

PUBLIC SERVICES COMMITTEE MEETING MINUTES
WEDNESDAY, OCTOBER 7, 2020
9:00 A.M.

PRESENT: G. Deming, C. DiPasquale, S. Erdle, M. Schuster, D. LeFeber, D. Mahus, M. Falk, I. Coyle, A. Ellis, B. Mann, S. Hillier, J. Barry, J. Gunther-Intern
ABSENT: B. Carman

Public Services Chair Jerry Deming asked North Dansville Supervisor Dennis Mahus to lead the Pledge of Allegiance.

Mr. Deming announced that there is a meeting in the Board Room immediately following adjournment.

LIVINGSTON COUNTY CHAMBER OF COMMERCE – LAURA LANE

Action Item(s) To Be Reported

1. DESIGNATING THE LIVINGSTON COUNTY AREA CHAMBER OF COMMERCE AS THE 2021 OFFICIAL TOURISM PROMOTION AGENCY

WHEREAS, the New York State Grants Program is designed to encourage tourism promotion throughout the regions of New York State; and

WHEREAS, the Livingston County Area Chamber of Commerce qualifies as an official Tourism Promotion Agency; now, therefore, be it

RESOLVED, that the Livingston County Area Chamber of Commerce, be and hereby is designated by the Livingston County Board of Supervisors as their official Tourism Promotion Agency under this program and is authorized to make application for and receive grants on behalf of the County pursuant to the New York State Tourist Promotion Act; and be it further

RESOLVED, that a certified copy of this resolution be filed by the Clerk of this Board with the Livingston County Area Chamber of Commerce.

Ms. Lane provided an annual the update on tourism promotion and tourism promotion efforts over the year and a look at their designation as the tourism promotion agency for the coming year. An annual report focusing on the Chambers tourism efforts, the collaborative Letchworth State Park map and a little teaser piece travel guide was distributed. Ms. Lane reviewed some statistics moving forward due to Covid for tourism businesses. Ms. Lane reviewed the decision not to replace the Tourism Director position at this time. In the fall of 2019 the 2020 media buys were already in place prior to the beginning of Covid. Ms. Lane explained that the majority of the I Love New York matching funds are spent in the first quarter and have pulled back on some of the committed matching funds anticipated because all indications were that they will not receive all of the matching funds that were committed already. Ms. Lane reviewed the planning strategies taken in light of the significant decrease in overnight travel visitation affecting the occupancy taxes. Ms. Lane encouraged the Committee to visit the Fresh Air Adventures NY website, a regional collaboration with Genesee, Livingston, Orleans and Wyoming counties, which shows part of their low cost/high return promotions. There is some optimism that there has been some travel to Livingston County. Ms. Lane reviewed the possible challenges that may come and how they plan to manage those. There was discussion on the high visitation numbers to Letchworth State Park.

Motion: Mr. Schuster moved and Mrs. Erdle seconded to approve the foregoing resolution Carried.

HIGHWAY – JASON WOLFANGER

Action Item(s) To Be Reported

1. AUTHORIZING THE PURCHASE OF ONE (1) 2021 FORD F-250 PICKUP TRUCK WITH SNOW EQUIPMENT THROUGH NYS OGS MINI-BID #5554 AND NYS OGS CONTRACT PC68953 FOR THE LIVINGSTON COUNTY HIGHWAY DEPARTMENT-VAN BORTEL FORD, INC. AND REFER THIS MATTER TO THE WAYS AND MEANS COMMITTEE

RESOLVED, that the Livingston County Highway Department is hereby authorized to purchase through NYSOGS Mini-Bid #5554 and NYSOGS Contract PC68953 from Van Bortel Ford, Inc., 71 Marsh Road, East

Rochester, N.Y. 14445 one (1) 2021 Ford F-250 Pickup Truck with Snow Plow Package at a cost not to exceed \$31,661.31

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
2020 Liv. Co. Highway Machinery Fund Appropriations	100%	Yes x No

Director's Comments:

Plow package does not include plow just frame and wiring for plow. We will be repurposing a plow for this truck.

Mr. Wolfanger explained that this truck will replace one of the Deputy Superintendent vehicles. This is a budgeted purchase.

Motion: Mr. DiPasquale moved and Mr. Mahus seconded to approve the foregoing resolution Carried.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING PROFESSIONAL SERVICES CONTRACTS FOR VARIOUS ENGINEERING SERVICES FOR THE HIGHWAY DEPARTMENT: FISHER ASSOCIATES, LABELLA ASSOCIATES & POPLI DESIGN GROUP

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following professional services contracts for the Livingston County Highway Department, and any future amendments to said contract, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Fisher Associates 135 Calkins Road Suite A Rochester, NY 14623	11/1/2020-10/31/2023	Per Attached Rate Sheet

For: Various professional bridge and highway engineering services on an as-needed basis.

LaBella Associates 300 State St, Suite 201 Rochester, NY 14614	11/1/2020-10/31/2023	Per Attached Rate Sheet
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For: For: Various professional bridge and highway engineering services on an as-needed basis.

Popli Design Group 555 Penbrooke Dr. Penfield, NY 14526	11/1/2020-10/31/2023	Per Attached Rate Sheet
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For: For: Various professional bridge and highway engineering services on an as-needed basis.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Highway Budget	100%	Yes

Mr. Wolfanger explained that these firms are used for everyday engineering needs.

Motion: Mrs. Erdle moved and Mr. Schuster seconded to approve the foregoing resolution Carried.

3. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN A QUIT CLAIM DEED AND RELATED DOCUMENTS TO TRANSFER A PARCEL ON WEST LAKE ROAD – SMITH – TOWN OF GENESEO

WHEREAS, the State of New York has previously discontinued maintenance of certain portions of West Lake Road; and

WHEREAS, the Superintendent of Highways has determined that the following parcel of property is of no further use for highway purposes for the County of Livingston; and

WHEREAS, the Superintendent of Highways has recommended that the following parcel be abandoned to the adjoining landowner; and now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to sign a quit claim deed and related documents to transfer the following parcel to the party listed upon payment to the County of Livingston of \$100.00 per transfer:

Wayne R. Smith and Bonnie J. Smith

ALL THAT TRACT OR PARCEL OF LAND, situate in the part of the Town of Geneseo, County of

Livingston and State of New York and is more particularly described as follows:

Commencing at a concrete monument in the Retention Line & New Highway Boundary Line of West Lake Road (NYS Route 256, Scottsburg - Upper Lakeville S.H. No. 8397), said point being 25.00 feet from the 1990 Baseline Station 344+78.00 as measured at right angles to said Baseline; thence, N 17°-50'-35"E, along said Retention Line & New Highway Boundary Line, for a distance of 62.09 feet to a point at the intersection of said New Highway Boundary Line and the extension of the southerly line of Lot 6 of a Re-Survey of South part of Sleggs Subdivision which is filed in the Livingston County Clerk's Office at Book 13 of Maps, Pages 30 & 31, and the true point of beginning; thence,

1. N 17°-50'-35" E, continuing along said New Highway Boundary Line of West Lake Road (NYS Route 256, Scottsburg - Upper Lakeville S.H. No. 8397), for a distance of 60.02 feet to a point in the westerly extension of the northerly line of Lot 6 of said Sleggs Subdivision; thence,
2. S 73°-44'-00"E, along the extension said northerly line of said Lot 6, for a distance of 51.99 feet to a point in the assumed former easterly highway line of said West Lake Road; thence,
3. S 16°-27'-48"W, along said former easterly highway line of said West Lake Road, for a distance of 60.00 feet to a point in the southerly line of said Lot 6; thence,
4. N 73°-44'-00"W, along the said southerly line of said Lot 6 and the extension thereof, for a distance of 53.44 feet to the point and place of beginning, containing 0.073 acres of land.

This conveyance is made and accepted subject to such grants, easements, reservations, covenants, agreements, leases and restrictions of record in the Livingston County Clerk's Office, as may pertain to or affect the above described premises.

Being and intending to convey a portion of lands designated as Discontinuance Parcel 10A on a set of Discontinuance Maps prepared by the New York State Department of Transportation dated April 11, 1990 and approved April 13, 1990. Said parcels are also part of an Official Order No. H2302 dated March 16, 1993 wherein the New York State Department of Transportation released their jurisdiction of lands that were no longer needed for highway purposes by document entitled "Abandonment of Portions of Scottsburg-Upper Lakeville, Part 2, S.H. No. 8397, Towns of Conesus, Groveland, and Geneseo, Livingston County".

Motion: Mr. Mahus moved and Mr. DiPasquale seconded to approve the foregoing resolution Carried.

4. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR SNOW AND ICE REMOVAL THROUGH THE 2020-2021 SEASON: ONTARIO COUNTY

WHEREAS, pursuant to Section 135 of the NYS Highway Law, the County Highway Superintendent may contract with a Town/County and a Town/County Superintendent for the removal of snow and ice from County Roads; and

WHEREAS, Ontario County has proposed to enter into a contract with Livingston County for removal of snow and ice from a 0.44 mile section of County Road 36A, which is in Livingston County, for the period October 15, 2020 through October 14, 2021, at the rate of \$5,800.00 per centerline mile; now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Highway Department, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Ontario County 20 Ontario Street Canandaigua, NY 14424	10/15/2020-10/14/2021	\$2,552.00

For: 2020-2021 Snow & Ice Control on 0.44 miles of County Road 36A, Town of Springwater.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
County Highway Budget Appropriations	100%	Yes X No

Mr. Wolfanger explained that this is an annual contract.

Motion: Mr. DiPasquale moved and Mr. Schuster seconded to approve the foregoing resolution Carried.

COUNTY CLERK – ANDREA BAILEY

Action Item(s) To Be Reported

1. AMENDING THE 2020 HOURLY EMPLOYEE SALARY SCHEDULE: COUNTY CLERK AND REFERRING THIS MATTER TO THE WAYS AND MEANS COMMITTEE

RESOLVED, that the 2020 Hourly Employee Salary Schedule is amended as follows:

County Clerk

Create one full-time Clerk/Typist position at Wage Grade 2 CSEA Contract effective 10/14/2020.

Ms. Bailey reviewed the position for creation and explained that this position replaces the telephone operator position after retirement. Ms. Bailey reviewed the duties to be performed and explained that Personnel assigned the Clerk/Typist title. The telephone operator position will be deleted after retirement.

Motion: Mr. Schuster moved and Mr. DiPasquale seconded to approve the foregoing resolution Carried.

Pre-approved Informational Item(s) To Be Reported

1. DEPARTMENT UPDATE:

- a. DMV – GENESEO/DANSVILLE OFFICES-Ms. Bailey reviewed screenshots showing the DMV appointment system. Dansville is opening on October 13. Appointments will be continued and Ms. Bailey reviewed the flexibility benefits by using the appointment system. The Executive Order for the registration extension is ending on November 4. Livingston County residents are a priority, however, outside county transactions are being allowed depending on the circumstances. Ms. Bailey reviewed the step by step process for making an appointment. Following these steps allows the customer to have all of the proper documentation for their appointment. This new system allows for notification callbacks to be made if the system goes down. The efficiencies being seen from using the appointment system are incredible and Ms. Bailey hopes to keep the system in place. Ms. Bailey reviewed the low renewal transaction numbers. With the Executive Order ending, they will be pushing to get renewal information out to the public. They will continue to have the drop box. Dansville DMV will be for Livingston County residents only in order to continue due diligence and protection from Covid cluster areas. There was discussion on the state license plate changes. The white plates need to be replaced because they will not read at toll booths.
- b. COUNTY CLERK-Ms. Bailey reported that mortgage tax doing very well. They have been collecting mostly refinancing with a couple of large businesses that have sold. Ms. Bailey explained that they are looking into obtaining the equipment to collect pistol permits in house and provide passport photos to increase revenues. Pistol permits are up 25% over the last six months.

CENTRAL SERVICES – WILLIAM MANN

Action Item(s) To Be Reported

1. AWARDING BIDS FOR LIVINGSTON COUNTY FOR CLEANING PRODUCTS AND DISPOSABLE PAPER PRODUCTS: W.B. MASON & ECONOMY PRODUCTS & SOLUTIONS

WHEREAS, after the proper legal advertisement seeking bids for cleaning products and disposable paper products, seven (7) bids were received and opened on August 11, 2020, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract(s), and any future amendments to said contract, according to term(s) designated, which is hereby accepted as the lowest responsible bid, subject to review by County Attorney and County Administrator:

<u>Contractor:</u>	<u>Term</u>	<u>Amount</u>
W.B. Mason 45 Vantage Point Dr. Rochester, NY 14624	10/1/2020-9/30/2021 w/one 1-year renewal option to expire on 9/30/2022	Per Bid Pricing
Economy Products & Solutions 1175 E. Main St. Rochester, NY 14609	10/1/2020-9/30/2021 w/one 1-year renewal option to expire on 9/30/2022	Per Bid Pricing

For: Cleaning and disposable paper products

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Departmental budgets	100%	X Yes No

Mr. Mann reviewed the bid contracts for approval.

Motion: Mr. Mahus moved and Mr. DiPasquale seconded to approve the foregoing resolution Carried.

Informational Item(s) Written Only

Al Lorenz Park:

Hosted the Livingston County Chamber of Commerce on 9/15 for a meeting/coffee with approximately 20 attendees.

Workforce Development hosted a Job Fair on 9/22 for approximately 30 employers and 51 job seekers.

EOC/EMS Facility:

Construction is progressing well. We are in the final stages of construction with substantial completion and walk-thru for punch-list items anticipated for mid-October.

Construction of a portico at the main entrance to the EOC is being completed.

CNR:

Cooling Tower: Construction is set for November 9, 2020.

LCSO Training Complex:

We are in the contract phase at this time for the Range Pavilion.

Public Defender Office Space:

We are in the process of reviewing initial estimates and schematic design for this space.

Murray Hill / Building #7 (Veteran Services and DSS):

Central Services is repairing and re-roofing this building.

BOARD OF ELECTIONS – DAVID DIPASQUALE AND BECKY SCHROEDER

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING GRANT AWARD CONTRACT FOR THE LIVINGSTON COUNTY BOARD OF ELECTIONS: CENTER FOR TECH AND CIVIC LIFE

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Board of Elections, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Center for Tech & Civic Life 233 North Michigan Avenue, Suite 1800 Chicago, IL 60601	6/15/2020-12/31/2020	\$31,017.00

For: Election Administration needs for GE 20.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Grant Funds	0%	No

Ms. Schroeder reviewed the grant opportunity notification received from NYSAC and NYSBOE about a private sector grant from Mark Zuckerberg/Facebook. These funds will only be used if they have gone over budget in the line items allowed by the grant. A report will need to be filed in January and the money can be taken back if not used. Some counties have chosen not to apply for this grant. There was discussion on any concerns with regard to any political intent by accepting the grant. Mr. Coyle explained that there does not appear to be any tie to making any political statements. Ms. Hillier expressed her concern on the contract but the resolution does still allow for review by her and the County Administrator. Mr. Schuster stated that he does not think it is appropriate to have elections funded by social media. **There was no motion made for this grant.**

Mr. DiPasquale reviewed the village elections. There were no problems with the new voting machines. The Office is in full swing preparing for the general elections. There has been an influx of absenteees received. 4100 were sent out to date and have received ~1300 back to date. They are prepared for a high turnout. While a person with an absentee ballot is also allowed to vote in person, their vote is not counted twice. Early voting begins on October 24. All poll sites will be open with guidelines and rules in place. Mr. DiPasquale reviewed

the process taken after election. They do have enough inspectors in place.

Informational Item(s) Written Only

1. Village Elections were held on September 15, 2020 in the Villages of Avon, Caledonia, Geneseo, Leicester, Lima and Nunda. The overall turnout was a little over 14%. There were contested races in Geneseo, Leicester, Lima and Nunda. Interestingly, winners in the Leicester vote for two Trustee contest tied with one vote separating the third place vote getter.
2. Requests for reimbursement of inspector charges were mailed to all the participating Villages.
3. An Executive Order requiring changes in absentee ballot envelopes significantly delayed the mailing of the backlog of absentee ballots requests for GE20. The delay was exacerbated by the NYS Board of Elections and the USPS. We met our statutory guidelines for mailing Military and UOCAVA ballots (using old envelopes per guidance from the NYS Board).
4. We began mailing perm and civilian Absentee Ballots on September 23, 2020 by supplementing with inspectors. Currently we are getting the ballots out the day we receive the request or the day after. As of this writing 3,135 absentee ballots have been mailed. We are receiving requests 3 times a day from the NYS Portal and are equipped to receive them electronically from the Livingston County website; additionally people are requesting via the paper application.
5. Staffing has been supplemented by elections inspectors. So far, we will recoup those additional payroll expenses through the remaining CARES grant funds.
6. Becky Schroeder was re-appointed for a four year term as Republican Elections Commissioner. The new term will run from Jan 1, 2021 – December 31, 2024. It is with a heavy heart that we announce we will be losing our long term elections staffer, Laura Schoonover, effective 11/27/2020, to a well-deserved retirement. Amanda Coniglio, a Mt. Morris resident, has been appointed to the Democratic Deputy Commissioner appointment effective November 30, 2020.
7. Current active voter enrollment stands at 39,357. Democratic: 10,320; Republican: 7,128; Conservative: 910; Working Families: 116; Green: 127; Libertarian: 129; Independence: 1,881; Blank-No Party: 8,678; Oth-Blank: 52; Oth-WEP: 9; and Oth-Reform: 7. Inactive enrollment is at 2,185. Total active/inactive voter enrollment: 41,544.

SHERIFF'S OFFICE – SHERIFF THOMAS DOUGHERTY

Action Item(s) To Be Reported

1. AUTHORIZING THE PURCHASE OF FIVE (5) 2021 CHEVROLET TAHOES FOR THE LIVINGSTON COUNTY SHERIFF'S OFFICE – WEBSMART CHEVROLET LLC. AND REFER MATTER TO WAYS AND MEANS COMMITTEE

RESOLVED, that the Livingston County Sheriff's Office is authorized to purchase through mini-bid #5503 from Websmart Chevrolet LLC, 5049 W Ridge Rd Spencerport NY, five (5) new 2021 Chevrolet Tahoe's at a cost of \$36,490.75 each for a total cost not to exceed 182,453.75.

Sheriff Dougherty reviewed the vehicles for purchase. The average fleet car mileage is 111,000.

Motion: Mr. DiPasquale moved and Mr. Mahus seconded to approve the foregoing resolution Carried.

2. AUTHORIZING THE PURCHASE OF ONE (1) 2021 DODGE CHARGER FOR THE LIVINGSTON COUNTY SHERIFF'S OFFICE – ROBERT GREEN AUTO & TRUCK INC. AND REFER MATTER TO WAYS AND MEANS COMMITTEE

RESOLVED, that the Livingston County Sheriff's Office is authorized to purchase through mini-bid #5481 from Robert Green Auto & Truck Inc., PO Box 8002 Rock Hill NY, one (1) new 2021 Dodge Charger at a cost not to exceed \$27,657.02.

Sheriff Dougherty reviewed the vehicle to be purchased. Sedans are still used for traffic.

Motion: Mr. Schuster moved and Mrs. Erdle seconded to approve the foregoing resolution Carried.

3. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY SHERIFF'S OFFICE – TRINITY SERVICES GROUP, INC.

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Sheriff's Office, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Trinity Services Group, LLC 477 Commerce Blvd Oldsmar, FL 34677	10/1/2020-9/30/2023 with automatic renewal for successive one year terms thereafter	N/A

For: Jail commissary services

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted?</u>
N/A	N/A	N/A

Sheriff Dougherty explained that is a renewal contract for this service. The new contract includes vending machines.

Motion: Mr. Mahus moved and Mr. Schuster seconded to approve the foregoing resolution.... Carried.

EMERGENCY MANAGEMENT SERVICES – KEVIN NIEDERMAIER

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY OFFICE OF EMERGENCY MANAGEMENT: TETRA TECH, INC. & NEW YORK STATE DEPARTMENT OF HOMELAND SECURITY AND EMERGENCY SERVICES

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Office of Emergency Management, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Tetra Tech, Inc. 2000 Linglestown Road Harrisburg, PA. 17110	10/25/2020-4/1/2022	67,500.00

Director's Comments: The local share will be in kind services of county and stakeholders participation in the planning process. Tetra Tech will assist the county in tracking it's in kind match throughout the project.

New York State Department of Homeland Security And Emergency Services 10/1/2019-9/30/2022 \$58,146.00

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted?</u>
EMPG	\$29,073.00	Yes X No

Director's Comments: Grant is an EMPG to development enhancements to EOC. The Director salary will be utilized toward the matching local share amount from the County to offset that match.

Mr. Niedermaier reviewed the contracts for approval. The State requires an update every five years.

Motion: Mr. Mahus moved and Mr. DiPasquale seconded to approve the foregoing resolution Carried.

Informational Item(s) Written Only

- Currently updating the Debris Management Plan and the Commodity Point of Distribution Plan, both plans will be reformatted and will meet all of the current standards at the Federal, State and Local levels.
- Due to Covid 19 the County Emergency Preparedness Assessment (CEPA) will be conducted via a ZOOM meeting, NYSDHSES will send a meeting notification, OEM will contact the appropriate stakeholders to participate , the anticipated time frame is mid-November.
- Have completed several projects associated with the Hazard Mitigation Plan update, have obtained all of the Villages/Towns Flood plain regulations, Identified Point of Contacts for the project, working with the town highway superintendents on projects they have completed that they outlined in the 20165 Hazard Mitigation Plan.

PLANNING – ANGELA ELLIS

Action Item(s) To Be Reported

1. PROVIDING PUBLIC HEARING ON PETITIONS TO JOIN EXISTING AGRICULTURAL DISTRICTS AND REFERRING THEM TO THE LIVINGSTON COUNTY AGRICULTURAL AND FARMLAND PROTECTION BOARD

WHEREAS, Section 303-b of the New York State Agriculture and Markets Law provides for the inclusion of viable agricultural land within a certified Agricultural District; and

WHEREAS, Livingston County has received petitions from landowners requesting the inclusion of their land in Agricultural Districts; now therefore be it

RESOLVED, that a public hearing on the inclusion of viable agricultural land within existing Agricultural Districts will be held at 1:35 PM on November 18, 2020, in the Board Room at the Livingston County Government Center, Geneseo; and be it further

RESOLVED, that a notice of the public hearing be published in the County’s official newspaper, and as otherwise provided for by law; and be it further

RESOLVED, that the petitions shall be referred to the Livingston County Agricultural and Farmland Protection Board, as provided for by law.

Director’s Comments: This resolution will set the required public hearing on the 303b petitions for inclusion in the Livingston County Agricultural District Program and refer the petitions to the Ag Board for review and recommendation.

Ms. Ellis explained that this is an annual resolution setting the public hearing for comments about the ag petitions received for the Ag and Farmland Protection Board review. Three petitions were received this year totaling 81.5 acres.

Motion: Mr. DiPasquale moved and Mr. Schuster seconded to approve the foregoing resolution Carried.

2. AMENDING A PORTION OF RESOLUTION 2020-150

WHEREAS, Resolution No. 2020-150 authorized the Chairman of the Livingston County Board of Supervisors to sign a contract with the Livingston County Soil & Water Conservation District for a term commencing June 1, 2020, and terminating December 31, 2020, for an amount not to exceed \$18,000.00, and

WHEREAS, Finger Lakes – Lake Ontario Watershed Protection Alliance (FOLLOWPA) grant funding (CLAWS 29) must be reprogrammed due to the COVID-19 pandemic, and

WHEREAS, the Livingston County Soil & Water Conservation District has identified agricultural projects that can use FOLLOWPA funding, and

WHEREAS, in order to make use of the funds, the term of the contract with Livingston County Soil & Water Conservation District needs to be modified, thereby making the Agreement’s termination date March 1, 2021, and

WHEREAS, the amount of the contract needs to be increased to an amount not to exceed \$48,000.00, therefore, be it

RESOLVED, that Resolution No. 2020-150 is hereby amended.

Director’s Comments: The COVID-19 pandemic affected the original work plan for 2020 FOLLOWPA projects. This resolution will allow funding to be redirected to the installation of agricultural BMPs in the Conesus Lake watershed, which is a high priority program identified in the Conesus Lake Watershed Management Plan, by increasing the funding amount and lengthening the contract term of the annual contract with the Livingston County Soil & Water Conservation District.

Ms. Ellis reviewed the funding and explained that this amendment is necessary because we do not know what to expect moving forward on whether we will receive the remaining funding.

Motion: Mrs. Erdle moved and Mr. LeFeber seconded to approve the foregoing resolution..... Carried.

Informational Item(s) Written Only

CONESUS LAKE WATERSHED MANAGEMENT ACTIVITIES

Conesus Lake Watershed Council. The Council met on August 21, 2020. Next meeting is November 20,

2020.

Watershed Education Center at Vitale Park (WEC). The WEC Program Development Committee continues its work on the presentation schedule for 2021. Upcoming presentations: Urban Forestry Grants (October 21), Trains, Planes and Boats 1874 to 1970 (November 18), Research Update (December 8).

AGRICULTURAL AND FARMLAND PROTECTION BOARD

303b Petitions. The Board of Supervisors designated the month of September as the thirty-day annual period for submission of petitions by landowners to join an existing Agricultural District. The Public Services Committee agenda includes a resolution formally referring the petitions received to the Ag Board and setting the public hearing date for November 18, 2020.

Agricultural District #1 Renewal. Livingston County has contracted with Cornell Cooperative Extension of Livingston County to assist in the renewal of Agricultural District #1. Initial letters were sent to property owners the week of September 28, 2020, with a response deadline of October 16. Notices of renewal were sent to T/V Caledonia, T/V Leicester and T York, and a Penny saver ad will alert Ag District #1 property owners to the mailing deadline.

ENVIRONMENTAL MANAGEMENT COUNCIL (EMC)

The EMC co-sponsored a walk and tour of the MacKay Wildlife Preserve with the Town and Village of Caledonia on September 23.

Next meeting. The next meeting is scheduled for November 18.

COUNTY PLANNING BOARD

Next meeting. The next meeting is scheduled for October 10.

LET'S Plan. Reminder: On September 22, the Planning Department and the NYS Department of State Division of Local Government held a two-hour training, "Skills that Make Great Board Members". There were 70 attendees - 34 from Livingston County - for a total of 140 training hours offered. "Evenings with the County Planning Board" is an opportunity for municipal training credit hours. Municipal planning and zoning officials may receive credit for attending and learning about County Planning Board review. Those interested should call the Planning Department beforehand to learn about the agenda and ensure that a meeting is being held. Meeting cancellations are rare, but do happen.

GENESEE TRANSPORTATION COUNCIL (GTC)

Unified Planning Work Program. The GTC is now accepting applications for transportation planning funding requests through the 2021-2022 Unified Planning Work Program or UPWP. The deadline is October 16, 2020.

Comprehensive Mobility Management Strategy. The County was awarded 2020-2021 UPWP funding to prepare a comprehensive mobility management strategy. The purpose of the project is to analyze existing mobility management in the County, specifically for program level transportation needs and demands through human service agencies (DSS, OFA, DOH/Mental Health, Probation, Veterans Services, and others). The Strategy will examine demand generated by public programming, the efficiencies, opportunities, public funding sources, contracts, and other transportation related functions across County operations.

SPECIAL PROJECTS

LIVINGSTON COUNTY WATER SUPPLY STUDY UPDATE PROJECT. Clark Patterson provided presentation to village mayors and town supervisors on September 17. The Planning Department is receiving comments on the document for final edits with Clark Patterson. Planning staff started developing a proposed implementation strategy and assessing alternatives for shared services for consideration by the towns and villages.

RADIO COMMUNICATIONS UPGRADE PROJECT. We are working on executing the contract with Mid-State Construction & Electronics for purchase of the towers for the Livonia and Groveland sites. C&S Engineers has prepared the draft bid document for site construction for both sites. We plan on issuing them in October. C&S Engineers also prepared a request for proposals for radio tower antennas and related equipment. The County also plans on releasing that request in October. The County continued communication and coordination work with existing tower tenants for both tower sites.

BROADBAND PROJECT. We are still waiting for a decision on our USDA ReConnect application.

ECONOMIC DEVELOPMENT – BILL BACON

Action Item(s) To Be Reported

1. RESOLUTION APPROVING THE ISSUANCE OF REVENUE BONDS BY THE MONROE COUNTY INDUSTRIAL DEVELOPMENT CORPORATION TO FINANCE THE PORTION OF THE ROCHESTER REGIONAL HEALTH PROJECT THAT WILL BE LOCATED IN GENESEO, NEW YORK AND REFER THIS MATTER TO THE WAYS AND MEANS COMMITTEE

WHEREAS, the Livingston County Board of Supervisors (the "Board") has been advised by the Monroe County Industrial Development Corporation (the "Issuer") that, in order to assist in the financing of a certain Geneseo Project (as defined below) for the benefit of Rochester Regional Health, a New York not-for-profit corporation and an organization described in Section 501(c)(3) of the Internal Revenue Code (the "Code"), its successors or designees (collectively, "Rochester Regional"), on behalf of itself and as the sole member of The Rochester General Hospital and its successors or designees (collectively, "RGH"), The Unity Hospital of Rochester and its successors or designees (collectively, "Unity"), Newark-Wayne Community Hospital and its successors or designees (collectively, "NWCH"), United Memorial Medical Center and its successors or designees (collectively, "UMMC") and The Clifton Springs Sanitarium Company and its successors or designees (collectively, "Clifton Springs"; and, together with Rochester Regional, RGH, Unity, NWCH and UMMC, the "Institution"), each a New York not-for-profit corporation and an organization described in Section 501(c)(3) of the Code (the "Institution"), the Issuer proposes to issue, contingent upon the adoption of this Resolution, its Revenue Bonds (Rochester Regional Health Project), Series 2020 in the aggregate principal amount not to exceed \$373,000,000 (the "Series 2020 Bonds"), for which up to \$13,000,000 in Series 2020 Bonds are to be issued to finance certain costs in connection with the Geneseo Project (defined below); and

WHEREAS, the Geneseo Project consists of: (i) the construction of an approximately 30,000 square-foot medical facility at 20A Volunteer Road in the Town of Geneseo, New York 14454 (the "Geneseo Campus"), to be used for primary care, cardiology, ear, nose and throat care, urology, imaging, laboratory services and shell space for future growth and (ii) the acquisition and installation in and around such improvements of certain items of machinery, equipment and other tangible personal property (collectively, the "Geneseo Facility"); and

WHEREAS, pursuant to Section 147(f) of the Code, interest on the Series 2020 Bonds will not be excludable from gross income for Federal income tax purposes unless the issuance of the Series 2020 Bonds and the portion thereof to be applied to finance the Geneseo Project is approved by the Board after a public hearing to consider both the issuance of the Series 2020 Bonds and the nature and location of the facilities located within the County financed therewith has been conducted following reasonable public notice; and

WHEREAS, on September 8, 2020, the Issuer held such a public hearing upon proper notice in compliance with Section 147(f) of the Code, with access to the general public being provided by toll-free telephone number (in accordance with Executive Order 202.15 of the New York State Governor and Internal Revenue Service Revenue Procedure 2020-21); and

WHEREAS, to aid the Board in its deliberations, the Issuer has made available to the members of the Board prior to this meeting (a) the Institution's application to the Issuer for financial assistance; (b) the notice of public hearing posted by the County on August 31, 2020, on the County's website, together with a certificate of the Public Information Coordinator of the County attesting to the posting thereof on the County's website; (c) the minutes of such public hearing held on September 8, 2020; and (d) the Issuer's Bond Resolution, adopted on September 9, 2020, with respect to the proposed issuance of the Series 2020 Bonds; and

WHEREAS, the Board, after due consideration of the foregoing, as the "applicable elected representative" of the County within the meaning of Section 147(f)(2)(E) of the Code, desires to approve the issuance of the Series 2020 Bonds and the application of up to \$13,000,000 principal amount thereof to finance or refinance the Geneseo Project, provided the principal, premium, if any, and interest on the Bonds shall be special obligations of the Issuer and shall never be a debt of the State of New York (the "State") or any political subdivision thereof, including without limitation the County, and neither the State nor any political subdivision thereof, including without limitation the County, shall be liable thereon; now, therefore, be it

RESOLVED, the Livingston County Board of Supervisors, for the purpose of satisfying the approval requirement of Section 147(f) of the Code, hereby gives its approval of the issuance by the Issuer of the Series 2020 Bonds and the application of up to \$13,000,000 principal amount of the Series 2020 Bonds to finance or refinance the Geneseo Project, *provided* that the Series 2020 Bonds, and the premium (if any) and interest

thereon, shall be special obligations of the Issuer and shall never be a debt of the State or any political subdivision thereof, including without limitation the County, and neither the State nor any political subdivision thereof, including without limitation the County, shall be liable thereon. This approval is given pursuant to Section 147(f) of the Code for the sole purpose of qualifying the interest payable on the Bonds for exclusion from gross income for federal income tax purposes pursuant to the provisions of Sections 103 and 141-150 of the Code; and be it further

RESOLVED, that this Resolution shall be deemed to be made for the benefit of the holders of the Series 2020 Bonds; and be it further

RESOLVED, that this Resolution shall take effect immediately.

Mr. Bacon reviewed the construction project on the corner of Volunteer Road and Route 20A. The structure is a 50,000 square foot medical office facility. Mr. Bacon explained how the tenant, Rochester Regional Health, can finance the fit out of the inside of the structure by bond issuance. NYS tax law requires that the legislative body in each county to acknowledge the issuance of the bond. It is important to note that the acknowledgement and resolution represents no liability to the County for any repayment of the debt. Mr. Bacon and the County Attorney have met and talked to bond counsel yesterday. The bonds are being issued through the Monroe County IDA. Ms. Hillier explained that it is simply not our debt, liability or responsibility.

Motion: Mr. Mahus moved and Mr. Schuster seconded to approve the foregoing resolution.... Carried.

There was discussion on the taxable status of this building with some tax exempt tenants and some taxable.

Mr. Coyle reported that we received a sales tax payment/adjustment reconciliation draw yesterday that is normally \$2.5M and this payment was up 68% in the amount over \$4M. We were down 5.5% and our sales tax is now up 2.5% for the year.

The meeting today after adjournment is with the Chamber on the 2021 tourism plan and the revenue fluctuations. We fund tourism in a delayed method in terms of when revenues are collected so revenue the Chamber received this year is based on 2019 activity. There will also be further talk on what their plans are for next year for tourism financials, programing and marketing.

ADJOURNMENT

Mr. Mahus moved and Mr. Schuster seconded to adjourn the meeting at 10:15 a.m.

EMERGENCY MEDICAL SERVICES – KAREN DEWAR

Informational Item(s) Written Only

LCEMS dispatches

1. June - 379
2. July - 482
3. August - 452
4. Year to date through August - 3395

Activity

1. EOC / EMS building expansion project is ongoing - biweekly Project Management Team meetings.
2. COVID preparation and response continues.
3. HIPAA risk assessment with Bonadio Group completed.
4. Meeting with Sports Medicine Concepts representative regarding potential athletic training partnership with Livingston County EMS.
5. Incident Management Team Training.
6. Spring EMT class to complete now and Fall EMT class has begun.
7. Limited AHA CPR classes have restarted.

PROBATION – LYNNE MIGNEMI

Informational Item(s) Written Only

1. PROBATION DEPARTMENT WORKLOAD

347 adult offenders supervised in county
(15 treatment court cases being supervised in drug court)
13 offenders in other NYS counties
5 offenders in other states
16 juveniles supervised
3 new juvenile referrals
23 investigations ordered
2 active EHM cases (0 juveniles; 2 adults; 1 of which are female), 1-Global Positioning
0 adult placed on probation for willful violation of support
9 New Leandra's Law cases (3 CDs)
0 New Criminal Adolescent Offender Youth Part cases

2. MONIES COLLECTED

\$5,782.41 – restitution
\$2,036.19 – fines
\$5,876.00 – DWI supervision fees
\$1,218.00 – EHM fees
\$232.59 – restitution surcharge

3. OUTSTANDING FEES

\$90,944.00 – DWI Supervision Fees as of 8/31/20
\$151,736.20 – EHM fees as of 8/31/20

4. MEETINGS ATTENDED

8/4/2020 Human Services Department Head Meeting
8/11/2020 COPA Region 1 Meeting (REMOTE)
8/13/2020 Budget Meeting w/County Administrator
8/14/2020 Quarterly Meeting w/ Judge Noto and Judge VanAllen
8/25/2020 Suicide Prevention Task Force Meeting
8/26/2020 Board of Supervisor Meeting
8/26/2020 Telephone meeting w/Reid Perkins GVHP Board Director

5. ADMINISTRATIVE REVIEWS

Zero (0) administrative reviews

6. TRAINING

Name	Date	Training	Hours	Misc.
Lynne Mignemi	None			
Michelle Jordan	8/12/20	Sex Offense Assessment: What's Risky About Risk Factors		2.0
Deb Mack	None			
Courtney Sobrado	8/11/20	Emotional Intelligence: The Hard Skill that Will Make Your Career and Save Your Personal Life		1.0
Liz Laney	None			
Rachel Merrick	None			
Kerrin Chapman	None			
Katie Dunn	8/4/20	Success Factors in Your Career	1.0	
	8/13/20	The Contagiousness of Vicarious Trauma	1.0	
Jason Varno	8/24/20	Violence in the Workplace	0.75	
	8/24/20	Corporate Compliance	0.25	
	8/24/20	Sexual Harassment	1.0	
Josh Wren	8/13/20	The Critical Role of Continuous Alcohol Monitoring During a Global Pandemic		1.0
Holly Smith	None			

Respectfully submitted,
Michele R. Rees, IIMC-CMC

