

LIVINGSTON COUNTY CLERK 2022 SCHEDULE OF FEES

Assumed Name or Partnership (DBA)

| | |
|--|---------|
| File DBA Certificate..... | \$25.00 |
| DBA Form..... | \$1.00 |
| File DBA Discontinuance..... | No Fee |
| Discontinuance Form..... | \$1.00 |
| File Amended DBA Certificate..... | \$25.00 |
| Certify a Prepared Copy..... | \$5.00 |
| Prepare and Certify Copy | |
| Per Page..... | \$0.65 |
| Minimum Charge..... | \$5.00 |
| <i>*Corporations, Limited Partnerships & Limited Liability Corporations (LLC) - Original Must be Filed Through the State</i> | |

Civil Action

It will be necessary to procure an Index Number from the County Clerk's Office prior to submitting documents to the County or Supreme Court

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| Index Number Issuance..... | \$210.00 |
| Index Number Issuance | |
| Foreclosure Actions Only..... | \$400.00 |
| Request for Judicial Intervention (RJI)..... | \$95.00 |
| Motion/Cross Motion/Order to Show Cause..... | \$45.00 |
| Separation Agreement (part of a divorce action).... | \$35.00 |
| Stipulation of Settlement..... | \$35.00 |
| Voluntary Discontinuance..... | \$35.00 |
| Note of Issue Jury Trial..... | \$95.00 |
| Note of Issue Non Jury Trial..... | \$30.00 |
| Jury Demand..... | \$65.00 |
| Notice of Appeal..... | \$65.00 |
| Dissolution of Marriage..... | \$5.00 |
| Judgments: | |
| Default..... | \$45.00 |
| Satisfaction of..... | No Fee |
| Transcript of Judgment Filing..... | \$10.00 |
| Issue a Transcript..... | \$5.00 |
| Certificate of Disposition, Cancellation, Assignment | |
| Issue | \$5.00 |
| File | No Fee |
| Separation Agreement (stand-alone document).... | \$5.00 |

Copies

| | |
|---|---------|
| Recorded or Filed Documents - per page..... | \$0.65 |
| Prepare and Certify Copy | |
| Minimum Charge (includes first four pages)..... | \$5.00 |
| Per Page (after first four pages)..... | \$0.65 |
| Exemplified..... | \$10.00 |
| Federal Tax Lien | |
| Copy..... | \$5.00 |
| Certified Copy..... | \$10.00 |

Deeds

Including Leases, Easements, Release of Lien of Estate Tax, Power of Attorney

| | |
|--|--|
| Record a One-Page Document (inc. cover page).... | \$50.00 |
| Each Additional Page..... | \$5.00 |
| Transfer Tax Affidavit (TP-584)..... | \$5.00 |
| Real Property Transfer Report (RP-5217) | |
| 7A, 7B, 7E or both 7G & 8..... | \$125.00 |
| All Others..... | \$250.00 |
| Transfer Tax..... | \$4.00 per \$1,000.00 of Consideration |
| Conveyance Letter (1-4 family residential)..... | \$10.00 |

Filing

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|---|---------|
| Small Claims Assessment Review..... | \$30.00 |
| Miscellaneous..... | \$5.00 |
| <i>includes other than those covered by Special Law or an action or proceeding having an Index Number</i> | |
| Military Discharge (certify & file)..... | No Fee |

Searches

| | |
|-----------------------------|---|
| Each Record (per name)..... | \$5.00 for every 2 years (or portion thereof) |
|-----------------------------|---|

Liens

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|---|---------|
| Assignment (Notice Of) Filing..... | \$25.00 |
| Building Loan Contract (Agreement) | |
| File Original or Amendment..... | \$25.00 |
| Discharge..... | No Fee |
| Crime Victim Lien..... | No Fee |
| Federal Tax Lien (all filings)..... | \$40.00 |
| Abstract of Judgment..... | \$40.00 |
| Lis Pendens | |
| File and Record in Addition to Index # fee..... | \$35.00 |
| Mechanic's Lien | |
| Filing..... | \$15.00 |
| Affidavit of Service..... | \$5.00 |
| Notice of Order to Continue/Amendment..... | No Fee |
| Satisfaction, Cancel or Discontinuance..... | No Fee |
| Notice of Lending, Filing..... | \$15.00 |
| Public Welfare Lien..... | No Fee |

Mortgages

| | |
|---|--|
| Record a One-Page Document (inc. cover page).... | \$50.00 |
| Each Additional Page..... | \$5.00 |
| Mortgage Tax..... | 1.25% (mortgage amount rounded to nearest \$100) |
| Assignments, Consolidations, Discharge/Satisfaction | |
| Extensions, Modifications, Subordinations | |
| Record a One-Page Document..... | \$50.50 |
| Each Additional Page..... | \$5.00 |
| Each Additional Mortgage After the First..... | \$5.50 |
| Consolidations After the First Two (2)..... | \$5.50 |
| Mortgage Tax Affidavit | |
| Filed with Correction, Modification, Exemption, Extension, Consolidations, Spreader Agreements..... | \$5.00 |
| Release Part of Mortgage Premises & Estoppel Certificate | |
| Record a One-Page Document..... | \$50.50 |
| Each Additional Page..... | \$5.00 |

Notary Public

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| Renewal Fee (4 Years)..... | \$60.00 |
| Certificate of Official Character..... | \$5.00 |
| Certificate Authenticity..... | \$3.00 |

Passports

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| County Fee..... | \$35.00 |
| Federal Fee Passport Book | |
| 10 Year (16 years of age or older)..... | \$130.00 |
| 5 Year (under 16 years of age)..... | \$100.00 |
| Federal Fee Passport Card | |
| 10 Year (16 years of age or older)..... | \$30.00 |
| 5 Year (under 16 years of age)..... | \$15.00 |
| Passport Photos | \$10.00 |

Pistol Permits

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|---|---------|
| Application..... | \$10.00 |
| Duplicate Permit..... | \$5.00 |
| Amendment to Permit..... | \$3.00 |
| Purchase Stub..... | \$3.00 |
| Transfer to/from Another County..... | \$5.00 |
| Dealer or Gunsmith Application..... | \$10.00 |
| Public Records Exemption (Opt Out)..... | No Fee |

Survey Maps

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|------------------------------|---------|
| Filing..... | \$10.00 |
| Copy (per page)..... | \$5.00 |
| Certified Copy of a Map..... | \$10.00 |

UCC - Uniform Commercial Code

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|--|---------|
| <i>Effective July 1, 2001 - Only realty related filings accepted</i> | |
| UCC-1 Original Financing Statement..... | \$40.00 |
| UCC-3 Continuation, Amendment or Termination.... | \$40.00 |
| UCC-11 Written Search Request..... | \$25.00 |
| Copy..... | \$5.00 |
| Certified Copy..... | \$10.00 |

***A self-addressed stamped envelope is required to return documents**