

**WAYS & MEANS COMMITTEE MEETING MINUTES
MONDAY, OCTOBER 26, 2020
1:30 P.M.**

PRESENT: D. Pangrazio, D. Knapp, D. Fanaro, E. Gott, W. Wadsworth, D. LeFeber, D. Mahus, M. Falk, I. Coyle, A. Ellis, B. Mann, S. Hillier

Ways & Means Chair Dan Pangrazio asked Ossian Supervisor Dwight Knapp to lead the Pledge of Allegiance.

COUNTY TREASURER – AMY DAVIES

Action Item(s) To Be Reported

1. APPROVING APPORTIONMENT OF MORTGAGE TAX RECEIPTS FOR PERIOD OF 4/01/20 – 09/30/20

WHEREAS, the Ways and Means Committee submits the following report on Apportionment of the Mortgage Tax receipts for the period April 1, 2020 through September 30, 2020, among the several Towns and Villages of the County, it is hereby

RESOLVED, that the County Treasurer is hereby directed to pay to the various municipalities the amount set forth herein:

TAX DISTRICT	2020	04/01/2020-9/30/2020	
	AMOUNT	DISTRIBUTED TO TOWNS	DISTRIBUTED TO VILLAGES
AVON	\$113,950.13	\$91,308.82	\$22,641.31
CALEDONIA	\$41,379.78	\$33,996.51	\$7,383.27
CONESUS	\$31,924.26	\$31,924.26	\$0.00
GENESE0	\$79,330.26	\$62,856.78	\$16,473.48
GROVELAND	\$15,725.47	\$15,725.47	\$0.00
LEICESTER	\$13,932.00	\$13,006.50	\$925.50
LIMA	\$50,801.32	\$42,694.37	\$8,106.95
LIVONIA	\$127,694.19	\$120,276.06	\$7,418.13
MT. MORRIS	\$24,583.62	\$18,889.53	\$5,694.09
N. DANSVILLE	\$24,938.23	\$15,740.82	\$9,197.41
NUNDA	\$22,887.34	\$19,496.92	\$3,390.42
OSSIAN	\$6,589.16	\$6,589.16	\$0.00
PORTAGE	\$12,731.84	\$12,731.84	\$0.00
SPARTA	\$12,797.65	\$12,797.65	\$0.00
SPRINGWATER	\$16,905.24	\$16,905.24	\$0.00
WEST SPARTA	\$6,077.11	\$6,077.11	\$0.00
YORK	\$67,080.84	\$67,080.84	\$0.00
TOTAL	\$669,328.44	\$588,097.88	\$81,230.56

Ms. Davies reviewed the resolution for adoption and explained that we are waiting for state approval so that we can go to the Board this week

Motion: Mr. Mahus moved and Mr. Fanaro seconded to approve the foregoing resolution pending NYS approval Carried.

RYAN SNYDER – WORKFORCE DEVELOPMENT

Action Item(s) To Be Reported

1. AMENDING THE 2020 LIVINGSTON COUNTY SALARY SCHEDULE: WORKFORCE DEVELOPMENT

RESOLVED, that the 2020 Livingston County Salary Schedule is amended as follows:

Workforce Development

- Convert one part-time Account Clerk/Typist position to full-time at Wage Grade 7 per the CSEA Contract effective 10/28/2020.

For: This position will allow for a short training period prior to a staff retirement at year end.

Mr. Snyder explained that he has a retirement in their financial office coming at the end of the year and he thought he was all set but the position he was planning to use was part time. He is asking to convert a vacant part time position to full time for 3-4 weeks for training at which time he will delete the position of the person retiring.

Motion: Mr. Knapp moved and Mr. Wadsworth seconded to approve the foregoing resolution Carried.

COUNTY ADMINISTRATOR – IAN COYLE

Action Item(s) To Be Reported

1. APPROVING ABSTRACT OF CLAIMS #10B, OCTOBER 28, 2020

Motion: Mr. Wadsworth moved and Mr. Gott seconded to approve the foregoing resolution ... Carried.

2. AMENDING 2020 LIVINGSTON COUNTY BUDGET-CENTER FOR NURSING AND REHABILITATION & DEPARTMENT OF HEALTH

RESOLVED, that the Livingston County Treasurer is authorized and directed to make the requested Budget Amendments per the Budget Amendment entries, which have been approved by the Livingston County Administrator.

Mr. Coyle reviewed the amendments for approval. The CNR is sizeable; they have shifting expense numbers annually between contractual staffing agencies and regular county staff. The goal is to not have to rely on the staffing contracts as much but it is necessary.

Motion: Mr. Gott moved and Mr. Mahus seconded to approve the foregoing resolution..... Carried.

3. AUTHORIZING TRANSFER OF FUNDS-COUNTY AUDITOR, COUNTY HISTORIAN, DEPARTMENT OF HEALTH & PROBATION

RESOLVED, that the Livingston County Treasurer is authorized and directed to make the requested transfers per the Budget Amendment entries, which have been approved by the Livingston County Administrator.

Mr. Coyle explained that these transfers are within each department.

Motion: Mr. LeFeber moved and Mr. Gott seconded to approve the foregoing resolution..... Carried.

4. ESTABLISHING AN ACCOUNT – DEPARTMENT OF HEALTH

RESOLVED, that the Livingston County Treasurer is authorized and directed to establish a new account per the electronic entries, which have been approved by the Livingston County Administrator.

This is receipt of funding received for rabies.

Motion: Mr. Knapp moved and Mr. Fanaro seconded to approve the foregoing resolution..... Carried.

5. DECLARING SURPLUS PROPERTY-EMERGENCY MEDICAL SERVICES

WHEREAS, the County of Livingston owns surplus personal property that is no longer necessary for public use, now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby declares the following item(s) as surplus property to be disposed of as determined by the County Administrator:

Emergency Medical Services

Quantity	Year, Make & Model	Mileage/Hours	Serial #
1	2003 Ford E-450 Ambulance	206,757	1FDXE45F73HB64724

Mr. Coyle explained that this is targeted for replacement.

Motion: Mr. Gott moved and Mr. Mahus seconded to approve the foregoing resolution..... Carried.

6. PROVIDING FOR PUBLIC HEARING ON PROPOSED LIVINGSTON COUNTY BUDGET FOR 2021 PURSUANT TO SECTION 359 OF THE COUNTY LAW

RESOLVED, that the Livingston County Board of Supervisors, pursuant to Section 359 of the County Law, will hold a public hearing on the proposed Livingston County Budget for the fiscal year 2021 at 1:35 p.m. on Wednesday, November 18, 2020 in the Board of Supervisors Assembly Room in the Livingston County Government Center in the Village of Geneseo, New York, and, be it further

RESOLVED, that the Clerk of the Board will cause a Notice of Public Hearing to be published in the official newspapers of the County in a manner required by Section 359 of the County Law.

Mr. Coyle explained that this needs to be done in advance of the budget submittal for the public hearing held at the one board meeting in November. The Budget is due by November 1.

Motion: Mr. Wadsworth moved and Mr. Gott seconded to approve the foregoing resolution ... Carried.

Pre-approved Informational Item(s) To Be Reported

1. Budget 2021 - Draft Budget Discussion-Mr. Coyle reported that presently the Tax Rate is \$7.95 and it will go to \$7.99, which is less than a \$10 impact for the average family home. It is slightly less than \$350,000 in Levy growth. We are limited to ~1.15% in Levy growth. Mr. Coyle reported that the Tax Rate increase is ~.5% and Tax Levy is ~1% in the proposed numbers. It is still left to fine tune is the Capital Project transfer, Contingency number, State Aid and Fund Balance allocation to reach a balanced budget. These are the same numbers previously reported. Mr. Coyle explained that we did receive a request from the County Coroners for a sizeable increase. The request increase is on a per call basis for increasing the investigation rate from \$175 to \$300 and the removal rate from \$175 to \$250. In years past a justification has been included with their requests. There was no expansive justification statement given for request. Mr. Coyle did have a good, follow up call with Shannon Griese. This expense growth is not included in the proposed budget. The Committee did not want to change the call/removal rate. Mr. Coyle reviewed the items beyond the regular earnings that cause the County to incur costs. Mr. Coyle plans to submit the budget this week. He does need to file the budget before we find out the next sales tax draw. He has met with the County Treasurer on the sales tax projections and she is comfortable with the number used. The County Treasurer is also looking into the surplus estimate for the present year. Mr. Coyle gave kudos to County Auditor Terry Donegan on his review of the draft budget each year and he found a \$70,000 related to a non-profit agency entry.

2. Mr. Coyle reported that the Covid case count continues to rise and we are now at 52 active cases in Livingston. This is the highest count since the pandemic started. Noyes Hospital is now impacted as an organization and is now tightening up their building. Other hits are SUNY Geneseo, Elim College and some infiltration from Steuben County. We have a lot of people that work in Wayland or across 390 and we are seeing that impact as well. Mr. Coyle is preparing a message to department heads today that cases are rising, but for the timing being everything is normal and it is not necessarily cause for alarm. What would be outside of the County's control is if our percent positive/infection rate increases beyond what it is presently. Because of the latest data drop it is 2.88% and 3.00% technically triggers the Governor to do that yellow/orange/red cluster zone by zip code micro-cluster management strategy. Ms. Rodriguez does not believe this would be an impact yet but it is something to be mindful of. Mr. Coyle has a call in to Steuben County to see what the real impact was there. Because of the size of the towns involved or where the people live that are affiliated with those micro-clusters, Ms. Rodriguez does not think Lima, Geneseo, etc. will actually see that yellow zone designation. Mt. Morris is border line because of the case uptick there. The impact will be reductions in already reduced occupancy and reductions in already reduced gathering size and some closures where things are now open. We have the rapid test now with results in 15-20 minutes. DOH is ready and is planning a drive through event this week.

3. Mr. Fanaro questioned the snow and ice removal coming up by the Town's small highway staff and worst case scenarios with regard to meeting the requirements in the intermunicipal agreement for state roads if towns lose staff because of their Covid case numbers going up. Mr. Coyle stated that this has not been

discussed with the Highway Superintendent but is something that should be addressed. The understanding is that the towns help the state if they need help and the state helps the towns if they need help but it is unknown what that really looks like. Mr. Pangrazio shared that he had this same conversation with his Highway Superintendent and they thought an intermunicipal agreement between individual towns might work better. Mr. Coyle will contact Jason Wolfanger to discuss.

OTHER – DAN PANGRAZIO

Action Item(s) To Be Reported

1. REAPPOINTING THE LIVINGSTON COUNTY ADMINISTRATOR AND AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN AN AGREEMENT WITH LIVINGSTON COUNTY ADMINISTRATOR IAN M. COYLE

Mr. Pangrazio reviewed that Mr. Coyle is agreeable with the new contract that includes the same rate of pay of \$156,300, vacation, money toward an IRA and the \$50 phone stipend. There was discussion on the reserve and the existing county-wide policy is sufficient.

Motion: Mr. Gott moved and Mr. Wadsworth seconded to approve the foregoing resolution ... Carried.

Mr. Fanaro thanked Joe Gunther for the work done to demo the house in Mt. Morris.

ADJOURNMENT

Mr. Mahus moved and Mr. Gott seconded to adjourn the meeting at 1:54 p.m.

Respectfully submitted,
Michele R. Rees, IIMC-CMC
Clerk of the Board