

## Livingston County Clerk 2021 Schedule of Fees

### Assumed Name or Partnership (DBA)

|                                   |         |
|-----------------------------------|---------|
| File DBA Certificate.....         | \$25.00 |
| DBA Form.....                     | \$1.00  |
| File DBA Discontinuance.....      | No Fee  |
| Discontinuance Form.....          | \$1.00  |
| File Amended DBA Certificate..... | \$25.00 |
| Certify a Prepared Copy.....      | \$5.00  |
| Prepare and Certify Copy          |         |
| Per Page.....                     | \$0.65  |
| Minimum Charge.....               | \$5.00  |

*\*Corporations, Limited Partnerships & Limited Liability Corporations (LLC) - Original Must be Filed Through the State*

### Civil Action

*It will be necessary to procure an Index Number from the County Clerk's Office prior to submitting documents to the County or Supreme Court*

|  |          |
|--|----------|
| Index Number Issuance.....                           | \$210.00 |
| Index Number Issuance                                |          |
| Foreclosure Actions Only.....                        | \$400.00 |
| Request for Judicial Intervention (RJI).....         | \$95.00  |
| Motion/Cross Motion/Order to Show Cause.....         | \$45.00  |
| Stipulation of Settlement.....                       | \$35.00  |
| Voluntary Discontinuance.....                        | \$35.00  |
| Note of Issue Jury Trial.....                        | \$95.00  |
| Note of Issue Non Jury Trial.....                    | \$30.00  |
| Jury Demand.....                                     | \$65.00  |
| Notice of Appeal.....                                | \$65.00  |
| Dissolution of Marriage.....                         | \$5.00   |
| Judgments:   |          |
| Default.....   | \$45.00  |
| Satisfaction of.....                                 | No Fee   |
| Transcript of Judgment Filing.....                   | \$10.00  |
| Issue a Transcript.....                              | \$5.00   |
| Certificate of Disposition, Cancellation, Assignment |          |
| Issue a.....   | \$5.00   |
| File a.....  | No Fee   |
| Separation Agreement.....                            | \$5.00   |

### Copies

|   |         |
|---|---------|
| Recorded or Filed Documents - per page.....     | \$0.65  |
| Prepare and Certify Copy                        |         |
| Minimum Charge (includes first four pages)..... | \$5.00  |
| Per Page (after first four pages).....          | \$0.65  |
| Exemplified.....                                | \$10.00 |
| Federal Tax Lien                                |         |
| Copy.....                                       | \$5.00  |
| Certified Copy.....                             | \$10.00 |

### Deeds

*Including Leases, Easements, Release of Lien of Estate Tax, Power of Attorney*

|   |                       |
|---|-----------------------|
| Record a One-Page Document.....                 | \$50.00               |
| Each Additional Page.....                       | \$5.00                |
| Transfer Tax Affidavit (TP-584).....            | \$5.00                |
| Real Property Transfer Report (RP-5217)         |                       |
| 7A, 7B, 7E or both 7G & 8.....                  | \$125.00              |
| All Others.....                                 | \$250.00              |
| Transfer Tax.....                               | \$4.00 per \$1,000.00 |
|   | of Consideration      |
| Conveyance Letter (1-4 family residential)..... | \$10.00               |

### Filing

|   |         |
|---|---------|
| Small Claims Assessment Review.....   | \$30.00 |
| Miscellaneous.....  | \$5.00  |
| <i>includes other than those covered by Special Law or an action or proceeding having an Index Number</i> |         |
| Military Discharge (certify & file).....  | No Fee  |

### Liens

|   |         |
|---|---------|
| Assignment (Notice Of) Filing.....              | \$25.00 |
| Building Loan Contract (Agreement)              |         |
| File Original or Amendment.....                 | \$25.00 |
| Discharge.....                                  | No Fee  |
| Crime Victim Lien.....                          | No Fee  |
| Federal Tax Lien (all filings).....             | \$40.00 |
| Abstract of Judgment.....                       | \$40.00 |
| Lis Pendens                                     |         |
| File and Record in Addition to Index # fee..... | \$35.00 |
| Mechanic's Lien                                 |         |
| Filing.....                                     | \$15.00 |
| Affidavit of Service.....                       | \$5.00  |
| Notice of Order to Continue/Amendment.....      | No Fee  |
| Satisfaction, Cancel or Discontinuance.....     | No Fee  |
| Notice of Lending, Filing.....                  | \$15.00 |
| Public Welfare Lien.....                        | No Fee  |

### Mortgages

|   |         |
|---|---------|
| Record a One-Page Document.....   | \$50.00 |
| Each Additional Page.....   | \$5.00  |
| Mortgage Tax.....   | 1.25%   |
| <i>(mortgage amount rounded to nearest \$100)</i>   |         |
| Assignments, Consolidations, Discharge/Satisfaction   |         |
| Extensions, Modifications, Subordinations   |         |
| Record a One-Page Document.....   | \$50.50 |
| Each Additional Page.....   | \$5.00  |
| Each Additional Mortgage After the First.....   | \$5.50  |
| Consolidations After the First Two (2).....   | \$5.50  |
| Mortgage Tax Affidavit  |         |
| Filed with Correction, Modification, Exemption, Extension, Consolidations, Spreader Agreements..... | \$5.00  |
| Release Part of Mortgage Premises & Estoppel Certificate  |         |
| Record a One-Page Document.....   | \$50.50 |
| Each Additional Page.....   | \$5.00  |

### Notary Public

|  |         |
|--|---------|
| Renewal Fee (4 Years).....             | \$60.00 |
| Certificate Authenticating Notary..... | \$3.00  |

### Passports

|   |          |
|---|----------|
| County Fee.....                         | \$35.00  |
| Federal Fee Passport Book               |          |
| 10 Year (16 years of age or older)..... | \$110.00 |
| 5 Year (under 16 years of age).....     | \$80.00  |
| Federal Fee Passport Card               |          |
| 10 Year (16 years of age or older)..... | \$30.00  |
| 5 Year (under 16 years of age).....     | \$15.00  |

### Pistol Permits

|   |         |
|---|---------|
| Application.....                        | \$10.00 |
| Duplicate Permit.....                   | \$5.00  |
| Amendment to Permit.....                | \$3.00  |
| Purchase Stub.....                      | \$3.00  |
| Transfer to/from Another County.....    | \$5.00  |
| Dealer or Gunsmith Application.....     | \$10.00 |
| Public Records Exemption (Opt Out)..... | No Fee  |

### Survey Maps

|                              |         |
|------------------------------|---------|
| Filing.....                  | \$10.00 |
| Copy (per page).....         | \$5.00  |
| Certified Copy of a Map..... | \$5.00  |

### UCC - Uniform Commercial Code

|  |         |
|--|---------|
| <i>Effective July 1, 2001 - Only realty related filings accepted</i> |         |
| UCC-1 Original Financing Statement.....                              | \$40.00 |
| UCC-3 Continuation, Amendment or Termination....                     | \$40.00 |
| UCC-11 Written Search Request.....                                   | \$25.00 |
| Copy.....  | \$5.00  |
| Certified Copy.....  | \$10.00 |

*\*A self addressed stamped envelope is required to return documents*