

**HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, NOVEMBER 1, 2022
10:00 A.M.**

PRESENT: M. Walker, S. Erdle, D. Wester, D. LeFeber, D. Pangrazio, M. Falk, I. Coyle, A. Ellis, B. Mann, S. Hillier
 ABSENT: I. Davis, G. Horr,

Human Services Chair Merilee Walker asked Caledonia Supervisor Dan Pangrazio to lead the Pledge of Allegiance.

DEPARTMENT OF SOCIAL SERVICES – TRACY MCCAUGHEY

Action Item(s) To Be Reported

1. AUTHORIZING THE COMMISSIONER OF SOCIAL SERVICES TO SIGN A CONTRACT WITH THE FOLLOWING: LIVINGSTON COUNTY ATTORNEY’S OFFICE

RESOLVED, that the Commissioner of Social Services is hereby authorized to sign the following contract for the Livingston County Department of Social Services, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Livingston County Attorney’s Office 6 Court St., Rm. 302 Geneseo NY 14454 For: Attorney services for Child Support	1/1/22-12/31/23	Not to exceed \$160,000

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
DSS Admin Account	15-43%	Yes X No

Ms. McCaughey reviewed the contract for approval and shared some rough data of covered services.

Motion: Mr. Pangrazio moved and Mr. Wester seconded to approve the foregoing resolution. Carried.

Informational Item(s) Written Only

1. Statistics (Monthly) (September)

	<u>Sept</u>	<u>% Change from Jan 1</u>
Temporary Assistance Cases (TA):		
Family Assistance	127	-4.51%
Safety Net	178	-2.73%
Total	305	-3.48%
TA Applications Processed	156	
Medicaid Cases (MA):		
Community	2253	3.97%
Chronic Care	236	0.43%
Foster Care	122	-12.23%
SSI	1217	-1.93%
Total	3828	1.22%
Livingston County Citizens receiving some form of Medicaid service:		
Cases In Transit	0	
NYSOH		
Livingston County DSS	4917	

Total	4917	
Food Stamp Only Cases:	2489	9.99%
SSI Food Stamp Cases:	640	-6.02%
Child Care Cases:	127	111.67%
Indigent Burials:		
Approved	5	
Veterans (# included in the Approved #)	0	
Denied	0	
Withdrawn	0	
Approved Year to Date	28	
Fraud:		
Front End Detection (FEDS) - During Applicant Status	2	
Fraud Referrals Received - Anonymous/Other	2	
Fraud Referrals Received - Internal/DSS	0	
Referrals sent to Sheriff & DA	1	
Pending with DA/Awaiting Disposition	14	
Clients thru the lobby (Unduplicated #):	649	
Total # of individuals served by reception staff:	1041	
Housing - Homeless Caseload:		
Diversions	7	
Housed	19	
Total	26	
Total Nights	680	
Singles	551	
2 Adults	33	
Families	96	
Total Clients in Temp. Housing at end of month	24	
Clients entering Temp. Housing & remaining in the month	13	
Code Blue - Below 32 Degrees		
Cases	0	
Nights	0	
Section 8:		
Vouchers Leased Up	412	
Voucher Holders seeking Apartments	8	
Active/Pending (Could return - Port Outs, NH, Rehab, moving, etc.)	12	
Active/Pending Will Not Return (Declined, Accepted o/Subsidy, Lease Violation, etc.)	17	
Call-ins Pending Eligibility/Voucher Issuance	4	
Child Support:		
Caseload Count	2,537	-3.28%
Dollars Collected	\$651,555	

Child Protective Services (CPS): Ongoing		
New Primary Investigation Assignments	56	
Secondary Assignments from Other Counties	14	
Petitions Filed	2	
1034 Court Ordered Investigations Completed (# included in Primary Inv.)	8	
422 Summaries to Court	1	
CPS Ongoing Case Management/Preventive Services:		
Case Total	21	
Article 10 Supervision Cases (Youth Remaining in Home)	19	
*Distinct Children	42	
Non-Court Ordered (Article 10)-CPS indicated & Open Mandated Preventive	2	
*Distinct Children	4	
Supervision Cases on Behalf of Another County-Secondary	0	
*Distinct Children	0	
School Based Consults:		
Livonia Central School	1	
Article 10 Direct Custody Placement/Non-DSS Cases:		
Cases	6	-53.85%
*Distinct Children	13	-35.00%
Family Services/Permanency Unit:		
Foster Children - DSS Custody Distinct # of Children	21	-27.59%
Distinct Youth Remaining in DSS Custody on Trial Discharge	0	
Levels of Care for DSS Custody Cases:		
Foster Boarding Home	11	
Approved Relative Foster Home	3	
Institution	3	
Group Home	0	
Supervised Independent Living	2	
Other	2	
Foster Child Admissions - New	1	
Types of Foster Child Discharges During the Month		
Children Trial Discharged to Parents or Other Resource (Remain in DSS Custody)	0	
Children Discharged (Final) to Parent or Other Resource	0	
Adoptions Finalized as Discharges	0	
KinGap Discharges	0	
Other Discharges (i.e. APLA-Another Planned Living Arrangement)	0	
OCFS State Custody	2	
Probation Based Diversionary Programming (Probation Based Referrals):		
Cases/Referrals New this Month	0	
*Distinct Children	0	
Referrals under assessment or referred and receiving diversion services i.e.	7	

skillbuilding:		
Case Referral Closed *Distinct Children	0	
Cases Open in Connections FSS-Mandated Preventive	3	
Non-Mandated Preventive Services:		
Cases	0	
*Distinct Children	0	
Mandated Preventive - Community Based referrals that meet criteria		
Cases	1	
*Distinct Children	5	
Other Case Processing - # of Distinct Children:	16	
ICPC Requests	0	
Supervision - Post Discharged - Court Ordered	4	
Supervision on Behalf of Another County	11	
Aftercare Services	1	
TASA (Case Management for Pregnant/Parenting Teens):		
Active Case	0	
New Referrals Received	0	
Cases Closed	0	
Protective Services for Adults (PSA):		
Active Cases	23	-20.69%
PSA Referrals Received	11	
Active Financial Mgmt. Cases	30	
Active Home Mgmt. Cases	28	
Personal Care Aide Cases Total	31	
Level I	2	
Level II	28	
Level I pending	1	
Cases waiting for an assigned Aide	0	
Guardianship Cases	3	
Awaiting discharge	6	
Pending	1	
Assessment Contacts	43	

2. Employees hired, resigned or retired in October:

Brittany Hyde	Resignation	Eligibility Clerk	Mt. Morris	10/7/22
Andrew Timm	Retirement	Housing Programs Coor.	Leicester	10/14/22
Allison McDaniel	Promotion	Social Welfare Examiner	Geneseo	10/16/22
Melisa Palmer	Hired from DMV	Social Welfare Examiner	Piffard	10/16/22
Carisa Jones	Hired	Clerk/Typist	Mt. Morris	10/18/22
Carisa Jones	Resigned	Clerk/Typist	Mt. Morris	10/20/22
Mariclana Kaszuba	Resignation	Eligibility Clerk	Dansville	10/26/22

3. HEAP opens on November 1, 2022. Once HEAP opens, applications for HEAP can be made online at www.mybenefits.ny.gov/ or at DSS on the computers located in the lobby. Applying on-line is easy; applications are received by the agency right away, and allow the applicant to track the application and benefits. Most individuals or families **receiving either Temporary Assistance on September 11, 2022 or SNAP**

benefits on September 18, 2022 will receive a one-time Regular HEAP benefit through that case and do not need to fill out an additional application.

4. The Office of Temporary and Disability Assistance approved Livingston County’s Rental Supplement Program (RSP) in the amount of \$190,065. This money will be used to subsidize a client’s rent payment. Target population will be individuals and families with no more than 50% of area median income (AMI) at the time of application, with initial priority given to households that have no more than 30% of AMI residing within Livingston County who are at risk of becoming homeless or are currently Homeless.

5. Livingston County Foster Parents & Youth enjoyed a Fall Festival on October 16, 2022 at the Al Lorenz Park in Mt. Morris. Glove House who oversees the Foster Care Program in Livingston County sponsored the event. The weather was perfect and the foster parents and youth were able to enjoy a fabulous fall day and the beautiful park. Youth wore costumes, enjoyed food, played games, and decorated cookies.

6. Livingston County Family Court & Department of Social Services are co-hosting a celebration of our 4th Annual National Adoption Day Ceremony on Friday, November 18, 2022 from 2:00 PM to 4:30 PM at the Livingston County Courthouse. Family Court & DSS are planning some fun activities for the children, informative speakers, and refreshments as we celebrate the Adoptions that have taken place during 2020, 2021 & 2022. Due to Covid-19 protocols, many of these Adoptions were not able to be finalized in person and families were not able to meet the Judge or take pictures in the Courthouse. This event will give them the opportunity to do both.

DEPARTMENT OF HEALTH – JENNIFER RODRIGUEZ

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING GRANT AWARD CONTRACT FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: HEALTH RESEARCH, INC.

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following grant award contract for the Livingston County Health Department and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Health Research, Inc. Riverview Center 150 Broadway, Suite 280 Menands, NY 12204-2893	7/1/22-6/30/23	\$1,052,099.00
For: Public Health Emergency Preparedness		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Federal through Health Research, Inc.	0%	Yes X No

Director’s Comments: This Grant provides funds for Public Health Emergency Preparedness activities. \$1,000,000.00 of total is restricted.

Ms. Rodriguez reviewed the grant contract for approval.

Motion: Mr. Wester moved and Mrs. Erdle seconded to approve the foregoing resolution Carried.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: AVON NURSING HOME, KAREN CONWAY, NYSARC, INC. GENESEE-LIVINGSTON-ORLEANS-WYOMING COUNTIES CHAPTER (DBA ARC GLOW) KIDSTART

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Department of Health, and any future amendments to said contracts, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
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Avon Nursing Home
 215 Clinton Street
 Avon, NY 14414
 For: Hospice Care

11/1/22- 10/31/24

Room and Board Rate;
 DOH receives 95% of
 Avon Nursing Home Rate

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Medicaid, Medicare, County (depends on patient)	0 - 5 %	Yes X No

Director's Comments: This contract provides Hospice Care for Avon Nursing Home patients. The Hospice program pays the nursing home 100% their room and board rate and then the Hospice program gets reimbursed 95%.

Karen Conway 9/1/22-8/31/24 \$65.00 per 30 minute session
 1873 Livingston Street
 Lima, NY 14485
 For: Occupational Therapy Services for Preschool Program

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Livingston County, NYS Department of Education, Medicaid	40.5 %	Yes X No

Director's Comments: This contract provides occupation therapy services for Livingston County preschool program.

NYSARC, Inc. Genesee-Livingston-Orleans-Wyoming Counties Chapter (dba Arc GLOW Kidstart) 9/1/22-8/31/25 Tuition rates set by NYS Education Department. See rate sheet for remaining rates.
 5871 Groveland Station Road
 Mt. Morris, NY 14510
 For: Special Education, Tuition and Related Services for Preschool program.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Livingston County, NYS Department of Education, Medicaid	40.5%	Yes X No

Director's Comments: Special Education, Tuition and Related Services (PT, OT, Speech, Music Therapy, Counseling, etc.) for Preschool programs.

Ms. Rodriguez reviewed the contracts for approval.

Motion: Mr. Wester moved and Mr. Erdle seconded to approve the foregoing resolution..... Carried.

3. APPOINTING MEMBERS TO THE LIVINGSTON COUNTY BOARD OF HEALTH: DOUGLAS MACKENZIE M.D., AHSEN SHEIKH, M.D. & MERILEE WALKER

RESOLVED, that the following members are hereby appointed to the Board of Health for the term designated:

Livingston County Board of Health			
Name	Address	Rep./Title	Term Expires
Ahsen Sheikh, M.D.	5345 West Lake Road, Geneseo, NY 14510	Member	1/1/23-12/31/27
Douglas MacKenzie, M.D.	6 Seminole Avenue, Geneseo, NY 14510	Member	1/1/23-12/31/27
Merilee G. Walker	75 North State Street, Nunda, NY 14517	Legislative Member	1/1/23-12/31/23

Motion: Mr. Wester moved and Mr. Pangrazio seconded to approve the foregoing resolution. Carried.

4. ESTABLISHING THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH IMMUNIZATION SCHEDULE FOR RATES, EFFECTIVE OCTOBER 1, 2022

Immunization 2022-23 Fee Schedule			
<u>Service Description</u>	<u>CPT Code</u>	<u>Effective 1/1/2020</u>	<u>Effective 10/1/2022</u>
Flu Quad PF 36 mos. +	90686	\$20	\$23
Flu Quad PF 6-35 mos.	90685	\$22	\$25

Flu High Dose	90662	\$56	\$72
Flu Quad	90674	\$30	\$34
Pneumo 23 Val. (Pneumovax)	90732	\$115	\$120
Pneumo 20 Val (Pevnar 20)	90677		\$250
Pneumo 13 Val. (Pevnar 13)	90670	\$215	\$230
Hepatitis A	90632	\$73	\$78
Hepatitis A (Ped)	90633/90634	\$34	\$38
Hepatitis B	90746	\$67	\$67
Hepatitis B (Ped)	90744	\$25	\$28
MMR	90707	\$83	\$92
Varicella	90716	\$143	\$162
Zoster	90736	\$224	\$175
Menactra	90734	\$128	\$150
Meningitis B	90620/90621	\$180	\$205
HPV	90651	\$240	\$270
IPV	90713	\$36	\$40
Twinrix (Hep A&B)	90636	\$110	\$120
TDaP	90715	\$45	\$50
DTaP	90700	\$31	\$36
TDVAX (tetanus & diptheria)	90702	\$27	\$30
Tenivac (tetanus & diptheria)	90714	\$34	\$40
Rabies	90675	\$350	\$400
Rotavirus	90680	\$110	\$132
Pentacel	90698	\$101	\$110
Hib	90648	\$18	\$20
PPD	86580	\$10	\$10
PPD E/M	99211	\$25	\$25
Immune Gamma Globulin HepA	J1460	\$42	\$42
Therapeutic, Prophylactic, or diagnostic Injection	96372	\$45	\$45
Covid Vaccine Administration	varies	\$45	\$45
Risk Factor Reduction/Preventive Med Counseling (at least 8 minutes)	99401	\$36	\$36
Imm Admin through age 18 w/counseling	90460	\$25	\$30
Each additional vaccine or component through age 18	90461	\$25	\$15
Immun Admin 1 vaccine	90471	\$25	\$30
Immun Admin each additional vaccine	90472	\$25	\$15

***Note-New fees determined based on CDC private sector dose pricing, cost, commercial insurance, Medicaid, and Medicare reimbursement rate analysis.

Ms. Rodriguez explained that the rates are established every few years based upon our private payers, Medicaid, Medicare and CDC recommendations. Please note that we use the low dose flu vaccine at clinic because the high dose flu vaccine is pretty high price and they only recommend it if you are over 60 and immune compromised or over 65.

Motion: Mrs. Erdle moved and Mr. Wester seconded to approve the foregoing resolution Carried.

5. PROCLAIMING THE MONTH OF NOVEMBER AS NATIONAL HOSPICE AND PALLIATIVE CARE MONTH

WHEREAS, Livingston County Hospice has helped provide comfort and dignity to thousands of Livingston County residents, allowing them to spend their final months at home, surrounded by their loved ones;

WHEREAS, the hospice model involves an interdisciplinary, team-oriented approach to treatment, including expert medical care, quality symptom control, and comprehensive pain management as a foundation of care;

WHEREAS, beyond providing physical treatment, hospice attends to the patient's emotional, spiritual and family needs, and provides family services like respite care and bereavement counseling;

WHEREAS, palliative care delivers expertise to improve quality of life and relief from pain, can be provided at any time during an illness, and hospices are some of the best providers of community-based palliative care;

WHEREAS, in an increasingly fragmented and broken health care system, hospice is one of the few sectors that demonstrates how health care can – and should – work at its best for its patient;

WHEREAS, 1.61 million Americans living with life-limiting illness, and their families, received care from the nation's hospice programs in communities throughout the United States in 2019, according to the most recent data from the National Hospice and Palliative Care Organization;

WHEREAS, hospice and palliative care organizations are advocates and educators about advance care planning that help individuals make decisions about the care they want;

WHEREAS, the Centers for Medicare and Medicaid Services have pledged to put patients first in all of its programs – including hospice – ensuring a coordinated and patient-led approach to care, protecting patient choice and access to individualized services based on a patient's unique care needs and wishes; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisor's do hereby proclaim November 2022 as National Hospice and Palliative Care Month and encourage citizens to increase their understanding and awareness of care at the end of life, discuss their end of life wishes with their families, and observe this month with appropriate activities and programs.

Ms. Rodriguez shared her pride in our designation in top 25 hospices in New York State. They have been focusing their initiatives on their Vets program. There is a memorial event in September where they recognized everyone that has passed away during Covid and beyond and it was their highest attended event ever. They are going to move it to twice per year.

Motion: Mr. Pangrazio moved and Mr. Wester seconded to approve the foregoing resolution. Carried.

Covid and flu shots are being provided every Friday and every other Thursday, walk-ins and at home to anyone that calls. They are dedicating their annual report to Barb Walker, who was a long time Board of Health members that passed away in the hospice program last month.

Informational Item(s) Written Only

- Eleven (11) Mental Health evaluation intakes: 750 Visits, moratorium on intakes until 11/7/22.
- GENOA contract for Psych Nurse Practitioner will start in October.
- A food worker class was presented to students in Dansville and totaled 47 (split among the Culinary Arts and Entrepreneurship program).

- Rabies vaccination clinics have been finished for the year. Numbers were a little bit lower than previous years; typically it is a three (3) year cycle. Donations collected were \$1024 this year.
- SUNY Center for Sexual and Wellness clinics have resumed on Monday and Fridays.
- WIC- The state has recently approved what are called ‘pop up sites’ which is a one-time site that can be set up as a walk in temporary site at a frequently trafficked area such as a grocery store, county fair, community event, food pantry, etc. Our outreach team met recently to make a plan to reach out to community partners that would be an appropriate space for a possible pop up site. We are hoping to set up an area at the 4Square Dansville church.
- Since March 2020, we have been providing all WIC benefits and services to participants remotely over the phone. As the National Public Health Emergency is still in effect, we will continue to provide remote services until at least 1/9/23. We have received information from the state that remote services will most likely extend until April 2023. If a participant needs to come into the office to pick up a breast pump or an eWIC card, they can safely do so at our Mt. Morris office at the DOH, or at Warsaw clinic location.
- Hospice “Celebration of Remembrance” was held on Thursday, September 15.
- LCDOH Staff Training Day was held in September 14. Topics included: Mindfulness, Situational Awareness, Food Safety, CHA/CHIP, Strategic Plan, PM/QI and LCDOH updates with 78 in attendance.
- We are still only offering individual immunization appointments. It proved to be very successful.
- COVID bivalent/flu booster vaccination clinics are no longer drive through. Walk-in clinics will now be held, due to the weather.
- Employee Health Assessments, offering COVID /Flu vaccinations, are being held in Mt. Morris and Geneseo.
- Department of Health 2021 Annual Report is dedicated to Mrs. Barbara Walker.

WORKFORCE DEVELOPMENT – RYAN SNYDER

Action Item to Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY OFFICE OF WORKFORCE DEVELOPMENT: CATHERINE S. APOSTOLERIS

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Office of Workforce Development, and any future amendments to said contract, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Catherine S. Apostoleris	11/9/22 – 9/30/23	\$5,000.00

7296 Woodruff Road
Lima, NY 14485

For: Completion of the 2023 Community Needs Assessment

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted?</u>
Community Service Block Grant	\$0	Yes

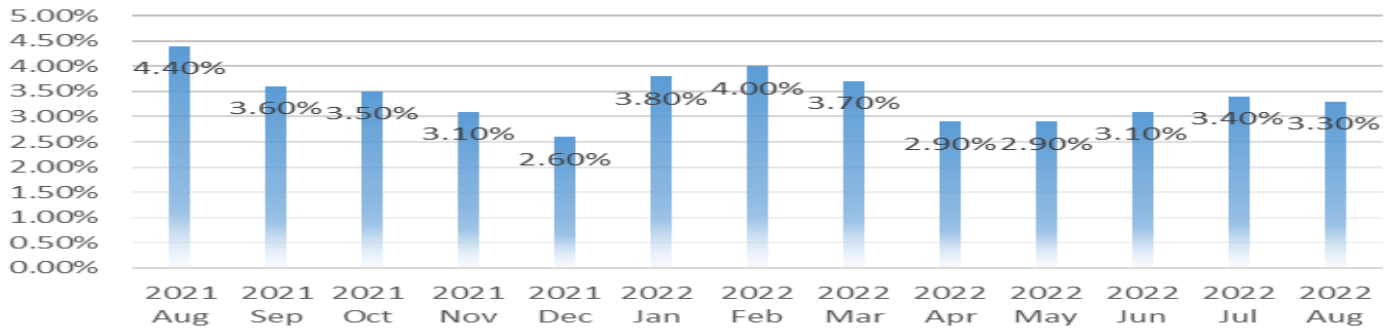
Mr. Snyder reviewed the contract for approval.

Motion: Mr. Wester moved and Mrs. Erdle seconded to approve the foregoing resolution Carried.

Informational Item(s) Written Only

2. Livingston County Unemployment Rate.

LIVINGSTON COUNTY UNEMPLOYMENT RATE



The Unemployment Rate for September has not been published as of the time of this report.

Department Activity Report

3. Activity	4. September 2022
5. Job Openings Posted with NYSDOL	6. 491
7. Unique Office Visits	8. 119
9. Individual Appointments	10. 48
11. Workshop Attendees	12. 12
13. Adults/Youth in Training	14. 19
15. Employer Pre-Hire Assessments	16. 0
17. WIOA Youth Enrolled in Services (34 by 6/30/23)	18. 8 (24% of goal)
19. WIOA Adults Trained (35 by 6/30/23)	20. 22 (63% of goal)

Program Report

- CNR Hiring Event – The next CNR on-the-spot hiring event is October 26th at 2pm
- Job Fair – 37 jobseekers attended the September 18th Job Fair at the Government Center
- Job Fair Data – 202 job seekers attended events in 2022. 37% were currently employed.
- CNA Training – BOCES will be hosting a Certified Nursing Assistant Training Program in November
- CSBG RFP – An RFP will be released in early 2023 for community agencies to apply for CSBG Funding
- Driver’s License Program – CARES funding supported 21 residents in the pursuit of their driver’s license.
- CIC – The Community Initiatives Council needs one additional board member.
- CDL Tests – NYS authorized training providers to administer road tests for CDL licenses.

CENTER FOR NURSING & REHABILITATION – ERIC TOWNSEND

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION: WORLDWIDE TRAVEL STAFFING, LIMITED, WORKFIT MEDICAL, PLLC, MED-COR STAFFING, INC. & HIGHLAND STAFFING, LCC

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Department of the Livingston County Center for Nursing and Rehabilitation and any future amendments to said contract, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Worldwide Travel Staffing, Limited 2829 Sheridan Drive	11/1/22-10/31/23	Fee Schedule

Tonawanda, NY 14150

For: Supplemental Staffing Contract

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>	
Operating Budget	N/A	X Yes	No

WorkFit Medical, PLLC

11/1/22-10/31/23

Fee Schedule

1160 Chili Avenue

Rochester, NY 14624

For: Supplemental Staffing Contract

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>	
Operating Budget	N/A	X Yes	No

Med-Cor Staffing, Inc.

11/1/22-10/31/23

Fee Schedule

155 Summer Street

Buffalo, NY 14222

For: Supplemental Staffing Contract

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>	
Operating Budget	N/A	X Yes	No

Highland Staffing, LLC

11/1/22-10/31/23

Fee Schedule

1376 Highland Avenue

Rochester, NY 14620

For: Supplemental Staffing Contract

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>	
Operating Budget	N/A	X Yes	No

Mr. Townsend reviewed the staffing contracts for approval.

Motion: Mr. Pangrazio moved and Mrs. Erdle seconded to approve the foregoing resolution.. Carried.

Pre-approved Informational Item(s) To Be Reported

FINANCIAL/OPERATIONAL UPDATES:

- a) Report on Post Audit – Financial Meetings and Activities
- b) Occupancy – As of October 25, 2022 occupancy was 68.9% for the month, year to date 64.3%,
- c) Cash Flow - The CNR's Cash Flow Report as of Oct 25, 2022, \$1,586,706 in Reserves.

Mr. Townsend gave a facility overview update. As of today there are four employees on furlough due to Covid and no residents with Covid. The Dialysis Clinic opened on 10/17 for six days a week and we continue to see an uptick in dialysis resident referrals. Negotiations continue with staffing contractors and health insurance providers. The recent CNR job fair resulted in 7 applications and 5 offers were extended. Three of the PCAs have expressed interest in becoming a certified nursing assistant. An application for a CNA training program has been submitted to New York State. Mr. Townsend reviewed the increase in the case mix index. MOAs were recently by Livingston County and CSEA to help increase employment and decrease the need to hire agencies. There is a CNA training class being coordinated for the end of this year through Boces. Mrs. Walker expressed how interesting the quality assurance meeting that she recently attended. Mr. Mann shared the decline in agency staffing usage recently. Mr. Mann explained that census is 181 today due to the passing of four residents this weekend. The shift call off average per shift is 8%, which is high.

Informational Item(s) Written Only

- 1) Reports - Absenteeism, Mandation, FMLA, Payroll Performance, Work Related Injuries, Report Card
- 2) Current FT Nursing Assistant vacancies as of October 25, 2022 are: Night Shift 16, Evening Shift 28, Day Shift 30
- 3) Nurse Recruitment – The CNR is actively recruiting qualified applicants.
 - a) There are currently 4 Full Time Day and 2 Part Time Day Shift LPN, 10 Full Time and 3 Part Time Evening shift LPN and 6 Full Time and 3 Part Time LPN Night Shift vacancies.
 - b) There are currently 5 Full Time Day shift RN, 2 Full Time and 1 Part Time Evening Shift RN, & 2 Full Time Night Shift RN vacancies.
 - c) There are currently 7 Part Time Day Shift, & 8 Part Time Evening Shift PCA vacancies.

- 4) Staff Vaccination status per CMS- expects all providers' and suppliers' staff to have received the appropriate number of doses by the timeframes specified in the QSO-22-07 unless exempted as required by law, or delayed as recommended by CDC. Facility staff vaccination rates under 100% constitute noncompliance under the rule. Non-compliance does not necessarily lead to termination, and facilities will generally be given opportunities to return to compliance.
- 5) On September 27, 2022, Governor Hochul issued Executive order No. 4.13, continuing the "Declaring a Disaster Emergency in the State of New York" through October 27, 2022.
- 6) COVID-19 Vaccination Booster Clinic - The Center continues to facilitate weekly booster clinics, as needed, with the Center's contracted pharmacy for the eligible Residents / Patients and Employees. Vaccination boosters are offered and available to residents and staff on weekly basis. As of 10/25/22 *The resident vaccination acceptance rate is 98.9 The bivalent booster rate is 77.3%. The current staff number that are fully vaccinated is 99.4% and the bivalent booster rate is 12.4%.*
- 7) Garden of Life (G.O.L.) Adult Day Health Care Program – The program remains suspended at this time. Potential programs for the G.O.L. space is being assessed. They include reopening of G.O.L., or a potential child care service that could be beneficial in the recruitment of staff to the CNR. A needs-based survey has been completed and is currently being analyzed.
- 8) NYS-DOH reporting continues via the HERDS survey in the Health Commerce System. Reporting has been reduced to 5 days per week (M-F).
- 9) The CNR reports survey data to the CDC, via the National Healthcare Safety Network, twice per week.
- 10) The CNR initiated reporting weekly vaccination data to the CDC, via the National Healthcare Safety Network.
- 11) Dialysis Extension Clinic (D.E.C.): The Dialysis Extension Clinic is currently operating Mon-Saturday, on Day and Evening shifts.
- 12) The LCCNR lost back up emergency power to the fire pump due to transfer switch controller malfunction on August 3. Parts for repair are on backorder for 12 weeks.
- 13) Agency nursing contracts continue to be renegotiated at this time.
- 14) Insurance Contracts in contract process/phase include: Aetna (awaiting contract) and United Health Care (rates renegotiated).
- 15) MOA's recently signed by LC and CSEA to help increase LCCNR employment and decrease need to hire agency.
- 16) Job Fair at the LCCNR is planned for October 26, 2022.
- 17) Budget review initiated with LCCNR Dept heads to determine cost savings through the end of the year and to initiate budget process for 2023.
- 18) Case mix index which ended on September 30th, 2022 was .934. This will determine the Medicaid rate for Jan. 1st - June 30th 2023.
- 19) VAP Application is in process with contracted consultant.
- 20) LCCNR application has been submitted to the NYSDOH for a CNA training program on site.
- 21) CNA Training class through BOCES is being coordinated for November.

Mr. Coyle shared that there was third interview last week for the CNR Director and that individual is touring the facility today. We have been contacted by a second would be operator expressing potential interest in running the child care operation in the old Garden of Life spot, he believes she is touring the facility today. The VAP pieces are being put together and should be submitted in the next week or two. It is definitely going to be in the multi-million dollar range because of the allowable expenses and revenues that can be included in the application. The proposed budget will be filed today. There is a shared services panel meeting today after adjournment.

ADJOURNMENT

Mr. Pangrazio moved and Mr. Wester seconded to adjourn the meeting at 10:21 a.m.

Program Statistics:

Served Client Summary

Livingston

01/01/2022 and 09/30/2022

Report Run Date: 10/21/22

Service Type	Total Units January – September 2022
Case Management (hours)	1,575
Meals (34,215 Home Delivered, 14,960 Congregate)	49,175
Information and Assistance (calls)	3,152
Legal Services (hours)	172
Personal Care (hours)	2,975
Personal Emergency Response System (service months)	3,448
Transportation (one-way trips)	4,501

Program Updates:

Annual Plan Update: LCOFA is in the process of planning for its April 2022 – March 2023 services plan to be submitted to the New York State Office for the Aging for approval. Several focus groups and a public hearing have been held to gather input/feedback. If individuals were not able to attend the public hearing, other options were offered: phone call with OFA Director, virtual meeting, written survey/input, and email. Over fifty written responses have been received. To date the most frequent responses have been:

Needs/Issues: Transportation, Isolation, Help in Home, Finances, Food Security, Internet Access

Unmet Needs: Transportation, Help with Daily Activities, Food, Social Opportunities

November is National Family Caregiver Month. New York State Office for the Aging is partnering with Trualta to make free, skill-based education available to all NYS Caregivers.

Trualta Supports New York Caregivers

Trualta uses adult learning and user-centric instructional design to offer skills-based training to informal caregivers. Through Trualta, caregivers are supported to help their loved ones reduce health risks and improve their quality of life.

“ Trualta is incredible... great tips, great advice, and a great resource! ”

- Trualta Caregiver

How Trualta Provides Caregivers the Help They Need

Daily Skills That Make A Difference

89%

Report High Satisfaction

84%

Use At Least One Skill a Day

- ✓ Convenient
- ✓ On-Demand
- ✓ Personalized

Support To Feel Connected

56%

Practice More Self Care

100%

Would Recommend Trualta

Trualta can help:

- Prevent unwanted trips to the hospital with safety & injury prevention
- Create meaningful activities in daily routines
- Make personal care & bathroom tasks easier
- Support daily activity after a stroke
- Use grief tips to cope with pain, change, and loss



Share With Your Caregivers!



<http://newyork-caregivers.com/>

Content Provided on Trualta

Types Of Learning

- Short Reading
- Audio Learning
- Informative Videos
- Tools & Worksheets
- Interactive Scenarios
- Spanish Translation

Conditions

- Alzheimer's & Dementia
- Intellectual or Developmental Disabilities
- Diabetes
- Stroke

Topics

- Safety & Injury Prevention
- Bathroom Care
- Activities & Recreation
- Caregiver Wellness
- Normal vs Not Normal
- Grief & Loss
- Music Therapy



November is also Diabetes Awareness Month. The Senior Nutrition Newsletter will focus on this topic and LCOFA staff will be participating in a Diabetes Wellness Fair sponsored by the Livingston County Diabetes Coalition. Events will take place simultaneously at Geneseo Parish Outreach Center and the Dansville FourSquare Church from 10 AM – 3 PM on Saturday, November 5th. There will be cooking demonstrations, Tai Chi classes, nutrition classes and Diabetes 101. The event is free for all participants.

The Office of the Inspector General is warning of a new scam whereby individuals receive an unexpected offer to activate a Social Security benefit increase. These emails or texts look like they are coming from the Social Security Administration, but are actually from scammers trying to trick people into sharing personal and financial information, downloading malware onto their devices, or sending money. These criminals impersonating government agencies ask people to click on a link that looks official. The Inspector General is urging members of the public to ignore unexpected messages and unsolicited offers, be skeptical, not click on links or attachments, and report suspected scams to oig.ssa.gov/report.

Respectfully submitted,
Michele R. Rees, IIMC-CMC
Clerk of the Board