



LIVINGSTON COUNTY
OFFICE OF COUNTY ADMINISTRATOR

Livingston County Government Center
6 Court Street, Room 302
Geneseo, New York 14454

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Dominic F. Mazza, ICMA-CM
County Administrator

To: All Department Heads

From: Dominic F. Mazza
County Administrator

Re: Smoking Ban

Date: July 1, 2008

As you are aware, the County's local law banning smoking on County property became effective today. It is important that all County departments uniformly comply with and enforce this local law. For this purpose, would like to clarify a couple of points.

1. No smoking is permitted in County buildings or vehicles or on County property. Please refer to the local law for further information.
2. Employees on *paid* breaks shall not be permitted to leave County property for any purpose, including smoking. This includes going to a public sidewalk on or near County property. Employees who are in the field at a paid break time may remain in the field for the break, but shall remain available for duty and shall not deviate in any significant way from the normal route of travel necessary for the performance of duty. (Employees on *unpaid* breaks remain free to leave County property during the period of that break.)
3. Employees may not drive their vehicles around County property in order to smoke.

If you become aware of any other "creative" means used to circumvent the local law, please consult before permitting. You may consult with Joan Ellison, Public Health Director, Tish Lynn, Personnel Officer, David Morris, County Attorney, or me.

c: Board of Supervisors

Local Law Filing

(Use this form to file a local law with the Secretary of State.)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

- County
- City of LIVINGSTON
- Town
- Village

Local Law No. 2 of the year 20 08

A local law Prohibiting Smoking Upon All Real Property Owned Or Leased By The County Of
(Insert Title)
Livingston

Be it enacted by the Board of Supervisors of the
(Name of Legislative Body)

- County
- City of Livingston as follows:
- Town
- Village

See next page.

(If additional space is needed, attach pages the same size as this sheet, and number each.)

Section 1: Findings

The Board of Supervisors of the County of Livingston finds that smoking on real property owned or leased by the County of Livingston should be prohibited in order to:

1. Protect the public health, safety and general welfare by eliminating exposure to secondhand smoke.
2. Acknowledge the need of nonsmokers, especially children, to breathe smoke-free air, recognizing the danger to public health which secondhand smoke causes.
3. Recognize that the need to breathe air free of the disease-causing toxins in secondhand smoke should have priority over the desire and convenience of smoking on real property owned or leased by the County of Livingston.
4. Recognize the right and benefit to municipal residents and visitors to be free from unwelcome secondhand smoke while on real property owned or leased by the County of Livingston.

Section 2: Application of Article to County-Owned and Leased Real Property.

All real property owned or leased by the County of Livingston shall be subject to the provisions of this Local Law. The term "real property" shall include real estate, lands and any structures, buildings or facilities located upon said real estate and lands. The term "real property" shall not include roadways and right of ways located within the county road system established under section 115 of the New York State Highway Law.

Section 3: Regulation of Smoking upon County-Owned and Leased Real Property.

"Smoking" shall mean inhaling of, exhaling or, burning of, or carrying of any lighted cigar, cigarette, pipe, weed, or other plant in any manner or in any form. Smoking shall be prohibited upon all real property owned or leased by the County of Livingston, except when located within a moving motor vehicle which is in the process of exiting or entering real property owned or leased by the County of Livingston.

Section 4: Posting of Signs.

SMOKING IS PROHIBITED, or **NO SMOKING** signs, using the international **NO SMOKING** symbol - consisting of a pictorial representation of a burning cigarette enclosed in a red circle with a red bar across it, shall be prominently and conspicuously posted upon the entrance to all real property where smoking is regulated by this Article. **NO SMOKING** signs shall be protected from tampering, damage, removal or concealment.

Section 5: Enforcement.

- A. For the purpose of this Local Law the term "enforcement officer" shall mean the Livingston County Board of Health, or its designee. The enforcement officer may cause to have issued and served upon the person complained against a written notice,

together with a copy of the complaint made against him, which shall specify the provisions of this Local Law of which such person is said to be in violation and a statement of the manner in which that person is said to violate it and shall require the person so complained against to answer the charges of such complaint at a public hearing before the Board of Health or its designated hearing officer at a time not less than fifteen (15) days after the date of service of notice.

The Board of Health may serve, together with a copy of the complaint, a stipulation offer to the person complained against. The stipulation offer shall allow the person complained against to enter into a stipulation under the terms and conditions as set forth in the stipulation offer. The person complained against shall have the option of entering into the stipulation or proceeding with a formal hearing.

- B. If the enforcement officer determines after a hearing that a violation of this Local Law has occurred, a civil penalty may be imposed by the enforcement officer pursuant to Section 6 of this Local Law. Nothing herein shall be construed to prohibit an enforcement officer from commencing a proceeding for injunctive relief to compel compliance with this Local Law.
- C. Any person who desires to register a complaint under this Local Law may do so with any appropriate enforcement officer.
- D. The decision of any hearing officer shall be reviewable pursuant to Article seventy-eight of the Civil Practice Law and Rules.
- E. The enforcement officer, subsequent to any appeal having been finally determined, may bring an action to recover the civil penalty provided in Section 6 of this Local Law.

Section 6: Violations and Penalties.

- A. It shall be unlawful for any person to smoke in any area where smoking is prohibited by the provisions of this Local Law.
- B. Any person who violates any provision of this Local Law shall be guilty of a violation, punishable by a civil penalty not to exceed one thousand dollars (\$1,000.00).

Section 7: Other Applicable Laws.

This Local Law shall not be interpreted or construed to permit smoking where it is otherwise restricted by other applicable laws.

Section 8: Severability.

If any provision, clause, sentence, or paragraph of this Local Law or the application thereof to any person or circumstance shall be held invalid, such invalidity shall not affect the other provisions of this Local Law which can be given effect without the valid provision or application, and to this end the provisions of this Local Law are declared to be severable.

Section 9: Effective Date.

This Local Law shall take effect on July 1, 2008.

Dated at Geneseo, New York
February 13, 2008 (introduced)
March 12, 2008

(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

1. (Final adoption by local legislative body only.)

I hereby certify that the local law annexed hereto, designated as local law No. 2 of 20 08 of the (County)(City)(Town)(Village) of Livingston was duly passed by the Board of Supervisors on March 12 20 08, in accordance with the applicable (Name of Legislative Body) provisions of law.

2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer*.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20 _____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20 _____, and was (approved)(not approved) (Name of Legislative Body) (repassed after disapproval) by the _____ and was deemed duly adopted (Elective Chief Executive Officer*) on _____ 20 _____, in accordance with the applicable provisions of law.

3. (Final adoption by referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20 _____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20 _____, and was (approved)(not approved) (Name of Legislative Body) (repassed after disapproval) by the _____ on _____ 20 _____ (Elective Chief Executive Officer*)

Such local law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general) (special)(annual) election held on _____ 20 _____, in accordance with the applicable provisions of law.

4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20 _____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20 _____, and was (approved)(not approved) (Name of Legislative Body) (repassed after disapproval) by the _____ on _____ 20 _____. Such local law was subject to permissive referendum and no valid petition requesting such referendum was filed as of _____ 20 _____, in accordance with the applicable provisions of law.

* Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

5. (City local law concerning Charter revision proposed by petition.)

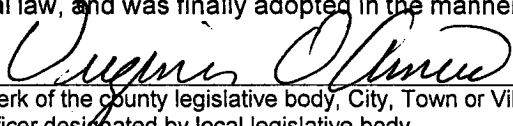
I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20 _____ of the City of _____ having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on _____ 20_____, became operative.

6. (County local law concerning adoption of Charter.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20 _____ of the County of _____ State of New York, having been submitted to the electors at the General Election of November _____ 20_____, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.

(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph 1_____, above.



Clerk of the county legislative body, City, Town or Village Clerk or officer designated by local legislative body

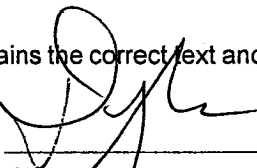
Date: 3-12-08

(Seal)

(Certification to be executed by County Attorney, Corporation Counsel, Town Attorney, Village Attorney or other authorized attorney of locality.)

STATE OF NEW YORK
COUNTY OF Livingston

I, the undersigned, hereby certify that the foregoing local law contains the correct text and that all proper proceedings have been had or taken for the enactment of the local law annexed hereto.



Signature
County Attorney

Title

County
City of Livingston
Town
Village

Date: 3/13/08