

HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, JANUARY 4, 2011
9:30 a.m.

PRESENT: P. Yendell, M. Schuster, B. Donohue, J. Merrick, C. DiPasquale, I. Coyle

ABSENT: I. Davis

PRESENT AFTER MEETING CALLED TO ORDER: G. Moore, D. Cosimano

Mr. Yendell called the meeting to order and indicated he looks forward to working with the Committee and department heads as we face the challenges brought to us by the State and Federal governments.

YOUTH COURT- STEVE TODISCO & MARY JO ACOMB

Pre-approved Informational Item(s) To Be Reported

1. PRESENTATION BY STEVE TODISCO, PROGRAM COORDINATOR LIVINGSTON COUNTY YOUTH COURT

Steve Todisco introduced Mary Jo Acomb and stated she oversees the Youth Court Program for Hillside Children's Center. He thanked the Committee for the opportunity to speak and explained he intends to review results of the survey that was conducted for Youth Court.

Mr. Moore entered.

S. Todisco distributed handouts including Talking Points for the Presentation to the Human services Committee, 2010 Youth Court Statistics, graphs showing Recidivism rates, and surveys completed by Probation Department staff (on file).

Mary Jo Acomb distributed a handout of quotes from youth who have completed the program and encouraged the Committee to review the quotes (on file).

Mr. Yendell asked the Committee members to introduce themselves.

S. Todisco reviewed the following talking points:

- *Livingston County Youth Court is a voluntary juvenile justice diversion for young persons between 7 and 16 years old who have committed first time non-violent offenses. Youth Court is based on the philosophy of Restorative Justice and the positive use of peer pressure. The goal of Youth Court is to intervene in early anti-social behaviors, teach new behaviors and skills, and reduce recidivism.*
- *Youth Court benefits its the offenders who appear, the community, and its members, in the following ways; Offenders avoid obtaining a juvenile arrest record and are hopefully prevented from repeat offending; while families face no attorney fees; the community benefits from the increased number of youth who have a positive attitude toward rules and authority, and the cost savings that the diversion provides, and members are given the opportunity to influence their peers in a positive way, empathy and companion, while also gaining understanding of the judicial system through practical experience and participation in real cases.*
- *A study was conducted by the University at Buffalo/School of Social Work, to determine the success rates of Youth Court /Community Service participants, to identify types of sanctions most used by the Youth Court, and to determine whether the Youth Court diversion reduces recidivism and out of home placements of participants. Evaluation also considered the cost-effectiveness of the Youth Court program, and evaluated factors associated with recidivism.*

Mr. Cosimano entered.

- *The study also found that Youth Court yielded a 93% successful completion rate. Recidivism among the youth who participated was found to be 3.6 % at six (6) months post discharge, versus an 8.3 % recidivism rates found in comparison to other Youth Courts. Overall the study found that Youth Court participants were found to re-offend at a lower rate than the national average. In fact, this study followed participants beyond 36 months post discharge, and found that nearly 70% had no further contact of a criminal nature.*
- *With relation to recidivism, the impacts of the following sanctions used by Youth Court are as follows: the Community Services educational workshops, the Youth Court jury duties sanction, and the Community Service worksites are most strongly related to having a substantial impact on re-offending. For the Youth Court participants, attending an educational workshop reduced the likelihood of readmission to Probation by over 90%, likewise being assigned to jury duty at Youth Court reduced the likelihood of readmission by nearly 64%. Statements from study participants suggested both the workshop and jury duty assignment had positive benefit for them, as it provided them with knowledge, increased confidence, and community contacts. Community service worksites were also seen as important in this regard.*
- *The Community Services and Youth Court Programs are focused on building resources in the community for the individual participant, forming more protective factors while focused on teaching skills that help the youth make better decisions in their life. A review of comments from offenders and parents suggests that this is occurring for a majority of participants. Answers included a positive experience in learning life skills, a positive introduction to the judicial system, and a positive experience in facing consequences for their actions.*

In closing S. Todisco added that

- *In terms of cost effectiveness, LCYC benefits the county not only because it helps in the development of the community's youth, but also because it helps with the costs associated with the juvenile justice system. The cost of a youth placed in a residential treatment center after going through the traditional court process is significantly higher than a youth going through the county's LCYC. In addition, according to The New York State Division of Criminal Justice (2009) recidivism rates of delinquent boys and girls leaving the residential treatment centers ranges between 81% and 89% by the time the individuals reached the age of 28. Thus, residential treatment is not only costly, but also somewhat ineffective at reducing recidivism rates among youth. There would appear to be substantial savings in the sense that the cost for residential programs is much higher than standard probation, LCYC, or community service.*
- *Additionally, there is an added benefit in the form of work being provided to various agencies within the community, at no cost to those groups. In 2009, this would translate to over \$20,000 worth of benefits to the community.*
- *All of the participants reported a positive experience with the Hillside staff. In summary the study found that overall the LCYC seemed to have a positive impact on participants. Recidivism was significantly lower than a control group. Given the lower recidivism rates and work provided to community agencies, there were associated cost savings with the Youth Court and Community Services programs.*

Mary Jo Acomb commented that the work the community service worksites does is incredible by providing work experiences and more importantly work ethics and overall community service is very effective on the youth. She indicated there are over 100 worksites available.

S. Todisco reported that the Youth Court budget has been operating on a budget of \$50,000 and providing services to 41 people during 2010. He explained in the past Senator Dale Volker provided member-item funding, which will probably not be available this year. He explained that funding has also come from other sources such as the County Youth Bureau provides \$20,000, donations through Hillside provides \$3,000, Bar Association \$5,000, United Way \$5,000. S. Todisco proposed that each individual town help sustain the Youth Court Program by providing \$1,500-\$2,000.

Mrs. Donohue questioned whether the villages would appropriate any funding. S. Todisco asked how he would approach the Villages and Mr. Yendell stated that the Villages have a Village Association and he suggested to contact them now because they will begin working on their budgets. Mrs. Donohue stated that the Town

Budgets are already in place for 2011. S. Todisco indicated that it would be nice to have sustainable funding for this program. He indicated he spoke with the County Administrator about this proposal.

Mr. Schuster asked if they have approach Senator Gallivan, and S. Todisco said he had not and he is not sure if the State is going to be in a position to provide any funding.

Mary Jo Acomb clarified that it actually cost \$51,600 to run the program this year at 35 hours a week. S. Todisco explained that the Youth Court diverts youth up to age 17 from the local criminal courts.

Mr. Yendell asked if anyone had any further questions and indicated the Committee would take the request into consideration. He thanked S. Todisco and M. Acomb for coming in to talk with the Committee.

S. Todisco stated that if any Committee members had any questions to give him a call.

Mr. Yendell indicated it might make sense to have the County provide this additional funding.

DEPARTMENT OF HEALTH- JOAN ELLISON

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: COUNTY OF MONROE, MAIDA BACHMAN, SCOTT HARTER, P.E., LIFE SCIENCE LABORATORIES

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Health, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Monroe County Forensic Pathology Services	1/1/11-12/31/13	\$31,534 Year 1
County Office Bldg		\$32,322 Year 2
39 West Main St.		\$33,131 Year 3
Rochester, NY 14614		
For: Medical Examiner Services		

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted ?</u>
NY State Aide/County	0-36%/64%- 100%	Yes X No

Director's Comments: This contract is Medical Examiner Services as needed.

Maida Bachman 1/1/11-12/31/15 NYS Reimbursement Rates
 5371 NYS Route 364
 Middlesex, NY 14507
 For: Independent Early Intervention Provider

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted ?</u>
Various 3 rd party payers/ NYS Aide	Varies by payer	Yes X No

Director's Comments: This is a contract for Occupational Therapy Services for children in the Early Intervention Program. Payment is according to the Reimbursement Rates set by the State of New York.

Scott A. Harter, P.E. 1/1/11-12/31/11 \$4,000.00
 Professional Engineering Group
 7171 Victor-Pittsford Road
 Victor, New York 14564
 For: Professional Engineer Services

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted ?</u>
Public Water Supply Enhancement Grant	Up to 64%	Yes X No

Director's Comments: This contract provides professional engineering review and approval of plans for water treatment, water distribution, septic system design, campground facilities, temporary residences and other

required engineering submittals. The estimated cost is \$1,000 to \$4,000 depending upon the number of submittals for review. Mr. Harter is paid by the hour for time worked. Funding is roughly 85% PWSEP, 15% local. Water or sewage disposal projects are from the PWSEP grant with 0% local share. Funding for other plan review requirements is 64% local share.

J. Ellison explained Scott Harter is charging \$75.00 per hour, but the contract will not exceed \$4,000. She explained she has not heard from Clark Patterson whether they want to do this work.

Mr. Moore asked how many systems need review and J. Ellison stated 4-5 and indicated that Jim Mazurowski considered having the State do them.

Mr. Yendell questioned whether the homeowner should be paying for this. Mr. Cosimano stated the homeowner is already paying for an engineer to design their system.

The County Administrator stated the resolution could read not to exceed \$4,000 and he indicated he and J. Ellison have discussed the environmental fees and this matter could be discussed at the next meeting.

Life Science Laboratories 5854 Butternut Drive East Syracuse, NY 13057 (With a local office at) 16 North Main Street Wayland, NY 14572 For: Water and soil sample analysis	1/1/11-12/31/11	\$5,000.00
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<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
Public Water Supply Enhance Grant	0%	Yes	No

Director's Comments: The lab is paid per analysis with an estimated cost of \$1,500 to \$5,000 for water and soil analysis of samples submitted by the Department of Health in order to monitor public water supplies, bathing beaches, private water systems, and environmental conditions related to a spill or other incident that may have public health implications.

MOTION: Mrs. Donohue moved and Mr. Moore seconded to authorize the foregoing contracts and amend the Scott Harter and Life Science Laboratories contract to read not to exceed. Carried.

2. ENDORSING THE ESTABLISHMENT OF PROACT DISCOUNT PRESCRIPTION DRUG CARD PROGRAM FOR RESIDENTS OF LIVINGSTON COUNTY

WHEREAS, the New York State Association of Counties (NYSAC) has endorsed a County Discount Prescription Drug Card Program administered by ProAct, Inc., a subsidiary of Kinney Drugs, Inc., and

WHEREAS, ProAct, Inc., is a full service pharmacy benefit management company with a reputation for exceptional service, and a focus on the education of its members to manage healthcare costs, and

WHEREAS, by participating in the ProAct Discount Programs, Livingston County residents can benefit from reduced costs for prescriptions services, and

WHEREAS, said agreement is necessary to make prescription drug discount cards available to all Livingston County residents without regard to age, income, or employment status, and at no expense to the cardholder, now therefore be it

RESOLVED that Livingston County endorses the establishment of a prescription drug discount card program with ProAct, Inc., 6333 Route 298, East Syracuse, NY, 13057 for the purpose of administering a prescription drug discount card program at no expense to Livingston County for the period February 1, 2011 through December 2012, and be it further

RESOLVED that the County shall, at its option, have the ability to renew said agreement for two additional one (1) year terms, according to the term(s) designated, subject to review by the County Attorney and County Administrator.

J. Ellison indicated this ProAct Discount Prescription Card Program has been endorsed by NYSAC. She indicated we currently have a prescription card program through GVHP but ProAct does provide additional benefits.

Mr. Schuster asked how does this card get administered. The County Administrator explained that if the County endorses the program, ProAct will send out cards to constituents and merchants. J. Ellison distributed samples of other cards. The County Administrator stated that our card could have the County logo on it and read that the program is provided by the Board of Supervisors. He further explained that the prescription company funds this program.

MOTION: Mr. Moore moved and Mr. Schuster seconded to endorse the ProAct Prescription Card Program. Carried.

Mr. Yendell asked if the Department of Health has received the dog tags yet, and J. Ellison responded they are being shipped this week. Mr. Cosimano asked if the software program is available yet, and the County Administrator stated that the contract with Schoharie County has been approved but he does not believe it is up and running yet. Mr. Yendell asked if the Dog Control Office has been informed of the changes, and J. Ellison responded yes and explained that the Dog Control Office will have dog tags available for the 17 towns in order to issue a tag/license when a dog is adopted. The Dog Control Office will then notify the town.

Mr. Yendell thanked Joan for her report and indicated he is looking forward to working with her.

Informational Item(s) Written Only

1. The search for an Engineer to replace Tom Clark, who resigned effective December 31, 2010 is completed. Scott Harter, P.E., Victor, NY is interested in the position; contacts for a Livingston County resident was not successful. A contract for his services is included in today's agenda.
2. The CHHA visits/referrals continue to increase with December being another busy month. The staffing vacancies will be filled by mid-January, with the exception of one maternity leave.
3. Hospice referrals continue to be consistent; interviews to fill the RN position (promotion to Supervisor) are taking place.
4. Flu clinics have been completed, as were all the clinics in the schools. Flu vaccine continues to be offered through regularly scheduled Immunization Clinics.
5. The Department is preparing for a 'preparedness' drill; this will be a combination of a tabletop and functional exercise. A drill is required this year as part of the Deliverables; the PHD negotiated with the State to test various aspects of the Department's preparedness plans rather than another Flu POD (Point of Distribution). A facilitator has been hired through grant monies to assist with the preparation of the drill; the drill will be a surprise for staff.
6. The Department has been notified that it received (one of 12 out of 27) grants from the State to increase the number of individuals obtaining colonoscopies (a goal in 2011 is to increase screenings for breast cancer and colon cancer).
7. The Department was notified that it has been selected (one of 7) to participate in a Quality Improvement Collaborative for the WIC Program entitled: Maximizing our Resources to Meet Program Goals. We are very excited about this opportunity to improve services and to learn from the collaborative.
8. As a follow up to last month's question regarding participation in the Early Intervention Program:

Referrals	Ave. Monthly Caseload	Graduated Out
2009	122	6
2010	134	18

PLANNING DEPARTMENT- ANGELA ELLIS

Mr. Yendell mentioned that the Board of Supervisors is considering moving the Planning Department under the

auspices of the Public Services Committee. A. Ellis indicated she certainly has enjoyed working with the Human Services Committee and appreciates the support the Committee has given the department. She stated she looks forward to working with the Public Services Committee as well.

Action Item(s) To Be Reported

1. APPOINTING MEMBERS TO THE LIVINGSTON COUNTY PLANNING BOARD – BARRY INGALSBE, BILL WEBER, CATHIE GEHRIG, MARIE ROBERTS, TIM BRINDUSE, JEFFREY LONG, JOAN WAMP, BRIAN FAHEY, BOYD BROKAW, DENNIS WITTE, BRUCE DEHM

RESOLVED, that the following members are hereby appointed to the Livingston County Planning Board for the term designated

Name	Address	Title/Representing	Term
Livingston County Planning Board			
Barry Ingalsbe	2036 Michigan Avenue, Lima	Village of Lima	1/01/11 to 12/31/2013
Bill Weber	4232 East Lake Road, Livonia	Town of Livonia	1/01/11 to 12/31/2013
Cathie Gehrig	1 Erie Street, Mt. Morris	Town of Mt. Morris	1/01/11 to 12/31/2013
Marie Roberts	99 Main Street, Dansville	Town of N. Dansville	1/01/11 to 12/31/2013
Tim Brinduse	67 Main Street, Dansville	Village of Dansville	1/01/11 to 12/31/2013
Jeffrey Long	1771 Route 436, Nunda	Town of Nunda	1/01/11 to 12/31/2013
Joan Wamp	5332 Ossian Hill Road, Dansville	Town of Ossian	1/01/11 to 12/31/2013
Brian Fahey	876 Clark Road, Hunt	Town of Portage	1/01/11 to 12/31/2013
Boyd Brokaw	8888 Schuster Road, Dansville	Town of Sparta	1/01/11 to 12/31/2013
Dennis Witte	5305 East Lake Road, Conesus	Alternate at Large #1	1/01/11 to 12/31/2011
Bruce Dehm	Box 103, Geneseo	Alternate at Large #2	1/01/11 to 12/31/2011

MOTION: Mr. Merrick moved and Mr. Schuster seconded to direct the Planning Department to contact the foregoing persons to be sure they want to be reappointed and to authorize reappointment if interested. Carried.

Informational Item(s) Written Only

1. COUNTY PLANNING BOARD:
 - a. Vacancies. There is one vacancy on the Planning Board – one for an Alternate At-large member.
2. AGRICULTURAL & FARMLAND PROTECTION BOARD (AFPB):
 - a. FY2008-2009 Farmland Protection Implementation Grant (Triple H and Sunny Knoll farms). We are waiting for the executed contracts from the State.

A. Ellis explained she has a scheduled conference call to follow-up on this contract to determine when the contracts will be sent from the State.

- b. FY2007-2008 Farmland Protection Implementation Grant (Brady Farms). The GVC continues coordination work with Mr. Brady.
 - c. AFPB and 303b Additions. The final submission package approved by the Board of Supervisors on November 17th was mailed to NYS Agriculture and Markets on December 13, 2010. Certification by the State should take place before March 1, 2011.
 - d. Genesee/Finger Lakes Regional Food Shed Working Group. On October 28th, the Planning Director attended a workgroup meeting organized by Food Link, which is a partnership of businesses, farms, agricultural experts, policy makers, nonprofits and community groups working together on activities that support the regional food economy – activities that foster economic and community development, quality food access, nutrition and environmental health. Food Link is planning a second meeting for early 2011.
3. UPCOMING TRAINING OPPORTUNITIES: LET’S Plan
 - a. A SEQR basics workshop was held on December 7, 2010, at the Caledonia Town Hall. 13

- municipal officials attended.
 - b. A Subdivision Review Workshop was held on December 15, 2010, at the Springwater Town Hall. 30 municipal officials attended.
 - c. The total municipal training hours taught or sponsored by the Planning Department for 2010: 301
 - d. 2011 Training: We are currently developing a training program for 2011. We plan on opening the County Planning Board meetings for municipal training credit hours starting in January 2011. Municipal planning and zoning officials may receive credit for attending and learning about County Planning Board review.
4. CONESUS LAKE WATERSHED MANAGEMENT PLAN (CLWMP) – CONESUS LAKE WATERSHED COUNCIL (CLWC):
- a. 2005 EPF Road Ditch Project: The first payment request was submitted in the amount of \$318,254.40 (\$158,709.32 reimbursed to the municipalities). The Planning Department submitted the 2010 Project Status Update Report to the NYS Department of State on December 17, 2010.
 - b. 2008 EPF Grant Award for the Streambank Remediation Project –Phase I (\$382,869): The Planning Department has prepared the draft MOU between the Town and the County to administer the grant. The County Attorney and Town of Livonia Attorney (Jim Campbell) are currently reviewing the draft. We plan to meet the end of January to discuss the document and proposed project timeline. MOUs between the County and Town of Conesus and Village of Livonia are also required for this grant.
 - c. 2009 EPF Grant Application – Phase II (\$358,132): The Planning Department has prepared the draft MOU between the Town and the County to administer the grant. The County Attorney and Town of Livonia Attorney (Jim Campbell) are currently reviewing the draft. We plan to meet the end of January to discuss the document and proposed project timeline. An MOU between the County and Town of Geneseo is also required for this grant.
 - d. Conesus Lake Watershed Council. The next meeting is planned for January 14, 2011. The Council will review the Conesus Lake Watershed Manager’s position and approve the work program for 2011.
 - e. Conesus Lake Technical Committee. The Technical Committee met on November 19th to hear update on the Honeoye Lake Alum Treatment Project. The next Committee meeting is scheduled for January 21, 2011.
 - f. Conesus Lake Agricultural Committee. The Committee met on December 2, 2010 to review accomplishments for 2010 and work program for 2011.
 - g. Vitale Park Informational Kiosk. The Public Education and Outreach Committee met with Eagle Scout Jim Damon on December 21, 2010 to coordinate design and construction activities for the kiosk. Construction is anticipated in the Spring 2011.
5. ENVIRONMENTAL MANAGEMENT COUNCIL: The next meeting of the EMC will be held on January 26, 2011.
6. EMERALD ASH BORER: The Planning Department continued work on the ash tree inventory in partnership with SUNY Geneseo. The fieldwork is done. The final report is being assembled as a joint effort between the students and the Planning staff.
7. TECHNICAL ASSISTANCE: Planning staff provided the following technical assistance in December. Continued work with Town of Conesus on their zoning update
- a. Worked on Emerald Ash Borer maps and report for Towns and Villages to take advantage of the DEC Urban Forestry grant
 - b. Worked with Town of Springwater on map showing parks, cemeteries, trails and hamlets
 - c. Prepared Letchworth Park maps of the campground areas in Leicester for the Sheriff’s Department
 - d. Prepared maps of Howlett Farms in York, Avon, Caledonia and Monroe County
8. GENESEE TRANSPORTATION COUNCIL:
- a. FY2011-2012 Unified Planning Work Program Call for Projects. The Planning Department

prepared and submitted the grant application for a Livingston County Transportation Connectivity Plan. The GTC United Development Committee is conducting its review of the proposals.

9. LIVINGSTON COUNTY EMERGENCY COMMUNICATIONS PLAN: NYS Division of Homeland Security and Emergency Services, FY2010 Interoperable Emergency Communications Grant Program (IECGP). The County received notice earlier this year that it was awarded \$90,000.00 to prepare a comprehensive emergency communications plan project. The Planning Department prepared the grant application. We are waiting for the State to initiate a contract for the project.
10. WEATHERIZATION ASSISTANCE PROGRAM: This year the program provided weatherization assistance for 106 residential units: 62 units using regular funding; 44 units using ARRA funding.

A. Ellis distributed a handout addressing the Emerald Ash Borer and also a 30-Year History of the Livingston County Environmental Management Council (on file).

Mr. Yendell announced that he has sent a letter to Jeff Shanks asking him to sign a letter of resignation from the Agricultural & Farmland Protection Board so another person could be appointed.

DEPARTMENT OF SOCIAL SERVICES- SANDY WRIGHT

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES: CATHOLIC CHARITIES, CHANCES & CHANGES, NYS OFFICE OF CHILDREN & FAMILY SERVICES, CHILD CARE COUNCIL, COUNCIL ON ALCOHOLISM & SUBSTANCE ABUSE OF LIVINGSTON COUNTY, INC., DAVID CORON, M.D., GENESEE REGION HOME CARE D/B/A HOME CARE PLUS, HILLSIDE CHILDREN’S CENTER, INDUSTRIAL MEDICINE ASSOCIATES, KATE BUCKLEY, LCSW-R, ACSW, MARIA BENZONI, PAUL CARPENTER, PH.D., SANTO BENTIVEGNA, PH.D, SIBLEY NURSING PERSONNEL SERVICE, INC., STACIL HERRICK, LCSW-R, ACSW, STATE UNIVERSITY OF NEW YORK AT GENESEO, SUE IVANCIC, LCSW-R, ACSW, TRACY LARSON, PSY.D., TRI GROUP PROGRAM, UNLIMITED CARE, VARIOUS FUNERAL HOMES, VARIOUS LICENSED DAY CARE CENTERS, VARIOUS LICENSED/REGISTERED DAY CARE PROVIDERS, VISION INFONET INC., YVONNE DIETZ

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Social Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Catholic Charities of Livingston County 34 East State Street Mt. Morris NY 14510	1/1/11-12/31/11	\$27,000.00

For: Intensive Case Services for Noncompliant Families

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>		
FFFS	0%	Yes	X	No

Catholic Charities of Livingston County 34 East State Street Mt. Morris NY 14510	1/1/11-12/31/11	\$53,000.00
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For: Case Management Services for SSI/SSD individuals in receipt of Temporary Assistance

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>		
FFFS	0%	Yes	X	No

Catholic Charities of Livingston County 34 East State Street Mt. Morris NY 14510	1/1/11-12/31/11	Per Apt. per month \$2,640.00 Guarantee \$5,000.00
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For: Emergency temporary housing in Dansville & Mt. Morris for DSS clients.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
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TANF Grant/FFFS (Guarantee)	TANF 25%, FFFS 0%	Yes	X	No
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Chances & Changes 1/1/11-12/31/11 \$50,400.00
 PO Box 326
 Geneseo NY 14454
 For: Non-Residential Domestic Violence Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>		
Federal Administration	26%	Yes	X	No

Director's Comments: DSS is mandated by OCFS to provide these services. We choose to contract for these services. They include Hot line services, Court Advocate, Program Assistance, Case Manager, Community/School Education, and Advertising/Outreach.

Chances & Changes 1/1/11-12/31/11 Per day \$102.92
 PO Box 326
 Geneseo NY 11454
 For: Residential Domestic Violence Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>		
TANF – Title XX under 200%	25%	Yes	X	No

Director's Comments: DSS is mandated by OCFS to provide these services. This contract is not to exceed \$100,000.

Chances & Changes 1/1/11-12/31/11 Various Rates
 PO Box 326
 Geneseo, NY 14454
 For: Temporary Housing for homeless clients. \$55.00 per person per day for ages 18 and over; \$40.00 per person per day for ages 12 through 17 and \$25.00 per person per day for ages 11 and under.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>		
TANF	25%	Yes	X	No

NYS Office of Children & Family Services 1/1/11-12/31/11 \$80,269.00
 52 Washington Street
 Rensselaer, New York 12144
 For: MOU for funding to pay for the costs incurred in providing inspection and registration services on behalf of OCFS of the registration and inspection of Family Day Care homes and School Age Programs in Livingston County.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>		
MOU with State OCFS – DSS is pass through Agency	0%	Yes	X	No

Child Care Council 1/1/11-12/31/11 \$80,269.00
 595 Blossom Rd., Suite 120
 Rochester, NY 14610
 For: Provision of inspection and registration of Family Day Care Homes and School Age Programs in Livingston County.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>		
MOU with State OCFS – DSS is pass through Agency	0%	Yes	X	No

Council on Alcoholism & Substance Abuse of Livingston County, Inc. 1/1/11-12/31/11 Pre-Assessments \$40/hr.
 Holcomb Building, Suite 2 Urine Screens \$25.50/screen
 Geneseo NY 14454 Full Evaluation if not covered by Medicaid \$89.99
 For: Drug & Alcohol screenings on referred individuals.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>		
FFFS for TANF, Zero funding for Safety Net	0% TANF, 100% SN	Yes	X	No

David Coron, M.D. 1/1/11-12/31/11 Hourly \$105.00
 6137 County Road 41

Farmington NY 14425

For: Complete psychological evaluations of referred individuals.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Child Welfare FFFS – Title XX Under 200%	0-25%	Yes X No

Director’s Comments: The individuals referred are clients of the Services Division usually involved with Child Protective and Foster Care Services.

**Genesee Region Home Care
d/b/a Home Care Plus**

1/1/11-12/31/11

Fee set by State

70 Metro Park

Rochester, NY 14623

For: Personal Care Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Federal/State Medicaid	MA Cap: approx 15%	Yes X No

Hillside Children’s Center

1/1/11-12/31/11

\$127,600.00

1183 Monroe Ave

Rochester NY 14620

For: Work experience/Community Services for youth.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Child Welfare – Title XX Under 200%	25%	Yes X No

Director’s Comments: These youth are adjudicated a Person in Need of Supervision or a Juvenile Delinquent.

Industrial Medicine Associates

1/1/11-12/31/11

Per exam \$105.00

660 White Plain Rd, Suit 630

Tarrytown NY 10591

For: Physical and mental impairment examinations for County Social Service claimants.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
FFFS	0%	Yes X No

Director’s Comments: In accordance with the policies and procedures of DSS and in compliance with New York State and federal welfare reform legislation regulations, to aid in determining employability.

Kate Buckley, LCSW-R, ACSW

1/1/11-12/31/11

Individual Session \$80/hr.

PO Box 242

Honeoye Falls, NY 14472

For: The treatment of children placed in foster care due to sexual abuse.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Child Welfare FFFS – Title XX Under 200%	0-25%	Yes X No

Maria Benzoni

1/1/11-12/31/11

Per hour \$75.00

PO Box 31

Geneseo NY 14454

For: Social Work services to children and families.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Child Welfare FFFS – Title XX Under 200%	0-25%	Yes X No

Paul Carpenter, Ph.D.

1/1/11-12/31/11

Per hour \$105.00

116 Main St.

Mt. Morris NY 14510

For: Complete psychological evaluations for referred individuals to assist in the development/modification of the case plan.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Child Welfare FFFS – Title XX Under 200%	0-25%	Yes X No

Santo Bentivegna, Ph.D

1/1/11-12/31/11

Per hour \$100.00

780 Blossom Rd

Rochester NY 14610

For: Complete psychological evaluations for referred individuals to assist in the development/modification of the case plan.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Child Welfare FFFS – Title XX Under 200%	0-25%	Yes X No

Sibley Nursing Personnel Service, Inc. 1/1/11-12/31/11 Fee set by State
 3111 South Winton Road
 Rochester, New York 14623
 For: Personal Care Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Federal/State Medicaid	MA Cap: approx 15%	Yes X No

Staci L. Herrick, LCSW-R, ACSW 1/1/11-12/31/11 Individual Session \$80/hr.
 PO Box 242
 Honeoye Falls, NY 14472
 For: The treatment of children placed in foster care due to sexual abuse.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Child Welfare FFFS – Title XX Under 200%	0-25%	Yes X No

State University of New York at Geneseo
 1 College Circle
 Geneseo, New York
 For: Placement of Student Interns

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
No funding required	0%	Yes X No

Sue Ivancic, LCSW-R, ACSW 1/1/11-12/31/11 Individual Session \$80/hr.
 PO Box 242
 Honeoye Falls, NY 14472
 For: The treatment of children placed in foster care due to sexual abuse.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Child Welfare FFFS – Title XX Under 200%	0-25%	Yes X No

Tracy Larson, Psy.D. 1/1/11-12/31/11 Per hour \$100.00
 165 Union St., #222
 Newark NY 14513
 For: Complete psychological evaluations for referred individuals to assist in the development/modification of the case plan.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Child Welfare FFFS – Title XX Under 200%	0-25%	Yes X No

TRI Group Program 1/1/11-12/31/11 Fee Based per Service
 PO Box 193
 Lakeville NY 14480
 For: Counseling treatment services for children and families.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Child Welfare FFFS – Foster Care - Title XX Under 200%	0 – 25%	Yes X No

Director’s Comments: Admin Expenses \$400/mo., Group Sessions \$90/wk., Parenting Session \$90/wk., Home Visits \$63.50/wk., Feedback Session \$26.25/wk. per client, Professional Counseling \$75/hr., Psychological Testing \$375.

Unlimited Care 1/1/11-12/31/11 Fee set by State
 222 Bloomingdale Rd., Suite 402
 White Plains, NY 10605
 For: Personal Care Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Federal/State Medicaid	MA Cap: approx 15%	Yes X No

Various Funeral Homes 1/1/11-12/31/13

In & Out of County
For: Indigent Burial Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
State reimbursement through case	80%	Yes X No

Director's Comments: Burials not to exceed \$2,241, Direct Cremations not to exceed \$1,434. Rates the same as last three years.

Various Licensed Day Care Centers 1/1/11-12/31/11 Market Rates

For: Reimbursement to Day Care Centers who care for DSS clients who are eligible for day care reimbursement. Amount paid based on duration of care and age of child.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Federal Child Care Block Grant Allocation	0-5%	Yes X No

Various Licensed/Registered Day Care Providers 1/1/11-12/31/11

For: Reimbursement to Day Care Providers who care for DSS clients who are eligible for day care reimbursement. Amount paid based on duration of care and age of child.

Mr. Moore asked that S. Wright provide the rates at the next meeting.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Federal Child Care Block Grant Allocation	0-5%	Yes X No

Vision Infonet Inc. 1/1/11-12/31/11 Per line \$.09

1717 Park Street, Suite 110
Naperville IL 60563

For: Transcription Services;

S. Wright indicated that \$13,444 was paid out in 2010 for this service.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Federal administration	26%	Yes X No

Yvonne Dietz 1/1/11-12/31/11 Per hour \$27.50

53 East St.
PO Box 265
Nunda NY 14517

For: Family Resolutions Coordinator

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Federal - Title XX & IV-E, State - Foster Care block Grant	30%	Yes X No

Director's Comments: Ms. Dietz will provide service and supports to parents with children on the verge of Foster Care or in Foster Care. Promotes extended family involvement to reduce foster care placements. The contract includes reimbursement for mileage. Contract is not to exceed \$35,000.

MOTION: Mrs. Donohue moved and Mr. Cosimano seconded to authorize the foregoing contracts. Carried.

2. AUTHORIZING THE COMMISSIONER OF SOCIAL SERVICES TO SIGN A CONTRACT WITH THE FOLLOWING: LIVINGSTON COUNTY DEPARTMENT OF HEALTH, LIVINGSTON COUNTY OFFICE OF WORKFORCE DEVELOPMENT

RESOLVED, that the Commissioner of Social Services is hereby authorized to sign the following contract(s) for the Livingston County Department of Social Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
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2 Murray Hill Drive
 Mt. Morris NY 14510
 For: Nursing Assessments

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
Federal/State Medicaid	MA Cap: approx 15%	Yes X	No

Livingston County Office of Workforce Dev. 1/1/11-12/31/11 \$88,000.00

6 Court St., Rm. 105
 Geneseo NY 14454

For: Training and Employment services for recipients of Temporary Assistance.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
FFFS	0%	Yes X	No

S. Wright reported that last year the cost of the Workforce Development contract was \$105,000 but this year the two departments negotiated a price of \$88,000.

MOTION: Mr. Moore moved and Mr. Schuster seconded to authorize the foregoing contracts. Carried.

Pre-Approved Informational Item:

1. JOINING CONTINUUM OF CARE

S. Wright indicated that Mrs. Donohue is a member of the Housing Task Force and the Task Force meetings have been well attended and very enthusiastic about trying to explore housing options for public assistance and mental health residents. It would be very beneficial to join a Continuum of Care group and if we chose not to join a group, the State will assign one to us. A Sub-committee of the Housing Task Force researched this matter and has recommended joining the Allegany, Elmira/Steuben, Chemung, and Schuyler, group. This group is in favor of Livingston County joining their group. If we are a member in a group, we will be eligible to obtain Federal money (approximately \$102,000, which we probably won't get the first year) for housing projects in Livingston County. Goals include getting homeless people out of temporary housing, creating/improving housing in the county. County Administrator Coyle explained that this program is similar to the GTC money, whereas there is a pot of money and it is distributed through a competitive process. The County Administrator indicated that the Commissioner has identified there is a lack of housing for the homeless. Mrs. Donohue added that a lot of other options were explored and this group is close in proximity and they are currently doing a good job and they would like us to join. The Committee concurred that it would be beneficial to join the Allegany, Elmira/Steuben, Chemung, and Schuyler Continuum of Care group.

2. OTHER

Mr. Schuster asked the status of the Mobile Work Crew Supervisor vacancy. S. Wright indicated the posting deadline was December 24. Several applications have been received and it is expected that staff will begin reviewing qualified applications within the next day or two. County employees will be given preference. Mr. Yendell encouraged hiring the best person for the position.

Informational Item(s) Written Only

1. Status Reports

- a. Statement of Appropriations, Expenditures & Balances (Monthly) (November)
- b. Employment – Entries Into in Order of Hire (Monthly) (November)

Name of	Town or	# of	Category	Hours	Part-	Hourly	Job
Employer	City	Hires	& Status	per Wk.	time Full-time	Wage	Title

WAL-MART	GENESEO	1	FA APP.	30	PT	8.40	BAKERY HELPER
BURGER KING	DANSVILLE	1	FA APP.	20	PT	7.25	CREW MEMBER
OLYMPIA SPORTS	GENESEO	1	FA APP.	15	PT	7.25	SALES ASSOCIATE
DIAMOND CONTRACT MFG.	ROCHESTER	1	SN REC.	40	FT	13.00	MACHINE OPERATOR
BATAVIA DOWNS	BATAVIA	1	SN APP.	25	PT	14.18	AUDITOR CERTIFIED
IRA DAVENPORT AND TAYLOR	BATH	1	FA APP.	18	PT	9.80	NURSE'S AIDE
SUGAR CREEK	NUNDA	1	FA APP.	25	PT	7.25	CASHIER
T. J. MAX	ROCHESTER	1	FA REC.	12	PT	7.25	SALES ASSOCIATE
HOMETOWN THRIFT STORE	DANSVILLE	1	FA APP.	16	PT	7.25	STORE CLERK
STAR HEADLIGHT THRU REMEDY	AVON	1	FA REC.	40	FT	8.00	PRODUCTION WORKER
TOPS MARKET	AVON	1	FA REC.	20	PT	7.75	CASHIER
SUBWAY	AVON	1	FA REC.	17	PT	7.25	FOOD SERVICE CERTIFIED
LIVINGSTON COUNTY CNR	MT. MORRIS	1	FA REC.	24	PT	11.36	NURSE'S AIDE
LIV/WYO ARC	MT. MORRIS	1	SN REC.	30	PT	7.25	DRIVER
McDONALD'S	DANSVILLE	1	FA REC.	35	FT	7.25	CREW MEMBER
BLUMONT STABLES	FARMINGTON	1	SN REC.	25	PT	9.00	STABLE ASSISTANT
FORBES THROUGH ADECCO	DANSVILLE	1	SN REC.	40	FT	7.25	PRODUCTION WORKER
Total		17					

Total Number of Clients

	FT	PT	Total
SN Applicants	0	1	1
SN Recipients	2	2	4
FA Applicants	0	6	6
FA Recipients	2	4	6
Total	4	13	17

c. Financial Assistance Program Statistics (Monthly) (November)

Temporary Assistance Cases:

Family Assistance	258
Safety Net	272
Total	530

Medicaid Cases:

Community	3563
Chronic Care	284
Foster Care	128
SSI	1185
Total	5160

Medicaid Individuals (Monthly Premium):

These Individuals are in one of the above Temporary Assistance or Medicaid cases.

Managed Care	4445
Family Health	
Plus	1124
Total	5569

Food Stamp Cases 2959
Child Care Cases 163

- Employees hired, resigned or retired in December:
Marian Sisson Retired Social Welfare Examiner 12/26/10 Dansville
- The Housing Consortium continues to meet. The last meeting was held on November 17. Thanks to Supervisor Donohue for her attendance and involvement. The SWOT Analysis was conducted, capably led by Angela Ellis. The results are very informative and will help as we move forward with our planning efforts. If you would like a copy of the analysis please contact Angela or me.
- The Mobile Work Crew Supervisor position was posted on December 14, 2010. Interviews will be scheduled as soon as the posting is up.

RECESS

WORKFORCE DEVELOPMENT- KEITH MITCHELL

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT (S) FOR THE LIVINGSTON COUNTY YOUTH BUREAU: CATHOLIC CHARITIES OF LIVINGSTON COUNTY, LEGAL AID SOCIETY OF ROCHESTER, NY, INC., THE CENTER FOR DISPUTE SETTLEMENT, HILLSIDE CHILDREN’S CENTER, INC.

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Youth Bureau, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Catholic Charities of Livingston County 10 Chapel St. Mt. Morris, N Y 14510 For: Coordination of Mentoring Services for Livingston County Youth	1/1/11-12/31/11	\$3,400.00
Catholic Charities of Livingston County 10 Chapel St. Mt. Morris, N Y 14510 For: Services provided through the Community of Caring program	1/1/11-12/31/11	\$4,000.00
The Center for Dispute Settlement, Inc. 16 East Main St. Suite 800 Rochester, N Y 14614 For: The provision of mediation services for youth and families in Livingston County	1/1/11-12/31/11	\$6,200.00
Hillside Children’s Center, Inc. 1183 Monroe Ave. Rochester, N Y 14614 For: Operation and Coordination of the Livingston County Community Service Programs, we plan to have more specific breakdown of funding at the meeting.	1/1/11-12/31/11	\$10,700.00

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS Office of Children and Family Services	0%	Yes
Hillside Children’s Center, Inc.	1/1/11-12/31/11	\$20,276.00

1183 Monroe Ave.
 Rochester, N Y 14614

For: Operation and Coordination of the Livingston County Youth Court Programs

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS OCFS, Livingston County, \$11,276.00	0%	Yes
Private Matching Funds \$10,157.00	0%	Yes
Livingston County \$ 9,000.00	100%	Yes

Legal Aid Society of Rochester, N Y, Inc. 1/1/11-12/31/11 \$40,500.00
 One West Main St. Suite 800
 Rochester, N Y 14614

For: The provision of Youth Advocacy services for Livingston County Youth

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
TANF (11,228.00)	0%	Yes
OCFS (\$24,272.00)	0%	Yes
Match for OCFS YDDP (\$9,500.00)	0%	Yes
Local Funding (5,000.00)	100%	Yes

Director's Comments: This program was funded at a level that provided two Advocates. In 2011 the number of Advocates has been reduced to one. We have put together several funding sources to maintain a valuable service to county youth.

MOTION: Mr. Cosimano moved and Mrs. Donohue seconded to authorize the foregoing contracts. Carried.

2. APPOINTING MEMBERS TO THE COMMUNITY INITIATIVES COUNCIL

At last meeting, the committee and BOS approved a resolution changing the number of CIC board members from 15 to 9. K. Mitchell explained Nita Hawkins inquired with some members to determine whether they wanted to continue on the Council. All Private Sector/General Public appointments expired 12/31/10. One member chose not to be reappointed due to health issues. Laura Canne chose not to be reappointed. He noted that Wes Kennison will not be reappointed because he has been recently appointed as Chairman of Catholic Charities. Brenda Weaver is doing a petition to represent Low Income Category and Sherry Ruliffson desires to be reappointed. Colleen West no longer desires to serve. Terry Holbrook who is currently in the Elected Officials/Public Sector category will be going to the General Public Category. Peter Yendell, Charles DiPasquale, and Cathy Gardner will remain in the Elected Officials/Public Sector category. Ruth Herring is currently in the Low Income category and will remain and Tim Cornell will be appointed to the Low Income category.

K. Mitchell proposed the following appointments:

Name	Address	Representing	Term
Livingston County Community Initiatives Council			
Terry Holbrook	6839 Marrowback Rd. Conesus, NY 14435	General Public	1/1/11 -12/31/13
Sherry Rullifson	9 Groveland Rd. Geneseo, N Y 14454	General Public	1/1/11 -12/31/13
Timothy Cornell	300 Loughlin Lane Geneseo, N Y 14454	Low Income	1/1/11 -12/31/12
Brenda Weaver	49 East St. P O Box 103 Nunda, N Y 14517	Low Income	1/1/11 -12/31/12

MOTION: Mr. Moore moved and Mr. Cosimano seconded to appoint the foregoing persons to the Community Initiatives Council. Carried.

K. Mitchell reported that a meeting was held on 12/20/10 with all program providers to discuss what the requirements will be for the new year. All but two programs attended.

1. FINANCIAL PERFORMANCE REVIEW

F. Bassett provided a Year-end Cash Report and an overview of the IGT and Medicaid rates. He reviewed handouts entitled Analysis of New Medicaid Rates Issued 1/13/10 effective 4/1/09 through 12/31/09 and 1/1/10 through 12/31/10 (on file). These reports outlined the uncertainty of the financial benefit associated with Medicaid rebasing.

F. Bassett reviewed a memorandum dated 1/3/11 regarding Updates: Medicaid Rebasing, IGT and tabulations showing cash flow analysis for 2010 (on file). It is expected that IGT may be reduced by the financial benefit achieved by rebasing since it lowers the ceiling of the Upper Payment Limit threshold for monies to pay IGT.

F. Bassett reported overall, the CNR is in a strong cash position and if IGT and Medicaid rebasing adjustments are received at the levels expected and the base year appeal is successful, this will lend significantly to a stronger cash position (\$1.3 million Medicaid rebasing, \$3.5 million IGT, \$2.4 million base year appeals). The tax levy has decreased for 2011 and he feels good about the CNR's cash flow.

F. Bassett referenced the Budget Variance Report and Payor Class Report (on file). We ended the year with Medicaid less than 80% of patient days, Medicare utilization increased to over 10%, Private Pay at 9% and an overall occupancy rate of 98.34%.

F. Bassett also referred to handouts outlining Payroll Hours & Dollars Summary for 2009 and 2010, Employees with FMLA/LOA, Hourly Restriction, Modified Duty, Nursing Vacancies, Employee Absenteeism, Staffing Levels, Employee Turnover, Overall Report Card for 2010 and the Resident Complaint Comparison (on file). F. Bassett commented that the low staff turnover is something that contributes to the Center's success but that there are staff that are not performing to the level required and he will be working with department heads this year to evaluate staff performance and take action to remove employees that do not improve. Systems for monitoring performance concerns will be changed to ensure discipline is issued timely and at the appropriate level.

Mr. Yendell commended F. Bassett for the good job he does managing the CNR and extended his appreciation for the work he does. F. Bassett stated he appreciates the Committee's support and commented that the new leadership structure, especially hiring Barbara Keefe, has attributed to much of the success.

F. Bassett reported during 2011, the CNR will be accountable for their budgetary performance and there will be a renewed emphasis on risk management and injury avoidance and reduction. Management will be monitoring the injured workforce and telephoning staff every month to keep in contact with those employees. Another challenge will be transitioning to the electronic health system, especially with physicians and medical staff.

Last but not least, one last challenge is the dietary department. F. Bassett referenced the resume of Peter M. Walsh who has been hired to manage the Dietary Department and will begin at the end of January. F. Bassett indicated he met Mr. Walsh two years ago when he was invited to speak about Culture Change on a panel for the NYS Office for the Aging Statewide Conference and Mr. Walsh was also participating in the panel discussion and had approached Frank about the CNR's dietary program.

Mr. Yendell commended F. Bassett on the cleanliness and condition of the CNR. F. Bassett explained that staff has been doing environmental audits on each household, which creates a punch list of things that need to be addressed.

F. Bassett concluded by thanking the Committee for their continued support and mentioned that he and Mark Wheeler have begun to visit at least two of the neighborhoods together each day to increase management visibility and to conduct rounds.

Informational Item(s) Written Only

1. Reports - Budget Variance, Census, Absenteeism & Mandation, Agency Use, Report Card
2. OMIG LTC Program Audit – Given end of year fiscal department activities and staff vacations, the Director requested and received an extension to January 14, 2011 for the submission of remaining records associated with the Medicaid Long Term Care Payment Review being conducted by the Office of Medicaid Inspector General. The period of review spans June 1, 2006 to May 31, 2010.
3. Pharmaceutical Procurement Practices Audit – Calls to the State Comptroller’s Office to check on the status of the audit findings report were not returned. The Director has had no contact with the Comptroller’s Office since summer 2010.
4. Transportation Charges Revenue - The CNR implemented a transportation fee schedule for transportation services to non-Medicaid residents effective November 1st. In the first month of implementation \$2,930 in charges were generated. A portion of these charges will later be withdrawn, as individuals are retroactively classified Medicaid eligible. The 2011 budget contains \$12,500 in new revenues associated with the introduction of these fees.
5. Rehab Resources – Consulting services were launched December 1st as planned. Two consultants were on-site for three consecutive 8 – 10 hour days. Meetings were held with Therapy personnel, MDS Coordinator, Nursing Administration and the Director. A report from the consultants and the Director of Rehabilitative Services will be distributed to the committee. It appears that significant Resource Utilization Group gains were achieved in the first month as a result of Rehab Resources strategies.
6. Electronic Health Record – Staff training for the Nurse Aide Module is scheduled for January 31st – February 2nd. Staff will have a three-week phase in period before the system is made live approximately March 1st. Subsequent software introductions will include eMAR, Computerized Physician Order Entry and eProgress Notes for all disciplines.
7. Dietary Services – The Director has conveyed concerns regarding the performance of the department to Greg Reeves, Regional Vice President and Kileen Stark, Regional Director of Operations. A change in Food Service Director is anticipated in the month of January. I have met with a candidate screened by Morrison that I feel confident has the ability to improve the department’s performance. Issues are principally related to production procedures, portion quantities, ordering procedures to maintain par levels of stock and customer service.
8. Resident Christmas Experience – Various religious, civic and not-for-profit organizations donated generously to the Christmas experience of the CNR’s residents. There were gift bags with wrapped presents for every resident, donated poinsettias, handcrafted decorations and numerous carolers. Four volunteers donned the Santa suit to distribute gifts to residents, including the Director. Many staff adopted residents and purchased and wrapped gifts for them to open Christmas morning. The Neighborhoods were all decorated with Christmas trees and festive holiday decorations.
9. Staff Donations to Chances and Changes - CNR staff adopted a mother and her three children. Approximately 55 gifts were purchased and wrapped for the family to celebrate Christmas.
10. Angels – The stainless steel angels that currently decorate businesses in Mount Morris will be on display at the CNR for the month of January. The public is welcome to visit the Center to view the Angels.
11. CNR Influence – Loretto, a Central New York long term care provider, visited the CNR twice in 2008 and had numerous phone conversations with the Director and others regarding our person-centered care model. The outcome is the anticipated spring 2011 opening of the Neighborhoods at Cunningham Skilled Nursing Facility. The first “Neighborhood” will be comprised of three, 10-person households. Five years after opening, the CNR is still contributing to the evolution of LTC in New York State and beyond.

ADJOURNMENT

Mr. Merrick moved and Mr. Schuster seconded to adjourn the meeting at 12:03 p.m. Carried.

VETERANS SERVICES- FRANK HOLLISTER

Informational Item(s) Written Only

1. A local surviving spouse was awarded D.I.C. for her departed husband. He had been awarded 100%

Permanent and Total Disability for Lung Cancer associated with his exposure to Agent Orange while in Vietnam. Unfortunately, he died two weeks after receiving his award. I worked closely with the Buffalo R.O. to expedite her award as she had no other income.

2. A Springwater veteran has been awarded 30% for Parkinson's Disease and has a rating for Ischemic Heart Disease pending.
3. A Caledonia veteran has been awarded 30% for A.L.S. and has a pending rating for 100% due to the progression of this disease.
4. A Geneseo veteran has just been awarded 100% for Ischemic Heart Disease due to the numerous complications he has, including a pace maker. He is hoping to retire in the near future.
5. I attended a D.R.O. (Decision Review Officer) Hearing at the Buffalo Regional Office on 12-14-2010. I argued on behalf of the veteran that he had an inadequate exam for PTSD and did have several of the characteristics of 70% for PTSD. The D.R.O. granted a new exam at a different VAMC, which will hopefully increase the veteran's rating to 70%.
6. This office is preparing to move to Building #7. Construction is almost completed and we are starting to pack for the move. The new office is more handicap accessible and gives us more space to work in.
7. The following gave the ultimate sacrifice during December:
Marine Sgt. Nicholas Alemen of Brooklyn – Afghanistan – 12-05-2010.
MAY HIS SOUL REST IN PEACE!

MENTAL HEALTH- GAIL LONG

Informational Item(s) Written Only

1. Staffing:
Psychiatric Nurse Practitioner Scott Holbrook started 12/28/10, and will work 7 hours per week
Account Clerk Typist has returned from medical leave
Community Mental Health Nurse Gloria Osborne retires as of 1/10/11; position will not be refilled
There is one candidate for the Deputy Director position; this Director will conduct a screening interview with the candidate on 12/29/10
2. LCMHS will team up with the Mobile Crisis Team and Noyes MH to provide prevention education to staff
In the Dansville School District regarding self-harming behaviors. District Superintendent Paul Alioto contacted this Director seeking assistance with this issue that is presenting itself in the High School
3. LCMHS and the Livingston County Jail will be applying for a grant from the Justice and Mental Health Collaboration Program. The goal in obtaining the grant is to underwrite current Mental Health costs of providing services in the Jail, as well as increasing services to meet the needs as the Jail expands. This would potentially include another full time therapist and a social work aide who would provide case Management type activities to enhance linkages back to community supports in order to decrease recidivism. The grant could provide between \$200,000 and \$250,000. (see attachment).
4. LCMHS conducted a stocking stuffer drive for Focus on the Children during the month of December
5. DePaul Clubhouse closed as of December 31st; consumers will be involved in the "next steps" planning and are taking quite a bit of initiative in the brainstorming process. Several entities have expressed interest in providing some level of services to fill the gap; an RFP is to follow.
6. Director met with Carlos Garcia, Director of Catholic Charities of Livingston County, to discuss funding and consolidation ideas. The meeting produced some potential collaboration projects that will continue to be discussed.
7. A December 13th meeting with Ian Coyle, David Allen, Chris Taylor and several Board Members and the architect for CASA led to the decision for CASA to apply to OASAS for a move, in anticipation of utilizing the Millennium Drive space. Director and Chris Taylor met subsequently to discuss collaboration projects related to this.
8. Kidstart will move their Program on January 17th, as planned, to the new location across from Hamptons Corners

Director met with the CSB and Committee Chairs for an Executive Meeting on December 20th to give a review of the year as well as forecast for 2011.

Respectfully submitted,

Virginia O. Amico
Clerk of the Board

**HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, FEBRUARY 1, 2011
9:30 a.m.**

PRESENT: P. Yendell, M. Schuster, J. Merrick, G. Moore, I. Coyle

ABSENT: I. Davis

PRESENT AFTER MEETING CALLED TO ORDER: D. Cosimano, B. Donohue

DEPARTMENT OF SOCIAL SERVICES- SANDY WRIGHT

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES: VARIOUS LIVINGSTON CO. FOSTER PARENTS

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Social Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Various Livingston Co. Foster Parents	1/1/11-12/31/11	Various Rates

For: Boarding Home Agreement for the provision of regular foster care services and emergency placement.

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted ?</u>		
Federal & State Foster Care Block Grant	25%	Yes	X	No

Director's Comments: Rates based on eligibility of child and qualifications of foster parents.

S. Wright distributed and reviewed a handout showing the different rates for foster parents (on file).

MOTION: Mr. Moore moved and Mr. Merrick seconded to authorize the foregoing contracts. Carried.

Mr. Cosimano entered.

2. AUTHORIZING THE COMMISSIONER OF SOCIAL SERVICES TO SIGN THE FOLLOWING CONTRACT: LIVINGSTON COUNTY ATTORNEY'S OFFICE

RESOLVED, that the Commissioner of Social Services is hereby authorized to sign the following contract(s) for the Livingston County Department of Social Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Livingston County Attorney's Office	1/1/11-12/31/15	Not to exceed \$130,000 .00

1 Court St.
Geneseo NY 14454

For: Attorney services for Child Support, Child Protective, Adult Protective, and other duties as determined appropriate for DSS

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted ?</u>		
Federal & State Revenue	25%	Yes	X	No

Director's Comments: Salary noted is for 2011 only. Salary and fringe for each year of contract will be set by the Board of Supervisors. This salary will be added to Appendix A each year there is a change.

S. Wright reported this contract covers the work performed by Assistant County Attorneys Jeff Mallaber and Wendy Sisson.

She indicated the amount of \$96,258.70 should be changed to read not to exceed \$130,000 because Wendy Sisson's salary was not included in the original amount.

Mrs. Donohue entered.

MOTION: Mr. Merrick moved and Mr. Schuster seconded to authorize the foregoing contract. Carried.

3. OTHER

S. Wright reported that last year a Committee member wanted to know the Day Care Payments Rates. S. Wright distributed and reviewed a chart of the payment rate schedule effective 10/1/09 (on file).

S. Wright indicated that the employment entries into work this past month was very low compared to other months. The good news is that the total number of clients temporary assistance is status quo but Medicaid and Food Stamp caseloads are going up. Another \$120,000 was provided for HEAP Administrative funding. S. Wright reported that DSS staff had a dress-down day and a fund raiser for the Mt. Morris Food Pantry. Staff donated enough food to fill the truck and back seat of a Stratus in addition to donating \$175 in cash.

Mr. Moore asked about the status of the Rushville Dental Clinic. S. Wright stated she was going to talk to Public Health Director Joan Ellison to see if the clinic is going to expand to more than one day a week. The County Administrator indicated the clinic is trying to hire another dentist because they are already 4-6 weeks out for scheduling appointments, one day a week. This does prove there is a need for another dentist.

Mr. Moore asked if the Mobile Work Crew Supervisor position has been filled yet? S. Wright stated no but there is a county employee who qualifies for the position. References have been checked. The current Department Head of this candidate has been notified that the employee will have to apply for a leave of absence to protect their current position because he/she will not have bumping rights. Mr. Schuster asked how soon before they would be able to start, and S. Wright indicated probably within three weeks. She did indicate the leave of absence matter should be resolved this week.

Informational Item(s) Written Only

1. Status Reports
 - a. Statement of Appropriations, Expenditures & Balances (Monthly) (December)
 - b. Employment – Entries Into in Order of Hire (Monthly) (December)

Name of Employer	Town or City	# of Hires	Category & Status	Hours per Wk.	Part-time Full-time	Hourly Wage	Job Title
DOUGHBOYS PIZZERIA	MT. MORRIS	1	FA APP.	25	PT	7.25	CASHIER
FASHION BUG	GENESEO	1	FA APP.	24	PT	7.25	SALES ASSOCIATE
EXPERIENCE WORKS	PERRY	1	SN APP.	20	PT	7.25	HOUSEKEEPER
EL RANCHO MEXICAN RESTAURANT	MT. MORRIS	1	FA REC.	14	PT	7.25	FOOD SERVICE CERT. NRSG. ASSISTANT
HORNELL GARDENS	HORNELL	1	FA REC.	35	FT	8.60	ASSISTANT
TOM WAHL'S	AVON	1	SN REC.	15	PT	7.25	KITCHEN HELP
JACOBSEN PKGING THRU REMEDY	AVON	1	SN REC.	30	PT	8.00	PACKAGER
APPLEBEES	GENESEO	1	FA REC.	39	FT	4.65&TIPS	WAITRESS
Total		8					

	Total Number of Clients		
	FT	PT	Total
SN Applicants	0	1	1
SN Recipients	0	2	2

FA Applicants	0	2	2
FA Recipients	<u>2</u>	<u>1</u>	<u>3</u>
Total	2	6	8

c. Financial Assistance Program Statistics (Monthly) (December)

Temporary Assistance Cases:

Family Assistance	268
Safety Net	<u>303</u>
Total	571

Medicaid Cases:

Community	3665
Chronic Care	281
Foster Care	126
SSI	<u>1194</u>
Total	5266

Medicaid Individuals (Monthly Premium):

These Individuals are in one of the above Temporary Assistance or Medicaid cases.

Managed Care	4416
Family Health Plus	<u>1104</u>
Total	5520

Food Stamp Cases 2990
Child Care Cases 168

d. Foster Care Services (Quarterly) (December)

MONTH	TOTAL # OF CHILDREN RECEIVING SERVICES AT BEGINNING OF MONTH	TOTAL # OF CHILDREN	TOTAL # OF CHILDREN DISCHARGED DURING THE MONTH	TOTAL # OF CHILDREN RECEIVING SERVICES AT END OF MONTH	# OF CHILDREN IN ADOPTIVE PLACEMENT	# OF CHILDREN IN FOSTER CARE HOMES	# OF CHILDREN IN RESIDENTIAL PLACEMENT	TOTAL # OF CHILDREN
		PLACED DURING THE MONTH		IN DSS CUSTODY AT END OF MONTH				
JAN	72	2	1	73	5	41	8	54
FEB	73	0	0	73	6	37	8	51
MAR	73	6	6	73	7	43	7	57
APR	73	3	3	73	6	43	11	60
MAY	73	8	3	78	4	44	14	62
JUN	78	2	0	80	4	41	16	61
JULY	80	8	4	84	1	49	14	64
AUG	84	0	0	84	1	47	13	61
SEPT	84	2	0	86	1	45	13	59
OCT	86	1	7	80	1	45	13	59
NOV	80	0	1	79	1	46	12	59
DEC	79	0	6	73	0	41	11	52
AVG. TO DATE	78	3	3	78	3	44	12	58

As of December 31, 2010 we have 41 Certified Foster Homes.

e. Child Protective Services (Quarterly) (December)

NUMBER OF REPORTS RECEIVED BY MONTH/YEAR:

(Includes secondary reports and cases transferred from other Counties)

	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
a) January	60	77	81	93	79	89
February	65	50	64	57	74	66
March	65	77	73	78	100	89
April	64	63	60	80	82	88
May	60	91	86	70	89	100
June	87	73	74	87	77	84
July	46	76	75	52	71	85
August	62	62	63	69	82	70
September	64	77	71	77	75	61
October	58	68	78	82	79	85
November	69	65	74	87	88	51
December	65	77	61	74	71	67

b) To Date

Total Reports						935
Avg./Month						78

c) For Previous Years

Total Reports	765	856	860	906	967
Avg./Month	64	71	72	76	81

REMOVALS -- DECEMBER 2010

	<u>Current</u>	<u>Last</u>	<u>Year to</u>	<u>Monthly</u>
	<u>Month</u>	<u>Month</u>	<u>Date</u>	<u>Avg.</u>
				<u>to Date</u>
a) Removals (Family/Children)	0	0	16/27	1/2

- Commissioner Wright and four of her staff will be attending the New York Public Welfare Association Winter Conference in Albany, February 2-4.

WORKFORCE DEVELOPMENT- KEITH MITCHELL

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR LIVINGSTON COUNTY ON BEHALF OF GLOW WIB:

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County on behalf of GLOW WIB, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
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To be determined 3/1/11 to 2/28/12 Up To \$200,000.00
 For: GLOW WIB Disability Employment Initiative, specifically for the hiring of two (2) Disability Resource Coordinators by the contract agency.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS DOL	0%	Yes

K. Mitchell indicated a Request for Proposal was sent out over a week ago and the RFP's are due 2/11/11, and then GLOW WIB will make a decision. He asked the Committee to authorize this resolution pending GLOW WIB's decision.

The County Administrator asked for an example of a contractor that might respond to this RFP. K. Mitchell responded non-profit agencies such as Catholic Charities, Community Action, etc.

MOTION: Mrs. Donohue moved and Mr. Moore seconded to authorize a contract for GLOW WIB and the resolution will be presented at the 2/23/11 Board meeting. Carried.

2. APPOINTING MEMBER TO THE COMMUNITY INITIATIVES COUNCIL – DEREK J. WADSWORTH

RESOLVED, that the following member is hereby appointed to the Community Initiatives Council for the term designated:

Name	Address	Representing	Term
Livingston County Community Initiatives Council			
Derek J. Wadsworth	13B Clay St. Dansville, N Y 14437	Low Income	1/1/11 to 12/31/12 filling unexpired term of Ruth Herring

Dated at Geneseo, New York
 February 9, 2011
 Human Services Committee

K. Mitchell explained Derek Wadsworth is married with four children and currently is an ordained minister. He is very active in the community and he qualifies to represent the low-income group and is very interested in serving on the CIC. This will fill all three low-income slots and there is still one vacancy representing the Private Sector. He indicated he expects all nine slots to be filled by March 2011. K. Mitchell stated this appointment will fill the term of Ruth Herring who resigned.

MOTION: Mr. Moore moved and Mr. Schuster seconded to authorize the foregoing resolution. Carried.

Pre-approved Informational Item(s) To Be Reported

1. THE CSBG CONTRACTS for the period of 10/1/09 to 9/30/10 had a clause to extend the contracts for one year. Forms have been sent out to complete the extension process, but we are seeking comment from the committee of any concerns about the extension of these contracts with: Focus on the Children (KidCare), Noyes Hospital (E.A.R.S. and First Steps), Habitat for Humanity, Livingston-Wyoming ARC (Transportation and Service Coordination), Catholic Charities (Help Works, Faith in Action), Chances and Changes, Foodlink, Geneseo Outreach Center, Literacy Volunteers,

K. Mitchell asked the Committee if they had any comments about extending the CSBG contracts for another year. Mr. Yendell stated the original resolution authorized a contract extension for the second year based on performance of the original contract. The County Administrator confirmed the Board adopted a resolution authorizing the extensions and all contractors meet the terms specified. K. Mitchell indicated that the County Attorney advised that the committee be informed that there was an extension allowed.

2. TEEN RECOGNITION UPDATE

K. Mitchell informed the committee that three applications have been submitted. He will update the Committee at a later date on the status of the application submissions. Mr. Schuster asked if the packet could be sent out earlier than January. This year he received the packet just before his January Town Board meeting and they are due back before the next Board meeting. K. Mitchell indicated they would try to send them out earlier next year.

Informational Item(s) Written Only

1. **BUSINESS UPDATES:**

Livingston County unemployment rate was:

December - 8.6	November -7.7%	December 2009 -
8.9 %		

Center Foot Traffic: These numbers include walk-ins, scheduled appointments, Job Search workshop, Orientations, and the Job Seekers program (DSS).

December - 1320	November - 1509	2010 YTD - 15,553
2009 YTD -15,519		2008 YTD - 8,628

We seem to have broken the record again for the Center Foot Traffic. Some of this is because we continue to have higher rates of unemployment than is traditional for Livingston County. Some of the increase is due to increased services such as Job Club, and several mini-workshops we have added this year. Also the REA program requires the most employable of the unemployed to meet more often with DOL staff to review their job search progress.

The Kings Daughters Home in Dansville will be closing this spring. Meetings with those who will lose their jobs are being planned to help in the closing process.

2. **NEW EMPLOYEE:** Sandra Morris from Avon has been hired as an account clerk/typist to start February 2nd. She is presently working for DSS as a temporary HEAP Eligibility worker.

3. **WORKSHOPS SCHEDULED:** Two workshops have been scheduled to assist employers. The first will be February 8th and will deal with the new regulations from DOL on setting up On the Job training contracts. Primary issues are a vetting process for the business, and a more stringent process in developing a training plan for the trainee.

The second workshop will be put on in conjunction with the Job Service Employers Committee (JSEC) on March 30th. This workshop will provided information on pre-hire assessment tools that the Center for Workforce Development has available. We are also planning to have some employers available to discuss their experience with using these assessment tools. A representative from DuPont has accepted an invitation and a Barilla representative has been invited.

4. **DUPONT ASSESSMENT:** We will be doing a second round of WorkKeys assessments for DuPont. Many lessons were learned in the last process the company will pay more expenses and our office will not do the scheduling.

5. **YOUTH BUREAU FUNDING:** Applications were finally received from OCFS and have been sent out to agencies to complete.

6. **TEEN RECOGNITION AWARD:** Applications are now on the county website. The application can be printed off or can be completed on line. Applications are due to the Youth Bureau Friday February 11th. The banquet is scheduled for April 27th.

7. **YOUTH LEADERSHIP EVENT:** Three EDIFY members will be representing Livingston County at this event in Albany in February. Various Leadership workshops will be held as well as meeting with our local Senators and Assembly members.

Upcoming events:

February 8 th	OJT Workshop	Highway Department 8:30 AM
February 11 th	Teen Recognition Award applications are due	
March 30 th	Assessment Workshop	Highway Department 7:30 AM

OFFICE FOR THE AGING- KAAREN SMITH
Pre-approved Informational Item(s) To Be Reported

K. Smith informed the Committee that due to the winter storm, meals were delivered today that included a meal for tomorrow. The Office for the Aging will not run the meal program tomorrow (Wed, 2/2/11). She indicated there was a problem with the Food Link delivery as well and they will be delivery on Friday, 2/4/11.

1. DISCUSSION OF PROPOSED CHANGES TO THE SATELLITE SITE SCHEDULE

K. Smith stated that in 2010, the OFA had 16,716 calls for service and the department does not plan to add any staff at this time. She reported that they have to work more efficiently and asked permission of the Committee to discontinue the satellite offices in Conesus, Caledonia and Geneseo and requested that the Town Clerks take the names and telephone numbers of clients and then notify the Office for the Aging. Staff saw only two people in Conesus, four in Caledonia and Geneseo people have been coming to the Mt. Morris office.

Mr. Moore suggested to Kaaren Smith that she attend a Town Clerk meeting and develop a form for their use. K. Smith agreed she would do this. Mr. Yendell stated that the Villages also have an association and to contact Mayor Hatheway's office to find out the details of this meeting. The Committee agreed that if the Town and Village Clerks are engaged, the OFA might have more business.

2. OTHER

K. Smith noted the Martin Luther King Jr. Day of Leadership and Service, noted below, was a success and the students are now considering a "Daily Hello Program".

K. Smith announced that Seniorama has been scheduled for May 14 and packets have been sent out.

Informational Item(s) Written Only

1. **Martin Luther King Jr. Day of Leadership and Service**-- Eighty volunteers including 47 students, 6 staff members and 27 senior citizens participated in the first Martin Luther King Jr. Day of Leadership and Service held at the MacVittie College Union on January 17. The program was a collaborative effort of the Division of Student & Campus Life, Center for Community, College Union & Activities, GOLD, Volunteer Center, Multicultural Programs and Services, Student Association, Campus Auxiliary Services in partnership with the Livingston County Office of the Aging. Funding for the program was provided by Center for Community, Student Association, Campus Auxiliary Services, Livingston County Office of the Aging, and through a grant from New York Campus Compact and the North Carolina Campus Compact. The event integrated leadership and service through a keynote address by Distinguished Teaching Professor Dr. Bill Cook on his pilgrimage to retrace the footsteps of Martin Luther King Jr. in the deep south, five GOLD workshops on leadership/service, and three service projects. Volunteers packed 375 emergency and personal care kits, 380 dry soup mixes, and wrote over 400 personal greeting cards to home bound seniors in Livingston County. The kits and cards will be delivered as needed and on birthdays and special occasions by couriers and volunteer drivers who deliver meals to the home bound seniors in the Livingston County. Feedback on evaluations and comments from both students and senior citizens were very positive. Both students and seniors enjoyed the opportunity to work together on inter-generational projects to help others in the community. One senior citizen and lifelong resident of Avon had never been on the campus and was commented that she was delighted to meet and work with SUNY Geneseo students. Plans are underway to repeat this event in 2012 .

2. **Volunteer Income Tax Assistance Program:** Student Volunteers from SUNY Geneseo, under the supervision of Accounting Professor, Sharon Bossung, have taken the IRS training to provide volunteer income tax assistance to seniors 55 and over. All appointments will be held on Campus at South Hall so students have access to computers for e-filing. Appointments may be made by calling the Livingston County Office for the Aging. There is no fee for this service. Quarter page shopper ads were placed in all area shoppers and penny

savers in the January 16th and 23rd edition. We will take advantage of all free space available in these publications to continue to advertise this valuable service.

3.) **2010 Service Data:**

- Total number of different individuals 60 + served = 2033
 - Expanded In-Home services to the Elderly Program (EISEP)- 53 people received 6,610 hrs of service
 - Case Management – 101 people received 3013 hrs. of service
 - Home Delivered Meals - 413 people received 50, 058 hot noon time meals and
 - Congregate Meals – 187 people received 10,273 hot noon time meals
 - Emergency meals - 260 people received 1.040 bags of food from Foodlink, Inc distributions
 - Nutrition Counseling – 480 people received 667 contacts from the consulting dietitian
 - Nutrition Education – 36 Topics of interest to seniors were presented to seniors
 - Assisted Transportation to Non-Emergency Medical Appointments- 37 people received 1.080 rides
 - LATS Transportation to Congregate Meal Sites- 90 people received 4, 463 rides
 - Legal Assistance: 282 people received 316 hours of legal assistance with elder law issues
 - Information & Assistance: 16,716 contacts (calls or face to face) were provided
 - Health Promotion – funding supported 10 community flu clinics provided by the Health Department
 - EARS/LIFELINE: Funding supported units for 771 individuals
 - Caregiver Services - 12 mthly support group meetings were funded and facilitated at Noyes Hospital
- Note: More detail on these services and other programs of the Office for the Aging will follow in the submission of the 2010 Annual Report to the County.

MENTAL HEALTH- GAIL LONG

Action Item(s) To Be Reported

1. **AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN VARIOUS CONTRACTS FOR THE LIVINGSTON COUNTY DEPARTMENT OF MENTAL HEALTH AS FOLLOWS: ABVI GOODWILL, ARBOR DEVELOPMENT, CASA OF LIVINGSTON COUNTY, CATHOLIC CHARITIES, COMPEER, DEPAUL, HILLSIDE, LAKEVIEW MENTAL HEALTH, ARC OF LIVINGSTON COUNTY, MENTAL HEALTH ASSOCIATION, WESTERN NY MED-PSYCH, PLLC, PEACE FAMILY SUPPORT GROUP, INC., DR. SHAHIDA REHMANI, SIGN LANGUAGE CONNECTION, VISION INFONET**

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
ABVI Goodwill 3136 Winton Rd So, Ste #304 Rochester, New York 14623 For: Crisis phone service	1/1/11-12/31/2011	\$13,873.00

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted ?</u>	
NYS OMH	0	Yes x	No

Arbor Development 1/1/11-12/31/2011 \$57,594.00
P O Box 31
Bath, New York 14810
For: Supported Housing Services to provide rental stipends for people with a serious and persistent mental illness who are waiting for Section 8 low income housing subsidy to begin. Funds 2 “Crisis/Respite” apartments in Livingston County to cope with impending psychiatric decompensation (respite) or avoid homelessness without support.

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted ?</u>	
NYS OMH	0	Yes x	No

Council of Alcoholism and Substance Abuse Of Livingston County 1/1/11-12/31/2011 \$378,866.00
Holcomb Building, Suite 2
Geneseo, New York 14454
For: Substance abuse treatment and prevention. This contract includes Healthy Communities that Care programming.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
NYS OASAS	\$73,400	Yes x	No
Catholic Charities of Livingston County 1/1/11-12/31/20 \$40,000.00			
34 East State Street Mt. Morris, New York 14510 For: Providing Youth Mentoring services for children with Mental or Emotional Illness, Community of Care (case management for pregnant and parenting teens), Hispanic Outreach (interpreter service).			
<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
NYS OMH	0	Yes x	No
Compeer 1/1/11-12/31/2011 \$45,085.00			
400 Andrews Street, Ste 340 Rochester, New York 14604 For: Providing one to one contact between community volunteers and people with chronic mental illness.			
<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
NYS OMH	0	Yes x	No
DePaul 1/1/11-12/31/2011 \$9,951.00			
1931 Buffalo Road Rochester, New York 14624 For: Supported Integrated Employment program as they are now compliant with the NYISERS.			
<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
NYS OMH	0	Yes x	No
Hillside Children's Center 1/1/11-12/31/2011 \$147,271.00			
24 Main Street Mt. Morris, New York 14510 For: Family Support Program for families with children with Serious Emotional Disturbance. Self Help Support with a Respite component. Livingston County is the lead county for the GLOW Region.			
<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
NYS OMH	0	Yes x	No
Western NY Med-Psych, PLLC 1/1/11-12/31/2011 \$159.00 per hour			
Dr. Isaac Koilpillai 650 Quaker Meeting House Road Honeoye Falls, New York 14472 For: Providing psychiatric services at Livingston County Mental Health Services			
<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
Medicaid, Medicare, Commercial Insurance Compnies, and NYS OMH	0	Yes x	No
Lakeview Mental Health Services 1/1/11-12/31/2011 \$24,706.00			
600 West Washington Street Geneva, New York 14456 For: Supported Housing Services to provide rental stipends for people with a serious and persistent mental illness who are waiting for Section 8 low income housing subsidy to begin.			
<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
NYS OMH	0	Yes x	No
ARC of Livingston/Wyoming County 1/1/11-12/31/2011 \$7,500.00			
18 Main Street Mt. Morris, New York 14510 For: Vocational Services Sheltered Workshop Services for Mentally Ill, Integrated Supported Employment for Mentally Ill.			
<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
NYS OMH	0	Yes x	No

Mental Health Association

1/1/11-12/31/2011

\$37,152.00

320 North Goodman Street
 Rochester, New York 14607

For: Program aimed at disseminating information to the public in the form of presentations, written literature, and general questions from the public re: mental illnesses and treatment, rehabilitation and prevention services available in the community.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
NYS OMH	0	Yes x	No

PEACE Family Support Group, Inc.

1/1/11-12/31/2011

\$20,825.00

10 Seminole Avenue
 Geneseo, New York 14454

For: Providing family support programming for families of Seriously and Persistently Mentally Ill children. This is a weekly support group with respite for families.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
NYS OMH	0	Yes x	No

Dr. Shahida Rehmani

1/1/11-12/31/2011

\$159.00 per hour

43 Park View Drive
 Pittsford, New York 14534

For: Providing psychiatric services at Livingston County Mental Health Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
Medicaid, Medicare, Commercial Insurance Companies, and NYS OMH	0	Yes x	No

Sign Language Connection, Inc.

3136 Winton Road So, Ste 304
 Rochester, New York 14623

For: Translation services for the hearing impaired.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
NYS OMH	0	Yes x	No

Vision Infonet Inc.

1/1/11-12/31/2011

\$.09 per 65 character line

1717 Park Street, Suite #110
 Naperville, IL 60563

For: Transcription of clinician and psychiatrist dictations.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
NYS OMH	0	Yes x	No

Director's Comments:

There are no new contracts at this time. Most contracts represent a 10% reduction in funding

G. Long indicated there are no new contracts and these contracts reflect a 10% decrease in funding.

Mrs. Donohue questioned why Western NY Med-Psych was noted in the title but was not in the body of the resolution. G. Long explained that Dr. Isaac Koilpillai works for this company. The resolution was corrected.

2. CASA SEEKING SPACE AT MILLENNIUM DRIVE COMPLEX

The County Administrator indicated CASA is looking to rent some space at Millennium Drive and the County will have some costs (\$125,000) associated to abatement, minor improvements and HVAC work. It is expected that we will receive \$60,000 a year in rent and our costs will be recovered in a few years. CASA has scaled down their plan costs considerably. He indicated CASA would be close to Mental Health which will be advantageous.

Mr. Schuster asked how many square feet is CASA going to have and the County Administrator responded

approximately 9,000 sq. ft.

Pre-approved Informational Item(s) To Be Reported

1. CASA OF LIVINGSTON COUNTY PRESENTATION BY CHRIS TAYLOR

Chris Rider, Board Chair; Chris Taylor, Executive Director; Katie Serio, Program Director and Charles Tyo, Assistant to Executive Director entered.

Introductions.

Chris Rider reported that CASA has had a couple good years and in his opinion has done a good job achieving their mission statement.

Chris Taylor distributed and reviewed the following information for CASA of Livingston County and Trinity of Chemung County (a satellite office of CASA of LC) (on file):

- Achievements for 2010
- Goals for 2011
- Revenues
- Prevention Services 2010
- Clinic Service Data (Geneseo, Dansville, Elmira)
- NYS Admission Statistics Report, Program Details

In summary, the Committee agreed that it is apparent that CASA has accomplished a lot throughout 2010 and has increased the Preventive Services. C. Taylor explained that CASA is now involved in every school in the County and spending even more time in Dansville.

Charles Tyo explained the transitional housing availability in Mt. Morris and G. Long added that the Chemical Dependency Sub-Committee has been collecting data on the need for this type of housing.

The County Administrator asked to explain any trends they see regarding the type of clients being served, types of treatment etc. C. Taylor explained the clients are getting older and prescription drug abuse is becoming very large. Mr. Moore asked what age bracket are heroin users, and C. Taylor stated 19-25 yrs. of age.

Mr. Schuster explained that Senator Schumer has proposed legislation to ban bath crystals and he asked for an explanation. C. Taylor explained this is a new substance that is being used to get high, and he also explained the “legal” form of marijuana.

In closing, Chris Rider indicated that CASA has tripled their revenue and they are in a good cash position, which is enabling them to move to Millennium Drive Complex.

Mr. Yendell thanked the CASA representatives for reporting and indicated that they have made a big turnaround from a couple years ago. G. Long added that she is also getting positive feedback from schools and other providers.

Informational Item(s) Written Only

1. Staffing:

- Deputy Director Ann Miller has vacated her position as of 1/27/11. Director has screened 1 potential replacement candidate and a 2ⁿ potential candidate will be screened. Director will provide recommendations to Mr. Coyle regarding future action with either candidate
- All other positions are currently filled

2. Mental Health Therapist Deb Murtha recently completed a week long training in Georgia regarding

trauma

treatment and the military; Deb also recently received her Trauma Certification from University of Buffalo.

Deb will also begin an Anger Management Group at the clinic, for adults

3. Intensive Case Manager Anne Valentino has launched a lunchtime 25 minute workout for Clinic staff as part of the SHAPE program
4. The Clinic received a passing grade in our recent Workplace Violence Audit on January 14th
5. Director and Karen Tremmer, Director of Chances and Changes attended a Community of Caring meeting in Bath on January 6th as a step toward joining that CoC. A requirement is to have completed a point in time study regarding the homeless in Livingston County specific to the date of January 26th. Livingston County will be formally approved to become a member of this CoC this Spring at the next full membership meeting
6. A peer run group has emerged from the closing of the DePaul Clubhouse. They will be meeting twice per month at the Goodwill Community Center in Geneseo, and twice per month at the Zion House in Avon. They are receiving some guidance from the Mental Health Association and this Director will be attending the meeting on February 3rd. The inaugural meeting hosted 18 consumers.
7. Director will be assuming the day to day responsibilities of the Deputy Director, including the clinical supervision of therapists, until a replacement is found
8. Mental Health Services Coordinator Laura Canne will facilitate a CAFAS (Child and Adolescent Functional Assessment Survey), along with Maria Worth from Hillside, on February 18th. Only individuals who have been trained and certified may fill out a CAFAS, which is a requirement for referral to the Child and Adolescent SPOA (Single Point of Access). Thus far, they have trained over 150 individuals, representing schools, agencies, and other providers of children's services
9. Kidstart has moved to their new facility. An open house will be announced at a later date They have also produced a 6 minute video featuring Don Alhart as part of their capital campaign
10. The ARC will be conducting a community needs survey beginning in February as part of the State planning process
11. CASA updates will be given during their presentation on this date

CENTER FOR NURSING AND REHABILITATION- FRANK BASSETT

Pre-approved Informational Item(s) To Be Reported

1. MEDICAL MODEL ADULT DAY HEALTH CARE (ADHC)
 - The agreement to provide Medical Model ADHC to the Department of Veterans Affairs is expiring 01/31/2011. Requesting Committee consent to exercise option to renew for the period 2/1/11 to 1/31/12. There were zero VA registrant days under the previous contract.
 - The ADHC Program has seen increased utilization in recent years, utilization for 2010 was still under 50% of capacity:

<u>Year</u>	<u>Registrant Days</u>
2005	1836
2006	2079
2007	2102
2008	2092
2009	2261
2010	2472

F. Bassett stated there were zero VA registrant days under the pervious contract, but requested permission, to extend the agreement for one additional year. He indicated that transportation is a critical link, which prevents the program from serving the Veterans' population. He added that program staff has done a good job to manage utilization of the program of those currently enrolled. The County Attorney advised that the Committee be made aware of the option to renew this agreement. The Committee authorized the one-year renewal of this Agreement. F. Bassett reported that by the end of 2011, we have to achieve 95% utilization of the program for reimbursement purposes.

F. Bassett reviewed the RUG Analysis and Therapy Analysis Part B Billable Services (on file). F. Bassett indicated on average there are 19 clients participating in the rehab services.

F. Bassett explained that last month he talked about managing the injured workforce and he reviewed a memorandum (on file) explaining the process for monitoring progress of an injured worker absent from the workplace. The Administrative Secretary is responsible for sending a letter to the employee explaining the claim management process and once a month contacting each employee asking the series of questions outlined in the memorandum on file. He added that an ergonomic consultant would be observing staff for one full day to provide insight on how to prevent injuries.

Mr. Schuster stated that F. Bassett mentioned that 19 residents are participating in the rehab services and he asked how many can the program handle and questioned whether the Physical Therapist/Occupational Therapist could handle the load. F. Bassett explained he had a meeting with the Director of Rehabilitative Services and he and Barb Keefe will be developing a benefit analysis to determine whether it would be beneficial to add a therapist.

F. Bassett stated another program that will soon be instituted will be an independent fitness center for residents. A 12 x 16 area will be provided in the physical therapy center and equipment is on order for the residents to use independently.

Informational Item(s) Written Only

1. Reports - Budget Variance, Census, Absenteeism & Mandation, Agency Use, Report Card
2. OMIG LTC Program Audit – The period of review spans June 1, 2006 to May 31, 2010. All records associated with the Medicaid Long Term Care Payment Review being conducted by the Office of Medicaid Inspector General were submitted on January 14. No timeframe for agency response has been conveyed.
3. Consulting Services to Therapy – Rehab Resources provided three days of consulting services in December and again in January. Results demonstrate that the average Rehab Resource Utilization Group rate increased from \$348.98 in November to \$396.23 in December. Rehab Resources helped increase the rate by \$47.25/day in the first month. The proposal submitted by Rehab Resources indicated a \$55 increase is anticipated. First month results were very promising.
4. Electronic Health Record – Staff training for the Nurse Aide Module is scheduled for January 31st – February 2nd. Staff will have a three-week phase in period before the system is made live approximately March 1st. Subsequent software introductions will include eMAR, Computerized Physician Order Entry and eProgress Notes for all disciplines.
5. Dietary Services – Greg Hall, Regional Director of Operations for Morrison Senior Dining has submitted an Action Plan for correction of outstanding performance issues within the dietary department. A copy of the Plan will be distributed at the Committee meeting. Issues are principally related to production procedures, portion quantities, ordering procedures to maintain par levels of stock and customer service. Effective January 31st, Peter Walsh will join our contract nutritional services provider, Morrison Senior Dining, as Director of Dining Services. Peter has worked most recently as Director of Food and Nutrition at the Fairport Baptist Home since 2005. He has a Master of Science in Service Management and Chef trained in Culinary Arts at Johnson & Wales University. Wade Keenan, former Director, will remain with the department in a new role, Assistant Director of Dining Services. Peter will attend Food Committee meetings on each Neighborhood throughout the month of February and will visit each dining room to introduce himself. I believe his experience, passion and leadership ability will help the dietary team deliver a superior dining experience.
6. Red Cross Blood Drive – The Center conducted a blood drive on January 21 and met a goal of 26 donors

DEPARTMENT OF HEALTH - JOAN ELLISON

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: CLARK PATTERSON LEE ASSOCIATES, UPSTATE HOME CARE, PRALID, UNLIMITED CARE INC., NYS DEPARTMENT OF HEALTH, GENESEE VALLEY HEALTH PARTNERSHIP

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Health, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Clark Patterson Lee Associates 205 St. Paul Street, Suite 500 Rochester, NY 14604 For: Consultant and Professional Engineering Services	1/1/11-12/31/12	\$50.00/hr

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
Public Water Supply Enhancement Grant	Up to 64%	Yes X	No

Director's Comments: This contract is for the review of applications for public health engineer-related duties as required. This Agreement may be renewed for additional terms of one (1) year by mutual consent of both parties under the same terms and condition.

Upstate Home Care 7506 State Route 5 Clinton, NY 13323-7991 For: Medical Equipment and Supplies	1/1/11-12/31/12	Per Rate Sheet
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<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
Various Insurance Sources	Varies by payer	Yes X	No

Director's Comments: This contract is a two-year extension on an existing contract and is for Medical Equipment and Supplies for the patients in the CHHA and Hospice Programs.

Pralid 2 Townline Circle Rochester, NY 14623 For: Home Health Aide Services for patients of CHHA and Hospice	1/1/11-12/31/11	\$19.00/hr
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<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
Various Insurance Sources	Varies by payer	Yes X	No

Director's Comments: This contract will provide patient Home Health Aide care for the CHHA and Hospice Programs. The rate is \$19.00/hr, \$19.00 visit not home and \$25.00/hr holiday.

Unlimited Care, Inc. 222 Bloomingdale Rd., Suite 402 White Plains, NY 10605 For: Home Health Aide Services for patients of CHHA and Hospice	1/1/11-12/31/12	\$20.36/hr
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<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
Various Insurance Sources	Varies by payer	Yes X	No

Director's Comments: This contract will provide patient Home Health Aide care for the CHHA and Hospice Programs. The rate is \$20.36/hr, \$20.36/visit for not home, \$25.36 Holiday, and \$25.36/visit for not home Holiday.

NYS Department of Health Div. Family Health, Fiscal Unit Room 878, Corning Tower Bldg Empire State Plaza Albany, NY 12237-0657 For: Comprehensive Family Planning and Reproductive Health Services	1/1/11-12/31/15	\$423,504
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<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
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NYS Department of Health	0%	Yes	X	No
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Director's Comments: This contract will provide low cost/no cost reproductive health care. This funding is for Year I of 5 years and includes \$58,432 for cervical cancer vaccine and \$11,479 for emergency contraception.

Genesee Valley Health Partnership 1/1/11-12/31/11 \$20,000
 PO Box 545
 Dansville, NY 14437
 For: Improved Health Status

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>		
LCDOH-\$20,000 (\$7,200 NYS Aide-Article 6)	\$12,800	Yes	X	No

Director's Comments: This contract will provide financial support for the Second Step Violence Prevention Program.

Mr. Yendell commented on Clark Patterson Lee only charging \$50 per hour. J. Ellison explained that prices came in at \$95 per hour and this price was negotiated with Clark Patterson Lee. The County Administrator stated that Clark Patterson Lee has worked for the County a very long time and we know what we are getting with them.

MOTION: Mr. Moore moved and Mr. Cosimano seconded to authorize the foregoing contracts. Carried.

2. APPOINTING MEMBERS TO THE LIVINGSTON COUNTY BOARD OF HEALTH – DOUGLAS J. MACKENZIE AND J. PETER YENDELL

RESOLVED, that the following members are hereby appointed to the Livingston County Board of Health for the terms designated:

Name	Address	Rep./Title	Term
Livingston County Community Board of Health			
Douglas J. MacKenzie, Au.D., CCC-A	670 Seminole Ave., Geneseo, NY 14454	Member	1/1/11-12/31/16
J. Peter Yendell	7447 College St., Lima, NY 14485	Member-Supervisor	1/1/11-12/31/11

Dated at Geneseo, New York
 February 9, 2011
 Human Services Committee

J. Ellison provided a brief description of Douglas J. MacKenzie's background and circulated his resume for review. D. MacKenzie will be replacing Nick Schiavetti, Ph.D. whose term expired 12/31/10.

MOTION: Mrs. Donohue moved and Mr. Moore seconded to authorize the foregoing resolution. Carried.

Pre-approved Informational Item(s) To Be Reported

1. DISCUSSION OF ENVIRONMENTAL HEALTH FEES

J. Ellison indicated that last month the Committee briefly discussed environmental fees and tabled the matter until this meeting. J. Ellison distributed a spreadsheet entitled 2011 Projected Environmental Health Price Increases Analysis with two options to consider (on file). The Committee reviewed the spreadsheet. J. Ellison explained the rate increase may not give us what is shown because there is not a guarantee that the service would be provided.

Mrs. Donohue indicated she would be in favor of Option 2 and Mr. Schuster stated he is opposed to a 10% increase across the board.

The County Administrator indicated that Option 1 could be considered at this time and in six months we could do an analysis to determine our actual costs.

MOTION: Mr. Schuster moved and Mr. Moore seconded to amend the environmental fees effective March 1, 2011 pursuant to Option 1. Carried.

2. DISCUSSION OF CHHA FINANCIAL/ORGANIZATIONAL PERFORMANCE AND FUTURES

The County Administrator stated there is a transition of counties operating Certified Health Home Agencies (CHHA) and within the last two years the counties of Orleans, Ontario, Cayuga and Genesee have privatized their CHHA's and there are currently probably four to five counties with active RFP's out there or in consideration. He explained he has heard a few comments of people wondering how we are financially performing and he thought it would be good for the Director of Public Health to review some of the statistics and demographics associated with the CHHA.

J. Ellison explained that CHHA's have been suffering across the State particularly in the public sector CHHA's have not been functioning in the black. CHHA's provide acute and preventive services and the majority of clients are over 65 years of age. Younger clients may be seeking rehabilitative services due to a joint replacement or major accident requiring home care. CHHA keeps people in their home and is considered a safety net program. Clients may or may not have insurance. J. Ellison explained a story relative to a young child with leukemia and the services that would have been provided through a private CHHA versus Livingston County's CHHA.

J. Ellison distributed and reviewed the History of CHHA (on file).

J. Ellison stated that Jack Venesky has been provided Medicare Cost Reports for the past seven years and he has indicated we are doing the best to be cost effective. She explained we have had three Director of Patient Services in the last four years and this has created some deficiencies. She added that since May 2010, Prudence King, the current Director of Patient Services, has made strides in improving the program and specifically has increased referrals, visits and revenues but not yet enough to make up for the months prior to her hire date. She reported that in January 2010 we brought in \$88,000 and January 2011 was \$156,000.

J. Ellison distributed and reviewed the following handouts:

- Liv. Cty. DOH CHHA Referral and Visit Trends 2005-2010
- Physicians survey
- National Survey Results for LCDOH CHHA
- CHHA Staff

J. Ellison indicated that if we were to sell the CHHA, we would have layoffs and those persons would have bumping rights into other divisions of the Department of Health. Many steps would have to be taken such as sending out a RFP, getting proposals back, making sure we have staff that would stay until the transition would take place, submit a request for a license for other billing purposes. This entire process would probably take 18-24 months. J. Ellison stated she continues to support the current Director of Patient Services and they are trying very hard to get referrals and to get the word out there to increase our revenues.

The County Administrator indicated that last year the State of New York took out \$300,000 for CHHA and Hospice. Overall we will likely see a net direct costs for 2010 somewhere in the range of \$130,000-\$150,000, which is less than what was budgeted. He added there are always indirect costs that could adjust that total cost to \$300,000-\$350,000.

Mr. Yendell asked if revenues are expected to increase as a result of the initiatives made by the Director of Patient Services, and J. Ellison responded yes—the more referrals the better chance for more revenues. She explained it really depends on the referral system and it has been a challenge getting the hospitals and other referral sources to provide the patients with the option of going to Livingston County CHHA or another

8. EMS- ALS continues to provide services; recruitment to fill several vacancies is underway. BLS for York-Cuylerville-Caledonia has moved forward. Interviews for the BLS providers have taken place with additional interviews scheduled. The supplies and equipment for the ambulance have been purchased and the rig is ready for stocking. The PHD met with the Caledonia Town Board to present documentation on the severity of the problem and county plan. Clarification of data was requested and will be provided to the Town Supervisor.
9. Appointment to the Board of Health- The resolution on the agenda appoints Dr. Douglas J. MacKenzie, Associate Professor, Director of the Graduate Program in Speech-Language Pathology to the Board; his resume will be available at the Committee meeting.
10. The activities of SHAPE (employee wellness program) continue with positive response. The 8-week Step Up Program (walk 10,000 steps a day and eat 5 fruits and vegetables a day) was a success with over 250 participating. The SHAPE Committee will sponsor the Step Up program again in February (remember to get your pedometer and sign up with Michele) with the goal of a County 5K walk/run in the spring. Various activities are taking place (yoga, recipe sharing, weight watchers, walking clubs) throughout County Departments.

ADJOURNMENT

Mr. Moore moved and Mr. Schuster seconded to adjourn the meeting at 12:27 p.m. Carried.

Respectfully submitted,

Virginia O. Amico
Clerk of the Board

HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, MARCH 1, 2011
9:30 a.m.

PRESENT: P. Yendell, I. Davis, B. Donohue, D. Cosimano, J. Merrick, I. Coyle

ABSENT: G. Moore

PRESENT AFTER MEETING CALLED TO ORDER: Josh Williams of Genesee Sun, M. Schuster

VETERAN SERVICES- FRANK HOLLISTER

Pre-approved Informational Item(s) To Be Reported

1. Frank reported he went to Arlington National Cemetery on December 10, 11, 12, 2010 and to assist in placing 26,000 wreaths. The trip was sponsored by the Dansville American Legion and they are setting up the same trip for 2011.
2. January and February have been very busy months because veterans have to recertify and the department is involved in assisting the veterans with the paperwork.
3. Even though the overall unemployment rate has dropped to a 19 month low, the jobless rate among young military veterans continues to increase at an alarming rate. The unemployment rate of 9.4 percent in December for the general public compared to the 11.7 percent for veterans, shows the continuing difficulty that young veterans are having finding work in a job market composed primarily of non-veterans.
4. On January 4, 2011, President Obama signed legislation the “streamlined” the Post 9/11 GI Bill. This includes:
 - Paying for on-the-job training, some flight training, apprenticeship training and correspondence courses;
 - Allowing Reservists and Guardsmen to have their time supporting emergencies called by their state governors credited to the time needed to qualify for educational benefits;
 - Providing one-half of the national average for the program’s housing allowance to students enrolled in distance learning;
 - Pro-rating the housing allowance to exclude payments when students are not in class;
 - Allowing students on active duty to receive the stipend for books and supplies;
 - Allowing people eligible for the Post 9/11 GI Bill, but participating in VA’s Vocational Rehabilitation and Employment (VR&E) benefits to choose between the GI Bill’s housing allowance or VR&E’s subsistence allowance;
 - Permitting reimbursement for more than one “license and certification” test;
 - Reimbursing fees to take national admission tests, such as SAT, ACT, GMAT, and LSAT; and
 - Establishing a national cap of \$17,500.00 annually for tuition and fees in a private or foreign school, not including contributions by educational institutions under the “Yellow Ribbon” program.

Frank reported this new GI Bill saves \$300 million dollars.

5. The department is looking forward to moving to Building #7.
6. After the last board meeting, Frank visited the NYS National Guard in Geneseo and their troop will be going to Afghanistan to replace a troop that is already there.
7. Defense officials want to trim \$78 billion in program spending and will begin cutting up to 70,000 Soldiers and Marines in the next five years. This will include 49,000 Soldiers and 20,000 Marines. The Joint Services are preparing for a “flat defense budget” in the coming years.
8. It is definite that Walter Reed has been set for final closure in September 2011. Walter Reed is being replaced with a new Walter Reed National Military Medical Center on the grounds of the National Naval Medical Center in Bethesda, MD.
9. The Department of Veterans Affairs has announced a toll-free National Caregiver Support Line @ 1-

855-260-3274. It is open Monday through Friday, 8:00 a.m. to 11:00 p.m. and Saturday, 10:30 a.m. to 6:00 p.m. Each VA medical Center will have a Caregiver Support Coordinator who can locate local assistance tailored to the veteran's unique needs/situation.

10. Over 3,500 troops from Ft. Drum will be deployed in the next few months. Information is available for those who would like to "Adopt A Platoon". The most recent information I have received indicated that there were still approximately forty platoons, thirty men each, in need of adoption. My small Legion Post in Warsaw has adopted a platoon and we are going to Ft. Drum on March 4th to meet these men, participate in some of their training, have lunch with them and attend their deployment ceremony. We will provide them with packages, write letters, e-mail, etc. Anyone in Livingston County who would like to "Adopt A Platoon", can contact my office for information.
11. Frank reported that on Saturday, March 5, 2:00 PM – 4:00 PM he will be going to the Dansville American Legion to present a shadow board, which will include a Bronze Star to a deceased veteran's family.
12. Frank reported that recently the American flag was flown at half-staff because a Marine from Jamestown was killed and he was in Frank's son's unit. He indicated he is hopeful that his son will be home in March.

Josh Williams of the Genesee Sun entered.

The County Administrator introduced John Williams to the Human Services Committee and explained he is the owner and reporter of the Genesee Sun that is an Internet newspaper. He added that Josh intends to begin attending committee meetings. He encouraged the Supervisors to check out the Internet site.

DEPARTMENT OF SOCIAL SERVICES- SANDY WRIGHT & DENISE BENTLEY – TRANSPORTATION BROKER

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES: COUNTY OF STEUBEN

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Social Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
County of Steuben	1/1/11-12/31/11	\$16,875.00

3 East Pulteney Square
Bath NY 14810

For: Non-secure detention for children who are remanded to non-secure detention facility by the Livingston County Family Court.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
Federal for IVE – State Foster Care Block Grant	25-50%	Yes	X No

Director's Comments: Guarantee 1 bed for 75 days @ \$225/day.

Commissioner Wright reported we were paying for 250 days in the past and now we are down to paying for 75 days because the usage has decreased. The State is still paying for a portion of this cost.

Mrs. Donohue questioned what is the local share based on and the Commissioner responded it is based on the child's family income.

MOTION: Mr. Merrick moved and Mrs. Donohue seconded to authorize the foregoing contract. Carried.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF

SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICE: LIVINGSTON AREA TRANSPORTATION AUTHORITY SERVICES, INC. (LATS)

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Social Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Livingston Area Transportation Authority Services, Inc (LATS) 4390 Gypsy Lane Mt. Morris, NY 14510 For: Transportation Services	4/1/11-3/31/12	

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>		
Federal/State Medicaid	MA Cap: approx 15%	Yes	X	No

Director's Comments: For Services provided by LATS for the Senior Nutrition, Adult Day Health Care, and the Medical Shuttle. Rates – Medical Shuttle - \$3,258/month, Senior Nutrition - \$1.27/one way trip, Adult Day Health Care - \$14.10/one way, \$28.20/round trip.

Mr. Schuster entered.

Commissioner Wright explained that Denise Bentley negotiated the amounts noted above and wanted her to explain. D. Bentley explained that RGRTA was requesting an 8% increase and she negotiated a counter offer for the Senior Nutrition and Medical Shuttle routes.

The County Administrator asked what do we see for trends in the transportation area, and D. Bentley responded the ridership for the medical shuttle is holding steady and actually increasing a little.

MOTION: Mr. Davis moved and Mr. Cosimano seconded to authorize the foregoing contract. Carried.

Pre-approved Informational Item(s) To Be Reported

1. PROTECTIVE SERVICES FOR ADULTS

S. Wright provided and reviewed data regarding definitions of Adult Abuse, the services provided in 2010 including numbers served in various towns, and a variety of case examples (on file). She indicated this is an area that staff put a lot of effort into and do not get much attention. She added that Adult Protective services work with all different age groups from 18-95. The total number served in 2010 was 258 and the majority of cases referred came from Dansville. S. Wright reviewed three different cases that Adult Protection served. S. Wright informed the Committee that she is currently the Guardian for seven people in Livingston County, which includes the responsibility of handling their money.

S. Wright also distributed a handout outlining the Food Resources in Livingston County so the Supervisors could post this in their town (on file).

The County Administrator stated that he and Sandy have been working on obtaining funding for Youth Court and Sandy has uncovered a mechanism through State monies that might be available with a 62% local match. He indicated they are exploring this possibility but it does look promising.

Informational Item(s) Written Only

1. Status Reports
 - a. Statement of Appropriations, Expenditures & Balances (Monthly) (Year End 2010 & January)
 - b. Employment – Entries Into in Order of Hire (Monthly) (January)

Name of Employer	Town or City	# of Hires	Category & Status	Hours per Wk.	Part-time Full-time	Hourly Wage	Job Title
HCR	ROCHESTER	1	FA APP.	40	FT	10.00	HOME P
MORGAN ESTATES	GENESE0	1	FA APP.	38	FT	7.75	AIDE HEALTH CREW
MCDONALD'S	GENESE0	1	SN APP.	35	FT	7.25	MEMBE
LAKEVILLE EXEMPT CLUB	LAKEVILLE	1	SN APP.	20	PT	8.00	BARTEN
NUNDA SHURFINE	NUNDA	1	FA APP.	18	PT	7.25	DELI WC
STAR HEADLIGHT THROUGH REMEDY	AVON	1	FA APP.	40	FT	8.00	ASSEMB
BELTZ CONCRETE CONSTRUCTION	PAVILION	1	SN REC.	40	FT	10.50	LABORER CHILD C
ANNIE'S ARK	LIVONIA	1	FA APP.	37.5	FT	8.00	GIVER
TABTRONICS THROUGH REMEDY	AVON	1	SN APP.	40	FT	8.00	PRODU WORKE ASSIST.
DUNKIN' DONUTS	DANSVILLE	1	FA APP.	35	FT	7.25	MANAG
KRAFT THROUGH REMEDY	AVON	1	FA REC.	30	PT	8.30	ASSEMB
LIVINGSTON/WYOMING ARC	MT. MORRIS	1	SN REC.	15	PT	7.25	CLEANE
IHOP	HENRIETTA	1	SN APP.	28	PT	7.25	HOSTES MEDICA BILLING
PRACTICE MANAGEMENT	HENRIETTA	1	FA APP.	40	FT	12.00	CLERK
Q'S RESTAURANT & PARTY HOUSE	CALEDONIA	1	SN APP.	40	FT	12.50	GENER. MANAG
DORSCHER AUTOMOTIVE GROUP	HENRIETTA	1	SN APP.	40	FT	8.00	DRIVER
HOMETOWN THRIFT STORE	DANSVILLE	1	FA REC.	35	PT	7.50	CLERK
TOPS MARKET	AVON	1	SN REC.	21	PT	7.50	DELI CL CERT. NURSI
AVON NURSING HOME	AVON	1	FA REC.	16	PT	11.35	ASSIST CREW
WENDY'S	GENESE0	1	SN APP.	15	PT	7.25	MEMBE

Total **20**

Total Number of Clients

	FT	PT	Total
SN Applicants	4	3	7
SN Recipients	1	2	3
FA Applicants	6	1	7
FA Recipients	0	3	3
Total	11	9	20

c. Financial Assistance Program Statistics (Monthly) (January)

Temporary Assistance Cases:

Family Assistance	280
Safety Net	310
Total	590

Medicaid Cases:

Community	3588
Chronic Care	272
Foster Care	131
SSI	1184
Total	5175

Medicaid Individuals (Monthly Premium):

These Individuals are in one of the above Temporary Assistance or Medicaid cases.

Managed Care	4431
Family Health Plus	1127
Total	5558

Food Stamp Cases

3051

Child Care Cases

160

2. Employees hired, resigned or retired in February:

Sandra Morris	Resigned	HEAP Seasonal Examiner	2/1/11	Avon
(Sandra accepted a FT position with Workforce Dev.)				
Nancy Park	Layoff	Temporary Caseworker	2/7/11	Leicester
Lisa Batlle	Hired	HEAP Seasonal Examiner	2/22/11	Nunda
Julie Kirchoff	Hired	Mobile Work Crew Supervisor	2/23/11	Geneseo
(Julie was previous employee at Probation.)				

Interns –

Steve Fugle	MSW Student from The Greater Rochester Collaborative			Services Unit
@Probation	16 hrs/wk. September - May (Livonia)			
Jennie Dixon	SUNY Geneseo Student	Preventive Services	16 hrs/wk.	Jan. - May
(Albany)				
Rita Nilsson	GCC Student	Employment Unit	8 hrs/wk.	Jan. - May
(Groveland)				
Felicia Leibenguth	GCC Student	Employment Unit	8 hrs/wk.	Jan. – May
(Dansville)				

3. HEAP News:

- As a result of increasing oil, kerosene, and propane prices, the amount of the HEAP emergency benefit for all non-utility fuels will increase from \$600 to \$700 for applications filed on and after Tuesday, February 15, 2011. The emergency benefit amount(s) for natural gas and electric heat, as well as for heat related emergencies, will remain the same.
- State HEAP staff announced in their telephone conference that the earliest HEAP closing date is April 15.

DEPARTMENT OF HEALTH- JOAN ELLISON
Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: AVON MEDICAL GROUP OF HIGHLAND HOSPITAL, COORDINATED CARE SERVICES INC. (CCSI), JOHN AND BRIDGET YORK, STERICYCLE

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Health, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Avon Medical Group of Highland Hospital	1/15/11-1/14/13	\$150.00/month

470 Collins St.
Avon, NY 14414

Copy to:
Director of Real Estate
135 Corporate Woods, Suite 160
Rochester, NY 14623

For: Rental Agreement for Reproductive Health Center Clinic Site

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
Reproductive Health Center Grant	0%	Yes	No

Director's Comments: This Rental Agreement provides space for the Department of Health's Reproductive Health Center to provide clinic services to residents in the north end of the County.

Coordinated Care Services Inc. (CCSI)	1/1/11-12/31/11	\$39,640.00
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1099 Jay Street, Bldg. J
Rochester, NY 14611-1153
For: Facilitated Enrollment

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
Family/Child Health Plus	0%	Yes	No

Director's Comments: This is the Facilitated Enrollment Service Agreement to provide Family Health Plus and Child Health Plus programs to the residents of Livingston County.

J. Ellison explained that in July hours will be reduced by one day and the contract reflects this change.

John and Bridget York	4/1/11-3/31/13	\$9,300 Year1
3 Chestnut Ave.,		\$9,300 Year2
Dansville, NY 14437		\$9,300 Year3
		\$9,600 Year4

For: Renewal on lease property for Reproductive Health Center site.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
Title X Grant	0%	Yes	No

Director's Comments: This contract is for the Reproductive Health Center's lease agreement at the 3 Chestnut Ave., Dansville, NY site.

Stericycle	4/24/11-4/23/14	\$40.00/month
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4010 Commercial Ave.,
Northbrook, IL 60062

For: Medical Waste Removal

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
50% Title X Grant; 50% CHHA	50%	Yes x	No

Director's Comments: This contract is for the removal of medical waste for the Reproductive Health Center and Certified Home Health Agency and the cost is split between the two Centers.

MOTION: Mr. Davis moved and Mrs. Donohue seconded to authorize the foregoing contracts. Carried.

2. PROCLAIMING THE WEEK OF APRIL 4-10, 2011 AS PUBLIC HEALTH WEEK

WHEREAS, we as Americans enjoy better health, live in healthier conditions, know more about how to take care of our health, and live longer than any time in the past; and

WHEREAS, public health at the local, state, and national levels use systematic, population-based approaches to:

- Prevent epidemics and spread of disease
- Protect against environmental hazards
- Prevent injuries
- Promote and encourage healthy behaviors
- Respond to disasters and assist communities in recovery
- Assure the quality and accessibility of health services; and

WHEREAS, the Livingston County Department of Health has made great progress in eliminating vaccine preventable diseases, reducing exposure to lead, promoting the use of seat belts and bike helmets, reducing smoking, promoting healthier life styles, reducing obesity, and promoting quality care through its home care agency and hospice programs, clinics, and health promotion activities, now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors does hereby proclaim April 4-10, 2011 as Public Health Week.

J. Ellison explained the focus is on injury prevention and the department is creating activities with their stakeholders and partners.

MOTION: Mrs. Donohue moved and Mr. Schuster seconded to authorize the foregoing resolution. Carried.

J. Ellison announced that the 13th Annual Taste of Livingston County will be held Tuesday, April 5, 2011, 5:30 PM to 7:30 PM at the Genesee River, Mt. Morris. Tickets are \$20 and are available from Joan. Proceeds will be donated to Compeer of Livingston County.

Mr. Schuster stated that the Pro-Act Prescription Cards have been sent out to residents and he questioned whether there would be any outreach to the doctors in the County. J. Ellison responded that representatives will be visiting the local pharmacies and other agencies and she indicated she would look into getting information out to the physicians. She indicated that the four doctors on the Board of Health have been informed.

Mr. Yendell questioned the status of the flu and J. Ellison indicated that doctors are reporting cases of Influenza A, which is primarily those that did not get the flu vaccine. Laboratory tests have confirmed there have not been any cases of H1N1.

Mrs. Donohue congratulated Joan on the department receiving the ACHIEVE Grant (as noted in #3 below).

J. Ellison indicated that the wing in Building #2 that DSS vacated has been vacuumed.

Informational Item(s) Written Only

1. The most devastating news to the Department was the death of Gretchen Coleman, RN on February 17, 2011. Gretchen began employment with the Department in 1984, working in the Certified Home Health Agency. Her patients adored her and couldn't say enough about how she cared for them. For the past several years, Gretchen was the Discharge Planner at Strong Memorial Hospital and Highland Hospital. She arranged for patients to be discharged home to the care of either the CHHA or Hospice staff. Gretchen had planned to retire this spring so that she and her husband could travel. She will be very much missed by her colleagues. Grief counseling was provided through staff from Mental Health. We are most appreciative of their time and expertise to assist us through this difficult time. A Memorial Service was held at 7:00 PM on February 21, 2011, many of her colleagues from the Department (current and former), Strong and Highland Hospitals were present.
2. In November 2010, the NYSDOH reviewed this Department's Public Water Supply program for compliance with NYSDOH rules and regulations. The summary states, "The review shows that since the 2008 Comprehensive Review, Livingston County Department of Health (LCDOH) has made

significant progress in improving its implementation of the Water Supply Program. Most of LCDOH's SDWIS data entry issues have been addressed, and the other program items have either been entirely addressed, or have progressed substantially. You and your staff are commended for the work that has been done. A few minor items and recommendations were identified during the review and are listed below. LCDOH is encouraged to work to correct these issues." Six items were listed that are relatively minor and easily resolved.

3. The Department has just been notified that it has been selected by CDC and NACCHO (Centers for Disease Control and Prevention and National Association of County and City Health Officials) to receive an ACHIEVE Grant. ACHIEVE (Action Communities for Health, innovation, and EnVironmental changeE) brings together leaders from all sectors of a community to build healthier communities by promoting policy, systems, and environmental change strategies that focus on physical activity, nutrition, tobacco cessation, obesity, diabetes, and cardiovascular disease. ACHIEVE communities promote health through such improvements as safe locations for physical activity and increased access to healthy food options such as fruits, vegetables and whole grains at schools, worksites, places of worship and in the general community. The first year (\$15,000) is for planning with the second and third years (\$25,000 each) for implementation. Livingston County was one of 40 counties across the nation selected for this award and one of 10 counties selected to work directly with NACCHO.
4. The Vaccine Safety Grant is moving forward. Questionnaires regarding attitudes about receiving vaccines have been developed and will be distributed to physicians, day cares, and head start programs; a media agency has been selected to assist with the outreach and educational component. The grant ends in July.

CENTER FOR NURSING AND REHABILITATION- FRANK BASSETT

Pre-approved Informational Item(s) To Be Reported

1. TRANSITION PLANNING – Deputy Director of Long Term Care Vacancy

F. Bassett stated that Deputy Director Mark Wheeler has accepted a position at Father Baker Manor in the Buffalo area and the resulting vacancy provides an opportunity to re-evaluate the needs of the organization as it relates to the Deputy role. He indicated he had initially spoke with the County Administrator, Chairman Merrick, Mr. Yendell and Mr. Pangrazio about the need to fill the position and now he is considering other options such as reassigning job duties and the possibility of promoting from within. He asked that he be permitted to evaluate the job duties previously assigned to the Deputy Director for a month or two and come back to the committee with a recommendation regarding filling the vacancy. He indicated he would be assuming all of the direct responsibilities and other responsibilities have been assigned to clerical personnel. He commented that in the four years since the Deputy Director position was created some of the leadership and performance issues have been strengthened with new leadership fulfilling the responsibilities of the Fiscal Director, Director of Nursing, Assistant Director of Nursing and Purchasing Coordinator.

F. Bassett reported he met with over 130 employees last week and one thing they shared is that they wanted Frank to be more visible. He indicated this is something he has missed because the duties of attending resident and staff team meetings were delegated to the Deputy Director and he is happy to take back this responsibility even though it may require longer and stressful days. He indicated that a lot of changes are going to happen in the near future with regard to electronic medical record but in the long term will create more efficiencies for the Center. He is hopeful that he will have a recommendation regarding the position for the Committee in the next couple of months.

F. Bassett indicated we know there will be Medicaid cuts but not really sure how this will all play out in the end. One safety net we have is the IGT funding but he indicated we might have to draw more than expected from fund balance than we intended if significant cuts occur.

Mrs. Donohue asked when Mark Wheeler is leaving and F. Bassett stated March 4 is his last day and stated that

the Center is having a Farewell Tea for him on March 4 from 1:45 PM to 2:45 PM in the Garden of Life room.

Mr. Yendell commented that what Frank is proposing is worth trying and added that when Frank has had enough he needs to know when to holler uncle. Mr. Cosimano concurred that this is the appropriate direction to take.

County Administrator Coyle commented that he and Frank have discussed this proposal and he is in favor of redistributing some of the duties while we determine what we want to do long-term. He indicated that this is a lot on the table and he does not want to put too much on one person's plate. He indicated we must trust our leadership to make the appropriate recommendation.

Informational Item(s) Written Only

1. Reports - Budget Variance, Census, Absenteeism & Mandation, Agency Use, Report Card
2. Independent Fitness Center – A Ribbon Cutting is planned for March 17 at 2 PM in the CNR's Therapy Suite. The equipment in this program area will be available to any resident for independent use at anytime the Therapy Suite is open six days a week. This gym provides residents an opportunity to exercise at their own pace and socialize with others with like interests.
3. Census – The CNR has experienced a protracted period of lowered occupancy that has resulted in extended periods of non-bedhold. An active dialogue with hospital discharge planners is taking place and it appears that most hospitals are experiencing a lower inpatient volume. Staffing in the Transitional Care Unit has been reduced on a shift-by-shift basis according to census in accordance with an existing plan.
4. Potential Medicaid Cuts – The New York Association of Homes and Services for the Aging (NYAHS) has released broad-brush provider specific impact estimates related to the Governor's proposed 2011/12 budget and the corollary impacts for 2012/13. The proposed executive state budget would reduce Medicaid spending by \$5.9 billion in 2011/12 and by another \$9 billion in 2012/13. Specifics of the proposal will not be available until March. Impact estimates were calculated by proportionally allocating the total dollar amount of the reductions across individual providers based on most recently available Medicaid revenue. In effect, the impact estimates below assume that the savings will be achieved by across the board provider cuts. The Medicaid Redesign Team (MRT) recommendations, which will guide the reductions, are not yet known and may or may not rely on across the board cuts. Preliminary estimates of all Medicaid reimbursement cuts the CNR may see, for discussion purposes only, are of the following magnitude:
Adverse Impact to CNR in 2011/12 state budget is projected at \$1,885,000
Adverse Impact to CNR in 2012/13 state budget is projected at \$2,797,000
5. Prescription Drug Procurement Audit – The State Comptroller's office has released a draft report entitled Saving Money on County Nursing Home Drug Purchases. The CNR was among six public nursing homes audited. The audit period encompassed January 1 through November 30, 2009. The County has an opportunity to provide a response to the draft by March 9. The report indicates that Livingston County paid 57% less than the State contract prices for the 30 drugs tested.
6. Electronic Health Record –The Nurse Aide Module will be live March 1st. We will be migrating to its full capacity over a period of three months. The next software to be implemented will be eProgress Notes for all disciplines, disciplines will be trained in this application starting in May.
7. Dietary Services –Effective January 31st, Peter Walsh join the CNR as Director of Dining Services. I am working directly with Peter on production and sanitation issues that need correction. We will be meeting weekly to discuss progress and will be conducting random sanitation and dining service audits together to improve communication and understanding regarding the issues.
8. United Way Campaign - Ends March 4th with a county-worker goal to raise \$30,000. The CNR's goal of \$6,000 has nearly been exceeded under the leadership of Roy Wood and Linda Bugbee. Some of the fundraisers have included permitting staff to cut an inch off department heads ties for \$1, an ugly earring contest and a cutest pet contest. These have raised nearly \$500. Last year the CNR raised \$5,223.
9. National Kidney Foundation's Kidney Walk - will be held at 7 PM on March 25 at the Wilson Ice Arena

on the SUNY Geneseo Campus. Staff will be fundraising and walking for this important event in support of the residents we serve and individuals that have kidney disease and/or are receiving dialysis.

10. Farewell Tea - will be held in the atrium from 1:45 to 2:45 pm on March 4th for staff and residents. Mark has been an outstanding supporter of person-centered care and we wish him success with his new employer.

OTHER – COUNTY ADMINISTRATOR UPDATE

- County Administrator Coyle stated that the County through DSS is working with the Youth Court on establishing a state funding stream through the DSS reimbursement process to use Hillside's donated dollars as the local match. We are also exploring this funding mechanism with Encompass, the after-school learning program in Dansville.
- The Commissioner of Social services Sandra Wright is retiring effective May 31, 2011. The position has been posted with NYSAC, NYSPWA, D&C and Career Builder.
- Today, 3/1/11 is the day that the Governor's Medicaid Redesign Team and the Mandate Relief Commission are supposed to submit their proposals and recommendations.
- On Thursday, 3/3/11 we plan to go live with our Basic Life Support service for York, Leicester and Cuylerville. The Town of York donated one of their ambulances to the County. Caledonia has determined not to participate in this endeavor.
- Pursuant to the Public Officers Law, public officers must live in the County. In the past there have been informal waivers granted to those living outside the County. The County Administrator stated he does not favor granting waivers and recommended that they have to live in the County or the County offer relocation assistance for them to move into the county and not allow any waiver on the residency requirement. Mr. Schuster and Mr. Davis concurred that those people in these types of positions should live in the County.
- The interview team for the Commissioner of Social Services vacancy has been established and the members include: the Human Services Committee, County Administrator Ian Coyle, Personnel Officer Tish Lynn and Director of Public Health Joan Ellison. Applications are due by mid-March. Commissioner Wright will be providing input on the questions and scenarios. The County Administrator intends to begin interviewing the first part of April.

Mr. Merrick commented that we currently have department heads that live out of the county and we have granted waivers in the past. It was noted that there is indeed clear language on this issue in Public Officers' Law and this matter will be discussed at a future Ways and Means Committee meeting.

Mrs. Donohue commented that she was on the interview team for the Mental Health Director and noted that she was not aware of the statute.

ADJOURNMENT

Mr. Davis moved and Mr. Schuster seconded to adjourn the meeting at 10:53. Carried.

WORKFORCE DEVELOPMENT- KEITH MITCHELL

Informational Item(s) Written Only

1. BUSINESS UPDATES:

Livingston County unemployment rate was:

January 2011 – N/A

December 2010 - 8.6

January 2010 – 10.1 %

Center Foot Traffic: These numbers include walk-ins, scheduled appointments, Job Search workshop,

Orientations, and the Job Seekers program (DSS).

January 2011 – 1,528

December – 1,320

2011 YTD –

1,528

2010 YTD – 15,553

2009 YTD – 15,519

2008 YTD –

8,628

There would seem to be no letup in the use of the center resources as January saw the second highest total of users in the past two years. Some of this increase was due to running two “Job Search” workshops in January to keep up with the demand. The “walk ins” to the Center to use the computers and meet with Counselors remains strong and is increasing. The following is an e-mail we received last week:

“John,

Thank you for taking the time with me to stage a "mock interview". I thoroughly enjoyed the process and would recommend all candidates involved in job searches, experience a "live performance". It can be a morale booster and a chance to improve for the actual interview.

As you know, I had the actual interview today. Thanks to your help and guidance, I felt it was a professional meeting and I felt confident I did my best. I will let you know the results.

I am also very impressed with the total services offered by the Office of Workforce Development. Livingston County should be proud of the services you offer.

Sincerely,

Gary L. Waldron”

2. **TEEN RECOGNITION AWARD:** The Youth Bureau/Board received 65 nominations. Of these one nomination was not eligible due to age and there were four youth that were nominated by two different nominators. There will be 60 nominations that will be reviewed by the Youth Board. Although the numbers were down for nominations, upon a quick overview it would seem that the quality of the information that was provided was much better than we have received in recent years. It would seem the Youth Board accomplished its goal of improving the quality of the process.

3. **THE FEDERAL AND STATE BUDGET PROCESS:** In the past the budget processes seemed to be more spread out and we were able to deal with issues without being overwhelmed. This year is significantly different. There are recommendations at the state level that would consolidate funds coming to the Youth Bureau that we use for “Positive Youth Development”, including municipal recreation programs, into a block grant that would be allocated competitively. It is our understanding that if your number of kids in institutional care is low, which ours is, you need not apply. The TANF funds we use for Summer Youth Employment has been zeroed out for summer 2011. This is not new and we often hear at the last minute that it has been put back in the budget. This year could be different, and without these funds we might be able to serve 10-20 youth with WIA funds. But at the same time on the federal level we are also seeing recommendations to reduce or eliminate funding for both WIA and CSBG funding. The recommendation for CSBG is to cut the funding in half and the remaining funds would be made available by responding to and RFP. WIA funds we are hearing anything from zeroed out to 8-10% reductions. This will not be decided until the Senate and the House somehow resolve their fiscal differences. This will be interesting if not painful to watch. We are pretty much in a holding pattern to see how this “Perfect Storm Budget Process” unfolds. In the mean time we are working out various contingencies so we will be prepared to go in whatever direction the outcomes dictate.

4. **DUAL CERTIFICATION TRAINING:** We will be accepting applications the first part of March for the Home Health Aid/Nursing Assistant training provided by Finger Lakes Community College. We are planning the use CSBG and WIA funding to cover the tuition cost. Applicants must be income eligible to be accepted into the program. CSBG stimulus funding was used for the last two classes and WIA funding has also been used in the past to fund these classes. A vast majority of the students receive their certifications and have found work, often at the CNR. We are collaborating with the CNR and Department of Health in putting this class together that will run in May.

Upcoming events:

JSEC/Workforce Workshop	
“Pre-Employment” Assessment Tools	March 30 th
Teen Recognition Award Banquet	April 27 th
Annual Job/Career Fair	May 11 th

MENTAL HEALTH- GAIL LONG

Informational Item(s) Written Only

1. Staffing:
 - Deputy Director Position remains open. First meeting of the Interview Committee is set for March 4th at 3 PM.
 - All other positions remain filled
2. Mental Health Services Coordinator Laura Canne co-facilitated a CAFAS (Child and Adolescent Functional Assessment) training for 7 individuals to qualify them to be “Reliable Raters”. A CAFAS is required to be done by a “Reliable Rater” whenever a referral is made to Children’s SPOA. To date, Ms. Canne has trained approximately 70 “Reliable Raters” and has offered several refresher classes.
3. Therapist Deb Murtha and Intern Molly Frank will offer a 12 week adult Anger Management Class beginning February 29th. They will be utilizing an evidenced based curriculum, and workbooks will be provided to the participants to keep.
4. Intensive Case Manager Anne Valentino, and Supportive Case Manager Jessica Spike are co-facilitating monthly social skills outings to children and adolescents that have received skill building services regarding social skills (all are current case management clients)
5. Director has forwarded a proposal to NYSOMH for reinstatement of state Aid related to uncompensated care. Specifically, OMH will consider requests for programs that did not decrease forensic services in anticipation of the loss of State Aide. Livingston County increased and maintained the level of services and so would qualify for consideration of reinstatement.
6. Director met with the other Western Region Directors, as well as representatives from the Conference of Local Mental Hygiene Directors to review proposals for the NYS Medicaid Redesign, the Conferences policy letter regarding this, as well as action plan. The Conference favors BHO’s (Behavioral Health Organizations), with Regional Control.
7. Forensic Therapist Maggi Masci and this Director are reviewing Mental Health procedures, access, forms, and other documentation related to Jail services. This opportunity is being taken in relation to State findings regarding an inmate suicide in the Ontario County Jail whereby the Mental Health Department was cited for gaps in procedures, documentation, and follow up. Maggi is working with Jail staff regarding any adjustments that we believe we will need to make.
8. The Developmental Disabilities Subcommittee has distributed a survey to consumers and providers regarding gaps in services. This will assist in formulating priorities for the County Plan.
9. The ARC will be hosting a Community Services Open House on March 17th from 2-6 at both 21 Chapel Street and 66 Main Street. Refreshments and music will be included
10. Compeer of Livingston County will be the recipient of this year’s Taste of Livingston County. Tickets are \$20.00 and the event will be at the River in Mt. Morris on Tuesday April 5th, at 5:30. This was Compeer’s first application to the process and their reputation has spoken for itself as the recipient chosen.

Respectfully submitted,

Virginia O. Amico
Clerk of the Board

**HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, APRIL 5, 2011
9:30 a.m.**

PRESENT: P. Yendell, M. Schuster, B. Donohue, J. Merrick, G. Moore, I. Coyle

ABSENT: I. Davis, D. Cosimano

PRESENT AFTER MEETING CALLED TO ORDER: W. Wadsworth

OFFICE FOR THE AGING- KAAREN SMITH & DENISE BENTLEY

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY OFFICE FOR THE AGING: LIVINGSTON HEALTH CARE SYSTEMS, SUSAN SCHELL, R.D., GENESEE VALLEY HEALTH PARTNERSHIP, PEERPLACE, LLC

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Office for the Aging, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Livingston Health Care Systems	4/1/11-3/31/12	\$96,050.00

Noyes Hospital
111 Clara Barton St.,
Dansville, NY 14437

For: Community Services for the Elderly, and Expanded In-Home Services for the Elderly

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Community Services for the Elderly (state) =\$18,745 Expanded In-Home Services for the Elderly (state) =\$22,000 Noyes Local Match = \$19,905 Participant Contributions = \$35,400		Yes x No

Director's Comments: Funds the purchase of personal emergency response units for the EARS/LIFELINE Program recent changes in EISEP regulations now allows the ability to fund the monthly cost of maintaining a unit in the home of an EISEP participant at the same fee rate they pay for their non-medical aide service. This is often much less than the \$44.00 monthly regular charge. This ancillary service is targeted at low income seniors.

Susan Schell, R.D.	4/1/11 – 3/31/12	\$24,960.00
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3408 South Main Street
Warsaw, New York

For: Registered Dietician services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Title IIIC1 (federal) =\$864 Title IIIC2 (federal)=\$6372 TitleIIID (federal) = \$3987 Congregate Services Initiative (state)=\$2434 Supplemental Nutrition Assistance Program (state)=\$6040	\$5263	Yes x No

Director's Comments: Funds mandated register dietitian services for the Senior Nutrition Program including menu monitoring, nutrition counseling and nutrition education.

Genesee Valley Health Partnership	10/1/10 – 3/31/12	\$77,233.00
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P.O. Box 545
Dansville, N.Y. 14437

For: Monitoring and maintenance of the NY Connects Program, ABVI call center and transitional case management services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
NY Connects (state) =\$77,233 Expanded In-Home Services for the Elderly(state)=\$30,000	NA	Yes x	No

Director's Comments: Funds monitoring and maintenance of the NY Connects information and assistance website and call center, completion of required data reports, collection of information and publication of the 2011-2012 HELPSOURCE: Health Resource Guide for Livingston County, and transitional case management services; helping those 65+ locate in-home services upon discharge from hospital emergency rooms.

PeerPlace, LLC 4/1/11 – 3/31/12 \$13,437.00
 300 Main Street, suite 4-205
 East Rochester, New York
 For: Web-based data service that meets State and Federal reporting compliance

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
Title IIIC (federal) = \$12,094	\$1343	Yes x	No

Director's Comments: Funds web based data services that meet state and federal reporting compliance.

K. Smith reported that the first contract funds the purchase of personal emergency response units for the EARS/LIFELINE Program. Recent changes in EISEP regulations now allows the ability to fund the monthly cost of maintaining a unit in the home of an EISEP participant at the same fee rate they pay for their non-medical aide service. We saw people giving up their life line units because they could not pay the \$44 a month fee. She further explained that the local match is provided by Noyes Hospital. She stated that there are approximately 800 individuals enrolled now.

She explained that the next contract funds mandated register dietitian services for the Senior Nutrition Program including menu monitoring, nutrition counseling and nutrition education. It was very busy last year and we saw over 600 people and helped them with nutrition. The contract is also for menu monitoring with Morrison's.

K. Smith stated that the Genesee Valley health contract funds monitoring and maintenance of the New York Connects information and assistance website and call center, completion of required data reports, collection of information and publication of the 2011-2012 HELPSOURCE: Health Resource Guide for Livingston County, and transitional case management services; helping those 65+ locate in-home services upon discharge from hospital emergency rooms. When people are taken to hospitals case managers are notified and they visit within in two weeks to make sure the individual gets the services they need.

The last contract funds web based data services that meet state and federal reporting compliance. She further explained that this program is much more efficient and easier to use- making training new people on the system much easier. Once connected, the client can be entered into the system and from there you can see what services they received from the OFA and makes sure their information is entered into the system before they are discharged.

MOTION: Mr. Schuster moved and Mrs. Donohue seconded to approve the foregoing contracts. Carried.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY OFFICE FOR THE AGING: ARC OF LIVINGSTON COUNTY

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Office for the Aging, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
ARC of Livingston-Wyoming County 18 Main Street Mt. Morris, New York 14510 For: Assisted transportation Services	4/1/11-3/31/12	\$4,605.00

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>	
NYS Transportation Grant	NA	Yes	No

Director's Comments: This contract between Livingston County Department of Social Services, Livingston County Office for the Aging and ARC of Livingston County to provide non-emergency assisted transportation medical appointments to Livingston County residents. The contract will reimburse DSS at the rate of (.55) per mile for transportation services provided. The contract agrees to reimburse ARC (\$1.20 per mile for assisted transportation services. No individual is refused service because on inability to pay for the service. Passengers are asked to contribute as follows: For trips up to 15 mils round trip = \$7.00; for trips between 15 and 35 miles round trip = \$10.00; for trips between 36 to 55 miles round trip = \$17.00

Denise Bentley reported that this contract is through Livingston ARC and the Office for the Aging to provide non-emergency assisted transportation medical appointments to Livingston County residents. Kaaren has provided \$4,605 to the program to be used as a match for the freedom grant, which is a federal grant provided by Livingston Wyoming ARC. K. Smith added that these people are going through very tough treatments, like dialysis, and the drivers are becoming a support. G Moore added that he has seen drivers and how much they help the individuals in and out of the buildings; some could just sit there, but they are assisting.

D. Bentley then reviewed some evaluations they had received showing how pleased residents were with the services they received.

MOTION: Mr. Moore Moved and Mrs. Donohue Seconded to approve the foregoing resolution. Carried

Informational Item(s) Written Only

1. Advocacy Efforts: Much time has been spent advocating for the continuance and restoration of funds on the state and federal level. Statewide, we are concerned about the proposed changes in the EPIC pharmaceutical program that has helped so many seniors when they have reached the Medicare “Doughnut Hole”. Efforts continue to save this program. Advocacy efforts to restore the NY Connects funding have been successful at this printing. The Corporation for National Service which funds the Foster Grandparent Program, RSVP and Senior Companion Program face the most serious threats of elimination from the federal budget. We will not know the effect of the federal decision until April 8th. We have engaged schools and seniors in contacting our federal legislators.
2. State reorganization: The Governor’s Spending and Government Efficiency Committee (SAGE) Steering committee has proposed the establishment of an Office of Continuing Care that will include separate but coordinated offices for the New York State Office for the Aging and Office of Long Term Care. The position NYS Director of the Office for the Aging will be remain as a cabinet position as the SAGE Commission and the Governor have recognized the importance of the NYS Office for the Aging.
3. The Consumer Protection for the Elderly Program held on March 9th was a great success. 60 individuals attend to hear important information on consumer protection from County District Attorney, Tom Moran, Deputy Phyllis Appelin from the Livingston County Sheriff’s Department community Policing Division, and U. S. Postal Inspector, Mickey Mann.
4. Trained, student volunteers under the supervision of Assistant Professor, Sharon Bossumg from SUNY Geneseo have provided 87 individuals with tax assistance through the Volunteer Income Tax Assistance Program (VITA). This continues to be a successful collaboration with the Office for the Aging for over 20 years.
5. The Director has been invited to participate on the federal “think group” initiative to investigate opportunities for respite in the Greater Rochester Area. This study is being facilitated by Lifespan (Rochester, New York). Participation is by call conferencing. This first task is to survey regional counties for the types and availability of respite services. Next step will be look at how to address the gaps in respite services.

DEPARTMENT OF HEALTH- JOAN ELLISON
Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: NEW YORK STATE DEPARTMENT OF HEALTH, MARIA BENZONI

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Health, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
New York State Department of Health	10/1/10-9/30/11	\$37,971.00
Div. Family Health, Fiscal Unit		
Donna Hoinski, Health Program Adm.		
ESP, Corning Tower, Room 878		
Albany, NY 12237-0657		
For: Childhood Lead Poisoning Prevention Program		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
New York State Department of Health	0%	Yes	No

Director's Comments: This contract is a renewal of our Lead Poisoning Prevention Grant.

Maria Benzoni	1/1/11-12/31/15	Per NYS Reimbursement Rates
PO Box 31		
Geneseo, NY 14454		
For: Approved Provider of Early Intervention & Medical Social Work Services		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
Various 3 rd party payers/ NYS Aide	Varies by payer	Yes	No

Director's Comments: This is a contract for Special Education and Social Work Services for children in the Early Intervention Program. Payment is according to the Reimbursement Rates set by the State of New York.

J. Ellison reported that this is a renewal of a contract with the State Department of Health for lead poisoning prevention and the second contract also is a renewal and is with Maria Benzoni for special education and social work services for children in the Early Intervention Program. Payment is according to the Reimbursement Rates set by the State of New York.

MOTION: Mr. Schuster Moved and Mr. Moore Seconded to approve the foregoing contracts. Carried.

2. AUTHORIZING THE PUBLIC HEALTH DIRECTOR OF THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH TO SIGN A CONTRACT WITH THE COMMISSIONER OF THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES

RESOLVED, that the Public Health Director of the Livingston County Department of Health is hereby authorized to sign the following contract with the Commissioner of the Livingston County Department of Social Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

Contractor
Livingston County Department of Social Services
 1 Murray Hill Drive
 Mt. Morris, NY 14510
 For: Early Intervention Cooperative Agreement

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
Medicaid/New York State	0%	Yes	No

Director's Comments: This Agreement is for transportation and administrative costs for services rendered on behalf of participants of the Early Intervention Program. There is no established term, the Agreement begins at signing and stays in affect until terminated by one of the parties.

J. Ellison stated that this is for transportation and administrative costs for services rendered on behalf of

participants of the Early Intervention Program.

MOTION: Mr. Moore Moved and Mr. Merrick Seconded to approve the foregoing contract. Carried.

3. PROCLAIMING THE WEEK OF MAY 6-12, 2011 AS NURSES WEEK

WHEREAS, the delivery of the best quality nursing care to all residents is the function of the Livingston County nursing staff; and

WHEREAS, the Livingston County Board of Supervisors salutes the LPNs, RNs, Nurse Practitioners, MSNs, and Nurse Administrators for their leadership and contributions to the health care of Livingston County residents; and

WHEREAS, the nurses in “our neighborhoods” are employed in a variety of areas where their expertise in community resources, skilled nursing, and specialized services are utilized; and

WHEREAS, the Adult Day Health Care, Center for Nursing and Rehabilitation, Home Care, Hospice, Immunization Clinics, Livingston County Jail, Mental Health, Office for the Aging, Prevent Team, Strong Memorial Hospital, WIC Program, and the Reproductive Health Center, are the “neighborhoods” where nurses provide care to children, adolescents, adults, seniors, the sick, and the terminally ill; now therefore be it

RESOLVED, that the Livingston County Board of Supervisors recognizes the contributions of the Livingston County’s nursing staff, and does hereby proclaim the week of May 6- 12, 2011, as Nurses Week.

MOTION: Mr. Donohue Moved and Mr. Schuster Seconded to approve the foregoing resolution. Carried.

4. PROCLAIMING THE WEEK OF MAY 15-21, 2011 AS EMERGENCY MEDICAL SERVICES WEEK

WHEREAS, the Emergency Medical Services community in Livingston County volunteers many hours to save lives and minimize the effects of unforeseen injuries; and

WHEREAS, EMS services are available 365 days a year; now therefore be it

RESOLVED, that the Livingston County Board of Supervisors does hereby declare the week of May 15- 21, 2011 as Emergency Medical Services Week in Livingston County to honor EMS personnel, techs, nurses, and physicians who serve their community through ambulance corps and in the Emergency Rooms in Livingston County.

MOTION: Mrs. Donohue moved and Mr. Schuster seconded to approve the foregoing resolution. Carried.

5. ADOPTING THE LIVINGSTON COUNTY SANITARY CODES

RESOLVED, that the Sanitary Codes for the County of Livingston are hereby approved and adopted.

Please see Attached information.

J. Ellison reported that County Attorney David Morris stated that we would like to introduce this as a Local Law at the April 13th Board of Supervisors meeting and hold the Public Hearing at the April 27th meeting. She handed out copies of the revisions of the code (on file) and added that this will be approved by the Board of Health prior to the Board of Supervisors meeting.

MOTION: Mr. Moore Moved and Mrs. Donohue Seconded to introduce this local law at the April 13, 2011 meeting and to schedule a public hearing. Carried.

J. Ellison handed out information on the estimated impact of the New York State budget on the department of health 2011 budgets (on file). She stated that it is just a snap shot- as they do not have all the details on the effects of the budget.

Informational Item(s) Written Only

1. Eighteen (18) restaurants will be participating in the 13th Annual Taste of Livingston County. If you haven't purchased your ticket, please do so as soon as possible. Proceeds will go to Compeer.
2. A second grief session was provided to staff to discuss the death of their colleague. We are most grateful to Gail Long and her staff for providing their support and expertise to help us through this difficult time.
3. A support session was provided to staff that provided services to the family of the infant who died in the Mt. Morris fire. Again, our sincere thanks to Gail Long and her staff.
4. The Department has been invited to participate in the Child Birth Education Classes held at Noyes Hospital. The focus is to promote breastfeeding for the participants and to provide information on services provided by the Department, specifically WIC and the Community Health Worker Program. The agreement is for a six-month period at which time it will be evaluated.
5. The Department conducted an unannounced Preparedness drill to test the County Sheltering Plan on February 23, 2011. The scenario included severe snowmelt and torrential rain resulting in mass flooding and the need to evacuate the community. The drill began at the DOH Operations Center with the DRT (Department Response Team) developing an Incident Action Plan, moving to the Training Center, which served as the 'shelter' and finished with a debriefing. The Northern American Red Cross participated in the drill; the first time the DOH and ARC partnered for a drill. A summary is **attached**.
6. A transition plan is being developed for the transfer of the Weights and Measure's program to Steuben County.
7. Visits and referrals for CHHA remain high; there is still one .5 FTE vacancy and several per diem positions vacant. The new staff, which begins in April, will have several months of orientation before they are ready to assume a complete caseload. The Discharge Planning Vacancy has been filled.
8. The Core Team for the ACHIEVE grant will be meeting on March 31st. The robust group will be charged with developing plans to improve the health of Livingston County residents.
9. By the time you read this, you will have seen the announcement of the Health Rankings by County developed by the Robert Wood Johnson Foundation and University of Wisconsin. Livingston County remains in the top 10 Healthiest Counties in NYS at number 8. While Livingston County was 4th last year, the statistical differences are subtle and not statistically significant, however we are striving to be #1!
10. With the MAPP (Mobilizing Action through Partnership and Planning) process completed (in partnership with the GVHP), the Steering Committee will now develop a Community Health Improvement Plan (CHIP) which addresses the identified health needs through implementation strategies. It is anticipated that the CHIP will be completed by mid-summer.
11. The County BLS program commenced and to date there have been five calls. A complete report will be provided at the meeting.

WORKFORCE DEVELOPMENT- KEITH MITCHELL

Action Item(s) To Be Reported

1. AMENDING RESOLUTION 2010-374 AND AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT (S) FOR THE LIVINGSTON COUNTY COMMUNITY INITIATIVES COUNCIL: CATHOLIC CHARITIES OF LIVINGSTON COUNTY

WHEREAS, resolution 2010-374 authorized various contracts to be signed for Livingston County Community Initiatives Council, and

WHEREAS, resolution 2010-374 referenced one incorrect contract amount necessitating a revised resolution; now therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for Livingston County and the Community Initiatives Council, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Catholic Charities of Livingston County	10/1/10-9/30/11	\$33,000.00
34 East State St.		

Funding Source	Local Share	Budgeted?
Community Services Block Grant	0%	Yes

Director's Comments: The initial resolution only included the new funding of \$5,000.00 and not the total contract amount of \$33,000.00.

K. Mitchell stated that the prior resolution only included the new funding of \$5,000.00 and not the total contract amount of \$33,000.00

MOTION: Mrs. Donohue Moved and Mr. Schuster Seconded to approve the foregoing amendment. Carried

K. Mitchell passed out information (on file) that had to do with the various towns that have recreational programs. He reported that they learned that funding will be cut by 50% for the Youth Bureau. He recommended three years ago to start charging fees for the recreation programs to maintain funding for the Youth Advocacy, and Youth Court programs to fund them at the full level. The table provided represents how much a program might have to charge to make up differences from the lack of funding. What is interesting is that over the last four to five years registration numbers have dropped 30-40%, part of which being the decline in school district enrollment. Our only concern is for families who cannot pay even a minimal fee. We are thinking about making some money available for families who cannot pay the fee. P. Yendell stated that in Lima they have charged a fee for 15 years- they do wave the fee for families that cannot afford it. G. Moore recommended that Keith forward copies to the Board members so they are informed. I. Coyle stated that K. Mitchell communicate the information to the Supervisors with a cover letter and let them know what his recommendation is.

Pre-approved Informational Item(s) To Be Reported

1. REVIEW WORKFORCE DEVELOPMENT ANNUAL REPORT

K. Mitchell passed out information (on file) for his annual report. He stated that the front of the document talks about spending and shows that we received more money in 2010 than in 2009. He said even though that is the case, a good portion of the money had to do with CSBG funds that were carried over that we thought would be used for the summer program in 2009. The next page breaks down the number of people the office has served. He explained that the fist line shows the effect of the LPN training stimulus money. In 2009 there were 90 people in training and when the money went away in 2010 there were only 31 people. If we have more money we can get people into training. He further explained that the cuts in funding have affected the amount of people served in other training areas. If we have more funds we can get people in to training and do good things. The office saw an increase in center foot traffic, breaking last years record with 15,553 people coming through the center and attending workshops.

K. Mitchell then explained the public assistance recap. He stated that they found that people who are looking for work, are finding it. G. Moore asked if he worked regularly with BOCES, and stated that LMC has a lot of pipe contracts with Chesapeake and pipes that are going to Pennsylvania may end up here. We are lacking benders, welders and BOCES has a metal program, is it strong? K. Mitchell responded yes, they still continue to work with BOCES and Mr. Olson, that runs the metal trade class is a top notch welder. He explained that BOCES is also providing students with the option to get their Class A and B CDL licenses.

Informational Item(s) Written Only

1. BUSINESS UPDATES:

Livingston County unemployment rate was:

February - 9.6% January -10.4% February 2010 - 10.4 %

Center Foot Traffic: These numbers include walk-ins, scheduled appointments, Job Search workshop, Orientations, and the Job Seekers program (DSS).

February - 1,495 January - 1,528 2011 YTD -3,095

2. **TEEN RECOGNITION AWARD:** The banquet will be held on Wed. April 27th at the Genesee River Banquet facility in Mt. Morris. Festivities will start at 6:00 PM. The speaker for the evening is a past award recipient, Deputy Sheriff and School Resource Officer Josh Monster.
3. **THE FEDERAL AND STATE BUDGET PROCESS:** We are still very much in limbo as far as knowing how much or if funding will be available for our various programs. Our various associations have advised us that some funding has been restored for summer employment (\$15.5 million means about \$65,000.00 to Livingston County and maybe 50 kids working) and Youth Bureau programs (restoration of \$14 million state wide, not sure of the impact to the county at this time). Nothing will be set in concrete until the budgets are approved. Perhaps by the time we meet in April.
4. **DUAL CERTIFICATION TRAINING:** We have received 50 applications for 16 openings for the Home Health Aid/Nursing Assistant training provided by Finger Lakes Community College. We are planning to use CSBG and WIA funding to cover most of the tuition cost. Applicants must be income or WIA eligible to be accepted into the program.

Upcoming events:

Teen Recognition Award Banquet	6:00 PM	April 27 th
Annual Job/Career Fair	12-3:00 PM	May 11th

MENTAL HEALTH- GAIL LONG

Action Item(s) To Be Reported

1. **AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF MENTAL HEALTH: LIVINGSTON-WYOMING COUNTY CHAPTER NYSARC**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Mental Health, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Livingston-Wyoming County CHPTR NYARC 18 Main Street Mt. Morris, NY. 14454 For Sheltered Workshop Training and Employment.	1/1/11-12/31/11	\$20,000.00

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
NYS	N/A	Yes	No

Director's Comments: The ARC provides training and employment in a sheltered workshop setting to consumers of mental health who would not otherwise be eligible for their services. The ARC reports an increase in demand, thought to be related to the closing of the two psychosocial clubs, whereby consumers are looking for other structured activities to facilitate recovery. These consumers would not be able to function in competitive employment

G. Long reported that last years contract was for \$15,000 which they have not utilized all the funds. She stated that we pay the amount based on a per-unit cost every month and they send us a voucher based on how many units are delivered. She explained that it has become clear that there are more and more people who need this kind of training. It is the best we can do to speculate the increasing trends due to the closing of the two psychosocial clubs; for people who could not participate in competitive employment can work at a sheltered workshop level. Some people that were in the psychosocial clubs could move on to more structured work environments. Due to the closure of both groups those people want to do something more structured in there day and this is the only opportunity available, these individuals with mental health issues that do not qualify through the ARC. We agreed to raise our cap to \$20,000. We may not use it all due to the fact that we are charged on a per-unit cost.

MOTION: Mrs. Donohue Moved and Mr. Moore Seconded to authorize the foregoing resolution. Carried.

County Administrator Ian Coyle thanked Gail and her staff for the council services provided to the Public Health department due to the death of an employee.

Informational Item(s) Written Only

1. Staffing: Deputy Director Position remains open and the interview process is in motion.
Supportive Case Manager is out on Workman’s Compensation until April 4th
All other positions are filled
2. Director attended the annual OASAS Legislative Breakfast on March 18th, which featured the new OASAS Commissioner Arlene Sanchez- Gonzalez as a speaker. The is the first time that an OASAS Commissioner has attended or spoken at this event.
3. Director attended a Community of Planning Workshop with other County Directors on March 24th at Hutchings Psychiatric Center. The purpose was to dialogue about the County data available to planners and the potential uses of the data.
4. Director attended the Kidstart ribbon cutting on march 30th, in celebration of the new facility.
5. Director attended a community transportation forum in Rochester on March 31st
6. Therapist Deb Murtha and Intern Molly Frank have begun their anger Management Group for Adults, which meets on Fridays for approximately 12 weeks
7. Therapists Moine Rogstad and Laura Bligh have met twice with groups of Public Health staff in response to the sudden death of their colleague
8. Therapist Deb Murtha met with several Public Health Staff in response to the death of a consumer that they served
9. Case Managers Anne Valentino and Jessica Spike will begin the process of becoming trained as trainers for in the Common sense Parenting Curriculum. This will enable staff to offer these classes to parents in need of them through self referral, as a court or a DSS mandate. Training begins the week of April 3rd
10. The Developmental Disabilities Subcommittee surveyed consumers, families, and case coordinators regarding gaps in the system. Results indicated a high desire/need for varying types of respite. Improved and additional services related to autism, and a continuing demand for dental services. This information will be utilized in forming the planning for this service area.

DEPARTMENT OF SOCIAL SERVICES- SANDY WRIGHT

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES: THE BONADIO GROUP, CATHOLIC FAMILY CENTER, DONATED FUNDS AGREEMENT & VARIOUS EMPLOYERS

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Social Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
The Bonadio Group 171 Sully’s Trail Pittsford, NY 14534 For: Compliance Consulting Services	1/1/11-12/31/11	\$21,210.00

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>		
Federal/State Medicaid	MA Cap, Approx. 15%	Yes	No	X

Catholic Family Center 87 North Clinton Avenue Rochester, NY 14604 For: Guardianship Services	1/1/11-12/31/11	Various Rates
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<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
AP/DV Title XX	30%	Yes X No

Director's Comments: Provide financial/personal management services for referred adult protective services clients. Tier I case \$300/case, Tier II Case \$300 referral fee and then \$80/hr

Donated Funds Agreement 7/1/11-6/30/12

For: Agreement authorizing DSS to accept donated funds from private sources to provide the local share of Preventive Services.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Youth Court & Encompass	0%	Yes X No

Director's Comments: These donated funds will allow the provision of Preventive Services by the Youth Court and Encompass.

Various Employers 10/1/10-9/30/11

\$12,406.00

For: Transitional Employment Program

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
100% Federal	0%	Yes X No

S. Wright stated that the first contract is with Bonadio for Compliance Consulting Services. The contract term is for one year. I. Coyle explained that this is something Terry Donegan and the Compliance Committee put through Human Services. This is essentially to "train the trainer" so we can do everything internally. This will also help us if we ever get audited. This is for one year to assist us during the transition period.

The next contract is with the Catholic Family Center and is for guardianship services. It oversees cases that she has been appointed guardian. They handle money and go out and do mandated visits. In 2010 we spent \$5,190 and served 6 clients. Currently the Commissioner is guardian for 5 clients, and has budget \$7,500 for 2011.

County Administrator Ian Coyle explained that Youth Court needed funding when the state aid was lost. Internally, Sandy Wright and Ed Erhard, Director of Probation, can speak to the benefit of this program. It is hard to find funding. There are a lot of great programs but there is no available funding. His suggestion was a donated funds agreement. Donated funds come in from not for profits, they donate funds and we use that as a local match. It is a win-win situation. We get money from these State groups and it ends up not costing the County. The agreement says that funds cannot be any public funds; they have to be private funds. He continued to explain that they explored all options to get funding for groups that we think are worthwhile. We get funding and it is not costing the County money.

S. Wright reported that the last contract is for the transitional employment program contract. The State gave us a grant for transition employment where we go to employers in the area and pay certain percentage of their employment for the first six months. It is like a training ground, for 2010 we served 14 people under this program and right now we have two people in the program and 6 people waiting, when the 6 months are up we will enroll them. If after the six months the employee works out they usually end up hiring them.

MOTION: Mrs. Donohue Moved and Mr. Schuster Seconded to authorize the foregoing contracts. Carried.

Pre-approved Informational Item(s) To Be Reported

1. EXTENDED HOURS – DSS has been open from 4:15-6 PM for several years. The need for this service has changed and we are proposing that we discontinue this. More information to be presented at the meeting.

S. Wright explained that she is recommending a change to the department hours. For several years the office has remained open on Tuesday's from 4:14-6PM to enable more people to come into the office to conduct business. Because of all the changes the department has gone through, for example Medicaid and food stamp application being available online; people that used to come in aren't coming in because they don't have to. They are seeing the number of people utilizing this services dwindle. She stated that during a management staff meeting they

determined they would like to suspend that right now because of low usage, and reevaluate it at a later date to see if anything changes.

MOTION: Mr. Moore moved and Mr. Merrick seconded to authorize the suspension of hours. Carried.

Informational Item(s) Written Only

1. **Status Reports (Attached)**

- a. Statement of Appropriations, Expenditures & Balances (Monthly) (February)
- b. Employment – Entries Into in Order of Hire (Monthly) (February)

Name of Employer	Town or City	# of Hires	Category & Status	Hrs. per Week	PT or FT	Hourly Wage	Job Title
WAYLAND FOOD MART	WAYLAND	1	FA APP.	20	PT	7.25	CASHIER
WENDY'S	GENESEO	1	FA APP.	20	PT	7.25	CASHIER
KRAFT THROUGH REMEDY	AVON	1	SN APP.	40	FT	8.30	LINE ASSEMBLER
AUNT COOKIE'S SUB SHOP	GENESEO	1	SN APP.	35	FT	10.00	ASSISTANT MANGR.
CAS	GENESEO	1	SN APP.	24	PT	8.50	CLEANER
KEY LOGISTICS	ROCHESTER	1	SN REC.	40	FT	13.00	WAREHOUSE WRKR.
EGW PERSONNEL	E. ROCHESTER	1	SN REC.	40	FT	9.00	GRINDER
BARBER FARMS	GENESEO	1	SN APP.	20	PT	11.00	FARM LABORER
HAMMERHEADS	DANSVILLE	1	FA REC.	25	PT	4.65&TIPS	BARTENDER
STEVE MELLOR REMODELING	HONEOYE	1	SN APP.	30	PT	14.00	LABORER
MONROE MUFFLER	HENRIETTA	1	FA REC.	30	PT	8.00	MECHANIC
GEORGE FRANCE RESTAURANT	LIMA	1	SN APP.	12	PT	7.25	WAITRESS
Total		12					

Total Number of Clients

	FT	PT	Total
SN Applicants	2	4	6
SN Recipients	2	0	2
FA Applicants	0	2	2
FA Recipients	0	2	2
Total	4	8	12

c. Financial Assistance Program Statistics (Monthly) (February)

Temporary Assistance Cases:

Family Assistance	293
Safety Net	328
Total	621

Medicaid Cases:

Community	3597
Chronic Care	270
Foster Care	126
SSI	1188
Total	5181

Medicaid Individuals (Monthly Premium):

These Individuals are in one of the above Temporary Assistance or Medicaid cases.

Managed Care	4484
Family Health Plus	1130
Total	5614

2. Employees hired, resigned or retired in March:
- | | | | | |
|------------------|------------|-------------------------|---------|-----------|
| Susan Ladley | Prom. | Social Welfare Examiner | 3/1/11 | Avon |
| Jennifer Watt | Prom. | Social Welfare Examiner | 3/2/11 | Caledonia |
| Marie VanBuskirk | Temp. Hire | Social Welfare Examiner | 3/7/11 | Leicester |
| Patricia Cassidy | Retirement | Clerk/Typist | 3/30/11 | Nunda |
- Pat had 25 years with the County/DSS
3. Adoption Subsidy payments will be going to direct deposit the 1st Friday in May 2011. This is a collaborative effort involving the state, Liv. Co. Treasurers' office and DSS staff. This will cut down on administrative work once it is set up. Many adoptive parents have wanted this for years.
4. DSS staff through MAC (Morale Activity Committee) raised \$206 from a St. Patrick's Day dress down/wear green day. The funds will be donated to the Livingston County Humane Society.

CENTER FOR NURSING AND REHABILITATION- FRANK BASSETT

Action Item(s) To Be Reported

1. PROCLAIMING THE WEEK OF MAY 8-14, 2011 AS NURSING HOME WEEK IN LIVINGSTON COUNTY IN CELEBRATION OF OLDER AMERICANS' MONTH

WHEREAS, we as Americans experience aging as the natural order of life, live longer than at any time in the past, and seek to maintain our highest level of physical function in periods of infirmity; and

WHEREAS, nursing homes at the local, state and national level provide skilled nursing and rehabilitative care for injured, disabled, or sick persons who require chronic or restorative nursing care; and

WHEREAS, the nursing homes in Livingston County provide a high quality of care and services to meet the needs of Livingston County residents and the greater community, now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors proclaims May 8-14, 2011 as Nursing Home Week in honor of the valuable contributions Livingston County's nursing homes and their staffs make to the quality of life of our county.

MOTION: Mr. Moore Moved and Mrs. Donohue Seconded. Carried

County Administrator Ian Coyle gave an update on Weights and Measures. Ian met with Steuben County, the transition takes effect April 15th and the position here will then be officially eliminated. He also sent a letter to all entities that would have been inspected in Livingston County to give them heads up on the change and stating that the State allows you to share directors and that Steuben County will be taking the lead. M. Schuster suggested that the inspector have a magnetic logo on their vehicle that way people can identify that they are with the County. I. Coyle said yes and they will also have identification badges showing they represent Livingston County.

2. REQUESTING PERMISSION TO PROCEED TO THE WAYS & MEANS COMMITTEE FOR THE PURPOSE OF ESTABLISH A SALARY RANGE FOR THE DEPUTY DIRECTOR OF LONG TERM CARE POSITION

Directors Comments: Recommendation to Recruit Deputy Director of Long Term Care to fill vacancy: The Director recommends proceeding to recruit for the vacancy. Duties associated with the Deputy Director position have been evaluated and the Director proposes they be modified to include responsibilities related to Corporate Compliance, Accounts Receivables Collections and Workplace Safety. Additionally, the Director proposes that the Deputy Director participate in an on-call rotation for after hours facility contact. These proposed revisions will be made upon approval of the County Administrator and with the support of the Human Services Committee.

F. Bassett stated that he met with County Administrator Ian Coyle to review the Deputy Director's job

description. He also met with Chairman Yendell and Vice Chairman Schuster to review the revisions that were made to the job description (on file). One thing that became evident is that the needs of the organization have changed; we are facing eminent cuts and we need to focus on protecting the organization, corporate compliance and account receivables. The fiscal department meets monthly to review the account receivables to identify what follow up needs to occur. It has become difficult to do those along with the day to day responsibilities. The roll of the Deputy would be to serve as a liaison to help manage the activities of the account receivables. The deputy will also be involved in workplace safety. We have noticed that lost work time has increased. Workplace safety gives the Deputy Director the function of managing the safety of the organization. They plan on creating a sub committee and CSEA will participate in all incidents resulting in loss work-time; the employee will come to the sub committee and explain what happened. He continued to report that certain job responsibilities have been reassigned to help the organization operate more efficiently.

F. Bassett stated that he would like to proceed with placing an ad in the Democrat and Chronicle and on www.CareerBuilder.com. He indicated that he would like to set up an interview panel consisting of; Human Services Chairman Yendell, Human Services Vice Chairman Schuster, County Administrator Coyle, Chairman Merrick and himself. He stated that two people have showed interest in the position, but he is unsure what the impact is regarding the Public Officers law, because the two people live outside of the county. I. Coyle stated that considering our nursing home size he thinks a Salary up to \$83,000 based on our structure is a reasonable salary. You want this person to not be an assistant; you want this person to be second in command. We need a multi-tiered person to run the organization with Frank's assistance, if that is ever needed. F. Bassett stated that in the past the minimum qualification was possession of an administrator's license or obtain it within three years. There was discussion on hiring someone who would have to obtain the license within three years. Consensus was that they want someone with the license who is experienced and ready to take over the position, and to be able to run the organization in the Directors absence.

G. Moore recommended setting the salary range at \$80,000-\$90,000.

MOTION: Mr. Moore Moved and Mrs. Donohue Seconded to recommend a Salary Range of \$80,000- 90,000 for the Deputy Director of the Center of Nursing and Rehabilitation to the Ways and Means Committee. Carried

F. Bassett passed out budget information (on file) for the committee to review. He briefly explained the budget impact sheet. One success of this budget is in the domain of reimbursement and the change in methodology. What you see on the first page are estimates for 2009 and 2010 showing a 2.9 million dollar gain, consistent to projections on rolling basis on notice rates. Senator Young knows what rebasing means for Livingston County. The second page shows carve outs that are going to occur with the new budget. Additional 1.2% assessment added on top of the 6%. The 1.2% applies to all revenues, vending machines, every dollar we take in they get 1.2% which we do not get back. We do not know the impact of Medicaid. We are anticipating that the monies associated with rebase rates and intergovernmental transfers will be paid by July 1st of this year. 3.5 million dollars this year and 2.9 million dollars of this rebasing will be coming to our fund balance at a good time. Our bond payment is due in May. It positions us next year to have more certainty to help the County with tax levy support.

Informational Item(s) Written Only

1. Reports - Budget Variance, Census, Absenteeism & Mandation, Agency Use, Report Card
2. Occupancy – Significant patient day gains were made in March. Through March 28 occupancy had recovered to 98.7%. The Director spoke with Amy Pollard, Interim CEO at Noyes regarding the period of reduced referral volume. Hospital inpatient days were similarly depressed for the period. The Director and Ms. Pollard discussed a concept to market “Think Livingston” as a strategy to engage Livingston County residents in accessing local health care services. When joint replacement surgeries are performed in Rochester hospitals there is a detrimental impact on the local health care economy. This concept will be explored further with the Economic Development Office.
3. Potential Medicaid Cuts – As of March 29, the LTC impacts of the 2011/12 state budget were not yet

went to a simulator in which we conducted fire missions or called in indirect fire (artillery of mortars) on enemy positions. We had lunch with our platoon and then attended the Deployment Ceremony, at which all the Company “colors” were encased until their return. We obtained all there names and addresses and are waiting for orders from their commander to start sending packages, letters, etc.

2. On March 5, 2011, this Service Officer attended a ceremony at which I had the privilege of presenting a “shadow board” containing the medals earned by a local, deceased Vietnam veteran to his family. The event was well attended and it was indeed an honor to perform this task.
3. I attended American Legion Hill Day in Albany from March 13th to March 15th. I met with our local Assemblymen and Senators to discuss the pending budget and it’s effect on Veteran’s programs. I was informed at that time the Aid-to-Localities Grant is still in the budget but that up to \$53 million dollars was slated to be cut from the New York State Nursing Homes. This could force the closure of one of the facilities in the New York City area.
4. Discussion still continues about the placement of a new Federal cemetery in Western New York. The cemetery requires a minimum of 200 acres with the option of obtaining several hundred more acres. The Veterans cemetery at the Bath VAMC has over 6,000 graves already and it is hoped that the selection of a new VA cemetery in western New York will be decided in the near future. A site in East Bethany is at or near the top of the list.
5. This office continues to process numerous claims for the new presumptive conditions associated with exposure to Agent Orange, the most common of which is Ischemic Heart Disease. These claims are being brokered out to Togus, Maine and need a lot of development before they are adjudicated.
6. On this date, March 29, 2011, I participated in a webinar sponsored by the NYSDVA that discussed a new concept of a “Fully Developed Claim” , with new forms developed by the Department of Veterans Affairs.

The VA assures us that claims will be rated within 90 days if all required material is submitted. The key to this procedure is the use of these specially created forms and writing “FDC” across the top of our submission form. Hopefully this will work to expedite the claims process.

Respectfully submitted,

Ashley E. Scutt
Secretary to the Clerk of the Board

HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, MAY 3, 2011
9:30 a.m.

PRESENT: P. Yendell, B. Donohue, D. Cosimano, J. Merrick, G. Moore, I. Coyle

ABSENT: M. Schuster, I. Davis

Mrs. Donohue provided the Committee the opportunity to review information from the CNR Quarterly Review meeting.

DEPARTMENT OF SOCIAL SERVICES- SANDY WRIGHT

Action Item(s) To Be Reported

1. PROCLAIMING THE MONTH OF MAY AS FOSTER CARE MONTH

WHEREAS, the youth of this county, state and nation are our most precious resource and hope for the future; all children deserve a loving and nurturing home so that they may meet their full potential; and

WHEREAS, the people of this county and state are compassionate and have a longstanding tradition of opening their hearts and homes to children in need of a stable and permanent setting; and

WHEREAS, foster care is an essential component of today's world, and a practical means by which to provide children with a safe and loving home; and

WHEREAS, the number of New York State and Livingston County's children in foster care has declined, but there are still many children in need of a loving home; and

WHEREAS, interested Livingston County citizens can contact the Livingston County Department of Social Services to learn more about becoming foster parents; and

WHEREAS, devoted foster parents continually strive to improve the quality of life for the children in their care: and

WHEREAS, it is important to recognize the enduring and valuable contributions of concerned, caring and compassionate foster parents; now therefore be it

RESOLVED, that the Livingston County Board of Supervisors does hereby recognize May 2011 as Foster Care Month in Livingston County.

Dated at Geneseo, New York

May 11, 2011

Human Services Committee

MOTION: Mr. Merrick moved and Mr. Moore seconded to authorize the foregoing resolution. Carried.

2. AWARDING BID FOR THE DEPARTMENT OF SOCIAL SERVICES FOR A 2011 VAN – ROUTE-1 JEEP LLC.

WHEREAS, after the proper legal advertisement seeking bids for a 2011 van, six bids were received and opened on March 30, 2011, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, which is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

Contract

Route-1 Jeep LLC.

900 Highway 35

Ocean, New Jersey 07712

For: 2011 Dodge Grand Caravan Express

Amount

\$21,716.00

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
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65% Medicaid Admin - part of the cap 30% Employment Admin 5% Services Admin	0%, 25%, 40% (Bottom line local share cost \$2,000)	Yes	X	No
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Dated at Geneseo, New York
May 11, 2011
Human Services Committee

S. Wright reported this price includes delivery. She explained that the bid specifications were sent to local dealers and a couple of those dealers did not submit a bid.

MOTION: Mr. Moore moved and Mr. Cosimano seconded to award the bid to Route-1 Jeep LLC. Carried.

3. AUTHORIZING THE COMMISSIONER OF SOCIAL SERVICES TO SIGN A CONTRACT WITH THE FOLLOWING: LIVINGSTON COUNTY VETERAN SERVICES AGENCY

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston Department of Social Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Livingston County Veteran Services Agency 7 Murray Hill Drive Mt. Morris NY 14510	1/1/11-12/31/11	\$81,623.00

For: Information, assistance, referral and claims representation to veterans, dependents, survivors and other claimants for benefits provided under federal, state or local legislation.

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted ?</u>
Medicaid Admin and Public Assistance Admin.	25%	Yes X No

Dated at Geneseo, New York
May 11, 2011

S. Wright reported that the County Administrator asked her to look into the possibilities of enhancing reimbursement for veterans' services, and she indicated she incorporated this into the 2011 budget. She indicated that other counties have received reimbursement for these services and this matter has not been brought up in an audit.

MOTION: Mrs. Donohue moved and Mr. Moore seconded to authorize the foregoing contract. Carried.

4. OTHER INFORMATION REPORTED

S. Wright reported the Employment Unit found 22 clients employment during the month of March and 44 clients were employed during the month of April. This is a record-breaking number.

Mr. Yendell suggested providing this information to the media. The County Administrator indicated he would contact the press.

The County Administrator asked the Commissioner to explained the status of the "Team Concept". S. Wright stated she instituted the Team Concept in January 2006, which included a Welfare Examiner, Employment Examiner and Caseworker in the interview process and provided the client the opportunity to have one meeting. Unfortunately, as this new concept continued there were struggles along the way. The Examiners and Caseworkers were needed in different areas and they started to get behind when the caseload increased and the Team Concept became impossible because deadline were not being met. In September 2010, the Commissioner pulled the Employment Welfare Examiners out of this concept to focus on employment. The Commissioner

believes the Team Concept reduced the number of interviews that a client would have to go through and when the caseload decreases she strongly encourages this concept to be reinstated. Committee members added that Building #1 was designed around this concept. Committee member questioned whether additional staff was added when the Team Concept was developed. The Commissioner will research staffing and report the 2006 staffing levels to the County Administrator. She thought we hired a few Caseworkers.

Commissioner Wright commented that this is her last Human Services Committee meeting as she will be retiring effective May 27, 2011. She stated this Committee has been very supportive and a wonderful group of people to work with. She indicated she has always been treated with respect and the relationship has been tremendous and she will miss everybody. The Committee wished her well in her retirement.

Informational Item(s) Written Only

1. Status Reports

- a. Statement of Appropriations, Expenditures & Balances (Monthly) (March)
- b. Employment – Entries Into in Order of Hire (Monthly) (March)

Name of Employer	Town or City	# of Hires	Category & Status	Hours per Wk.	Part-time Full-time	Hourly Wage	Job Title
B&B PRECISION	AVON	1	SN APP.	40	FT	10.00	PRODUCTION WORKER
ALPCO RECYCLING	MACEDON	1	FA REC.	40	FT	11.00	LABORER
KFC/TACO BELL	GENESE0	1	FA REC.	30	PT	7.25	CREW MEMBER PRODUCTION WORKER
KRAFT THROUGH REMEDY	AVON	1	FA REC.	40	FT	8.00	PRODUCTION WORKER
STAR HEADLIGHT THROUGH KELLY'S	AVON	1	FA APP.	40	FT	8.00	PRODUCTION WORKER HORSE
FINGER LAKES RACE TRACK	FARMINGTON	1	SN APP.	40	FT	10.00	GROOMER
WELLS CHAIN SUPPLY	DE PERE WI	1	SN REC.	40	FT	15.00	TRUCK DRIVER
DIRECT BUY	HENRIETTA	1	SN APP.	35	FT	10.00	SALES REP. EQUIPMENT
AMERICAN ROCK SALT	MT. MORRIS	1	SN APP.	40	FT	20.00	OPERATOR
MCDONALD'S OF AVON	AVON	1	SN APP.	35	FT	7.40	CREW MEMBER WAITRESS/
BIG SKY	DANSVILLE	1	FA REC.	35	FT	5.00&TIPS	BARTENDER
JOSH LANDSCAPE	CONESUS	1	SN APP.	40	FT	10.00	LABORER
ROSS SOLAR GROUP	BROOKFIELD CT	1	SN APP.	40	FT	8.00	LABORER
THORINGTON LANDSCAPING	RUSHFORD	1	SN APP.	40	FT	12.00	LABORER
SUPER 8 MOTEL	HENRIETTA	1	SN APP.	30	PT	7.40	HOUSEKEEPER
FIVE STAR BANK	GENESE0	1	FA APP.	22	PT	9.00	TELLER
LIVINGSTON/WYOMING ARC	MT. MORRIS	1	FA APP.	37.5	FT	8.00	MAINTENANCE PRODUCTION WORKER
MONROE MOTOR PRODUCTS	ROCHESTER	1	SN REC.	32	PT	8.50	MECHANIC
MONROE MUFFLER	GENESE0	1	SN APP.	30	PT	9.25	PRODUCTION WORKER
KELLY SERVICES	LEROY	1	FA REC.	40	FT	8.00	CREW MEMBER PRODUCTION WORKER
MCDONALDS	DANSVILLE	1	SN APP.	40	FT	7.25	CREW MEMBER PRODUCTION WORKER
DIAMOND PACKAGING THRU ETS	HENRIETTA	1	SN APP.	22	PT	7.35	PRODUCTION WORKER
Total		22					

Total Number of Clients

	FT	PT	Total
SN Applicants	9	3	12
SN Recipients	1	1	2

FA Applicants	2	1	3
FA Recipients	4	1	5
Total	16	6	22

c. Financial Assistance Program Statistics (Monthly) (March)

Temporary Assistance Cases:

Family Assistance	293
Safety Net	332
Total	625

Medicaid Cases:

Community	3639
Chronic Care	270
Foster Care	123
SSI	1174
Total	5206

Medicaid Individuals (Monthly Premium):

These Individuals are in one of the above Temporary Assistance or Medicaid cases.

Managed Care	4485
Family Health Plus	1139
Total	5624

Food Stamp Cases

3028

Child Care Cases

147

d. Foster Care Services (Quarterly) (March)

MONTH	TOTAL # OF CHILDREN RECEIVING SERVICES AT BEGINNING OF MONTH	TOTAL # OF CHILDREN PLACED DURING THE MONTH	TOTAL # OF CHILDREN DISCHARGED DURING THE MONTH	TOTAL # OF CHILDREN RECEIVING SERVICES AT END OF MONTH	# OF CHILDREN IN ADOPTIVE PLACEMENT	# OF CHILDREN IN FOSTER CARE HOMES	# OF CHILDREN IN RESIDENTIAL PLACEMENT	TOTAL # OF CHILDREN IN DSS CUSTODY END OF MONTH
JAN	73	0	2	71	6	31	12	49
FEB	71	3	1	73	6	31	12	49
MAR	73	0	6	67	6	31	10	47
APR								
MAY								
JUN								
JULY								
AUG								
SEPT								
OCT								
NOV								
DEC								
AVG. TO DATE	72	1	3	70	6	31	11	48

As of March 31, 2011 we have 43 Certified Foster Homes.

e. Child Protective Services (Quarterly) (March)

1. NUMBER OF REPORTS RECEIVED BY MONTH/YEAR:

(Includes secondary reports and cases transferred from other Counties)

	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>
a) January	77	81	93	79	89	70
February	50	64	57	74	66	58
March	77	73	78	100	89	101
April	63	60	80	82	88	
May	91	86	70	89	100	
June	73	74	87	77	84	
July	76	75	52	71	85	
August	62	63	69	82	70	
September	77	71	77	75	61	
October	68	78	82	79	85	
November	65	74	87	88	51	
December	<u>77</u>	<u>61</u>	<u>74</u>	<u>71</u>	<u>67</u>	

b) To Date

Total Reports						229
Avg./Month						76

c) For Previous Years

Total Reports	856	860	906	967	935
Avg./Month	71	72	76	81	78

2. REMOVALS -- MARCH 2011

	<u>Current</u>	<u>Last</u>	<u>Year to</u>	<u>Monthly Avg.</u>
	<u>Month</u>	<u>Month</u>	<u>Date</u>	<u>to Date</u>
a) Removals (Children)	1	3	4	1

2. Employees hired, resigned or retired in April:

Ashley LaPoma Hired Clerk/Typist 4/25/11 Avon

3. The Child Protective reports were extremely high in March. Not sure why. Many counties reported the same thing.

4. The Housing Task Force continues its work. A subcommittee is currently meeting to quantify current housing resources to enable the committee to determine housing gaps. The next meeting of the full committee is May 24 at 1:30 at EMS.

MENTAL HEALTH- GAIL LONG

Pre-approved Informational Item(s) To Be Reported

1. Director will present on the State's move toward Behavioral Health Organizations (BHO's) and the potential impact on mental health and chemical dependency services

G. Long reported she attended a meeting regarding the State's move toward BHO's and the potential impact on the department. She explained that over the course of the next two years, the State will be broken up in regions and each region will be managed by a BHO. Each County will be assigned to a region. There is some talk that area hospitals will become a hub for services through which all referrals will flow to other ancillary services. The concern is that providers have to be invited into the BHO and each BHO will determine their criteria in order to be invited in (quality measures, financial sustainability, specialized services, etc.). She indicated we should know by September 2011 what region we are assigned to and what the criteria is for that particular BHO. She stated that if we are not invited into a BHO, we will not be authorized to bill Medicaid, and consequently this will affect our revenue stream and could put providers out of business. G. Long reported that she has contacted CCSI and they have agreed to put together a proposal regarding data collection and analysis, billing practices, utilizing an assessment tool developed in conjunction with Broome County, as well as quality management strategies. This should put us in a position to be invited into a BHO. Mr. Yendell asked what does CCSI stand for, and G. Long responded Coordinated Care Services, Inc. Several other counties in the region work with CCSI. Staff were presented with this information and instructed as to their role in the process. She added that this has not been great for morale.

The County Administrator stated he is optimistic that contracting with CCSI will put us in a position to be invited into a BHO.

G. Long indicated it is very hard to speculate when we do not know what region we are in or the criteria.

G. Long also reported she has been in contact with Monroe and Genesee counties regarding the New York Care Coordination Project, which will open up grants and other avenues for funding. This project requires invitation as well but we have already been invited to participate.

G. Long reported that it is likely that SPOA's (Single Point of Access) will also be regionalized. This will create barriers regarding providers attending the SPOA on behalf of their consumers, as well as consumers themselves attending. State officials rarely visit SPOA's, however ours were visited last month and again this month. She speculates that this may be the beginnings of the review process as to which SPOA;s will be chosen if regionalized.

Informational Item(s) Written Only

1. Staffing: All positions are filled with the exception of the Deputy Director position. Interview with candidates(s) held on April 26th, 2011
2. Director has met with staff of C.C.S.I in Rochester regarding contracting with them to assist with billing, data capturing and analysis, and quality improvement. They are drafting a plan for presentation. Many other Counties in the region contract with them as well
3. Director attended the Census Data Workshop offered on April 15th
4. CASA LC held their annual Board Meeting at the Omega Grille on April 14th, Director Brian Hart from Chemung County as well as this Director attended
5. Director attended the Spring Full Membership Meeting of the Conference of Local Mental Hygiene Directors in Saratoga Springs on April 11th and 12th. The focus was on Behavioral Health Organizations (BCO's) and included representatives from the Commonwealth of Pennsylvania who have provided and/or participated in BCO's for a number of years. State Mental Health Commissioner Michael Hogan and OASAS Commissioner Arlene Gonzalez-Sanchez were also in attendance and addressed the group
6. Director participated in the final phase of the mapping process regarding health in Livingston county. Results were presented at the Genesee Valley Health Partnership meeting, with the three year plan being accepted by the Committee
7. Director will attend the annual Distinguished Leadership Luncheon on May 5th, which will honor Chris Peterson, Executive director of the ARC of Livingston-Wyoming
8. The Kidstart Capitol Campaign continues; Mental Health/Community Services purchased a brick to support the campaign

9. Deb Murtha and Molly Frank continue facilitating an Anger Management Group, which will continue for approximately four more weeks
10. Jessica Spike and Anne Valentino continue training to be certified as facilitators for the Common Sense Parenting curriculum

The County Administrator stated he had asked Joan Ellison to present some facts about the financial status of the Certified Home Health Agency (CHHA).

DEPARTMENT OF HEALTH- JOAN ELLISON

Jim Peraino and Prudence King entered.

Action Item(s) To Be Reported

1. REQUESTING TO CREATE AND FILL ONE ACCOUNT CLERK/TYPIST POSITION FOR THE HEALTH DEPARTMENT AND REFERRING THE REQUEST TO THE WAYS AND MEANS COMMITTEE

J. Ellison explained that a current Account Clerk/Typist will be retiring in December 2011, and she would like to have someone on board to train the job duties of this particular position. ARRA funds can fund this position through September and funds will be made available through other savings in the personnel account. Once the retirement becomes effective, one position will be eliminated.

MOTION: Mr. Moore moved and Mr. Cosimano seconded to create one Account Clerk Typist position for the Department of Health and refer the request to the Ways and Means Committee. Carried.

Mr. Yendell asked if everyone new each other and Mrs. Donohue was introduced to Prudence King.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: NATIONAL ASSOCIATION OF COUNTY AND CITY HEALTH OFFICIALS (NACCHO), HOME AND HEALTH CARE SERVICES INC., SUSAN G. KOMEN BREAST CANCER FOUNDATION, NEW YORK STATE DEPARTMENT OF HEALTH

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Health, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
National Association of County and City Health Officials (NACCHO) 1100 17 th Street, N.W., 7 th Floor Washington, DC 20036 For: ACHIEVE Grant	9/30/10-9/29/11	\$15,000.00

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
NACCHO & CDC (Center for Disease Control)	0%	NA

Director's Comments: This Contract is for Action Communities for Health Innovation & Environmental Change (ACHIEVE Grant) to provide communities with support to strengthen a coalition of community partners and develop a community action plan to address comprehensive chronic disease prevention through change strategies. The Grant amount is \$13,894 and \$1,106 for coaches meeting travel expenses.

National Association of County and City Health Officials (NACCHO) 1100 17 th Street, N.W., 7 th Floor Washington, DC 20036 For: Medical Reserve Corp (MRC)	4/1/10-3/31/12	\$5,000.00
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<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
NACCHO	0%	NA

Director's Comments: This contract is for Capacity Building Award Funding for the Medical Reserve Corp. **Home and Health Care Services, Inc.** 1/1/11-12/31/11 \$22.22/hr
City Hall \$33.33/hr Holiday
82 Main St, 3rd Floor \$22.22/ Incident-Not Home Not Found
Hornell, NY 14843
For: Home Health Aide Services to CHHA and Hospice patients.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Various Third Party Payers	Varies depending on payers	Yes

Director's Comments: This contract is for the purpose of securing adequate Home Health Aides to provide the needed services for patients in our CHHA and Hospice Programs.
Susan G. Komen Breast Cancer Foundation 4/1/11-3/31/12 \$12,000.00
Central New York Affiliate of
Susan G. Komen for the Cure
Elaine Jacobs, President of the Board
5008 Brittonfield Pkwy, Suite 300
E. Syracuse, NY 13057
For: Breast Cancer Screenings: Outreach and Awareness

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Susan G. Komen Foundation	0%	NA

Director's Comments: This purpose of this new contract is to do outreach and increase awareness of the importance of breast cancer screenings.
New York State Department of Health 4/1/11-3/31/12 \$100,903.00
Bureau of Water Supply Protection
547 River Street, Flanigan Square, Room 400
Troy, NY 12180
For: Public Water Supply Enhancement Program Grant

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
New York State Department of Health	0%	NA

Director's Comments: This grant provides funding to enhance the Public Water Supply Protection Program in Livingston County, helping to increase the efforts to ensure that public water supply systems are meeting the applicable regulatory requirements. Efforts to educate operators and implement new regulations are also supported as well as providing oversight of the operation of the water systems. The grant also provides funding and opportunities for staff training.

MOTION: Mrs. Donohue moved and Mr. Cosimano seconded to authorize the foregoing contracts. Carried.

3. MODIFYING RESOLUTION NO. 2011-041 LIVINGSTON COUNTY DEPARTMENT OF HEALTH MOBILE HOME PARK FEES

WHEREAS, an error occurred in the wording Resolution No. 2011-041 of the Mobile Home Park entry on the Livingston County Department of Health Fee Schedule; and

WHEREAS, the number of approved lots is based upon the plans submitted for a Mobile Home Park; and

WHEREAS, the number of homes in the Park can vary at any point in time; and

WHEREAS, the fee structure for Mobile Home Parks should be based upon the number of approved lots, now, therefore, be it

RESOLVED that the Mobile Home Park entry of the Livingston County Department of Health Fee Schedule should be modified to read as follows:

Mobile Home Parks

25 or Fewer Approved Lots	\$ 90.00
26-50 Approved Lots	\$155.00
More Than 50 Approved Lots	\$205.00

MOTION: Mr. Moore moved and Mr. Merrick seconded to authorize the foregoing resolution. Carried.

Pre-approved Informational Item(s) To Be Reported

1. DISCUSSION OF CHHA FINANCIAL PICTURE

J. Ellison reported that she and J. Peraino have been monitoring the financial status of the CHHA for a long time. They have been cognizant of the issues among the CHHA and Hospice programs and have been monitoring the budgets closely. She added that there have been significant changes over the last 5-7 years in the reimbursement for these programs; very similar to that of the CNR. J. Ellison asked J. Peraino to review the CHHA financial picture.

J. Peraino distributed and reviewed a handout outlining CHHA Trends, Original Budget versus Actual, Patient Revenue Mix-Trends from 2005-2011 and similar CHHA Trends related to the Medicare Cost Report (on file).

J. Peraino reported this program comes in under budget. The County Administrator added that State Aid has been eliminated. Expenses continue to exceed the revenues. In the past (5 years or more) revenues exceeded costs and revenues brought in by the CHHA covered deficits (County costs) in other program areas. Medicare revenue has decreased over the past few years but Private Insurance payors have increased. The Medicaid revenues have remained flat. The number of referrals have fluctuated over the last three years; however beginning May 2010, we began to see an increase in referrals resulting in an increase in visits. Within the first quarter of 2011 referrals have spiked from 95 to 128 as of April 2011 and the visits have increased as well. So far in 2011, visits for skilled nursing, physical therapy, and home health aides have exceeded 2010 averages. J. Peraino reviewed the challenges outlined in the handout.

The County Administrator indicated that in 2009 under the "Full" Costing Method which includes Direct and Indirect costs (not within the CHHA budgets) it cost the County approximately \$350,000 to operate the CHHA. Under the "Direct" Costing method the cost for 2009 was approximately \$132,000. He asked Prudence King to comment on the delivery of services and recent patient and NYS surveys. Prudence King indicated the patient satisfaction surveys remain good and the NYS DOH did a survey in January and found most everything to be satisfactory. A plan of correction was submitted and she does not expect the NYSDOH to be back for another three years. For the fourth consecutive year, the Certified Home Health Agency (CHHA) was awarded the HomeCare Elite Award. This award recognizes agencies whose quality improvement indicators and financial performance are among the top 25% in the country.

The County Administrator indicated that Tompkins County is hosting a panel discussion on Tuesday, May 10, 2011 at 4:30 PM related to Certified Home Health Agencies. A county will be present that has decided to continue to operate a CHHA, and one that has decided to sell its CHHA. The NYSDOH was invited, however, they have backed out of this commitment.

J. Ellison clarified the State has established a moratorium on the Certificate of Need for CHHA's and not on the licensure. She indicated we must look at the pros and cons of a CHHA and if there is a decision to omit the CHHA, she recommended that we apply for licensure otherwise we cannot bill for preventive services and currently that is piggybacked on the CHHA program.

The County Administrator stated we must answer the question whether we want to continue funding a service that is not mandated. State aid will not be available and insurance and retirement costs keep rising.

Mr. Yendell commended the efforts of Judy Meyers.

Informational Item(s) Written Only

1. Co-Pay update- The Department initiated a policy to collect co-pays in 2009; in the past, co-pays were not collected/billed. Since implementation, the chart below reflects the summary.

	No. Invoices	Total billed	Amt. Paid	Percentage Paid
2009	321	\$25,552.17	\$17,184.20	67.25%
2010	339	\$32,971.89	\$18,910.30	57.34%
2011	14	\$ 1,071.12	\$ 239.12	22.32%

2. The transition is underway for the Weights and Measures Program; Jim Mazurowski is working closely with Steuben County staff members.
3. The BLS program continues to be successful for the Towns of York and Leicester (Cuylerville). Response has been timely to include several ‘mutual aid’ calls.
4. A robust 32nd Annual Staff meeting was held on April 15, 2011. Dr. Arnold Matlin, Medical Consultant, presented Public Health in Nicaragua. The DRT, Department Response Team, has been nominated to the NYS Public Health Honor Roll for their response to the H1N1 events and their response in the recent Sheltering Plan drill.
5. Visits/referrals for CHHA continue to be high; it is not unusual to have 7-9 new openings per day. Recently, staff from Prevent Services was recruited to assist in home visits for CHHA due to the increased volume of visits required. (There is one 1.5 FTE vacancies, one staff member ill with an injury, and one staff member remains on Maternity Leave through June.)
6. Mr. Simmons, Mayor, Village of Nunda, has contacted the Department of Health requesting to contract for Dog Control. An assessment of the time and cost is currently underway in order for the Village Board to make a decision.
7. Members of the Genesee Valley Health Partnership are developing a Community Health Improvement Plan (CHIP) that will address the health needs identified through the Community Health Assessment. Additional information will be provided at the next meeting.
8. The PHD met with staff from Rochester Primary Health Care Network regarding dental services. They are searching for an additional dentist to add more hours at the Mt. Morris site. The ribbon cutting ceremony is scheduled for May 2nd at 11:00.

CENTER FOR NURSING AND REHABILITATION- FRANK BASSETT

Pre-approved Informational Item(s) To Be Reported

1. Deputy Director of Long Term Care Recruitment – Advertisements for the vacancy were placed with the Democrat & Chronicle, Careerbuilder.com and listed with NYAHS. As of April 25 the Director had received four inquiries regarding the position.

F. Bassett reported he published an ad in the Democrat & Chronicle over three weekends and also the Thursday edition of the paper and Careerbuilder.com. Currently, two applications have been submitted and the deadline for submission is May 18th. He expects to conduct interviews May 26 and 27th bring a recommendation to the human Services Committee on June 7, Ways and Means June 13 and BOS approval on June 22. He is hopeful a Deputy would be on board by July. He explained he has spoken to four individuals; and those working in the field would have to take a cut in pay.

The County Administrator asked F. Bassett if the individual that applied for another vacancy in the County and referred to this position has shown interest in this position. F. Bassett indicated that at this time, Personnel has not approved the application.

F. Bassett indicated that since Mark Wheeler has vacated the Deputy position, his role of assuming duties of both titles has been overwhelming and a lot of work—especially the personnel and discipline matters. He stated knowing there is a horizon gives him a better sense that they can get through this transition.

Informational Item(s) Written Only

F. Bassett referred to a letter in the packet (on file) addressed to Barbara Keefe related to the results of the Office of the Medicaid Inspector General/HMS Long Term Care Overpayment Review Program for Livingston County CTR NRS & Rehab. In summary, we will probably have to provide monies back to Medicaid. He also mentioned we should be receiving approximately \$271,563 for 2004-2005.

F. Bassett reviewed the following:

1. Reports - Budget Variance, Census, Absenteeism & Mandation, Agency Use, Report Card – F. Bassett reviewed the Budget Variance Report (on file). He indicated we have made gains on the Medicare side. The Workers' Compensation account is over budget and we ended up making payments totaling \$134,000 that was not anticipated. F. Bassett explained the only injury that occurred in April.
2. Office of Medicaid Inspector General/HMS Long Term Care Overpayment Review Program – As part of New York State's ongoing audit of Medicaid payments made to nursing homes, the CNR has received a preliminary report outlining potential overpayments it may have received in the areas of Net Available Monthly Income (NAMI), Rate, and Claims. Fiscal staff is reviewing the reports to determine if there are exceptions or variances to the findings. A response will be filed by May 15. The potential overpayments represented in the report, prior to any revisions, are less than half of 1% (0.3931%) of Medicaid revenues received for the audit period June 1, 2006 to May 31, 2010.
3. Occupancy – The CNR's 2011 budgeted occupancy is 98%. Occupancy for April, through 4/25, was 98.5%. YTD occupancy has recovered to 96.7%.
4. Medicare Revenues – The services of Rehab Resources were introduced in December 2010. The CNR's average Rehab Prospective Payment System (PPS) Rate for November 2010 was \$348.98. The March 2011 average Rehab PPS Rate increased to \$428.64. The contract awarded to Rehab Resources projected an increase of \$55/day. The rate experience for March is a betterment of \$79.66/day. Projected new Medicare revenues contained in the CNR's 2011 budget are anticipated to be achieved despite the periods of low census experienced in January and February.
5. Rebasing Methodology Payments – The CNR's best case rebasing benefit projections of \$2,915,962 for the period April 1, 2009 through December 31, 2010 do not include the imposition of a Scale Back Adjustment, Medicaid-only Case Mix Index, Trend Factor elimination or the revised 7.2% Cash Receipts Assessment. The Department of Health has not yet released new Medicaid rate sheets despite a statutory requirement that retroactive payment of the rates be made in May 2011.
6. Intergovernmental Transfer - Until new Medicaid rates are issued for the period 4/1/09 to present, the Upper Payment Limit cannot be calculated to establish individual public facility IGT payments for 2009 and 2010. If Medicaid rates are released in May it is anticipated that IGT payments will be made by July 1.
7. Statewide Pricing Methodology – The reimbursement rate methodology will change in either October 2011 or January 2012. The change will eliminate provider specific reimbursement for direct and indirect costs but will continue to include a facility specific capital component. Reimbursement will be driven by a regional pricing methodology that is not fully developed yet. It is anticipated that the higher benefit costs experienced by public nursing homes, in contrast to their regional peers, will result in reduced reimbursement. This methodology change will make preparation of the 2012 budget extremely interesting.
8. Dual Certification Nurse Aide/Home Health Aide Training – The Workforce Development Office has been a critical partner in securing funding for an expected 15 training participants scheduled to start the program May 2nd. 7 (possibly 8) will be funded through WIA funds at 100%; the other 7 will be funded with CSBG money at 75%. The tuition cost per participant is \$2,250. Of the \$33,750 training cost for 15 participants, the Workforce Development Office will cover \$29,812.50. The balance will be reimbursed through the CNR's Medicaid rate. Linda Bugbee, CNR New Hire Coordinator and Prudence King, DOH Director of Patient Services collaborated in the interview and selection process. John Jaeger, Workforce Development Employment Counselor and Keith Mitchell, Director of Workforce Development were exceptional in their efforts to secure funding.

9. Dining Services –The Director is conducting dining observations and sanitation audits to monitor the performance of the Dietary Department. Neighborhood Managers and Social Work Assistants have been assigned to be in each Household during weekday dining service to monitor resident satisfaction and identify concerns. Director Bassett continues to meet weekly with Peter Walsh, Director of Dining Services. A meeting with Morrison Senior Management was held on April 20 to review concerns. Additional resources are being brought to the account to address ordering, production and training needs.
10. Quality Indicator Survey (QIS) Implementation – The Rochester Area Office of the New York State Department of Health will have completed its transition from the Standard Survey process to QIS effective April 29. The CNR is currently in the survey window with anticipated inspection under the new QIS process within the next ninety days. Providers surveyed in the new process report it lasting as long as 11 days and generating as many as 27 deficiencies. The average number of deficiencies under QIS is currently nine. In 2010 the CNR received four deficiencies. The 40 bed Avon Nursing Home was recently inspected under QIS and received nine deficiencies.
11. Foundation for Long Term Care - Director Bassett was elected Chair Elect of the Foundation for Long Term Care (FLTC) on April 21. The Foundation for Long Term Care (FLTC) is a private, not-for-profit research and education organization founded in 1978. In keeping with its mission to improve (by research and education) the way care for an aging society is delivered, it has a reputation for outstanding research and demonstration projects and for innovative seminars aimed at keeping health care professionals informed of constant changes in the field. The Foundation Board and Advisory Committee convene in person three to five times per year in Albany.

Mrs. Donohue asked when is the CNR Memorial Services. F. Bassett responded Saturday, June 4, 10 AM.

Mr. Moore mentioned that there are landscaping issues around the clock, and F. Bassett indicated he would have maintenance investigate the matter.

OTHER

1. APPOINTING FAIR HOUSING OFFICER – COMMISSIONER OF SOCIAL SERVICES

WHEREAS, Livingston County, State of New York, has made application for Community Development Block Grant (CDBG) Funds from the State of New York; and

WHEREAS, in accordance with Section 519 of Public Law 101-144, the HUD Appropriations Act requires the appointment of a Fair Housing Officer to provide certain statement of assurances and certifications; now, therefore, be it

RESOLVED that the Livingston County Board of Supervisors appoints the Commissioner of Social Services to serve as the Fair Housing Officer for the County of Livingston.

Dated at Geneseo, New York

May 11, 2011

Human Services Committee

MOTION: Mrs. Donohue moved and Mr. Cosimano seconded to authorize the foregoing resolution. Carried

EXECUTIVE SESSION

Mr. Moore moved and Mrs. Donohue seconded to move into Executive Session for the purpose of discussing the employment history of particular persons. Carried.

Mr. Merrick moved and Mr. Moore seconded to move out of Executive Session. Carried.

MOTION: Mrs. Donohue moved and Mr. Cosimano seconded to appoint Diane Deane to the position of Commissioner of Social Services and refer this appointment to the Ways and Means Committee. Carried.

ADJOURNMENT

Mr. Merrick moved and Mrs. Donohue seconded to adjourn the meeting at 11:24 AM. Carried.

VETERAN SERVICES AGENCY- FRANK HOLLISTER

Informational Item(s) Written Only

1. During the month of April, this office received a Rating Decision from the Department of Veterans Affairs for a Livingston County veteran for whom I re-opened a claim for coronary artery disease. We provided new and material evidence in support of his claim and the veteran received a retro check for just under \$60,000.00 and is now rated at 50% for Ischemic Heart Disease, which entitles him to free medical services from the VA and a monetary award of around \$880.00 per month.
2. Another one of our Vietnam veterans patiently waited for the VA process for Individual Unemployability (I.U.). After approx. ten (10) months, he was awarded I.U. which means that he is unable to maintain gainful employment, and the VA pays the veteran at the 100% rate or approx. \$2919.00 per month.
3. We recently lost Carroll V. Whipple a World War II veteran who led us in the Pledge of Allegiance in June 2010.
4. A bill to protect military funerals from disruption from outside groups has been introduced in the U.S. Senate and has been supported by numerous veteran groups. A similar bill was introduced and passed on the state level. This office will compose a similar resolution to present to the Human Services Committee.
5. The following gave the ultimate sacrifice for their country:
 - A. Sgt. Michael S. Lammerts – Tonawanda, NY – 1st Bn, 84th Field Art. Reg. 10th Mtn. Div. (4-4-11)
 - B. SP4 Paul J. Atim – 1st Bn., 32nd Inf Reg. 10th Mtn. Div. (4-16-11)
 - C. PFC. Joel A. Ramirez – 1st Bn., 32nd Inf Reg. 10th Mtn. Div. (4-16-11)
 - D. SP. Charles J. Wren – 1st Bn, 32nd Inf. Reg. 10th Mtn. Div. (4-16-11)
 - E. PFC. John F. Kihm – 1st Bn, 32nd Inf Reg. 10th Mtn. Div. (4-19-11)

MAY THEIR SOULS REST IN PEACE!

WORKFORCE DEVELOPMENT- KEITH MITCHELL

Informational Item(s) Written Only

1. BUSINESS UPDATES:

Livingston County unemployment rate was:

March 8.9%

February - 9.6%

March 2010 – 9.6 %

Center Foot Traffic: These numbers include walk-ins, scheduled appointments, Job Search workshop, Orientations, and the Job Seekers program (DSS).

March - 1582

February – 1,495

2011 YTD –4,671

2010 YTD 15,553

2009 YTD –15,519

2008 YTD – 8,628

2. **SCHOOL LAYOFFS:** A Rapid Response session has been scheduled for May 23rd at the Dansville High School. A Rapid Response team is put together when a company or industry is facing a large number of layoffs to provide information on unemployment benefits, training opportunities and health insurance options among other topics. We were contacted by Dansville Central staff last month to see if we could provide this service in light of the number of layoffs they will be experiencing going into the next school year. We have also encouraged Dansville to reach out to other school districts that may have layoffs scheduled to have these folks attend this session also. The team will be composed of DOL, Dept. of Health and Workforce staff.

3. **THE FEDERAL AND STATE BUDGET PROCESS:** The picture is getting a little clearer about the

various funding streams we oversee. CSBG is looking at less than a 3% reduction. The Youth Bureau still has a 50% reduction, but if spread over two years it becomes a 25% cut in each year. WIA funding is roughly a 10% reduction across the three funding streams, youth, adult and dislocated worker.

4. CSBG PROGRAMS: We have had an opportunity to monitor 6 CSBG funded programs on site with the state rep Annette Marchese as of the end of April. We have also met with four other programs to discuss programmatic and fiscal topics. I believe we are getting a pretty good handle on the services that are being provided and making some inroads regarding the fiscal reporting.

Upcoming events:

Annual Job/Career Fair	12-3:00 PM	May 11 th
Privilege of the Floor Rachel Penna		May 11 th
BOS – Youth Survey Data		

Respectfully submitted,

Virginia O. Amico
Clerk of the Board

**HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, JUNE 7, 2011
9:30 a.m.**

PRESENT: P. Yendell, M. Schuster, B. Donohue, D. Cosimano, J. Merrick, I. Coyle

ABSENT: I. Davis, G. Moore

DEPARTMENT OF SOCIAL SERVICES- DIANE DEANE

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICE: HILLSIDE CHILDREN’S CENTER & ENCOMPASS

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Social Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Hillside Children’s Center	6/1/11-5/31/12	\$28,000.00

1183 Monroe Avenue
Rochester NY 14620

For: Preventive Services Program in the form of Youth Court

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>		
Preventive	None- met by donated funds	Yes	X	No

Encompass	7/1/11-6/30/12	\$143,920.78
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275 Pinnacle Road
Rochester NY 14623

For: Preventive Services Program in the form of Educational Support

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>		
Preventive	None- met by donated funds	Yes	X	No

Commissioner D. Deane corrected term dates for Hillside from 5/30/11 to 5/31/11 and Encompass from 6/1/11-5/30/12 to 7/1/11-6/30/12.

MOTION: Mrs. Donohue moved and Mr. Schuster seconded to authorize the foregoing contracts. Carried.

Mrs. Donohue commented she was pleased that the Employment Unit received some press in the newspaper. D. Deane mentioned that April was a good month and the department employed a total of 44 clients.

D. Deane indicated she plans to collect recidivism data to report how long the clients are retaining jobs.

Mrs. Donohue asked the Commissioner how she liked her new office, and she indicated she has not yet moved but indicated she may move to her new office by the end of the week.

Informational Item(s) Written Only

1. Status Reports

- a. Statement of Appropriations, Expenditures & Balances (Monthly) (April)
- b. Employment – Entries Into in Order of Hire (Monthly) (April)

Name of	Town or	# of	Category &	Hours per	Part-time	Hourly	Job
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Employer	City	Hires	Status	Wk.	Full-time	Wage	Title
APPLEBEE'S	GENESE0	1	FA APP.	32	PT	7.50	DISHWASHER
BURGER KING	DANSVILLE	2	SN APP.	20	PT	7.25	CREW MEMBERS
MCGREGOR'S GRILL & TAP ROOM	ROCHESTER	1	SN APP.	40	FT	15.00	ASSISTANT MANAGER
WOODGATE LANDSCAPING	WEBSTER	1	SN APP.	40	FT	11.00	GROUNDS MAINTENANC
FORBES THROUGH ADECCO	DANSVILLE	3	SN REC.	40	FT	7.25	PRODUCTION WORKER
FTT MANUFACTURING	GENESE0	1	SN REC.	40	FT	9.00	PRODUCTION WORKER
FRED'S TAVERN	MT. MORRIS	1	FA APP.	28	PT	5.00&TIPS	BARTENDER
BASICS, LETCHWORTH STATE PARK	CASTILE	1	FA REC.	30	PT	11.00	CONCESSIONS ATTENDANT
ABM CLEANING COMPANY	AVON	1	SN REC.	40	FT	9.25	CLEANER
SOUTHCO THROUGH REMEDY	AVON	1	FA REC.	40	FT	9.00	PRODUCTION WORKER
BIG SKY RESTAURANT	DANSVILLE	1	FA REC.	20	PT	5.00&TIPS	SERVER/BARTENDER
RODEWAY INN	LAKEVILLE	1	FA APP.	12	PT	7.50	HOUSEKEEPER
WENDY'S	GENESE0	3	FA APP.	10	PT	7.25	CREW MEMBERS
LIVINGSTON COUNTY CNR	MT. MORRIS	1	FA REC.	20	PT	11.34	NEIGHBORHOOD ASSISTANT
COUNTRY INN & SUITES	MT. MORRIS	1	FA REC.	30	PT	7.50	HOUSEKEEPER
CONBOY & MANNING CONSTRUCTION	ROCHESTER	1	SN APP.	40	FT	18.00	CONSTRUCTION WORKER
MDT PERSONNEL	ROCHESTER	1	FA REC.	35	FT	8.00	ASSEMBLER
APPLEBEE'S	GENESE0	1	SN APP.	35	FT	8.25	LINE COOK
MCDONALD'S	AVON	1	SN REC.	35	FT	7.45	CREW MEMBERS
SELF-EMPLOYMENT	DANSVILLE	1	SN APP.	20	PT	8.00	SUB-CONTRACTOR
APPLEBEE'S	GENESE0	1	FA APP.	30	PT	5.65&TIPS	HOSTESS
GARY BLACK CONSTRUCTION	ONTARIO	1	FA REC.	40	FT	11.00	CARPENTER
KRAFT THROUGH REMEDY	AVON	1	SN REC.	38	FT	8.00	PRODUCTION WORKER
DELTA SONIC LUBE	HENRIETTA	1	FA REC.	30	PT	7.25	TECNICIAN
WAYLAND FOOD MART	WAYLAND	1	FA REC.	20	PT	7.25	CASHIER
GROW MORE FARMS	HENRIETTA	1	SN REC.	40	FT	10.16	LABORER
GENESE0 HOSPITALITY	GENESE0	1	FA REC.	25	PT	8.00	HOUSEKEEPER
WIRTH CONSTRUCTION	MENDON	1	SN REC.	40	FT	15.00	LABORER
CALL VISTA	HENRIETTA	1	FA REC.	40	FT	10.00	CUSTOMER SERVICE RE
MARKIN TUBING	WYOMING	1	SN APP.	40	FT	15.90	COILER OPERATOR
SUPERIOR WALLS	LIMA	1	SN REC.	40	FT	10.50	LABORER
FTT MANUFACTURING	GENESE0	1	FA REC.	40	FT	8.50	PRODUCTION WORKER
FORDGUM THROUGH ADECCO	AKRON	1	FA REC.	36	FT	9.50	ASSEMBLER
N. A. MARK & SONS	DANSVILLE	1	SN REC.	40	FT	8.00	FARM HAND
LAKEVILLE FIREMEN'S EXEMPT CLUB	LAKEVILLE	1	FA REC.	30	PT	8.00	SERVER
MCDONALD'S	GENESE0	1	FA REC.	25	PT	7.40	CREW MEMBER
SUBWAY	DANSVILLE	1	FA APP.	24	PT	7.25	SUB MAKER
SEATING CO.	NUNDA	1	SN REC.	40	FT	9.00	FACTORY WORKER
ALDON THROUGH REMEDY	AVON	1	FA APP.	40	FT	8.00	PRODUCTION WORKER

44

Total Number of Clients

FT	PT	Total
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SN Applicants	5	3	8
SN Recipients	12	0	12
FA Applicants	1	8	9
FA Recipients	6	9	15
Total	<u>24</u>	<u>20</u>	<u>44</u>

c. Financial Assistance Program Statistics (Monthly) (March)

Temporary Assistance Cases:

Family Assistance	290
Safety Net	315
Total	<u>605</u>

Medicaid Cases:

Community	3646
Chronic Care	268
Foster Care	126
SSI	1190
Total	<u>5230</u>

Medicaid Individuals (Monthly Premium):

These Individuals are in one of the above Temporary Assistance or Medicaid cases.

Managed Care	4452
Family Health Plus	1145
Total	<u>5597</u>

Food Stamp Cases

Child Care Cases

3031

153

2. Employees hired, resigned or retired in May:

Caitlin Kingston	Hired	Summer Campworker	5/23/11	Geneseo
Barb DeMay	Retired	Caseworker	5/31/11	Nunda
Sandra Wright	Retired	Commissioner	5/31/11	Avon

- As stated last month the Employment Unit set a record in April for applicants and recipients finding jobs, 44. I met with the Employment Unit staff on May 26 to congratulate them. They were very proud but also realistic that it's tough many months to obtain jobs. They are committed to doing their best. They said there is no secret to it just keep working hard with the clients and employers.
- We are starting a renewed effort to get as many clients as possible on SSI. Our contract with Catholic Charities serves this purpose. We are also referring the more capable clients to private attorneys, and our Case Workers are helping other clients through the entire application process.
- Our redesigned Housing Unit is really making great headway in cutting down on temporary housing use. As of May 27, 2011 eight (8) persons were in temporary housing. This is a resource intense effort but it is making a difference and saving county funds. They are also focusing on prevention.
- Temporary Assistance cash cases—we saw a decline in April.
- My best wishes to all of you. This is my last agenda for Human Services and Diane will present it.

WORKFORCE DEVELOPMENT- KEITH MITCHELL

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING AGREEMENT(S) FOR LIVINGSTON COUNTY: GLOW WORKFORCE INVESTMENT BOARD/CHIEF ELECTED OFFICIALS AGREEMENT (WIB/CEO AGREEMENT)

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following agreement(s) for Livingston County, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
GLOW Workforce Investment Board 587 East Main Street Batavia, NY 14020	7/1/11 - 6/30/13	N/A

For: Determining the make-up of the Board and the method to allocate funds, and names Grant Recipient.

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted?</u>
N/A	0.00	N/A

Director's Comments: There were few and insignificant changes made to this years agreement and it went back to being a two-year agreement.

K. Mitchell explained this is the agreement that establishes the Board, outlines how the money will be distributed and the two-year term of the Agreement. He indicated that the agreement has gone back to a term of two years—for the past three years it was a one-year agreement.

MOTION: Mr. Merrick moved and Mr. Cosimano seconded to authorize the foregoing contract. Carried.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR LIVINGSTON COUNTY ON BEHALF OF GLOW WIB: GENESEE COUNTY JOB DEVELOPMENT, BYRON BERGEN CENTRAL SCHOOL, LIVINGSTON COUNTY OFFICE OF WORKFORCE DEVELOPMENT, ORLEANS COUNTY JOB DEVELOPMENT, THE RESEARCH FOUNDATION AT SUNY BROCKPORT, WYOMING COMMUNITY ACTION, INC., WYOMING BUSINESS EDUCATION COUNCIL, INC., GENESEE COMMUNITY COLLEGE

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for Livingston County on behalf of GLOW WIB, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Genesee County Job Development 587 East Main Street Batavia, NY 14020	7/1/11-6/30/12	TBD
Byron Bergen Central School 6917 West Bergen Road Bergen, NY 14416	7/1/11-6/30/12	TBD
Livingston County Office of Workforce Development 6 Court St. Room 105 Geneseo, N Y 14454	7/1/11-6/30/12	TBD
Orleans County Job Development 458 West Avenue Albion, NY 14411	7/1/11-6/30/12	TBD
The Research Foundation at SUNY Brockport For Orleans Upward Bound 350 New Campus Dr. Brockport, NY 14420	7/1/11-6/30/12	TBD
Wyoming Community Action, Inc. 6470 Route 20A Perry, NY 14530	7/1/11-6/30/12	TBD
Wyoming Business Education Council, Inc. 6470 Route 20A	7/1/11-6/30/12	TBD

about July 1st. There are 40 teachers/professional and 18 service staff being laid off from Dansville Central alone. We had 18 people attend including two from Wayland Cohocton Central.

3. THE FEDERAL AND STATE BUDGET UPDATE: WIA Funding – Congress reduced the funding by 10%, however when GLOW received their allocation, Adult and DLW funding was reduced by 17-18%. Many of the GLOW offices are contemplating the need to make staffing reductions, which includes the WIB office. Youth Bureau funding- We received the allocations and the only new information is that the 50% cut will be spread over two years. I believe many, if not all, of you received a memo regarding the Recreation programs and our recommendation that fees be charged to generate revenues. It is difficult for the Youth Bureau to endorse charging fees for admittance to these programs, but with the second 25% cut next year the funding will be insignificant when split 11 ways and it is time to move forward. That is why we requested that the Towns and Villages waive the eligibility so the limited funds could be used for the year round programs.
4. SUMMER YOUTH EMPLOYMENT: We received notice that Livingston County has been awarded \$72,000 for SYEP with TANF funding. We should be able to fund about 50 positions with this and some WIA funding. The state came out with an RFQ late on the 20th of May for an additional \$5.5 million for those areas with high dropout rates, high youth unemployment and other negative youth demographics. Even though GLOW’s numbers in this area are very low it was decided to submit a plan that is due June 1st. This could mean an additional \$60,000 to 70,000 for the four county area.
5. COMMUNITY SERVICES BLOCK GRANT: We haven’t heard too much about the status of the funding for this grant. We are moving forward with a Request for Proposal for funding programs starting 10/1/11. There are several new members on the Community Initiatives Council and orientation will be provided for them prior to the next meeting in June.

Upcoming events:

GLOW WIB Annual Meeting June 21st

DEPARTMENT OF HEALTH- JIM PERAINO

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: PHYSICAL THERAPY PROFESSIONALS, PC, GENESEE COMMUNITY COLLEGE, NEW YORK STATE DEPARTMENT OF HEALTH

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Health, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Physical Therapy Professionals, PC 3506 Thomas Drive Lakeville, NY 14480	1/1/11-12/31/11	\$66.00/visit \$26.62/incident on non-direct reimbursable expenses

For: Physical Therapy Services to Home Care Patients

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>		
Various 3 rd party payers	Varies by payer	Yes	X	No

Director’s Comments: This contract is for patients of the Certified Home Health Agency to receive physical therapy services.

J. Peraino reported this contract amount was \$64.17 for 2009 and 2010 and there is a small increase for 2011.

Genesee Community College One College Road Batavia, NY 14020	9/1/10-8/31/11	NA
For: Clinical fieldwork experience for students		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
NA	NA	Yes	No

Director's Comments: This is an extension of our contract for work experience for students of the college. There is no cost involved.

New York State Department of Health 10/1/09-9/30/11 \$24,434.00
 Administrative Services Unit
 Bureau of Early Intervention
 ESP, Corning Tower, Room 287
 Albany, NY 12237-0657
 For: Early Intervention Administration ARRA

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
New York State Department of Health	NA	Yes	No

Director's Comments: This is a contract amendment for budget modification of the original contract, which is fully executed.

MOTION: Mrs. Donohue moved and Mr. Cosimano seconded to authorize the foregoing contracts. Carried.

J. Peraino reported he just received cost report information and the Committee will be informed of this report at a later date.

Informational Item(s) Written Only

- Hospice and CHHA referrals and visits continue to remain high. Vacancies still exist, causing increased over time. Prevent staff continues to supplement the CHHA staff, assisting with home visits, causing a backlog for Prevent Services. The Medicare and Medicaid Cost Reports are not finalized to date.
- Mr. Coyle, Mr. Yendell, Jim Peraino and the Public Health Director attended a panel discussion in Tompkins County related to CHHAs. There were three presenters, Tioga County (who is the sole CHHA provider and will continue to maintain their CHHA), Genesee County (who sold their CHHA), and a former DSS caseworker from Tioga County. It was an informational meeting with the opportunity to ask questions and gather facts. It is unknown as of this date whether Tioga County has decided to maintain their CHHA or will submit a RFP for possible sale.
- The Conesus Lake Watershed Inspector continues to respond to complaints and issues related to the increase in rainfall/rain storms that have occurred over the past month. Runoff and erosion are the largest concerns.
- The Steering Committee, CHART, for the ACHIEVE Grant will travel to Baltimore for training. They are developing plans to address how chronic diseases can be reduced through prevention, thus decreasing morbidity and mortality rates.
- The contract with Steuben County for Weights and Measures is well underway; the Department is in contact with Steuben staff on a regular basis.
- Renovations for Building 2, third floor, and former DSS space have begun.
- SHAPE will be sponsoring 'stress workshops' for all County Departments. Staff as a priority identified stress; EAP will be the facilitator/presenter.

Mr. Yendell mentioned that he and several others would be traveling to Baltimore for training (see #4 above).

The County Administrator commented that the Cost Report component for the CHHA is needed to assess the previous year. Jack Venesky, CPA does this report. The County Administrator indicated he is hopeful to have a financial dialogue on the CHHA at the July meeting. He and Mr. Yendell attended a panel discussion in Tompkins County (Genesee County got out of the CHHA business and Tioga County stayed in the business). He explained that Tioga County is the only CHHA provider in the entire county. We have one private provider, Excellus, which cuts into our resources.

The County Administrator reported that the transfer of Weights and Measures duties to Steuben County is going along fine. He met with Steuben County to kick off the program and told them what he wanted to see and the areas that needed inspection. The contract requires us to supply a vehicle and the logistics are being resolved.

Steuben County may stop in Mt. Morris and get our vehicle or stage a vehicle elsewhere.

The County Administrator reported that the County will be offering some stress workshops through EAP on two different days as a result of survey responses from employees. He added that a Zumba and Weight Watcher classes are being offered as well as basketball and the 5K run/walk event that has already taken place. He explained that if you look at our experience of health care claims, there is a lot of depression and anxiety among the employees. Mr. Yendell asked if all employees are required to attend the stress workshop, and he responded all employees will have the opportunity to attend but it is difficult for the evening shifts to participate.

The County Administrator reported that he had been informed that the NYS Department of Labor is pulling its services from Genesee County, and therefore, contiguous counties will be expected to provide services, however, he has heard they may be working out an agreement. Mr. Schuster asked if the state had a concern with the facility or is the State just trying to make cuts. He expressed concern that this could impact the agricultural industry and affect the migrant workers.

MENTAL HEALTH- GAIL LONG

Action Item(s) To Be Reported

1. APPOINTING MEMBER TO THE COMMUNITY SERVICES BOARD AND CHEMICAL DEPENDENCY SUBCOMMITTEE: JAMES SZCZESNIAK

RESOLVED, that the following member is hereby appointed to the Community Services Board and Chemical Dependency Subcommittee for the term designated:

Name	Address	Rep./Title	Term
Livingston County Community Services Board			
Undersheriff James Szczesniak	5295 East Lake Road Conesus NY 14435	Law Enforcement	6/1/11 – 5/31/13
Livingston County Chemical Dependency Subcommittee			
Undersheriff James Szczesniak	5295 East Lake Road Conesus NY 14435	Law Enforcement	6/1/11 – 5/31/14

Director's Comments:

Undersheriff Szczesniak replaces the former Undersheriff on both the Board and the subcommittee.

MOTION: Mr. Merrick moved and Mrs. Schuster seconded to authorize the foregoing resolution. Carried.

2. RECOMMENDING APPOINTMENT DEPUTY DIRECTOR OF COMMUNITY MENTAL HEALTH SERVICES FOR THE LIVINGSTON COUNTY DEPARTMENT OF MENTAL HEALTH- JAY PRUIETT LCSWR AND REFERRING TO THE WAYS AND MEANS COMMITTEE

RESOLVED, that the 2011 Department Head Salary Schedule is amended as follows:

Mental Health

Appoint Jay Pruiett of 9621 Big Tree Drive Hemlock, NY 14466 to the position of full-time Deputy Director of Community Mental Health Services effective June 27, 2011

Director's Comments:

Mr. Pruiett was selected by the interview committee to be an appropriate candidate to fill this position.

G. Long reported that Jay Pruiett was chosen unanimously after an extensive interview process and his references were stellar. She stated that Mr. Yendell, Mr. Schuster and the County Administrator participated in the selection process. The County Administrator added that DSS Commissioner S. Wright, two Mental Health staff, Undersheriff Szczesniak, Bonnie Stubblefield from the Community Services Board and two subcommittee chairpersons were also on the selection committee.

G. Long stated the recommended salary is \$60,000 based on his years of experience and knowledge base of new practices and his track record for quality management skills. The 2011 salary for Deputy Ann Miller was \$59,600 without supervisor and management experience.

The County Administrator stated that everyone felt he was a good candidate, and he commented the candidate interviewed very well, he had a good comfort level with him, and he believes he is a good fit. Mr. Yendell stated the candidate was very comfortable throughout the interview process and was not intimidated at all.

MOTION: Mr. Schuster moved and Mrs. Donohue seconded to authorize the appointment of Jay Pruiett to the position of Deputy Director of Community of Mental Health Services and referring this to the Ways and Means Committee. Carried.

OTHER

G. Long asked the Committee if she could update them on an important matter. Mr. Yendell concurred. G. Long reported she has seen a spike in suicides throughout Livingston County—there have been four in the last six months and this is unusually high. She stated the State has cut Mental Health outreach services and she is very concerned how this will impact services and the residents of the County. She explained there are a lot of victims when a person commits suicide--the people that find them, family members, Sheriff's Department employees, etc. She indicated that the department is trying to provide as much support as possible but she wanted the committee to know she is concerned about this issue. Mr. Yendell suggested to G. Long that he would like the department to brainstorm how they intend to meet the needs of the community without additional staffing.

Informational Item(s) Written Only

1. All positions will be filled once the Deputy Director is appointed
2. Three interns have been interviewed and all three accepted to join our internship program. Two are Masters level and will be participating in our Clinical Internship rotation; the 3rd student is a Bachelor's level and will participate in our case management rotation.
3. Director was invited to meet with State Mental Health Commissioner Michael Hogan at RPC regarding the upcoming closure of the adolescent inpatient unit there. RPC continues efforts to assist Counties with this transition as more information becomes available
4. Therapist Deb Murtha and Intern Molly Frank are finishing their anger management group. Another is planned for late Summer or Fall and will be open to consumers that do not utilize our Clinic services.
5. Therapists Deb Murtha, Laura Bligh, and Jeanne Matossian are scheduled to participate in extensive training in EMDR (eye movement desensitization and reprocessing), which is a best practice in posttraumatic stress disorder. It is unusual for a Clinic our size to have three staff trained in this technique this training is an addition to Deb Murtha's certification in trauma that she earned last year.
6. CASA continues plans toward the Geneseo office relocation in Fall 2011

DISCUSSION OF CNR SURVEY RESULTS

Mr. Schuster questioned whether the "deficiencies" cited are usually because of someone forgetting to do something and not necessarily an error in our operations. The County Administrator stated that when the inspectors came in for that day someone might not have done something correctly. He added it was a pressure-packed week for the entire staff. This is the first time the NYS DOH is using the QIS (Quality Indicator Survey), which is new for all nursing homes and causes stress levels to be high. Mr. Schuster asked if the County Administrator knew when we would get a final report, and he stated he would ask B. Keefe when she comes in next to provide the monthly report. The County Administrator stated he would make sure the Committee gets a copy of the final survey report.

CENTER FOR NURSING AND REHABILITATION- BARBARA KEEFE

Action Item(s) To Be Reported

1. **AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION: DEPARTMENT OF VETERANS AFFAIRS, G-L-**

S-W EDUCATIONAL PARTNERSHIP

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Center for Nursing and Rehabilitation, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Department of Veterans Affairs	7/1/11-6/30/12	Negotiated Per Diem Rates
VA Western New York Healthcare System		
3495 Bailey Avenue		
Buffalo, New York 14215		
For: Nursing Home Care Services		

Director’s Comments:

Contract to provide nursing home care services to VA Beneficiaries in the CNR. The current per diem rates are \$287.22 for basic LTC level of care, \$287.22 for bed hold, \$345 for rehabilitative services. The CNR will be seeking rates of \$330.00 for basic LTC level of care, \$330.00 for bed hold, \$405 for rehabilitative services in the new contract. There were 0 VA paid patient days in 2010.

The County Administrator commented that we used to have VA days in 2009 and questioned why we didn’t have any in 2010. B. Keefe explained we do have residents receiving VA benefits but there were no referrals from this contract for 2010 or not yet in 2011.

G-L-S-W Educational Partnership	9/1/11-5/31/14	N/A
80 Munson Street		
LeRoy, New York 14482		
For: Cosmetology Clinical Experience		

Director’s Comments:

Contract between the LCCNR and Genesee-Livingston-Steuben-Wyoming Educational Partnership to provide clinical experience at the CNR for Cosmetology students. This is a long-standing relationship that has been beneficial to students and residents. Residents that volunteer enjoy the interaction with students and are able to receive no cost hair care.

MOTION: Mrs. Donohue moved and Mr. Cosimano seconded to authorize the foregoing contracts. Carried.

2. RECOMMENDING DEPUTY DIRECTOR OF LONG TERM CARE AND REFERRING THE PERSONNEL MATTER TO THE WAYS & MEANS COMMITTEE

Director’s Comments:

The vacancy was advertised in the Democrat & Chronicle and placed on CareerBuilder.com. Three applications were received; each applicant agreed to relocate to Livingston County as a condition of employment. Three interviews were conducted on May 26 by a panel consisting of James Merrick, Ian Coyle, Gary Moore, Mark Schuster, Brenda Donohue, Dominic Cosimano, Daniel Pangrazio, Eric Gott and Franklin Bassett, Director. The preferred candidate will participate in a second step interview with CNR Department Heads on June 3. The candidate’s name will be presented to the Committee on 6/7.

B. Keefe referred to the letter in the packet that F. Bassett prepared (on file). Three candidates were interviewed and one candidate was recently brought back to meet department head staff of the CNR, and B. Keefe stated based on subsequent information, Stephen Woodruff has been recommended to be appointed to the Deputy position.

The County Administrator stated the interview team interviewed three candidates and all three had agreed to move into the county. This particular individual happened to be born in Livingston County and now lives in Greece, but has committed to moving back. The County Administrator stated the candidate was in the Marine Corp Band. The County Administrator stated he handled all the questions. Mr. Schuster stated he thought the candidate was strong and asked about the tentative start date. The County Administrator explained that the

recommendation will be referred to Ways and Means Committee 6/13/11 and then to the Board on 6/22/11 and the candidate intends to give a 30-day notice after that. His current employer might ask him to leave prior to the 30 days and then he would be able to start earlier. Mrs. Donohue thought he was the best candidate. Mr. Cosimano mentioned that the staff picked him as the best candidate. The recommended salary for Stephen Woodruff is \$87,500.

MOTION: Mrs. Donohue moved and Mr. Schuster seconded to authorize the appointment of Stephen Woodruff and refer this appointment to the Ways and Means Committee. Carried.

Mrs. Donohue asked if we had a formalized agreement that he would be working weekends. The County Administrator stated we do not have it in writing but he has given us a good sense of willingness to do this. F. Bassett will handle this internally and report back to the Committee.

3. ESTABLISHING GUIDELINES FOR WITHDRAWING MONIES FROM THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION MEMORIAL FUND

WHEREAS, the Livingston County Center for Nursing and Rehabilitation receives monetary donations from individuals; and

WHEREAS these monies are deposited in an account entitled Memorial Fund, and

WHEREAS, the Center for Nursing and Rehabilitation wishes to establish guidelines for the withdrawal and use of the monies from the Memorial Fund, and

WHEREAS, this resolution establishes guidelines for use of the monies in a manner approved by the Livingston County Human Services and Ways and Means Committees, now, therefore, be it

RESOLVED, that a policy and guidelines shall be established and monies from the Memorial Fund are to be utilized in the following manner,

POLICY: Guidelines and procedures for use of monies from the Livingston County Center for Nursing and Rehabilitation Memorial Fund are established and approved by the County Administrator and Director of Long Term Care. These guidelines and procedures will be submitted to the Human Services Committee (HSC) and the Board of Supervisors for initial approval. All fund use decisions will then be subject to the approved guidelines and procedures.

FUND GUIDELINES: *Once approvals are obtained, monies from the Livingston County Center for Nursing and Rehabilitation Memorial Fund are to be utilized for the following purposes:*

#1.) **FAMILY REQUEST FOR SPECIAL PURCHASE:** To use specific memorial donations to purchase a special item(s) in memory of a loved one per request of the family. The donation amount would be used as a guide to determine the amount of purchase. The Leisure Time Activities Director, Director of Long Term Care or designee would help guide the family on the special item(s) to be purchased.

#2.) **NON-MEDICAL PATIENT NEEDS:**

To pay for or to supplement the costs associated with items or services to address the recreational needs and interests of residents/patients to enhance quality of life. (e.g. special entertainment, event transportation). Memorial funds would be considered only if budgeted funds are not available.

#3.) **MEDICAL PATIENT NEEDS:**

To pay for or to supplement the costs associated with a Medicaid recipient procuring a medical device not otherwise covered by Medicaid that would enable/improve communication, vision or hearing to enhance the individual's quality of life.

PROCEDURE:

A. All items that are advance planned expenditures will be brought to a monthly meeting of the Memorial Fund Use Committee comprised of the following members: Director of Long Term Care, Director of Fiscal Services and Leisure Time Activities Director. A Request Form will be completed and signatures obtained for approval prior to transfer of funds. Forms are not to be altered once approvals have been granted. Any change in approval dates or dollar amounts would need to be amended and resubmitted. Approval forms and bills are then submitted to the designated Senior Account Clerk who then draws funds from the Memorial Fund by voucher. See attached form.

- B. In the event an urgent need arises between monthly meetings, or a decision needs to be expedited for the sole purpose of providing payment for a medical patient need, Memorial Fund Use Committee Members will be contacted by e-mail or phone to discuss the need and obtain approval for the expenditure.
- C. The Memorial Fund Use Committee will review this Policy and Procedure no less than annually.
- D. A report detailing deposits and expenditures to/from the Memorial Fund will be presented to the Human Services Committee no less than annually in the first calendar quarter.

REQUEST FORM
EXPENDITURE FROM CNR MEMORIAL FUND

Date Requested: _____ Effective Through: _____

Presented By: _____

Description of Need:

Cost of Item(s) Requested:

Fund Guideline #: _____

Request Approved

Request Disapproved

If Disapproved, Explanation of Reason:

Leisure Time Activities Director: _____ Date: _____

Director of Fiscal Services: _____ Date: _____

Director of Long Term Care: _____ Date: _____

Director's Comments:

The CNR receives monetary donations that are deposited in a Memorial Fund. The purpose of the proposed

resolution is to establish guidelines for use of the monies and procedures for making withdrawals.

The County Administrator stated these guidelines are modeled after the Hospice fund. B. Keefe explained when residents pass away donations are received and earmarked for a specific purpose and these guidelines will allow the CNR to utilize the funds appropriately so residents get the full benefit.

Mr. Schuster asked how much money is in this fund and the County Administrator responded about \$11,000.

Motion: Mr. Cosimano moved and Mr. Schuster seconded to establish guidelines for withdrawing monies from the Livingston County Center for Nursing and Rehabilitation Memorial Fund. Carried.

Pre-approved Informational Item(s) To Be Reported

1. Financial/Operations Report – Barbara Keefe, Director of Fiscal Services to attend in the absence of Director Bassett

A.) The NYS DOH held a Provider Webinar on May 26 to review: Implementation of Nursing Home Rebasing, Statewide Pricing, and Other 2011-2012 Budget Actions (Still being paid at a January 1, 2009 rate)

Major Points:

- Medicaid Rates for 2009 and 2010 – the rates will be available on the Health Provider Network (HPN) website by the middle of June.
- Payment to Facilities for rates from 04/01/2009 through 01/01/11 – will be dated June 27, 2011 and received on July 14, 2011. Based on the most recent NYAHSA template the CNR's estimate is \$1,250,000 for 2009 and 2010 Medicaid days. (expecting \$1,225,000)
- Payment includes new rebasing methodology adjusted for Trend Factor reduction, Medicaid-only Case Mix, Revised Scaleback adjustments.
- Other rate revisions will be paid in September and October 2011.
- Payment dated June 27, 2011 also includes the 2008 Cash Receipt Assessment Reconciliation – but only for the time period of 2008 and 2009. 2010 and 2011 are not going to be adjusted for the 2008 Cash Receipts Assessment Tax (CRAT) Reconciliation.
- The amount of the benefit to the CNR for this reconciliation is \$664,772 for the period of 2008 and 2009. 2008 is the year that the CNR received the Rebase funds for the new building. This resulted in an overstatement of 2008 CRAT going into 2009. For the 2009 CRAT Reconciliation, the CNR will owe back \$255,591 for the period 2009.
- DOH will incorporate and include any liabilities owed to the State. Positive payments to facilities will be reduced by these amounts. OMIG recoveries may be included.
- No mention of IGT – only that DOH is working to finalize the UPL (Upper Payment Limit) for 2009 and 2010 over the next several weeks. DOH will communicate with facilities impacted and Counties.

B.) Review of Revised Medicaid Per Diem Computation for the Financially Disadvantaged Program Adjustment

B. Keefe reviewed a handout (on file) reflecting the Medicaid reimbursement rate for 10/1/04 through 12/31/04 and 1/1/05 through 12/31/05.

C.) 2010 Financial Statements – The CNR has elected to delay having the audit firm Rotenberg & Co. finalize the 2010 financial statements given the anticipated near term release of final Medicaid rates for the 2009 and 2010 fiscal years. Rotenberg will be able to complete the revenue and receivables adjustments to the financial statements within one business day of receiving the new rate sheets. This delay in finalizing the financial statements does potentially delay cash flow for Medicare receipts by one day for each day of delayed filing of the Medicare Cost Report due May 31, 2011. The Medicaid Cost Report is due July 31, 2011 and will not be affected by this delay so long as the financial statements are finalized by June 24.

The County Administrator explained that our financial statements should have reflected the Medicaid rates and he believes it makes sense to delay the audit until this is corrected.

D.) Bad Debt Expense & Accounts Receivables History – The Director of Fiscal Services will review information outlining significant progress made in the Fiscal Department since 2008 to reduce Bad Debt Expense and Outstanding Accounts Receivables balances.

B. Keefe reviewed charts showing Bad Deb Expense History 2006-2010 and also Accounts Receivable Balance History for 2008-2010 (on file). The Bad Debt expense decreased from \$489,966 in 2009 to \$260,555 in 2010.

The County Administrator stated this is a positive trend. Mr. Yendell asked what avenues are taken to collect bad debt. B. Keefe stated the CNR is being proactive with families and making sure the Medicaid billing is done timely and paid in a more timely fashion.

Mr. Yendell stated these things don't just happen and this is a result of hard work and he said thank you.

Informational Item(s) Written Only

1. Reports - Budget Variance, Census, Absenteeism & Mandation, Agency Use, Report Card

B. Keefe reported the CNR is still maintaining \$2 million in bank.

2. Office of Medicaid Inspector General (OMIG)/HMS Long Term Care Overpayment Review Program – The CNR filed a response with HMS on May 17. Barbara Keefe, Director of Fiscal Services and her staff identified exceptions to the report totaling \$39,585.40. This reduces the Medicaid overpayments made to the CNR for the audit period June 1, 2006 to May 31, 2010 to \$157,291.85. The areas audited for overpayment included Net Available Monthly Income (NAMI), Rate, and Claims. No response from HMS had been received as of May 31.

3. Occupancy – The CNR's 2011 budgeted occupancy is 98%. Occupancy for May, through 5/30, was 97.7%. YTD occupancy has recovered to 96.98%. Occupancy rate improved from first two months of year.

4. Department of Health (DOH) Annual Survey To Determine Compliance With Medicare and Medicaid Participation Requirements – The DOH arrived at the CNR with 6 members of an inspection team on 5/18 and remained, with exception of weekend days, until exiting on 5/26. The survey conducted was the Quality Indicator Survey described in previous months. Potential deficiencies include eight no harm findings and one potential finding of harm. Eight tentative Life Safety Code violations were presented. A Statement of Deficiencies will be received by close of business on June 10. A Plan of Correction will be submitted by June 24. Potential deficiencies cited were largely attributable to procedural compliance.

While it was disappointing that a potential harm was identified it was otherwise a very good result in a very intensive regulatory inspection process. A meeting with Jon Norris of CPL, David Allen, Tom Helles and Director Bassett was scheduled for June 2nd to discuss Life Safety Code findings.

B. Keefe stated the DOH finished the survey in 7 days and this was a new process for everyone. A final report has not been received. She indicated the CNR did very well with this new process for the first time, and staff should be commended.

The County Administrator asked about the report. B. Keefe explained the report would be sent to F. Bassett and we will have 10 days to notify the DOH of a corrected action plan. Some corrections have already been done. Once the corrections have been received by DOH, they will review and accept or deny the actions. One deficiency was noted a potential harm to resident, consequently, the DOH has a 30-day window to come back and follow up on this matter.

The County Administrator stated he will be sure the Committee gets a copy of the final report.

ADJOURNMENT

Mr. Merrick moved and Mrs. Donohue seconded to adjourn the meeting at 10:45 AM. Carried.

VETERAN SERVICES AGENCY- FRANK HOLLISTER

Informational Item(s) Written Only

1. The Department of Defense continues to release the names of vessels/ships that were stationed in the brown waters or ports of Vietnam. The names can be utilized to substantiate claims for those conditions associated with exposure to Agent Orange.
2. During the week of May 22 through My 28, this office was contacted by a veteran who stated he was homeless. I gave him the National Hot Line for Homeless Veterans, 1-877-424-3838, and they set up a temporary residence for the veteran.
3. A Vietnam veteran who was receiving pension (income based) from the Department of Veteran Affairs came to this office with numerous medical problems. We filed a claim for Diabetes Mellitus and Ischemic Heart Disease and was recently awarded Individual Unemployability, which pays at the 100% rate.
4. One of our local veterans mysteriously left this area. After numerous phone calls by his spouse and this office, he was located at the Las Vegas VA Medical Center. He had taken a bus there in hopes of obtaining surgery on his back to relieve his constant pain. The veteran was in was in such a severe, depressed medical condition that he was immediately put into I.C.U. Due to his medical condition, surgery was denied. A medical work-up found a large mass on his lungs and the veteran was placed in Hospice care. He did not want his wife to see him in this “condition”. I am working with his spouse to make arrangements for the return of his remains.
5. The Department of Veterans Affairs Office of the Inspector General release report number 11-00510-167, on May 18, 2011 that projected that 23 percent of the 45,000 claims they reviewed were done incorrectly. The VA OIG also found weaknesses that deal with Notice of Disagreements of appealed claims, correcting errors detected by the Systematic Technical Accuracy Review program, ensuring a complete and timely Systematic Analysis of Operations and processing claims-related mail. The inspection was conducted at 16 VA facilities. All of the facilities failed to follow VBA policy relating to certain types of claims.
6. On Thursday, May 26, 2011, the U.S House of Representatives voted overwhelmingly to bar U.S. forces and private contractors from operating on the ground in Libya. This amendment also limits President Obama’s authority on handling terror suspects and reducing the U.S. nuclear weapons stockpile under the new START treaty with Russia.
7. The following soldiers gave the ultimate sacrifice for their country:

Sgt. Kevin W. White	Westfield, NY	May 2, 2011	Afghanistan
Pfc John C. Johnson	10 Mtn. Div.	May 27, 2011	Afghanistan

MAY THEIR SOULS REST IN PEACE!

Respectfully submitted,

Virginia O. Amico
Clerk of the Board

**HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, JULY 5, 2011
9:30 a.m.**

PRESENT: B. Donohue, D. Cosimano, J. Merrick, G. Moore, I. Coyle

ABSENT: P. Yendell, M. Schuster

PRESENT AFTER MEETING CALLED TO ORDER: I. Davis

DEPARTMENT OF SOCIAL SERVICES- DIANE DEANE

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICE: VARIOUS RESIDENTIAL TREATMENT CENTERS & GENESEE COMMUNITY COLLEGE

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Social Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Various Residential Treatment Centers	7/1/11-6/30/12	Various Rates

For: The placement of children in the custody of the Commissioner who need this specialized level of care.

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted ?</u>
State Foster Care Block Grant, Fed IV-E if eligible	24%	Yes X No

Commissioner Deane explained we spend approximately \$1.2 million on this contract but we try really hard not to put clients in residential care at a cost of \$400 a day. Many clients are placed at Hillside Children's Center.

MOTION: Mr. Moore moved and Mr. Cosimano seconded to authorize the foregoing contract. Carried.

Genesee Community College	8/1/11-7/31/12	\$203,175.00
One College Road Batavia, NY 14020		

For: This contract provides for a large part of the training our staff receives, including training provided by the County ITS Department to DSS staff.

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted ?</u>
State Training Cap	0-5%	Yes X No

The Commissioner explained this contract was primarily established for DSS staff to get 2 or 4 year degree, however, staff has not had much interest obtaining degrees so the funding is now used to cover the cost of training workshops and conferences. The IT Help Desk is also covered under this contract for DSS staff.

Mr. Moore asked if the training is done in Batavia, and the Commissioner responded a lot of staff goes to Dansville and Lima satellite centers.

MOTION: Mr. Merrick moved and Mr. Moore seconded to authorize the foregoing contract. Carried.

Informational Item(s) Written Only

1. Status Reports
 - a. Statement of Appropriations, Expenditures & Balances (Monthly) (May)

b. Employment – Entries Into in Order of Hire (Monthly) (May)

Name of Employer	Town or City	# of Hires	Category & Status	Hours per Wk.	Part-time Full-time	Hourly Wage	Job Title
WAYLAND FOOD MART	WAYLAND	1	SN REC.	25	PT	7.25	CASHIER
HONEOYE WESTWISE SHURFINE	HONEOYE	1	SN APP.	15	PT	7.25	GROCERY CLERK LABORER/TRUCK DRIVER
CARRIAGE ENTERPRISES	PITTSFORD	1	SN APP.	40	FT	9.50	DRIVER
DUNKIN' DONUTS	DANVILLE	1	SN APP.	30	PT	7.25	CREW MEMBER
COMMUNITY CARE OF WNY	OLEAN	1	FA APP.	36	FT	10.00	HOME HEALTH AIDE PRODUCTION WORKER
FTT MANUFACTURING	GENESE	1	SN APP.	40	FT	10.00	WORKER
GENTLE DENTAL CARE	ROCHESTER	1	FA REC.	35	PT	12.50	DENTAL ASSISTANT
T. JOSEPH SAWYERS	DANVILLE	1	FA APP.	40	FT	13.00	FARM LABORER
PEPPERMINTS RESTAURANT	AVON	1	SN APP.	24	PT	7.25	COOK
BARILLA THROUGH KELLY SERVICES	AVON	1	FA APP.	15	PT	10.00	INDUSTRIAL CLEANER
GOLDEN MEMORIES TRANSPOR.	ROCHESTER	1	SN APP.	40	FT	10.00	MECHANIC GROUNDS MAINTENANCE
SUGARCREEK GLEN CAMPGROUND	DANVILLE	1	FA APP.	40	FT	7.50	MAINTENANCE
DOLLAR GENERAL	LIVONIA	1	SN APP.	18	PT	7.25	CASHIER
QUESTA LASAGNA	MT. MORRIS	1	FA APP.	20	PT	7.25	DISHWASHER
MORRISON DINING	MT. MORRIS	1	SN APP.	28	PT	9.50	COOK
DANVILLE REDEMPTION CTR.	DANVILLE	2	FA APP.	25	PT	7.25	CAN SORTERS PRODUCTION WORKER
SUPERIOR WALLS	LIMA	1	SN APP.	40	FT	10.00	WORKER
KWIK FILL	DANVILLE	1	FA APP.	30	PT	7.65	CASHIER CERT. NURSING ASSISTANT
THE JEWISH HOME	ROCHESTER	1	FA REC.	37.5	FT	12.05	RESIDENTIAL ASSOCIATE
CATHOLIC FAMILY CENTER	ROCHESTER	1	SN REC.	15	PT	11.00	ASSOCIATE
DIAL AMERICA	ROCHESTER	1	FA REC.	28	PT	8.00	TELEMARKETER
GLOBAL SERVICES	ROCHESTER	1	FA REC.	40	FT	8.50	CONSULTANT
SHAFFER LANDSCAPING	GROVELAND	1	SN REC.	40	FT	8.00	LANDSCAPER
WAL MART	GENESE	1	FA REC.	35	PT	8.40	STOCKER
MCDONALD'S	MT. MORRIS	1	SN REC.	20	PT	7.25	CREW MEMBER
LETCHWORTH STATE PARK	MT. MORRIS	1	FA REC.	40	FT	7.25	CLEANER

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Total Number of Clients

	FT	PT	Total
SN Applicants	4	5	9
SN Recipients	1	3	4
FA Applicants	3	5	8
FA Recipients	3	3	6
Total	11	16	27

c. Financial Assistance Program Statistics (Monthly) (May)

Temporary Assistance Cases:

Family Assistance	297
Safety Net	328
Total	625

Medicaid Cases:

Community	3700
Chronic Care	274
Foster Care	126
SSI	1196
Total	5296

Medicaid Individuals (Monthly Premium):
 These Individuals are in one of the above Temporary Assistance or Medicaid cases.

Managed Care	4591
Family Health Plus	1159
Total	5750

Food Stamp Cases	3059
Child Care Cases	151

The Commissioner indicated that she is in the process of tracking the individuals going into employment to determine how long they retain their employment.

- Employees hired, resigned or retired in June:

Connie Ohle	Hired	Principal Typist	June 3, 2011	Livonia
Brenelle LoVerde	Hired	Clerk/Typist	June 20, 2011	Mt. Morris
- Signed a letter of agreement for Federal pass through money for Food Stamp Nutrition Education Program with Cornell Cooperative Extension for \$38,008. Previously, this agreement exceeded \$70,000 and required a local match, which had been met jointly by DSS and Cooperative Extension. The new funding requires no local match.
- CCTA-Child Care Time and Attendance is a new electronic system created by the Office of Children and Family Services which is used by Agency staff as an electronic case record for determining eligibility and also by Providers who choose to submit time and attendance information electronically for children to whom they provide care. We began using the system for staff in April, and providers began using the system in June. Of the approximately 85 providers we have, approximately 50 are using the electronic feature. Once Agency staff become accustomed to the system, we anticipate timesavings in the Accounting Dept where payments to providers occur, and a small increase in the Day Care eligibility area.

Mr. Davis entered.

WORKFORCE DEVELOPMENT - KEITH MITCHELL

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING AMENDMENT(S) FOR LIVINGSTON COUNTY: NYS DEPARTMENT OF STATE

WHEREAS Federal CSBG funding for 2011 was reduced by Congress by 2.77%, and WHEREAS this resulted in a funding reduction of \$6,214.00 and WHEREAS this reduction reduces the contract approved by Board resolution 2010-222 from \$224,316.00 to \$218,102.00 now therefore be it RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following amendment(s) for Livingston County, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Agreement With</u>	<u>Term</u>	<u>Amount</u>
NYS Department of State One Commerce Plaza 99 Washington Ave. Albany, N Y 12231	10/1/10 to 9/30/11	\$218,102.00

For: To provide services for income eligible county residents. Community Services Block Grant FFY2011 CSBG Entitlement Contract

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Community Services Block Grant	0.00	218,102.00

Director's Comments: The reduction in funding required the completion of a 20-page amendment.

K. Mitchell reported the funding dropped 2.77% resulting in a total amount reduction of \$6,214. He indicated the County had a large contract with Focus on the Children for KidCare, which provided funding for childcare but this was significantly under spent so money was taken from this to make up the reduction in funding.

MOTION: Mr. Cosimano moved and Mr. Merrick seconded to authorize the foregoing contract. Carried.

Pre-approved Informational Item(s) To Be Reported

1. Discussion about the upcoming funding cycle for CSBG funding and different options that are available for the allocation of the funds.

K. Mitchell explained that the CSBG funding is dependent on what happens in Washington. President Obama is looking to cut funding by 50%. K. Mitchell is not sure he will have concrete figures by October 2011 budget time. A mandatory meeting has been scheduled for Wednesday, 7/6 at 3 PM for those applying for CSBG funding to inform them of the significant funding cuts and this will show who is committed and who is not.

The County Administrator mentioned that he did receive word from one of the non-profit partners of their concern that the funding might be reduced. The County Administrator informed the Committee he would discuss this matter further with K. Mitchell.

Informational Item(s) Written Only

1. BUSINESS UPDATES:

Livingston County unemployment rate was:

May 7.2%

April 7.9%

May 2010 – 7.7 %

Center Foot Traffic: These numbers include walk-ins, scheduled appointments, Job Search workshop, Orientations, and the Job Seekers program (DSS).

May – 1211

April - 1349

2011 YTD –7165

2010 YTD 15,553

2009 YTD –15,519

2008 YTD – 8,628

We continue to see our customers getting back to work in the private sector, which is reflected in the drop in the UI rate. We have several employers who are finding it difficult to fill some positions. We have some concerns that we may see out traffic increase due to school and the potential state layoffs. .

2. SUMMER YOUTH EMPLOYMENT: We have placed 53 youth in various worksites in the county. This is probably the smallest summer program that I have been involved in my 22 summers here. We hired only two additional staff for this summer, Richard Sisson is back for his 10th year as a counselor and Alana Amorese is back for her fourth year and her first as a counselor as she recently graduated from Ithaca College. GLOW was not a recipient of additional summer funding that was RFQ'd at the end of May. Some good news for SYEP, we made a connection with ARC to work with some of our workers. We have been challenged for a number of years with placing kids in worksites that have significant disabilities. In the past we have hired work site supervisors to work with these kids in work crews. This year we did not hire any of these supervisors and had few options for placement for these kids. In a conversation with ARC representatives they are willing to put these kids in whatever level of work they can handle, provide the supervision and transportation if we provide the wages. This is a big win win for both agencies as these are kids ARC would normally be working with these kids in a year round program, but because of cut backs in educational funding the schools are sending them our way for the summer instead.

3. COMMUNITY SERVICES BLOCK GRANT: A Request for Proposal has been prepared for this

grant. We are holding a mandatory bidders workshop on July 6th at 3:00 PM for present and future contractors. We believe it is necessary that prospective applicants are aware that the funding could be significantly reduced and also that the process is changing in many areas that then need to be aware of.

4. **DUAL CERTIFICATION TRAINING:** Thirteen students will be graduating from the FLCC Dual Certification Nursing Assistant/Home Health Aid). Of these graduates 11 have been offered positions with the CNR upon passing certification exams, etc. This training was funded with CSBG and WIA funding. We initially thought that the CNR would need to pay the 25% match requirement for CSBG funding, but learned this week that since the carryover funds were used and the match already provided there would be no cost to the CNR saving over \$3,000.00

Upcoming events:

SYEP Worksite Supervisor Training	June 28 th
SYEP Youth Worker Orientation	July 6 th
CSBG Bidder's Mandatory Workshop	July 6 th
SYEP Youth start work at work sites	July 11 th -August 19 th
HIP HOP at recreation programs	July 21 st

DEPARTMENT OF HEALTH- JOAN ELLISON

Action Item(s) To Be Reported

1. **AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: NEW YORK STATE DEPARTMENT OF HEALTH. LIVONIA AMBULANCE DISTRICT #1, DR. KAY MORGAN, DVM, COORDINATED CARE SERVICES, INC. (CCSI)**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Health, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
New York State Department of Health Bureau of Maternal & Child Health Administration Unit Room 878, Corning Tower, ESP Albany, NY 12237-0657 For: Community Health Worker Program	7/1/11-6/30/12	\$123,959.00

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
New York State Department of Health	0%	Yes	No

Director's Comments: This contract is for continued funding to support the Community Health Worker Program and remains contingent upon budget appropriations and approval of our work plan and budget. The Community Health Worker Program assists pregnant women in accessing insurance, health care and provides education.

Livonia Ambulance District #1 PO Box 108 Livonia, NY 14487 For: Loan of Ambulance	7/1/11-6/30/14
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<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
NA	0%	Yes	No

Director's Comments: This agreement is for the sharing of an ambulance to maintain emergency medical service capabilities for the Basic Life Support operation when the County's ambulance is out of service for an extended period of time for vehicle maintenance and/or repairs. The only cost incurred in this Agreement is for the replacement of supplies and equipment.

Dr. Kay Morgan, DVM York Animal Hospital	8/10/10-8/9/11	\$800.00
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2275 Main St.
 York, NY 14592
 For: Veterinarian Support

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
NA	0%	Yes	No

Director's Comments: This contract is paid for by grants. The purpose of the contract is for veterinarian support in the evaluation of animals impacted by bioterrorism.

Mr. Moore questioned whether the term was correct, and J. Ellison responded yes that is the preparedness grant year.

Coordinated Care Services, Inc. (CCSI) 7/4/11-12/31/11 \$39,640.00
 1099 Jay St., Bldg. J
 Rochester, NY 14611-1153
 For: Facilitated Enrollment Program Amendment

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
NA	0%	Yes	No

Director's Comments: This contract is an amendment to the original Facilitated Enrollment Service Agreement, changing the minimum number of target applications completed in a month.

Mrs. Donohue asked what is Facilitated Enrollment, and J. Ellison explained and mentioned there is a staff person assigned to help families apply for benefits.

MOTION: Mr. Moore moved and Mr. Davis seconded to authorize the foregoing contracts. Carried.

2. ESTABLISHING THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH CERTIFIED HOME HEALTH AGENCY FEES EFFECTIVE JULY 1, 2011

WHEREAS, after a review of the Agency's cost/unit of service, the estimated cost/unit of service, the Medicare and Medicaid cost limits, as well as the 2011 Medicaid Rates, it has been determined that the Agency charge structure to maximize 2011 third-party revenues, should increase as follows, now, therefore, be it

RESOLVED, that the following schedule of charges for the Livingston County Certified Home Health Agency be effective July 1, 2011:

Discipline	Billing	1/1/2006	7/1/2007	1/1/2009	7/1/09	1/1/10	1/1/11	7/1/11
Skilled Nursing	Per Visit	\$145.00	\$155.00	\$165.00	\$165.00	\$170.00	\$185.00	\$195.00
Physical Therapy	Per Visit	\$100.00	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	\$150.00
Speech Pathology	Per Visit	\$120.00	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	\$150.00
Occupational Therapy	Per Visit	\$115.00	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	\$150.00
Medical Social Services	Per Visit	\$160.00	\$160.00	\$160.00	\$160.00	\$160.00	\$170.00	\$180.00
Home Health Aide	Per Visit	\$ 70.00	\$ 75.00	\$ 75.00	\$ 85.00	\$ 85.00	\$ 95.00	\$ 95.00
Home Health Aide	Per Hour	\$ 45.00	\$ 45.00	\$ 45.00	\$ 60.00	\$ 60.00	\$ 67.00	\$ 67.00
Nutrition	Per Visit	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$125.00	\$150.00

J. Ellison reported that based on cost report that Jack Venesky CPA has prepared, the rates have increased for all services except Home Health Aide per visit and per hour have remained the same.

MOTION: Mr. Moore moved and Mr. Cosimano seconded to authorize the foregoing resolution. Carried.

Pre-approved Informational Item(s) To Be Reported

1. MEDICARE AND MEDICAID COST REPORTS FOR HOSPICE AND THE CERTIFIED HOME HEALTH AGENCY

J. Ellison reported the County Administrator requested this matter be tabled until further notice because two Committee members are absent.

2. OTHER

The County Administrator reported that a couple complaints have been received via email regarding the payment to Early Intervention providers. New rates were supposed to be effective June 29, however, the State has not updated their software in order to pay the County at the new rate. The County has not received authorization from the State to provide payments, consequently, payments have been withheld. Payments are expected to be sent to the providers on 7/27/11. The Committee asked J. Ellison to put together a report of how many providers are contracted and the number of clients served.

3. REVIEW OF ARTICLE IN THE JULY 2011 NATION'S HEALTH MAGAZINE

J. Ellison shared an article that was in the July 2011 Nation's Health magazine regarding Livingston County's celebration of National Public Health Week (on file).

Informational Item(s) Written Only

1. A summary of the co-pays collected by the Department is attached
2. The Department has responded to the many complaints and concerns with the recent torrential rains and aftermath affect on the Watershed of Conesus Lake.
3. In addition, recent complaints (from one person) of raw sewage in a Mobile Home Park after rains storms have not been founded.
4. The Genesee County Board of Health contacted the Livingston County Board of Health requesting a meeting to consider a joint Directorship of the two Departments of Health. During the June 21, 2011 meeting, the Livingston County Board of Health discussed this proposal. After an extensive discussion and consideration of the various aspects of the proposal, the Board of Health declined the invitation to meet and unanimously voted not to pursue the proposal.
5. The Department began its Strategic Planning process, with an outside facilitator, reviewed its Mission and Vision Statements, and established guiding principles and Value Statements. As soon as the verbiage is finalized, these will be presented to the Committee and Board of Health.
6. The Department has engaged an intern from SUNY Buffalo, MPH Program to assist with the Accreditation process.
7. The PHD is meeting with the Community and Preventive Department, at the University of Rochester, to discuss collaboration on evaluation of various programs and health concerns.
8. The following serve on the CHART (Steering Committee for the ACHIEVE Grant); they traveled to Baltimore for training. The focus of ACHIEVE is to create community involvement in efforts to reduce chronic diseases.
 - a. Mr. Yendell- representing Government
 - b. Lisa Beardsley- representing the DOH, Co-Chair
 - c. Jean Angillili- representing Cornell Cooperative Extension, Co-Chair
 - d. Pam Maxim- representing Noyes Hospital
 - e. Cynthia Oswald- representing The Chamber of Commerce
 - f. Angela Ellis- representing the Planning Department
 - g. Nita Hawkins- representing the Youth Board
 - h. Melinda DuBois- representing SUNY Geneseo

From all reports, Livingston County is on schedule and perhaps a bit further ahead of some of the other programs.

9. This email came in today, June 28, 2011:

Joan,

I am writing at the suggestion of Debbie in your billing office. I recently paid a bill and included a

donation to help cover the cost for others. I appreciate the services that you offer, having convenient access to a flu shot really saved me some time. When my children were born, I got all of their vaccinations through county health in another NYS county. It was something that I really needed at the time and I wanted to pay it forward now that I am able to.

Thank you for all you do,
Melissa Jadlo

OTHER- COUNTY ADMINISTRATOR IAN COYLE

Pre-approved Informational Item(s) To Be Reported

1. GENESEE COUNTY BOARD OF HEALTH COMMUNICATION

The County Administrator reported that the Genesee County Interim Public Health Director would be retiring. We have received correspondence from the Genesee County Board of Health informing us that they are interested in initiating a conversation with Livingston County regarding the possibility of a shared directorship for the Health Department of both counties. The County Administrator told the Genesee County Manager that we would discuss this matter. The County Administrator stated he does not see how we could make this work and doesn't believe that it would save any money. Mrs. Donohue stated she agreed with this recommendation and indicated this would lead to failure.

CENTER FOR NURSING AND REHABILITATION - BARBARA KEEFE

Pre-approved Informational Item(s) To Be Reported

1. FINANCIAL/OPERATIONS REPORT – Barbara Keefe, Director of Fiscal Services to attend in the absence of Director Bassett

- a.) Medicaid Rates Issued - Rate sheets for the period 04/01/2009 through 01/01/11 have been electronically accessed. The June 27 Medicaid remittances contained approximately \$1.8 Million in retroactive Medicaid revenues. Monies will be received on July 14, 2011.

B. Keefe reviewed the handout if “Analysis of New Medicaid Rate Estimates 6/22/11” reflecting a total impact for 5/1/09 through 12/31/10 of \$1,569,007 and an additional \$202,933 for a grand total of \$1,771,940 through 5/31/11 (on file).

- b.) Cash Receipts Assessment Tax (CRAT)- Reconciled for the period 01/01/2008 through 012/31/08. The reconciled CRAT per diem was applied to 2008 and 2009 Medicaid dates of service billings only. The June 27 Medicaid remittances contained approximately \$1 Million in retroactive CRAT retroactive adjustments. This adjustment was made because the last reconciliation conducted was in 2009 for Medicaid revenues associated with 2005, 2006 & 2007. That same CRAT per diem was then applied to future periods, ultimately under-reimbursing for the CRAT in subsequent Medicaid billing periods. 2008 was a highly unusual fiscal year for Medicaid cash receipts because it included approximately \$5 Million related to the retroactive base year adjustments. A 6% CRAT was paid on these additional Medicaid monies; however, because the CRAT per diem has not been reconciled past 2008 a liability for CRAT per diem overpayments will have to be booked for 2009 forward.

B. Keefe reported the State had an incorrect starting point—they did not have \$11.97, and we should be getting a revised notice about this. Our current paid CRAT per diem is \$11.97, and was a result of reconciling the 2007 CRAT. The remittance for the 2008 CRAT reconciliation does not reflect \$11.97 as the starting point.

- c.) Cash Flow Projection (CFP) – A revised CFP anticipates approximately \$9.7 Million cash balance at year-end 2011. This CFP includes 2009 & 2010 IGT at budgeted levels and \$2.8 Million retro Medicaid monies.

B. Keefe reviewed the “Cash Flow Analysis” handout (on file).

- d.) Office of Medicaid Inspector General (OMIG)/HMS Long Term Care Overpayment Audit Update - The audit of Medicaid payments received for the period June 1, 2006 to May 31, 2010 identified a potential \$205,000 Medicaid overpayment. Barbara Keefe and her staff have identified \$47,750 of exceptions to the audit findings. This reduces the potential recovery of Medicaid overpayments to \$157,704.35. The areas audited for overpayment included Net Available Monthly Income (NAMI), Rate, and Claims.

B. Keefe reviewed the “OMIG Audit – Long Term Care Payments” handout (on file). Livingston County must reimburse the State Medicaid \$157,704.35 for the period 6/1/06 – 5/31/10.

Mr. Moore stated he thought we were expecting \$2 million. B. Keefe stated we had been expecting \$2 million for the Base year in the new building -- as a result of our audit firm (Rotenberg) filing our Base Year Appeal in December 2008. Subsequent events with Medicaid reimbursement and review by our audit firm (Rotenberg) has resulted in our revising our estimate to a lower amount.

Informational Item(s) Written Only

1. Reports - Budget Variance, Census, Absenteeism & Mandation, Agency Use, Report Card

B. Keefe reported that occupancy was at 97.04% for the month of May. Overall, expenses are holding well and salaries are still under budget and most other operating expenses are under budget as well. Workers compensation is over budget by \$189,005.

2. IGT Program – Information was received from the state associations indicating that CMS is working with the State to resolve potential IGT payment recoupments for 06-07 and 07-08 totaling \$46 million as part of the process for releasing monies associated with the 09-10 and 10-11 IGT payments. The issues with the 06-07 and 07-08 payments relate to their being issued at a higher FMAP match than the ARRA allowed for, CMS is seeking recovery of \$30 million for this reason. Additionally, CMS has indicated that another approx \$16 million was paid out in this period that exceeded the two-year statutory limit.

CMS has approved approx \$360 million for the 09-10 and 10-11 payments at the higher FMAP's of 62% and 58% respectively for the periods. When more information is available I'll provide details necessary for the County's MMIS match for these IGT payments to be received. It appears that IGT projections in the 2010 and 2011 budgets were reasonable. We'll know for certain very soon.

3. Occupancy – The CNR's 2011 budgeted occupancy is 98%. Occupancy for June, through 6/28, was 97.2%. YTD occupancy is approximately 97%.
4. Department of Health (DOH) Annual Survey To Determine Compliance With Medicare and Medicaid Participation Requirements –A Plan of Correction was filed June 17. Corrective activities are underway in anticipation of re-survey by DOH staff in early August. Clark Patterson Lee, David Allen, Tom Helles and Director Bassett continue to consult on Life Safety Code findings. Expense will be incurred for these issues.

B. Keefe stated the Plan of Correction is in the packet (on file). The County Administrator mentioned that 300-400 sprinkler heads have to be lowered as a result of the survey. Mr. Cosimano asked if Central Services staff would be able to do this over a period of time when their schedule allows.

B. Keefe explained that overall the survey went well with this being a new survey process.

5. Dual Certification Nurse Aide/Home Health Aide Training – The class concluded on June 24. This was a very successful class. 13 of 14 participants completed training, all successfully received their nurse aide certification. 12 of these 13 completed the home health aide training as well and received their home health aide certification as well. 11 of the 13 have been hired by the CNR. Of the other two, one is pregnant with a mid-July due date. She will be hired by CNR after she finishes this maternity period. The last has expressed interest in working in a Hospice and is currently exploring employment options

before considering working in our nursing center. The home health agency had no vacancies to offer employment. Of the eleven we hired, four will be full time and seven part time at 24 - 32 hours/wk.

6. Medicare Part B Revenues – (See handout) Through May Medicare Part B revenues are up \$33,800 over 2010. The 2011 budget includes \$175,000 in Part B revenues. Given the current trend I anticipate \$228,000 will be achieved.

B. Keefe reviewed the handout “Therapy Analysis – Part B Billable Services 2011” and indicated that we are capturing more Part B billable services than we have in the past.

7. Director Bassett Absence – I will be out of the office for approximately one week starting July 21. My daughter is having a surgical procedure and will be hospitalized. I anticipate returning to the office by or on August 1st.
8. Deputy Director Start – Stephen Woodruff joins the CNR on July 11. A three-week orientation will have him observe and serve in all CNR departments. I thank the Human Service Committee and Mr. Coyle for their support and encouragement in the interim five-month period. I look forward to working with Mr. Woodruff

B. Keefe reviewed the letter from NYSAC regarding the Medicaid rebasing methodology and Intergovernmental Transfers (on file). The County Administrator stated the nursing home is in a good position for the 2012 budget, but overall it will be a challenge for 2012 with the Property Tax Cap.

B. Keefe departed.

Mr. Moore asked how often does Dave Allen meet with the Working Foreman in the CNR. The County Administrator stated D. Allen is over there regularly. Mr. Moore asked if Laird Simons has submitted his paperwork for his retirement because he heard a retirement party is being planned for July 29. Mr. Moore expressed concern that with a Foreman of 35 years leaving the mix, he questioned whether someone was going to be able to step up to the plate to change those sprinklers sited in the CNR survey. Mr. Cosimano questioned whether the maintenance staff would be able to do this work over a couple days a month or even on overtime versus hiring a contractor. The County Administrator stated we do have a maintenance contract and possibly we could put some of this work on that contract.

ADJOURNMENT

Mr. Moore moved and Mr. Davis seconded to adjourn the meeting at 10:54 a.m. Carried.

VETERAN SERVICES AGENCY- FRANK HOLLISTER

Informational Item(s) Written Only

1. I participated with numerous veterans from Livingston County as we honored the remains on Army Specialist Devin Snyder, who was killed in Afghanistan on June 4, 2011, when they passed through Livingston County. Hundreds of veterans lined roadways and intersections to pay tribute to this Cohocton native.
2. One of our World War II veterans who led the Pledge of Allegiance, Richard E. Jones, was honored at the Dansville American Legion Post on June 14. He was awarded the Bronze Star and the NYS Conspicuous Service Cross for his actions during World War II. These medals were obtained through this office.
3. I was an instructor at The American Legion College Department of New York from June 16 through June 19, 2011. We had 98 students attend classes this year, which covered: Service Officer, Americanism, Color Guards, Legislative, Administrative duties, Boys State, Oratorical contest and several other topics. I am looking forward to next year.
4. On Friday, June 24, 2011, the remains of four (4) Korean Era veterans and four (4) Vietnam era veterans

were escorted by the Legion Riders/Patriot Guard from the funeral homes in Buffalo to the Bath National Cemetery. My Legion/VFW Post and numerous other organizations lined the route to pay our last respect.

5. On June 22, 2011, I attended a HBGR meeting at the Canandaigua VAMC. Several organizations attended and numerous ideas were circulated and discussed. Very informative.
6. The following gave the ultimate sacrifice for their country:

A. SP4 Devin Snyder	Cohocton, NY	June 4, 2011	Afghanistan
B. CW2 Bradley J. Gaudet	Ft. Drum, NY	June 5, 2011	Afghanistan
C. CW3 Kenneth R. White	Ft. Drum, NY	June 5, 2011	Afghanistan
D. SGT. Mark A. Bradley	Cuba, NY	June 16, 2011	Afghanistan
E. PFC Brian J. Backus	Ft. Drum, NY	June 18, 2011	Afghanistan

MAY THEIR SOULS REST IN PEACE!

OFFICE FOR THE AGING- KAAREN SMITH

Informational Item(s) Written Only

1. The agency is progressing with the transition to Peer Place (Roc., NY) data collection system to report required demographic information and units of service to New York State Office for the Aging . This program meets the requirements of the National Aging Services Provider Information System for the federal Administration on Aging as well. All users have completed on site training and we are fully implemented. A users group meets every Thursday at 1 pm. to discuss issues and concerns. This program also allows our intake workers and staff to enter case notes and assessments for each client and is being used as a case management tool as well. Finance Manager, Sue Bagley and Director Kaaren Smith attended the New York State Office for the Aging / Peer Place training on reporting held at the Ontario County Office for the Aging on June 16, 2011 and we will continue to participate in all regional state and Peer Place user group meetings with other Office for the Aging Peer Place users.
2. The New York State Office for the Aging conducted a complete fiscal audit of the agency on June 22nd and June 23rd. I am pleased to report our records in complete compliance for all programs. A letter of findings and comments will be sent to the Chairman of the Board of Supervisors and the County Administrator. Sue Bagley, Finance Manager is to be commended on the accuracy and thoroughness of her work throughout the year and in preparation for the audit. NYS Office for the Aging conducts these audits every 3 years.
3. The Office for the Aging is a partner in TRIAD. Director Kaaren Smith is working with the TRIAD (Seniors and Lawmen Together) organization to develop and circulate to the public the Planning Ahead Kit (PAK). This kit will include a comprehensive Vital Records document (where important information and documents are kept), a FILE OF LIFE emergency information for the home and waller, and the Yellow Dot (emergency indicator/sticker and information to be kept in the car in case of emergency. Due to the cost of printing the plastic sleeves to keep the Vital Records, the charge for the FILE OF LIFE, and the cost of printing the Yellow Dot sticker for the car, we will be asking a donation of \$3.00 per packet. The Director is in the process of writing up instructions to be inserted on the use of the items included. Circulation is expected by September.
4. There are many changes to the EPIC Program. The agency is sponsoring a workshop on these changes July 5th from 10 am until noon at the EMS Building, 3360 Gypsy Lane, Mt. Morris.N.H. Ads have been placed in all are shoppers and pennysavers.

Respectfully submitted,

Virginia O. Amico
Clerk of the Board

Commissioner Deane stated that Carla Cox is the RN Case Manager who ensures all the medical information is included in the records in order for the Commissioner to sign the appropriate paperwork.

MOTION: Mr. Moore moved and Mr. Merrick seconded to authorize the foregoing contract. Carried.

Commissioner Deane reported she has collected two months worth of names on the employment list and will provide a report at a future meeting. She also informed the Committee that Transportation Broker Denise Bentley will be out on FMLA until October 1, 2011. Mr. Yendell asked who was filling in for her and Commissioner Deane explained that she has distributed the duties among five staff members.

Mr. Merrick informed the Commissioner that he was very happy with the work experience employee he had assigned to the Town of Groveland. The worker was a “jack-of-all trades” and on time everyday.

Informational Item(s) Written Only

1. Status Reports

a. Statement of Appropriations, Expenditures & Balances (Monthly) (June)

b. Employment – Entries Into in Order of Hire (Monthly) (June)

Name of Employer	Town or City	# of Hires	Category & Status	Hours per Wk.	Part-time Full-time	Hourly Wage	Job Title
BENJAMIN WILKINS RICCELLI ENTERPRISES	NUNDA	1	FA REC.	20	PT	7.25	LABORER
PIZZA HUT GUNLOCKE THROUGH ADECCO ALL PROPERTIES RESTORATION	GENESEO	1	FA APP.	35	PT	7.25	TRUCK WASHER FOOD SERVICE WORKER
AMERICAN FILTRATION PIONEER	WAYLAND	3	SN REC.	50	FT	9.00	PRODUCTION WORKER CONSTRUCTION LABORER
NORTH SHORE GRILL GUNLOCK THROUGH ADECCO	WEBSTER	1	SN REC.	30	PT	10.00	LABORER
ARC	HENRIETTA	1	SN APP.	40	FT	9.00	PRODUCTION WORKER
CASEY SCOTT	PERRY	1	FA APP.	40	FT	12.95	DEBT COLLECTOR
PIONEER	LAKEVILLE	1	SN APP.	10	PT	9.25	COOK
	WAYLAND	2	FA REC.	40	FT	9.00	PRODUCTION WORKER
	MT. MORRIS	1	SN APP.	20	PT	9.55	RESIDENT ADVISOR
	DANSVILLE	1	FA REC.	20	PT	7.25	CHILD CARE PROVIDER
	PERRY	1	FA REC.	40	FT	12.95	DEBT COLLECTOR

15

Total Number of Clients

	FT	PT	Total
SN Applicants	1	2	3
SN Recipients	3	1	4
FA Applicants	2	1	3
FA Recipients	3	2	5
Total	9	6	15

c. Financial Assistance Program Statistics (Monthly) (June)

Temporary Assistance Cases:

Family Assistance	291
Safety Net	304

Total 595

Medicaid Cases:

Community 3738
 Chronic Care 272
 Foster Care 125
 SSI 1185
 Total 5320

Medicaid Individuals (Monthly Premium):

These Individuals are in one of the above Temporary Assistance or Medicaid cases.

Managed Care 4621
 Family Health Plus 1124
 Total 5745

Food Stamp Cases 3018
 Child Care Cases 148

d. Foster Care Services (Quarterly) (June)

MONTH	TOTAL # OF CHILDREN RECEIVING SERVICES AT BEGINNING OF MONTH	TOTAL # OF CHILDREN PLACED DURING THE MONTH	TOTAL # OF CHILDREN DISCHARGED DURING THE MONTH	TOTAL # OF CHILDREN RECEIVING SERVICES AT END OF MONTH	# OF CHILDREN IN ADOPTIVE PLACEMENT	# OF CHILDREN IN FOSTER CARE HOMES	# OF CHILDREN IN RESIDENTIAL PLACEMENT	TOTAL # OF CHILDREN IN DSS CUSTODY END OF MONTH
JAN	73	0	2	71	6	31	12	49
FEB	71	3	1	73	6	31	12	49
MAR	73	0	6	67	6	31	10	47
APR	67	3	0	70	6	34	11	51
MAY	70	0	2	68	6	29	11	46
JUN	68	1	6	63	4	29	10	43
JULY								
AUG								
SEPT								
OCT								
NOV								
DEC								
AVG. TO DATE	70	1	3	69	6	31	11	48

As of June 30, 2011 we have 43 Certified Foster Homes.

e. Child Protective Services (Quarterly) (June)

1. NUMBER OF REPORTS RECEIVED BY MONTH/YEAR:

(Includes secondary reports and cases transferred from other Counties)

2006 2007 2008 2009 2010 2011

a) January	77	81	93	79	89	70
February	50	64	57	74	66	58
March	77	73	78	100	89	101
April	63	60	80	82	88	71
May	91	86	70	89	100	104
June	73	74	87	77	84	78
July	76	75	52	71	85	
August	62	63	69	82	70	
September	77	71	77	75	61	
October	68	78	82	79	85	
November	65	74	87	88	51	
December	77	61	74	71	67	

b) To Date

Total Reports						482
Avg./Month						80

c) For Previous Years

Total Reports	856	860	906	967	935
Avg./Month	71	72	76	81	78

2. REMOVALS -- JUNE 2011

	Current Month	Last Month	Year to Date	Monthly Avg. to Date
a) Removals (Children)	1	6	7	1

2. Employees hired, resigned or retired in July:

Bernita Kay Kelley Retired Sr. Typist July 5, 2011 Dansville

3. The Morale Activities Committee (MAC) at DSS held a Hot Dog Roast on July 11. Employees were able to watch a video and learn about Honor Flight of Rochester. Employees donated a total of \$565 to this organization.

4. Livingston County was officially accepted into the Elmira/Steuben, Allegany, Chemung, Schuyler Counties Continuum of Care at their July 21, 2011 meeting. Our next Housing Task Force meeting is scheduled for August 23 at the Emergency Operations Center.

WORKFORCE DEVELOPMENT- KEITH MITCHELL

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING RESOURCE ALLOCATION PACKAGE (RAP) FOR THE LIVINGSTON COUNTY YOUTH BUREAU: NEW YORK STATE OFFICE OF CHILDREN AND FAMILY SERVICES

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following Resource Allocation Package (RAP) for the Livingston County Youth Bureau, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

University of Rochester
 Center for Community Health
 46 Prince Street, Suite 1001
 Rochester, NY 14607

4/1/10-3/31/11

\$4,322.00

For: COLA Award for NYS Cancer Services Program. This is a renewal.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
NYS Department of Health	0%	Yes	No

Director's Comments: This contract will allow the Livingston County Department of Health to accept a COLA Award of an additional \$4,322 for the NYS Cancer Services Program for the budget period of 4/1/10-3/31/11.

New York State Department of Health 7/1/10-6/30/15 \$6,644.00
 Bureau of Environmental Radiation Protection
 547 River Street, Room 530
 Troy, NY 12180

For: Radon Testing – This is a renewal.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
NYS Department of Health	0%	Yes	No

Director's Comments: This State contract will allow for the provision of a Radon Testing Program in Livingston County.

New York State Department of Health 4/1/11-3/31/12
 \$32,015.00
 Bureau of Immunization
 Room 649, Corning Tower, ESP
 Albany, NY 12237-0627

Attn: Jodi Schoen

For: Immunization Action Plan. This is a renewal.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
NYS Department of Health	0%	Yes	No

Director's Comments: This State contract will renew the Immunization Action Plan, amending the contract's total terms to \$127,420 for the overall period 4/1/08-3/31/12.

Great Expectations Physical, Occupational & Speech Therapy/PLLC 1/1/11-12/31/15 PerNYSRates
 9673 Silsbee Rd.
 Hammondsport, NY 14840-9797

For: Approved Provider of Early Intervention Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
Various Insurance Sources New York State	Varies depending on payer	Yes x	No

Director's Comments: This new contract is for Speech Language Therapy, Physical Therapy and Occupational Therapy Services for children in the Early Intervention Program. The cost of these services are set by New York State and will vary dependent upon the family's insurance.

MOTION: Mr. Moore moved and Mr. Cosimano seconded to authorize the foregoing contracts. Carried.

J. Ellison stated that at the last meeting, Mr. Moore requested information regarding early intervention services. She distributed a handout for the year's 2006 to 2011 reflecting the Setting of Services and Types of Services (on file). The number of children enrolled since 2009 has increased. J. Ellison also reported that at the last meeting, the County Administrator mentioned there were a few complaints from service providers about not receiving payment, and she added payments were sent out.

Pre-approved Informational Item(s) To Be Reported

1. CHHA SERVICES

J. Ellison introduced Director of Patient Services Prudence King and Financial Manager Jim Peraino.

J. Ellison distributed a Final 2010 Report to Management regarding the Certified Home Health Agency (CHHA) prepared by Jack Venesky, CPA & Associates (on file). She indicated that she, the County Administrator, Jim Peraino and Prudence King have been monitoring the financial picture over a period of time and trying to determine what to do to increase revenues. She asked Jim Peraino to review the handout.

J. Peraino reviewed the first page, Financial Summary 2010 and indicated the Full Costing Method Patient Revenue was up \$29,000 from last year and Patient Expense was up \$154,000. The Net Revenue Over Expense was (\$474,000). He then reviewed the Direct Costing Method on this summary page which showed a more direct picture of the CHHA operation. Patient revenues up \$29,000 and Patient Expense up \$128,000 showing an increase of \$29,000 in Net Revenue Over Expense from 2009. Special Analysis Service Cost Method, the Net Revenue Over Expense for 2010 was \$577,000, a decrease of \$52,000 from 2009. He indicated that CHHA State Aid was \$46,000 in 2010 and \$110,000 in 2009 a difference of \$64,000.

J. Peraino continued by reviewing page 2 of the Statistical Summary, and reported the CHHA Unduplicated Patients (Medicare, Medicaid and Other Payors) increased by 7 from 2009 (2010-986, 2009-979). The Visits reflected an increase of 216 for Skilled Nursing Care, however, were down in Physical Therapy, Occupational Therapy, Speech Therapy, Medical Social Services and Home Health Aide. Visits overall were up by two. FTE's increased by 1.09 (Skilled nursing decreased). J. Peraino continued by reviewing page 3, Per Visit Summary for 2010 and 2009. The last page (4) is Medicare Episodic Data. The Visits Per Standard Episode showed a -3% however we were below the Upstate Average. He added under Medicare PPS, the less visits we do, the more profitable it is for us because payments are made based on an episode rather than per visit.

J. Peraino stated that is a summary of the cost report for CHHA operations. He stated he provided six months of data to the auditors, and that data does look a little better than this data. Referral trends continue to trend upward through 2011 as well as visits. He explained if Medicare reimbursement gets rebased, it could potentially give us more money.

J. Peraino stated other factors have been taken into consideration if CHHA were eliminated. If CHHA were eliminated, \$37,500 MLR now charged to the CHHA would still exist. Mr. Moore stated that if we were to close that service, the figure would be payable. The County Administrator stated that MLR is charged back to Central Services for primary administration, and the charge would have to be spread among departments to draw down State Aid. Some of the ITS charge of \$57,777 may be reallocated. In addition, we would still have to pay a portion of the Software licensure that other programs use for billing and statistics. Liability insurance would be re-allocated as well. There would be another fee of approximately \$5,000 to apply to be a licensed agency so that preventive visits can still be performed and billed for.

J. Ellison asked if there were any questions regarding the CHHA financial operations.

Mr. Moore commented that the CHHA program costs approximately \$300,000 but he asked how much State Aid did we actually lose. J. Peraino stated we only get State aid if we spend it and certain things are not eligible for State aid. He indicated we lost \$110,000 (annualized, and in the Hospice program we lost approximately \$50,000). Mr. Moore indicated we should know what we would have to put in for the tax rolls with the State aid gone. J. Peraino stated we really cannot determine this without our Consultant's help and running all the numbers. The County Administrator responded the 2010 direct cost figure is \$231,000 and basically we could say that is what we would need. J. Peraino pointed out that the cost to the county per recipient of services is approximately \$231 and per capita \$3.55.

J. Ellison discussed the quality of services that CHHA is currently providing. The Director of Patient Services (appointed August, 2009) has had a positive impact on the Center for Patient Services. Referrals and visits have increased, marketing services to providers has resulted in an increase in referrals, and State surveys have

improved. Two analysis completed by the Home Care Association (HCA) showed the following:

The Percentiles Dashboard illustrate the overall state and national performance ranking January 2010-June 2010: State percentile was 89% and National percentile was 77% April 2010-March 2011: State percentile was 99% and National percentile was 93%

The Outcome Dashboard compares performance to market, state and national averages January 2010-June 2010: Outcome gauge is 88%, 7 are above the market, 1 is below April 2010-March 2011: Outcome gauge is 95%, 19 are above the market, 1 is below

Public CHHAs across the State have closed or are in the process of closing. In this financial climate that counties and NYS is experiencing, closing a CHHA with a supposed immediate revenue bonus isn't necessarily the answer. The care provided by public CHHAs, this one in particular, exceeds expectations and the positive community response to the nursing services provided is critical to consider. Recent quality measure data for twenty parameters (five stars being the most preferable and one star being the least desirable) comparing LC CHHA with Lifetime CHHA (competitor) demonstrates a much higher quality of service provided by the LC CHHA.

Stars	LC CHHA	Lifetime
1 of 5		3
2 of 5		6
3 of 5	2	3
4 of 5	7	3
5 of 5	11	5

In another analysis by Medicare, twenty-one Quality of Patient Care parameters were compared between LC CHHA, Lifetime, the NY Average and National Average. In all but 5, LC CHHA did better than Lifetime and in all but 3 did better than the NY Average.

J. Ellison indicated that all the recommendations from the Cost Report prepared by Jack Venesky for 2009, 2010 and 2011 have been implemented with the exception of looking at the Medicare Managed Care Program. She stated that Prudence took the opportunity to turn the program around. Staff has diligently been monitoring the expenses and has repeated meetings with the County Administrator to determine the financial picture. She added that a full-time Discharge Planner has been assigned to Strong Memorial and Highland Hospital for to increase referrals, with computer connectivity to RGH. J. Ellison explained we are in the process reassigning Home Health Aides according to geographic area to increase efficiency.

J. Ellison stated there have been financial issues in this program area and staff has been working very diligently to try to be as "prudent" as they can. She stated there are two options: (1) for the County to continue on a quarterly basis to meet with the County Administrator and continue the CHHA services or (2) establish an Ad Hoc Committee to explore options with regard to maintaining or selling the LC CHHA..

Mr. Moore asked how many patients did we serve in 2010, and J. Ellison responded 986. Mr. Moore asked how many patients did Lifetime serve, and J. Ellison responded she did not have this information. Lifetime is broken down into regions and they serve more than one County. J. Peraino stated we could get a report to show how many people have Excellus. The County Administrator stated we can look into this.

Mr. Moore stated that over the last 20 years, CHHA has been providing quality care but now in the last two years it is the cost associated with this care. Mr. Moore mentioned he is aware of some specialty services that CHHA does not provide (infusion). J. Ellison stated there are providers that only provide this specialty service and train families as well.

The County Administrator asked if anyone had any questions and indicated the primary purpose today was to provide some background and specifically if we consider selling CHHA, he wanted the Committee to be aware that we have indirect allocations built in the budget as part of the equation (\$231,000 levy less what we would be able to determine some of those other costs; \$474,000 ancillary costs). The County Administrator stated that other counties have sold their CHHA and others have determined to continue providing services, and the question is whether this Board of Supervisors desires to continue funding a service that is not mandated at the expense of \$231,000 and likely growing or do we consider an alternative exploratory RFP of selling the CHHA.

Mr. Yendell stated that there are other unfunded programs that the County provides and therefore perhaps we should be looking at them before we look at this one.

Mr. Moore suggested to make this same presentation at a full Board meeting. Mr. Yendell agreed that the Board of Supervisors should have the same information.

The County Administrator directed J. Ellison to make a 20-minute presentation to the Board of Supervisors on August 24, 2011.

Informational Item(s) Written Only

1. The Strategic Planning process has gone very well. The Team has developed a new Mission Statement that was reviewed by the Board of Health during its July meeting. With input from the Board, the Team will review the new wording at their next meeting. Next on the agenda, is the review of current programs, priority setting, and the need to balance budgets. Many of the shortfalls are due to State and Federal reductions. The DOH priorities will be in concert with State mandates, priorities identified in the Community Health Assessment, Community Health Improvement Plan, and CDC's Winnable Battles. Once priorities are determined, a (work plan) Strategic Plan with implementation strategies will be developed.
2. By the time you receive this agenda, the Proposed 2012 Budget will have been submitted to the County Administrator. As of this writing, forecasting and predictions remain difficult.
3. The \$20,000 Vaccine Grant has been completed; the final report will be presented to NACCHO in August. We have received notice that the grant is renewed another year for implementation of the findings. We are quite excited that the strategies identified will be implemented.
4. The ACHIEVE CHART (Steering) Committee continues to complete the required assessments. It is most helpful to have Angela Ellis on the Steering Committee because of the connection with the Transportation Connectivity Grant. All members of CHART have been valued contributors and are working diligently to make this a successful endeavor. The next step, with a new round of funding, will be to create a Community Action Plan.
5. On July 25th the State reported four cases of salmonella (three are definitely related) associated with a graduation party. Thus far we know that approximately 50 people were invited and the mom may have prepared all the food. The investigation will continue to determine how many people were ill, what they ate, where and how the food was prepared, and what may have caused the salmonella.
6. Plans are already underway for the fall Flu Season.
7. In a review of the Community Health Worker Program (100% Grant funded), the State's comment was that Livingston County reached the highest percent of reaching women before they entered into prenatal care!
8. The Center for Environmental Health has been very involved with the Planning Department in developing a 'Blue-Green Algae Response Plan'.
9. Four new Food Service Establishments have opened.
10. The Department is involved in the Hemlock Fair and preparations for the Caledonia Fair.
11. With the high heat temperatures, in conjunction with the Office of Emergency Management, and American Red Cross, three 'Cooling Centers' were opened on July 21st. This is the first time Cooling Centers have been offered in the County. In the larger counties, people without air conditioning or fans are advised to go to their local library. In a County such as ours, not all libraries are open every day.

One family of four and one individual went to the Cooling Centers. During future heat waves, this is an option we need to consider. There was good media coverage that focused on how to be cool, to check on elderly family and neighbors to assist them, and safety measures to take to prevent dehydration.

12. Staffing:
 - a. The CHHA has .5 FTE RN vacancy
 - b. The Hospice Program has 1 FTE and a 3/5 RN vacancy
 - c. One Clerk/Typist for Environmental Health has resigned
 - d. One Account Clerk Typist for Administration is vacant due to a resignation resulting in a promotion for another staff member
13. The Office of Homeland Security audited the grants received and left with one requirement, to create a separate account for OHS funds, which has already been completed.

VETERAN SERVICE'S AGENCY- FRANK HOLLISTER

Action Item(s) To Be Reported

1. **PROCLAIMING SEPTEMBER 16, 2011 AS NATIONAL POW/MIA RECOGNITION DAY**
WHEREAS, the Federal government has designated September 16, 2011 as National POW/MIA Recognition Day, and

WHEREAS, numerous members of our Armed Forces are still listed as POW/MIAs and we demand an accurate accounting of those still listed as POW/MIAs, and

WHEREAS, the members of the Livingston County Board of Supervisors and the citizens of Livingston County strongly support our Veterans who sacrificed so much to insure our freedom, now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors does hereby proclaim September 16, 2011 as National POW/MIA Recognition Day, and, be it further

RESOLVED, that the Clerk of the Board is hereby directed to forward certified copies of this resolution to President Barack H. Obama II, U.S. Senators Charles E. Schumer and Kirsten E. Gillibrand, Congresswoman Kathy C. Hochol and all others deemed appropriate and necessary.

Dated at Geneseo, New York

August 10, 2011

Human Services Committee

MOTION: Mr. Moore moved and Mrs. Donohue seconded to authorize the foregoing resolution. Carried.

F. Hollister reported he expects to receive posters regarding this proclamation that will be held the third Friday in September. Building #7 renovations are coming along and he expects to order furniture soon, which will be paid for through \$8,600 of grant funds. He indicated that many veterans are coming home from Afghanistan with a lot of mental health problems and reported that suicides, while serving over there, are on the rise. One veteran reported he had three suicides in his unit alone.

Informational Item(s) Written Only

1. The American Legion, Department of New York held it's annual convention in Binghamton, NY, from July 13, 2011 to July 16, 2011. During this convention, as an elected delegate from Wyoming County, we elected our new Department Commander, five (5) Department Vice-Commanders, District Commanders and Vice-Commanders and delegates and alternates to the National Convention. During my Rehabilitation meeting, we were informed that the major up-and-coming claims that will be filed by the nations "baby boomers" will be sleep apnea/insomnia. This condition affects hundreds of thousands veterans and will definitely add to the work load of this office.
2. On this date, July 26, 2011, I had a meeting with Christopher Doran, Director of Business Development for Rochester Genesee Regional Transportation Authority and Bonnie Turner, General Manager for Livingston Area Transportation Service. We discussed in length the need for area veterans to be transported to VA facilities for medical appointments. Several issues were discussed and possible remedies to address this problem.
3. The railings have been put in place for Building #7 ! This office is one step closer to re-locating.

4. Requesting to submit resolution to make September 16, 2011 as National POW/MIA Recognition Day
5. The following gave the ultimate sacrifice for their country during the month of July:
 - A. Kyle R. Schneider USMC June 30, 2011
 - B. Rafael A Nieves, Jr USA July 10, 2011
 - C. Jabari N. Thompson USMC July 13, 2011

MAY THEIR SOULS REST IN PEACE

I. Coyle commented he had to leave for another meeting and that he has reviewed the CNR Financial Statements and he has nothing else to offer.

I. Coyle departed.

CENTER FOR NURSING AND REHABILITATION- FRANK BASSETT

Kathy Angelone and Greg Lighthouse of Rotenberg entered.

Action Item(s) To Be Reported

1. PROCLAIMING THE WEEK OF SEPTEMBER 18-24, 2011 AS ADULT DAY SERVICES WEEK IN LIVINGSTON COUNTY IN CELEBRATION OF NATIONAL ADULT DAY SERVICES WEEK

WHEREAS, adult day care centers at the local, state and national level provide vital medical care, including medication monitoring, therapies, and health education, and provide invaluable opportunities for social interaction to disabled elderly Americans; and

WHEREAS, the medical model adult day care center, located at the Livingston County Center for Nursing and Rehabilitation, known as the Garden of Life is the only adult day care program in Livingston County and provides a high quality of care and services to meet the needs of elderly Livingston County residents, now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors proclaims September 18-24, 2011 as Adult Day Services Week in Livingston County in honor of the valuable contributions Livingston County’s Garden of Life Adult Day Health Care Program and its staff make to the quality of life in our county.

Director’s Comments:

The CNR’s Garden of Life Day program registrant enrollment has increased to approximately 70% of capacity.

F. Bassett reported the Adult Day Health Care Program is providing services to 16 individuals on a daily average basis.

MOTION: Mr. Schuster moved and Mr. Moore seconded to authorize the foregoing proclamation. Carried.

Pre-approved Informational Item(s) To Be Reported

1. PRESENTATION OF 2010 AUDITED FINANCIAL STATEMENTS – Gregory Lighthouse, CPA, MBA, Manager of EFP Rotenberg will present an overview of the 2010 Financial Statements and Management Letter. Copies of the Statements will be distributed.

F. Bassett introduced Kathy Angelone and Gregory Lighthouse.

Gregory Lighthouse distributed the 2010 Financial Statement and Management Letter (on file). He stated that an Unqualified Opinion was granted and this is the best we could get. He began by reviewing the Balance Sheets on page 2. He noted a decline in cash equivalents and indicated the total current assets significantly improved from prior year.

Kathy Angelone commented that most nursing facilities are not in as good shape as Livingston County, and she

commended Frank Bassett, Barb Keefe and the rest of the staff. She indicated the continuity of staff has probably played a significant roll. F. Bassett indicated 2009 was a transition year and 2010 was the first full year to have our team in place and working on solid ground with each other and tackling important issues.

G. Lighthouse indicated the Third Party Payers assets increased significantly from 2009 due to the rebasing of Medicaid rates. We received retroactive money associated with the rebasing in July 2011. Under the liabilities section, he noted the Accrued Other Post Employment Benefits increased by \$1 million—this hit every County not just Livingston.

Next, he reviewed page 3. The total operating revenues increased by \$1.5 million due to rebasing. On page 4, he noted the Net Cash Flows From Non-Capital Financing Activities went from \$5,913,668 to \$1,980,755 in 2010 resulting from the facility not receiving an IGT payment in 2010.

G. Lighthouse reviewed the Notes to Financial Statements on pages 5-10. He encouraged the Committee to read the Notes and if there were any questions to contact him. He asked the Committee if they had any questions at this time.

G. Lighthouse distributed a letter that outlines Management's Comments and noted that the auditors did not identify any material weaknesses and insured everything is operating as intended (on file).

G. Lighthouse also distributed a required document stating there were no new accounting policies implemented during 2010 and the auditors did not identify any difficulties and there were no disagreements with management. He pointed out that the last page of this document, Summary of Passed Adjustments, reflects an approximately \$72,000 correction to A/P related to the original nursing home construction costs that has removed from the books. G. Lighthouse indicated he provided a formal letter to F. Bassett and B. Keefe and they both signed the letter and B. Keefe has a copy of the letter on file.

K. Angelone stated that Livingston County has always been Rotenberg's shining star and commented that the facility is well run and is constantly improving in its performance and she stated she couldn't say enough about the overall operation. She added that since Barb Keefe has been employed, things are more efficient and she provides the auditors with information much sooner than they received it in the past. She commended Barb Keefe for a great job well done.

K. Angelone commented that things have changed with the NYS DOH as it relates to appeals. In the old days, it was a matter of answering an appeal and we could get our money but at this time, things are more hostile and once the NYS DOH denies an appeal, there is a difficult recourse to get the appeal changed. She explained that they have staff persons working on these appeals that do not understand the methodology.

F. Bassett commented as long as they have not closed the audit, it is to our advantage. K. Angelone added that we do not know the negative adjustments at this time, but we will work through those when that happens.

G. Lighthouse asked if there were any other comments. K. Angelone stated that there is a big question mark as to what Medicaid looks like for the future with the new methodology in place for either October 2011 or January 2012. She explained she has no idea what this will look like, but indicated it is probably not going to be good for anybody. She also stated we do not know how counties will be impacted on the 2011-2012 budget and she is not sure what the basis will be for 2009. She again commended the overall operation and stated they are doing the best they can.

Mr. Yendell thanked Rotenberg representatives for the presentation and commended F. Bassett and B. Keefe for a job well done.

G. Lighthouse and K. Angelone departed.

Mr. Yendell questioned the auditor's contract price, and F. Bassett indicated their price was lowered in the last bid because of the audit preparation and improved audit efficiencies achieved by the efforts of Barb Keefe and her staff.

2. NYS DEPARTMENT OF HEALTH CITING OF IMMEDIATE JEOPARDY (IJ) STATUS – The CNR was placed in IJ status at approximately 4:50 PM on 7/8 due to a pharmacy dispensing error that affected one resident with no harm. The Center staff failed to detect the dispensing error and administered the incorrect medication to the affected resident for 26 days until detected 7/5. Corrective action was taken between 7/8 and 7/10. A DOH monitor visited the Center on 7/9 and 7/10. The DOH removed the IJ status on 7/11. A Statement of Deficiencies will be received and a civil money penalty (CMP) will be assessed. The Director has informed Omnicare Pharmacy that they will incur 50% of the expense of the CMP. Omnicare Pharmacy made an error in the initial entry of the physician order in their system by an Order Entry Technician and the Pharmacist responsible for Pharmacist Verification subsequently failed to detect the error before processing and filling the errant order. System changes have been made that now require the delivered medication to be compared against the original physician order in addition to the delivery manifest. A revisit will be conducted by DOH to validate correction.

F. Bassett explained this incident in great detail. He reported that the physician identified that the wrong medication had been dispensed. The family contacted the NYS Department of Health regarding the medication error. The medication that was ordered was an anti-depressant medication and the medication that was dispensed was for psoriasis. The facility has a triple-check process and the error occurred. F. Bassett explained that all physician medication orders for every resident were reviewed July 8-10 for the months of May, June and July and no errors were found. Omnicare came in on July 9 and reviewed every blister pack to ensure the descriptors were accurate. All nurses were retrained between July 8-10. The IJ status was officially removed late in the day on July 11. F. Bassett reported he received a response yesterday from NYS DOH that they have accepted the Plan of Correction. NYS DOH issued a recommendation of a civil money penalty. They could have issued a penalty according to per occurrence or per day (26 days) at \$5,000. F. Bassett had several conversations with Cindy Francis and the NYS DOH issued a \$5,000 per occurrence penalty and on the basis that we have agreed not to appeal the decision the penalty was lowered to \$3,250. He reported that Omnicare has agreed to pay 100% of this penalty fee. A team is expected to arrive next week to deem us in substantial compliance retroactive to 8/5/11 and we should not have any denial of Medicare or Medicaid payments.

3. EXPLANATION OF A NUMBER OF BUILDING CONSTRUCTION/LIFE SAFETY CODE TAGS SITED AS A RESULT OF THE RECERTIFICATION PROCESS AT THE END OF MAY 2011

F. Bassett explained a number of building construction/life safety code tags were sited as a result of the recertification process at the end of May 2011. F. Bassett highlighted the following:

- In each resident room, the dome lights above the bed and patient handling track constitute an obstruction of the sprinkler deflection pattern in violation of NFPA 13. We are currently in the process of lowering 300+ sprinkler heads by 4.5 inches.
- Cross-corridor doors adjacent to the Activities Office and Maintenance Office must swing in opposite direction, they do not and will need to be replaced.
- Third floor Memory Courtyard there is a six-inch step up into the stairwell and there cannot be more than a half-inch. A ramp will have to be installed.
- Shunt trips in Equipment and elevator rooms will be installed and then sprinklers will need to be installed.
- Additional fire stopping on both sides of every smoke and fire barrier wall will need to be addressed. Current fire stopping is only on one side. F. Bassett added there will not be any waivers issued for fire safety issues by DOH.
- Carports, which could possibly be excluded, mansard roofs and areas within the atrium must have

sprinklers added or fire retardant paint applied

- Air conditioning in atrium is undersized and must be corrected to preserve use of the atrium on high heat days – estimated cost \$75,000 in 2007.

F. Bassett reported he did get authorization for a time limited waiver approved by DOH for correction of the cross-corridor doors by mid December 2011. A continuous waiver was sought and approved for a limited number of doors identified by DOH as extending more than 7” into corridors. Other doors of like condition will have to be corrected.

F. Bassett explained that the Centers for Medicare and Medicaid Services (CMS), which contracts the DOH to conduct regulatory compliance inspections has applied more stringent interpretation of existing regulations and has implemented new regulations requiring 100% sprinkling of nursing homes by 2014 and this agency is fully aware that this building is only six years old. F. Bassett reported he has a meeting scheduled for 8/4/11 with Jon Norris of Clark Patterson Lee, David Allen and Tom Helles to determine the scope of work necessary to correct the issues.

F. Bassett reported that County personnel found another problem and there may be a leak in the boiler vent stack somewhere between the four stories. An odor was noticed in the vestibule near the elevators on Memory Lane and it is believed to be coming out of a vent pipe from the chase, which is vented above the roof deck. Clark Patterson Lee is developing specifications to determine if it is the vent or we may need to replace the boiler. Mr. Cosimano commented that staff may want to be sure there is not a birds nest or something blocking the vent.

F. Bassett reported that 8/26/11 is the last possible day for correction under the Recertification Survey and Surveyors must also resurvey for the deficiency associated with the medication error. If in the resurvey process they cite us for not having completed correction of the life safety items, there will be a denial of Medicare and Medicaid payments for new admissions after 8/26. There is no way with the County bidding process that we can accommodate full correction of the entire scope of life safety related items identified by DOH Sanitarians, however, provisions in the County Purchasing Policy allowed for emergency repairs of the conditions noted in the Statement of Deficiencies. A bid will have to be conducted to address the remain scope.

Mr. Schuster asked what correction needs to be done to the air conditioning in the atrium. F. Bassett said it would have to be engineered. There is not a cold air curtain at the entrances to prevent heat penetration and the volume of the space may be too large a load for the size of the current air conditioning system. It is estimated it will cost approximately \$75,000 to put in additional ductwork and vents to compress the cold air penetration to keep the temperature level.

Mr. Schuster stated that it is evident that the nursing facility has taken corrective action regarding the medication error but he asked if Omnicare has taken any corrective action and if so, what? F. Bassett stated Omnicare removed the Order Entry Technician and the Pharmacist Verification I is receiving retraining. A meeting has been scheduled to discuss additional corrective actions they have implemented. Omnicare has already put in place module training courses to identify similar spelling of medications. F. Bassett has requested that Omnicare add a third level review by a Pharmacist Verification II but Omnicare has not agreed to this. F. Bassett reported that the County has contracted with Omnicare since 1999 and this is the second time this has happened. He added it was human error and they have since removed the person from employment. He again stated Omnicare is retraining personnel and paying the entire penalty fee of \$3,250. He is not sure what more in terms of system they could change

F. Bassett explained when the facility implements the new computer software program whereby the physicians enter their orders, this should eliminate these types of errors.

4. REVIEW OF LETTER FROM NEW YORK STATE DEPARTMENT OF HEALTH PROHIBITING

THE NURSING FACILITY TO CONDUCT A NURSE AIDE TRAINING PROGRAM, CONDUCT ON-SITE NURSE AID COMPETENCY EXAMINATIONS OR SERVE AS A CLINICAL PRACTICE SITE FOR ANY OTHER STATE-APPROVED NURSE AIDE TRAINING PROGRAM

F. Bassett stated our next training class is scheduled for October 2011 and he explained if this directive is not waived it will interfere with filling our vacant positions. He indicated it may be a bit uphill battle to get this waiver approved but he is hopeful to get this directive lifted.

5. REVIEW OF OPERATING BUDGET VARIANCE REPORT AND OTHER MONTHLY REPORTS

Currently census is at 97.2%, however, the facility has 13 vacancies as of this morning.

F. Bassett commented we received new Medicaid rates and we actually received money in July and the July statements will be adjusted to reflect this additional revenue. F. Bassett asked B. Keefe to explain. B. Keefe stated even with the census dipping we are still within our actual revenue estimates and approximately \$50,000 better than budget. The additional monies are a result of enhanced Medicare revenues achieved by our Rehab Department. The July report will show the difference. She continued by explaining the salaries are under budget and we did get Disadvantaged Facility Funds of \$276,000 that was not budgeted. F. Bassett explained he has asked B. Keefe to prepare a synopsis of the Operating Budget Variance Report on a monthly basis and encouraged the Committee to read it (on file).

F. Bassett reported we had 111 admissions this past quarter (April-June 2011) and this is on target with last year's admissions, which he added is incredible. Report on file.

F. Bassett reviewed the 2009-2011 Workers' Compensation Injury Comparison Report (on file). There were zero injuries for July 2011. He stated that the facility would be conducting a Safety Fair for staff.

F. Bassett reviewed the Agency Staffing Report (on file). Use of agency staff is down 50% from last year.

F. Bassett reviewed the FMLA, Call Offs Report for JULY 2011 (on file). CNA call offs for July reached 142 and as a result, 38 CNAs were mandated full-time shift and 66 partial shift. Mandatory overtime will drop for August because 11 CNAs have been hired from the last training class.

F. Bassett reviewed the Overall Report Card (on file).

6. ANNOUNCEMENT OF RN RESIGNING

F. Bassett reported that he just received a resignation yesterday from an evening RN. She has decided to move back to Alaska and gave less than one-week notice. He indicated he would use agency staff until the position is filled. He mentioned to the Committee if they know of a RN that wants to work evenings to let him know.

7. CNR 2010 ANNUAL REPORT

F. Bassett distributed the 2010 Livingston County Center for Nursing and Rehabilitation Annual Report (on file).

F. Bassett began by reviewing Page 8 of the report highlighting the three most recent certification surveys and comparing the surveys against the Statewide average. See table below.

Measure	This Facility	Statewide Average
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Standard Health Deficiencies	14	16
Life Safety Code Deficiencies	7	7
Total Deficiencies	21	23
Deficiencies Related to Actual Harm or Immediate Jeopardy	0	1
% of Deficiencies Related to Actual Harm or Immediate Jeopardy	0%	4%

F. Bassett indicated overall our average is lower than the Statewide average. He commented we do have a facility that performs very well in compliance with the regulations. He added the facility has strong protocols on a daily and monthly basis. He indicated that the facility has developed a legal document to offer payment plans to families that have difficulty paying a balance in full. B. Keefe added that payments are coming in slowly but at least we are getting a portion of the money instead of having to write it off.

8. UPDATE ON NEW DEPUTY DIRECTOR – STEPHEN WOODRUFF

Mr. Yendell asked how the new Deputy Director was doing. F. Bassett reported he is doing well and has demonstrated a lot of initiative. The Deputy was on the job 1.5 weeks, and F. Bassett had to go out for a week due to his daughter’s surgery and Steve handled several complaints. F. Bassett stated the Deputy has had “hands-on” with all departments and every job title through the orientation process. Mr. Yendell asked if he is getting along with the employees and F. Bassett stated yes he is.

Informational Item(s) Written Only

1. Reports: budget variance, census, agency use, absenteeism/mandation, report card.
2. Workplace Safety – The CNR has seen a marked decrease in Recordable Injuries: through June 2011- 12, June 2010 – 23, June 2009 – 20. Days of Lost Work Time: through June 2011- 94, June 2010 – 255, June 2009 – 165. Employee Incident Reports: through June 2011- 69, June 2010 – 113, June 2009 – 98. Modified Duty Days: through June 2011- 108, June 2010 – 260, June 2009 – 130.
3. Resolution of OMIG LTC Payment Audit - OMIG revised the audit report as a result of additional exceptions identified by Barbara Keefe, Director of Fiscal Services in reviewing the final report. The amount owed has been reduced by an additional \$1,106.95 to a revised total of \$159,699.20. The original amount sought by OMIG prior to review for exceptions was \$205,456.32. \$45,757.12 was successfully disputed by Barbara and her team. Payment was issued week of 7/18 and this matter is closed.
4. NYS DOH Recertification Survey – DOH is expected to revisit the CNR in the month of August in advance of the 8/26 date certain to be deem Substantial Compliance. The revisit for the Recertification Survey cannot be conducted prior to correction under the Plan of Correction filed for the occurrence of IJ status. Corrections of physical plant issues identified by DOH are anticipated to be complete, remaining correction of additional scope to be developed into a possible bid package.
5. Receipt of Retroactive Medicaid Payment - Monies owed for prior year rates that were recently issued have been received. The approximately \$2.8 million has significantly strengthen the center’s cash position.
6. IGT – No updates have been received regarding release of 2008-09 and 2009-10 payments.
7. Annual Carnival - Mark your calendars, residents, registrants, staff and families will enjoy games, contests and a picnic on Wednesday, August 24 from 10 AM to 3 PM. As always, the parking lot will be closed and converted to a carnival and there will be lots of children! Pie eating, spelling and wheelchair races will be among the contests.
8. Deputy Director of Long Term Care – Completed a two-week orientation on 7/22. Orientation included time in every department and participation in Safety Committee, Quality Assurance Committee, Medicare Meeting, Neighborhood Team Meetings, Corporate Compliance Committee, etc. Responsibilities appropriate to the Deputy Director title are being transitioned to Mr. Woodruff.

ADJOURNMENT

Mr. Merrick moved and Mrs. Donohue seconded to adjourn the meeting at 12:14 PM. Carried.

MENTAL HEALTH - GAIL LONG

Informational Item(s) Written Only

1. Staffing: All positions are filled; one staff person remains on leave
2. Dr. Rehmani (Child Psychiatrist) has added an additional day (Tuesdays *and* Thursdays) each week.
3. All staff have been recertified in the Workplace Violence Training
4. Forensic Therapist Maggi Masci is preparing for the introduction of female population at the County Jail. She is reviewing information from other county jails with this Director and the Deputy Director, to ascertain what expansion of services will be necessary. It is anticipated that this expansion will result in the need for additional staffing.
5. Members of the Children's SPOA (Single Point of Access) , including this Director, Deputy Director, and Mental Health Services Coordinator will tour the child and adolescent unit at Central NY Psychiatric Center in West Seneca on Thursday July 28th, in anticipation of the closure of the adolescent unit at Rochester Psychiatric Center.
6. NYS has earmarked \$32,000 to Livingston County, annualized, to support overcoming barriers created by the State's closure of RPC's beds. The State is reviewing our proposal as to how the County will utilize these funds
7. Mental Health therapist Laura Bligh officially received her Mental Health Counselor Licensure on 7/26/2011. All Clinical staff are now licensed
8. The Clinic has been notified by the Information Technology Department that we will likely need a new server in order to accommodate any future clinical/billing software upgrades. They are researching this as well as any other options.
9. The Conference of Local Mental Hygiene Directors has created a whitepaper on the proposed Role of the LGU (Local Governmental Unit) in a Managed Care Environment. It is being reviewed by OMH and OASAS Commissioners. CHLMD is represented on the MRT Team.
10. Behavioral Health Organizations have a deadline of August 1st to submit their proposals to the State; the awards will be announced on August 19th
11. The Clinic is researching incorporating signature pads for electronic signatures as a step in a move to totally electronic records. Currently the Clinic has both electronic and paper records

Respectfully submitted,

Virginia O. Amico
Clerk of the Board

**HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, SEPTEMBER 6, 2011
9:30 a.m.**

PRESENT: P. Yendell, M. Schuster, B. Donohue, I. Davis, D. Cosimano, J. Merrick, G. Moore, I. Coyle

DEPARTMENT OF SOCIAL SERVICES- DIANE DEANE

Action Item(s) To Be Reported

1. APPOINTING DIRECTOR OF ADMINISTRATIVE SERVICES FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES-GEORGE MACOMBER AND REFERRING THE MATTER ON TO THE WAYS AND MEANS COMMITTEE

RESOLVED, that the 2011 Department Head Salary Schedule is amended as follows:

Department of Social Services

Appoint George Macomber of 20 Gibson Street, Dansville, NY 14437 to the position of full-time Director of Administrative Services effective September 14, 2011.

Commissioner's Comments

I received three approved applications from Personnel on August 1. Jim Cornell, Sharon Koch, Kristine Gulesano, Ginny Rawleigh, Michele Davidson and I did the application review, interview strategy discussion, and the creation of the question set. Interviews were conducted by the same group minus Michele Davidson on August 15 and 16. Calls to references were completed by Sharon Koch and me. George currently holds the Accounting Supervisor position at the Agency, and has since August of 1995.

D. Deane explained they had three candidates (two from outside the County). D. Deane recommended the appointment of George Macomber to the position and indicated he has been working for the County since 1984.

MOTION: Mr. Moore moved and Mr. Schuster seconded to appoint George Macomber to the position of Director of Administrative Services.

Mr. Yendell asked if the Committee would be referring a salary recommendation. D. Deane explained she spoke to George Macomber and discussed \$63,000 and maintaining his health insurance as is.

MOTION: Mr. Moore moved and Mr. Schuster amended the foregoing resolution to appoint George Macomber to the position of Director of Administrative Services at \$63,000 and maintain his current health insurance status. Carried.

2. AUTHORIZING THE COMMISSIONER OF SOCIAL SERVICES TO SIGN A CONTRACT WITH THE FOLLOWING: LIVINGSTON COUNTY OFFICE FOR THE AGING

RESOLVED, that the Commissioner of Social Services is hereby authorized to sign the following contract(s) for the Livingston County Department of Social Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Livingston County Office for the Aging 8 Murray Hill Drive Mt. Morris NY 14510 For: Home Energy Assistance Program for the Elderly (HEAP)	10/1/11-9/30/12	\$30,000.00

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted ?</u>		
100% Federal HEAP Admin.	0%	Yes	X	No

D. Deane explained the Federal government may reduce this contract and if so the contract can be amended.

MOTION: Mrs. Donohue moved and Mr. Cosimano seconded to authorize the foregoing contract. Carried.

Mr. Yendell asked if he could get a report on the number of job retained. D. Deane stated she has been collecting data for three months and should be able to provide a report next month.

Mr. Moore mentioned that he read the Board of Health minutes and there was discussion regarding an odor in Building #1. D. Deane explained there was one staff person that had continuous respiratory problems. Environmental Health did a walk through and some testing of the roof, vents, basement, elevator shafts, fans and coil units, pipes, and any source of water and there were no findings reported. Environmental Health also checked the new carpet in the Dental clinic.

D. Deane reported that Jim Cornell emailed the Commissioner on 9/2/11 informing her that he was retiring effective September 16, 2011.

Informational Item(s) Written Only

1. Status Reports

- a. Statement of Appropriations, Expenditures & Balances (Monthly) (July)
- b. Employment – Entries Into in Order of Hire (Monthly) (July)

Name of Employer	Town or City	# of Hires	Category & Status	Hours per Wk.	Part-time Full-time	Hourly Wage	Job Title
Diva Preservation & Restoration	Honeoye	1	SN REC.	15	PT	7.25	Construction Worker
G. T. Booth	Leicester	1	SN APP.	40	FT	18.00	Equipment Operator
Elim Gospel Church	Lima	1	FA REC.	20	PT	7.25	Cleaner
Morrison dining	Mt. Morris	1	SN REC.	20	PT	7.75	Kitchen Helper
Democrat & Chronicle	Rochester	1	SN REC.	24	PT	5.35	Carrier
Fresh Start Bakery	Rochester	1	FA REC.	40	FT	9.00	Janitor
Absolut of Houghton	Houghton	1	FA REC.	28	PT	7.59	Dietary Aide
GPM Associates	Dansville	1	FA REC.	40	FT	7.25	Production Worker
Shamrock Farms Fencing	Wayland	1	SN APP.	25	PT	8.00	Farm Laborer
Dollar General	Nunda	1	FA APP.	15	PT	7.25	Cashier
Burger King	Dansville	1	FA APP.	25	PT	7.25	Crew Member
Byrne Dairy	Geneseo	1	FA APP.	25	PT	7.30	Sales Associate
Arliss Merrell	Avon	1	SN REC.	20	PT	7.50	Maintenance Worker
Dutch Hollow Restaurant	E. Avon	1	SN APP.	32	PT	8.00	Sales Associate
Casa Esequa	Rochester	1	FA REC.	20	PT	5.00 & tips	Waitress
Billy G's Restaurant	Farmington	1	FA REC.	20	PT	5.00 & tips	Waitress
Pizza Hut	Geneseo	1	FA REC.	30	PT	7.25	Dishwasher
Baltz Construction	Pavilion	1	SN APP.	40	FT	10.50	Laborer
Skyline builders	Rochester	1	SN REC.	30	PT	9.80	Construction Worker
Superior Walls	Lima	1	SN REC.	40	FT	10.00	Laborer
Remedy Staffing	Rochester	1	FA REC.	40	FT	8.00	Production Worker
Mike Jason	Conesus	1	SN REC.	20	PT	7.50	Painter
Community Mutual	Rochester	1	SN REC.	15	PT	7.25	Painter
Sam's Club	Henrietta	1	FA REC.	20	PT	9.00	Sales Associate
University of Rochester	Rochester	1	FA REC.	40	FT	11.00	Ambulatory Patient Rep 1
Volunteers of America	Batavia	1	FA REC.	40	FT	7.25	Store Clerk
Livingston County CNR	Mt. Morris	1	SN REC.	40	FT	11.93	Certified Nursing Assistant

Total Number of Clients

FT	PT	Total
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SN Applicants	2	2	4
SN Recipients	2	7	9
FA Applicants	0	3	3
FA Recipients	5	6	11
Total	<u>9</u>	<u>18</u>	<u>27</u>

c. Financial Assistance Program Statistics (Monthly) (July)

Temporary Assistance Cases:

Family Assistance	301
Safety Net	292
Total	<u>593</u>

Medicaid Cases:

Community	3714
Chronic Care	271
Foster Care	125
SSI	1195
Total	<u>5305</u>

Medicaid Individuals (Monthly Premium):

These Individuals are in one of the above Temporary Assistance or Medicaid cases.

Managed Care	4660
Family Health Plus	1129
Total	<u>5789</u>

Food Stamp Cases

3028

Child Care Cases

129

2. Employees hired, resigned or retired in August:

Lisa Battle	End of Seasonal Position	Home Energy Assistance Exam.	8/19/11 Nunda
Caitlin Kingston	End of Seasonal Position	Summer Campworker	8/19/11 Geneseo
Christina Backus	Removal	Caseworker	8/23/11 Dansville

Mr. Davis departed.

VETERANS AFFAIRS- FRANK HOLLISTER

Action Item(s) To Be Reported

1. LIVINGSTON COUNTY JOINING THE NATIONAL MOMENT OF REMEMBRANCE OF THE 10TH ANNIVERSARY OF SEPTEMBER 11TH

WHEREAS, the governing body of Livingston County expresses their support of the United State's Senate regarding coming together as a Nation and ceasing all work or other activity for a moment of remembrance beginning at 1:00 p.m. Eastern Daylight Time on September 11, 2011, in honor of the 10th anniversary of the terrorist attacks committed against the United States on September 11, 2001; and

WHEREAS, AT 8:46 a.m., on September 11, 2001, hijacked American Airlines Flight 11 crashed into the upper portion of the North Tower of the World Trade Center in New York City, New York; and

WHEREAS, 17 minutes later, at 9:03 a.m., hijacked United Airlines Flight 175 crashed into the South Tower of the World Trade Center; and

WHEREAS, at 9:37 a.m., the West wall of the Pentagon was hit by hijacked American Airlines Flight 77, the impact of which caused immediate and catastrophic damage to the headquarters of the Department of Defense; and

WHEREAS, at approximately 10:00 a.m., the passengers and crew of hijacked United Airlines Flight 93 acted heroically to retake control of the airplane and thwart the taking of additional American lives by crashing the airliner in Shanksville, Pennsylvania, and in doing so, gave their lives to save countless others; and

WHEREAS, nearly 3,000 innocent civilians were killed in the heinous attacks of September 11, 2001; and

WHEREAS, tens of thousands of individuals narrowly escaped the attacks of September 11, 2001; and

WHEREAS, countless fire departments, police departments, first responders, governmental officials, workers, emergency medical personnel, and volunteers responded immediately and heroically to those horrific events; and

WHEREAS, the Fire Department of New York suffered 343 fatalities on September 11, 2001, the largest loss of life of any emergency response in United States history; and

WHEREAS, the Port Authority Police Department suffered 37 fatalities in the attacks, the largest loss of life of any police force in United States history in a single day; and

WHEREAS, the New York Police Department suffered 23 fatalities as a result of the terrorist attacks; and

WHEREAS, the impact of that day on public health continues through 2011, as nearly 90,000 people are at risk or suffering from negative health effects as a result of the events of September 11, 2001, including 14,000 workers and 2,400 community residents who are sick, and tens of thousands of others whose health is being monitored; and

WHEREAS, 10 years later, the people of the United States and people around the world continue to mourn the tremendous loss of innocent life on that fatal day; and

WHEREAS, 10 years later, thousands of men and women in the United States Armed Forces remain in harms way defending the United States against those who seek to threaten the United States; and

WHEREAS, on the 10th anniversary of this tragic day, the thoughts of the people of the United States are with all the victims of the events of September 11, 2001, when events threatened the American way of life; and

WHEREAS, in 2009 Congress and the President joined together to designate September 11 as a National Day of Service and Remembrance under the Serve America Act (Public Law 111-13; 123 Stat. 1460); and

WHEREAS, in September 2009 and 2010, President Obama issued Proclamation 8413 (74 Fed. Reg. 47045) and Proclamation 8559 (Fed. Reg. 56463) proclaiming September 11, 2009 and September 11, 2010, respectively, as Patriot Day and National Day of Service and Remembrance; and

WHEREAS, September 11 will never, and should never, be just another day in the hearts and minds of all people of the United States; now, therefore be it

RESOLVED that the Board of Supervisors of Livingston County:

(1) recognizes September 11, 2011 as a day of solemn commemoration of events of September 11, 2001, and a day to come together as a Nation; and

(2) offers its deepest and most sincere condolences to the families, friends, and loved ones of the innocent victims of the September 11, 2001 terrorist attacks; and

(3) honors the heroic service, actions, and sacrifices of first responders, law enforcement personnel, State and local officials, volunteers, and countless others who aided the innocent victims of those attacks and, in doing so, bravely risked and often gave their own lives; and

(4) recognizes the valiant service, actions, and sacrifices of United States personnel, including members of the United States Armed Forces, the United States intelligence agencies, the United States diplomatic service, homeland security and law enforcement personnel, and their families, who have given so much, including their lives and wellbeing, to support the cause of freedom and defend the security of the United States; and

(5) reaffirms that the people of the United States will never forget the challenges our country endured on and since September 11, 2001, and will work tirelessly to defeat those who attacked the United States; and be it further

RESOLVED, that on the 10th anniversary of this tragic day in United States History the governing body of Livingston County calls upon all of the people and institutions of the United States to observe a moment of remembrance on September 11, 2011 including (i) media outlets; (ii) houses of worship; (iii) military organizations; (iv) veterans organizations; (v) airlines; (vi) airports; (vii) railroads; (viii) sports teams; (ix) the Federal Government; (x) State and local governments; (xi) police, fire, and other public institutions; (xii) educational institutions; (xiii) businesses; and (xiv) other public and private institutions; and be it further

RESOLVED that the Board of Supervisors of Livingston County encourages the observance of the moment

of remembrance to last for 1 minute beginning at 1:00 p.m. Eastern Daylight Time by, to the maximum extent practicable ceasing all work or other activity; and marking the moment in an appropriate manner, including by ringing bells, blowing whistles, or sounding sirens.

F. Hollister stated that he has contacted several villages and towns and many municipalities are doing some type of memorial service in celebration of the 10th anniversary of 9/11. The County Administrator commented that Livonia's memorial service is Sunday at 9AM, and Mr. Schuster stated that Sparta's service is at 7PM.

MOTION: Mr. Moore moved and Mrs. Donohue seconded to authorize the foregoing resolution. Carried.

F. Hollister commented that we lost more soldiers in August than any other month since the war began.

He indicated that he is in the process of moving from Building #2 to Building #7 and the inmates of the Livingston County Jail are assisting with the move.

Informational Item(s) Written Only

1. On August 12, 2011, I attended the annual Summer Conference of the County Veterans Service Officers Association, held at Sherrill, NY. At this conference, our officers for year 2011 – 2012 were elected. I was again appointed as recording secretary. We discussed numerous topics with the Department of Veterans Affairs and the New York State Division of Veteran Affairs. Several information packets were distributed, including phone numbers at our local VA Regional Offices that will connect us directly with Supervisory Personnel in each section. Future meetings of the association were announced.
2. On August 18, 2011, I participated with members of the Geneseo American Legion and Veterans of Foreign Wars with providing a picnic lunch to residents of the Canandaigua VA Medical Center. Members of a local Girl Scout troop brought the veterans to the picnic area in their wheelchairs where they were fed hot dogs, hamburgers, salads, water melon and drinks. We then assisted in returning the veterans to their dorms and cleaning up the picnic pavilion. A very rewarding experience.
3. We are packing in preparation for our move to Building #7.
4. The following soldiers gave the ultimate sacrifice for their country:

SP4 Mark J. Downer	Aug. 5, 2011	1 st Bn 32 nd Inf 10 th Mountain Div.
SGT Edward J. Frank II	Aug. 11, 2011	1 st Bn 32 nd Inf. 10 th Mountain Div.
SP4 Jameel T. Freeman	Aug. 11, 2011	1 st Bn 32 nd Inf. 10 th Mountain Div.
SP4 Patrick L. Lay II	Aug. 11, 2011	1 st Bn 32 nd Inf. 10 th Mountain Div.
PFC Rueben J. Lopez	Aug. 11, 2011	1 st Bn 32 nd Inf. 10 th Mountain Div.
SP4 Jordan M. Morris	Aug. 11, 2011	1 st Bn 32 nd Inf. 10 th Mountain Div.
PFC Douglas L. Cordo	Aug. 19, 2011	1 st Bn 24th Inf. 25 th Inf. Div. (Alaska)
1 st Lt. Timothy J. Steele	Aug. 23, 2011	2 nd Bn 87 th Reg. 10 th Mountain Div.

MAY THEIR SOULS REST IN PEACE

WORKFORCE DEVELOPMENT- KEITH MITCHELL

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING COMMUNITY SERVICES BLOCK GRANT CONTRACT AND AMENDMENTS FOR THE LIVINGSTON COUNTY WORKFORCE DEVELOPMENT/YOUTH BUREAU: NEW YORK STATE DEPARTMENT OF STATE

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following CSBG contract and amendments for the Livingston County Workforce Development/Youth Bureau, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
NYS Department of State	10/1/11-9/30/12	\$218,102.00
One Commerce Plaza		Plus Carry over TBD
99 Washington Ave.		

For: Community Services Block Grant funding to provide services for low-income county residents.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS Department of State	25%	Yes

K. Mitchell stated he would like to add the words “and Amendments” to the title of this resolution. He indicated he expects amendment to be forthcoming. CIC will be meeting to discuss the allocation of these funds. He explained that regulations have changed and clients will have to be at or below 125% of poverty level to be eligible for services with CSBG funding. He indicated there really isn’t any way of checking income eligibility.

MOTION: Mrs. Donohue moved and Mr. Moore seconded to authorize the foregoing contract. Carried.

Mr. Davis entered.

Mr. Schuster departed.

K. Mitchell stated there will be some kids that will not be successful and suggested maintaining the association with ARC because they at least provide transportation and they have the staff to assist with the clients.

Mr. Schuster entered.

Informational Item(s) Written Only

1. **BUSINESS UPDATES:**

Livingston County unemployment rate was:

July- 7.3%	June - 7.5%	July 2010 –8.1 %
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Center Foot Traffic: These numbers include walk-ins, scheduled appointments, Job Search workshop, Orientations, and the Job Seekers program (DSS).

July - 1044	June – 1212	2011 YTD –9489
2010 YTD 15,553	2009 YTD –15,519	2008 YTD – 8,628

This was an e-mail received regarding the Center and one of our staff members

From: Greg Commons [mailto:rushian@bluefrog.com]

Sent: Friday, July 29, 2011 6:39 PM

Subject: RE: My resume

Sheila (VanAuken) is far better than anyone I worked with while I lived in Monroe County and the Rochester Works DOL place on Goodman Street.

2. **SUMMER YOUTH EMPLOYMENT:** We placed 53 youth at worksites around the county. We had 39 complete the program. Of those that did not complete the 6-week program there were several that never started, even though they had been placed. Two found other jobs, two were unable to complete due to medical issues, two quit and 5 had to be terminated for various reasons including not showing up for work and a couple were terminated due to separate incidences of theft of property or money. We have worked closely with the worksites and law enforcement regarding these situations. The property and the money have been recovered and the judicial process will do the rest. Even though we encounter disappointments with some of our workers, the majority does a good job. Ten youth were rewarded with an additional week of work due to their hard work in the initial 6 weeks. This year we also forged an alliance with ARC who provided work experience for some of our kids that have significant barriers that have prevented them from being successful in our work program. But with the supports that ARC is able to offer in their worksites these kids can be successful, complete the six-week period and learn some work skills. We also made a connection with Bob Babcock who is a member of Toastmasters. He worked with several of our workers on

public speaking. These youth spoke at the year-end picnic and it was amazing how well they did with only a couple of meetings with Mr. Babcock. We look to incorporate more of this training in the summer program in subsequent years. This is possibly the lowest number of youth that have been in the program during my tenure with this office. We had over sixty youth on a waiting list. Hopefully the funding for this program will be increased in the future.

3. **COMMUNITY SERVICES BLOCK GRANT:** A “Request for Proposals ” was issued by this office in mid July looking for agencies to provide services for income eligible county residents that were in line with a recent county needs assess. The Community Initiatives Council will start the review of these proposals on September 6th. We have also received the contract/application from the Department of State for CSBG funding. The application is for the same amount of funding as the county received this year. But there were strong warnings in the cover letter that DOS does not expect they will be receiving funding at that level and it could be as much as a 50% reduction. As we move forward the CIC may need to make several funding recommendations taking into account the lack of clarity we have regarding future funding. Also, after working on the Workforce Development for three days I was advised that municipalities were not permitted to apply for the grant. We are also monitoring a number of programs to determine if they, in fact, have a process to determine income eligibility as required by the CSBG legislation that recipients of the funding have incomes at 125% of poverty or less.
4. **GLOW WIB MEMBERSHIP:** With the resignation of Tracy Charlebois from Barilla and Gary Kone stepping down from the WIB, Livingston County has two openings on the WIB. Jerry MacIntyre, the new president for B&B Precision Mfg. in Avon, has graciously agreed to serve on the WIB and should be appointed by the next WIB meeting. We would also like to have Barilla represented on the WIB. To that end, I have a meeting schedule with the Barilla plant manager on 8/30 to discuss this possibility.
5. **REGIONAL ECONOMIC SUMMIT:** Attended this public meeting on the 29th in Batavia. It was one of the typical brainstorming sessions around strengths, opportunities and roadblocks to job creation and economic development in the Finger Lakes region. It will be interesting to track how the other forums play out in Rochester and Geneva. We have done a lot of regional planning in the past with the WIRED initiative. I have concerns that a number of folks want to start at ground zero instead of building on some of the good work that was done under WIRED.

Upcoming events:

WIB Meeting	September 20 th
Youth Board Meeting	September 20 th

OFFICE FOR THE AGING- KAAREN SMITH

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY OFFICE FOR THE AGING ABVI/GOODWILL, TENDER LOVING CARE, COMFORT KEEPERS

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Office for the Aging, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
ABVI/Goodwill 422 Clinton Ave. Rochester, NY	10/1/11 – 9/30/12	\$5,000.00

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
NYS Office for the Aging: NY Connects Funds	NA	Yes X	No

Director’s Comments: Funds the NY Connects Call Center available to Livingston County Residents 24 hours a day, 7 days a week This service is confidential and free to the public averaging 20 calls per month.

Tender Loving Care
 119 Washington Avenue
 Batavia, New York 14020

10/1/11 – 3/31/12

\$10,000.00

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
NYS Office for the Aging: Expanded In Home Services for the Elderly funds	\$2,500	Yes X	No

Directors Comments: The addition of this contract will provide more aides for Housekeeper Chore Services. We need to add another provider to meet the growing demand for this service. The rate charged will be \$21.00 per hour. Services will include escorted transportation of client to grocery store within a five mile radius of home. Note: This is a fee based program based on income and expense. Clients are assessed for eligibility to determine the care plan.

Comfort Keepers

10/1/11 – 3/31/12

\$10,000.00

111 Marsh Road
 Pittsford, New York 14534

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
NYS Office for the Aging: Expanded In-home Services for the Elderly funds	\$2,500	Yes X	No

Directors Comments: The addition of this contract will provide more aides for Housekeeper Chore Services. We need to add another provider to meet the growing demand for this service. The rate charged will be \$21.00 per hour. Services will include escorted transportation of client to grocery store within a five mile radius of home. Note: This is a fee based program based on income and expense. Clients are assessed for eligibility to determine the care plan.

Mr. Yendell asked who sets the rate for these providers of housekeeping services, and K. Smith responded the provider sets the rate to include their administrative costs, fringe benefits and rate for service. The agency does not give the employee the full rate amount. She indicated that background checks are performed on potential employees.

MOTION: Mr. Moore moved and Mr. Cosimano seconded to authorize the foregoing contracts. Carried.

2. PROCLAIMING SEPTEMBER 19-23, 2011 AS SENIOR CORPS WEEK

WHEREAS, older Americans bring a lifetime of skills and experience as parents, workers, and citizens that can be tapped to meet challenges in our communities; and

WHEREAS, for more than four decades Senior Corps, and its three programs – RSVP, Senior Companions, and Foster Grandparents – have proven to be a highly effective way to engage Americans ages 55 and over in meeting national and community needs; and

WHEREAS, each year Senior Corps provides opportunities for nearly 450,000 older Americans across the nation, including approximately 70 volunteers in Livingston County and surrounding region, to serve their communities; and

WHEREAS, Senior Corps volunteers last year provided more than 98 million hours of service worth more than \$2 billion, helping to improve the lives of our most vulnerable citizens, strengthen our educational system; protect our environment, provide independent living services, and contribute to our public safety, and;

WHEREAS, Senior Corps volunteers build capacity of organizations and communities by serving through more than 65,000 nonprofit, community, educational, and faith-based community groups nationwide; and

WHEREAS, at a time of mounting social needs and growing interest in service by older Americans, there is an unprecedented opportunity to harness the talents of 55-plus volunteers to address community challenges; and

WHEREAS, service by older Americans helps volunteers by keeping them active, healthy, and engaged; helps our communities by solving local problems, and helps our nation by saving taxpayer dollars, reducing healthcare costs, and strengthening our democracy; and

WHEREAS, the second annual Senior Corps Week, taking place September 19-23, 2011, is an opportunity to thank Senior Corps volunteers for their service and recognize their positive impact and value to our communities and nation; now therefore, be it

RESOLVED, that the Livingston County Board of Supervisors, hereby designate September 19-23, 2011 as Senior Corps Week and urge citizens to recognize Senior Corps volunteers and programs for their valuable impact on our communities.

K. Smith stated this is a good opportunity to recruit seniors.

Mrs. Donohue departed.

Mr. Davis asked if the meals on wheels drivers are enrolled in the retirement system. K. Smith responded they are part-time employees and the County Administrator added that part-time employees can chose to be enrolled in the retirement system.

Mrs. Donohue entered.

MOTION: Mrs. Donohue moved and Mr. Schuster seconded to authorize the foregoing resolution. Carried.

Informational Item(s) Written Only

1. Implementation of the Peer Place Data Base and staff training has been completed. Staff have access to free online training modules, webinars, and the NYS User Group as scheduled. Kaaren Smith and Finace Manager, Sue Bagley attended the NYS Users Group at the Ontario County Office for the Aging (Canandaigua) on June 16, 2011. The agency has established a weekly Users Group that meets weekly (Thursday at 1 pm) to discuss workflow issues, Peer Place Help desk issues and local IT concerns. The OFA Director facilitates the meeting .

2. The Consolidated Area Agency on Aging Report (CAARS) and the National Aging Providers Information System Report (NAPIS) for the first quarter (4/1/2011 - 6/31/2012) was submitted on time to the New York State Office for the Aging using the Peer Place system as follows:
 - Total Number of Different Individuals Served (Unduplicated count) = 1,558
 - Congregate Meals: 129 people received 2,657 hot noon time meals
 - Home Delivered Meals: 263 people received 13,396 hot noon time meals
 - Information and Assistance: 150 individuals received 1,028 contacts with staff to address issues and concerns
 - EARS/LIFELINE: 581 individuals have a personal emergency response system installed
 - Non-Medical Aide Service: 56 people received 1.808 hours of personal care or housekeeper chore service through the Expanded In- Home Services to the Elderly Program (EISEP)
 - LATS Transportation: 37 individuals received 1,751 rides to the congregate nutrition sites in Mt. Morris, Avon and Dansville.
 - Assisted Transportation: 21 individuals received 463 rides to non-emergency medical appointments
 - Caregiver Support Services: 54 individuals received 132 hours of respite services, participated in monthly support group activities, received a monthly newsletter. Caregiver Resource Cetners are now established in all county libraries, Noyes Hospital and the Livingston Health Center in Geneseo.
 - Case Management: 193 individuals received 261 hours of in-home assessment services.

MENTAL HEALTH- LAURA CANNE

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF MENTAL HEALTH: HILLSIDE FAMILY OF AGENCIES

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Mental Health, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Hillside Family of Agencies	1/1/11-12/31/11	variable

For: Customized Services for high needs children and adolescents

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
OMH Wraparound Funds	N/A	Yes x No

Director's Comments:

These Services are utilized to help support and maintain high needs children and adolescents in the community who might otherwise be at risk of placement

MOTION: Mrs. Donohue moved and Mr. David seconded to authorize the foregoing contract. Carried.

2. AMENDING RESOLUTION NO. 2011-039 AND AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF MENTAL HEALTH: ABVI GOODWILL, ARBOR DEVELOPMENT, COMPEER, MENTAL HEALTH ASSOCIATION

WHEREAS, these contracts were originally reduced by 10% in the 2011 budget, however, due to monies remaining from the closure of another program, funding has been restored; now therefore be it

RESOLVED, the Chairman of the Board of the Livingston County Board of Supervisors is hereby authorized to amend and sign the following contract(s) for the Livingston County Department of Mental Health, according to the term(s) designated, subject to review by the County Attorney and the County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
ABVI Goodwill 3136 Winton Road South, Suite #304 Rochester, New York 14623	1/1/11 - 12/31/11	\$15,415.00
Arbor Development PO Box 14810 Bath, New York 14810	1/1/11 - 12/31/11	\$63,933.00
COMPEER 400 Andrews street, Suite 340 Rochester, New York 14604	1/1/11 - 12/31/11	\$50,095.00
Mental Health Association 320 North Goodman street Rochester, New York 14607	1/1/11 - 12/31/11	\$41,280.00

L. Canne explained the 10% funding was distributed among these contracts, which came from the \$100,000 that used to go to the DePaul program.

The Clerk explained that the Res. No. 2011-39 could not be rescinded because the resolution has other contracts listed on it. The motion will be to amend the resolution for these particular contracts.

MOTION: Mr. Merrick moved and Mrs. Donohue seconded to amend the foregoing contracts. Carried.

3. AMENDING RESOLUTION NO. 2011-124 AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF MENTAL HEALTH: THE ARC OF LIVINGSTON/WYOMING COUNTY

WHEREAS, Res. No.. 2011-124 should have amended Res. No. 2011-039 due to incorrect amounts; now, therefore, be it

RESOLVED, the Chairman of the Board of the Livingston County Board of Supervisors is hereby authorized to amend and sign the following contract(s) for the Livingston County Department of Mental Health, according to the term(s) designated, subject to review by the County Attorney and the County Administrator:

<u>Contractor Name</u>	<u>Term</u>	<u>Amount</u>
The ARC of Livingston/Wyoming County 18 Main Street Mt. Morris, New York, 14607	1/11/11-12/31/11	\$20,000.00

And, be it further

RESOLVED, that the contract approval on Res. No. 2011-039 for this provider is hereby rescinded.

Directors Comments

This resolution represents the initial funding for the ARC, however, due to increases in service provision, a new funding request and resolution #2011-124 was approved. The previous resolution was not rescinded at that time

MOTION: Mr. Schuster moved and Mr. Cosimano seconded to amend Res. No. 2011-124 and rescind this contract approval on Res. No. 2011-039. Carried.

4 APPOINTING MEMBER TO THE CHEMICAL DEPENDENCY SUBCOMMITTEE: LIZ LANEY

RESOLVED, that the following members are hereby appointed to the Chemical Dependency Subcommittee for the term designated:

Name	Address	Rep./Title	Term
Livingston County Chemical Dependency Subcommittee			
Liz Laney	43 Grove Street Mt. Morris, NY 14510	Probation	9/1/11-12/31/14

Dated at Geneseo, New York

September 14, 2011

Human Services Committee

Filling unexpired term of one of the vacancies.

MOTION: Mrs. Donohue moved and Mr. Moore seconded to authorize the foregoing resolution. Carried.

Mr. Schuster asked about the status of the Deputy position. Mr. Yendell stated that Gail Long conducted an exit interview with Jay Pruiett and found that he did not anticipate such structure and rigidity in the public sector and decided to resign from the Deputy position.

Informational Item(s) Written Only

1. Staffing: Deputy Director Jay Pruiett LCSWR resigned effective 8/9/11. Mr. Coyle has given permission to refill position. Supportive Case Manager Andrew Kershner is no longer employed by this County. This Director has put forth a request to refill the position. At the current time we have a temporary case manager, Wayne Hanley, assisting with Andrew's former clients. The Case Management staff has done a fantastic job of making sure clients needs were met. Moine Rogstad, LCSWR, has announced that she will retire at the end of September. Moine has been with the Clinic for approximately 20 years
2. MSW intern from the Rochester Collaborative (Brockport/Nazareth) Todd Mix, and MHC intern from UB David Luce have begun their year long Clinical internships with the Clinic Cathy Granita and Jeanne Matossian will be supervising the students. This will be Jeanne's first supervisory experience with an intern.
3. Therapist Deb Murtha has begun next series of the Anger Management Curriculum for adults. This is a SAMSHA, best practices curriculum. Deb has also put together educational materials to recognize World Suicide Prevention Day on September 10th. Posters, fliers, and tealight candles will be distributed at various locations around the County
4. The Clinic has done a mass mailing of Clinic brochures to schools, physicians offices, agencies, churches
5. The Clinic also is now sending an introductory letter (see attached) and brochure, as well as intake packet to new clients to engage clients sooner and to provide greater efficiencies in the process
6. The Clinic will be teaming with CCSI to improve three areas of business: revenue, data capturing and management, and quality assurance/utilization review. Staff from CCSI will be conducting a site visit to assess, interview staff, and facilitate implementation of protocols
7. Director will be attending the Fall Full Membership Meeting of the Conference of Local Mental Hygiene Directors in Lake Placid on September 18th – 20th. The agenda will focus on Behavioral Health Organizations and Health Homes. OMH Commissioner Michael Hogan will be joining us.
8. Director and therapists Jeanne Matossian, Pam Trescott, and Jennifer Henderson will be attending East House's Annual Luncheon and Lecture on September 28th. This Director takes two or three staff each year to

this event.

9. Forensic Therapist Maggi Masci continues to prepare with the other correctional staff, for the arrival of female inmates.
10. Director and fellow Directors Smith and Ellison are working on completion of the Community Health Improvement Plan (CHIP)
11. CASALC continues to prepare for their eventual move to Millennium Drive. They have received an extension from the College until January 31st, with the help of Mr. Coyle.

DEPARTMENT OF HEALTH- JOAN ELLISON

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: NEW YORK STATE DEPARTMENT OF HEALTH, FIDELIS CARE NEW YORK, SUNY GENESEO

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Health, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
New York State Department of Health Division of Nutrition/BSFP/RPOU Riverview Center 150 Broadway-FL 6West Albany, NY 12204-2719 For: Women, Infants, and Children (WIC)	10/1/11-9/30/12	\$570,760.00

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
NYS Department of Health	0%	Yes No

Director's Comments: This contract is an amendment of our Contract for supplement nutrition provided through the WIC Program. The Contract amount includes an un-allocated amount of \$51,887. We do Wyoming County as well four sites there and three in Livingston County.

New York State Department of Health Community for Environmental Health and Food Protection Flanigan Square, 547 River St. Troy, NY 12180-2216 For: Adolescent Tobacco Use Prevent Act (ATUPA)	10/1/11 – 3/31/12	\$15,568.00
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<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
NYS Department of Health	0%	Yes No

Director's Comments: This has been an annual contract, but is now being changed to a short-term 6-month contract followed by an annual contract in April to align the contract period to match with the State's fiscal year.

This grant contract provides funding for the Adolescent Tobacco Use Prevention Act (ATUPA) enforcement program to provide enforcement action regarding tobacco sales to minors.

New York State Department of Health Div. Chronic Disease & Injury Prevention ESP, Corning Tower, Room 515 Albany, NY 12237-0675 For: Tobacco Control Community Partnership Program	7/1/11-6/30/13	\$261,000.00
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<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
NYS Department of Health	0%	Yes No

Director's Comments: This Contract is an amendment to the original, decreasing the budget amount of the Grant from \$300,000 to \$261,000.

Fidelis Care New York 5010 Campuswood Drive	9/1/11-8/31/12	
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East Syracuse, NY 13057

For: Nursing Assessments for Personal Care Aide

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
NA	%	Yes	No

Director's Comments: This is an amendment to our Ancillary Agreement, which provides for nursing assessments for patients to qualify for a Personal Care Aide. Services will be paid for by Fidelis Care New York at the current Medicaid rate.

State University of New York 8/31/11-5/10/12 \$2,207.58
 on Behalf of SUNY Geneseo
 Erwin 208, 1 College Circle
 Geneseo, NY 14454

For: Reproductive Health Center Clinic Space at Waterdale Health Center

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
Title X Grant	0%	Yes	No

Director's Comments: This contract is for the renewal of a lease agreement for rental space at the SUNY Geneseo Lauderdale Health Center for Reproductive Health Center Clinics. The permit fee is for 970 square feet at \$10.76 per square foot.

MOTION: Mr. Moore moved and Mrs. Donohue seconded to authorize the foregoing contracts. Carried.

2. ESTABLISHING THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH IMMUNIZATION VACCINE RATES EFFECTIVE SEPTEMBER 1, 2011

WHEREAS, the rates for select vaccines have increased and new vaccines have been added and, WHEREAS, the fees for vaccines are based on the actual cost of the vaccine, now therefore, be it

RESOLVED, that the following schedule of charges for the Livingston County Center for Preventive Services Immunization Program be effective September 1, 2011:

Vaccine	Billing	10/1/08	09/1/09	09/1/10	09/01/11
Hep A	One Dose	\$ 22.00	\$ 30.00	\$ 65.00	\$ 48.00
MMR	One Dose	\$ 55.00	\$ 55.00	\$ 52.00	\$ 75.00
Varicella	One Dose	\$ 91.00	\$ 85.00	\$ 85.00	\$107.00
Zostavax	One Dose	\$194.00	\$160.00	\$165.00	\$188.00
Menactra	One Dose	\$ 94.00	\$105.00	\$105.00	\$128.00
HPV	One Dose	\$147.00	\$110.00	\$133.00	\$156.00
PPD	One Dose	\$ 4.00	\$ 10.00	\$ 7.00	\$ 30.00
Influenza	One Dose	\$ 33.00	\$ 35.00	\$ 35.00	\$ 37.00
Pneumococcal	One Dose	\$ 52.00	\$ 60.00	\$ 65.00	\$ 80.00
Rabies	One Dose		\$180.00	\$180.00	\$203.00
Tdap	One Dose			\$ 35.00	\$ 54.00
Tetanus	One Dose			\$ 20.00	\$ 48.00

Dated at Geneseo, New York
September 14, 2011
Human Services Committee

J. Ellison reported that Jack Venesky & Associates determined the proposed rates. The Committee conducted a discussion regarding drug stores (Wal-Mart, Rite Aid) providing flu shots and earlier than other clinics. J. Ellison explained the large drug stores can buy such a high volume and they get the vaccination much earlier. She explained that it could be detrimental by getting the flu shot too early prior to flu season.

MOTION: Mr. Moore moved and Mr. Cosimano seconded to establish vaccination rates effective 9/1/11. Carried.

Mr. Schuster asked if ProAct is providing benefits to a lot of residents and was wondering if there was any data to

show the impact. The County Administrator stated that a representative from ProAct is going to make a presentation at the 9/14/11 Board meeting.

J. Ellison reported the dental clinic has added a dentist and the clinic is now providing services four days a week as well as providing school based clinics.

Informational Item(s) Written Only

1. The Department is renewing a Clinical Agency Contract with the Alfred State College of Technology for student clinical experience for the 2011-2012 academic year. This allows students of the SUNY College of Technology Nursing Program to gain valuable clinical experience.
2. The Department is renewing an Affiliation Agreement with the Genesee Community College, Nursing Program for an additional academic year allowing nursing students to receive clinical field work experience.
3. The Food Borne Outbreak Investigation (home cooked food for a graduation party) has been completed. Twenty-one (21) out of 34 people who were contacted were ill, two were hospitalized. Based upon the information received and in collaboration with the State, it is believed that cross contamination of cooking two turkeys is the cause of the illness (salmonella).
4. Work with a Children’s Camp that had an infestation of bed bugs has been concluded. The operator of the Children’s Camp was very cooperative and all components of eradicating the bed bugs from the contaminated cabin were handled appropriately.
5. ProAct reports that as of July 31, 2011, 961 Discount Cards were used for 2,636 claims, 961 cards were used.
6. Rochester Primary Care Network received a grant for five years to enable the development of Rural School-Based Dental Sealant Program serving a total of 13 elementary schools (4 in Livingston County). The focus will be 2nd and 3rd grades.
7. Rochester Primary Care Network reported that a new dentist has been hired for the Mt. Morris site; Dr. Watkins will begin three (3) days per week on September 12th. As a result dental services will be available 4 days a week and RPCN is seeking another dentist for the fifth day.
8. Immunization Status of Livingston County Youth
2010-2011 NYS School Immunization Survey
The categories are divided by age and the percent completely immunized.

Age Range	% Completely Immunized
Less than 19 months	58%
Pre-Kindergarten to 19 months	98%
Kindergarten	97%
Grades 1-5	99%
Grade 6	99%
Grade 7	99%
Grade 8	100%
Grade 9	99%
Grades 10-11	99%
Grade 12	99%
Total, including Pre K	99%
Total, Pre K to more than 19 mo excluded	99%
Total, all Pre K excluded	99%
9. October 24, 2011 has been declared Food Day. Food Day is aimed at promoting healthy, sustainable, affordable, and just food systems in America. According to the Center for Science in the Public Interest, Food Network will publish the event nationwide. There are six main policy goals:
 - a. Reduce diet-related disease by promoting safe, healthy foods
 - b. Support sustainable farms and limit subsidies to big agribusiness
 - c. Expand access to food and alleviate hunger
 - d. Protect the environment and animals by reforming factory farms
 - e. Promote health by curbing junk-food marketing to kids
 - f. Support fair working conditions for food and farm workers.

- The Department is exploring options on how it might participate in Food Day.
10. The ACHIEVE Grant's first year is ending with the development of three goals:
 Vision: Livingston County will be the healthiest County in New York State to live, work and play.
 Mission: Our mission is to empower the community to be a healthier place to live, work, and play through environmental systems and policy changes.
3 Goals/Objectives:
 By September 2012, four municipalities will institute access to parks, shared-use paths and trails or open spaces.
 By September 2012, 15 Livingston County worksites will adopt a policy to institute healthy food and beverage options for meetings, vending machines and events.
 By September 2012, 3 Livingston County municipalities will adopt a policy to institute a tobacco and smoke free for outdoor public places.
 11. The Department continues to make strides in Accreditation Preparation, through the development of the Department's Strategic Plan and work with the Genesee Valley Health Partnership in the development of the Community Health Improvement Plan (CHIP). Your input and participation in the discussions and development of these plans is most welcome. The next Strategic Plan meeting is scheduled for September 14th, 9:00 in Room 301, Bldg. 2. The Steering Committee for the CHIP has not been scheduled as of this date; as soon as a date is set you will be notified. Both plans will be presented to the HSC when completed.
 12. The PHD and Jim Mazurowski attended the educational trip to Pennsylvania on hydrofracking. It was a valuable learning opportunity; the DOH will remain actively involved as this unfolds.
 13. Renovations for the East Wing (former DSS space) in Bldg. 2 have progressed nicely. Everyone is pleased with the painting and is anxious for the remainder of the building to be renovated and painted.
 14. Preparation for the 2011 Flu Clinics has begun with schedules being developed. The clinic for the Government Center will be scheduled so that Board members and staff can receive their vaccine.
 15. We have learned that Wyoming County Community Hospital will be closing some of its services, to include their medical office in Mt. Morris. Approximately 2500 patients will be left without a medical home. Additional information is needed; it is anticipated that a meeting of providers/potential providers will be held to discuss various options.

OTHER

Action Item(s) To Be Reported

1. PROCLAIMING THE FOURTH MONDAY OF EVERY SEPTEMBER AS FAMILY DAY – A DAY TO EAT DINNER WITH YOUR CHILDREN

WHEREAS, the use of illegal and prescription drugs and the abuse of alcohol and nicotine constitute the greatest threats to the well-being of children in Livingston County; and

WHEREAS, the Council on Alcohol and Substance Abuse of Livingston County and the Healthy Communities that Care Coalition have worked together for 9 years to implement strategies to reduce alcohol and substance abuse in Livingston County youth; and

WHEREAS, 16 years of surveys conducted by The National Center on Addiction and Substance Abuse (CASA) at Columbia University have consistently found that the more often children and teenagers eat dinner with their families the less likely they are to smoke, drink and use illegal drugs; and

WHEREAS, frequent family dining is associated with lower rates of teen smoking, drinking, illegal drug use and prescription drug abuse;

WHEREAS, parents who are engaged in their children's lives – through such activities as frequent family dinners – are less likely to have children who abuse substances; and

WHEREAS, family dinners have long constituted a substantial pillar of family life in Livingston County; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors proclaims the fourth Monday of every September as Family Day – A Day to Eat Dinner with Your Children.

MOTION: Mr. Davis moved and Mr. Schuster seconded to authorize the foregoing resolution. Carried.

CENTER FOR NURSING AND REHABILITATION- FRANK BASSETT

The County Administrator presented the action item and briefly reviewed pre-approved items a,b, & d.

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION: G-L-S-W EDUCATIONAL PARTNERSHIP

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Center for Nursing and Rehabilitation, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
G-L-S-W Educational Partnership	10/01/11-10/31/14	N/A

80 Munson Street
LeRoy, New York 14482
For: LPN Clinical Experience

Director's Comments:

Contract between the Center and Genesee-Livingston-Steuben-Wyoming Educational Partnership to provide clinical experience at the CNR for LPN students. This is a long-standing relationship that has been beneficial to students and the Center. Students are exposed to employment opportunities at the Center and the program has reduced vacancies in the title.

The County Administrator stated that we got approval from the State to enter into this agreement. Mr. Davis questioned whether we have the opportunity to hire from this program, and the County Administrator responded yes and added that the success rate for hiring nursing assistants is in the 90th percentile.

MOTION: Mr. Davis moved and Mrs. Donohue seconded to authorize the foregoing contract.

Mr. Schuster asked if this is a budgeted item and F. Bassett stated there is no local share.

Carried.

Pre-approved Informational Item(s) To Be Reported

1. FINANCIAL/OPERATIONS REPORT –
 - a.) IGT – The Center received notification from the NYS Department of Health that the IGT allocations associated with NYS Fiscal Years 2009/10 and 2010/11 are scheduled for release on September 28, 2011. The Center will receive \$9,026,216.00 via MMIS transfer on that date. The County Treasurer has filed the documents necessary to obtain the full transfer on September 28.
 - b.) Revenue Anticipation Note – The Center is scheduled to satisfy the outstanding RAN balance with a payment of \$1,518,750.00 in October 2011. Will be zeroed out next month. The debt service on the building is by itself.
 - c.) 2012 CNR Budget – The Center’s 2012 budget has been submitted to the County Administrator’s Office. The bases for projecting Medicaid and Medicare rates are conservative in the absence of specific methodologies issued by the Federal or State programs. No increase has been requested for the Private Pay daily room and board rate. The budget on file represents a net reduction from the budget approved for 2011. No County Tax Levy was requested in the budget submitted. Direct tax levy brought to zero, last year \$862,000.
 - d.) Cash Flow Projection- The Center’s End of Year 2011 Cash Balance is anticipated to be in excess of \$10 million. An updated Cash Flow Projection will be distributed at the committee meeting.

F. Bassett reported we should be receiving our IGT funding on 9/28/11. He reviewed the Cash Flow handout (on file) reflecting \$10 million end of year fund balance projection. He indicated he has proposed a conservative budget for 2012.

Mr. Moore questioned the status of the required building modifications we have to do to the CNR. F. Bassett explained that Jon Norris of Clark Patterson Lee and Building Maintenance Foreperson Tom Helles are putting together specifications and costs estimates. Once the costs estimates are available, F. Bassett will meet with the County Administrator to determine next steps. F. Bassett explained that CMS is imposing stricter regulations regarding fire safety and modifications related to life safety code compliance must be complete by 12/16/11.

F. Bassett reviewed the Operating Budget Variance Report (on file). Current revenues exceed the budget developed for 2012. He explained the State overpaid us (Cash Receipts Assessments) and we will have to send money back.

F. Bassett reviewed the Operating Expenses and the areas of Workers' Compensation. He noted there were no recordable injuries and zero lost work time filed during the month of August. The utility costs have been lower than projected.

F. Bassett indicated the November report would reflect IGT revenues, etc.

He indicated occupancy at the CNR remains stronger than what is being experienced in the Rochester area. Patients are coming in more clinically acute resulting in more frequent rehospitalization and shorter lengths of stay. Two recent admissions went back to the hospital within 24 hours. The CNR is looking at what they can do for rehospitalizations.

F. Bassett stated the NYSDOH revisited the CNR on 8/9 to follow up on the medication error and found the facility to be in substantial compliance. He indicated he spoke with the State regarding the termination of the nurse aide training program and they approved our waiver we sought to continue the program. We need a partner for this program and unfortunately Morgan Estates was the only facility nearby and they do not wish to partner. The County Administrator asked how do you become an approved site and F. Bassett stated the entity would have to submit a letter to the State.

F. Bassett stated that the Federal Family Medical Leave Act creates a challenge for the Center. He referred to the report on file (40 employees could go on FMLA at any time of the day or week). The Center is trying to be vigilant and approaching those employees showing a pattern of abuse.

Mrs. Donohue pointed out the use of agency RN's. F. Bassett stated that the night nurse resigned and moved back to Alaska and there is a second full time RN position open on the evening shift, and yes he is using agency staff on the night shift until these positions can be filled. RN's and LPN's can no longer be mandated, consequently, the Director of Nursing and Assistant Director of Nursing are filling in where needed.

F. Bassett reported the Adult Day Healthcare Program had 2,382 registrant days through the end of August 2011 and 2,472 for 2010; therefore, we are running at 74%.

F. Bassett reported he has been elected as Chair Elect for the Foundation for Long-Term Care, a research and education foundation which is part of the New York Association of Homes and Services for the Aging, and will be driving to New Paltz, NY for a board retreat and will be out of the County until Friday, 9/7/11.

Informational Item(s) Written Only

1. Reports - Budget Variance, Census, Absenteeism & Mandation, Agency Use, Report Card
2. NYS DOH Resurvey – DOH revisited the CNR on August 9. The Center was found to be in Substantial Compliance resolving the Recertification and Immediate Jeopardy deficiencies.
3. Centers for Medicare & Medicaid Services (CMS) - The Civil Money Penalty associated with the Omnicare Pharmacy dispensing error was reduced from \$5,000 to \$3,250 on the basis of waiving an opportunity for a hearing. Payment of the penalty has been issued and Omnicare pharmacy will issue a full credit for the penalty against the Center's August pharmacy services invoice.
4. Office of Long Term Care – The Director was successful in obtaining a waiver of the Nurse Aide Training

Program denial imposed by the DOH. Genesee Valley BOCES has received State Education Department approval to continue its clinical practice experience with the Center. Finger Lakes Community College is finalizing its reauthorization to continue the affiliation agreement with the Center for the Nurse Aide Training Program.

5. Life Safety Code Corrections – Jon Norris of CPL continues to work with Tom Helles, Building Maintenance Foreperson to develop a bid scope and cost projections for physical plant issues requiring correction prior to the next annual DOH survey. A Time Limited Waiver approval expiring December 16, 2011 compels work to be completed by that date.
6. Garden of Life Registrant Days – The GOL has achieved 2,382 registrant days through August 2011. This is a milestone for the program given total registrant days for the 12-months of 2010 were 2472. The growth in registrant days will result in the addition of 20 additional Certified Nursing Assistant hours/week effective January 1, 2012.
7. RN Shortage – The center continues to have difficulty recruiting full-time Registered Nurses to fill current vacancies on the TCU for the evening and night shifts. Temporary agreements with contract personnel agencies are meeting the need on a temporary basis. Recruitment activities continue.
8. Occupancy – The CNR’s 2011 budgeted occupancy is 98%. Occupancy for August, through 8/29, was 96.9%. YTD occupancy stands at 97.2%. Budgeted occupancy for 2012 was reduced to 97.95%.
9. Annual Carnival – The CNR’s annual Carnival was held on August 24. The event was a success and engaged residents, registrants, staff and visitors in a day filled with musical entertainment, food, games and most importantly, normalcy. The residents enjoyed interacting with the large number of children in attendance. Thank you to all the volunteers and staff that made the carnival a great success this year. The weather was great and the watermelon was cold. The puppies and farm animal corral, the musical entertainment, the food, the games and of course, the contests. Winner of the pie-eating contest was Daniel Ritz. Winner of the wheelchair race with the fastest course time among staff was Kathy Crye, Assistant Director of Nursing. Garden of Life took 1st place overall for the fastest resident or registrant team course time. Winner of the Spelling Bee Contest this year was Marjorie Fasano, 2nd and 3rd place winners were Esther Magar and Pat Rymer. Congratulations to all the winners! The Activities and Maintenance staff are to be commended for coordinating the event setup and planning with Nursing, Dietary and others departments to bring a day of fun to residents.
10. Reminder: Don’t forget to visit the 2nd annual Lenny Huff Memorial classic and antique car show being held in the front parking lot on September 11 from 1 to 3 PM.
11. 2011 Flu Vaccine for Residents and Staff - We have received our seasonal flu vaccine supply. The vaccine will protect against H1N1, and A & B influenza. Vaccinations will start in early September. Last year approximately 73% of our staff accepted the seasonal flu vaccine when offered to them.
12. Adult Day Services Week - The Garden of Life Adult Day Health Care Program will celebrate Adult Day Services Week in Livingston County from September 18 –24. Please join me in thanking program staff for the outstanding services they provide to registrants of the Garden of Life. Stop down to visit the program, located adjacent to the lobby, to learn more. A public Open House is being planned for September 22 and will be advertised in the Penny Savers.

OTHER

1. DISCUSSION OF CHHA

Mr. Moore asked where do we stand with CHHA. The County Administrator stated the Board heard a presentation at the last Board meeting and he indicated the Board of Health is working on a recommendation. Mr. Yendell stated that if we are looking at this program we should be looking at all the programs that are funded by County. The County Administrator stated he would develop a list of discretionary and non-discretionary services. He indicated that it is up to the Committee where they want to go with this.

2. COMMEMORATING FORMER CONESUS SUPERVISOR DONNA AVERY

Mrs. Donohue asked whether the Board of Supervisors do something to commemorate former Conesus Supervisor

Donna Avery for being the first woman Supervisor on the Board and for her efforts creating Audrey's Room in the Center for Nursing and Rehabilitation and for volunteering as an Ombudsman.

The Committee agreed that the Board should do a resolution.

MOTION: Mrs. Donohue moved and Mr. Moore seconded to develop a resolution commemorating former Conesus Supervisor Donna Avery. Carried.

3. LOGGING TREES ON COUNTY PROPERTY

Mr. Davis indicated there are some big trees on the County Campus that should be cut down before they die and do not have any monetary value. The Committee agreed that all County property should be assessed to determine whether there are trees that should be cut down. Mr. Moore suggested that maybe the scrap could be given to BOCES.

Mr. Moore asked about the status of Everman Road Bridge. The County Administrator stated we are awaiting a response from the State DOT to waive the width requirements of the road.

ADJOURNMENT

MOTION: Mrs. Donohue moved and Mr. Moore seconded to adjourn the meeting at 11:39 AM. Carried.

Respectfully submitted,

Virginia O. Amico
Clerk of the Board

HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, OCTOBER 4, 2011
9:30 a.m.

PRESENT: P. Yendell, M. Schuster, B. Donohue, D. Cosimano, J. Merrick, G. Moore, I. Coyle

ABSENT: I. Davis

WORKFORCE DEVELOPMENT- KEITH MITCHELL

Action Item(s) To Be Reported

1. **PROCLAIMING THE WEEK OF OCTOBER 22-30, 2011 AS RED RIBBON WEEK**

WHEREAS, there is a commitment by the Livingston County Board of Supervisors toward the creation of a drug free America, and

WHEREAS, there is a commitment by the Livingston County Board of Supervisors to a drug free, healthy lifestyle with no use of any illegal drug and no illegal use of a legal drug, it is hereby,

RESOLVED, that the Livingston County Board of Supervisors proclaims October 22-30, 2011, as Red Ribbon Campaign Week.

MOTION: Mr. Merrick moved and Mr. Schuster seconded to authorize the foregoing resolution. Carried.

Pre-approved Informational Item(s) To Be Reported

1. **SUCCESSION PLAN-** for the Workforce Development/Youth Bureau Director

K. Mitchell reported he is planning on retiring some time in May 2012. He indicated that he and the County Administrator are looking at a succession plan because there isn't anyone in the office that wants to transition to this position. Their thought is to create a Temporary Deputy position and bring someone in to work with Keith for a few months. K. Mitchell stated the advertisement will run in the local papers beginning this weekend and through next week. The position will also be advertised through the Youth Bureau Association, Employment & Training Association, NYSAC, the Community Action Group and the Department of Labor. He is also working with the Personnel Office to ensure the information is on the County website. The Job Description has been updated to reflect the current duties.

The County Administrator stated that Keith has indicated he intends to retire in May 2012. He added that over the last 18 months, the department has been given additional responsibilities, i.e. grant administration for GLOW WIB, CSBG, etc. and he thought it would be advantageous to have someone work with Keith for a few months. He indicated the person would be given the title of Deputy Director with the goal to have this person become the Director. The person will be appointed provisionally until he/she takes and passes the Civil Service test.

The County Administrator stated he and Mr. Yendell have discussed the following persons to be on the interview committee:

Mr. Merrick, Mr. Yendell, Mr. Schuster, Keith Mitchell, a department head working with K. Mitchell, Department of Labor representative and the County Administrator.

Application deadline is November 14, 2011.

Mr. Moore asked what type of experience does this position require. K. Mitchell responded five years in this similar field (employment, workforce, economic, Department of Labor, etc.) and three years of supervisory experience.

K. Mitchell reported he is on the Genesee Community College Advisory Board, and he will be attending a

2011-12 CSBG Allocations				
	100% Funding		50% Funding	
	Cash	In Kind	Cash	In Kind
Carry Over	\$20,000.00		\$20,000.00	
CSBG Funding	\$218,102.00	\$54,525.50	\$109,051.00	\$27,262.75
Total Available	\$238,102.00		\$129,051.00	
Workforce Operations Expense	\$35,000.00	\$8,750.00	\$20,200.00	\$5,050.00
Training Approved 9/6/11	\$15,000.00	\$3,750.00	\$15,000.00	\$4,962.75
Training WFD	\$20,000.00	\$5,000.00	\$14,130.25	\$2,500.00
Geneseo Parish Outreach	\$50,000.00	\$12,500.00	\$30,000.00	\$7,500.00
Chances and Changes	\$25,000.00	\$6,250.00	\$15,000.00	\$3,750.00
Catholic Charities	\$56,521.00	\$14,130.25	\$28,000.00	\$7,000.00
Focus on the Children	\$5,250.00	\$1,312.50	\$0.00	\$0.00
Noyes E.A.R.S. Lifeline	\$12,000.00	\$3,000.00	\$6,000.00	\$1,500.00
ARC	\$0.00	\$0.00		
Total Expense	\$218,771.00	\$54,692.75	\$129,051.00	\$32,262.75
Balance	\$19,331.00		\$0.00	

3. YOUTH BUREAU ALLOCATIONS: The Youth Board Allocations committee will meet on October 13 to start discussions on the allocation of OC
4. STORES TO OPEN IN DANSVILLE: Both Big Lots and the Dollar Store are slated to open in October. We learned recently that one of our Job Seeker workshop graduates will be manager of the Dollar Store.
5. DUAL CERTIFICATION TRAINING: In another joint venture this office and the CNR will sponsor 14 county residents to take the dual certification course for Nursing Assistant and Home Health Aid with FLCC starting at the end of October.

DEPARTMENT OF HEALTH- JOAN ELLISON

Action Item(s) To Be Reported

1. **AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: HEALTH RESEARCH INC., NEW YORK STATE DEPARTMENT OF HEALTH, ENVIRONMENTAL TESTING AND CONSULTING, INC.**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Health, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Health Research Inc. (HRI) 150 Broadway, Suite 560 Menands, New York 12204	8/10/11-8/9/12	\$50,000.00

For: Public Health Emergency Preparedness Program (PHEP)

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted ? NA</u>	
Health Research Inc.	0%	Yes	No

Director's Comments: This contract continues the Department's work with Public Health Emergency Preparedness, although the amount is reduced from \$70,750 to \$50,000.

New York State Department of Health 10/1/10-9/30/11 \$40,223.00
Adm. Services Unit, Bureau of Early Intervention

ESP, Corning Tower, Room 287

Albany, NY 12237-0657

For: Early Intervention Administration-Budget Amendment

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ? NA</i>	
New York State Department of Health	0%	Yes	No

Director's Comments: This is for a budget modification over 10%.

Environmental Testing and Consulting, Inc. 10/15/11-10/15/12 \$6,000.00

P.O. Box 466
53 Ellicott Avenue
Batavia, NY 14021-0466

For: Environmental Lead Investigation

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ? NA</i>	
Environmental Health Budget	100%	Yes X	No

Director's Comments: This contract is for Lead Risk Assessments at the homes of children with elevated blood lead levels over 15 µg/dL. The cost of each Risk Assessment is \$875.00 plus sample analysis (typically 3 to 5 are completed per year.) The contract value cannot exceed \$6,000.

MOTION: Mr. Moore moved and Mr. Cosimano seconded to authorize the foregoing contracts. Carried.

Pre-approved Informational Item(s) To Be Reported

1. STAFFING REQUESTS for review and request to be referred to the Ways and Means Committee
 - a. Epidemiologist position (Create and fill; delete RN position)

J. Ellison indicated since she has been Director there has been a gap in service that the Health Department has not been able to provide. She explained the gap is not providing analytical assessment of data collection. She recommended deleting a RN position and creating a position (title remains undetermined). She indicated that a RN has been doing surveillance of data but not providing any analysis of the data. J. Ellison stated this position would raise the level of expertise and provide us an element we don't currently have. The position will still require the person to be a Registered Nurse.

- b. Clerk Typist (Create and fill; delete Nursing Team Assistant)

J. Ellison stated she believes by creating this position it would save some money in the CHHA program by having this person do the scheduling of Home Health Aides.

Mr. Moore stated he supports adding these positions but questioned whether the RN would be shuffling paper. J. Ellison stated the person will have some desk duties and that is what the RN does now but this position will require more expertise in analyzing data.

MOTION: Mr. Moore moved and Mrs. Donohue seconded to authorize the foregoing proposed personnel requests and refer the requests to the Ways and Means Committee. Carried.

The County Administrator stated that he and Mr. Yendell will be meeting with DEC this afternoon to try to determine what remediation needs to be done to the K & K stripping property in order to make it attractive to sell.

Mr. Moore asked about the status of whether it was safe to eat melons. J. Ellison stated there are so many different stories about the source of this. She stated it was very important to wash everything before cutting or eating the fruit or vegetable. *NOTE:* J. Ellison provided a handout after the meeting (on file).

Mrs. Donohue asked for an explanation on those that have resigned in the Department of Health (item #3), and J. Ellison explained:

Supervisor for Reproductive Health – comes from Penfield and the driving is getting to her and her elderly parents have health issues

ALS Supervisor – resigned upon the appointment of the EMS Director. Took a job with Rural Metro but plans to remain as a part-time Tech.

Clinical Aide – took a job closer to home

Clerk Typist – took a job closer to home

Informational Item(s) Written Only

1. Several Blue-Green Algae reports have been received; testing with the cooperation of SUNY Geneseo has resulted in positive findings. Area residents were notified in all cases. The algae dissipated quite quickly.
2. Flu clinics have been scheduled; a clinic schedule was distributed (on file). Most of the schools have requested clinics for staff, faculty, and/or students; some are also allowing the community to participate if the clinics are held after school hours.
3. Staffing:
 - a. The CHHA is fully staffed
 - b. Hospice is still sharing a RN with Prevent. Once the position in Prevent is filled, Hospice will be at full staff
 - c. The Supervisor in Reproductive Health has submitted a letter of resignation, a clinic aide and clerk/typist have also resigned
 - d. The ALS Supervisor has submitted his letter of resignation
4. The GVHP will be undergoing changes with Jim Wissler, President stepping down. Funding is an issue, which the Board will be addressing over the next few months.
5. The CHIP (Community Health Improvement Plan) is completed. Copies were distributed and J. Ellison will make a presentation at the November Human Services Committee meeting (on file).
6. Strategic Planning continues within the Department; a report should be available at the November meeting.
7. An advertisement for the Springwater Lodge implied that it was opening as a Temporary Residence, with food service and a swimming pool, all of which require permits, none of which were applied for. With the Open House scheduled for September 26th, the Department worked quickly to notify the Chamber, Mr. Coyle, and Mr. Buckley and to meet with the operators. The discussion revealed that the facility would be rented as a house, not rooms, and no food would be prepared for guests, resulting in a win-win; no permits were required.

CENTER FOR NURSING AND REHABILITATION- FRANK BASSETT

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION: NEW YORK STATE CATHOLIC HEALTH PLAN, INC. d/b/a FIDELIS CARE NEW YORK

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Center for Nursing and Rehabilitation, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u> Fidelis Care New York 95-25 Queens Boulevard Rego Park, NY 11374	<u>Term</u> Date executed x 12 months, Automatically renewing for 1-year terms	<u>Amount</u> per rate schedule
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For: Establishing Rates - SNF & ADHC Services.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
N/A	N/A	

Director's Comments:

Fidelis Care is a not-for-profit insurance carrier with enrolled members throughout New York State. Per Diem reimbursement rates have been negotiated for skilled nursing facility (SNF) services, sub-acute care and adult day health care (ADHC). The Center needs to have contracts such as these in readiness to provide services to members enrolled in Medicaid Managed Care, Medicare Advantage, and Managed Long Term Care. Rates: SNF Level 1 \$275 per diem, Level 2 \$350 per diem, Level 3 \$425 per diem. ADHC: \$110 per day plus \$5 per congregate meal.

MOTION: Mrs. Donohue moved and Mr. Moore seconded to authorize the foregoing contract. Carried.

2. REQUESTING APPROVAL TO DECREASE THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION'S ADULT DAY HEALTH CARE PROGRAM DAILY PRIVATE PAY RATE TO \$115 PER DAY EFFECTIVE 11/01/11

Director's Comments:

The current private pay registrant rate of \$122.00 per day was established 12/01/05. The current Medicaid rate for ADHC Services is \$109.27 per day. A rate recently negotiated with Fidelis Care will pay \$115 w/ meal. The private daily ADHC rate of \$115.00 proposed does not include the impact of the 7.2% cash receipts assessment imposed by New York State. We would incur this assessment to keep the rate down for registrants.

MOTION: Mr. Schuster moved and Mr. Cosimano seconded to decrease the Adult Day Health Care program daily private pay rate to \$115 per day effective 11/1/11. Carried.

Pre-approved Informational Item(s) To Be Reported

1. FINANCIAL/OPERATIONS REPORT –

- a.) Intergovernmental Transfer (IGT) –The Center received \$9,026,216.00 via MMIS transfer on September 28.
- b.) Revenue Anticipation Note – The Center will make the final Revenue Anticipation Note (RAN) payment of approximately \$1,518,750.00 on October 28.
- c.) Cash Flow Report – The Center's Cash Balance on September 26, 2011 was \$5,365,008. The December 31, 2010 balance was \$3,652,054. The increase is attributable to: Issuance of Outstanding Medicaid Rates (\$1,819,469.88), Cash Receipts Assessment Reconciliation (\$1,056,185.21) and Reconciliation of the 2004 Disadvantaged Facilities Payment (\$276,683.64). This cash balance is attributable to the rebased rates and IGT monies. Currently, the cash flow amount is \$13,983,355.
- d.) Review of cash flow analysis without tax levies (on file)
- e.) Cash Flow Projection- The Center's End of Year 2011 Cash Balance is anticipated to be approximately \$10,037,000, this is to the exclusion of the budgeted tax levy \$862,592 which instead has been applied to the MMIS account for IGT match draw down.

F. Bassett reviewed Operating Budget Variance Report - under budget in pharmacy, dietary, laundry, and medical supplies. The census for September was 97.10% and the Rochester region is 91%. Overall, our average census for 2011 is 97.22%. F. Bassett indicated the Deputy Directors will be developing some new monthly reports. He stated he has been using agency staffing for RN's because the CNR is having difficulty recruiting full-time RNs. Our starting rate for RNs does not compare to what the agencies are offering. He indicated the CNR is at its lowest level for workers compensation cases (5 and one will be coming off). F. Bassett reviewed the FMLA, Call Offs for September and the report outlining the Neighborhood for each case. He added that the mandatory overtime for the CNAs increased significantly during the month of August but did decrease during the month of September.

Mr. Moore suggested that the CNR might want to advertise vacancies in the Warsaw Pennysaver. F. Bassett

stated the CNR and DOH is going to have a recruitment fair in the near future.

Mr. Schuster asked if the agencies send the same person in order to give the residents consistency of those that are caring for them, and F. Bassett responded yes.

F. Bassett reported that Leroy Manor Adult Home has agreed to partner with FLCC to provide the requisite clinical practice experience required for the home health aide training component. FLCC will transport participants to the out of county site.

F. Bassett reported that a meeting is scheduled for October 6 at 11:30 AM to discuss the life safety code deficiencies and the scope of work necessary to meet the specified deadline. Jon Norris of Clark Patterson Lee (CPL) will be conducting the meeting and two CPL representatives will be by conference call. Mr. Yendell, Mr. Deming, the County Administrator, Dave Allen and Tom Helles will also be in attendance. F. Bassett reported if these life safety matters are not corrected, the County will be fined. He explained that the inadequate air flow in the atrium will be discussed. He expressed concern regarding the 11 ranges we have in each household and he is hopeful we can apply for a waiver so these ranges will not have to be replaced.

There was discussion of the possibility of venting the atrium to improve air flow.

Informational Item(s) Written Only

1. Reports - Budget Variance, Occupancy, Absenteeism & Mandation, Agency Use, Report Card
2. Life Safety Code Corrections – Jon Norris of CPL has worked with Tom Helles, Building Maintenance Foreperson to develop a bid scope and cost projections for physical plant issues requiring correction. A Time Limited Waiver approval expiring December 16, 2011 compels correction of cross-corridor door code issues be completed by that date. A Project Review & Planning Meeting is scheduled for 11:30 a.m. October 6 in the CNR Administrative Conference Room to review the project scope and cost estimates in detail and to discuss a timeline for bid release, pre-bid walk through and receipt of bids. Mr. Coyle, Dave Allen, Tom Helles and Chairs of the Human Services and Public Services Committees have been invited to attend.
3. Dual Certification Nurse Aide/Home Health Aide Training – The CNR’s receipt of a waiver of the Nurse Aide Training Program denial imposed by the DOH will allow the next training program to start October 27. The class size will be fourteen. Keith Mitchell has secured \$15,000 in Community Initiatives Council funding to support eight income eligible trainees. The training cost is \$2,500 per participant. An out of county Adult Home has agreed to partner with FLCC to provide the requisite clinical practice experience required for the home health aide training component. FLCC will transport participants to the out of county site. Morgan Estates declined a request to participate.
4. Occupancy – September was a difficult month. Hospitals have seen census declines and fewer referrals were received for nursing home placement. Hospitals are contacted daily with our vacancies. We will continue to explore additional avenues for referral development.
5. Therapy Services – Medicare changes implemented October 1st by Centers for Medicare and Medicaid Services will reduce Medicare rates by 11.1%. Consultants from Rehab Resources have recommended expanding Saturday Therapy Services to two disciplines and to expand programming to eight hours to mitigate financial impacts. A projected \$420,000 negative impact is anticipated as a result of rate changes.
6. Peer Support Activities – a.) The Director hosted a meeting with the Ontario County Health Facility Task Force on September 27th to discuss our service mix, operating strategies and building design. b.) The Director did a presentation on September 30th to a Steuben County workgroup attempting to develop a Regional Training Center for healthcare workforce. The Director presented information on the affiliation model successfully developed with FLCC and grant procurement activities through ARRA, CSBG and CIC. c.) The Director will be a panelist at an October 14th Culture Change Workshop sponsored by Lifespan. The Director will be addressing issues related to managing and overcoming regulatory barriers to person-centered care.

OTHER

The County Administrator reported that he will provide the Committee a report at the next meeting of the mandated and non-mandated programs.

The County Administrator stated he presented a resolution for the State to Takeover Medicaid to the Public Policy Committee of the Livingston County Chamber of Commerce.

The County Administrator stated that we continue to participate in the Regional Economic Development meetings, but indicated there are six regions and \$40 million for disbursement.

Mr. Moore mentioned that the female prisoners were moved from Monroe County to our jail on Sunday. He added that he is hopeful we are going to tell Kimball that we are not paying for their design errors.

Mr. Schuster asked what is the status of the Deputy Director of Mental Health, and the County Administrator stated the Director is reviewing the approved applications.

ADJOURNMENT

Mr. Cosimano moved and Mrs. Donohue seconded to adjourn the meeting at 11:05 AM. Carried.

VETERAN SERVICES AGENCY- FRANK HOLLISTER

Informational Item(s) Written Only

1. This Service Officer attended Advanced Service Officer Training held in Syracuse from September 11, 2011 to September 16, 2011. Numerous work related topics were discussed to enhance our ability to submit claims to the VA. We also had several guest speakers present from the VA Education Center, NVLSP and Dr. Gordon, our Medical Expert for the American Legion in Washington, DC.
2. Our office has successfully moved from Building 2 to Building 7. We are still arranging files, etc.
3. The following gave the ultimate sacrifice for their Country:

Pfc. Jesse W. Dietrich	Aug. 25, 2011	2 nd Bn 87 th Inf. Reg. 10 th Mtn Div.
Sgt. Andrew R. Tobin	Aug. 24, 2011	2 nd Bn 87 th Inf. Reg. 10 th Mtn. Div.
Sp4 Kevin R. Shumaker	Aug. 31, 2011	2 nd Bde Combat Team 10 th Mtn. Div.
Sp4 Christopher Scott	Sept. 3, 2011	101 st Airborne Div. (Tyrone, NY)
Cmdr James K. Crawford	Sept. 7, 2011	U.S. Naval Forces Central Command
Sp4 Koran P. Contreras	Sept. 8, 2011	2 nd Bn 87 th Inf. Reg. 10 th Mtn Div.
Pfc Douglas J. Jeffries	Sept. 8, 2011	2 nd Bn 87 th Inf. Reg. 10 th Mtn. Div.

MAY THEIR SOULS REST IN PEACE

DEPARTMENT OF SOCIAL SERVICES- DIANE DEANE

Informational Item(s) Written Only

1. Status Reports
 - a. Statement of Appropriations, Expenditures & Balances (Monthly) (August)
 - b. Employment – Entries Into in Order of Hire (Monthly) (August)

Name of Employer	Town or City	# of Hires	Category & Status	Hours per Wk.	Part-time Full-time	Hourly Wage	Job Title
WILSON FARMS	LEICESTER	1	FA APP.	35	FT	7.75	CASHIER
SUPER CUTS	HENRIETTA	1	FA APP.	25	PT	7.95	HAIR DRESSER
PIZZA HUT	GENESE0	1	SN APP.	35	PT	7.25	COOK
GUNLOCKE							PRODUCTION
THROUGH ADECCO	WAYLAND	1	FA APP.	40	FT	9.00	WORKER

PEPPERMINT'S	AVON	1	FA APP.	35	FT	7.25	WAITRESS
GUENDOLEN SMITH	CALEDONIA	1	SN REC.	48	FT	10.00	PERSONAL CARE AIDE
M & R AUTOMOTIVE CONESUS LAKE	GENESEO	1	FA APP.	40	FT	12.50	AUTOMOTIVE MECHANIC
NURSING HOME	LIVONIA	1	FA APP.	30	PT	10.25	CERT. NURSING ASSISTANT
MARION FOODS	MT. MORRIS	1	FA REC.	40	FT	7.25	PRODUCTION WORKER
WAL MART	GENESEO	1	FA REC.	30	PT	8.00	SALES ASSOCIATE
LIVONIA AUTO SUPPLY	LIVONIA	1	FA APP.	40	FT	8.25	DELIVERY DRIVER
COUNTRY INN & SUITES	MT. MORRIS	1	FA APP.	36	PT	8.00	HOUSEKEEPER
MONROE AMBULANCE	ROCHESTER	1	FA APP.	40	FT	21.00	PARA MEDIC
GENESEO CENTRAL SCHOOL	AVON	1	FA REC.	37.5	FT	8.75	SECRETARY
KWIK FILL	MT. MORRIS	1	SN APP.	32	PT	7.30	MAINTENANCE WORKER
CARONE PAINTING	DANSVILLE	1	FA REC.	40	FT	8.00	PAINTER
VOLUNTEERS OF AMERICA	BATAVIA	1	FA REC.	23	PT	7.25	RETAIL ASSOCIATE
MARION FOODS	MT. MORRIS	1	SN REC.	40	FT	13.30	PRODUCTION WORKER
MARION FOODS	MT. MORRIS	1	FA REC.	12	PT	8.00	INSPECTOR
MCDONALDS	MT. MORRIS	1	FA REC.	20	PT	7.25	CREW MEMBER
NOYES HOSPITAL	DANSVILLE	1	FA REC.	40	FT	9.00	SCANNER
THRU ADECCO	DANSVILLE	1	FA REC.	40	FT	9.00	SCANNER
KWIK FILL	LIMA	1	FA REC.	18	PT	7.25	CASHIER

22

Total Number of Clients

	<u>FT</u>	<u>PT</u>	<u>Total</u>
SN Applicants	0	2	2
SN Recipients	2	0	2
FA Applicants	6	3	9
FA Recipients	4	5	9
Total	<u>12</u>	<u>10</u>	<u>22</u>

c. Financial Assistance Program Statistics (Monthly) (August)

Temporary Assistance

Cases:

Family Assistance	292
Safety Net	<u>282</u>
Total	<u>574</u>

Medicaid Cases:

Community	3755
Chronic Care	265
Foster Care	121
SSI	1195
Total	<u>5336</u>

Medicaid Individuals (Monthly Premium):
 These Individuals are in one of the above Temporary Assistance or Medicaid cases.

Managed Care	4701
Family Health Plus	1174
Total	<u>5875</u>

Food Stamp Cases	3018
Child Care Cases	150

2. Employees hired, resigned or retired in September:

Kim Nichols	Resigned – took a position at DOH 9/9/11	Clerk/Typist	Nunda
Jim Cornell	Retirement 9/16/11	Director of Services	Livonia
Alicia Andrest	Promoted (was a Clerk/Typist) 9/19/11	Case Mgmt. Aide	Geneseo
George Macomber Dansville	Promoted 9/19/11	Dir. of Admin. Services	

MENTAL HEALTH- GAIL LONG
Informational Item(s) Written Only

- Staffing: Resumes are being reviewed and screening interviews set for the Deputy Director position. The position is advertised on the CCSI website, D&C/Careerbuilders website, and the Penneysaver Clinical Therapist Moine Rogstad retired September 30th after 19 years of service.
 We are Reviewing the need to refill the vacant Supportive Case Manager position which is posted and we are awaiting applications. Wayne Hanley continues to temporarily fill this position.
- Clinicians Jeanne Matossian, Jennifer Henderson, and Pam Trescott, along with this Director attended the East House Annual Celebration of Recovery Luncheon in Rochester on September 28th. Keynote speaker was actress and much honored mental health advocate, Patty Duke, who has lived with the diagnosis of Bipolar Disorder for many years and has written two books regarding her journey.
- CCSI will be onsite starting October 4th to continue and complete their assessment of systems within our Program in order to facilitate improvements or changes (see attachment).
- Db Murtha continues to facilitate a SAMSHA Best Practices anger Management group; MSW Intern Todd Mix will co-facilitate.
- MHC (Mental Health Clinician) David Luce will be conducting his thesis on Burnout in the Helping Professions, utilizing standardized measurement scales. His report could benefit the County as it relates to the rising costs of health insurance, particularly regarding the incidence of treatment for depression, anxiety, and high blood pressure.
- OMH will no longer fund sheltered workshop employment. The ARC has presented a proposal regarding their transition of these clients into recovery models of employment, which OMH will fund. Mental Health Services Coordinator Laura Canne and I met with Executive Director Chris Peterson.

7. Ian Coyle, Laura Canne, and this Director met with Mark Wickham and two of his staff from Lakeview Mental Health on September 23rd. Mark participates on the Housing Task Force and was responsible for recommending to Sandy Wright and this Director that we join a CoC in order to improve the safe affordable housing in our County. We discussed some thoughts we have had related to this and will be reporting out to the Committee at a later date.
8. Director attended the Fall full Membership Meeting of the Conference of Local Mental Hygiene Directors in Lake Placid September 18-20th. The agenda centered around BHO's and Health Homes. This was particularly timely as the announced of successful BHO's applications and awards were announced two days prior. The Western Region has the good fortune to be assigned to the New York Care Coordination Program, coupled with Beacon insurances. The NYCCP is a incorporation of 6 Counties (Monroe, Chatauqua, Wyoming, Genesee, Erie and Westchester) who have worked in conjunction with CCSI for 10 years developing efficiencies and best practices within their systems. They have a proven record for management. Thirteen more Counties, including Livingston, will join them under their BHO. More information will be made available to the Committee at a later date.
9. CASA continues to prepare for their move.

Respectfully submitted,

Virginia O. Amico
Clerk of the Board

**HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, NOVEMBER 1, 2011
9:30 a.m.**

PRESENT: P. Yendell, M. Schuster, J. Merrick, G. Moore, I. Coyle, Robert Delena & Josh Williams of the Genesee Sun

ABSENT: B. Donohue, D. Cosimano, I. Davis

PRESENT AFTER MEETING CALLED TO ORDER: C. Taylor

DEPARTMENT OF HEALTH - JOAN ELLISON

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: ROBERTS WESLEYAN COLLEGE, NEW YORK STATE DEPARTMENT OF HEALTH, GLENN BAUGHMAN

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Health, according to the term(s) designated, subject to review by the County Attorney and County Administrator: Roberts Wesleyan College

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Roberts Wesleyan College	1/1/11 - 12/31/12	NA

2301 Westside Drive
Rochester, NY 14624-1997

For: Clinical experience for nursing students

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
NA	NA	Yes	No

Director's Comments: This Agreement authorizes renewal of previous contract providing for clinical experience for nursing students attending Roberts Wesleyan College. There are no funds exchanged for this service.

New York State Department of Health	1/1/11 - 12/31/11
\$368,034.00	

Div. Family Health, Fiscal Unit
Room 878, Corning Tower Bldg., ESP
Albany, NY 12237-0657

For: Amendment to Title X Family Planning Contract

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
NYS Department of Health	0.00	Yes	No

Director's Comments: This contract is an amendment to the NYS DOH Title X contract for family planning services for the Livingston County Reproductive Health Center. Contract amount was reduced from \$423,504 to \$368,034.

New York State Department of Health	1/1/12 - 12/31/12	\$346,463.00
Bureau of Maternal and Child Health		

Administration Unit, Room 878
Corning Tower, ESP
Albany, NY 12237-0618

For: Title X Family Planning Contract

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
NYS Department of Health	0.00	Yes	No

Director's Comments: This is a new contract for 2012 for family planning services for the Livingston County Reproductive Health Center.

Glenn Baughman	8/1/11 - 7/31/13	\$62/visit
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<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
Various 3 rd Party Payers	Varies by payer	Yes	No

MOTION: Mr. Moore moved and Mr. Merrick seconded to authorize the foregoing contracts. Carried.

Pre-approved Informational Item(s) To Be Reported

1. PHAB SEVEN STEP ACCREDITATION PROCESS SUMMARY

A copy of the Public Health Accreditation Board (PHAB) Seven Step Accreditation Process Summary (on file) was provided to the Committee to inform them of the steps the Public Health Department is going through. The department is still on the pre-application component but have a great deal of the #3 Documentation Selection and Submission completed.

2. SANITARY CODE REVISION

The State just passed a Public Health Law that provided an increase in the maximum fines that are allowed by local health departments to be consistent with the State. Previously, the State could fine up to \$2,000 but the Counties could only fine up to \$1,000. J. Ellison indicated she is bringing this to the Committee for informational purposes and next month she would like to present a resolution for Committee approval in order to make the change in the County Sanitary Code so we are consistent with the State.

Mr. Schuster asked for a copy of the proposed changes. J. Ellison stated she would provide the Committee a copy. *NOTE: J. Ellison hand-delivered this document later in the meeting.*

3. COMMUNITY HEALTH IMPROVEMENT PLAN (CHIP)

J. Ellison stated the Community Health Improvement Plan is the result of the assessment that we have been working on with the Genesee Valley Health Partnership (GVHP) over the last couple of years. The beginning is a summary of all the steps and assessments. J. Ellison stated she wanted the Committee to focus on page 19, which focused on the four areas that the Steering Committee agreed to as our concerns, our opportunities for improvement in the County, and what the next steps will be and where we need to go. The four areas are: Prevention and Management of Chronic Disease, Improve Access to Healthcare, Strengthen Social and Emotional Health and Promote Safe Communities. The plan is to set up four committees through the Genesee Valley Health Partnership that will begin to address these four areas. The Steering Committee agreed to focus on the first two areas the first year, the third area the second year and the fourth area the third year.

J. Ellison indicated there are a number of these interventions already in place by other community organizations and the plan is not to reinvent the wheel and create new committees, but to take what already exists and enhance that. She indicated she has already had people volunteer to be on the Committees or Chair a committee. The committees will determine which of the strategies they might want to start with and it will be a community effort. She stated this is about the community. The Health Department has a role in this—in some cases the leadership role and in other cases not the leader. The Health Department will participate to whatever level is warranted. This Plan was presented to the membership in October and there was support to move forward. This is our focus area and where the Health Department will be focusing over the next two to three years. She indicated that the strategies would be measurable so we will have an idea whether the strategies were successful.

The County Administrator indicated that the GVHP Board is in a transition period right now and he has talked

to Joan about strengthening this board. He stated if a Supervisor has someone in his or her community that would be a good fit for this to please inform him or Joan the name of that person.

Mr. Yendell stated the Board of Health thought it was an ambitious schedule, but he believes a lot of work can be done if we get the right people in the right spots.

4. DOG CONTROL INSPECTION RESULTS

J. Ellison stated that the County Administrator asked her to update the committee on the unfortunate incident that occurred in the Dog Control Office where Supervisors received an inspection report before the Public Health Director Joan Ellison and the Director of Environmental Health Jim Mazurowski knew about it. Joan and Jim knew they were there inspecting and the verbal report was that everything was pretty much fine and there were no major issues that we needed to be concerned about. However, the inspectors decided to cite us for the scaling of the kennels (the bottom of the kennel where the dogs are clawing and the finish is coming off), and they put this in a letter and sent it to all the Town Clerks because the Towns contract with the County for dog control services. The Dog Control Officer was on Family Medical Leave and staff did not open the letter. J. Ellison apologized for this miscommunication and indicated they have changed the system and they are also working on the repairs to the kennels.

Mr. Merrick stated that someone other than a part-time employee should have met with the inspector (the part-time employee's name was noted on the inspection report). J. Ellison stated she is not sure we had the choice of when the Inspector was coming, and she indicated she would look into this matter to ensure the more experienced person is meeting with the Inspector.

Mr. Moore commented on Item#3 and asked J. Ellison if she thought about contacting Cornell to see if they can provide some assistance with the rabies clinics. She is not sure whether the students would be able to do this. She stated the problem she sees is the travel time from Ithaca to here. Mr. Moore suggested that maybe there are students that live around here that would be willing to do this if they are qualified. J. Ellison stated she would check into this.

Informational Item(s) Written Only

1. The Department is renewing an Agreement with the Albany College of Pharmacy for the period 9/1/11-8/31/12 to provide an opportunity for student practicum.
2. The Certified Home Health Agency has been named to the 2011 HomeCare Elite, a compilation of the most successful home care providers in the United States. This market-leading review names the top 25% of agencies in quality of care, process measure implementation and financial performance. This is the sixth year that the Livingston County CHHA has received this honor.
3. The following e-mail was received from Dr. Warriner, DMV, with a copy of my response. Jim Peraino, Jim Mazurowski, and I are meeting to discuss the concerns raised by Dr. Warriner. The limiting factors are: The State Rabies Grant is \$5,000, which we always exceed and Rabies Clinics are mandated.

Dear Dr. Warriner- Thank you so much for your note and interest in the Rabies Clinics. We do appreciate your assistance and willingness to work in the clinics. I realize that staffing the clinics has become somewhat difficult and the funding for staffing has been reduced. While neither is truly your responsibility, I do appreciate your suggestions and comments as I attempt to resolve the barriers. I will discuss your comments and suggestions with the Board of Health and will share their response with you. Through your efforts and that of the other Veterinarians, 1568 dogs, cats, and ferrets were immunized in 2011, 201 more than 2010! Again, my sincere thanks for your assistance and support in this public health effort. Have a great day. Joan

From: warrinw@frontiernet.net
To: jellison@co.livingston.ny.us
Cc: jperaino@co.livingston.ny.us
Date: 09/29/2011 10:38 AM

Subject: Rabies clinics

Dear Joan,

As you are probably aware, getting veterinarians and veterinary technicians to staff the county rabies clinics is getting to be a problem.

I just had a conversation with Dr. Mandzak who has covered a lot of the clinics recently. She is at the point where she will not likely sign up to do any more. As she pointed out she gave up a \$3000 relief job in the North Country to cover one of them this year. Dr. Scherline refuses to do them. I have done them, but prefer not to. My techs only will do them if they are working with me, and only out of loyalty to me, not for the pittance they get paid.

I don't know what level of remuneration would change the situation, but I do think you have to take a hard look at that. I would advocate paying the techs equally with the veterinarians and raising both of them significantly. Rabies clinics are stressful and frankly dangerous to the personnel administering the vaccine.

Sincerely,

Wayne Warriner, DVM

4. An unfortunate situation occurred during a Reproductive Health Center clinic, in that a client helped her self to a blank prescription, wrote a script for a narcotic, forged the Nurse Practitioner's name and took it to a pharmacy to be filled. The pharmacy notified us, not because the script was suspicious but because the client is a frequent flier. The situation is being investigated by the LCSD and MCSD; appropriate agencies and Mr. Coyle were notified.
5. Flu clinics continue, and are now including dates for clinics in the schools, some of which have been opened to the general public. Although we are seeing a decline in our clinic numbers, we believe that residents are receiving their vaccine through their private physician and/or local pharmacies.
6. Preparation for Accreditation continues. The 7 Step Accreditation Process is attached for your information and review.
7. A State inspection of the Dog Control Facility was conducted; we were aware of the inspection and that there were no 'significant findings'. However, when the report was issued, we were sited for scaling/peeling of the kennels. Several of the kennels have been replaced in the past due to wear and tear contributed by the pawing of claws. Unfortunately, when the letter from the State was mailed, Roxanne Clark was on FMLA and the letter was not opened. Town Clerks received the same letter and some of the Supervisors were notified well in advance of Jim Mazurowski and I being informed. I apologize for this and we have established a new procedure for mail opening at Dog Control. In the meantime, we are addressing the replacement of several kennels.
8. The GVHP Board approved the CHIP (Community Health Improvement Plan). The Board agreed that the Partnership would continue although funding will be less. The Executive Director model will no longer be supported financially, therefore the current Executive Director will step down by 12/31/11. The Nominations Committee is accepting names for the Board of Directors. As current Vice President, Joan Ellison will be stepping into the Presidency position.
9. The CHIP was presented to the GVHP Membership and well received. Given the changes in Board membership and the creation of four new Committees the response was very positive; several people stepped forward at the meeting and several the next day via e-mail, volunteering to serve as a Board Member, Committee Chair or Committee member.
10. The State will be conducting a 'Consolidated Review' the week of October 31st. This new concept has worked successfully in other counties. During the week, the following programs will be reviewed: Community Health Worker Program, the Children With Special Health Care Needs/Physically Handicapped Children's Program, the Lead Poisoning Prevention Program, the Immunization Program (including the Vaccines for Children Program and Perinatal Hepatitis B), the HIV/STD Program, the Communicable Disease/Epidemiology Program, the TB Program, and an Article 28 review. Site visits for the Water Supply Protection Program and the Community Environmental Health Food Protection Program will also be included in the consolidated review.

OFFICE FOR THE AGING- KAREN SMITH

Pre-approved Informational Item(s) To Be Reported

Co-presenters: Kaaren Smith and Joan Ellison

1. PROPOSED CHANGES FOR THE LIVINGSTON HELP FOR SENIORS PROGRAM

K. Smith stated that the Genesee Valley Health Partnership is going through some reorganization and one program that they have been successful with is the Livingston Help For Seniors program. Essentially what this program does is when someone 65 years or older are picked up by an ambulance corp they are screened for falls, depression, alcohol or substance abuse. If the elderly person screens positively, an Options Counselor goes and visits them in their home to ensure they get the services they need to avoid going back to the hospital or premature admission to a nursing home. K. Smith proposed that the County continues to support this service, and recommended that the contracts be developed differently. This program is funded through NY Connects and does not require any local match. She does not intend to add any staff at the Office for the Aging. She indicated that Dr. Caprio from the U of R would remain on as a consultant. If the Committee approves this approach, she will go ahead and generate the following contracts.

- Contract with Dr. Caprio to provide consulting services and training and seek grant funding
- Contract with Options Counseling for the Caseworker
- Contract with GVHP

The Office for the Aging would monitor the foregoing contracts. K. Smith would meet with an Operations Committee monthly. J. Ellison and Dr. Caprio serve on this committee.

J. Ellison explained given the change in the structure of GVHP—there is no longer an Executive Director so no one is overseeing these programs. She explained having the Options Counselors (Case Managers) report directly to the Office for the Aging via a contract makes that a tighter system and provides that direct supervision and communication about the clients. She added that contracting with Dr. Caprio directly lends itself more access to him and his expertise, but it is important to keep the connection with GVHP because we do have good communications with PeerPlace, the software product, and the website updates and the health source directory. GVHP will still be involved but some of the direct services would be better placed with the Office for the Aging through contracts.

Mr. Yendell stated that proposal certainly makes sense.

Mr. Schuster asked if the contract will include all the responsibilities that Office for the Aging expects them to do, and Kaaren responded yes she would include benefits and entitlements counseling and specific outcome deliverables. Office for the Aging will provide the training.

The County Administrator asked for a clarification regarding the contracts. Kaaren explained there would be three separate contracts. He explained if the Committee concurs, three contracts would be presented at the next meeting. The Committee agreed.

K. Smith added that the Livingston Help for Seniors program has been a nationally published program. The new EMS Director Karen Dewar supports the program and it was noted she was a Case Manager and worked in this program prior to becoming Director. This has become a national model of keeping folks home.

Informational Item(s) Written Only

1. Public Hearing Schedule: 3 public hearings have been scheduled to offer the public an opportunity to comment on the programs and services currently offered by the agency and to gain public perspective on unmet needs as it relates to the development of the NYS Office for the Aging Four Year Plan (2012 – 2016). Public hearings are a mandate for accepting federal and state funding. Hearing have been scheduled from 10:30 am until 11:30 am and have been publicized in all area shoppers and penny savers

as follows: 10/26/11 at the Mt. Morris Senior Nutrition Site, 23 State Street, Mt. Morris, NY; 10/27/11 at the Dansville Senior Nutrition Site, 5 Chestnut Street, Dansville, N. Y.; 10/28/11 at the Avon Senior Nutrition Site, 74 Genesee St., Avon, NY. All clients receiving in-home services from the agency will have an opportunity to comment on programs and services by questionnaire distributed by mail or by home delivered meal courier.

2. LIFESPAN Identity Theft Coalition: LIFESPAN has been the recipient of one of 10 competitive national awards from the US Department of Justice to establish a multi county coalition to educate senior citizens on ways to protect themselves from identity theft. The OFA Director wrote a strong letter of support and has been invited to sit on the coalition advisory board. Deliverables for the county will include access to public education materials developed for distribution to the public, training opportunities to educate the public and private sector on recognizing the signs of identity theft, and working with local law enforcement agencies. We will be working closely with all local offices of the NYS Attorney General. The grant serves the counties of Monroe, Livingston, Ontario, Wayne and Yates.
3. The first annual Volunteer Fair was held October 5, 2011 at the ABVI community room in Geneseo, NY. We had representatives from over 30 agencies recruiting volunteers. 60 individuals did sign up for a volunteer experience. This event was a collaboration between OFA and Cornell Cooperative Extension. A Survey Monkey evaluation form is being sent out to all agencies that participated to assist us in next year's planning.
4. Heard@ Geneseo: Michael Roff, SUNY Geneseo Upper Classman has organized an outstanding program pairing SUNY Geneseo students with senior citizens from the Young at Heart Senior Citizens club to record their personal stories, both verbal and written. Mr. Roff met with Director Kaaren Smith to assist in the implementation. Students have received excellent training and should be finished with the interviews before the end of the first semester.
5. EPIC Workshops: 162 seniors attended 2 Elderly Pharmaceutical Insurance Coverage (EPIC) workshops held on September 29, 2011 to assist them in understanding the changes in the EPIC program that will take place on January 1, 2011. One of the most significant changes is that in order for a senior to be eligible for EPIC, they need to enroll in a Medicare D program or participate in a prescription drug plan that is considered as good as a Medicare D program. More detailed information is available from the OFA HIICAP counselors.

WORKFORCE DEVELOPMENT-KEITH MITCHELL

Pre-approved Informational Item(s) To Be Reported

1. RECREATION FUNDING FOR 2012

K. Mitchell distributed a handout reflecting NYS DFY/OCFS Funding History 1990 through 2011 and Average Fee Required to Make Up Loss of OCFS Recreation Funding (on file). He first reviewed the bar chart of the funding history, which showed a significant reduction for the year 2012. He learned at his conference to expect about a 25% additional reduction for 2012 and if this doesn't happen, then he expects the funding to go back to the Block Grant concept, but to date there is no information available as to what is going transpire. He stated the main reason to discuss this is to determine what it would take to cover the cost of the recreation programs. He referred to the table outlining those towns that have recreation programs and what the average cost per youth should be based on the average number of participants in each town. He stated these fees would cover the funding that was previously received from NYS OCFS YDDP funding, and any funding that we do receive could be used for year-round programs that serve all Livingston County youth (Youth Advocacy, Youth Mediation, Hillside Community Service, Youth Court, and Catholic Charities Mentoring). He stated that if every town charged a fee of \$20 (for a 4-6 week program), they would exceed what they would receive in State aid. He stated that he has been recommending for at least three years that the town charge some type of fee for their recreation program. He added that Youth Bureau could continue training for the Recreation Aides if the towns desired. He added they would have to recruit a Medical Advisor and name this Medical Advisor in the Safety Plan. He stated he visited the Town of Sweden Recreation Program and indicated they charged \$100 a week per youth (possibly prorated for a family). He stated the Town of Sweden does offer scholarships.

K. Mitchell indicated he is looking for advice and suggestions from the Committee.

Mr. Yendell asked if the State mandates a certain number of counselors for the recreation programs. He indicated the day camp regulation is 1:15, although recreation programs do not fall under this regulation. He stated although recreation programs should keep in mind these ratios.

The County Administrator asked what proactive action would the County have to take. K. Mitchell indicated he plans to meet with each Supervisor and Mayor to go over the plan.

Mr. Moore directed K. Mitchell to proceed and the Committee concurred.

I. Coyle departed.

Informational Item(s) Written Only

1. **BUSINESS UPDATES:**

Livingston County unemployment rate was:

September 2011 6.6 %	August 2011- 6.7%	September 2010 –6.7 %
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Center Foot Traffic: These numbers include walk-ins, scheduled appointments, Job Search workshop, Orientations, and the Job Seekers program (DSS).

September – 932	August - 1290	2011 YTD –11,762
2010 YTD 15,553	2009 YTD –15,519	2008 YTD – 8,628

2. **GENESEE COMMUNITY COLLEGE-DANSVILLE:** As a member of the advisory board for GCC Dansville Campus, I was invited to a meeting on October 3rd to discuss the opportunity for the campus center to move to the Dansville Central Middle School. The Advisory committee was unanimously in favor of the move when the present lease expires in July 2012. On October 17th the GCC Board of Trustees met at the Middle School for their monthly meeting. The trustees were given a tour of the facility by Paul Alioto the school superintendent that was followed by a presentation by Pete Soscia, the present Dean of the Dansville Campus. A decision will be made in the future, but it was my impression that the board members were impressed with the facility and the possibilities that would be available at this new location.
3. **YOUTH BUREAU ALLOCATIONS:** The Youth Board Allocations committee met on October 13 to start discussions on the allocation of OC. The committee has started building a strategy to allocate funds based on current information. We hope to get more current information on the funding for next year when we attend the annual Youth Bureau conference the end of October.
4. **GLOW WIB BUSINESS OF THE YEAR:** We have nominated ABVI/Goodwill as the 2011 business of the year from Livingston County. They have used various services available through the Workforce Center as well as participating in the summer work program. They have also collaborated on numerous other projects that have benefited both the Youth Bureau and Workforce Development.
5. **TRAINING FOR CSBG FUNDED PROGRAMS:** Results Oriented Management and Accountability (ROMA) training will be provided to all CSBG funded programs as well as county staff on November 7th. This training is required by the Department of State. The intent of the training is to provide a framework and the tools to demonstrate that a program is providing the greatest impact to the community for the lowest cost possible. In other words are we getting the biggest bang for the buck?

Upcoming events:

November 14th

Applications due for Deputy Director position

December 9th

GLOW WIB Breakfast Meeting

CENTER FOR NURSING AND REHABILITATION- FRANK BASSETT & STEVE WOODRUFF

County Treasurer Carolyn Taylor entered.

Pre-approved Informational Item(s) To Be Reported

1. FINANCIAL/OPERATIONS REPORT -

- a.) Revenue Anticipation Note (RAN) – Final payment of \$1,518,750 was paid in full on October 28.

F. Bassett stated the CNR made its final payment of the Revenue Anticipation Note on October 28, 2011 and indicated this was a milestone and a reason to celebrate. The \$7.5 million RAN has been satisfied. F. Bassett recognized County Treasurer Carolyn Taylor and John Shahadi of Fiscal Advisors for the work they did throughout the tenure of this RAN.

I. Coyle entered.

C. Taylor departed.

- b.) Worker's Compensation Payment – In October the CNR made a \$478,923 payment to the County for the July-September 2011 Worker's Compensation Fund obligation. The total of WC payments made through September 2011 were \$29,323.30 less than the same period in 2010.

F. Bassett reported the CNR only has one employee out on workers' compensation and this is down to the lowest level he has ever seen. He anticipates the employee will be back to work within the next 120 days. F. Bassett stated that B. Keefe informed him that during the month of October, the CNR paid out less than \$100,000 for actual cost of claims. In terms of the 2012 budget, we should see this materialize for next year.

- c.) Cash Flow Report – As of 10/24/11 the CNR had a cash balance of \$10,376,244 after making payments on the RAN and WC as outlined above.

F. Bassett reviewed the Operating Budget Variance Summary prepared by B. Keefe and pointed out that when we received the reconciliation of the Cash Receipts Assessment, the State made an overpayment to the nursing home, and she had previously included that among the monies constituting that balance. This adjustment was over stated by \$391,239.68 and a liability that will have to be paid back but overall we have a positive fund balance.

For October, census rebound to 98.00% and was at 97.10% through September 2011. Throughout a couple days in October, the census was at 100%. The Rochester Region average occupancy is 93% and for our rural nursing home reaching 98% for October reflects a very strong performance.

F. Bassett referred to a couple reports attached to the Payor Class handout for Admissions/Discharges January 2010 through September 2010 and January 2011 through September 2011. Total admissions for the CNR for January 2011 through September 2011 increased by 49 for a total of 360 admissions. There were 52 more discharges this year. We have historically run around 21% out-of-county admissions and last year we were 22.5%. This year we are at 30.8%. We have not denied County residents placement but it is first come first serve. He indicated that the 30.8% represents we are seeing an influx for out-of-county to our facility for two reasons (1) the quality of rehab services and (2) the reputation of the Center. People are traveling to our Center and we are getting them transferred from other counties and this is how we are preserving census. If we relied

solely on Livingston County residents, we would have a 30% void in our patient days. He added he has asked the Fiscal staff to take a look at the length-of-stay data (chronic and transitional care). When we have 49 admissions for the same period and the total occupancy is lower this year than last, it reflects that we have a reduction in the length of stay. Every admission is seeing fewer patient days and this is partly driven by insurers. The insurers are cutting patient days if they believe the services can be provided in the home or community. He added that as patients approach day 20, the patients do not want to have to pay the copay of \$140+ a day, so they are being discharged.

F. Bassett stated he has informed the Committee about some of the challenges of recruiting RNs. He has discussed RN needs with the County Administrator. There was an Open House for RN recruitment held on 10/17/11 and we did have four RNs that attended the Open House. As a result we hired one full-time and one per diem. We have another individual that is interested in full-time and we are still collecting additional information. We have interviews for two more RNs scheduled on 11/4/11. F. Bassett stated that last month Mr. Moore suggested advertising in the Wyoming County region and they did incorporate that in the recruiting strategy.

F. Bassett reported the CNR had zero agency use for CNAs and LPNs in September and October. The goal is to get agency use out completely but will not be able to do that for RNs. We don't have enough RNs that live in the County and there is a somewhat competitive disadvantage to the hourly rate. He indicated he is not saying we don't compete adequately. If all they are interested in is the hourly rate, and aren't looking at the package of benefits, then they are shortsighted and we will not get that person.

The County Administrator added he thought it was a good idea inviting the regional hospitals in to visit the Center. F. Bassett stated this was also done in 2006 and 2008. F. Bassett stated there is turnover within the Discharge Planners of the hospitals and this gives them an opportunity to see our Center. Mr. Moore congratulated Frank, Steve and staff and stated that the facility still looks as good as it did when it opened. F. Bassett stated before the Committee convenes next month, the Center would be starting its 7th year of operations. F. Bassett stated the maintenance staff does a good job of maintaining the building.

Mr. Schuster commented that the incorporation of the home-town/home-like setting is fantastic. He stated that several (Niagara, Ulster, Orleans, Ontario) counties have closed their nursing homes and he is proud of what Livingston County has done and our commitment to the aged population. He added he is just as proud of the administration and their accomplishments.

F. Bassett reported that the Center is working on developing Departmental Action Plans for 2012. Every department head has been asked to establish three goals and objectives. Bottom line he is asking the department heads to do a departmental review and evaluation in the areas of financial performance, regulatory compliance and customer service. F. Bassett distributed the Action Plan Template (on file). He intends to have quarterly meetings to review their Action Plan.

F. Bassett a team at the CNR participated in the Alzheimer's Association walk on Saturday and for the third year in a row they took first place in fund raising and raised \$1,700 for the Alzheimer's Association.

- d.) Medicare Part B revenues through September 2011 were \$24,266.26 higher than the same period in 2010. Total Medicare revenues through September 2011 were \$33,201.71 higher than the same period in 2010. Even with decreased Medicare days due to a lower average daily census, revenues are stronger as a result of gains made in the Therapy services delivered to Medicare recipients.

Informational Item(s) Written Only

1. Reports - Budget Variance, Occupancy, Absenteeism & Mandation, Agency Use, Report Card
2. Life Safety Code Corrections – A Project Review & Planning Meeting was held on October 6 to establish a bid scope for physical plant repairs and improvements associated with Life Safety Code

- corrections required by the New York State Department of Health. The Bid document was released on 10/14 and a pre-bid conference & walk through was held at the CNR on 10/25. Bids are due on November 10. David Allen, Central Services Supervisor has determined with Tom Helles, Building Maintenance Foreperson that in-house personnel can correct cross-corridor and other door code issues.
3. Dual Certification Nurse Aide/Home Health Aide Training – The training class started October 27. Fourteen participants are in the current class. Leroy Manor has agreed to partner with FLCC to provide the requisite clinical practice experience required for the home health aide training component. FLCC will transport participants to Leroy Manor.
 4. Occupancy – October saw a significant recovery, occupancy as of 10/24 was 98%. Discharge Planners from Strong and Highland Hospitals have agreed to visit the CNR for a tour in November. It is anticipated that their increased familiarity with our site will aid in referral development.
 5. Admission/Discharge Volume – Total admissions in 2011 were 360 through September, an increase of 49 over the same period in 2010. Out of county admissions increased to 30.8% through September 2011, up from 22.5% for the same period in 2010. Total discharges in 2011 were 362 through September, an increase of 52 over the same period in 2010. Occupancy decline in 2011 is clearly not related to admission volume, rather the length of stay associated with each admission is contracting. Factors influencing this include increasing limitations on coverage imposed by insurers and availability of home and community based services facilitating earlier discharges.
 6. Workplace Safety – The Director and Deputy Director attended a Safe Patient Handling Conference in Albany on October 18 –19. CSEA sponsored the attendance of two CNR employees. A Safety Fair will be held at the CNR on November 16 to provide staff opportunity to trial new innovations in patient handling equipment and ergonomic techniques. The CNR currently has only one (1) employee out of the workplace due to a work related injury. Recordable injuries through September 2011 were 50% fewer than in 2010 at 16. Lost Work Time due to work related injuries have been reduced by approximately two thirds over the same period in 2010 at 121.
 7. Therapy Services – The Director continues to work with the consultants of RehabResources to establish strategies for mitigating the 11.1% Medicare rate cut implemented October 1st by Centers for Medicare and Medicaid Services. The Director has contacted other large providers to benchmark their response to the cuts against the existing CNR course. The director is working with Anthony Jarzyna, Director of Rehabilitative Services, Barbara Keefe, Director of Fiscal Services and Amy Krause, Director of Nursing Services to implement required changes.
 8. Family Council – The Family Council convened on 10/20 with only the Family Council Committee Chair attending. There appear to be few persistent issues that used to drive Family Council participation. This is the first time in nearly 20 years that the Director has seen an absence of family at a scheduled council meeting despite well advertising the meeting. Family Satisfaction Surveys were distributed in September and will be compiled in the next few weeks. Preliminary reviews of surveys returned are very favorable.
 9. Noyes/CNR Interagency Coordination - A meeting was held at the CNR on 10/26 with Amy Pollard, Noyes President/CEO, Clinical Directors and the Emergency Room Supervisor to discuss transfer activity between the agencies and opportunities to strengthen communication and service coordination. Plans are being developed to conduct quarterly meetings rotating between the sites.

EXECUTIVE SESSION

Mr. Schuster moved and Mr. Moore seconded to move into Executive Session for the purpose of discussing the employment history of particular persons. Carried.

Mr. Moore moved and Mr. Merrick seconded to move out of Executive Session. Carried.

No action taken.

ADJOURNMENT

Mr. Moore moved and Mr. Merrick seconded to adjourn the meeting at 11:09 AM. Carried.

MENTAL HEALTH - GAIL LONG

Informational Item(s) Written Only

1. Staffing – Deputy Director position remains open and we continue to advertise. Supportive Case Manager position has been filled by Wayne Hanley who has been acting as temporary case manager through Manpower. He is a Livingston County resident. We have requested to create and fill a ½ time Mental Health Therapist position to exclusively See Medicare clients. The minimum qualifications are LCSW. We still have 1 Clerk Typist on medical leave indefinitely and have increased our temp’s hours to Assist.
2. Clinician Deb Murtha continues with the Anger Management Group
3. Clinicians Jeanne Matossian and Laura Bligh continue their intensive EMDR (Eye Movement Desensitization and Reprocessing) training and have begun to utilize these techniques with clients that have a history of trauma
4. Director participated on a panel discussion during a regional forum in Rochester on Oct. 13th regarding the topic of BHO’s (Behavioral Health Organizations) and Health Homes. The forum was sponsored by NYAPRS (New York Association of Psychiatric Rehabilitation Services) and the audience was a mixture of providers and consumers.
5. Director and Financial Manager Barb Goodness attended a regional meeting at the Rochester International airport on the topic of BHO’s. The meeting was co- sponsored by OMH, CCSI (Coordinated Care Services, Inc.) and the New York Care Coordination/Beacon Health Systems BHO for the Western Region. Noyes Mental Health and CASA were also represented at the meeting
6. Case Management will undergo an OMH site review on November 9th; this is a routine review of the Program
7. The Chemical Dependency Subcommittee has recommended that the Director host a meeting of stakeholders related to underage drinking and upsurge in need for emergency services on campus in relation to this issue. It is anticipated that this meeting will take place later this month

DEPARTMENT OF SOCIAL SERVICES- DIANE DEANE

Informational Item(s) Written Only

1. Status Reports
 - a. Statement of Appropriations, Expenditures & Balances (Monthly) (September)
 - b. Employment – Entries Into in Order of Hire (Monthly) (September)

Name of Employer	Town or City	# of Hires	Category & Status	Hours per Wk.	Part-time Full-time	Hourly Wage	Job Title
KEVIN LOPEZ CONSTRUCTION	LIVONIA	1	SN APP.	40	FT	11.00	CONSTRUCTION LABORER
HORNELL GARDENS	HORNELL	1	SN APP.	40	FT	8.50	CERT. NURSING ASSISTANT
IMAGES	GENESE0	1	FA APP.	35	FT	9.00	OFFICE MANAGER
KWIK FILL	DANSVILLE	1	SN APP.	24	PT	7.50	CASHIER
QUALICOAT	CHURCHVILLE	1	SN APP.	40	FT	23.00	CUSTOMER SERVICE MGR.
CRAWFORD'S SIERRA INN	SWAIN	1	FA APP.	40	FT	5.00 & TIPS	WAITRESS
WAL-MART	HENRIETTA	1	SN APP.	30	FT	8.20	SALES ASSOCIAT
APEX ACRES	WAYLAND	1	SN APP.	40	FT	8.00	LABORER
JACOBSEN PACKAGING/REMEDY	AVON	1	FA APP.	40	FT	8.00	PACKAGER PRODUCTION
GENIE MANUFACTURING	RUSH	1	FA APP.	30	FT	8.00	WORKER
DOLLAR GENERAL	AVON	1	SN APP.	20	PT	7.25	CASHIER

OMEGA RESTAURANT	GENESEO	1	SN APP.	15	PT	7.25	DISHWASHER
OAK TREE PRESCHOOL	GENESEO	1	FA APP.	15	PT	8.00	TEACHER AIDE
PIONEER CREDIT RECOVERY	PERRY	1	FA APP.	40	FT	13.77	COLLECTOR
SAV A LOT	DANVILLE	1	SN APP.	28	PT	9.00	STOCKER
BRISTOL ID THRU REMEDY	AVON	1	FA REC.	40	FT	8.25	ASSEMBLER
CLASSIC HOME IMPROVEMENT	BATAVIA	1	SN REC.	40	FT	10.00	ROOFER
JACOBSEN PACKAGING/REMEDY	AVON	1	SN REC.	40	FT	8.00	WAREHOUSE WORKER
FORBES THROUGH ADECCO	DANVILLE	1	FA APP.	40	FT	7.25	PRODUCTION WORKER
GUNLOCKE THROUGH ADECCO	WAYLAND	1	FA APP.	40	FT	9.00	PRODUCTION WORKER
DOLLAR GENERAL	RETSEF	1	FA APP.	30	FT	7.35	CASHIER
JACOBSEN PACKAGING	AVON	1	FA APP.	37	FT	8.00	PRODUCTION WORKER
MCDONALDS	GENESEO	1	FA REC.	16	PT	7.35	CREW MEMBER
KIDS AT JEANS PLACE	WAYLAND	1	FA REC.	30	FT	7.25	CHILD CARE ASSISTANT
LIVINGSTON CO. MENTAL HEALTH	GENESEO	1	FA REC.	20	PT	11.00	FILE CLERK
ADECCO	GENESEO	1	FA REC.	10	PT	10.00	OFFICE WORKER
WOODCREST COMMONS	HENRIETTA	1	SN APP.	40	FT	9.00	PERSONAL CARE AIDE
ETS STAFFING	ROCHESTER	1	SN APP.	40	FT	11.00	INSTALLING SHELVES
MORRISON MANAGEMENT SERVICES	MT. MORRIS	1	FA APP.	30	FT	7.75	FOOD SERVICE ASSOC.
BURGER KING	GENESEO	1	SN APP.	25	PT	7.25	CREW MEMBER
STAR HEADLIGHT THROUGH REMEDY	AVON	1	FA REC.	40	FT	8.00	PRODUCTION WORKER
JACOBSEN THROUGH REMEDY	AVON	1	SN REC.	40	FT	8.00	PACKAGER
CRITICS	HONEOYE FALLS	1	SN REC.	32	FT	8.50	COOK
KFC/TACO BELL	GENESEO	1	FA REC.	20	PT	7.25	CASHIER
FAMILY DOLLAR	HORNELL	1	FA REC.	25	PT	8.00	STORE ASSOCIAT
DOLLAR GENERAL	DANVILLE	1	FA REC.	20	PT	7.25	CASHIER
DIAMOND PACKAGING/ETS STAFFING	ROCHESTER	1	FA REC.	40	FT	7.25	ASSEMBLER
WHEELER FIREWOOD/SELF- EMPLOY	NUNDA	1	FA REC.	48	FT	7.25	WOOD CUTTER
GENESEO FAMILY RESTAURANT	GENESEO	1	SN REC.	37	FT	8.00	SERVER
WAL MART PORTRAIT STUDIOS	GENESEO	1	FA REC.	25	PT	8.00& COMM	PHOTOGRAPHER ASST.
GUNLOCKE THROUGH ADECCO	WAYLAND	1	FA REC.	40	FT	9.00	ASSEMBLER
PIONEER CREDIT RECOVERY	PERRY	1	FA APP.	28	PT	13.44	COLLECTOR
ALPINE MANOR	LIMA	1	FA REC.	40	FT	9.00	PERSONAL CARE AIDE
GERALD HEATH - CONTRACTOR	DANVILLE	1	SN APP.	15	PT	7.25	CONSTRUCTION LABORER
BRISTOL ID THRU REMEDY	LIMA	1	FA REC.	40	FT	8.25	PRODUCTION WORKER
DUNKIN' DONUTS	LAKEVILLE	1	SN REC.	25	PT	7.25	CASHIER
TRAVEL CENTERS OF AMERICA	DANVILLE	1	FA REC.	28	PT	8.00	HOUSEKEEPER

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	Total Number of Clients		
	FT	PT	Total
SN Applicants	7	6	13

SN Recipients	5	1	6
FA Applicants	10	2	12
FA Recipients	8	8	16
Total	30	17	47

c. Financial Assistance Program Statistics (Monthly) (September)

Temporary Assistance Cases:

Family Assistance	302
Safety Net	293
Total	595

Medicaid Cases:

Community	3770
Chronic Care	271
Foster Care	120
SSI	1197
Total	5358

Medicaid Individuals (Monthly Premium):

These Individuals are in one of the above Temporary Assistance or Medicaid cases.

Managed Care	4708
Family Health Plus	1138
Total	5846

Food Stamp Cases	2994
Child Care Cases	154

d. Foster Care Services (Quarterly) (September)

MONTH	TOTAL # OF CHILDREN	TOTAL # OF CHILDREN	TOTAL # OF CHILDREN	TOTAL # OF CHILDREN	# OF CHILDREN	# OF CHILDREN	# OF CHILDREN	TOTAL # OF CHILDREN
	RECEIVING SERVICES AT	PLACED DURING	CHILDREN DISCHARGED	RECEIVING SERVICES AT	IN ADOPTIVE	IN FOSTER	IN RESIDENTIAL	IN DSS CUSTODY
	BEGINNING OF MONTH	THE MONTH	DURING THE MONTH	END OF MONTH	PLACEMENT	CARE HOMES	PLACEMENT	END OF MONTH
JAN	73	0	2	71	6	31	12	49
FEB	71	3	1	73	6	31	12	49
MAR	73	0	6	67	6	31	10	47
APR	67	3	0	70	6	34	11	51
MAY	70	0	2	68	6	29	11	46
JUN	68	1	6	63	4	29	10	43
JULY	63	0	2	61	2	31	8	41
AUG	61	1	1	61	5	28	7	40
SEPT	61	0	9	52	3	28	7	38
OCT								
NOV								
DEC								
AVG. TO DATE	67	1	3	65	5	30	10	45
	As of September 30, 2011 we have 41 Certified Foster Homes.							

e. Child Protective Services (Quarterly) (September)

1. NUMBER OF REPORTS RECEIVED BY MONTH/YEAR:

(Includes secondary reports and cases transferred from other Counties)

	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>
a) January	77	81	93	79	89	70
February	50	64	57	74	66	58
March	77	73	78	100	89	101
April	63	60	80	82	88	71
May	91	86	70	89	100	104
June	73	74	87	77	84	78
July	76	75	52	71	85	58
August	62	63	69	82	70	71
September	77	71	77	75	61	84
October	68	78	82	79	85	
November	65	74	87	88	51	
December	77	61	74	71	67	

b) To Date

Total Reports						695
Avg./Month						77

c) For Previous Years

Total Reports	856	860	906	967	935
Avg./Month	71	72	76	81	78

2. REMOVALS -- SEPTEMBER 2011

	<u>Current</u>	<u>Last</u>	<u>Year</u>	<u>Monthly</u>
	<u>Month</u>	<u>Month</u>	<u>to</u>	<u>Avg.</u>
			<u>Date</u>	<u>to Date</u>
a) Removals (Children)	0	0	7	1

2. Employees hired, resigned or retired in October:

Johanna Curry	Promoted (was a Telephone Operator)	Senior Typist	Hunt
10/16/11			
Lisa Battle	Hired	Seasonal	HEAP Examiner
Nunda	10/17/11		

3. The Morale Activities Committee (MAC) at DSS held a Dress Down Day Fundraiser for Domestic Violence Month. Two large boxes of items for "exit baskets" and \$215 was donated to Chances & Changes.

4. Two housing projects in Livingston County were voted on and accepted by the Elmira/Steuben, Allegany, Chemung, Schuyler, Livingston Counties Continuum of Care on Monday, October 24. These two projects once approved by HUD early next year will bring \$256,400 over two years into the County to support Livingston County residents. The first project is through Arbor Development and will serve severe and persistent mentally ill residents. Referrals will be accepted from Mental Health and DSS. The second project is through Chances and Changes and will serve dually diagnosed residents coming from the shelter

- or homeless. Both of these projects involve case management and will be permanent housing solutions.
5. The Adult Protective Unit nominated, and the NYS Office of Children and Family Services has awarded, Faith in Action, from Catholic Charities a Certificate of Recognition for Outstanding Partners in the Protective Services for Adults Delivery Network. Through the Certificate of Recognition Program, OCFS wants to increase public awareness of and appreciation for the often-unsung work done on a daily basis by these dedicated professionals to protect elderly and disabled adults from harm, and to assist them to continue to live safely in the community. We at DSS would like to formally award the Certificate to Faith in Action at a ceremony in the near future.

Respectfully submitted,

Virginia O. Amico
Clerk of the Board

**HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, DECEMBER 6, 2011
9:30 a.m.**

PRESENT: P. Yendell, M. Schuster, B. Donohue, D. Cosimano, J. Merrick, I. Coyle
GUESTS: Robert DeLena of the Genesee Sun

ABSENT: I. Davis

PRESENT AFTER MEETING CALLED TO ORDER: G. Moore

DEPARTMENT OF SOCIAL SERVICES- DIANE DEANE

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICE: CHANCES & CHANGES & KEUKA COLLEGE

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Social Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Chances & Changes PO Box 326 Geneseo NY 14454 For: Family Safety Advocate	10/1/11 - 9/30/12	\$14,500.00

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Preventive Funding	38%	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

Director's Comments: Assesses and mitigates the risk posed to children, spouses, partners, and other family members in conjunction with DSS Caseworkers in families where domestic violence occurs.

Keuka College 12/1/11 - 12/31/13
141 Central Ave.
Keuka Park NY 14478
For: Student Interns

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
N/A	0%	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

Mr. Moore entered.

MOTION: Mr. Merrick moved and Mr. Schuster seconded to authorize the foregoing contracts. Carried.

Director of Services Vacancy – Commissioner Deane reported she has had a lot of conversations with the Personnel Director and staff regarding the type of personal qualities desired and the current job description. She stated she would like the job description to be broader (working with the other divisions). She stated she would like all the Director job descriptions to be broader. She indicated the title might change from Director of Services to Deputy Commissioner of Social Services. She has been reviewing the pros and cons and talking to other counties about changing the title. She explained this is why she hasn't submitted paperwork to fill this position yet, but her goal is to have draft job descriptions to the Personnel Officer and then the Personnel Officer can determine what title is appropriate. She indicated once a job description is finalized she will set up interviews and include committee members. Mr. Yendell stated he has heard that staff thinks it is a good thing that the Commissioner is reviewing job descriptions as well as spending time in the field to learn how the different areas operate. Mr. Yendell stated he felt this was a good approach to take before making any changes. Taking time to learn how operations are done currently will help to make better decision in the future should any changes be made.

Mr. Moore mentioned a television program he saw regarding the rampant use of Ritalin in foster care children. The Committee discussed this issue and the Commissioner explained that when a child's doctor makes a recommendation, the Social Services Medical Doctor also reviews the recommendation as well. The Commissioner also indicated that there is a huge drug and alcohol problem among the young people. She indicated she has talked to the County Administrator about bringing in someone from CASA and not filling a Caseworker position.

Mr. Moore asked if foster children are using the Rushville Dental Clinic. The Commissioner will check on these statistics.

Informational Item(s) Written Only

1. Status Reports

a. Statement of Appropriations, Expenditures & Balances (Monthly) (October)

b. Employment – Entries Into in Order of Hire (Monthly) (October)

Name of Employer	Town or City	# of Hires	Category & Status	Hours per Wk.	Part-time Full-time	Hourly Wage	Job Title
Livingston County CNR	Mt. Morris	1	SN APP.	20	PT	11.93	Certified Nursing Asst.
Shurfine	Nunda	1	FA APP.	18	PT	7.25	Cashier
Torcity Raceway	Leicester	1	SN APP.	12	PT	8.50	Concessions Worker
Kessler Group	Rochester	1	SN REC.	35	FT	7.25	Crew member
Superior Walls of Upstate NY	Lima	1	SN REC.	40	FT	10.00	Laborer
McDonald's	Mt. Morris	1	SN APP.	35	FT	7.25	Crew Member
Greater Tater	Wayland	1	SN APP.	40	FT	8.00	Laborer
Jacobsen Packaging	Avon	1	SN APP.	40	FT	10.00	Forklift Operator
Big Lots	Dansville	1	SN REC.	20	PT	7.25	Stock Associate
Travel Port of America	Dansville	1	FA APP.	40	FT	9.00	Grill Cook
Off the Hook	Dansville	1	FA APP.	15	PT	7.25	Waitress
Lord & Taylor	Victor	1	FA APP.	20	PT	7.75	Sales Associate
Wal Mart	Geneseo	1	FA APP.	32	FT	8.00	Cashier
Wal Mart	Geneseo	1	SN REC.	32	FT	8.40	Cashier
Guilian Potato Farm	South Lima	1	SN APP.	25	PT	7.75	Warehouse Worker
Pizza Paul's	Geneseo	1	FA REC.	24	PT	7.25	Food Service Worker
Rite Aid	Mt. Morris	1	FA REC.	25	PT	7.35	Cashier
Hometown thrift Store	Dansville	1	SN REC.	10	PT	7.25	Sales Associate
Star Headlight	Avon	1	SN APP.	40	FT	8.00	Production Worker
Superior Walls of Upstate NY	Lima	1	FA REC.	40	FT	13.00	Production Worker

20

Total Number of Clients

	FT	PT	Total
SN Applicants	4	3	7
SN Recipients	3	2	5
FA Applicants	2	3	5
FA Recipients	1	2	3
Total	10	10	20

c. Financial Assistance Program Statistics (Monthly) (October)

Temporary Assistance Cases:

Family Assistance	292
Safety Net	308
Total	600

Medicaid Cases:

Community	3769
Chronic Care	278
Foster Care	121
SSI	1196
Total	<u>5364</u>

Medicaid Individuals (Monthly Premium):

These Individuals are in one of the above Temporary Assistance or Medicaid cases.

Managed Care	4727
Family Health Plus	1151
Total	<u>5878</u>

Food Stamp Cases	3007
Child Care Cases	151

2. Employees hired, resigned or retired in November:

Carla Beckwith	Hired	Clerk/Typist	Nunda
10/31/11	Brenelle LoVerde	Hired (Previous Clerk/Typist)	Telephone
Operator	Mt. Morris	11/6/11	
Elizabeth Gavett	Hired	Clerk/Typist	Conesus 11/11
KellyJo Eastman	Hired	Seasonal HEAP Exam	Mt. Morris 11/11
Kristie Hanna	Promotion (Previous Sr. Acct. Clerk)	Accounting Supervisor	Wadsworth 11/20/11

Mrs. Donohue asked if we could get student interns from Keuka for the nursing home. The County Administrator stated sure but we might have a contract already. The question will be asked when F. Bassett reports later in the meeting.

OFFICE FOR THE AGING- KAAREN SMITH

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY OFFICE FOR THE AGING: NEW YORK STATE OFFICE FOR THE AGING FOR ANNUAL IMPLEMENTATION PLAN

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Office for the Aging, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
New York State Office for the Aging	4/1/12	3/31/13
\$1,714,680.00		
Annual Implementation Plan		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Federal (\$241,034.00)	\$693,368.00	Yes x No
State (\$415,203.00)		

Director's Comments:

This AIP was developed directly from the 2012 budget submitted to the county administrator and passes by the Board of Supervisors. Every four years, Area Agencies on Aging are required to submit a strategic plan of programs and services. The Director and Finance Supervisor submitted this plan on December 1, 2011. However, the funding commitment is annual and based on federal, state, and local allocations each year beginning April 1, 2012 through March 31, 2016. The development of the Four Year Plan uses data based on

public hearings, county planning documents, demographic data and needs assessments. The full document is on file at the Office for the Aging and available for review.

MOTION: Mr. Moore moved and Mrs. Donohue seconded to authorize the foregoing contract. Carried.

Pre-approved Informational Item(s) To Be Reported

1. MEDICARE MANAGED LONG TERM CARE REDESIGN: New York State is expanding access to those individuals most in need of long-term care services to allow residents to remain safely in their homes and communities as long as possible. Fedelis Care of New York would like to enter into a contract with the county to be the provider of home-delivered meals and congregate meals for those preauthorized individuals on Medicaid and covered by their insurance product at a rate of \$8.00 per meal for HDM's and \$6.00 per meal for congregate meals.

K. Smith explained this new proposal. She indicated she is on the Medicaid Redesign Team. The people who get Medicaid can buy additional insurance now that includes home-delivered meals and congregate meals for those over and under 60 years of age (must be certified eligible to go into a nursing home) and their meal will be paid. She explained the State would reimburse the County \$6.00 for a congregate meal and \$8.00 for home-delivered meal, when in fact our cost is nearly \$11.00 including transportation. She stated she has some concern that if 25 additional meals are requested, another driver and vehicle will be required. She indicated there could be 200 or more enrolled in this new Medicaid Redesign program. She will revisit this matter in January.

Mr. Yendell asked who currently prepares the meals, and K. Smith responded Morrison (dietary provider at the CNR). She indicated we struggle with this contract to get the quality of service we want. Mr. Yendell asked if this is something we could do through the Cook Chill Program, which is used at the County Jail. The County Administrator stated we could review this possibility again. K. Smith explained that some counties are delivering only three meals a week and that means that driver is not checking on the elderly person on a daily basis.

Mrs. Donohue commented that the Caregiver of the Year Award (referring to #2 below) is a very important thing. Kaaren said this event made the Times Union and it was a privilege for her to go to Albany to present this award. The County Administrator indicated we would try to get Mr. Bondi to come into a Board meeting to lead the pledge.

Informational Item(s) Written Only

1. The Director attended the 2011 Leadership Institute in Watkins Glen on November 2 – 4. This is a strategic planning session to advance aging issues and develop public policy objectives. The Director will be working with the NYS Association of Area Agencies on Aging on the Medicaid Redesign Team to assess the impact of NYS Medicaid redesign on aging services currently offered through the New York State Office for the Aging.
2. The Director attended the NYS Caregiving & Respite Coalition respite conference on November 17, 2011 in Albany. This day was dedicated to the professional development of New York's Caregivers with workshops offered in caregiver coaching, future care planning and technology for the caregiver. Patty Piper, Director of Community Services (Noyes Hospital), Dale Sells, Caregiver Coordinator for our Caregiver Services program under subcontract with Noyes attended as well. Kaaren Smith was given the honor of presenting the first Caregiver of the Year award to Livingston County resident, Mr. Richard Bondi. Mr. Bondi (86) was the primary caregiver for his first wife, Carolyn for 30 years who passed away with cancer and for his second wife, Mary, diagnosed with Alzheimer's Disease who also passed away recently. He told the audience that his career in the Navy, where he served aboard a submarine, during World War II, trained him to handle tough situations. He admitted to the audience that Mary was his toughest assignment to date. Mr. Bondi and Dale Sells attended the Legislative breakfast held in Steuben County on November 29, 2011 to advocate for more support for caregivers. He is a remarkable individual.

3. The Livingston County Senior Nutrition Program served 170 Thanksgiving Dinners at the Congregate Meal Sites on November 17th and 330 home delivered meal recipients received a Thanksgiving meal.
4. The Office for the Aging and SUNY Geneseo Students are working on the second annual Martin Luther King Day of Service on January 16, 2012. Seminars of interest to the seniors will be offered throughout the day and the student association will provide lunch to our area seniors interested in attending. In the afternoon the students and senior citizens will work on a service project to benefit homebound seniors in our area: making draft dodgers and putting together shelf stable soup mixes for distribution to the needy.

DEPARTMENT OF HEALTH- JOAN ELLISON

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: NEW YORK STATE DEPARTMENT OF HEALTH (2), NATIONAL ASSOCIATION OF CITY AND COUNTY HEALTH OFFICIALS (NACCHO), WYOMING COUNTY HEALTH DEPARTMENT

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Health, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
New York State Department of Health \$18,909.00 Bureau of Maternal & Child Health Administration Unit ESP Corning Tower, Room 878 Albany, NY 12237-0657 For: Children with Special Health Care Needs Program	10/1/11 - 9/30/14	

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
New York State Department of Health	0%	Yes	No

Director's Comments: This contract renews the original Children With Special Health Care Needs Program contract for the remaining three years of the contract, which began October 1, 2011 and provides for the remaining balance of the \$56,727 granted over that three-year period.

New York State Department of Health Center for Community Health Division of Family Health Room 878, Corning Tower, ESP Albany, NY 12237-0657 For: Title X Amendment-Reproductive Health Center	1/1/12 - 12/31/12	\$346,463.00
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<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
New York State Department of Health	0%	Yes	No

Director's Comments: This contract amends the Reproductive Health Center Contract, modifying the budget from \$348,868 and modifying wording within the contract.

NACCHO (National Association of City and County Health Officials) 1100 17 th St., N.W. 7 th Floor Washington D.C. 20036 For: Vaccine Safety	9/15/10 - 3/31/12	\$8,000.00
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<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
NACCHO	0%	Yes	No

Director's Comments: This contract is a modification to the Vaccine Safety Grant, extending the contract to 3/31/12 and adding additional \$8,000 in funding bringing the total of the Grant to \$28,000.

Wyoming County Health Department	4/1/11-3/31/12	\$38,117.00
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Sarah Matthews, Fiscal Administrator
 5362 Mungers Mill Rd.
 Silver Springs, NY 14550
 For: Cancer Services Program

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
New York State Department of Health	0%	Yes	No

Director’s Comments: This is a Sub-Agreement between the Livingston County Department of Health and the Wyoming County Health Department for Cancer Services Program to provide breast, cervical and colorectal screening to the uninsured and underinsured.

MOTION: Mr. Moore moved and Mr. Schuster seconded to authorize the foregoing contracts. Carried.

2. PROVIDING FOR PUBLIC HEARING ON PROPOSED LOCAL LAW NO. I - 2011 SANITARY CODE OF THE COUNTY OF LIVINGSTON

WHEREAS, there has been duly presented and introduced at a meeting of this Board, held on December 14, 2011, a proposed Local Law entitled Local Law No. I – 2011 Sanitary Code of the County of Livingston, it is hereby

RESOLVED, that a public hearing shall be held on the said proposed Local Law by this Board on the 28th day of December, 2011 at 1:35 p.m. in the Board of Supervisors Assembly Room in the Livingston County Government Center in the Village of Geneseo, New York and at least six (6) days notice shall be given by posting thereof on the bulletin board of the Government Center in this County and by publishing such notice at least one (1) time in the official newspapers of the County as provided by law.

Dated at Geneseo, New York
 Dated 14, 2011
 Ways and Means Committee

J. Ellison stated she reviewed the proposed changes at the last Committee meeting. She distributed the proposed changes (on file). She indicated under Article VI – Enforcement of our Sanitary Code, the County was only allowed to charge \$1,000 for each violation. The State changed the Public Health Law to allow counties to charge up to \$2,000 to provide consistency throughout the State. This amendment will allow a charge of \$2,000.

MOTION: Mrs. Donohue moved and Mr. Cosimano seconded to authorize the foregoing resolution and a local law will be introduced.

Mr. Moore added that Ontario County currently charges \$2,000 and asked what other counties are charging this. J. Ellison responded Steuben, Wayne, Yates and Schuyler are all charging \$2,000.

Carried.

Pre-approved Informational Item(s) To Be Reported

1. REVIEWING CHANGES TO THE SANITARY CODE.(SEE ABOVE)
2. DOG CONTROL -- CHIP READER

J. Ellison stated that Veterinarian Wayne F. Warriner, Jr. of Avon Animal Hospital wrote a letter to Chairman Merrick indicating that the County Dog Control Office does not have a universal microchip scanner to identify stray dogs, which are carrying a microchip. She stated that we have looked at this in the past. She reviewed the letter (on file). She indicated that there is not an extra \$500 in the Dog Control budget to purchase this at this time. She also indicated that not a lot of dogs that they pick up have this microchip. The usage of a microchip would be beneficial but may not be universal. The County Administrator asked the Committee members if they have had constituents bring any issues related to dogs with microchips. Mrs. Donohue stated she has not. Mr. Moore stated he had an incident in his town years ago. Mr. Moore also commented that the average dog that the

Dog Control Office is going to pick up would not have a microchip. The County Administrator stated he believes we should purchase the Chip Reader because operationally it makes sense. Mr. Schuster explained where a family's dog in Sparta had a chip reader and was adopted out and the family was heartbroken. J. Ellison explained that the Dog Control office is required by Ag. & Markets to hold dogs for five days but typically they hold the dogs longer than that.

Mr. Schuster asked for a recommendation from J. Ellison. J. Ellison stated she believes it would be a useful tool, and they have looked at this in the past. Most dogs they pick up do not have a chip but it would be helpful for those that do. She questioned whether the technology would change. She stated she would have a staff member call Cornell to get some information.

Mrs. Donohue asked J. Ellison to check with another county to see if they use this equipment and to ask how many dogs come in with a microchip.

The County Administrator stated the County should probably purchase a microchip reader.

Mr. Yendell stated that the Dog Control staff member should be made aware of the comments that were made and told to be a little more discrete when talking to the veterinarian.

3. DOH SURVEY RESULTS AND RESPONSE PLAN

J. Ellison distributed and reviewed a summary of the consolidated review conducted by the NYSDOH during the week of October 31 – November 4, 2011 (on file). She reported the department is putting together a Plan of Correction. J. Ellison stated the survey resulted in 15 deficiencies and the first 7 relate to operation and administration. One issue was that the DOH did not provide in-service education to the staff in the Reproductive Center. The DOH did not know this was a requirement and they will make the change. The next 6 issues deal with documentation about whether we certified and credentialed the Nurse Practitioners, maintenance log for AEDs, reviewing policies annually, staff did not receive domestic violence education, the QI Committee documentation did not meet expectations, and patients rights not posted prominently. The other 8 deficiencies had to do with housekeeping, and J. Ellison explained in detail. She explained that most of these deficiencies apply to hospital regulations and had not been applied to the clinic facility before. J. Ellison indicated the department has been in contact with David Allen and John Driscoll to get started on the corrections. She explained she stated in the Plan of Correction that the department would meet with Central Services by January 30, 2012 and have a plan in place for correction. She stated that the survey team would probably be here one or two days after January 30th.

WORKFORCE DEVELOPMENT-KEITH MITCHELL

Action Item(s) To Be Reported

1. AMENDING RESOLUTION NO. 83-192 ESTABLISHING COMMUNITY INITIATIVES COUNCIL

WHEREAS, Board of Supervisors Resolution No. 83-162 establishing the Livingston County Community Initiatives Council (CIC) to oversee the Community Services Block Grant (CSBG) program contained a requirement that the membership term of office would be for two years and that the membership must meet at least six (6) times a year, and,

WHEREAS, when Resolution No. 83-162 was amended by Resolution 83-192 the amendment was silent regarding the term of office for CIC members, and

WHEREAS, it has been determined that the standard term of office has been for three years for most of the CIC's existence, and

WHEREAS, the NYS Department of State representative noted this discrepancy in her most recent report, and

WHEREAS, it has been determined that four (4) meetings a year could meet the business requirements of the CIC, and

WHEREAS, the NYS Department of State has no position on the number of meetings that should be held annually, and

WHEREAS, the CIC in their bylaws is allowed to call additional meetings if business needs to be transacted, and therefore be it

RESOLVED, that Section 3, paragraph 2, sentence one of Resolution No. 83-192 which reads, “Terms of membership shall be as provided for by the Community Action Agency”, be amended to read, “Terms of membership on the Council shall be for 3 years,” and be it further

RESOLVED, that Section 4, paragraph 1, sentence three of Resolution No. 83-192 that reads, “The Council shall meet at least six (6) times per year.”, be amended to read, “The Council shall meet at least four (4) times per year.” All other provisions and amendments to remain the same.

K. Mitchell explained the foregoing resolution. He indicated Res. No. 83-192 indicated that the terms should be two years but the paperwork has shown 3 years and that sometimes they are struggling to come up with agenda items in order to meet 6 times a year.

MOTION: Mrs. Donohue moved and Mr. Schuster seconded to authorize the foregoing resolution. Carried.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT (S) FOR THE COMMUNITY INITIATIVES COUNCIL: CATHOLIC CHARITIES OF LIVINGSTON COUNTY, NICHOLAS NOYES MEMORIAL HOSPITAL, CHANCES AND CHANGES, INC., GENESEO PARISH OUTREACH, INC. AND FOCUS ON THE CHILDREN INC.

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Community Initiatives Council, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Focus on the Children P O Box 31 Caledonia, N Y 14423	10/1/11-9/30/12	Up to \$5,250.00
Catholic Charities of Livingston County 34 East State St. Mt. Morris, N Y 14510	10/1/11-9/30/12	Up to \$56,521.00
Geneseo Parish Outreach Center, Inc. 4520 Genesee St. Geneseo, N Y 14454	10/1/11-9/30/12	Up to \$50,000.00
Chances and Changes, Inc. P O Box 326 Geneseo, N Y 14454	10/1/11-9/30/12	Up to \$25,000.00
Nicholas Noyes Memorial Hospital	10/1/11-9/30/12	Up to \$12,000.00

For: All foregoing contracts, the provision of services for income eligible county residents such as transportation, medical costs, temporary shelter, Lifeline, etc.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Community Services Block Grant	0%	Yes

Director’s Comments: These programs were approved by the CIC in October. These amounts are dependent upon Federal funding and may be reduced.

K. Mitchell stated these contract amounts were approved by the CIC several months ago along with a contingency budget just in case these numbers get cut up to 50%.

K. Mitchell reported that the Executive Director of Catholic Charities Carlos Garcia has stepped down effective December 1, 2011. Second in charge, Tabatha Brewster, has been assigned as the Interim Executive Director.

K. Mitchell stated that he would be looking at this program very closely to ensure we are getting our monies worth.

Mr. Yendell asked if all the terms were correct, and K. Mitchell indicated they should all be commencing 10/1/11.

MOTION: Mr. Moore moved and Mrs. Donohue seconded to authorize the foregoing contracts. Carried.

The County Administrator explained the resolution appointing Members to the Community Initiative Council was pulled and will be presented at the January Board meeting.

The County Administrator indicated that four candidates have been scheduled for interviews on 12/12/11 for the Deputy Director of Workforce Development, which hopefully transition into the Director role when Keith retires next year. He indicated there is one internal candidate.

K. Mitchell stated that the vote for GCC moving its entire operations to the Dansville Middle School is next Monday. He indicated that GCC has outgrown the current building.

Mr. Moore asked if we knew how many students attending GCC come from Livingston County and other counties. The County Administrator stated the County Auditor has those figures.

Mr. Yendell announced that Nita Hawkins, Youth Bureau Coordinator, has been chosen for the George Traber Award and will be recognized 12/14/11 at the Valley Oak Inn at noon.

Informational Item(s) Written Only

1. **BUSINESS UPDATES:**

Livingston County unemployment rate was:

October 2011 6.3% September 2011 6.6% October 2010–7.4%

Center Foot Traffic: These numbers include walk-ins, scheduled appointments, Job Search workshop, Orientations, and the Job Seekers program (DSS).

October 928	September – 932	2011 YTD – 12,639
2010 YTD 15,553	2009 YTD –15,519	2008 YTD – 8,628

This is the lowest UI rate since November of 2008. More importantly this is a result of an increase in the number employed in a month when the labor force grew as well.

2. **GENESEE COMMUNITY COLLEGE-DANSVILLE:** The GCC Board of Trustees did not vote on the move to the Middle School in Dansville on 11/14. Not all of the paperwork (leases) had been finalized by that meeting. It is anticipated that the vote will be taken in December. All indications are that this will happen.
3. **WIA ALLOCATIONS:** We finally received notices from the state of our 2011-2012 Adult and Dislocated Worker funding on 11/11/11. The amount of the allocation was a little more than we anticipated. We are now able to provide some funding for training again. We have had to put it on hold because are initial allocation for July through September was less than 15% and we usually receive 25% of our anticipated revenues for this three month period.
4. **GLOW WIB BUSINESS OF THE YEAR:** We have nominated ABVI/Goodwill as the 2011 business of the year from Livingston County for this award. They have used various services available through the Workforce Center as well as participating in the summer work program. They have also collaborated on numerous other projects that have benefited both the Youth Bureau and Workforce Development. This award will be presented on December 9th at the GLOW WIB breakfast.
5. **INDIVIDUAL GLOW WIB AWARDS:** It has been 12 years since GLOW has recognized individual achievement at any of its annual events, and actually there haven't been any since JTPA and the PIC (Private Industry Council) days. But at this years annual breakfast the WIB will be recognizing

adult and youth participants from each of the GLOW counties. The Youth recipient for Livingston County is Carrie Huserau, who is a student in the BOCES LPN program set to graduate in July. She is a single mom and is doing well in school while also working. We actually have three adults that are being recognized by the WIB. Angel Barnhart and her two daughters entered CAN training so they could get better jobs and hopefully a better future. They all graduated and all three are presently working at the CNR.

6. TRAINING FOR CSBG FUNDED PROGRAMS: Results Oriented Management and Accountability (ROMA) training was provided to all CSBG funded programs as well as county staff on November 7th. This training is required by the Department of State. The intent of the training is to provide a framework and the tools to demonstrate that a program is providing the greatest impact to the community for the lowest cost possible.
7. NITA HAWKINS SELECTED FOR GEORGE TRABER AWARD: It is with great pride that I am able to announce that our Coordinator, Nita Hawkins, will be awarded the George Traber Award for volunteer service by the Chamber of Commerce at a luncheon to be held on December 14th. Shane Carmen, one of Nita's Youth Council members who she has worked with to develop the Youth Center at the Goodwill Store, submitted the nomination.
8. DEPUTY DIRECTOR SEARCH: The search committee met on 11/28/11 and determined which applicants would be interviewed. Initial interviews will be held on 12/12/11.

Upcoming events:

December 9th GLOW WIB Breakfast Meeting

CENTER FOR NURSING AND REHABILITATION- FRANK BASSETT

Mrs. Donohue asked if we have a contract with Keuka College for student interns to get experience in the nursing facility. F. Bassett responded it is on a case-by-case basis. Typically these students are from the therapy curriculum and they will do internship in the therapy department.

Action Item(s) To Be Reported

1. AWARDING BID FOR THE CENTER FOR NURSING AND REHABILITATION – NEWCAL CONSTRUCTION, INC.

WHEREAS, after the proper legal advertisement seeking bids for general construction work for the Center for Nursing and Rehabilitation, four bids were received and opened on November 10, 2011, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, which is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Amount</u>
NewCal Construction, Inc.	\$252,746.00
10994 Tinkham Road	
Darien, New York 14040	
For: General Construction Work	

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
CNR Fund Balance	N/A	Yes No <input checked="" type="checkbox"/>

Director's Comments:

A Life Safety Code deficiency cited in the May 2011 recertification survey for fire/smoke barrier penetrations requires correction. Four bids were received on November 10 and the lowest responsible bidder was NewCal Construction. Scope of work associated with the bid includes penetration fire stopping and application of intumescent paint to roof decking.

F. Bassett stated this contract would address the fire barrier and fire penetration issue. Four bids were received and the lowest responsible bid was submitted by NewCal. He indicated that Clark Patterson Lee (CPL), Buildings & Grounds Supervisor Dave Allen and CNR Working Foreperson Tom Helles reviewed the bids and

they recommended to award to NewCal. This bid also covers the areas that need intumescent paint.

Mr. Moore asked if this is 70% reimbursable through Medicaid. F. Bassett explained it's the percentage of Medicaid as payor in each year in which the reimbursement for those costs would be provided. He indicated it takes about 24 months for the State to reimburse the County. The County Administrator stated it ends up being approximately 80%.

MOTION: Mr. Moore moved and Mr. Cosimano seconded to award the foregoing bid to NewCal. Carried.

2. AWARDING BID FOR THE CENTER FOR NURSING AND REHABILITATION – M.A. FERRAUILO PLUMBING AND HEATING, INC.

WHEREAS, after the proper legal advertisement seeking bids for mechanical interior modifications for the Center for Nursing and Rehabilitation, one bid was received and opened on November 10, 2011, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, which is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Amount</u>
M.A. Ferrauilo Plumbing and Heating, Inc.	\$82,000.00
1600 Jay Street	
Rochester, New York 14611	
For: Mechanical Work	

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
CNR Fund Balance	N/A	Yes	No X

Director's Comments:

One bid was received and opened on November 10 submitted by M.A. Ferrauilo. The base bid scope of work includes installation of two new fan coil units to provide supplemental heating and cooling in the atrium (\$70,000.) and installation of additional sprinklers in resident areas to complete correction of a Life Safety Code deficiency cited in the May 2011 recertification survey (\$12,000.).

F. Bassett stated Clark Patterson Lee, David Allen and Tom Helles also reviewed this bid. The base bid was to satisfy the requirement of additional sprinklers and also to address heating and cooling issues that have been chronic in the atrium since construction. Regulations require that temperatures be maintained between 70 on the low end and not to exceed 80 degrees. We have had frequent occurrences since the facility opened. F. Bassett explained that of the total amount of \$82,000, \$12,000 would be for sprinklers and \$70,000 for correction of heating and cooling of the atrium. Tom Helles and Dave Allen will be Clerk of the Works on these projects.

The County Administrator reported he is meeting with Rick Henry of CPL this afternoon to talk about expense relief because these issues were part of the code and not included in the construction of the project.

The County Administrator asked F. Bassett who is providing the work scope on the atrium that says this will resolve the current issues. F. Bassett responded it was in the specifications issued by CPL. The volume load of air exchange exceed the capacity of the current chillers to handle the load—they were inadequately sized. This will install two larger chiller units to handle both the heating and cooling. F. Bassett stated there are no aesthetic changes as a result of these modifications.

F. Bassett stated there was another component in the mechanical bid that will be rebid—the hot water boiler leaking gases in the stack. We are starting to lose some of the heat in the water. Mr. Moore questioned whether a camera could be used to investigate the problem in the stack. F. Bassett stated T. Helles has contacted a number of firms but no one is interested in coming out on site to do this. Mr. Cosimano stated he believes it would be advantageous to do this. Mr. Moore asked if this would be a reimbursable expense. F. Bassett stated that if we have to replace a flew or a sleeve or install a new boiler that has a higher sense of efficiency, then this

would be a capital project and would be reimbursable.

MOTION: Mrs. Donohue moved and Mr. Schuster seconded to award the bid to M.A. Ferrauilo Plumbing and Heating, Inc. Carried.

Mrs. Donohue asked for an explanation of the scabies incident. F. Bassett explained (see #7 below).

F. Bassett reported they served 155 guest meals on Thanksgiving day.

Pre-approved Informational Item(s) To Be Reported

1. FINANCIAL/OPERATIONS REPORT -

- a.) New Medicaid Rates – On November 9 new Medicaid rates were issued retroactively effective July 1, 2010, January 1, 2011, April 1, 2011, July 1, 2011 and July 7, 2011. The negative impacts are as follows: 2010 \$62,989.00, 2011 \$133,034.00. The New York State Department of Health has decided that a Statewide Pricing methodology will be implemented on January 1, 2012, which will have an anticipated negative impact of approximately \$3.00/day per Medicaid recipient.
- b.) Due to County Payment – In November the CNR made a \$931,921.96 payment to the County for the Due to County obligation through December 2010.
- c.) Retirement Account Payment - On December 1 the CNR made a \$1,475,311.70 payment to the County for the Retirement Account obligation through December 2011.
- d.) Cash Flow Report – As of 11/23/11 the CNR had an estimated cash balance of \$9,177,000 after making payments on the Due to County and the Retirement Account as outlined above.

F. Bassett stated he wanted to provide an update to the Committee in regards to harmful cuts affecting the nursing home in the areas of Medicaid, Medicare and the anticipation of State-wide pricing effective January 1, 2012. F. Bassett referred to and reviewed a handout reflecting Analysis of New Medicaid Rate Estimates 11/9/11 (on file). For 2010, the State will reclaim \$62,989 through future Medicaid payments and for 2011, \$133,034 has been carved out of our current rate. We do not know the impact of state-wide pricing yet. F. Bassett reviewed the RUGS Analysis handout (on file). We are moving in a positive direction to maximize the Medicare revenue.

F. Bassett reviewed the current Cash Flow Report (on file). Currently, we have \$9,271,602 in the bank as of yesterday.

F. Bassett stated that Albany County had two nursing homes and was running about 78% occupancy and about three years ago they closed one nursing home. They are operating 200 beds and proposing to build a replacement nursing home at a cost of \$71 million. He indicated that they are proposing a deficit of \$37 million in the first years of operation.

F. Bassett stated we had 18 empty beds today but may have 3 residents coming in by the end of the day. A week ago we had 22 empty beds.

F. Bassett reviewed the Operating Budget Variance Report (on file). He indicated we are over \$190,355 in the Workers Compensation budget line. Over the years, we have been seeking Section 32 Settlements, and as a result, five cases have been closed at a total cost of \$11,276.75. All cases precede 2009. This reduced our future liability and reduces what we have to fund to make the liability whole from a GASB perspective. Handout on file.

F. Bassett stated the CNR recently had three retirements and the positions were replaced with part-time positions. He reported the CNR has filled the last FT RN position and this person will become a County employee 1/1/12. They have recruited three per diem RNs and they are still recruiting for additional per diems for vacation relief, etc.

Leading Age NY elected to highlight our CNR as one of two providers in the nine County Western New York region in a report to the Governor. F. Bassett stated he just received word that Leading Age NY also wants to conduct an interview with Frank later this week for inclusion on what we have done to mitigate impacts of Medicaid and Medicare and review of our service mix.

F. Bassett mentioned the D&C article regarding the scabies incident.

Informational Item(s) Written Only

1. Reports - Budget Variance, Occupancy, Absenteeism & Mandation, Agency Use, Report Card
2. Life Safety Code Corrections – The Director filed a request with the New York State Department of Health on November 18 for extension of a Time Limited Waiver from December 16, 2011 to January 31, 2012 to correct the cross-corridor door deficiency. Modifications of door swings into egress paths related to another Life Safety Code deficiency were completed in-house as of November 10.
3. Dual Certification Nurse Aide/Home Health Aide Training – The training class that started October 27 has 13 of 14 participants remaining. Training completion and certification will conclude on December 22.
4. Occupancy – November saw significant erosion of occupancy, as of 11/28 was 95%.
5. Advocacy - LeadingAge New York has selected our Center as one of two nursing homes from the nine-county Finger Lakes region to be featured in a report to Governor Cuomo spotlighting the economic impact each has on their community and the region. The report will also be shared with the Legislature, the Regional Economic Development Council and the media in our region. Similar reporting will be done for each of the ten economic development regions. The CNR contributed approximately \$52,734,000 in direct and generated economic activity to the region, based on 2010 data.
6. Workplace Safety – A Safety Fair was held at the CNR on November 16 to provide staff opportunity to trial new innovations in patient handling equipment and ergonomic techniques. Approximately 128 employees attended the Safety Fair and staff returned 80 evaluations. Trials of various items will be coordinated with staff of specific Neighborhoods to gain ownership of the new product evaluatory process.
7. Infection Control – Two cases of scabies were identified on one Neighborhood on 11/23. All residents received treatment, beds and furnishings were terminally cleaned, and clothing and bed linens were all laundered. All families of the affected Neighborhood were telephoned to inform them of the discovery and plan. Amy Krause, Stephen Woodruff and the Director assisted staff with tasks on Thanksgiving morning to complete the treatment plan.
8. RN Recruitment – Efforts including advertisements, an Open House and negotiated transfer of an agency nurse to our employee ranks has resulted in the Full Time and Per Diem RN needs on the Transitional Care Unit evening and night shifts being filled effective December 31, 2011. Additional per diems are sought for Charge Nurse relief, recruitment will continue.
9. Action Plans – Department Heads of the Center have met with the Director to establish specific areas for action plan development for 2012 implementation. The information will be assembled in a document for distribution to the Human Services Committee in January.
10. End of Year – The Director extends deep appreciation to the County Administrator, Chairman Merrick, Human Services Committee and entire Board of Supervisors for the support and guidance provided in 2011. The County’s commitment to the Center is a source of pride amongst staff as we embark on year seven (7) of our operation on December 3. Thank you for your dedication to serving the elderly and chronically disabled of our community. I assure the Committee that the Center’s efforts to honor that dedication will not waiver.

OTHER

Action Item(s) To Be Reported

1. **CHANGING THE JANUARY 3, 2012 COMMITTEE MEETING TO JANUARY 5, 2012**

The Committee agreed to change the January 3, 2012 committee meeting to Thursday, January 5th because the

Organizational meeting is scheduled for the 3rd.

2. CHANGING TIME OF THE HUMAN SERVICES MEETING FOR 2012

Mr. Moore suggested changing the time of the Human Services meeting to 1:30 PM beginning January 2012. The Committee concurred.

REMARKS

Mr. Cosimano commented he really enjoyed working with this Committee for the last two years, and that he feels comfortable knowing the County has qualified people to handle the finances. He feels confident knowing his tax dollars are being spent properly. Mr. Yendell stated he enjoyed having Mr. Cosimano on the committee and mentioned he added a lot to the committee.

ADJOURNMENT

Mrs. Donohue moved and Mr. Schuster seconded to adjourn the meeting at 11:22 PM. Carried.

VETERAN SERVICES- FRANK HOLLISTER

Informational Item(s) Written Only

1. On November 19, 2011, this office in conjunction with ABVI Good Will and the Rochester Veterans Outreach Center, held a Veterans Outreach Program in Geneseo, NY. Information was provided to those that attended about those programs available to the veteran, the veteran’s spouse and family or members of the local community. A major program discussed was educational benefits, how to apply for them and how does the program work. Next in importance was VA Health Care, how to apply and what was required. The three organizations that sponsored this program “brain stormed” to devise a plan to better attract more veterans and their families and the best time frame for the next Outreach Program. After the holidays was decided to be our next scheduled event.
2. On November 21, 2011, the President signed into law two new tax credits:
 - A. The Returning Heroes Tax Credit is a new hiring tax credit that will provide an incentive for businesses to hire unemployed veterans.
 1. Short-term unemployed: A new credit of 40 percent of the first \$6,000.00 of wages (up to \$2,400.00) for employers who hire veterans who have been unemployed at least 4 weeks.
 2. Long-term unemployed: A new credit of 40 percent of the first \$14,000.00 of wages (up to \$5,600.00) for employers who hire veterans who have been unemployed longer than 6 months.
 - B. The Wounded Warrior Tax Credit will double the existing tax credit for long-term unemployed veterans with service-connected disabilities.
 1. Maintain the existing Work Opportunity Tax Credit for veterans with service-connected disabilities (currently the maximum is \$4,800.00).
 2. A new credit of 40 percent of the first \$24,000.00 of wages (up to \$9,600.00) for firms that hire veterans with service-connected disabilities who have been unemployed longer than 6 months.

The following gave the ultimate sacrifice for their Country:

First Sgt. Billy J. Siercks	Sept. 28, 2011	2 nd Bn 10 th Aviation Reg 10 th Mtn. Div.
Pvt. Danny Chen (NYC)	Oct. 3, 2011	3 rd Bn 21 st Inf Reg 25 th Inf Div
Sgt. Nathan L. Wyrick	Oct. 10, 2011	1 st Bn 32 nd Inf Reg 10 th Mtn Div
Sp4 Jeremiah T. Sancho	Oct. 13, 2011	3 rd Squad 71 st Cav Reg 10 th Mtn Div
SSgt Ari R. Cullers	Oct. 30, 2011	3 rd Bde Spec Troops Bn 10 th Mtn Div
Pfc Theodore B. Rushing	Nov. 11, 2011	3 rd Squad 71 st Cav Reg 10 th Mtn Div
Pvt. Jackie L. Diener II	Nov. 21, 2011	3 rd Squad 71 st Cav Reg 10 th Mtn Div

MAY THEIR SOULS REST IN PEACE

MENTAL HEALTH- GAIL LONG

Informational Item(s) Written Only

1. Staffing: Deputy Director Interview is scheduled for Friday December 9th
Half time Mental Health therapist position has been posted
Senior clerk Typist remains on extended medical leave
2. Director met with other Western Region County Directors on Nov. 21st in Batavia. The purpose of the meeting was to meet representatives from the BHO and Beacon Health Systems.
3. Director attended a Regional Juvenile Justice Forum with other County representatives on Nov 17th. The purpose of the meeting was to here changes in recent legislation to the J. J. system.
4. CCSI has begun working with the clinic to provide services related to Utilization Review, Quality Assurance, and Billing Efficiencies.
5. The Case Management Program had their site visit from OMH on November 9th. The results were excellent and no plan of corrective action was recommended. A written report will follow.
6. Director and Mental Health Services Coordinator Laura Canne met with the outgoing CEO of Lakeview Mental Health, as well as the Interim CEO Harry Meeriman on Nov.22nd for the purpose of reviewing outstanding projects and transition plans.
7. Due to the influx of additional inmates at the new jail, we have carved out ½ day of case management time, as well as ½ day of intern time to assist Maggi Masci. Maggi and Todd Mix, intern , will also be co facilitating an anger group for male inmates.
8. Staff has formed a task force to address matters that impact operations and to implement strategies that will improve operations and structure. The task force meets weekly, with an agenda and assigned tasks. This will dovetail with the work that CCSI will be doing.

Respectfully submitted,

Virginia O. Amico
Clerk of the Board