

**HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, NOVEMBER 6, 2018
9:00 A.M.**

PRESENT: B. Donohue, M. Walker, D. Babbitt Henry, M. Falk, D. LeFeber, D. Mahus, E. Gott, I. Coyle, H. Grant, S. Hillier
 ABSENT: I. Davis,

Human Services Chair Brenda Donohue asked County Administrator Ian Coyle to lead the Pledge of Allegiance.

CENTER FOR NURSING & REHABILITATION – FRANK BASSETT/STEVE WOODRUFF

Action Item(s) To Be Reported

1. AUTHORIZING A PROFESSIONAL SERVICES CONTRACT FOR CONSULTING PROGRAM MANAGEMENT AND SUPPLEMENTAL REHABILITATION STAFFING SERVICES FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION – AFFINITY REHABILITATION, LLP

WHEREAS, the County of Livingston solicited a Request for Proposal for consulting program management and supplemental rehabilitation staffing services for the Livingston County Center for Nursing and Rehabilitation, and one proposal was received, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract, which is determined to be the most qualified to provide said services subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Affinity Rehabilitation, LLP	1/1/19-12/31/19 with four	Fee Schedule
307 International Circle, Ste. 100 Hunt Valley, MD 21030	1 year options to renew, at the sole option of the County	w/ 2% Annual Increase

For: Therapy Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Operating Budget	N/A	Yes X No

Director's Comments:

An RFP for Consulting Program Management and Supplemental Rehabilitation Staffing Services was released on 10/3/18. There were eight recipients of the RFP and one proposal was received on 10/26/18.

Affinity Rehabilitation, LLP is the vendor currently providing services to the facility. Hourly rates for PT, OT, PTA, OTA, SLP and Consulting Program Manager are per a Fee Schedule with a 2% increase upon annual renewal. The contract is for a one-year term with four one-year renewals to allow annual re-evaluation of the facility's programmatic needs in a future reimbursement environment.

Mr. Woodruff reviewed the contract for approval. Affinity is the current staffing group CNR is working with but their name is now changed through acquisition from Freedom Therapy. Mr. Woodruff reviewed the fee schedule and the reduction in weekly hours. Mr. Woodruff explained that the other recipients did not respond because they are more interested in providing full house services. This is more of a hybrid model that allows the County and the facility to have more control over our current and projected needs are.

Motion: Mrs. Walker moved and Mr. Falk seconded to approve the foregoing resolution Carried.

Pre-approved Informational Item(s) To Be Reported

1) FINANCIAL/OPERATIONAL UPDATES:

- a) Occupancy - As of October 29, 2018 occupancy was 93.11 % for the month, YTD 92.3 %. The Garden of Life occupancy continues to increase to 80.09% through August; remaining over budget by \$85,849. CNA staffing has increased by 35%. The staffing service specialist started yesterday. Morgan Peraino will be working collaboratively to develop strategies to recruit and retain key positions. We want to continue to augment our efforts specific to Livingston nurses, RNs and LPNs.

- b) Cash Flow - The CNR's Cash Flow Report as of October 29, 2018 reflects \$24,951,995 in reserves. This is representative of an IGT payment received on October 22 in the amount of \$5,283,509. We are anticipating the transfer to county on 11/30 in the amount of \$2,758,612 representing our 2011 private pay receipts. We anticipate an additional March IGT payment in the amount of \$2,798,151 representing our private pay receipts for 2012. The IGT transfer schedule has been established and submitted to the County Administrator. Private pay revenues continue to be over budget. Operating expenses continue to be significantly under budget at \$2,998,513. This is the influence of depreciation, workers comp savings over realized over time and the salaries in open positions.
- c) Budget Variance - The August 2018 budget variance report will be distributed and discussed at the committee meeting.
- d) Medical Director – Dr. Ahmed has entered into an extension his role as Medical Director for a period of two weeks. We are waiting on some insurance items for Dr. Mayhle.

Mr. Woodruff extended an invitation to the annual Veterans Social honoring our current Veterans, family members and staff on Monday, November 12 at 2 p.m. to thank them for their efforts.

Mr. Bassett updated the Committee on the Dialysis Extension Clinic progress to date. The DOH inspection will be on November 21. The flooring does not ship from Germany until 11/17 with installation being anticipated by mid-December. The NYSDOH Hospital Division will be on site 12/20 and 12/21 for the physical inspection of the facility. The first patient will receive dialysis treatment at the CNR on 12/21. Mr. Bassett had a meeting with Noyes yesterday and they have achieved tenancy under the lease agreement on January 1 and have scheduled the first fifteen dialysis patients on January 2. 15 patients will be scheduled Monday/Wednesday/Friday. First treatment will be a block of five beginning at 5:30 a.m., 10:30 a.m. and 2:30 p.m. A waiting list will be cultivated in anticipation of a Tuesday/Thursday/Saturday program schedule.

Ambulance Entrance Canopy-The last of the roof was installed yesterday. There is still some flashing to be installed. The Lucite dome will probably not be here until mid-December and the project will conclude by December 31 per intended.

Energy Performance Contract-The last item is installation of the chiller. Replacement will begin on November 12 to be concluded by end of year.

Informational Item(s) Written Only

- 1) Reports - Absenteeism, Mandation, FMLA, Payroll Performance, Work Related Injuries, Report Card
- 2) Current FT Nursing Assistant vacancies are: Night Shift – 11, Evening Shift – 8, Day Shift – 3. This represents a vacancy reduction rate of 33% from the previous month.
- 3) Nurse Recruitment – The CNR is actively recruiting qualified applicants.
 - There are currently 5 Full Time and 2 Part Time evening shift LPN and 2 Full Time one 1 Part Time night shift vacancies.
 - There are currently 2 Full Time RN day shift and 1 Full Time evening shift vacancies and 1 Full Time night shift vacancies.
- 4) EPC Project Activities
 - a) Lighting System Upgrade - The lighting system upgrades is approximately 95% complete. The remaining areas are on the ground floor interior, to be followed by the exterior lighting upgrade.
 - b) Boiler Replacement - The boilers are completely installed and have been fired and testing, with adjustments. We are waiting for the boiler inspector to be completed and the issuance of compliance certificates to follow.
 - c) Chiller Replacement – The chiller replacement is still in the planning stages for removal and installation.
 - d) Plate Heat Exchanger - The plate heat exchanger project is complete.
 - e) Canopy Entrance – The roofing and panel covers have yet to be installed. All other work has been completed.

- f) Dialysis Extension Clinic- Construction will be completed in the month of November. Pending NYS-DOH pre-opening inspection, scheduled for 12/20/18, the clinic may open in early January. Initially, the clinic will operate three days a week on an M-W-F schedule. The clinic will serve the needs of both the Center's residents and the general public.
- g) Rehabilitation Center Renovation – Construction will be completed in the month of November. The NYS-DOH will be on-site to conduct a pre-opening inspection of the Rehabilitation Center on 11/21/18. Pending receipt of inspection approval, the Rehabilitation Clinic will be re-opened by months end.
- 5) Personal Care Assistants (PCA's) – The CNR is reviewing qualified applicants, there remain three vacancies.
- 6) Staffing Services Specialist – We have hired Morgan Keihl-Peraino to fill this position with a start date of 11/05/18. Ms. Keihl-Peraino has previous experience in skilled nursing recruitment, and we look forward to engagement with the LCCNR team.
- 7) Medical Director – Dr. Douglas Mayhle will be serving as the Medical Director for the LCCNR, effective 11/2018. Dr. Mayhle is the Director of the Emergency Department at UR Medicine/Noyes Health and is an Emergency Room Physician. Shifa Medical will continue to provide medical services to our residents.
- 8) NYS-DOH Re-Survey – The Plan of Correction has been accepted by the NYS-DOH. The Center anticipates an on-site visit to assess compliance of plan after 11/16/18.
- 9) The LCCNR will be honoring our Veterans and their spouses during our annual Veteran's Day Social, observed on Monday, November 12, 2018, for their service.
- 10) Our Thanksgiving Holiday celebration will continue with the tradition of carving the whole turkeys on all Neighborhoods, to share meals during this time of reflection and thankfulness, with Resident, Families, Guests and Staff alike on November 22, 2018.

DEPARTMENT OF SOCIAL SERVICES – DIANE DEANE

Action Item(s) To Be Reported

1. PROCLAIMING THE MONTH OF NOVEMBER AS ADOPTION AWARENESS MONTH

WHEREAS, each November, during the annual observance of Adoption Awareness Month, Livingston County recognizes that our citizens have a compassionate tradition for opening their hearts to children in need of a permanent home; and

WHEREAS, Livingston County recognizes that the children of this county are our most precious resource and that providing them with a nurturing and stable home provides a strong foundation for a healthy and productive life; and

WHEREAS, Livingston County recognizes it is important that we focus on the children who are in foster care waiting to be adopted by a forever family and find permanent homes for these children throughout the year; and

WHEREAS, Livingston County recognizes the importance and contributions of all parents who have made the decision to open their hearts and homes to a child in need, especially those who have adopted adolescents, siblings and children with special needs, and continually strive to improve the quality of life for the children they bring into their lives; and

WHEREAS, Livingston County recognizes the role that foster parents play in providing nurturing and stable homes for children in transition; and

WHEREAS, this special observance reminds us that we can offer the hope of a better tomorrow to many children through adoption, and as families and communities across our County, State and Nation gather to celebrate and give thanks for our many blessings, it is the goal of all of us that every child awaiting adoption find a permanent and loving family; now, therefore be it,

RESOLVED, that the Livingston County Board of Supervisors does hereby recognize November 2018 as Adoption Awareness Month in Livingston County.

Motion: Mrs. Walker moved and Mr. Falk seconded to approve the foregoing resolution Carried.

There have been 11 adoptions this year with a couple more scheduled before end of year.

Informational Item(s) Written Only

- 1. Statement of Appropriations (Monthly) (September) – Attached

2. Statistics (Monthly) (September)

Temporary Assistance Cases (TA):	Sept	<u>% Change from Jan 1</u>
Family Assistance	233	-20.48%
Safety Net	260	-16.67%
Total	493	-18.51%

Medicaid Cases (MA):

Community	1680	1.69%
Chronic Care	239	-1.24%
Foster Care	145	-5.23%
SSI	1256	-1.34%
Total	3320	0.00%

**Livingston County Citizens receiving some form
of Medicaid service:**

Cases In Transit	28
NYSOH	6941
Livingston County DSS	4675
Total	11644

Food Stamp Only Cases:	2163	-9.42%
SSI Food Stamp Cases:	832	0.85%
Child Care Cases:	145	-2.68%

Clients thru the lobby (Unduplicated #):	794
Total # of individuals served by reception staff:	1324

Housing - Homeless Caseload:

Diversions	21
Housed	41
Total	62

Total Nights	362
Singles	265
2 Adults	0
Families	97

Total Clients in Temp. Housing at end of month	14
Clients entering Temp. Housing & remaining in the month	12

Section 8 Vouchers Leased Up:	520
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Child Support:

Caseload Count	3,324
Dollars Collected	\$556,382

Protective Services for Adults (PSA):	61	15.09%
<u>Financial Mgmt</u>	46	
<u>Home Mgmt</u>	42	
<u>Personal Care</u>	30	
Level I	5	

Level II	23
Level I pending	2
<u>Guardianship Cases</u>	5
Awaiting discharge	3
Pending	0
Assessment assists	85

Preventive Services:	65	-7.14%
<u>Probation caseload</u>	25	4.17%
<u>School based consults</u>	228	
<u>School based active</u>	0	
<u>TASA (Case Management for Pregnant/Parenting</u>		
<u>Teens) Active</u>	1	

Child Protective Services (CPS):
New Assignments 42

Foster Care	85	
Foster Children - DSS Custody	39	8.33%
Adoptions	0	

3. Employees hired, resigned or retired in September/October:

Shari Sion	Hired	Support Investigator	9/10/18	York
Kelly Tonkery	Promoted	Sr. Social Welfare Examiner	9/30/18	Mt. Morris
Mary Clarke	Resigned	Sr. Social Welfare Examiner	10/5/18	Avon
Rene Dietz	Promoted	Case Supervisor – Grade B	10/21/18	Nunda
Colleen Jackson	Resigned	Director of Administrative Services	10/23/18	Caledonia

4. Adoption Day will be celebrated at the Livingston County Court House on November 15, 2018 from 2-4:30 p.m. The event is co-sponsored by the Livingston County Family Court and the Livingston County Department of Social Services. All Adoptions finalized in 2018 will be recognized. See attached invitation.

OFFICE FOR THE AGING – SUE CARLOCK

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY OFFICE FOR THE AGING – STATE UNIVERSITY OF NEW YORK COLLEGE AT ONEONTA, FARRELL’S LAWN SERVICE, INC.

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Office for the Aging, and any future amendments to said contract for the Livingston County Office for the Aging, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
State University of New York for the College at Oneonta University Plaza Albany, NY 12246	Fall 2019 and Spring 2020 semesters	N/A

For: Affiliation Agreement for Master’s Level Dietetic Intern

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
N/A	N/A	Yes N/A No

Director’s Comments: Affiliation agreement is necessary for internship; it has been reviewed by County Attorney

For: Plowing for Dansville Nutrition Site

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Title IIIC – Federal	10%	Yes X No

Director's Comments: Needed during program hours to ensure safety of participants; lease indicates we are responsible

Ms. Carlock reviewed the contracts for approval. The internship would be for Fall 2019/Spring 2020. The plowing contract is required. It is important not to have any safety issues at the nutrition sites and we are responsible at the Dansville site as part of the lease.

Motion: Mr. Falk moved and Mrs. Walker seconded to approve the foregoing resolution Carried.

Pre-approved Informational Item(s) To Be Reported

1. WILDBRIAR ESTATES PROPOSAL FOR CONGREGATE SITE-Ms. Carlock reviewed the new housing and the request for an opportunity for a new congregate meal site. It is going to be 48 units of housing. The proposed costs were reviewed and this is a much more economical model in terms of what the County will pay. Ms. Carlock reviewed some scenarios she put together. We would still receive contributions for the meals. The incremental costs are just the meals and a small amount for a registered dietician to be on site for a monthly monitoring. Currently the Lakeville, Lima and Livonia residents can go to the Avon site three days a week and we don't know how many of those people will go to the new site. Hopefully, we would get new people at a Livonia site. Ms. Carlock is seeking input from the Committee on whether to move forward. Mr. Coyle reviewed the resolution done last year on exploring the potential partnership with GVRPC. GVRPC sought the resolution as part of their grant application. We believe the complex needs to be in place for their grant funding agencies. Do we want to designate another nutrition site and have it be at this location? There is no action requested today; simply a request for direction moving toward a possible action in December. There was discussion on how many of the current residents are attending the nutrition sites now and where people attending each nutrition site are coming from. It is unknown where those people moving into the new housing units are coming from, but once moved in, they will be County residents. Residents will be the very frail elderly and some will be of the 50-80% area medium income that doesn't fit in to subsidized housing. There was discussion regarding the transportation services and needing to have those pinned down. There has been discussion about piloting the site without any commitment by the County to continue. There was discussion on waiting until the housing site population and needs are determined. This is not budgeted for 2019. We will get some more information for a decision at the December meeting. Mrs. Donohue asked that Ms. Carlock try to get transportation records from Cherish, who runs the program in Genesee County.

Program Statistics:

Served Client Summary

Livingston

01/01/2018 and 09/30/2018

Report Run Date:

Service Summary

Service Type	Jan – Sept 2018	Jan – Sept 2017
Caregiver Services	74 caregivers assisted	69 caregivers assisted
Case Management	1,620 hours/337 individuals	1,378 hours/324 individuals
Congregate Meals	17,348 meals/ 233participants	18,524 meals/ 243 participants
Health Promotion Services	793 contacts	475 contacts
Home Delivered Meals	36,081 meals/	36,149 meals/

	316 participants	327 participant
Information & Assistance	2,149 contacts	1,395 contacts
Legal Services	225 hours	157 hours
Personal Care	4,474 hours/46 clients	2,669 hours/43 clients
PERS Personal Emergency Response System	4,592 months of service	4,643 months of service
Transportation	105 individuals	58 individuals

Program Updates:

Legal Services: The first Livingston County Senior Law Day was held on October 17, 2018. There was maximum attendance.

Senior Nutrition: We will be bringing the production back locally; we need to stay with the chilled meals for food safety and regulatory considerations.

Health Insurance Information Assistance and Counseling: Medicare Open Enrollment began October 15, 2018 and runs through December 7, 2018. A comparison chart for all Medicare Advantage Plans offered in Livingston County has been prepared and is available to those who request it.

Other: New York State Office for the Aging conducted a fiscal audit of LCOFA on September 25th and 26th. This happens every three years. No corrective action was required – no compliance issues were identified.

DEPARTMENT OF HEALTH – JENNIFER RODRIGUEZ

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH – VENESKY & COMPANY

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Department of Health, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Venesky & Company 6114 Route 31 Cicero, NY 13039	1/1/19-12/31/21	Hospice - \$7,000.00 per year AHCF - \$10,000.00 per year

For: Hospice, Diagnostic and Treatment Center Cost Report Preparation and Audit Services

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted?</u>
Hospice varies by 3 rd party payor & Family Planning Grant	0%	Yes <input checked="" type="checkbox"/> No

Director's Comments: Venesky & Company prepares cost reports and audit services.

Motion: Mr. Mahus moved and Mrs. Walker seconded to approve the foregoing resolution.....Carried.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING GRANT AWARD CONTRACT FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH - UNIVERSITY OF ROCHESTER

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following grant award contract for the Livingston County Health Department and any future amendments to said contract, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
University of Rochester 45 Prince Street Rochester, NY 14607	10/1/18-9/30/19	\$31,119.00

For: Cancer Services Program

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted?</u>
New York State via University of Rochester	0%	Yes <input checked="" type="checkbox"/> No

Director's Comments: Livingston County is a sub recipient of the NYS Cancer Services Program under the University of Rochester.

Ms. Rodriguez explained that we shared the cancer services program grant with Wyoming County for many years. Monroe County was funded to cover the cache of Livingston County so we have asked to be a sub recipient of those funds.

Motion: Mr. Falk moved and Mrs. Walker seconded to approve the foregoing resolution Carried.

3. PROCLAIMING THE MONTH OF NOVEMBER AS NATIONAL HOSPICE PALLIATIVE CARE MONTH

WHEREAS, hospice and palliative care empower people facing a serious or life-limiting illness to live as fully as possible, surrounded and supported by family and loved ones;

WHEREAS, hospice and palliative care professionals are dedicated to helping diverse communities access quality end-of-life care and are committed to removing barriers to accessing care;

WHEREAS, hospice and palliative care bring patients and family caregivers the highest quality care delivered by an interdisciplinary team of skilled professionals that includes physicians, nurses, social workers, therapists, counselors, health aides, spiritual care providers and others who make the wishes of each patient and family a priority;

WHEREAS, through pain management and symptom control, caregiver training and assistance, and emotional and spiritual support, allowing patients to live fully and make more meaningful moments until the end, surrounded and supported by the faces of loved ones, friends, and committed caregivers;

WHEREAS, Each year, hospice saves Medicare more than \$2 billion by providing solutions for physicians, care to patients and comfort to families anywhere, at any time.

WHEREAS, every year more than 1.5 to 1.6 million Americans living with life-limiting illness, and their families, received care from the nation's hospice programs in communities throughout the United States;

WHEREAS, more than 355,000 trained volunteers contribute 16 million hours of service to hospice programs annually in the U.S.;

WHEREAS, hospice and palliative care providers encourage all people to learn more about options of care and to share their wishes with family, loved ones, and their healthcare professionals;

RESOLVED, that the Livingston County Board of Supervisors, do hereby proclaim November 2018 as National Hospice Palliative Care Month and encourage citizens to increase their understanding and awareness of care at the end of life and to observe this month with appropriate activities and programs.

Motion: Mr. Mahus moved and Mrs. Walker seconded to approve the foregoing resolution..... Carried.

Pre-approved Informational Item(s) To Be Reported

1. REPRODUCTIVE HEALTH CENTER PRESENTATION- Ms. Rodriguez explained that the program has been in operation since 1971. Ms. Rodriguez reviewed the clinic services provided. One of the benefits to having a county-run family planning clinic is that Public Health Law mandates us to do STD testing, partner testing and treatment regardless of whether or not we have a family planning clinic so our grant funding allows us to perform a mandated service. We will be reapplying next year for the next funding cycle. We are also looking building relationships with URMC and other agencies in order to make sure there are medical providers in the county. While housed at the SUNY Geneseo Campus, any community member can use that clinic.

2. PRESCHOOL PRESENTATION- Ms. Rodriguez reviewed the program numbers since DOH took over in 2016 working with Mr. Brunner prior to his retirement. In our area, only Mt. Morris has seen an increase in enrollment. One issue New York was seeing was the waiting period for evaluation, so the state has allowed school systems to have their own evaluation and preschool program. Dansville took that opportunity and now has UPK After School System and they also do their own evaluations and providing of care. Parents have a choice to send their child to a school based center or transported to a community based center.

3. CORONER'S POSITION- The annual coroner meeting was held recently. There may be a potential gap in service when Shannon Griese from Dansville is on an extended leave from January-June, 2019. They looked

into having a special election or an assistant coroner position created, but they were not really viable options. We are looking at having a mutual aid agreement with Monroe County if there is a shortage.

4. OPIOID DATA UPDATE-In 2016 there were 11 overdoses resulting in deaths including Heroin and prescription drugs. In 2017, we had 7. In retrospect, looking at how other counties are doing, Wyoming County, with a population of 40,000 had five, Yates County, with a third of our population, had 7. Niagara County, with a population of 211,000, had 41. Looking at the crude rates, we are actually doing far better than our counterparts and other counties that are of our population size. We did not receive the opioid funding that was given to counties struggling with the number of overdoses that they had. We wrote a letter and did some advocacy with NYSACCHO and were notified yesterday that we will be getting \$150,000 for treatment. County sponsored initiatives happening are the ongoing Narcan training through CASA. Ms. Rodriguez shared a Narcan kit and various props people are using for hiding drugs that are being sold as drug safes, phone scales and coin grinders.

Informational Item(s) Written Only

- The Annual Memorial Service for Hospice patients who have passed in the last year was held Thursday, October 18, 2018 at the Saint Timothy Lutheran Church.
- The Annual Hospice Volunteer Breakfast was held Thursday, October 25, to show our deep appreciation for all that the volunteers do for our Hospice patients.
- We currently have 1346 residents enrolled with our WIC program, which is now completely electronic
- The NYSDOH is completing statewide Marijuana Hearings regarding the recreational legislation on its use
- Continue to conduct Community Health Assessment process using MAPP process in collaboration with UR Medicine | Noyes Health and GVHP - community survey was conducted with results to follow, CHA Leadership Team met on July 17 to discuss MAPP process/next steps, discussed status and timeline of 4 MAPP assessments focusing on Local Public Health System and Community Themes and Strengths at the meeting in October 16; 498 community surveys completed and exceeded goal of 400.
- Coordinating reaccreditation efforts- coordinating resubmission of documents to PHAB, virtual site visit scheduled by PHAB on December 14, 2018.
- SHAPE coordinating Wellness Event in October, cooking classes and stress management in November.
- Presented cancer screenings and CSP services to several community groups in collaboration with the coordinator of the Peer Education Grant.
- Safe Harbour/ Human Trafficking- implementing media and outreach plan to include bus ad and social media ads, well attended and well received training on September 26 for community partners, Educator attended regional Safe Harbour Meeting.
- Emergency Preparedness deliverables submitted to NYSDOH, IOC Drill conducted Inspection and MOU with Livingston County Highway Department and Allied Cold Storage.

WORKFORCE DEVELOPMENT – RYAN SNYDER

Action Item(s) To Be Reported

1. APPOINTING MEMBER TO THE COMMUNITY INITIATIVES COUNCIL: TIMOTHY CORNELL, TRACY THOMPSON, LINDSAY QUINTILONE

RESOLVED, that the following members are hereby appointed to the Livingston County Community Initiatives Council for the term designated:

Livingston County Community Initiatives Council			
Name	Address	Rep/Title	Term
Timothy Cornell	300 Loughlin Lane, Geneseo, NY 14454	Low-Income	1/1/19 - 12/31/21
Tracy Thompson	10883 County Road 24, Dalton, NY 14836	Low-Income	1/1/19 - 12/31/21
Lindsay Quintilone	8241 Carney Hollow Road, Wayland, NY 14572	Low-Income	1/1/19 - 12/31/21

These are all existing board members that have agreed to be reappointed.

Motion: Mr. LeFeber moved and Mr. Mahus seconded to approve the foregoing resolution Carried.

2. APPOINTING MEMBER TO THE LIVINGSTON COUNTY YOUTH BOARD: EMILY SUTHERLAND

RESOLVED, that the following member is hereby appointed to the Livingston County Youth Board for the term designated:

Livingston County Youth Board			
Name	Address	Agency	Term
Emily Sutherland	236 Main Street, Mt. Morris NY 14510	Youth	At Pleasure

This is a new youth member for our second vacancy.

Motion: Mrs. Walker moved and Mr. Falk seconded to approve the foregoing resolutionCarried.

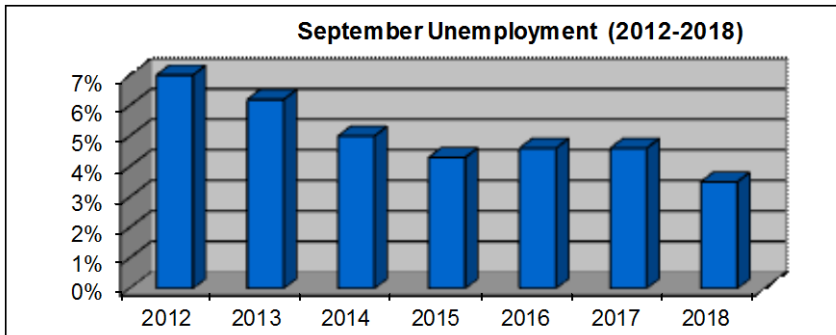
Pre-approved Informational Item To Be Reported

Community Center Next Steps – Mr. Snyder, Ms. Carlock and Mr. Bacon are here today to continue the conversation on the Community Center project. There were many concerns expressed by the Board at the meeting last month. Mr. Snyder reported that they are diligently looking into those concerns and working on getting answers. They are looking for Board input on what is wanted for a community center. Mr. Snyder explained that they had a very productive meeting with the GLOW YMCA Leadership Team last week. GLOW YMCA is very excited with the project and validated the survey study results and indicated that the project is very viable. They have been running these programs in three different counties so they know what works and believe this project can work. They believe the study, they believe the survey results and they found the results to be overwhelming. Livingston is the only GLOW county without a YMCA. They are very interested in continuing to talk with us and explore the prospects. GLOW YMCA uses a consulting firm called Grow Development, which is a national firm that has developed over 200 YMCAs across the country. GLOW YMCA has indicated that they would be willing to put forth money to get more work done on their behalf and have been sending a lot of information to Mr. Snyder already. GLOW YMCA is more of an operator, not a capital and infrastructure builder. Mr. Bacon explained that the YMCA interest is a key piece for him so that we are not running the center. The County’s investment in the Phase 1 report validated our dedication to this project and opened the door for GLOW YMCA interest and support moving forward. GLOW YMCA is using Grow Development right now for the Batavia project and Mr. Snyder explained that they left the meeting with the idea that that would be something further to look into and Grow Development would go in and determine exactly what the programming would be, build the facility around that programming and then build the proforma around that. Mr. Walker, YMCA CEO, clarified with Mr. Snyder that GLOW YMCA is willing to share the cost to further look into the project and Mr. Walker explained that he already requested information and the report would be sent to Mr. Snyder tomorrow. Mrs. Carlock believes our investment in Phase 1 went a long way toward GLOW YMCA being interested and wanting to partner with us with a facility. Once there is a facility in county there would also be more offshoot program possibilities. Mr. Coyle reviewed how we would want to identify what we want to see programmatically out of this endeavor to the benefit of our residents to which should align with the feedback we received back from the survey participants. A scientific, statically significant survey of households is probably going to be in the 400-500 range. The weight of our 1800 survey responses, across all ages, blew the YMCA people away. Primary for us is what do we want to see out of it, we are the ones sticking our neck out saying this is an endeavor we wish to explore as a county and a Board of Supervisors. Obviously the senior center component has been paramount for us, along with everything else a traditional YMCA might deliver. Feedback came from residents and you. Maybe there are some qualms as a County government on whether or not we want to be in the operations of something that looks like this. The next thing we were tasked with is what does a hybrid situation look like? What is a private sector partnership look like? Next steps for us are to keep moving along. There is a second, smaller private sector that wants to remain anonymous right now, that is interested in a partnership opportunity as well. The County does not have the legal authority to hold a referendum; we could certainly do informal opinion polling or hold a fall ballot at each town hall. We need to continue down these efforts, at some point we need to consider the costs, operational expenses and the capital. From the financing perspective, we have a very good bond rating to be able to secure capital financing at a reduced cost and the jail bonding is up in 2023, if not earlier with the jail revenue monies we’ve been putting aside over the years. One thought is having a zero impact tax levy and construct something of this magnitude if operations are forecast and figured out. This is to get you thinking on whether the YMCA runs it, whether we run it or it’s a hybrid, without even considering the opportunity in our

community from a few players at least, of major private sector benefactors that may want to tie their name or their legacy to something like this. The Johnson Consulting relationship is on hold as the GLOW YMCA seems to be asking some of those same questions without any cost to us. There was discussion on the structure lease for current facilities. The Committee does support moving forward with exploring more opportunities with GLOW YMCA.

Informational Item(s) Written Only

1. Livingston County Unemployment Rate



The Livingston County Unemployment Rate has fallen to 3.5%, the lowest rate in eighteen years (Sept 2000).

Department Activity Report

1. Activity	2. September 2018
3. Counselor Assisted Appointments	4. 65
5. Workshop Attendees	6. 26
7. Jail Workshop Attendees	8. 16
9. Adults/Youth in Training	10. 28
11. Clients Underemployed - Public Assistance	12. 43
13. Clients in Work Experience - Public Assistance	14. 35
15. Clients in High School Equivalency Education	16. 7
17. Clients in ESOL Education - Public Assistance	18. 9

Program Report

CNA Training Program - 12 new nursing assistants earned their certification at a graduation ceremony on 10/18

Micro Job Fair - A small job fair will be held on 11/7 from 4 to 6pm at the Government Center.

Career Exploration Event - GLOW Counties are partnering to host a hands-on, skilled trades and advanced manufacturing career exploration event in 2019.

Civil Service Workshop - Monday November 19th from 11am to noon in Geneseo.

NYSDOCCS - Recruiting for the Feb 2019 Corrections Officer exam in Geneseo on 11/7, 11/15 & 11/16

Minimum Wage - The upstate minimum wage will rise to \$11.10 on 12/31/18.

VETERAN’S SERVICES AGENCY – JASON SKINNER

Action Item(s) To Be Reported

1. **PROCLAIMING NOVEMBER 10TH AS US MARINE CORPS DAY IN LIVINGSTON COUNTY**

WHEREAS, a resolution of the Continental Congress on November 10, 1775, created a Corps of

Marines to be formed of men so acquainted with maritime affairs as to be able to serve on sea vessels for the Continental Navy; and

WHEREAS, Marines hold to an array of significant, highly respected traditions including the celebration of the birth of their Corps by gathering every year on November 10th with a formal, widely known ceremony that includes the singing of the Marine Corps Hymn (unless circumstance prohibit); and

WHEREAS, Marine missions have changed over the last 243 years, the Marine Corps unyielding commitment to protecting the lives of our citizens and the interests of our nation has remained constant with its purpose, by congressional mandate, to be this nation's rapid response force. From humanitarian relief efforts to combat operations, the Marine Corps is always ready to answer our nation's call; and

WHEREAS, a special breed of American multitudes have borne the name "Marine" protecting this great nation on land, on sea and in the air faithfully signifying all that is highest in military efficiency; now therefore be it

RESOLVED, that the Livingston County Board of Supervisors extends its gratitude to all Marines, past and present, their families and loved ones, who continue to sacrifice for our liberty and freedoms, by proclaiming November 10, 2018 as "US Marine Corps Day" in Livingston County.

Motion: Mr. Mahus moved and Mr. Falk seconded to approve the foregoing resolution Carried.

2. PROCLAIMING A WORLD WAR I CENTENNIAL COMMEMORATION AT 11:00 A.M. ON NOVEMBER 11, 2018

WHEREAS, one century ago 4.7 million American families sent their loved ones off to serve in World War I; and

WHEREAS, 500,000 New Yorkers served in the military during the War, which was the largest contingent from any state; and

WHEREAS, Livingston County had approximately 1,700 men leave their families and work to answer the call to duty along with an untold number of women who served as nurses; and

WHEREAS, more than 50 soldiers, cadets, sailors, marines and airman from this area paid the ultimate sacrifice while hundreds of others returned home with physical and emotional scars while numerous men, women, and children who served on the home front here in Livingston County also endured tremendous hardship; and

WHEREAS, the world will commemorate the 100th anniversary of the Armistice that ultimately ended World War I at 11:00 a.m. on November 11, 1918 – the eleventh hour of the eleventh day of the eleventh month; now, therefore, be it

RESOLVED that the Livingston County Board of Supervisors does hereby proclaim a World War I Centennial Commemoration at 11:00 a.m. on November 11, 2018 calling upon all residents of Livingston County to pause for a moment of silence and all towns, villages, schools, cemeteries and houses of worship toll their bells 21 times at 11:00 a.m. local time on November 11, 2018, to recognize, commemorate, and give thanks for the service and sacrifice of those who served in the military during World War I as a traditional expression of honor and remembrance.

Mr. Skinner reviewed the April proclamation recognizing the WWI Centennial 100 years ago.

Motion: Mr. Falk moved and Mr. Mahus seconded to approve the foregoing resolution Carried.

3. COMMENCING CELEBRATION OF THE LIVINGSTON COUNTY VETERANS CENTENARY

WHEREAS, Veteran's Day was established to honor all those who have fought in various American wars and for citizens to observe the day by remembering the sacrifices of all those who served so gallantly to promote an enduring peace; and

WHEREAS, President Woodrow Wilson addressed the nation on the first Armistice Day on November 11, 1919, which marked the one-year anniversary of the signing of the armistice that ended the First World War; and

WHEREAS, the United States Congress replaced "Armistice" with "Veterans" on June 1, 1954, and the legal holiday has been known as Veterans Day ever since; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors does hereby recognize the service of Veterans for 100 years on November 11th, 2019, and does hereby designate November 11, 2018 as the commencement of the Veterans Day Centennial Commemorations culminating on Veterans Day, November 11th 2019.

Motion: Mr. Falk moved and Mrs. Walker seconded to approve the foregoing resolution Carried.

Pre-approved Informational Item To Be Reported

1 PROPOSED LIVINGSTON COUNTY VETERAN’S APPRECIATION MONUMENT ART INSTALLATION DISCUSSION-Mr. Skinner reviewed a presentation creating a proposed monument commemorating Veteran’s Day. The poppy flower is the singular symbol of Veteran’s Day. Mr. Skinner contacted the BOCES instructor Olie Olsen on ideas with a design placement sketch on creating metal poppies with walkways being overlooked by flags for each branch of the military. Veterans would be able to go to Olie Olsen’s class and create and sign a poppy. The proposed site is just south of Gypsy Lane on County property. Mr. Skinner is requesting \$10,000 to set up a budget for the creation of the display for a dedication on 11/11/19, creating the poppies, purchasing flags and poles for the site. There was discussion on the deed restriction in the original property purchase that will need to be researched. There was discussion on the type of paint used.

Motion: Mr. Mahus moved and Mr. Falk seconded to refer the foregoing matter to Ways and Means Carried.

Mr. Higgins explained that the Highway Department is honored to take part in this endeavor and appreciate your support.

OTHER – IAN COYLE

Pre-approved Informational Item To Be Reported

1. FUNDING REQUEST-Mr. Coyle distributed a letter of request from the Humane Society for County contribution and allocation for discussion. They are requesting funding in the amount of \$4,760. There was discussion on the vital spay/neuter program that the Humane Society offering is essential to help control this population.

Motion: Mr. Mahus moved and Mr. LeFeber seconded to refer the foregoing matter to Ways and Means Carried.

ADJOURNMENT

Mr. Falk moved and Mr. Mahus seconded to adjourn the meeting at 10:30 a.m.

Respectfully submitted,

Michele R. Rees, IIMC-CMC
Clerk of the Board