead based-paint hazards in the home; and

WHEREAS, education and awareness about the dangers of lead can help protect the lives of children living in Livingston County; now, therefore, be it

RESOLVED that the Livingston County Board of Supervisor’s hereby proclaims October 22-28, 2023, as National Lead Poisoning Prevention Week. Residents and local government officials shall observe this week with appropriate programs and activities designed to enhance public awareness of lead poisoning prevention and the ways children and families can be protected from lead poisoning.

Motion: Mr. LeFeber moved and Mr. Pangrazio seconded to approve the foregoing resolution Carried.

Ms. Burley shared information on the pop up food pantry initiative that began last month. Pantries are scheduled through the end of the year. There was discussion on solar, sheep grazing and radiation contamination.

Informational Item(s) Written Only

- We will begin to offer in-person or remote appointments to all participants beginning October 2023. We will have two (2) to three (3) staff members attending the in-person clinic, to prevent any staff members from being by themselves in clinic while one goes on lunch break. All other staff members will stay at the Mt. Morris site to complete remote appointments. This will be evaluated in April 2024 for any adjustments.
- The Cash Value Benefit increase for fruits and vegetables for all WIC participants one (1) year and older will discontinue in end of September 2023, this will bring any child to \$9/month and all women to \$11/month.
- We are continuing to offer WIC participants ages six (6) months and older for the five (5) \$5 Farmers Market coupons until September 30, 2023. Since June 1, we have issued over 5425 coupons. All participants receive nutrition education through WIC along with the list of the local farmers markets accepting the checks.
- Hospice served 47 patients in July. We received 27 referrals and admitted 22 patients. We had six (6) patients at Noyes Hospital, one (1) at Morgan Estates, and two (2) at Teresa House. We also had one patient at the Avon Nursing home and one at the Conesus Lake Nursing Home. Our 14 other Skilled Nursing Facility patients were at the CNR.
- Be Well in Lima - began conducting focus groups for community assessment, met with Golden Agers re: BWIL and provided hard copies of community survey.
- Be Well in Nunda and Mt Morris - Ordered items for community garden as per the Solar Ridge Grant.
- Be Well in Livingston Story Map planning with Geocove.
- are close to opening at CASA. Started seeing patients the week of August 21, 2023.
- Center for Sexual Health and Wellness is seeing about two (2) – four (4) new patients per week from CASA at our community clinics, so outreach is working!
- We currently have 90 children enrolled in our early intervention program. As two staff members who were working in EI have left the health department, we have crossed trained a few staff members to help with EI needs.
- Currently working on utilizing Clear Impact and Compyle for health department needs including Quality Improvement and accreditation efforts.
- Lisa Kenney, Senior Public Health Educator, will be retiring at the end of September after 30 years with the Health Department.
- We served 150 families at our first Foodlink Mt. Morris Pop Up Pantry August 30. The pop up pantry is being held at the empty Save A Lot store. Dates for the rest of the year include; September 29, October 31, November 22, and December 21 from 10:00 a.m. – 12:00 p.m.
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LIVINGSTON COUNTY DOG CONTROL					
Statistical Data 2009-2023					
	Seized	Redeemed	Adopted/ Transferred	Euthanized	Euth. Rate
2009	189	110	63	16	8.5%

2010	195	103	73	19	9.7%
2011	233	124	91	18	7.7%
2012	205	107	94	4	2.0%
2013	184	123	55	6	3.3%
2014	205	138	50	14	6.8%
2015	179	124	50	5	2.8%
2016	200	158	38	4	2.0%
2017	225	167	51	7	3.1%
2018	230	187	36	7	3.0%
2019	255	191	49	6	2.4%
2020	165	124	28	2	1.2%
2021	141	103	32	0	0.0%
2022	190	126	42	4	2.1%
2023 (As of 9/25)	115	68	36	5	4.3%

CENTER FOR NURSING & REHABILITATION – SHARI HUTCHISON

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION: MED-COR STAFFING, INC., WORKFIT MEDICAL, PLLC & WORLDWIDE TRAVEL STAFFING, LIMITED

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Center for Nursing and Rehabilitation, and any future amendments to said contracts, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Med-Cor Staffing, Inc. 155 Summer Street Buffalo, NY 14222 For: Supplemental Staffing Contract	11/1/23-10/31/24	Fee Schedule
WorkFit Medical, PLLC 1160 Chili Avenue Rochester, NY 14624 For: Supplemental Staffing Contract	11/1/23-10/31/24	Fee Schedule
Worldwide Travel Staffing, Limited 2829 Sheridan Drive Tonawanda, NY 14150 For: Supplemental Staffing Contract	11/1/23-10/31/24	Fee Schedule

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
County Budget	100%	Yes X No

Director’s Comments:

Temporary staffing agency to supplement nursing staff as needed

Ms. Hutchison reviewed the contracts for approval.

Motion: Mr. Pangrazio moved and Mrs. Erdle seconded to approve the foregoing resolution.. Carried.

Pre-approved Informational Item(s) To Be Reported:

FINANCIAL/OPERATIONAL UPDATES: Ms. Hutchison gave a facility overview of the following items to date. Ms. Hutchison explained the importance of reopening of our adult day care program so that we do not lose our license. Ms. Hutchison shared their plans to lower the LPN agency usage. Mr. Mann shared that our rate of pay was off for LPNs and is being addressed with the union. Ms. Rauber reviewed the financial reports for the third quarter.

A. Occupancy: As of 9/28/23, our current daily census is 217/82%. Year to date occupancy is 76.95%.

B. Cash Flow- The LCCNR’s total cash flow-cash reserves as of 9/22/23 are \$765,918.55

C. IGT has not been received to date. We have been told that there is some progress and that letters with awards/amounts should be arriving soon.

D. LCCNR leadership and finance staff continue to meet biweekly to review all accounts payable.

E. LCCNR staff have submitted the 2024 budget.

F. The Transitional Care Unit (short-term rehab) unit on the first floor of LCCNR reopened on September 19, 2023. This will allow us to continue to grow our census and manage patient flow.

G. CMS has announced proposed federal staffing ratios for nursing homes. Provider and consumer groups are responding during the comment period. LCCNR did a comparison of the NYSDOH regulations and the Federal proposed regulations. One of the significant differences is the definition of the “nursing group”; the federal regulations only include RN’s in the calculation, while NYSDOH recognizes both RN and LPN staff in the calculation.

Federal Regulations:

NYSDOH:

LCCNR Current:

RN hours: 0.55

1.1 (both RN and LPN)

0.49 (RN only)

CNA hours: 2.45

2.2

2.29

H. LCCNR is beginning work on our case mix index with the Zimmet group; CMI drives Medicaid rates and reimbursement in NYS. Zimmet will also help the facility transition to the elimination of case mix/implementation of a new system when NYS transitions later this year.

I. The VAP application has been submitted. A follow up meeting with the NYSDOH was held on March 6th, 2023. The consultants assisting with the grant process felt that we were successful in presenting our application.

J. We are still recruiting for several key positions including the ADON (weekend position), Deputy Director of Finance, and Director of Social Work.

K. Our goal date for the reopening of our Adult day care program is December 4, 2023.

Informational Item(s) Written Only

A. For the month of September, we reported one resident event to the NYSDOH. The event involved a resident making an alleged report of sexual abuse. (The allegation was not substantiated after our investigation was completed.)

B. We currently have 20 CNAT positions filled. We have two CNAT students waiting to retest. The October nurse aide class starts on 10/2 with 15 students; the November class starts on 11/7 and is full with 16 students. LCCNR attended a job fair on 9/19 and will be participating in the Livingston County job fair on 10/17. Nurse aide training classes are being scheduled for 2024. The retention rate for graduating students for 2023 is 75%.

C. Nursing leadership staff are reviewing schedules on a daily basis to remove and cancel unnecessary agency shifts. We are observing progress in meeting our agency expenditure goals.

D. A grant request was submitted to the New York State Department of Health to increase training capacity in healthcare. Our grant request would create a temporary licensed practical nurse training position; provide tuition and a salary while attending training. Once students complete the program and become licensed, they

would become LPN's at LCCNR. Unlike the nurse aide-training program where we cannot require aides to stay or contribute to the cost of training, these LPN programs allow an agreement to be completed. We are seeking grant funding for a total of \$1,600,000 (grants allow up to \$2,000,000) requests. This represents eight LPNT students over the course of two years. We are awaiting grant award announcements.

E. Recruiting efforts are focused on LPN and RN staff needed for census growth, a campaign on Spotify and Pandora are in progress to reach our targeted audience. A postcard mailer is being drafted to send to a key geographic area. We are planning an onsite job fair in October.

F. LCCNR staff are working to meet requirements of the grant that is offering funding to upgrade our nurse call system.

G. Staff have attended training sessions provided by Leading Age NY on the changes coming to the MDS (Minimum Data Set), which is a CMS/Federal requirement that records all resident information. There is a strict schedule for completion, including if the residents condition changes and needs increase/decrease. The MDS is critically important because it drives reimbursement and quality information that is published.

H. The monthly Quality Assurance and Quality Improvement committee meeting was held on September 23, 2023.

I. Staff appreciation events were held on September 11th and 22nd.

J. Resident Council will be held on October 5, 2023.

K. Accounts receivables reviews are done with Tom Lang, the attorney assisting with difficult case collections. Good progress has been accomplished on several complicated cases.

L. Facilities staff have been working on several project areas; assuring that the transitional care unit has all the equipment/supplies they need to reopen, such as telephones, televisions, kitchen equipment, and furniture. They have also worked to relocate excess PPE supplies that had been stored on the unit. They continue to work with the Messer group to assure adequate oxygen supply. Stairwell door motorized exits need to be repaired, equipment has been ordered. Facilities staff are working on transitioning to a county established work order system for LCCNR. Several plumbing repairs were made throughout the facility. Infrared and general inspection of the generator circuit breakers is being scheduled with O'Connell electric. Repairing several areas with HVAC issues.

ADJOURNMENT

Mr. Pangrazio moved and Mr. Davis seconded to adjourn the meeting at 10:53 a.m.

Respectfully submitted,
Michele R. Rees, IIMC-CMC
Clerk of the Board